

Minister's Quarterly Travel Expense Summary

Name: Honourable Bowinn Ma

Quarter: 2021 January to March

Portfolio: MOS for Infrastructure

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,670.46

Other Travel in Province: \$ 256.35

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 3,926.81

Travel expenses fiscal year-to-date: \$ 3,926.81

Waters, Leah TRAN:EX

From: passengerservices@helijet.com
Sent: December 8, 2020 10:32 AM
To: Waters, Leah TRAN:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Claire Trevena

Booking

Personal Information

Wednesday, December 9, 2020

703

07:55 Vancouver Harbour (Downtown) ✓

08:30 Victoria Harbour (Downtown) ✓

35 minutes

Confirmed

1 Passengers - Sale

Bowinn Ma, Female

Invoice

Government Financial Information

SALE - Seat Sale \$219 \$208.57

+ GST ✓ \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total ✓ **\$219.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only

Waters, Leah TRAN:EX

From: passengerservices@helijet.com
Sent: December 8, 2020 12:45 PM
To: Waters, Leah TRAN:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Claire Trevena

Booking

Personal Information

Friday, December 11, 2020

722

17:10 Victoria Harbour (Downtown) ✓

17:45 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Bowinn Ma, Female ✓

Invoice Government Financial Information

SALE - Seat Sale \$219

\$208.57

+ GST

\$10.43

Billing

\$208.57

Taxes

\$10.43

Grand Total

\$219.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only

Waters, Leah TRAN:EX

From: passengerservices@helijet.com
Sent: December 10, 2020 2:00 PM
To: Waters, Leah TRAN:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Claire Trevena

Booking

Personal Information

Monday, December 14, 2020

703

07:55 Vancouver Harbour (Downtown)

08:30 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Bowinn Ma, Female

Invoice Government Financial Information

SALE - Seat Sale \$219 \$208.57

+ GST ✓ \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total ✓ **\$219.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only

[Add to Calendar](#)

changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

Booking

Personal Information

Friday, December 18, 2020

722

17:10 Victoria Harbour (Downtown)

17:45 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Bowinn Ma, Female

[Add to Calendar](#)

Invoice

Government Financial Information

SALE - Seat Sale \$219	\$208.57
+ GST	\$10.43
Billing	\$208.57
Taxes	\$10.43
Grand Total	\$219.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

Booking Statement

Booking

Personal Information

Date

Friday, Dec 18, 2020

Departure

17:10

Victoria Harbour
(Downtown)

Arrival

17:45

Vancouver Harbour
(Downtown)

Duration

35 minutes

1 Passengers » Sale

Ma, Bowinn

Status:

Cancelled

Invoice

Government Financial Information

FEE-CXL YWH

1 @

\$219.00

Canadian Dollars

\$219.00

Mastercard

\$219.00

Government Financial Information

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

Booking Statement

Booking

Personal Information

Date

Saturday, Dec 19, 2020

Departure

10:10

Victoria Harbour

(Downtown)

Arrival

10:45

Vancouver Harbour

(Downtown)

Duration

35 minutes

1 Passengers » Off-Peak

Ma, Bowinn

Status:

