

Minister's Quarterly Travel Expense Summary

Name: Honourable Lisa Beare

Quarter: 2021 April to June

Portfolio: Citizens Services

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,426.12

Other Travel in Province: \$ 688.05

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 4,114.17

Travel expenses fiscal year-to-date: \$ 4,114.17

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: April 12, 2021 8:37 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Lisa Beare
	Company	Personal Information

Booking Personal Information

Thursday, March 4, 2021

714

13:00 Victoria Harbour (Downtown)

13:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Lisa Beare, Female ✓

Invoice Personal Information

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total \$260.00

Mastercard \$260.00 ✓

Date / Time March 4, 2021 @ 12:37:28 PM

Summary Government Financial Information

Expiration

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: April 12, 2021 8:37 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

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#7

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Government
Financial
Information

Lisa Beare

Personal Information

Booking

Personal
Information

Sunday, March 7, 2021

727

17:00 Vancouver Harbour (Downtown)

17:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Lisa Beare, Female ✓

Invoice Personal
Information

FARE-YWH-OffPeak_2020

\$247.62

+ GST

\$12.38

Billing

\$247.62

Taxes

\$12.38

Grand Total

\$260.00

Mastercard

\$260.00 ✓

Date / Time

March 7, 2021 @ 4:32:20 PM

Summary

Government Financial Information

Expiration

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: April 12, 2021 8:37 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Lisa Beare
	Company	Personal Information

Booking Personal Information

Thursday, March 11, 2021	Invoice <small>Personal Information</small>	
730	FARE-YWH-FULL_2020	\$357.14
18:30 Victoria Harbour (Downtown)	+ GST	\$17.86
19:05 Vancouver Harbour (Downtown)	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
1 Passengers - Full-Fare	Mastercard	\$375.00
Lisa Beare, Female	Date / Time	March 11, 2021 @ 5:51:27 PM
	Summary	Government Financial Information
	Expiration	

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: April 12, 2021 8:38 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



#11

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Lisa Beare Personal Information
	Company	

Booking

Personal
Information

Sunday, March 14, 2021

727

17:00 Vancouver Harbour (Downtown)

17:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Lisa Beare, Female ✓

Invoice
Personal
Information

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total \$260.00

Mastercard \$260.00 ✓

Date / Time March 14, 2021 @ 4:39:41 PM

Summary Government Financial Information

Expiration

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: April 12, 2021 8:44 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Government
Financial
Information

Lisa Beare

Personal Information

Booking

Personal
Information

Thursday, March 18, 2021

730

18:30 Victoria Harbour (Downtown)

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Lisa Beare, Female ✓

Invoice Personal
Information

FARE-YWH-FULL_2020

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00 ✓

Date / Time

March 18, 2021 @ 5:05:40 PM

Summary

Government Financial Information

Expiration

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: April 12, 2021 8:38 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

#15

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Lisa Beare
	Company	Personal Information

Booking

Personal
Information

Thursday, March 25, 2021

730

18:30 Victoria Harbour (Downtown)

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Lisa Beare, Female ✓

Invoice
Personal
Information

FARE-YWH-FULL_2020 \$357.14

+ GST \$17.86

Billing \$357.14

Taxes \$17.86

Grand Total \$375.00

Mastercard \$375.00 ✓

Date / Time March 25, 2021 @ 6:18:16 PM

Summary Government Financial Information

Expiration



Notes for Travel Voucher (Restricted Use) E133592 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/04/01 12:32:24	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	Mar 21 - MR to Van taxi - Helijet to Vic - Shuttle to hotel claimed dinner and incidental Mar 22 - Meetings all day - full per diem - overnight hotel Mar 23 - Meetings all day - full per diem - overnight hotel March 24 - Meetings all day - full per diem - overnight hotel March 25 - all day meetings - full per diem - shuttle to Helijet to Van - taxi Van to MR

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E133592

Security Concern

GUEST FOLIO

Security Concern	BEARE/LISA	.00	03/25/21	DUPLICATE 12:23	Personal Information
ROOM	NAME	RATE	DEPART	TIME	ACCT#
Personal Information	PO BOX 9068 STN PROV		03/21/21		
TYPE	VICTORIA BC		ARRIVE	TIME	
	V8W9E2				
		Government Financial Information			
ROOM	ADDRESS	PAYMENT			Government Financial Information
CLERK					

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
03/21	TELECOMM	.00		
03/21	SELPARK	.00		
03/21	GST	.00		
✓ 03/21	ROOM	149.00		
03/21	DEST FEE	1.49		
03/21	RM PST	12.04		
03/21	MRDT	4.51		
03/21	RM GST	7.52		
03/22	TELECOMM	.00		
03/22	SELPARK	.00		
03/22	GST	.00		
✓ 03/22	ROOM	149.00		
03/22	DEST FEE	1.49		
03/22	RM PST	12.04		
03/22	MRDT	4.51		
03/22	RM GST	7.52		
03/23	TELECOMM	.00		
03/23	SELPARK	.00		
03/23	GST	.00		
✓ 03/23	ROOM	149.00		
03/23	DEST FEE	1.49		
03/23	RM PST	12.04		
03/23	MRDT	4.51		
03/23	RM GST	7.52		
03/24	TELECOMM	.00		
✓ 03/24	ROOM	149.00		
03/24	DEST FEE	1.49		
03/24	RM PST	12.04		
03/24	MRDT	4.51		
03/24	RM GST	7.52		
03/25	Government Financial Information		698.24	
03/25		.00		.00

