## **Minister's Quarterly Travel Expense Summary**

Name: Honourable Melanie Mark Quarter: 2021 Oct to Dec

**Portfolio:** Tourism, Arts, Culture and Sport

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 7,825.31

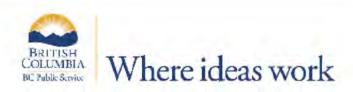
Other Travel in Province: \$ 765.11

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$8,590.42

Travel expenses fiscal year-to-date: \$12,495.31



## **Travel Voucher (Restricted Use)**

Control No.

E134001

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Me Client Or	elanie ganization Arts, Culture and			Ei Per Jo	mployee ID sonal Information bb Title	Phone Number (250) 953-0905 Travel Group Code ourism, Arts, Culture 4					ode
	ompleted		cal Year		THE RESERVE OF THE PERSON NAMED IN	heque Issue					n
Type of T In Provin	ravel ce										
	ng Address for Ch 9082 Stn Prov Gov		BC V8W	9A8							
16. Travel Dates	17.	Travelled		18.	55 KMS ersonal hicle Use	19. Other Transport	20. & 21. Meals	22. Lodgin			llaneous
2021 09/24 09/29 09/30 10/01	Destination DTVan Van DTVan DTVan DTVan	1800 0815 1100 1730	2330 1715 2230 2215	Km 27 28 56 25	14.85 15.40 30.80	Costs	36.00 PD 27.00 PD 48.50 PD 36.00 PD	Costs	Cost	19.00	Describe prking
10/04 VA 10/05 10/06 10/07	N-Victoria (HJ) Victoria Victoria Victoria -VAN (HJ)	0700 0700 0700 0700 0700	2359 2359 2359 1930	14	7.70 0.00 0.00		61.00 cc. 61.00 cc. 48.50 cc 61.00 cc	A 134.	73		
Charles Line	PCARD				36.	37.	38.	39.	40.	Section 1	Claim Total
TOTALS	OF COLUMNS 49.	150.			\$ 90.20   <b>51</b> .	\$ 0.00 <b>52</b> .	\$ 379.00	\$ 404. 45.	19   \$1	9.00	\$ 892.39
Client 1: 1: 1: 1:		p. 84 84 84	5400 5400 5400 5400 5400	16 16 16	570B 5702 5701 5750 5751	Pro 518 51M 51M	ject		er Code nation		Amount 1.30 \$ 93.80 \$ 15.40 1.50 \$ 379.00 \$ 404.19
	26	- 1								-	
						AM	OUNT DUE T	O EMPLO	YEE	54.	\$ 892.39
- Certified disburser a result of	oyee Signature (S d this travel expensiments made and/o of travel on governa I have not been a	se claim i r allowan ment bus	s a true st ces to whi iness as d	ch I an etailed	n entitled as above and	Print Nam	e		ate Signe	d	
56. Spend	ding Authority Sig d correct pursuant tration Act and rela	to section	1 32 & 33		inancial	Print Nan	ne		Date Signe	ed	
- Requisi	nent Authority Sig ition for payment p ration Act.				e Financial	Print Nan	ne		Date Signe	d	

FIN 10 (EFI-F0012 v2.6.1

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

AUDITED BY PL OCT 08-21

### Notes for Travel Voucher (Restricted Use) E134001 for Mark, Melanie

4 note(s) returned.

Created On		Author	Note
2021/10/01 10:57:25	Flesh, Cindy Security Concern	Cindy.Flesh@gov.bc.ca	Sept 24, 2020 - Drive to DTVan for event - drive home
		, 3	Sept 29, 2020 - Drive to DTVan for meetings
			(prking pd by m/c) - drive to home Sept 30, 2020 - Drive to DTVan for event -
			drive home - drive to DTVan for event - drive home
			Oct 1, 2020 - Drive to DTVan for event - drive home
2021/10/05 14:14:04	Flesh, Cindy		Oct 4, 2021 - drive to Helijet Van/Vic (pd by
	Security Concern )	Cindy.Flesh@gov.bc.ca	p/c) - shuttle to buildings - walk to hotel o/n (pd by m/c)
			Oct 5, 2021 - walk to buildings - walk to hotel
2021/10/06 09:01:54	Flesh, Cindy		o/n (pd by m/c) Oct 6, 2021 - walk to buildings - walk to hotel
	(Security Concern)	Cindy.Flesh@gov.bc.ca	o/n (pd by m/c)
2021/10/07 09:47:36	Flesh, Cindy Security Concern	0:   5:   0	Oct 7, 2021 - walk to buildings - shuttle to
	(Security Concern )	Cindy.Flesh@gov.bc.ca	Helijet Vic/Van (pd by m/c) - drive home.

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5702	14.85	36	19	
KMS/PARKING	15.4	27		
	30.8	48.5		
	13.75	36		
TOTAL	74.8	147.5	19	241.3
5750 MTCCA	61			
MEALS	61			
	48.5			
	61			
TOTAL	231.5			231.5
5701 MTVNC	7.7			
KMS	7.7			
TOTAL	15.4			15.4
5751 MTCCA	404.19			404.19
HOTEL	404.13			404.13
CLAIM TOTAL:				892.39

# Canada Place Parkade 999 Canada Place

Vancouver BC, V6C 3C1

Pay Station Number:

2

Entered:

09/29/.3.21

Exited:

08.43 (19/29/2021

16.18

Ticket Number:

10813

Transaction Number:

241938

Rate:

Parking Fee:

\$19 00

Total Fee:

\$19.00

Fee Paid:

\$19.00

Master Government Financial Information

Approval Number:

099378

Thank you for visting Canada Place Price includes applicable taxes GST# 120996095RT0005

2188888 64 ph rull

Melanie Mark
Personal Information

Room No.

m No.

Arrival : 10-04-21 Departure : 10-07-21

Folio No.

Conf. No. :

Reference No.:

Custom Ref.

Company Name: Ministry of Tourism, Arts & Culture

Group Name:

Date	Description	Charges	Credits
10-04-21	Room Charge	/	
10-04-21	Destination Marketing Fee - 1%	115.00	
10-04-21	Municipal Tax - 3%	1.15	
10-04-21	Hotel Room Tax - 8%	3.48	
10-04-21	Goods and Services Tax - 5%	9.29	
10-05-21	Room Charge	5.81	
10-05-21	Destination Marketing Fee - 1%	115.00	
10-05-21	Municipal Tax - 3%	1.15	
10-05-21	Hotel Room Tax - 8%	3.48	
10-05-21	Goods and Services Tax - 5%	9.29	
10-06-21	Room Charge	5.81	
10-06-21	Destination Marketing Fee - 1%	115.00	
10-06-21	Municipal Tax - 3%	1.15	
10-06-21	Hotel Room Tax - 8%	3.48	
0-06-21	The state of the s	9.29	
0-00-21	Goods and Services Tax - 5%	5.81	
10-07-21	Mastercard Government Financial Information		404.19

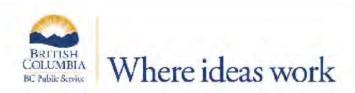
Total Charges 404.19
Total Credits 404.19
Balance 0.00

Guest Signature:

Staticas

Page No. 1 of 1

Phone Number



## **Travel Voucher (Restricted Use)**

Employee ID

Control No.