Confirmed

Government Financial Information

Invoice

FARE-YWH-OffPeak_2020

1 @

\$247.62

+ GST

\$12.38

Canadian Dollars

\$260.00

Mastercard

\$260.00

Government Financial Information

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133427

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ma, Bowinn				Employee ID Personal Information		Phone Number (250) 555-5555	
Client Organization Transportation and Infrastructure MOS FOR INFRASTRUCTURE				Job Title Minister of State		Travel Group Code 4	
5. Date Completed 2021/02/01		6. Fiscal Year 2021		7. Special Cheque Issue EFT		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Session				Headquarters North Vancouver	
12. Mailing Address for Cheque							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2020							
12/14	VAN-Victoria (HJ)	0700	2359		0.00		61.00 CCA
12/09	VAN-Victoria (HJ)	0700	2359		0.00		61.00
12/10	Victoria	0700	2200		0.00		61.00
12/11	Victoria -Van(HJ)	0700	2200		0.00		61.00
12/15	Victoria	0700	2200		0.00		61.00
12/16	Victoria	0700	2200		0.00		61.00
12/17	Victoria	0700	2200		0.00		61.00
	12/19 Vic-Van (HJ)						
	PCARD						
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 427.00	39. \$ 0.00
						40. \$ 46.20	Claim Total \$ 473.20
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		Amount
034	034 55003	60410	5701	5500302			\$ 473.20
034	55003	60410	5701	55MTVNC			\$ 46.20
034	55003	60410	5750	55MTCCA			\$ 427.00
Less Travel Advance							
034							
AMOUNT DUE TO EMPLOYEE							54. \$ 473.20
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

2020/12/14

264 PEMBERTON AVE
NORTH VANCOUVBC

Government Financial Information

CARD
CARD TYPE VISA
DATE 2020/12/09
TIME 4746 07:26:23
CLERK ID 053001
RECEIPT NUMBER
H85064751-001-001-263-0

CHASE
AMOUNT \$23.05 \$23.05
TOTAL
Personal Information

VISA CREDIT
A6000000031010
DCC2EDC72687B3EA
0000000000-

APPROVED

AUTH# 08710F
THANK YOU

01-027

NO SIGNATURE REQUIRED

CARDHOLDER COPY

2020/12/09

NO:

264 PEMBERTON AVE
NORTH VANCOUVBC

Government Financial Information

CARD
CARD TYPE VISA
DATE 2020/12/14
TIME 3594 07:30:45
CLERK ID 222001
RECEIPT NUMBER
H85029345-001-001-226-0

CHASE
AMOUNT \$23.15 \$2.15
TOTAL
Personal Information

Visa Credit
A6000000031010
1FBAC0F928F98AD7
0000000000-

APPROVED

AUTH# 013641 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133428

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Name Ma, Bowinn				Employee ID Personal Information				Phone Number (250) 555-5555											
Client Organization Transportation and Infrastructure MOS FOR INFRASTRUCTURE				Job Title Minister of State				Travel Group Code 4											
5. Date Completed 2021/02/01				6. Fiscal Year 2021				7. Special Cheque Issue EFT											
8. Cheque Stub Information				12. Mailing Address for Cheque				Headquarters North Vancouver											
16. Travel Dates				17. Places Travelled				18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous			
		Destination		Start		End		Km		Cost		Cost		Cost		Cost		Describe	
2021		Van-Victoria (HJ)		0700		2100				0.00				61.00 CCA		23.55		Taxi to Helijet	
01/11		Victoria		0700		2200				0.00				61.00					
01/12		Victoria		0700		2200				0.00				61.00					
01/13		Victoria		0700		2200				0.00				61.00					
01/14		Victoria		0700		2200				0.00				61.00					
01/15		Victoria		0700		2200				0.00				61.00					
01/18		Victoria		0700		2200				0.00				61.00					
01/19		Victoria		0700		2200				0.00				61.00					
01/20		Victoria		0700		2200				0.00				36.00					
01/21		Victoria -Van(HJ)		0700		1400				0.00				27.00		34.25		Taxi to Helijet	
		PCARD																	
TOTALS OF COLUMNS								36. \$ 0.00		37. \$ 0.00		38. \$ 490.00		39. \$ 0.00		40. \$ 57.80		Claim Total \$ 547.80	
48. Client Code		49. 55003 Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code Personal Information		Amount							
034		034		60410		5701		5500302				547.80							
034		55003		60410		5701		55MTVNC				57.80							
034		55003		60410		5750		55MTCCA				490.00							
Less Travel Advance																			
034																			
										54. AMOUNT DUE TO EMPLOYEE				\$ 547.80					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.										Print Name				Date Signed					
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.										Print Name				Date Signed					
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.										Print Name				Date Signed					