174.56

174.56

174.56

174.56

Security Concern

Security Concern

VICTORIA BC Security Concern
Security Concern G.S.T.# Security Concern

Security Concern

ALOUPETTE TAXI
22606 DEWDNEY TRUNK RD
MAPLE RIDGE BC V2X 3J9
6044655555

SALE

Server #: 000098

REF#: 00000001

Batch #: 068

SEQ: 068001001001

03/21/21 ✓

11:11:55

APPR CODE: 046771

VISA
Government Financial
Information

**AMOUNT
TIP
TOTAL**

\$94.65 ✓
Personal Information

00 - APPROVED - 001

Visa CREDIT
Personal Information

AID:

TVR: 00 00 00 00 00

Thank You
Please Come Again
ALOUPETTE TAXICAB #80
MAPLE RIDGE BC

CUSTOMER COPY

March 25/21

Vancouver to Maple Ridge

Pd: \$112.15 (comparable to taxi fare from
Maple Ridge to Vancouver on March 21/21)

Personal Information

* Lost taxi
receipt

Personal Information

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: May 3, 2021 3:49 PM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard!

Please review all booking information and fare conditions prior to arrival.

Please be aware of the travel restrictions in BC at this time. To learn more about British Columbia's travel restrictions, essential travel inclusions, and identify which health area you currently reside in visit gov.bc.ca/covidtravel.

Due to COVID-19 we have introduced enhanced [health and safety protocols](#) that exceed the government travel guidelines. When you arrive at the terminal, please note each passenger is required to wear a mask in our terminals and aboard the aircraft, have their temperature checked to ensure below 38 degrees, and complete and sign a [health declaration form](#). Thank you for helping keep our passengers, team and communities safe!

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Harbour Air Team

Customer Information

Account

HAS #

Government Financial
Information

Name

Lisa Beare

Booking

Personal Information

Sunday, March 21, 2021

Flight #225/Twin Otter

12:30 Vancouver Harbour / [Map](#) 13:05 Victoria Harbour / [Map](#) 

35 minutes

KK - Confirmed

1 Passenger(s) - GoGold

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Personal
Information

Invoice

Air Transportation Charges

Sked 200 : (St) GO Gold \$229.46

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$12.04

Billing \$240.96

Taxes \$12.04

Grand Total \$253.00

Visa \$253.00

Date / Time March 21, 2021 @ 11:16:50 AM

Government Financial Information

Summary

Expiration

Authorization

GoGold Fare Conditions:

- Check in 25 minutes prior to departure time.
- Refundable up to 15 minutes prior to departure.
- Changeable up to 15 minutes prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- Complimentary Select Seating.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.

Required Travel Documents:

All passengers 18 years and above must present government issued photo identification.

Guaranteed Baggage:

- 50 lbs. on all routes.

Standby Baggage:

- 50 lbs. on all routes.
- \$1 per lb. over 50 lbs.

Luggage over 100 lbs. (per passenger) is subject to \$1 per lb, and travels on space available basis.



Travel Voucher (Restricted Use)

Control No.

E133630

Name Beare, Lisa	Employee ID Personal Information	Phone Number Personal Information
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2021/04/23	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

2021/04/25	2022	
Type of Travel In Province	14. Reason for Travel Government meetings	Headquarters Maple Ridge-Pitt Meadows

12. Mailing Address for Cheque

PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. \$0.55 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2021										
04/11	MR-Vic-Hotel (PC (HJ))	1530	1830	50	27.50	P/Card	36.00	198.00		
04/12	Overnight	0800	1830		0.00		61.00	198.00		
04/13	Overnight	0800	2030		0.00		61.00	198.00		
04/14	Overnight	0800	1900		0.00		61.00	198.00		
04/15	Vic-MR (HJ)	0800	1900	50	27.50	P/Card	61.00			

TOTALS OF COLUMNS		36.	✓	37.		38.	✓	39.	✓	40.		Claim Total
	100 kms	\$ 55.00		\$ 0.00		\$ 280.00		\$ 792.00		\$ 0.00		\$ 1127.00

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
112	32805	34610	5701	32MTVNC	Personal Information	55.00 \$ 1127.00
112	32805	34610	5750	32MTCCA		280.00
112	32805	34610	5751	32MTCCA		792.00

[illegible]

	AMOUNT DUE TO EMPLOYEE		54. \$ 1127.00
--	------------------------	--	--------------------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

Notes for Travel Voucher (Restricted Use) E133630 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/04/23 14:49:45	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	April 11 - MR to Van Hel jet drove - Van - Vic Helijet per diem D/I Shuttle to hotel April 12 - meetings all day full per diem overnight hotel April 13 - meetings all day full per diem overnight hotel April 14 - meetings all day full per diem overnight hotel April 15 - meetings all day - Vic - Van helijet drove to MR full day per diem