E134086

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Mark, Me Client Org Tourism.	lanie ganization Arts, Culture and	Sport		Jo	rsonal Information  b Title  linister of To	on ourism, Arts, (	Culture		250) 953-0 ravel Grou 1	905	
5. Date Co 2021/10/	ompleted		cal Year	-	And in case of the last of the	Cheque Issue		8. Cheque Stub Information			
Type of T	r <b>avel</b> ce	Minis	ason for terial Busi					Headquarter Vancouver	rs		
	g Address for Cl 082 Stn Prov Go		a, BC V8V	V 9A8							
16. Travel Dates	17. Places	Travelled	1	P	.55 kms ersonal hicle Use	19. Other Transport	20. & 21. Meals	22. Lodging	20. & 21 Mi	scellaneous	
2021	Destination n-Victoria (HJ) Victoria Victoria Victoria Vancouver(HJ)	Start 0700 0700 0700 0700 0700	End 2359 2359 2359 2359 1945	Km 14	7.70 0.00 0.00	Costs	61.00 cc 61.00 48.50 61.00	Costs		Describe	
TOTAL S	OF COLUMNS				<b>36.</b> \$ 15.40	37. \$ 0.00	<b>38.</b> \$ 231.50	39. 39. \$ 404.19	40.	Claim Total 0 \$ 651.09	
18. Client 12 12	Code Res 26 51: 26 51:	50. 384 384 384	Service 5400 5400 5400	06 06	51. STOB 5701 5750 5751	52. Pro 51M 51M	oject ITVNC IVCCA IVCCA	45. Supplied Personal Information	Code	Amount \$ 15.40 \$ 231.50 \$ 404.19	
Less Trav	rel Advance	- 1			Ĭ.						
	20					AM	OUNT DUE	TO EMPLOYE	E	<b>54.</b> \$ 651.09	
- Certified disburser a result o	byee Signature ( I this travel exper ments made and/o I travel on govern I have not been a	nse claim i or allowan nment busi	s a true s ces to wh iness as c	ich I an letailed	above and	Print Nam	ie	Da	te Signed		
56. Spending Authority Signature (See Audit Trail)  - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Nan	Print Name Date		ate Signed				
- Requisi	ent Authority Sig tion for payment p ration Act.				e Financial	Print Nan	ne	Da	ate Signed		

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Name

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Oct 21, 2021

### Notes for Travel Voucher (Restricted Use) E134086 for Mark, Melanie

### 4 note(s) returned.

Created On		Author	Note
2021/10/18 09:50:18	Flesh, Cindy Security Concern )	Cindy.Flesh@gov.bc.ca	Oct 18, 2021 - drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings - walk to hotel o/n (pd by m/c)
2021/10/19 09:30:31	Flesh, Cindy Security Concern	Cindy.Flesh@gov.bc.ca	Oct 19, 2021 - wa k to buildings - walk to hotel o/n (pd by m/c)
2021/10/20 09:24:06	Flesh, Cindy (Security Concern )	Cindy.Flesh@gov.bc.ca	Oct 20, 2021 - wa k to buildings - walk to hotel o/n (pd by m/c)
2021/10/21 10:10:06	Flesh, Cindy Security Concern	Cindy.Flesh@gov.bc.ca	Oct 21, 2021 - wa k to buildings - shuttle to Helijet Vic/Van (pd by p/c) - drive home

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Melanie Mark Personal Information

Group Name:

Company Name: Ministry of Tourism, Arts & Culture

Room No.

Security Concern

Arrival

: 10-18-21

Departure

: 10-21-21

Folio No.

Personal Information

Conf. No.

AR No.

Reference No. :

Custom Ref.

Date	Description		-	
			Charges	Credit
10-18-21	Room Charge		115.00	
10-18-21	Destination Marketing Fee - 1%	\$ 134.73 per night	115.00	
10-18-21	Municipal Tax - 3%		1.15	
10-18-21	Hotel Room Tax - 8%		3.48	
10-18-21	Goods and Services Tax - 5%		9.29	
0-19-21	Room Charge		5.81	
10-19-21	Destination Marketing Fee - 1%		115.00	
10-19-21	Municipal Tax - 3%		1.15	
10-19-21	Hotel Room Tax - 8%		3.48	
0-19-21	Goods and Services Tax - 5%		9.29	
0-20-21	Room Charge		5.81	
10-20-21	Destination Marketing Fee - 1%		115.00	
0-20-21	Municipal Tax - 3%		1.15	
0-20-21	Hotel Room Tax - 8%		3.48	
0-20-21	Goods and Services Tax - 5%		9.29	
0-21-21	Government Financial Information		5.81	
				404.19
		Total Charges	404.19	
		<b>Total Credits</b>	NAME OF THE OWNER, THE	404.19
		Balance		0.00

Guest Signature:

Pd by MICCA

Page No. 1 of 1



500-1321 Blanshard Street Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)

Direct: (250) 386-3431

If you have any questions please call toll free: 1-888-223-3779

OCT N .... ... 001/0000/DT0001

Personal Information

Date Issued: 07/SEP/2021 12:53:37

Booking Holder: Marina Holding

Cancelled by: BCF CUSTOMER SERVICE CENTRE

**Booking Cancellation** 

Phone:

Personal Information

Page 1 of 2

#### Personal Information

### **Booking Reference:**

	Departs	Time / Date	Arrives	Time / Date
Horses	hoe Bay, West Vancouver	18:15	Departure Bay, Nanaimo	19:55
	Metro Vancouver	28/Jul/2021	Vancouver Island	28/Jul/2021
follow	eservation has been cancelled and ing items removed from your boo t to cancellation/no show fee(s).	1/37.479		Price
20' 1	UNDER HEIGHT PASSENGER VE ADULT/YOUTH	HICLE Ferry is for Minister Ma	ark	
	Reservation fee			\$10.00
Fare Ty	pe Prepaid			
			Total:	\$10.00
			Amount Pald:	\$86.15
			Amount Refunde	ed: -\$76.15
			Amount Due:	\$0.00

\*ORIG NAL CHARGE ON PCARD FLESHC GOV ernm 03AUG21

Took earlier ferry, everything refunded back except the reservation fee

Infor mati



Date Issued: 07/SEP/2021 12:53:37

BCF CUSTOMER SERVICE CENTRE Cancelled by:

500-1321 Blanshard Street Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)

Direct: (250) 386-3431

If you have any questions please call toll free: 1-888-223-3779

GST Number: 894623206RT0001 Booking Number: Personal Information

Refund 2021/09/07 Government Financial Information

Auth 008628 66376364 676502-0\_2 11

01 APPROVED - THANK YOU 027

Cardholder Copy

07 Sep 2021 12:52:51



## **Travel Voucher (Restricted Use)**

Control No.