----- TRANSACTION RECORD -----
NORTH SHORE TAXI 1966 LTD
264 PEMBERTON AVE
NORTH VANCOUVER BC

Purchase

Jan 11/2021

Jan 11, 2021
VISA
TID: 14017377
Sequence: 001 177
Auth#: 04611F
Batch: 001

Government Financial Information
Entry: Tap EMV (H)
Response: 01-027
Clerk: 304001

Amount \$ 23.55
Tip \$ 23.55

Total

Personal Information

A0000000031010 Visa CREDIT

Approved

Signature Not Required

Important: This is a copy for your record

VICTORIA TAXI # 2
#101, 3045 DOUGLAS ST.
VICTORIA BC

CARD
CARD TYPE VISA
DATE 2021/01/21
TIME 6591 12:36:28
RECEIPT NUMBER
H85034566-001-001-152-0

PURCHASE
AMOUNT \$11.20
TIP
TOTAL

Personal Information

Personal Information

Visa CREDIT
A0000000031010
DA0323B3006D07CF
0000000000-

APPROVED

AUTH# 08850F

01-027

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD
CARD TYPE VISA
DATE 2021/01/21
TIME 8486 13:49:13
CLERK ID 6822
INVOICE # 59
RECEIPT NUMBER
H85054089-001-361-006-0

PURCHASE
AMOUNT \$23.05
TIP
TOTAL

Personal Information

Personal Information

Visa CREDIT
A0000000031010
6C54BC1525D2917D
0000000000-

Waters, Leah TRAN:EX

From: Hansen, Nicole E TRAN:EX
Sent: January 11, 2021 9:13 AM
To: Waters, Leah TRAN:EX
Subject: FW: Thank you for choosing to take off with Helijet!

FYI

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: January 11, 2021 7:31 AM
To: Hansen, Nicole E TRAN:EX <Nicole.E.Hansen@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Personal Information

Customer #

Name

Bowinn Ma

Company

Ministry State For Infrastructure

Booking

Personal Information

Monday, January 11, 2021

Invoice

Government Financial Information

703

07:55 Vancouver Harbour (Downtown)

08:30 Victoria Harbour (Downtown)

FARE-YWH-OffPeak_2020

\$247.62

+ GST

\$12.38

Billing

\$247.62

35 minutes

Taxes \$12.38

Grand Total \$260.00

Confirmed

Mastercard \$260.00

1 Passengers - Off-Peak
Bowinn Ma, Female

Date / Time January 11, 2021 @ 7:30:21 AM

Summary Government Financial Information

Expiration

Authorization

[Add to Calendar](#)

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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COVID-19

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COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:
R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to participate in the Helicopter

TH21EXEPAL24



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133502

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ma, Bowinn		Employee ID Personal Information	Phone Number (250) 555-5555
Client Organization Transportation and Infrastructure		Job Title Minister of State	Travel Group Code 4
5. Date Completed 2021/03/05	6. Fiscal Year 2021	7. Special Cheque Issue EFT	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Working from Leg		Headquarters North Vancouver

12. Mailing Address for Cheque

16.	17.			18.		19.	20. & 21.	22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous	
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe
02/09	Van-Victoria (HJ)	0700	2359		0.00		61.00	CCA	22.65	Taxi
02/10	Victoria	0700	2359		0.00		61.00	-		
02/11	Vic-Vancouver (HJ)	0700	1900		0.00		61.00	-	32.45	Personal information
02/17	Van-Victoria (HJ)	0700	2359		0.00		61.00	-	22.45	Taxi
02/18	Victoria	0700	2359		0.00		61.00	-		
02/19	Victoria-Van(HJ)	0700	1900		0.00		61.00	-		