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Security Concern

GUEST FOLIO

Security Concern ROOM Personal Information TYPE	BEARE/LISA ✓ NAME Personal Information	169.00 RATE	04/15/21 DEPART ✓ 04/11/21 ARRIVE	TIME TIME	DUPLICATE 12:02	Personal Information ACCT#
ROOM CLERK	ADDRESS	Government Financial Information PAYMENT			Government Financial Information	
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE		
Personal Information						Personal Information
04/11	ROOM	Personal Information	169.00			
04/11	DEST FEE	Information	1.69			
04/11	RM PST		13.66			
04/11	MRDT		5.12			
04/11	RM GST		8.53			
04/12	TELECOMM		.00			
04/12	ROOM		169.00			
04/12	DEST FEE		1.69			
04/12	RM PST		13.66			
04/12	MRDT		5.12			
04/12	RM GST		8.53			
04/13	TELECOMM		.00			
04/13	ROOM		169.00			
04/13	DEST FEE		1.69			
04/13	RM PST		13.66			
04/13	MRDT		5.12			
04/13	RM GST		8.53			
04/14	TELECOMM		.00			
04/14	ROOM		169.00			
04/14	DEST FEE		1.69			
04/14	RM PST		13.66			
04/14	MRDT		5.12			
04/14	RM GST		8.53			
04/15	Government Financial Information					
						Personal Information
						.00 ✓

Security Concern

Security Concern

VICTORIA BC
Security Concern
Security Concern
G.S.T. Security Concern

Security Concern



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133631

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Beare, Lisa ✓				Employee ID Personal Information				Phone Number Personal Information			
Client Organization Citizens' Services				Job Title Minister				Travel Group Code 4			
5. Date Completed 2021/04/23			6. Fiscal Year 2022		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel Government Meetings in Victoria					Headquarters Maple Ridge-Pit Meadows			
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2											
16. Travel Dates	17. Places Travelled				18. \$0.55 Personal Vehicle Use		19. Other Transport Costs P/Card	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous Cost Describe	
	Destination	Start	End	Km	Cost						
	04/18 MR-Vic-Hotel (PC (HJ))	1530	1830	50	27.50						
	04/19 Overnight	0800	1830		0.00						
	04/20 Overnight	0800	1830		0.00						
	04/21 Overnight	0800	1900		0.00						
	04/22 Vic-MR (PC) (HJ)	0800	1900	50	27.50						
TOTALS OF COLUMNS					36. ✓	37. ✓	38. ✓	39. ✓	40. ✓	Claim Total	
					10(X) kms \$ 55.00	\$ 0 00	\$ 280.00	\$ 792.00	\$ 0.00	\$ 1127.00	
48. Client Code		49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code Personal Information		Amount	
112		32805	34610		5701	32MTVNC				55.00 \$ 4427.00	
112		32805	34610		5750	32MTCCA				280.00	
112		32805	34610		5751	32MTCCA				792.00	
Less Travel Advance											
112											
										54.	
										\$ 1127.00	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party							Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.							Print Name		Date Signed		

GUEST FOLIO

Security Concern	BEARE/L ✓	169.00	04/22/21	12:00	Personal Information
ROOM	NAME	RATE	DEPART ✓	TIME	ACC I#
Personal Information			04/18/21	17:52	
TYPE			ARRIVE	TIME	
Personal Information					
ROOM	ADDRESS	PAYMENT			Government Financial Information
CLERK					

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
Personal Information				
✓ 04/18	ROOM	169.00		
04/18	DEST FEE	1.69	A	
04/18	RM PST	13.66	B	198.00
04/18	MRDT	5.12	C	
04/18	RM GST	8.53	D	
✓ 04/19	ROOM	169.00		
04/19	DEST FEE	1.69	A	
04/19	RM PST	13.66	B	198.00
04/19	MRDT	5.12	C	
04/19	RM GST	8.53	D	
Personal Information			Personal Information	
✓ 04/20	ROOM	169.00		
04/20	DEST FEE	1.69	A	
04/20	RM PST	13.66	B	198.00
04/20	MRDT	5.12	C	
04/20	RM GST	8.53	D	
✓ 04/21	ROOM	169.00		
04/21	DEST FEE	1.69	A	
04/21	RM PST	13.66	B	198.00
04/21	MRDT	5.12	C	
04/21	RM GST	8.53	D	
04/22	AX CARD			
Personal Information			Personal Information	

TO BE SETTLED TO: AMERICAN EXPRESS CURRENT BALANCE .00

Security Concern

===== SUMMARY OF TAXES =====			
DESCRIPTION	TAXED AMOUNT	TAX	
A DEST MKT FEE	.00	6.76	
B ROOM PST	.00	54.64	
C MRDT	.00	20.48	
D ROOM GST	.00	34.12	
E OTHER GST	.00	.00	
F PROV SALES TAX	.00	.00	
H GNS ROOM PST 8%	.00	.00	
I GNS MRDT 3%	.00	.00	
K LIQUOR TAX	.00	.00	
L GST INCLUSIVE	.00	.00	
NET CHARGES	TAX		
Personal Information	116.00	CREDITS	FOI IN
		.00	Personal Information