E134110

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Name Mark, Me	planie		•		nolovee ID sonal Informatio	Phone Number (250) 953-0905				
Client Organization Job Title									avel Grou	
	Arts, Culture and	Sport				urism, Arts, C	Culture	4		
5. Date Completed 6. Fiscal Year 7. Special (2021/10/22 29 2022						heque Issue 8. Cheque Stub Information				
Type of T	ravel	14. R	eason for sterial Busi					Headquarters Vancouver	5	
12. Mailin	g Address for C	heque								
PO Box 9	9082 Stn Prov G	ovt Victori	a, BC V8V					-		
16.	17.			1185		19.	20. & 21.	22.	20. & 21	
Travel	Places	s Travelle	d		ersonal	Other	Meals		Mi	scellaneous
Dates		1	1		icle Use	Transport		Lodging		V
2021	Destination	Start	End	Km	Cost	Costs	Cost	Costs	Cost	Describe
10/22	Vic/Van/Vic (H		1500	28	15.40	8.20	39.50	Personal	404.70	
	nVictoria (HJ)	0700	2359	14	7.70		61.00	Information	134.73	
10/26	Vic/Van (HJ) n-Victoria (HJ)	0700	2359 2359	14	7.70 7.70	8.20	61.00 48.50		134.73 134.73	
10/27	Vancouver-Vic		1945	14	7.70	0.20	61.00		134.73	
10/20	Valicouvel -vic	H 7 0700	1943	14	1.70		01.00			
	PCARD									
		-		-	36.	37.	38.	39.\$ 404.19	40.	Claim Total
OTALS	OF COLUMNS				\$ 46.20	\$ 16.40	\$ 271.0	n Personal	\$ 0.0	0 Personal
3.	49.	<b> 50</b>			51.	52.		45.	-	Information
Client	Code Re	sp.	Service	Line	STOB	Pro	ject	Supplier	Code	Amount
1:	26   5 <sup>.</sup>	1384	5400	)6	5701	51M	TVNC	Personal Informat	on	\$ 62.60 Personal
1:	26   5 <sup>.</sup>	1384	5400	)6	5750	51M	TCCA			\$1277£100
1:	26   5 <sup>.</sup>	1384	5400	)6	5751	51M	TCCA			\$ 404.19 Personal
1:	26									Information
.ess Trav	vel Advance									
1:	26									
										54. \$737.79
						AN	<b>NOUNT DUE</b>	TO EMPLOYE	E	Personal Information
	oyee Signature					Print Nam	е	Dat	e Signed	information
	d this travel expe									
	ments made and									
	of travel on gover									
for which	I have not been	and will n	ot be reimb	oursed b	y any other					
party.										
	ding Authority S					Print Nam	ne	Da	te Signed	
	d correct pursual			of the F	inancial					
Administ	ration Act and re	lated polic	ies.							
	ent Authority S					Print Nan	пе	Da	te Signed	
- Requisi	tion for payment	pursuant i	to section 3	32 of the	Financial					
<b>Administ</b>	ration Act.									
			-							-

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Oct 29, 2021

### Notes for Travel Voucher (Restricted Use) E134110 for Mark, Melanie

Created On		Author	Note
2021/10/28 11:22:05	Flesh, Cindy Security Concern	Cindy.Flesh@gov.bc.ca	Oct 22, 2021 - drive to helijet Van/Vic (pd by p/c) - shuttle to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive home
2021/10/28 11:27:13	Flesh, Cindy (Security Concern )	Cindy.Flesh@gov.bc.ca	Oct 25, 2021 - drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings - walk to hotel o/n (pd by m/c) Oct 26, 2021 - wa k to buildings - Yellow Cat (pd by m/c) to Hel jet Vic/Van (pd by p/c) - drive to event - drive home (hotel charge pd by m/c - to late to cancel) Oct 27, 2021 - drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings - wa k to hotel o/n (pd by m/c) Oct 28, 2021 - wa k to buildings - shuttle to Helijet Vic/Van (pd by m/c) - drive home

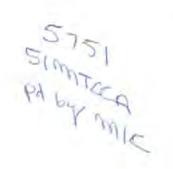
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Security Concern Melanie Mark Room No. Personal Information Arrival : 10-25-21 Departure : 10-28-21 Personal Information Folio No. Conf. No. Company Name: Ministry of Tourism, Arts & Culture AR No. Group Name: Reference No. : Custom Ref.

Date	Description		Charges	Credits
10-25-21	Room Charge	\$134,73 per night	<b>√</b> 115.00	
10-25-21	Destination Marketing Fee - 1%		1.15	
10-25-21	Municipal Tax - 3%		3.48	
10-25-21	Hotel Room Tax - 8%		9.29	
10-25-21	Goods and Services Tax - 5%		5.81	
10-26-21	Room Charge		115.00	
10-26-21	Destination Marketing Fee - 1%		1.15	
10-26-21	Municipal Tax - 3%		3.48	
10-26-21	Hotel Room Tax - 8%		9.29	
10-26-21	Goods and Services Tax - 5%		5.81	
10-27-21	Room Charge		J 115.00	
10-27-21	Destination Marketing Fee - 1%		1.15	
10-27-21	Municipal Tax - 3%		3.48	
10-27-21	Hotel Room Tax - 8%		9.29	
10-27-21	Goods and Services Tax - 5%		5.81	
10-28-21	Government Financial Information		3.01	404.19
		Total Charges	404.19	23
		Total Credits		404.19
		Balance		0.00

Guest Signature:

Page No. 1 of 1



YELLOW CAB #33
817 FISGARD STREET V8W1R9
VICTORIA BC
23780023
GH2378002301

\*\*\*\*

PURCHASE

\*\*\*\*

10-22-2021

11:35:17
Government Financial Information

Acct # \*\*\*\*\*
Card Type MC

A0000000041010

Mastercard

Operator: 033 Trace # 2978 Inv. # 033

Auth # 081912

RRN 001994006

Purchase

\$8.20

Tip

Personal Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

Ed phy mulc

YELLOW CAB #78 817 FISGARD ST **V8W1R9** VICTORIA BC 23779769 GH2377976901

\*\*\*\*

PURCHASE

\*\*\*\*

10-26-2021

16:55:57

Acct # Government Financial Information

C

Card Type MC A0000000041010

Mastercard

Operator: 27 Trace # 4782 Inv. # 27 Auth # 091615

RRN 001365027

TVR 0000008000

**TSI E800** 

TC 8DDCB124161D7A1C

Purchase Tip

\$8.20 Personal Information

Total

(001) APPROVED-THANK YOU

(PIN VERIFIED)