Personal Information

TOTALS OF COLUMNS	36. \$ 0.00	37. \$ 0.00	38. \$ 366.00 Personal Information	39. \$ 0.00	40. 77.55 Personal Information	Claim Total \$ 443.55
--------------------------	-----------------------	-----------------------	--	-----------------------	--	---------------------------------

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
034	034	60410	5701	5500302-MTVNC	Personal Information	\$ 77.55
034	55003	60410	5750	55MTCCA		\$ 366.00
034						
034						

Less Travel Advance

034						
-----	--	--	--	--	--	--

AMOUNT DUE TO EMPLOYEE

54. \$ 443.55
Personal Information

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 16-21

Notes for Travel Voucher (Restricted Use) E133502 for Ma, Bowinn

1 note(s) returned.

Created On	Author	Note
2021/03/05 14:54:36	Hansen, Nicole Security Concern) Nicole.E.Hansen@gov.bc.ca	All Flights on AA CC

Production *** Copyright © Government of British Columbia

71071

2021/02/09

NORTH SHORE TAXI 1966
LTD
264 PEMBERTON AVE
NORTH VANCOUVER BC

CARD Government Financial Information

CARD TYPE VISA

DATE 2021/02/09 ✓

TIME 7319 07:26:48

CLERK ID 025001

INVOICE # 430694

RECEIPT NUMBER
H85064493-001-001-751

PURCHASE

AMOUNT \$22.65 \$22.65

Personal Information

TOTAL

VISA CREDIT

A0000000031010

2D139037DBE8EEC0

0000000000-

APPROVED

AUTH# 09451F 01-027

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

2021/02/11

DUPLICATE

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

DUPLICATE

CARD Government Financial Information

CARD TYPE VISA

DATE 2021/02/11 ✓

TIME 8225 18:09:07

CLERK ID 1

INVOICE # 171829

RECEIPT NUMBER
H85026380-001-073-003

PURCHASE

AMOUNT \$23.65 \$23.65

Personal Information

TOTAL

VISA CREDIT

A0000000031010

88BCCA690327C319

0000000000-

APPROVED

AUTH# 07242F 01-027

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

MIBM.

2021/02/17

TRANSACTION RECORD
NORTH SHORE TAXI 1966 LTD
264 PEMBERTON AVE
NORTH VANCOUVER

Feb 17, 2021

Purchase

Feb 17, 2021 07
A Government Financial
14012284 Information
Sequence: 001 028
Auth#: 02354F Response: 01
Auth: 001 Clerk: 42

Amount 22.45 \$ 22.45
Tip Personal
Information

Total

000000031010 Visa CREDIT

Approved
Signature Not Required

Important: Keep this copy for your record

2021/02/11

VICTORIA TAXI

9 - 709 LUSCOMBE PLACE, #101
VICTORIA, BC V9A 7L6
2049307447

Cashier: Employee

Transaction 002690

Total

CA\$8.80

Personal Information

8.80

CREDIT CARD SALE

0727

Feb-2021 4:40:07P

Feb 11/21

12.80 | Method:

