

Minister's Quarterly Travel Expense Summary

Name: Honourable Melanie Mark

Quarter: 2021 Apr to Jun

Portfolio: Tourism, Arts, Culture and Sport

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 945.72

Other Travel in Province: \$ 247.60

Out of Country Travel: \$ -

Out of Province Travel:

Total travel expenses paid this quarter: \$ 1,193.32

Travel expenses fiscal year-to-date: \$ 1,193.32

Munro, Asia TACS:EX

From: passengerservices@helijet.com
Sent: March 21, 2021 4:23 PM
To: Munro, Asia TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Personal Information

Melanie Mark

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Sunday, March 21, 2021

727

17:00 Vancouver Harbour (Downtown)

17:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Government Financial Information

Invoice

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total \$260.00

Mastercard \$260.00

Melanie Mark, Female

Date / Time

March 21, 2021 @ 4:22:45 PM

[Add to Calendar](#)

Summary

Government Financial Information

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult Helijet [Passenger Rights, Tariff & Travel Information](#) or visit [the Canadian Transportation Agency's](#) website.

GST#:

R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to meet or exceed any applicable federal, provincial or municipal public health regulations. See in-terminal signage or [helijet.com](#) for details of Helijet's enhanced Covid-19 procedures and protocols.

Please note the following COVID-19 protocols required of all passengers booked on Helijet scheduled flights in order to board a flight.

- If you are feeling unwell you are asked to stay home and rebook your trip for another time when you

Munro, Asia TACS:EX

From: reservation@harbourair.com
Sent: March 23, 2021 10:30 AM
To: Munro, Asia TACS:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard!

Please review all booking information and fare conditions prior to arrival.

Due to COVID-19 we have introduced enhanced [health and safety protocols](#) that exceed the government travel guidelines. When you arrive at the terminal, please note each passenger is required to wear a mask in our terminals and aboard the aircraft, have their temperature checked to ensure below 38 degrees, and complete and sign a [health declaration form](#). Thank you for helping keep our passengers, team and communities safe!

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Harbour Air Team

Customer Information

Account

HAS #

Personal Information

Name

Melanie Mark

Company


Ministers Office For Tourism Arts Culture & Sports


Booking

Personal Information

Wednesday, March 24, 2021

Flight #238

16:00 Victoria Harbour / [Map](#) 

16:35 Vancouver Harbour / [Map](#) 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Melanie Mark, Female

[Add to Calendar](#)

Government Financial Information

Government Financial Information

Invoice

Air Transportation Charges

Sked 200 : (St) GO Flex \$191.36

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$10.14

Billing \$202.86

Taxes \$10.14

Grand Total \$213.00

COVID-19 Update: To provide more flexibility, all change and cancellation fees will be waived on bookings for flights departing between December 8, 2020 and March 31, 2021.

GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

Required Travel Documents:

All passengers 18 years and above must present government issued photo identification.

Guaranteed Baggage:

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richm ond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

MA22EXEDIJ3



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133660

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy

Name Mark, Melanie		Employee ID Personal Information		Phone Number (250) 953-0905	
Client Organization Tourism, Arts, Culture and Sport		Job Title Minister of Tourism, Arts, Culture		Travel Group Code 4	
5. Date Completed 2021/05/11		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business		Headquarters Vancouver-Mount Pleasant	
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled		18. \$0.55 Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals
2021	Destination	Start	End	Km	Cost
05/09	Van-Victoria (HJ)	1615	2359		0.00
05/10	Victoria	0700	2359		0.00
05/11	Vi-Vancouver (HJ)	0700	1935	14	7.70
				6.40 Personal Information	61.00
					61.00
					182.77
					182.77
TOTALS OF COLUMNS			36. 14 kms \$ 7.70	37. 37.65 \$ Personal Information	38. \$ 158.00
				39. \$ 365.54	40. \$ 0.00
					Claim Total \$ 568.89
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
126	51384	54006	5701	51MTVNC	Personal Information
126	51384	54006	5750	51MTCCA	
126	51384	54006	5751	51MTCCA	
126					
Less Travel Advance					54. 568.89 \$ Personal Information
126					
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