Retain this copy for your records Merchant copy

5701 51mTVNC Pd by mic



500-1321 Blanshard Street Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)

Direct: (250) 386-3431

If you have any questions please call toll free: 1-888-223-3779

Personal Information

Date Issued: 07/SEP/2021 12:53:37

Cancelled by: BCF CUSTOMER SERVICE CENTRE

Booking Cancellation

Booking Holder: Marina Holding

Phone: Personal Information

Not Valid for Travel

Page 1 of 2

#### Personal Information

### **Booking Reference:**

Departs	Time	e / Date	Arrives	Ţ	ime / Date
Horseshoe Bay, West Vand	couver 1	8:15	Departure Bay, Nanain	no	19:55
Metro Vancouver	28/J	ul/2021	Vancouver Island	2	8/Jul/2021
Your reservation has been following items removed subject to cancellation/no	from your booking				Price
20' UNDER HEIGHT P 1 ADULT/YOUTH	ASSENGER VEHICLE	Ferry is for Minister Mark			
Reservation fee					\$10.00
Fare Type Prepaid					
			Tot	al:	\$10.00
			Am	ount Pald:	\$86.15
			Am	ount Refunded:	-\$76.15
			Am	ount Due:	\$0.00

\*ORIG NAL CHARGE ON PCARD FLESHC

03AUG21

Took earlier ferry, everything refunded back except the reservation fee



Date Issued: 07/SEP/2021 12:53:37

BCF CUSTOMER SERVICE CENTRE Cancelled by:

500-1321 Blanshard Street Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)

Direct: (250) 386-3431

If you have any questions please call toll free: 1-888-223-3779

GST Number: 894623206RT0001 Booking Number: Personal Information

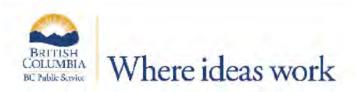
Refund 2021/09/07 Government Financial Information

Auth 008628 66376364 676502-0\_2 11

01 APPROVED - THANK YOU 027

Cardholder Copy

07 Sep 2021 12:52:51



## **Travel Voucher (Restricted Use)**

Control No.

E134151

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	lelanie Irganization n, Arts, Culture and Sp			Emplo Personal	ovee ID Information	sm, Arts, Cult			(250	ne Number 0) 953-0905 rel Group C	ode
	Completed	6. Fiscal	Year	-		heque Issue 8. Cheque Stub Information				n	
Type of In Provi	Travel nce	14. Reas Ministeri	on for Tra al Busines						quarters couver		
PO Box	ing Address for Che 9082 Stn Prov Govt	que Victoria B	C V8W 9	48							
16. Travel Dates	17. Places 1	ravelled		18. Po	ersonal nicle Use	19. Other Transport		s	2. Lodging		ellaneous
2021 10/29	Destination Richmond	1200	End 1600	Km 38	Cost 20.90	Costs	Cost		Costs	Cost	Describe
11/01 11/02	VanVictoria (HJ) Victoria	0700 0700	2359 2359	14	7.70 0.00	)	61.00 61.00		127.70 127.70		
	ic-Vancouver (HJ)	0700	1945	14	7.70		61.00	-			
11/04 11/05 11/09	Vancouver Vancouver Vancouver	0815 0850 0800	1430 1200 1100	29 26 28	15.95 14.30 15.40	)					
11/10	Van/Vic/Van (HJ)	1000	1840	28	15.40		48.50	CCA			
11/12	Van/Abbots/Van	0815	1200	131	72.05	5					
TOTALS	OF COLUMNS				<b>36.</b> \$ 169.4	37. 0 \$ 7.70	<b>38</b> . \$ 231		9. \$ 255.40	<b>40</b> . \$ 0.00	Claim Tota \$ 664.00
8.	49.	50.	W 25 CO.	51				45.			
	t Code Resp. 126 5138 126 5318 126 5318 126 5318	4 4 4	54006 54006 54006 54006 54006	е	570B 5702 5701 5750 5751	Project 51888 51MTV 51MTC 51MVC	88 NC CA	Persona	upplier Co	ode	Amount \$ 138.60 \$ 38.50 \$ 231.50 \$ 255.40
	avel Advance 126	1		Ť	1						
	120					AMOU	NT DUE	TO FM	PLOYEE	54.	\$ 664.00
- Certifi disburs a result	oloyee Signature (Se ed this travel expense ements made and/or of travel on governm th I have not been and	e claim is a allowances ent busine	true state s to which ss as deta	I am en iled abo	titled as	Print Name				Signed	
56. Sper	nding Authority Sigr ed correct pursuant to stration Act and relate	section 3			ncial	Print Name			Date	Signed	
- Requi	ment Authority Signa sition for payment pur stration Act.				nancial	Print Name			Date	Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Nov 17-21

### Notes for Travel Voucher (Restricted Use) E134151 for Mark, Melanie

3 note(s) returned.

Created On		Author	Note
2021/11/10 12:30:28	Flesh, Cindv Security Concern	Cindy.Flesh@gov.bc.ca	Oct 29, 2021 - drive to Richmond for meeting - drive home Nov 1, 2021 - drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings - walk to hotel (pd by m/c) o/n Nov 2, 2021 - walk to buildings - wa k to hotel (pd by m/c) o/n Nov 3rd - walk to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive
2021/11/10 12:32:26	Flesh, Cindy Security Concern	Cindy.Flesh@gov.bc.ca	home Nov 4, 2021 - drive to DTVan for event - drive home Nov 5, 2021 - drive to DTVan for event - drive home
2021/11/12 09:57:02	Flesh, Cindy Security Concern	Cindy.Flesh@gov.bc.ca	Nov 9, 2021 - drive to DTVan for event - drive home Nov 10. 2021 - drive to Hel jet Van/Vic (pd by p/c) - shuttle to buildings - walk to Helijet Vic/Van (pd by p/c) - drive home Nov 11, 2021 - drive to Abbotsford for event and meeting - drive home

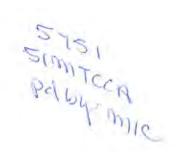
Production \*\*\* Copyright © Government of British Columbia

Melanie Mark	Room No.	Security Concern
Personal Information	Arrival	: 11-01-21
	Departure	: 11-03-21
	Folio No.	Personal Information
	Conf. No.	1
Company Name: Ministry of Tourism, Arts & Culture	AR No.	1
Group Name:	Reference No.	4
	Custom Ref	4

Date	Description		Charges	Credits
11-01-21	Room Charge		109.00	
11-01-21	Destination Marketing Fee - 1%		1.09	
11-01-21	Municipal Tax - 3%		3.30	
11-01-21	Hotel Room Tax - 8%		8.81	
11-01-21	Goods and Services Tax - 5%		5.50	
11-02-21	Room Charge		109.00	
11-02-21	Destination Marketing Fee - 1%		1.09	
11-02-21	Municipal Tax - 3%		3.30	
11-02-21	Hotel Room Tax - 8%		8.81	
11-02-21	Goods and Services Tax - 5%		5.50	
11-03-21	Mastercard Government Financial Information			255.40
		Total Charges	255.40	
		<b>Total Credits</b>		255.40
		Balance		0.00

Guest Signature:

Page No. 1 of 1



YELLOW CAB #38 XXXXXXX 817 FISGARD STREET V8W1R9 VICTORIA 23779744 GH2377974401

\*\*\*

PURCHASE

\*\*\*

11-03-2021

18:04:37

Ac.t # Government Financial Information
Card Type MC

C

A0000000041010

Mastercard

Operator: 138 Trace # 411 Inv. # 138

Auch # 096083

RRN 001031001

Purchase Tip

\$7.70

Personal Information

Total

Retain this copy for your records Customer copy

5701 pd by mic simply



## Travel Voucher (Restricted Use)

Control No.