TACTLESS

Personal Information

Card ID: 104300501966

Card ID: 00236F

Card ID: *****2080

TOTAL FOR FEB 11 -32.45

AID: A0000000031010

AthNtwkNm: VISA

DEVICE VERIFIED

Online: <https://clover.com/p/GRQYM2EQ2J2A2>

TH21EXEPAL25



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133544

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Name Ma, Bowinn				Employee ID Personal Information		Phone Number (250) 555-5555	
Client Organization Transportation and Infrastructure				Job Title Minister of State		Travel Group Code 4	
5. Date Completed 2021/03/18		6. Fiscal Year 2021		7. Special Cheque Issue EFT		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Traveling to the legislative building				Headquarters North Vancouver	
12. Mailing Address for Cheque							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2021							
02/23	Van> Vic (HJ)	0700	2359		0.00		61.00 CCA
02/24	Vic>Van (HJ)	0000	1930		0.00		61.00
03/01	Van>Vic (HJ)	0700	2359		0.00		48.50
03/02	Victoria	0000	2359	PCARD	0.00		61.00
03/03	Victoria	0000	2359		0.00		61.00
03/04	Victoria -VAN(HJ)	0000	1930		0.00		61.00
03/08	Van>Vic (HJ)	0700	2359		0.00		61.00
03/09	Victoria	0000	2359		0.00		61.00
03/10	Victoria	0000	2359		0.00		48.50
03/11	Van>Vic (HJ)	0000	1930		0.00		61.00
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 0.00	\$ 0.00	\$ 585.00	\$ 0.00
							40.
							\$ 85.05
							Claim Total
							\$ 670.05
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		
034	034	60410	5701	5500302	Personal Information		
034	55003			MTVNC			
034	55003	60410	5750	55MTCCA			
034							
Less Travel Advance							
034							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 670.05
45. Employee Signature (See Audit Trail)				Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 23-21

Notes for Travel Voucher (Restricted Use) E133544 for Ma, Bowinn

1 note(s) returned.

Created On	Author	Note
2021/03/18 10:59:48	Hansen, Nicole Security Concern Nicole.L.Hansen@gov.bc.ca	02/23 Van > Vic Flight on AA CC 02/24 Vic> Van Flight on AA CC 03/01 Van>Vic Flight on AA CC 03/08 Vic> Van Flight on AA CC 03/11 Van>Vic Flight on AA CC

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2021-02-24 ✓

VICTORIA TAXI # 17
#101, 3045 DOUGLAS ST.
VICTORIA BC

Government Financial Information
CARD
CARD TYPE VISA
DATE 2021/02/24 ✓
TIME 7912 18:00:47 ✓
RECEIPT NUMBER
H85041309-001-001-210-0

PURCHASE
AMOUNT \$8.00 ✓
TIP Personal Information
TOTAL

Visa CREDIT
A0000000031010
EF637D8FC0DB89F9
0000000000-

APPROVED

AUTH# 01425F 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

2021-03-04 ✓

VICTORIA TAXI # 17
#101, 3045 DOUGLAS ST.
VICTORIA BC

Government Financial Information
CARD
CARD TYPE VISA
DATE 2021/03/04 ✓
TIME 0100 18:05:15 ✓
RECEIPT NUMBER
H85041309-001-001-334-0

PURCHASE
AMOUNT \$8.00 ✓
TIP Personal Information
TOTAL

Visa Credit
A0000000031010
D8585D7AB8BD970E
0000000000-

APPROVED

AUTH# 004561 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

MDM

2021-03-01 ✓

TRANSACTION RECORD
NORTH SHORE TAXI 1966 LTD
264 PEMBERTON AVE
NORTH VANCOUVER

Purchase

Mar 01, 2021 ✓
VISA
TID: J4006157
Sequence 001361
Auth#: 049731
Batch: 001
07-18-32
Government Financial
Information
Entry Tap EMV (H)
Response: 01-027
Clerk: 313101

Amount
Tip Personal Information \$23.25

Total

A0000000031010 Visa Credit

Approved

Signature Not Required

Important: Retain this copy for your record

Cardholder copy

* DUPLICATE *

NORTH SHORE TAXI 1966
LTD
264 PEMBERTON AVE
NORTH VANCOUVER

2021-03-23 ✓

CARD *****7100
CARD TYPE VISA
DATE 2021/02/23
TIME 1035 07:15:19
CLERK ID 144001
INVOICE # 356424
RECEIPT NUMBER
H85060284-001-001-435-0
PURCHASE
AMOUNT \$22.95

Personal
Information

Visa CREDIT
A0000000031010
38EF43A184958883
0000000000-

APPROVED

AUTH# 05578F 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

TIBM.