HJ flights paid by the office purchase card

DJ May 13/21

Notes for Travel Voucher (Restricted Use) E133660 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2021/05/13 09:27:16	Flesh, Cindv Security Concern Cindy.Flesh@gov.bc.ca	May 9, 2021 - Bonny's Taxi (pd by m/c) to Helijet Van/Vic (pd by p/c) shuttle to hotel o/n (pd by m/c) May 10, 2021 - walk to buildings - walk to hotel o/n (pd by m/c) May 11, 2021 - walk to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - personal ride home. ✓

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BONNY'S TAXI B 35
5759 SIDLEY ST
BURNABY BC

Government Financial Information

CARD **
CARD TYPE MASTERCARD
DATE 2021/05/09 ✓
TIME 0899 16:50:28
CLERK ID 02
RECEIPT NUMBER
C85040857-001-057-003-0

PURCHASE
AMOUNT \$31.25 ✓
TIP Personal Information
TOTAL Personal Information

Mastercard
Personal Information

33C489606BFC6ED5
0000008000-E800
0A50863D9B83694F

APPROVED

AUTH# 011313 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
pd by m/c
SIGNATURE

Melanie Mark ✓

Canada

Company Name:

Group Name:

Room No. Security Concern
 Arrival : 05-09-21
 Departure : 05-11-21
 Folio No. Personal Information
 Conf. No. :
 AR No. :
 Reference No. :
 Custom Ref. :

Date	Description	Charges	Credits
✓ 05-09-21	Room Charge	156.00	
05-09-21	Destination Marketing Fee - 1%	1.56	
05-09-21	Municipal Tax - 3%	4.73	
05-09-21	Hotel Room Tax - 8%	12.60	
05-09-21	Goods and Services Tax - 5%	7.88	
✓ 05-10-21	Room Charge	156.00	
05-10-21	Destination Marketing Fee - 1%	1.56	
05-10-21	Municipal Tax - 3%	4.73	
05-10-21	Hotel Room Tax - 8%	12.60	
05-10-21	Goods and Services Tax - 5%	7.88	
05-11-21	Mastercard Government Financial Information XXXXXX		365.54
		Total Charges	365.54
		Total Credits	365.54 ✓
		Balance	0.00 ✓

Security Concern

Page No. 1 of 1

5751
 pd by m/c
 51mtcca

**YELLOW CAB VICTORIA #163**

[817 Fisgard St](#)
[VICTORIA, BC V8W1R9](#)
[+1 250-381-2222](#)

<http://yellowcabvictoria.com>

yellowcab163@yahoo.com

Subtotal	\$6.40 ✓
Total Taxes	\$0.00
Tip	Personal Information

Personal Information

Total

PAYMENT ID: Personal Information

[Hide Details](#)

Card: Government Financial Information
11-May-2021, 18:09 ✓
Method: EMV
Auth ID: 062305
Reference ID: Personal Information
Authorizing Network: MASTERCARD
AID: Personal Information
CVM: PIN VERIFIED

DATE

11-May-2021
18:09

Government Financial Information

5701
Pd by m/c
Signature

MA22EXEDIJ12



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133707

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie		Employee ID Personal Information		Phone Number (250) 953-0905	
Client Organization Tourism, Arts, Culture and Sport		Job Title Minister of Tourism, Arts, Culture		Travel Group Code 4	
5. Date Completed 2021/06/03		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information		14. Reason for Travel Ministerial Business		Headquarters Vancouver-Mount Pleasant	
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2021 05/28	17. Places Travelled			18. \$0.55 Personal Vehicle Use Km 66	19. Other Transport Costs
	Destination Vancouver & Area	Start 1100	End 1745	Cost 36.30	20. & 21. Meals Cost 27.00
					22. Lodging Costs
					20. & 21. Miscellaneous Cost 6.00
					Describe prking
TOTALS OF COLUMNS				36. 66 kms \$ 36.30	37. \$ 0.00
				38. \$ 27.00	39. \$ 0.00
				40. \$ 6.00	Claim Total \$ 69.30
48. Client Code 126 126 126 126	49. Resp. 51384	50. Service Line 54006	51. STOB 5702	52. Project 5188888	45. Supplier Code Personal Information
Less Travel Advance 126					Amount \$ 69.30
					54. \$ 69.30
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ June 15/21

Notes for Travel Voucher (Restricted Use) E133707 for Mark, Melanie

2 note(s) returned.