E134224

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	ganization			Jo	iployee ID sonal Information b Title				(2	one Numb 50) 953-090 avel Group	05
	, Arts, Culture and completed		cal Year			urism, Arts, C heque Issue		8. Chequ	e Stu	ıb Informa	tion
2021/11/	/16	2022		0	12,000				2.51	2 100000	11471
Type of T In Provin	nce	Minis	eason for Taterial Busin					Headqua Vancou			
	ng Address for 0 9082 Stn Prov Go		a BC VOW	OAR							
16. Travel Dates	17.	s Travelle		18. g	5 KMS ersonal nicle Use	19. Other Transport	20. & 21. Meals	22.	ina	20. & 21. Mis	cellaneous
2021 11/15 11/16	Destination Van/Vic/Van (HJ) ic-Vancouver (HJ) Van/Vic/Van (Ferry)	Start 0700 0700 0700 0700 0700	End 1945 2359 1945 1945	Km 28 14 14 14	15.40 7.70 7.70 7.70 7.70	7.80 17.50	Cost 61.00 61.00 61.00 61.00	Cos		Cost	Describe
TOTAL S	HJ 80 PCARD  OF COLUMNS				<b>36</b> . \$ 38.50	<b>37.</b> \$ 25.30	<b>38.</b> \$ 244.0	39. \$ 12	7.70	<b>40.</b> \$ 0.00	Claim Total \$ 435.50
18.	49.	50.	4.00			52.	ψ 244.0	45.	1.10	Ψ.0.00	ψ 455.56
Client 1 1 1	Client Code         Resp.         Service Line           126         51384         54006           126         51384         54006           126         51384         54006           126         51384         54006           126         51384         54006		570B 5701 5750 5751	Project Support Personal Information 51MTCCA 51MTCCA		formation		Amount \$ 63.80 \$ 244.00 \$ 127.70			
	vel Advance							-			
1	126								Lon		54.
						AN	OUNT DUE	TO EMPL	OYE	E	\$ 435.50
<ul> <li>Certifie disburse a result of for which</li> </ul>	loyee Signature ed this travel expe ements made and of travel on gover h I have not been	nse claim or allowar nment bus	is a true sta nces to which siness as de	ch I am etailed a	entitled as above and	Print Nam	е		Date	Signed	
party.	ding Authority S	impotent	Con Audit	Trein		Print Nam		-	Dat	e Signed	
- Certifie	ed correct pursuar tration Act and re	t to sectio	n 32 & 33 d		nancial	Print Nam	ie		Date	e Signea	
- Requis	nent Authority S sition for payment tration Act.				Financial	Print Nam	ne		Date	e Signed	

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Nov 24-21

### Notes for Travel Voucher (Restricted Use) E134224 for Mark, Melanie

2 note(s) returned.

Created On			Author	Note
2021/11/18 13:15:23	Flesh, Cindy			Nov 15, 2021 - drive to Hel jet Van/Vic (pd by
	Security Concern	)	Cindy.Flesh@gov.bc.ca	p/c) - shuttle to buildings - personal ride to
				Helijet Vic/Van (pd by p/c) - drive home
				Nov 16, 2021 - drive to Hel jet Van/Vic (pd by
				p/c) shuttle to buildings - wa k to hotel (pd by m/c) o/n
				Nov 17, 2021 - walk to buildings - Yellow
				Cab (pd by m/c) to Hel jet Vic/Van (pd by p/c) - drive home
				Nov 18, 2021 - drive to Hel jet Van/Vic (pd by
				p/c) - shuttle to buildings - shuttle to Helijet
				Vic/Van (pd by p/c) - drive home
2021/11/19 10:04:38	Flesh, Cindy			UPDATE to Nov 18th NOTES - Helijet
	Security Concern	)	Cindy.Flesh@gov.bc.ca	cancelled due to weather- share ride to BC
				Ferry Vic/Van (walk on) (pd by m/c) share
				ride to Helijet DTVan to p/u car - drive home

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Melanie Mark
Personal Information

Room No.

Arrival : 11-16-21
Departure : 11-17-21
Folio No. : Personal Information

Conf. No. :

Company Name: Ministry of Tourism, Arts & Culture
Group Name: Reference No. :

Date	Description	Charges	Credit
11-16-21	Room Charge	109.00	
11-16-21	Destination Marketing Fee - 1%	1.09	
11-16-21	Municipal Tax - 3%	3.30	
11-16-21	Hotel Room Tax - 8%	8.81	
11-16-21	Goods and Services Tax - 5%	5.50	
11-17-21	Mastercard Government Financial Information	3.50	127.70

Total Charges  Total Credits	127.70	127.70
Balance	<b>/</b>	0.00

Guest Signature:

Page No. 1 of 1



Custom Ref.

### YELLOW CAB OF VICTORIA

515 PENDRAY ST VICTORIA, BC V8V 2A3 7786782615

Driver name: King (778-6782615)

Transaction 001718

**Total** Personal Information CA\$7.80 J

Government i manoiai плотпацог

17-Nov-2021 18:12:34 Personal Information

Mastercard Government Financial Information

MELANIE MARK

Reference ID: 132200500250

Auth ID: 018925 Personal Information

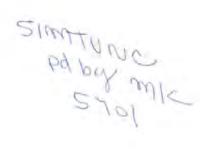
AID: A0000000041010

AthNtwkNm: MASTERCARD

PIN VERIFIED

Hope you enjoyed the trip. Have a

great day! Car 238





Suite 500 - 1321 Blanshard Street Victoria BC Canada VBW 087

RECEIPT - PLEASE RETAIN

## PURCHASE 2021/11/18 <

1 Adult

17.60

Fuel Rebate

0.10-

Total

17.50

MasterCard

Government Financial Information

17.50 ✓

AUTH 030272 66251946 0010017860 C Mastercard

A0000000041010 / 0000008000 / E800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

