

Minister's Quarterly Travel Expense Summary

Name: Honourable Josie Osborne

Quarter: 2021 Jul to Sep

Portfolio: Municipal Affairs

Travel expense summary (amount paid this quarter):

In Province Flights: \$ -

Other Travel in Province: \$ 4,464.44

\$ -

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 4,464.44

Travel expenses fiscal year-to-date: \$ 5,463.96



Control No.

E133820

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

5. Date Completed 2021/07/19	6. Fiscal Year 2022	7. Special Cheque Issue EFT	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Meetings	Headquarters Mid-Island	

12. Mailing Address for Cheque
Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4

16. Travel Dates	17. Places Travelled			18. ^{55 KMS} Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe
07/18	Tofino-Victoria	0700	2359	315	173.25		61.00 CCA	268.29		
07/19	Vic-Sooke-Vic	0700	2359	80	44.00	48.50	Person PD	268.29		
07/20	Victoria-Tofino	0700	2359	315	173.25		61.00 CCA at Informa tion			

TOTALS OF COLUMNS					36. \$ 390.50	37. \$ 0.00	38. 170.50 Personal Information	39. \$ 536.58	40. \$ 0.00	Claim Total Personal Information \$1097.58
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information			Amount Personal Information		
060	51057	54000	5702	51MTVNC				\$ 346.50		
060	51057	54000	5750	51MTCCA				\$ 122.00		
060	51057	54000	5751	51MTCCA				\$ 536.58		
060	51057	54000	5702	5100000				\$ 92.50		
Less Travel Advance										
060										
					AMOUNT DUE TO EMPLOYEE			54. 1097.58 Personal Information		

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E133820 for Osborne, Josie

2 note(s) returned.

Created On	Author	Note
2021/07/20 08:38:36	Reid, Heidi Security Concern Heidi.Reid@gov.bc.ca	July 18 - Tofino to Victoria - 315 kms - personal vehicle - accoms. \$268.29 - All day p/diem @ \$61.00 July 19 - Victoria-Sooke-Victoria - 80 kms round trip to attend announcement - accoms. \$268.29 - Personal Information July 20 - Victoria to Tofino - 315 kms - personal vehicle - All day p/diem @\$61.00 Personal Information
2021/09/01 09:50:07	Spilker, Robyn Security Concern Robyn.Spilker@gov.bc.ca	

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Security Concern

Victoria, B

Security Concern

Ms Josephine Osborne
 310 Parliment Buildings
 Victoria BC V8V 1X4
 Canada

Room : Security
 : Concer
 Arrival Date : 07/18/21
 Invoice No. : Personal Information
 Folio No. :
 Conf. No. :
 Cashier No. : 8
 Billing Date : 09/01/21
 A/R Number

Min of Municipal Affairs and H

Date	Description	Debit	Credit
07/18/21	Room Charge	229.00	
07/18/21	Destination Marketing Fee	2.29	
07/18/21	Provincial Room Tax	25.44	
07/18/21	Room GST	11.56	
07/19/21	Room Charge	229.00	
07/19/21	Destination Marketing Fee	2.29	
07/19/21	Provincial Room Tax	25.44	
07/19/21	Room GST	11.56	
07/20/21	Mastercard		536.58
Room H/GST Total - 23.12		Total	536.58
Other H/GST Total - 0.00			536.58
		Balance	0.00