Created On		Author	Note
2021/06/04 13:55:10	Flesh, Cindv Security Concern	Cindy.Flesh@gov.bc.ca	May 28th drove to various meetings in the DTVan and surrounding areas - drove home (prking pd by m/c)
2021/06/04 14:02:47	Flesh, Cindv Security Concern	Cindy.Flesh@gov.bc.ca	✓

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Personal Information

Activity Details (Showing 1 Transactions)

The following transactions for card number ending Gov
ernm
ent
Fin
an
cial
Infor
mati
on
are still being processed.

Date	Description	Amount
✓ 05/26/2021 18:46:56	CAPILANO SUSPENSION ,NORTH VANCOU ,V7R4J1	5.00 ✓

5702
PA by m/c
5188888

MA22EXEDIJ14



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133741

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie ✓		Employee ID Personal Information		Phone Number (250) 953-0905	
Client Organization Tourism, Arts, Culture and Sport		Job Title Minister of Tourism, Arts, Culture		Travel Group Code 4	
5. Date Completed 2021/06/15		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information		14. Reason for Travel Ministerial Business		Headquarters Vancouver-Mount Pleasant	
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2021 05/18 06/14	17. Places Travelled			18. \$0.55 Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
	Vancouver	1015	1245	30	16.50
	Vancouver	0930	1200	30	16.50
				20. & 21. Meals	22. Lodging Costs
				Cost	Cost
				27.00	
				20. & 21. Miscellaneous	
				Cost	Describe
				16.00	prking
TOTALS OF COLUMNS				36. ✓ 60 kms \$ 33.00	37. ✓ \$ 0.00
				38. ✓ \$ 27.00	39. ✓ \$ 0.00
				40. ✓ \$ 16.00	Claim Total \$ 76.00 ✓
48. Client Code 126 126 126 126	49. Resp. 51384	50. Service Line 54006	51. STOB 5702	52. Project 5188888	45. Supplier Code Personal Information Amount \$ 76.00
Less Travel Advance 126					
AMOUNT DUE TO EMPLOYEE					54. ✓ \$ 76.00
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ June 17/21

Notes for Travel Voucher (Restricted Use) E133741 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2021/06/16 12:39:52	Flesh, Cindy Security Concern Cindy.Flesh@gov.bc.ca	May 18, 2021 - drive to DT Van for event - drive home June 14, 2021 - drive to DT Van for event (prking pd by m/c) - drive home ✓

Production *** Copyright © Government of British Columbia

Account Summary
Personal Information

C

Activity Details (Showing 1 Transactions)

The following transactions for card number ending in 14 46 47 are still being processed.

Date	Description	Amount
06/14/2021 14 46 47	VINCI PARK - CANADA PL, VANCOUVER, V6C 3E1	16.00 ✓

5702
PA by MIC
5188888

MA22EXEDIJ17



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133763

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie ✓		Employee ID Personal Information		Phone Number (250) 953-0905	
Client Organization Tourism, Arts, Culture and Sport		Job Title Minister of Tourism, Arts, Culture		Travel Group Code 4	
5. Date Completed 2021/06/23		6. Fiscal Year 2022		7. Special Cheque Issue	
				8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business		Headquarters Vancouver-Mount Pleasant	
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2021 06/23	17. Places Travelled		18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals
	Destination Van/Vic/Van(HA) P/Card x 2	Start 0750	End 1445	Km 0.00	Cost 66.85
					Cost 27.00
					22. Lodging Costs
					20. & 21. Miscellaneous
					Cost Describe
TOTALS OF COLUMNS			36. \$ 0.00	37. \$ 66.85	38. \$ 27.00
					39. \$ 0.00
					40. \$ 0.00
					Claim Total \$ 93.85
48. Client Code 126 126 126 126	49. Resp. 51384 51384	50. Service Line 54006 54006	51. STOB 5701 5750	52. Project 51MTVNC 51MTCCA	45. Supplier Code Personal Information Amount 66.85 27.00
Less Travel Advance 126					
					54. \$ 93.85
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ June 29/21