Security Concern

Security Concern

VICTORIA BC Security
 Security Concern G.S.T. Security Concern

Security Concern

FI22EXEDIJ22



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133700

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Beare, Lisa		Employee ID Personal Information		Phone Number Personal Information	
Client Organization Citizens' Services		Job Title Minister		Travel Group Code 4	
5. Date Completed 2021/05/31		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Government meetings		Headquarters Maple Ridge-Pit Meadows	
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. \$0.55 Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
2021	MR-Van-Vic-Hotel(HJ)	1530	1830	50	27.50
04/25	Meetings/Hotel	0800	2000		0.00
04/26	Meetings/Hotel	0800	2030		0.00
04/27	Meetings/Hotel	0800	1900		0.00
04/28	Meetings/Vic-MR (HJ)	0800	2000	50	27.50
04/29					
				36. \$55.00	37. \$0.00
				38. \$280.00	39. \$792.00
				40. \$0.00	Claim Total
TOTALS OF COLUMNS				100 kms	\$ 1127.00
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
112	32805	34610	5701	32MTVNC	Personal Information
112	32805	34610	5750	32MTCCA	
112	32805	34610	5751	32MTCCA	
Less Travel Advance					54. \$1127.00
112					
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (E)-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-05

DJ June 17/21

Notes for Travel Voucher (Restricted Use) E133700 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/05/31 21:32:02	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	April 25 - Drove fromMR to downtown Van - Helijet to Victoria Overnight hotel April 26 - Meetings all day - full Meals April 27 - Meetings all day - full Meals April 28 - Meetings all day - full Meals April 29 - Meetings all day - full Meals - He jet to Vancouver - Drove to MR

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GUEST FOLIO

Security
Concern
ROOM
Personal
Information
TYPE
Personal
Informati
ROOM
CLERK

BEARE/L

NAME

169.00

RATE

04/29/21

DEPART

12:00

TIME

Personal
Information
ACC I#

04/25/21

ARRIVE

18:18

TIME

Personal Information

MBV#:

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
04/25	ROOM	169.00		
04/25	DEST FEE	1.69		
04/25	RM PST	13.66	A	
04/25	MRDT	5.12	B	
04/25	RM GST	8.53	C	198
04/26	ROOM	169.00	D	
04/26	DEST FEE	1.69	A	
04/26	RM PST	13.66	B	198
04/26	MRDT	5.12	C	
04/26	RM GST	8.53	D	
04/27	ROOM	169.00		
04/27	DEST FEE	1.69	A	
04/27	RM PST	13.66	B	198
04/27	MRDT	5.12	C	
04/27	RM GST	8.53	D	
04/28	ROOM	169.00		
04/28	DEST FEE	1.69	A	198
04/28	RM PST	13.66	B	
04/28	MRDT	5.12	C	
04/28	RM GST	8.53	D	
04/29	AX CARD			\$792.00

TO BE SETTLED TO: AMERICAN EXPRESS CURRENT BALANCE .00

Security Concern

===== SUMMARY OF TAXES =====			
	DESCRIPTION	TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	6.76
B	ROOM PST	.00	54.64
C	MRDT	.00	20.48
D	ROOM GST	.00	34.12
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES		
	676.00	TAX	FOLIO
		116.00	792.00
		CREDITS	
		.00	



Control No.

E133701

Name	Employee ID	Phone Number
Beare, Lisa	Personal	Personal Information
Client Organization	Information	
Citizens' Services	Job Title	Travel Group Code
	Minister	4

5. Date Completed 2021/05/31	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Government meetings		Headquarters Maple Ridge-Pit Meadows

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. \$0.55 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe
05/09	MR-Van-Vic-Hotel (HJ)	1530	1830	50	27.50	P/Card	36.00	221.43224-23		
05/10	Meetings/Hotel	0800	1830		0.00		61.00	221.43224-23		
05/11	Meetings/Hotel	0800	2030		0.00		61.00	221.43224-23		
05/12	Meetings/Hotel	0800	1900		0.00		61.00	221.43224-23		
05/13	Meetings/Vic-MR (HJ)	0800	2030	50	27.50	P/Card	61.00	per Hotel folio		

TOTALS OF COLUMNS		100 kms	36. \$ 55.00	37. \$ 0.00	38. \$ 280.00	39. 885.72 \$ 884.92	40. \$ 0.00	Claim Total \$ 1249.92	1220.72
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information	Amount			
112	32805	34610	5701	32MTVNC		55.00	\$ 1249.92		
112	32805	34610	5750	32MTCCA		280.00			
112	32805	34610	5751	32MTCCA		885.72			
Less Travel Advance									
112									
						54.	\$ 1249.92	1220.72	
AMOUNT DUE TO EMPLOYEE									