WU-03-08

TRANSACTION RECORD
NORTH SHORE TAXI 1956 LTD
264 PEMBERTON AVE
NORTH VANCOUVER BC

Purchase

✓ Mar 08 2021 07:14:32
VISA Government Financial
TID 14017446 Information Entry: Tap EMV (H)
Sequence: 001 373
Auth#: 02981F Response: 01-027
Batch: 001 Clerk: 143001

Amount \$ 22.85 ✓
Tip Personal Information

Total

A0000000031010 Visa CREDIT

Approved

Signature Not Required

Important: Retain this copy for your record

Cardholder copy

Hansen, Nicole E TRAN:EX

From: passengerservices@helijet.com
Sent: February 19, 2021 9:31 AM
To: Hansen, Nicole E TRAN:EX
Subject: Thank you for choosing to take off with Helijet!

This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	✓ Bowinn Ma
	Company	Ministry State For Infrastructure

Booking		Personal Information
Thursday, January 21, 2021		Government Financial Information
716 13:00 Victoria Harbour (Downtown) ✓ 13:35 Vancouver Harbour (Downtown)	Invoice	
	FARE-YWH-FULL_2020	\$357.14
	+ GST ✓	✓ \$17.86
35 minutes	Billing	\$357.14
Confirmed	Taxes	\$17.86
1 Passengers - Full-Fare	Grand Total	✓ \$375.00
	Mastercard	\$375.00
	Date / Time	January 21, 2021 @ 12:39:25 PM

Bowinn Ma, Female



Government Financial Information

Summary

Expiration

Authorization

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult Helijet Passenger Rights, Tariff & Travel Information or visit the Canadian Transportation Agency's website.

GST#:
R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to meet or exceed any applicable federal, provincial or municipal public health regulations. See in-terminal signage or helijet.com for details of Helijet's enhanced Covid-19 procedures and protocols.

Please note the following COVID-19 protocols required of all passengers booked on Helijet scheduled flights in order to board a flight.

- If you are feeling unwell you are asked to stay home and rebook your trip for another time when you are verified Covid-free by a doctor.

VAN - VIC 2021-02-09

Hansen, Nicole E TRAN:EX

From: passengerservices@helijet.com
Sent: February 9, 2021 7:30 AM
To: Hansen, Nicole E TRAN:EX
Subject: Thank you for choosing to take off with Helijet!

This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Personal Information

Customer #

Name

Bowinn Ma

Company

Ministry State For Infrastructure

Booking

Personal Information

Tuesday, February 9, 2021

703

07:55 Vancouver Harbour (Downtown)

08:30 Victoria Harbour (Downtown) ✓

Dropoff:

Shuttle Requested

35 minutes

Government Financial Information

SALE - Seat Sale \$219

\$208.57

+ GST

✓ \$10.43

Billing

\$208.57

Taxes

\$10.43

Grand Total

\$219.00

Mastercard

✓ \$219.00

Date / Time

February 9, 2021 @ 7:29:30 AM

Confirmed**1 Passengers - Sale****Bowinn Ma, Female** ✓Add to Calendar

Government Financial Information

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

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GST#:

R102320165

COVID-19 Information:

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FEB 11TH MBM

Helijet

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Bowinn Ma

Company

Ministry State For Infrastructure

Booking

Personal Information

Thursday, February 11, 2021

722

17:10 Victoria Harbour (Downtown)

17:45 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Bowinn Ma, Female

[Add to Calendar](#)

Government Financial Information

SALE - Seat Sale \$219

\$208.57

+ GST

\$10.43

Billing

\$208.57

Taxes

\$10.43

Grand Total

\$219.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may

Hansen, Nicole E TRAN:EX

VAN - VIC MBM.
FEB 17TH

From: passengerservices@helijet.com
Sent: February 17, 2021 7:22 AM
To: Hansen, Nicole E TRAN:EX
Subject: Thank you for choosing to take off with Helijet!