Notes for Travel Voucher (Restricted Use) E133763 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2021/06/24 09:05:05	Flesh, Cindy Security Concern Cindy.Flesh@gov.bc.ca	June 23, 2021 - Bonny's Taxi (pd by m/c) to Harbour Air Van/Vic (pd by p/c)- walk to buildings - walk to Harbour Air Vic/Van (pd by p/c) - Yellow Cab (pd by m/c) to CO - MACLURE's Cab (pd by m/c) to home. ✓

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BONNY'S TAXI B 125
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2021/06/23 ✓
TIME 5487 08:21:03
CLERK ID 01
RECEIPT NUMBER
C85048770-001-412-001-0

PURCHASE
TOTAL

\$30.25

Mastercard
Personal Information

66AE9D88F6E34A90
0000008000-E800
9F6D09D1E9D6A406

APPROVED

AUTH# 035991 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
SIMTUNE
Pd by m/c

YELLOW CAB # 224
1441 CLARK V5L3K9
VANCOUVER BC
Phone #604 681 1111
27083310
TM2708331001

SALE

Batch #: 345 RRN: 0013450120
06/23/21 ✓ 14:38:30
ORDER# 1 REF#: 00600007
APPR CODE: 074896

MASTERCARD
Government Financial
Information
Mastercard
Personal Information

Chip
/

AMOUNT
TIP

15.35 \$15.35 ✓
Personal
Information

TOTAL

00 APPROVED

Retain this copy for your
records

Thank you for using
Yellow Cab
GST # 105762447RT001

CUSTOMER COPY

5701
SIMTUNE
Pd by m/c

MACLURE'S CAB 77
1275 75TH AVE W
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2021/06/23 ✓
TIME 0979 19:35:50
CLERK ID 2
RECEIPT NUMBER
C85046059-001-715-005-0

PURCHASE

AMOUNT \$21.25 ✓

Personal Information

TIP
TOTAL

Mastercard
Personal Information

661D613B9EC6442D
0000008000-E800
E9C0E385C67DB784

APPROVED

AUTH# 052985 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
SIMTUNE
Pd by m/c

Munro, Asia TACS:EX

From: passengerservices@helijet.com
Sent: June 4, 2021 10:50 AM
To: Munro, Asia TACS:EX
Subject: Thank you for choosing to take off with Helijet!

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Please review your reservation below.

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We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Personal Information
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Booking

Sunday, May 9, 2021

727

17:30 Vancouver Harbour (Downtown)

18:05 Victoria Harbour (Downtown) ✓

35 minutes

Confirmed

1 Passengers - Off-Peak

Invoice	Personal Information
FARE-YWH-OffPeak_2020	\$247.62
+ GST	\$12.38
Billing	\$247.62
Taxes	\$12.38
Grand Total	\$260.00
Mastercard	\$260.00 ✓

Melanie Mark, Female ✓ |

Date / Time

May 9, 2021 @ 4:54:24 PM

[Add to Calendar](#)

Personal Information

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

COVID-19:

Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website:
<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

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THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

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Munro, Asia TACS:EX

From: passengerservices@helijet.com
Sent: June 4, 2021 10:56 AM
To: Munro, Asia TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government
Financial
Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal
Information

Tuesday, May 11, 2021

Invoice

Personal
Information

730

18:30 Victoria Harbour (Downtown)

19:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

FARE-YWH-OffPeak_2020

\$247.62

+ GST

\$12.38

Billing

\$247.62

Taxes

\$12.38

Grand Total

\$260.00

Mastercard

\$260.00

Melanie Mark, Female ✓ |

Date / Time

May 11, 2021 @ 6:12:09 PM

[Add to Calendar](#)

Summary

Government Financial Information

Expiration

Personal Information

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

COVID-19:

Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website:
<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult Helijet [Passenger Rights, Tariff & Travel Information](#) or visit [the Canadian Transportation Agency's](#) website.