Pa 64 m/c

\*\*\*CIISTOMER CORV\*\*\*

### **Purdy, Sandra TACS:EX**

From: Flesh, Cindy TACS:EX

Sent: October 4, 2021 9:04 AM

To: Purdy, Sandra TACS:EX

**Subject:** FW: Thank you for choosing to take off with Helijet!



Cindy Flesh Administrative Coordinator to the Honourable Melanie Mark Minister of Tourism, Arts, Culture and Sport

\*\*As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. You must ensure that you are in compliance with the registration requirements under the Act. The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <a href="https://www.lobbyistsregistrar.bc.ca/">https://www.lobbyistsregistrar.bc.ca/</a> \*\*

\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.\*\*

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: October 4, 2021 7:32 AM

To: Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

**Customer Information** 

Customer#	Personal Information
Name	Melanie Mark
Company	Ministry Of Tourism Arts Culture & Sport
	Name

Booking		
Monday, October 4, 2021	Invoici Personal Information	
702	FARE-YWH-FULL_2020	\$357.14
703 07:55 Vancouver Harbour (Downtown)	+ GST	\$17.86
08:30 Victoria Harbour (Downtown)		
	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
1 Passengers - Full-Fare	Mastercard	\$375.00
Melanie Mark, Female	Date / Time October 4, 2021 @ 7:31:09 AM	í
Add to Calendar	Government Financial Information	
Personal Information	Expiration	
	Authorization	
	Helijet fares are fully Changeable / Refundable a day prior to departure.	up to 5pm the
	After 5pm all next-day travel is non-refundable changeable for same-day travel. Any cancellation a non-refundable cancellation fee equal to the vone-way travel.	ns will result in
	Failure to change 1 hour prior or check-in 20 mi departure will also result in the cancellation of a and/or return reservations (additional cancellat apply)	ny onward
	ACCESSIBILITY: As accessible seating is limited, passengers with mobility and/or special needs are asked to make request with a Helijet Reservations Agent by phe+1.800.665.4354 - online bookings made without	e their seat one at

Subject:

FW: Thank you for choosing to take off with Helijet!



From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: October 7, 2021 5:50 PM

To: Flesh, Cindy TACS:EX < Cindy.Flesh@gov.bc.ca > Subject: Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



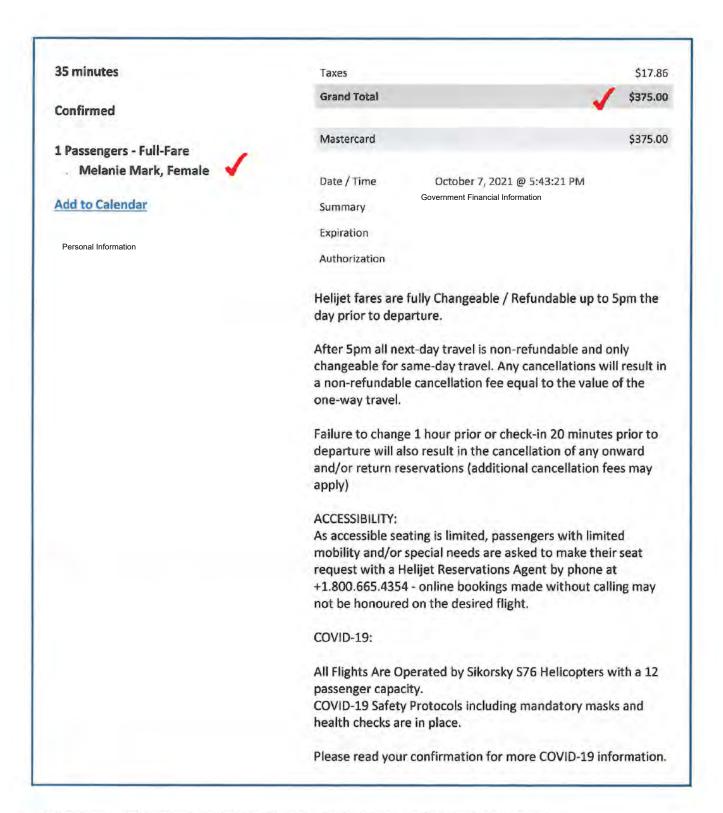
Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Thursday, October 7, 2021	Personal Information	
0.50	FARE-YWH-FULL	\$357.14
858 18:35 Victoria Harbour (Downtown) 🔏	+ GST	\$17.86
19:10 Vancouver Harbour (Downtown)		
19:10 Valicouver Harbour (Downtown)	Billing	\$357



#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger



### **Purdy, Sandra TACS:EX**



From:

passengerservices@helijet.com

Sent:

November 15, 2021 4:10 PM

To:

Purdy, Sandra TACS:EX

Subject:

Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer # Name	Personal Information  Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Monday, October 18, 2021	Invoice Personal Information	
703	FARE-YWH-FULL	\$357.14
703 07:55 Vancouver Harbour / Map 🌉	+ GST	\$17.86
07:55 Vancouver Harbour / Map 🛅 08:30 Victoria Harbour / Map 🗂	•	Accessed to
	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
1 Passengers - Full-Fare	Mastercard	\$375.00

### Melanie Mark, Female

### Add to Calendar

Personal Information

Date / Time

October 18, 2021 @ 7:38:10 AM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options: 1. proof of Full Vaccination (two dose)

 proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.
 For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

### Purdy, Sandra TACS:EX



Subject:

FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: October 21, 2021 6:16 PM

To: Flesh, Cindy TACS:EX < Cindy.Flesh@gov.bc.ca > Subject: Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Melanie Mar
	Company	Ministry Of Tourism Arts Culture & Spor

Thursday, October 21, 2021	Personal Information Invoice	
	FARE-YWH-FULL	\$357.14
858 18:35 Victoria Harbour / Map 👛 🎽	+ GST	\$17.86
19:10 Vancouver Harbour / Map		
	Billing	\$357.14

	Taxes		\$17.86
Confirmed	<b>Grand Total</b>	1	\$375.00
1 Passengers - Full-Fare Melanie Mark, Female	Mastercard		\$375.00
Add to Calendar	Date / Time	October 21, 2021 @ 6:15:12 PM Government Financial Information	
Personal Information	Summary Expiration		
	Authorization		
	Helijet fares ard day prior to de	e fully Changeable / Refundable up to parture.	5pm the
	changeable for	ext-day travel is non-refundable and same-day travel. Any cancellations well cancellation fee equal to the value	vill result in
	departure will	ge 1 hour prior or check-in 20 minute also result in the cancellation of any o eservations (additional cancellation t	onward
	ACCESSIBILITY: As accessible seating is limited, passengers with mobility and/or special needs are asked to make request with a Helijet Reservations Agent by ph+1.800.665.4354 - online bookings made without not be honoured on the desired flight.	r special needs are asked to make the Helijet Reservations Agent by phone 64 - online bookings made without ca	eir seat at
	COVID-19:		
	passenger capa	y Protocols including mandatory ma	
	Please read vo	ur confirmation for more COVID-19 in	oformation