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E133701 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/05/31 21:43:20	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	May 9 - Drove from MR to Van - Helijet to Vic - Hotel May 10 - Meetings all day - Hotel May 11 - Meetings all day - Hotel May 12 - Meetings all day - Hotel May 13 - Meetings all day - Hel jet to Van - Drove to MR

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GUEST FOLIO

Security Concern ROOM Personal Information TYPE 71	BEARE/LISA NAME Personal Information	189.00 RATE	05/13/21 DEPART 05/09/21 ARRIVE	10:17 TIME 18:21 TIME	Personal Information ACCT#
ROOM CLERK	ADDRESS	PAYMENT	Security Concern	MBV#:	Personal Information
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
05/09	ROOM	189.00			
05/09	DEST FEE	1.89	A		
05/09	RM PST	15.27	B	221.43	
05/09	MRDT	5.73	C		
05/09	RM GST	9.54	D		
05/10	ROOM	189.00			
05/10	DEST FEE	1.89	A		
05/10	RM PST	15.27	B	221.43	
05/10	MRDT	5.73	C		
05/10	RM GST	9.54	D		
05/11	ROOM	189.00			
05/11	DEST FEE	1.89	A		
05/11	RM PST	15.27	B	221.43	
05/11	MRDT	5.73	C		
05/11	RM GST	9.54	D		
05/12	ROOM	189.00			
05/12	DEST FEE	1.89	A	221.43	
05/12	RM PST	15.27	B		
05/12	MRDT	5.73	C		
05/12	RM GST	9.54	D		
05/13	CCARD-AX				
PAYMENT RECEIVED BY: AMERICAN EXPRESS		Government Financial Information	Personal Information		

SUMMARY OF TAXES			
DESCRIPTION	TAXED AMOUNT	TAX	
A DEST MKT FEE	.00	7.56	
B ROOM PST	.00	61.08	
C MRDT	.00	22.92	
D ROOM GST	.00	38.16	
E OTHER GST	.00	.00	
F PROV SALES TAX	.00	.00	
H GNS ROOM PST 8%	.00	.00	
I GNS MRDT 3%	.00	.00	
K LIQUOR TAX	.00	.00	
L GST INCLUSIVE	.00	.00	
NET CHARGES	TAX	CREDITS	FOLIO
Personal Information	129.72	Personal Information	.00



Control No.

E133702

Name Beare, Lisa ✓	Employee ID Personal Information	Phone Number Personal Information
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2021/05/31	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Government Meetings		Headquarters Maple Ridge-Pit Meadows

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16.	17.			18.		19.	20. & 21.	22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous	
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe
05/16	MR-Van-Vic-Hotel (HJ)	1530	1830	50	27.50	P/Card	36.00	221.43		
05/17	Meetings/Hotel	0800	1830		0.00		61.00	221.43		
05/18	Meetings/Hotel	0800	2030		0.00		61.00	221.43		
05/19	Meetings/Hotel	0800	1900		0.00		61.00	221.43		
05/20	Meetings/MR (HJ) Vic-Van-MR	0800	1830	50	27.50	P/Card	61.00			

TOTALS OF COLUMNS	36. ✓ \$ 55.00	37. ✓ \$ 0.00	38. ✓ \$ 280.00	39. ✓ \$ 885.72	40. ✓ \$ 0.00	Claim Total \$ 1220.72
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48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code Personal Information	Amount
	112		32805		34610		5701		32MTVNC			55.00 \$ 1220.72
	112		32805		34610		5750		32MTCCA			280.00
	112		32805		34610		5751		32MTCCA			885.72

112	32000	34016	3757	3241007	609.72
Less Travel Advance					
112					

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1220.72
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45. Employee Signature (See Audit Trail) – Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E133702 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/05/31 21:53:06	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	May 16 - Drove from MR to Van - Helijet to Vic - Hotel May 17 - Meetings all day - full per diem May 18 - Meetings all day - full per diem May 19 - Meetings all day - full per diem May 20 - Meetings all day - Hel jet to Van - Drove to MR

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GUEST FOLIO

Security
Concern
ROOM
Personal
Information
TYPE
Personal
Information

BEARE/L ✓
NAME

189.00
RATE

05/20/21
DEPART

12:00
TIME

Personal
Information
ACCT#

05/16/21

18:14

ARRIVE TIME

Personal Information

ROOM
CLERK

ADDRESS

PAYMENT

MBV#:

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
✓ 05/16	ROOM	189.00		
05/16	DEST FEE	1.89		
05/16	RM PST	15.27	A	
05/16	MRDT	5.73	B	221.43
05/16	RM GST	9.54	C	
05/17	ROOM	189.00	D	
05/17	DEST FEE	1.89		
05/17	RM PST	15.27	A	
05/17	MRDT	5.73	B	221.43
05/17	RM GST	9.54	C	
Personal Information			D	
✓ 05/18	ROOM	189.00		
05/18	DEST FEE	1.89		
05/18	RM PST	15.27	A	
05/18	MRDT	5.73	B	221.43
05/18	RM GST	9.54	C	
05/19	ROOM	189.00	D	
05/19	DEST FEE	1.89		
05/19	RM PST	15.27	A	
05/19	MRDT	5.73	B	221.43
05/19	RM GST	9.54	C	
05/20	AX CARD		D	

Personal
Information

TO BE SETTLED TO: AMERICAN EXPRESS CURRENT BALANCE .00 ✓
Security Concern

===== SUMMARY OF TAXES =====			
	DESCRIPTION	TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	7.56
B	ROOM PST	.00	61.08
C	MRDT	.00	22.92
D	ROOM GST	.00	38.16
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES	.00	.00
	Personal Information	TAX 129.72	FOLIO Personal Information
		CREDITS .00	



Control No.