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Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Bowinn Ma
	Company	Ministry State For Infrastructure

Booking		Personal Information
Wednesday, February 17, 2021		
703	Business Information	
07:45 Vancouver Harbour (Downtown)	FARE-YWH-OffPeak_2020	\$247.62
08:20 Victoria Harbour (Downtown) ✓	+ GST	\$12.38
35 minutes	Billing	\$247.62
Confirmed	Taxes	\$12.38
1 Passengers - Off-Peak	Grand Total	\$260.00
	Mastercard	\$260.00
	Date / Time	February 17, 2021 @ 7:20:59 AM

Bowinn Ma, Female



Government Financial Information

Summary

Expiration

Authorization

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

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If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult Helijet Passenger Rights, Tariff & Travel Information or visit the Canadian Transportation Agency's website.

GST#:
R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to meet or exceed any applicable federal, provincial or municipal public health regulations. See in-terminal signage or helijet.com for details of Helijet's enhanced Covid-19 procedures and protocols.

Please note the following COVID-19 protocols required of all passengers booked on Helijet scheduled flights in order to board a flight.

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Hansen, Nicole E TRAN:EX

Vic - Van MBM.

FEB 19TH

From: passengerservices@helijet.com
Sent: February 16, 2021 3:05 PM
To: Hansen, Nicole E TRAN:EX
Subject: Thank you for choosing to take off with Helijet!

This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Personal Information

Bowinn Ma

Ministry State For Infrastructure

Booking

Personal Information

Friday, February 19, 2021

730

18:30 Victoria Harbour (Downtown) ✓

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Government Financial Information

FARE-YWH-OffPeak_2020 \$247.62

+ GST ✓ \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total ✓ **\$260.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

FEB 23 MBM

This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Helijet

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer

Personal Information

Name

Bowinn Ma

Company

Ministry State For Infrastructure

Booking

Personal Information

Tuesday, February 23, 2021

Government Financial Information

703

FARE-YWH-FULL_2020

\$357.14

07:45 Vancouver Harbour (Downtown)

+ GST

\$17.86

08:20 Victoria Harbour (Downtown) ✓

Billing

\$357.14

35 minutes

Taxes

\$17.86

Confirmed

Grand Total

\$375.00

Hansen, Nicole E TRAN:EX* FEB 24TH MBM
Vic - Van

Subject: Helijet Departure: 6:30
Location: DT Victoria > DT Vancouver

Start: Wed 2021-02-24 6:10 PM
End: Wed 2021-02-24 8:05 PM

Recurrence: (none)

Organizer: MINCAL, MSI MSI:EX

Categories: Travel

Wednesday, February 24, 2021

730

18:30 Victoria Harbour (Downtown) ✓

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Bowinn Ma, Female ✓

[Add to Calendar](#)

Government Financial Information

FARE-YWH-FULL_2020	\$357.14
+ GST	\$17.86
Billing	\$357.14
Taxes	\$17.86
Grand Total	\$375.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

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COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

Mar 1st. MBM

Hansen, Nicole E TRAN:EX

Subject: Helijet Departure at 7:45 am
Location: DT Vancouver- DT Victoria

Start: Mon 2021-03-01 7:25 AM
End: Mon 2021-03-01 8:20 AM

Recurrence: (none)

Organizer: MINCAL, MSI MSI:EX

Categories: Travel

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Please review your reservation below.
If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.
We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Bowinn Ma
	Company	Ministry State For Infrastructure

Booking		Personal Information
Monday, March 1, 2021		Government Financial Information
703	FARE-YWH-FULL_2020	\$357.14
07:45 Vancouver Harbour (Downtown) ✓	+ GST	✓ \$17.86
08:20 Victoria Harbour (Downtown) ✓	Billing	\$357.14

35 minutes

Taxes

\$17.86

Confirmed

Grand Total

\$375.00

1 Passengers - Full-Fare
Bowinn Ma, Female

[Add to Calendar](#)

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

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Please read your confirmation for more COVID-19 information.