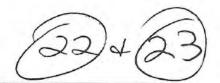
### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger



### Purdy, Sandra TACS:EX



From:

passengerservices@helijet.com

Sent:

November 10, 2021 2:32 PM

To:

Purdy, Sandra TACS:EX

Subject:

Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Booking Personal Information		
Friday, October 22, 2021	Personal Information Invoice	
	Personal Information	
703 07:55 Vancouver Harbour / Map  08:30 Victoria Harbour / Map	FARE-YWH-OffPeak_2021 Personal Information	\$266.67
35 minutes	+ GST	\$13.33
Confirmed	Billing	\$266.67
Committee	Taxes	\$13.33
rerson assengers - Off-Peak  ofform tion	Grand Total	\$280.00

ersonal Information	
Melanie Mark, Female	Mastercard \$280
A 11 C ( 1 C ( C ) C ( C )	Date / Time October 22, 2021 @ 7:35:03 AM
Add to Calendar	Government Financial Information
Personal Information	Expiration
	Authorization
	Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.
	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will resul a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees manapply)
	COVID-19:
	Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted optic 1. proof of Full Vaccination (two dose) 2. proof of Partial Vaccination (single dose) + Negative Molecular Test* taken within 72 hours of departure. For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.
	Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.
	COVID-19 Safety Protocols including mandatory masks and health checks are in place.
	Please read your confirmation for more information on CO\ 19 protocols.
	ACCESSIBILITY:
	As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling materials.



#### Personal Information Booking Personal Information Friday, October 22, 2021 FARE-YWH-OffPeak\_2021 \$266.67 716 + GST \$13.33 14:00 Victoria Harbour / Map 14:35 Vancouver Harbour / Map Billing \$266.67 35 minutes Taxes \$13.33 **Grand Total** \$280.00 Confirmed Mastercard \$280.00 1 Passengers - Off-Peak Date / Time October 22, 2021 @ 1:12:42 PM Melanie Mark, Female Government Financial Information Summary Add to Calendar Expiration Personal Information Authorization Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply) COVID-19: Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options: 1. proof of Full Vaccination (two dose) 2. proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure. For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight. Before you travel, visit travel.gc.ca for details on accepted vaccines and tests. COVID-19 Safety Protocols including mandatory masks and health checks are in place.



Subject:

FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: October 25, 2021 7:35 AM

To: Flesh, Cindy TACS:EX < Cindy.Flesh@gov.bc.ca > Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer#	Personal Information
	Name	Melanie Marl
	Company	Ministry Of Tourism Arts Culture & Spor

Monday, October 25, 2021	Personal Information Invoice	
703	FARE-YWH-FULL	\$357.14
703 08:50 Vancouver Harbour / Map 🙇 09:25 Victoria Harbour / Map 🙇	+ GST	\$17.86
	Billing	\$357.14
35 minutes	Taxes	\$17.86
	Grand Total	\$375.00

#### Confirmed

1 Passengers - Full-Fare Melanie Mark, Female

#### Add to Calendar

Personal Information

Mastercard \$375.00

Date / Time

October 25, 2021 @ 7:34:01 AM

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Proof of Full Vaccination (two dose) or Partial Vaccination (single dose) + Negative Molecular Test Is Required Before Boarding for flights up to and including November 30, 2021. For flights departing after November 30, 2021, Proof of Full Vaccination is required.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY



From: Sent: passengerservices@helijet.com November 10, 2021 2:49 PM

To:

Purdy, Sandra TACS:EX

Subject:

Thank you for choosing to take off with Helijet!

TEXTERNAL. This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Personal Information
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Tuesday, October 26, 2021	Personal Information	
i debudy, decoud: 20, 2022	mvoice	
724	FARE-YWH-OffPeak_2021	\$266.67
17:20 Victoria Harbour / Map	+ GST	\$13.33
17:55 Vancouver Harbour / Map	<b>V</b>	
- Total Court of Transport / Transport	Billing	\$266.67
35 minutes	Taxes	\$13.33
	Grand Total	\$280.00
Confirmed		
1 Passengers - Off-Peak	Mastercard	\$280.00

#### Melanie Mark, Female

#### Add to Calendar

Personal Information

Date / Time

October 26, 2021 @ 4:56:59 PM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

1. proof of Full Vaccination (two dose)

2. proof of Partial Vaccination (single dose) + Negative

2. proof of Partial Vaccination (single dose) + Negative
Molecular Test\* taken within 72 hours of departure.
For flights departing after November 30, 2021, proof of Full
Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

# (27)

## Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: November 10, 2021 2:49 PM
To: Purdy, Sandra TACS:EX

**Subject:** Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer#	Personal Information
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Wednesday, October 27, 2021	Personal Information Invoice	
702	SALE - Seat Sale \$219	\$208.57
703 07:55 Vancouver Harbour / Map 🖺 08:30 Victoria Harbour / Map 🔊 💉	+ GST	\$10.43
ve.so victoria narbour / Map	Billing	\$208.57
Dropoff:	Taxes	\$10.43
Shuttle Requested	Grand Total	\$219.00
35 minutes	Mastercard	\$219.00

#### Confirmed

1 Passengers - Sale Melanie Mark, Female



#### Add to Calendar

Personal Information

Date / Time

October 27, 2021 @ 7:34:42 AM

Government Financial Information

Summary Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

1. proof of Full Vaccination (two dose)

 proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.
 For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

# Flesh, Cindy TACS:EX

From: passengerservices@helijet.com
Sent: August 18, 2021 2:51 PM
To: Flesh, Cindy TACS:EX

**Subject:** Thank you for choosing to take off with Helijet!

**IEXTERNAL** This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Personal Information
	Name	Melanie Marl
	Company	Ministry Of Tourism Arts Culture & Spor

Personal Information	
ARE VIVIL FULL 2020	
ARE-YWH-FULL_2020	\$357.14
GST	\$17.86
illing	\$357.14
axes	\$17.86
rand Total	\$375.00
3	GST  Billing  Faxes  Grand Total

#### Melanie Mark, Female

#### Add to Calendar

Personal Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

#### COVID-19:

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

Thursday, October 28, 2021	Invoice Personal Information	
858	FARE-YWH-FULL_2020	\$357.14
18:35 Victoria Harbour (Downtown)	+ GST	\$17.86
19:10 Vancouver Harbour (Downtown)		
	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
Committee		
1 Passengers - Full-Fare	Helijet fares are fully Changeable / Reday prior to departure.	efundable up to 5pm the
Melanie Mark, Female	, respectively.	
The second secon	After 5pm all next-day travel is non-re	efundable and only
Add to Calendar	changeable for same-day travel. Any a non-refundable cancellation fee equ	cancellations will result in



Subject:

FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: November 1, 2021 7:39 AM

To: Flesh, Cindy TACS:EX < Cindy.Flesh@gov.bc.ca > Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

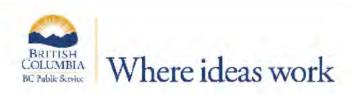
If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
etrok.		Personal Information
Account	Customer #	
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport



# Confirmed \$375.00 **Grand Total** 1 Passengers - Full-Fare Mastercard \$375.00 Melanie Mark, Female Date / Time November 1, 2021 @ 7:36:03 AM Add to Calendar Government Financial Information Summary Personal Information Expiration Authorization Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply) COVID-19: Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options: proof of Full Vaccination (two dose) 2. proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure. For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight. Before you travel, visit travel.gc.ca for details on accepted vaccines and tests. COVID-19 Safety Protocols including mandatory masks and health checks are in place. Please read your confirmation for more information on COVID-19 protocols. ACCESSIBILITY: As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at

Phone Number



Name

# **Travel Voucher (Restricted Use)**

Employee ID

Control No.