Government Financial Information

Security Concern

Security Concern

MA22EXEPAL18



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133977

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Osborne, Josie		Employee ID Personal Information		Phone Number (250) 387-2283	
Client Organization Municipal Affairs		Job Title Minister of Municipal Affairs		Travel Group Code 4	
5. Date Completed 2021/09/20	6. Fiscal Year 2022	7. Special Cheque Issue EFT		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business		Headquarters Mid-Island	
12. Mailing Address for Cheque Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4					
16. Travel Dates	17. Places Travelled		18. 55 KMS Personal Vehicle Use		19. Other Transport Costs
2021	Destination	Start	End	Km	Cost
09/06	Tofino-Vic-Van (FERF)	0700	2359	315	173.25
09/07	Vancouver	0700	2359		0.00
09/08	Vancouver	0700	2359		0.00
09/09	Vancouver	0700	2359		0.00
09/10	Vancouver	0700	2359		0.00
09/11	Vancouver	0700	2359		0.00
09/12	Vancouver	0700	2359		0.00
Cont'd on E133979					
			20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
			Cost	Cost	Cost
			61.00	280.82	
			36.00	280.82	
			36.00	280.82	
			61.00	280.82	
			61.00	280.82	
			61.00	280.82	
			48.50	280.82	
TOTALS OF COLUMNS			36. \$ 173.25	37. \$ 17.50	38. \$ 364.50
			39. \$ 1965.74	40. \$ 0.00	Claim Total \$ 2520.99
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
060	51057	54000	5702	5100000	Personal Information
060					
060					
060					
Less Travel Advance					54.
060					\$ 2520.99
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail)			Print Name		Date Signed
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					
56. Spending Authority Signature (See Audit Trail)			Print Name		Date Signed
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					
57. Payment Authority Signature (See Audit Trail)			Print Name		Date Signed
- Requisition for payment pursuant to section 32 of the Financial Administration Act.					

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

AUDITED BY PL SEP 22-21

Travel Claim Notes for E133977 & E133979 – Minister Josie Osborne

UBCM - Sept 6th to Sep 17th & Mission meeting Sept 18th

Sept 6 - Tofino-Vic-Vanc - 315 kms = \$173.25

Ferry - Swartz Bay to Tsawwassen walk-on \$17.50

Accoms @ \$280.82 & all day p/diem = \$61.00

Sept 7 - Accoms @ \$280.82- B/L provided - Dinner p/diem = \$36.00

Sept 8 - Accoms @ \$280.82- B/L provided - Dinner p/diem = \$36.00

Sept 9 - Accoms @ \$280.82- All day p/diem = \$61.00

Sept 10 - Accoms @ \$280.82- All day p/diem = \$61.00

Sept 11 - Accoms @ \$280.82- All day p/diem = \$61.00

Sept 12 - Accoms @ \$280.82- B provided - L/D p/diem = \$48.50

Sept 13 - Accoms @ \$280.82- B/L provided - Dinner p/diem = \$36.00

Sept 14 - Accoms @ \$280.82- B/L provided - Dinner p/diem = \$36.00

Sept 15- Accoms @ \$280.82- All day p/diem = \$61.00

Sept 16 - Accoms @ \$280.82- All day p/diem = \$61.00

Sept 17 - Accoms @ \$280.82- All day p/diem = \$61.00

Sept 18- Ferry - Tsawwassen to Swartz Bay walk-on \$17.50

Lunch provided - B/D p/diem = \$48.50

& Private Accom – \$32.93

E133979

Tsawwassen
To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2021/09/18

1 Adult	17.60
Fuel Rebate	0.10-
Total	17.50

MasterCard
Government Financial Information 17.50

AUTH 010952 66251536 0010016370 H
MASTERCARD
A0000000041010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

CUSTOMER COPY
TSA 18 Sep 2021 15:34:30
7007414 547674
KIOSK00741
SEE REVERSE SIDE OF TICKET

E133977

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2021/09/06

1 Adult	17.60
Fuel Rebate	0.10-
Total	17.50

MasterCard
Government Financial Information 17.50

AUTH 006275 66251533 0010015050 H
MASTERCARD
A0000000041010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

CUSTOMER COPY
SWB 06 Sep 2021 13:31:59
7005425 424267
KIOSK00542
SEE REVERSE SIDE OF TICKET

Security Concern

UPCH.
12/11/12

Security Concern

Room :
 Folio # :
 Invoice # :
 Cashier # : 604741
 Page # : 1 of 3
 Group Name : Ministry of Municipal Affairs