E133749

Name Beare, Lisa	Employee ID Personal Information	Phone Number Personal Information
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2021/06/17	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
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2021/00/17	2022		
Type of Travel In Province	14. Reason for Travel Government meetings		Headquarters Maple Ridge-Pit Meadows

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16.	17.				18.		19.	20. & 21.	22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous		
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe	
05/30	MR-Van-Vic-Hotel(HJ)	1530	1830	50	27.50	P/Card	36.00	221.43			
05/31	Meetings-Hotel	0800	1830		0.00		61.00	221.43			
06/01	Meetings-Hotel	0800	2030		0.00		61.00	291.72			
06/02	Meetings-Hotel	0800	1900		0.00		61.00	291.72			
06/03	Meetings-MR Vic-Van-MR	(HJ) 0800	2030	50	27.50	P/Card	61.00				

[illegible]

48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	112		32805		34610		5701		32MTVNC		Personal Information	55.00 \$ 4361.30
	112		32805		34610		5750		32MTCCA			280.00
	112											
	112		32805		34610		5751		32MTCCA			1026.30

	112	\$2000	\$4916	\$757	\$2811007		1820.98
Less Travel Advance	112						

	AMOUNT DUE TO EMPLOYEE	54. \$ 1361.30
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45. Employee Signature (See Audit Trail) – Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E133749 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/06/17 11:25:39	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	<p>May 31 - Maple Ridge drove to - Van - Vic Helijet - claimed incidental and dinner per diem and mileage</p> <p>Jun 1 - Meetings all day - full per diem</p> <p>Jun 2 - Meetings all day - full per diem</p> <p>Jun 3 - Meetings all day - Helijet Vic to Van drove to MR - full per diems and mileage</p> <p>May 31- full meal per diems/Hotel</p>

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GUEST FOLIO

Personal
Information
ROOM
Personal
Information
TYPE
Personal
Information

BEARE/LISA ✓
NAME
Personal Information

.00
RATE

06/03/21
DEPART

08:05
TIME

Personal
Informati
ACCT#

05/30/21
ARRIVE

18:21
TIME

Government Financial Information

ROOM
CLERK

ADDRESS

PAYMENT

MBV#:

Personal
Information

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
✓ 05/30	ROOM	189.00		
05/30	DEST FEE	1.89	A	
05/30	RM PST	15.27	B	
05/30	MRDT	5.73	C	221.43
05/30	RM GST	9.54	D	
✓ 05/31	ROOM	189.00		
05/31	DEST FEE	1.89	A	
05/31	RM PST	15.27	B	221.43
05/31	MRDT	5.73	C	
05/31	RM GST	9.54	D	
✓ 06/01	ROOM	249.00		
06/01	DEST FEE	2.49	A	
06/01	RM PST	20.12	B	271.60
06/01	MRDT	7.54	C	
06/01	RM GST	12.57	D	291.72
✓ 06/02	ROOM	249.00		
06/02	DEST FEE	2.49	A	
06/02	RM PST	20.12	B	271.60
06/02	MRDT	7.54	C	
06/02	RM GST	12.57	D	291.72
06/03	CCARD-AX			1026.30

PAYMENT RECEIVED BY: AMERICAN EXPRESS

Government Financial Information

SUMMARY OF TAXES		TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	8.76
B	ROOM PST	.00	70.78
C	MRDT	.00	26.54
D	ROOM GST	.00	44.22
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES		FOLIO
	876.00	TAX 150.30	00
		CREDITS 1026.30	



Control No.

E133750

Name Beare, Lisa	Employee ID Personal Information	Phone Number Personal Information
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2021/06/17	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Government meetings		Headquarters Maple Ridge-Pit Meadows

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. \$0.55 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe
06/06	MR-Van-Vic-Hotel (HJ)	1530	1830	50	27.50	P/Card	36.00	221.43		
06/07	Meetings/Hotel	0800	1830		0.00		61.00	221.43		
06/08	Meetings/Hotel	0800	1830		0.00		61.00	221.43		
06/09	Meetings/Hotel	0800	1900		0.00		61.00	221.43		
06/10	Meetings/Van/MR (HJ) Vic-Van-MR	0800	2000	50	27.50	P/Card	61.00			

TOTALS OF COLUMNS	36. ✓ \$ 55.00	37. \$ 0.00	38. ✓ \$ 280.00	39. ✓ \$ 885.72	40. \$ 0.00	Claim Total \$ 1220.72
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48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	112		32805		34610		5701		32MTVNC		Personal Information	55.00 \$ 1220.72
	112		32805		34610		5750		32MTCCA			280.00
	112		32805		34610		5751		32MTCCA			885.72