Security Concern

Vancouver, BC, Canada

Security Concern

Security Concern

Ministry of Municipal Affairs
 Hon Josie Osborne
 Unknown

Arrival : 09-06-21
 Departure : 09-18-21

Date	Description	Additional Information	Charges	Credits
09-06-21	Room Charge		239.00	
09-06-21	Destination Marketing Fee		3.09	
09-06-21	Room PST	12 NIGHTS @ 280.82 WITH TAXES	26.63	
09-06-21	Room GST	=\$3,369.84	12.10	
09-07-21	Room Charge		239.00	
09-07-21	Destination Marketing Fee		3.09	
09-07-21	Room PST		26.63	
09-07-21	Room GST		12.10	
09-08-21	Room Charge		239.00	
09-08-21	Destination Marketing Fee		3.09	
09-08-21	Room PST		26.63	
09-08-21	Room GST		12.10	
09-09-21	Room Charge		239.00	
09-09-21	Destination Marketing Fee		3.09	
09-09-21	Room PST		26.63	
09-09-21	Room GST		12.10	
09-10-21	Room Charge		239.00	
09-10-21	Destination Marketing Fee		3.09	
09-10-21	Room PST		26.63	
09-10-21	Room GST		12.10	
09-11-21	Room Charge		239.00	
09-11-21	Destination Marketing Fee		3.09	
09-11-21	Room PST		26.63	
09-11-21	Room GST		12.10	
09-12-21	Room Charge		239.00	
09-12-21	Destination Marketing Fee		3.09	
09-12-21	Room PST		26.63	
09-12-21	Room GST		12.10	

Security Concern



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133979

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16. Travel Dates	17. Places Travelled		18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost
2021					
09/13	Vancouver	0700	2359		0.00
09/14	Vancouver	0700	2359		0.00
09/15	Vancouver	0700	2359		0.00
09/16	Vancouver	0700	2359		0.00
09/17	Vancouver	0700	2359		0.00
09/18	Van-Mission-Vict	0700	2359		0.00
	(FERRY)				
	Cont'd from E133977				
				17.50	48.50
					32.93
TOTALS OF COLUMNS			36. \$ 0.00	37. \$ 17.50	38. \$ 228.50
					39. \$ 1437.03
					40. \$ 0.00
					Claim Total \$ 1683.03
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
060	51057	54000	5702	5100000	Personal Information
060					
060					
060					
Less Travel Advance					
060					
AMOUNT DUE TO EMPLOYEE					54. \$ 1683.03
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
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Sept 12 - Accoms @ \$280.82- B provided - L/D p/diem = \$48.50

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Sept 17 - Accoms @ \$280.82- All day p/diem = \$61.00

Sept 18- Ferry - Tsawwassen to Swartz Bay walk-on \$17.50

Lunch provided - B/D p/diem = \$48.50

& Private Accom – \$32.93

Security Concern

Security Concern

Room :
 Folio # :
 Invoice # :
 Cashier # : 604741
 Page # : 2 of 3
 Group Name : Ministry of Municipal Affairs

Security Concern

Vancouver, BC, Canada, Security Concern
 Security Concern

Ministry of Municipal Affairs
 Hon Josie Osborne
 Unknown

Arrival : 09-06-21
 Departure : 09-18-21

Date	Description	Additional Information	Charges	Credits
09-13-21	Room Charge		239.00	
09-13-21	Destination Marketing Fee		3.09	
09-13-21	Room PST		26.63	
09-13-21	Room GST		12.10	
09-14-21	Room Charge		239.00	
09-14-21	Destination Marketing Fee		3.09	
09-14-21	Room PST		26.63	
09-14-21	Room GST		12.10	
09-15-21	Room Charge		239.00	
09-15-21	Destination Marketing Fee		3.09	
09-15-21	Room PST		26.63	
09-15-21	Room GST		12.10	
09-16-21	Room Charge		239.00	
09-16-21	Destination Marketing Fee		3.09	
09-16-21	Room PST		26.63	
09-16-21	Room GST		12.10	
09-17-21	Room Charge		239.00	
09-17-21	Destination Marketing Fee		3.09	
09-17-21	Room PST		26.63	
09-17-21	Room GST		12.10	
09-18-21	Mastercard	Government Financial Information		

3,369.84

Security Concern

Vancouver, BC, Canada
Security Concern

Room :
Folio # :
Invoice # :
Cashier # : 604741
Page # : 3 of 3
Group Name : Ministry of Municipal Affairs

Ministry of Municipal Affairs
Hon Josie Osborne
Unknown

Arrival : 09-06-21
Departure : 09-18-21

Date	Description	Additional Information	Charges	Credits
Total			3,369.84	3,369.84
Balance Due			0.00	

GST Summary

Room : 145.20
F&B : 0.00
Other : 0.00
Total : 145.20

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00