	112	\$2067	\$4910	\$781	\$241100		999.72
Less Travel Advance	112						

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1220.72
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E133750 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/06/17 11:45:17	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	June 6 - MR to Van drove - Van - Vic Helijet - mileage/incidental/dinner per diem June 7 - Meetings all day - full per diem June 8 - Meetings all day - full per diem June 9 - Meetings all day - full per diem June 10 - Meetings all day - Vic-Van Helijet - Drove to MR full day meal per diem ✓

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GUEST FOLIO

Personal
Information
ROOM
Government
Financial
TYPE
Personal
Information

BEARE/LISA ✓
NAME
Personal Information

189.00
RATE

06/10/21
DEPART

07:55
TIME

Personal
Informatio
ACCT#

06/06/21

18:23

ARRIVE

TIME

Government Financial Information

ROOM
CLERK

ADDRESS

PAYMENT

MBV#: Personal
Information

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
✓ 06/06	ROOM	189.00		
06/06	DEST FEE	1.89	A	
06/06	RM PST	15.27	B	
06/06	MRDT	5.73	C	221.43
06/06	RM GST	9.54	D	
✓ 06/07	ROOM	189.00		
06/07	DEST FEE	1.89	A	
06/07	RM PST	15.27	B	
06/07	MRDT	5.73	C	221.43
06/07	RM GST	9.54	D	
✓ 06/08	ROOM	189.00		
06/08	DEST FEE	1.89	A	
06/08	RM PST	15.27	B	
06/08	MRDT	5.73	C	221.43
06/08	RM GST	9.54	D	
✓ 06/09	ROOM	189.00		
06/09	DEST FEE	1.89	A	
06/09	RM PST	15.27	B	
06/09	MRDT	5.73	C	221.43
06/09	RM GST	9.54	D	
06/10	CCARD-AX			
	PAYMENT RECEIVED BY: AMERICAN EXPRESS		885.72	

Government Financial
Information

.00

SUMMARY OF TAXES			
DESCRIPTION	TAXED AMOUNT	TAX	
A DEST MKT FEE	.00	7.56	
B ROOM PST	.00	61.08	
C MRDT	.00	22.92	
D ROOM GST	.00	38.16	
E OTHER GST	.00	.00	
F PROV SALES TAX	.00	.00	
H GNS ROOM PST 8%	.00	.00	
I GNS MRDT 3%	.00	.00	
K LIQUOR TAX	.00	.00	
L GST INCLUSIVE	.00	.00	
NET CHARGES			FOLIO
756.00	TAX	885.72	.00
	129.72		

Security Concern



Control No.

E133752

Name Beare, Lisa	Employee ID Personal Information	Phone Number Personal Information
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2021/06/17	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Government meetings		Headquarters Maple Ridge-Pit Meadows

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. ^{\$0.55} Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2021										
06/13	MR-Van-Vic-Hotel(HJ)	1530	1830	50	27.50	68.80	36.00	221.43	0	68.80= Taxi
06/14	Meetings/Hotel	0800	1830		0.00		61.00	221.43		
06/15	Meetings/Hotel	0800	2030		0.00		61.00	221.43		
06/16	Meetings/Hotel	0800	1900		0.00		61.00	221.43		
06/17	Meetings/Vic-MR (HJ)	0800	2030	50	27.50		61.00			

TOTALS OF COLUMNS	36. ✓ \$ 55.00	37. 68.80 \$ 0.00	38. ✓ \$ 280.00	39. ✓ \$ 885.72	40. 0 \$ 68.80	Claim Total \$ 1289.52
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48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	112		32805		34610		5701		32MTVNC		Personal Information	123.80 \$ 4289.52
	112		32805		34610		5750		32MTCCA			280.00
	112		32805		34610		5751		32MTCCA			885.72

112	32009	34910	3751	3200000		80512
Less Travel Advance						
112						

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1289.52
--	------------------------	-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
--	-------------------	--------------------

Notes for Travel Voucher (Restricted Use) E133752 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/06/18 10:06:10	Sall, Gurmeet Security Concern Gurmeet.Sall@gov.bc.ca	June 13 - MR drove to Van - Vic Helijet got deverted to Victoria airport due to weather Mileage/Taxi - airport to downtown Vic Hotel/incidental/per diem dinner June 14 - Meetings all day - full per diem June 15 - Meetings all day - full per diem June 16 - Meetings all day - full per diem June 17 - Meetings all day - full per diem - Vic to Van drove to MR/mileage

Production: 2021 Copyright © Government of British Columbia

Yellow Cab Of Victoria

817 Fisgard st
Victoria , AB V8w1r9
2503812222

Personal
Transaction Information

Total

\$68.80 ✓

Tip

Personal
Information

CREDIT CARD SALE

AMEX Government Financial Information

13-Jun-2021 8:20:38PM ✓

Personal
Information

Method: CONTACTLESS

AMERICAN EXPRESS

Government Financial Information

Reference ID: 116500500156

Auth ID: 874331

MID: Personal Information

AID:

AthNtwkNm: AMEX

NO CARDHOLDER VERIFICATION

Personal Information

Helijet was
diverted
to airport
Taxi from
VIC Airport
to
Downtown
Victoria

Security Concern

GUEST FOLIO

Security
Concern
ROOM
Personal
Information
TYPE
Personal
Informati
ROOM
CLERK

BEARE/L
NAME

189.00
RATE

06/17/21
DEPART

12:00
TIME

Personal
Information
ACCT#

06/13/21
ARRIVE

19:07
TIME

ADDRESS

PAYMENT

MBV#:
Personal
Information

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
06/13	ROOM	189.00		
06/13	DEST FEE	1.89		
06/13	RM PST	15.27		
06/13	MRDT	5.73		
06/13	RM GST	9.54		
06/14	ROOM	189.00		
06/14	DEST FEE	1.89		
06/14	RM PST	15.27		
06/14	MRDT	5.73		
06/14	RM GST	9.54		
06/15	ROOM	189.00		
06/15	DEST FEE	1.89		
06/15	RM PST	15.27		
06/15	MRDT	5.73		
06/15	RM GST	9.54		
06/16	ROOM	189.00		
06/16	DEST FEE	1.89		
06/16	RM PST	15.27		
06/16	MRDT	5.73		
06/16	RM GST	9.54		
06/17	AX CARD			

TO BE SETTLED TO: AMERICAN EXPRESS CURRENT BALANCE 00 ✓
Security Concern

SUMMARY OF TAXES			
DESCRIPTION	TAXED AMOUNT	TAX	
DEST MKT FEE	.00	7.56	
ROOM PST	.00	61.08	
MRDT	.00	22.92	
ROOM GST	.00	38.16	
OTHER GST	.00	.00	
PROV SALES TAX	.00	.00	
GNS ROOM PST 8%	.00	.00	
GNS MRDT 3%	.00	.00	
LIQUOR TAX	.00	.00	
GST INCLUSIVE	.00	.00	
NET CHARGES	.00	.00	
TAX	129.72		
	CREDITS		
	.00		

Security Concern

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: May 20, 2021 10:46 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Original flight purchased on different card, refunded and put on Gurmeet's travel card Personal Information

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking

Personal Information

Sunday, April 11, 2021

727

17:00 Vancouver Harbour (Downtown)

17:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Lisa Beare, Female

Personal Information
Invoice #

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total \$219.00

Visa \$219.00

Date / Time April 11, 2021 @ 4:40:45 PM

Government Financial Information

Summary

Expiration

[Add to Calendar](#)

Personal Information

Authorization 01340I

Visa (\$219.00)

Date / Time April 13, 2021 @ 11:14:12 AM

Summary Government Financial Information

Expiration

Authorization

Mastercard \$219.00

Date / Time April 13, 2021 @ 11:14:56 AM

Summary Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website:
<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: May 20, 2021 10:47 AM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



2
STOB 5711

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking

Personal Information

Thursday, April 15, 2021

730

18:30 Victoria Harbour (Downtown)

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Lisa Beare, Female

Invoice Personal Information

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total \$260.00

Mastercard \$260.00

Date / Time April 15, 2021 @ 6:07:47 PM
Government Financial Information

Summary

Expiration

[Add to Calendar](#)

Personal Information

Authorization

Government
Financial

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

3 - STOB 5711

Booking

Personal Information

Sunday, April 18, 2021

727

17:00 Vancouver Harbour (Downtown)

17:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

• Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Invoice

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total \$219.00

Mastercard \$219.00

Date / Time April 18, 2021 @ 4:44:12 PM

Government Financial Information

Summary

Expiration

Authorization

Personal Information

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website:

<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

4 STOB 5711

Booking

Personal Information

Thursday, April 22, 2021

730

18:30 Victoria Harbour (Downtown)

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

• Lisa Beare, Female

[Add to Calendar](#)

Invoice

Personal Information

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total \$260.00

Mastercard \$260.00

Date / Time April 22, 2021 @ 5:44:56 PM

Government Financial Information

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day

Personal Information

prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website:
<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

5 - STOB 5711

Booking #

Personal Information

Sunday, April 25, 2021

727

17:30 Vancouver Harbour (Downtown)

18:05 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

• Lisa Beare, Female

[Add to Calendar](#)

Invoice

Personal Information

SALE - Seat Sale \$219	\$208.57
+ GST	\$10.43

Billing	\$208.57
---------	----------

Taxes	\$10.43
-------	---------

Grand Total	\$219.00
--------------------	-----------------

Mastercard	\$219.00
------------	----------

Date / Time	April 25, 2021 @ 4:35:30 PM
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Government Financial Information

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Personal Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website:
<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

6 - STOB 5711

Booking #

Personal Information

Thursday, April 29, 2021

730

18:30 Victoria Harbour (Downtown)

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

· Lisa Beare, Female

[Add to Calendar](#)

Invoice

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total \$260.00

Mastercard \$260.00

Date / Time April 29, 2021 @ 5:50:26 PM

Summary Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a