E134253

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client Or	rk, Melanie ent Organization urism, Arts, Culture and Sport  Personal Information  Job Title  Minister of Tou						ili.	Tra	50) 953-090 avel Group	
	ompleted	-	al Year	-		heque Issue		8. Cheque Stu	ub Informat	tion
Type of T	ravel	14. Rea	ason for T erial Busin					Headquarters Vancouver	1	
	ng Address for Che		BC V8W	9A8						
16. Travel Dates 2021	Destination	Places Travelled Pe Veh on Start End Km		Places Travelled Personal Vehicle Use on Start End Km Cost		relied   1855 KMS   19.   20. & 21.   2 Personal Other Transport   Meals		Lodging Costs	Miscellaneous Lodging	
11/24 V 11/25	Van/VicVan (HJ) n-Victoria (HJ) ic-Vancouver (HJ) Van/Vic/Van (HJ) kcept 11/22 Vic-Van	0700 0700 0700 0700	1945 2359 1945 1945	28 14 14 14 14	15.40 7.70 7.70 7.70 7.70	<u>382.90</u> 8.30	61.00 cc, 61.00 cc, 61.00 "" 61.00 ""		(Flight 375.0	0 & Taxi 7.90)
TOTALS	OF COLUMNS				<b>36.</b> \$ 38.50	<b>37</b> . \$ 391.20	38. \$ 244.00	<b>39.</b> \$ 127.70	<b>40.</b> \$ 0.00	Claim Tota \$ 801.40
	Code Resp 26 5138	34	Service L 54006 54006	3	51. STOB 5701 5750			45. Supplier Personal Information	Code	Amount \$ 54.70 \$ 244.00 \$ 375.00
1 1 1	26 5138 26 5138 26 5138	34	54006 54006		5711 5751	51M	TVNC TCCA			
1 1 1 Less Tra	26 5138 26 5138	34			5711	51M	TVNC			\$ 127.70
1 1 <u>1</u> Less Tra 1	26 5138 26 5138 26 5138 vel Advance 26	34 34	54006		5711	51M 51M	TVNC TCCA	O EMPLOYE		\$ 127.70
45. Empl - Certifie disburse a result of	26 5138 26 5138 26 5138 vel Advance	ee Audit e claim is allowand	Trail) s a true states to which	itement ch I am	of entitled as	51M 51M	TVNC TCCA		E e Signed	\$ 127.70
45. Empl - Certifie disburse a result of for which party. 56. Spen - Certifie	26 5136 26 5138 26 5138 vel Advance 26  oyee Signature (Signature	ee Audit ee claim is allowanc nent busin nd will not	Trail) s a true states to which hees as desired be reimber to the state of the stat	atement th I am stailed a ursed by	of entitled as bove and y any other	51M 51M	TVNC TCCA	Date		\$ 127.70

Ministry Payment Authority ARCS 1050-06

Audited by PL Dec 03-21

#### Notes for Travel Voucher (Restricted Use) E134253 for Mark, Melanie

1 note(s) returned.

Created On		Author	Note
2021/11/25 16:54:28	Flesh, Cindy (Security Concern )	Cindy.Flesh@gov.bc.ca	Nov 22, 2021 - drive to Hel jet Van/Vic (pd by p/c) - shuttle to buildings - Bluebird Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive home  Nov 23, 2021 - drive to Hel jet Van/Vic (pd by p/c) - shuttle to buildings - wa k to hotel (pd by m/c) o/n  Nov 24, 2021 - walk to buildings - Yellow  Taxi (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive home  Nov 25, 2021 - drive to Hel jet Van/Vic (pd by p/c) - shuttle to buildings - shuttle to Helijet  Vic/Van (pd by p/c) - drive home

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BLUEBIRD CABS #10 2612 QUADRA ST VICTORIA

CARD

Government Financial Information

CARD TYPE

MASTERCARD

DATE

2021/11/22

TIME

7857 18:17:45

RECEIPT NUMBER

C85063608-001-538-010-0

**PURCHASE** TOTAL

Mastercard A0000000041010 AA7DC5727E41B712 0000008000-E800 2797EA181A37FBDE

# APPROVED

AUTH# 063314

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

od by mic

# HELIJET INTERNATIONAL

PAID ON PERSONAL CC

Helijet International Inc 5911 Airport Rd S Vancouver International Airport BC V7B 1B5 Toll Free (800)665 4354 info@helijet.com www.helijet.com

11/22/2021 6:21:37 PM GST: R102320165

CUSTOMER COPY \*Cancellation Required 5pm Day Prior\* Check-in is 20 Minutes Prior to Departure 501b Baggage Allowance Full Rules available on Helijet.com

\*\*Carriage is subject to the applicable tariffs, conditions of carriage and related regulations available at Helijet We(the "carrier") hereby invite the public at any time to request a copy of our tariffs for the domestic service We provide\*\*
Personal Information Booking

Melanie Mark (Ministry Of Tourism Arts ... Monday, November 22, 2021 1 Passengers Confirmed

858

Departs 18:35 @ Victoria Harbour Arrives 19:10 @ Vancouver Harbour

Invoice

FARE-YWH-FULL

\$357,14 CAD

GST

\$17.86 GST

Grand Total

\$375.00 CAD

Payment Information:

Mastercard

\$375.00 CAD

Date/Time Station Terminal ID Action

JYWHCS02 W66248400 Purchase

Card Type M/C Government Financial Information

Card Number

\$375.00 016617

Amount Authorization Message

APPROVED - THANK YOU 0012870230

01-005/APPROVED 016617

11/22/2021 6:21:27 PM

Trace Number Response

Mastercard A0000000041010

0000008000/6800

Chip Label Chip ID TVR/TSI

Da Garanico

#### Flesh, Cindy TACS:EX

From: passengerservices@helijet.com Sent: November 22, 2021 6:22 PM To:

Flesh, Cindy TACS:EX

Subject: Thank you for choosing to take off with Helijet!

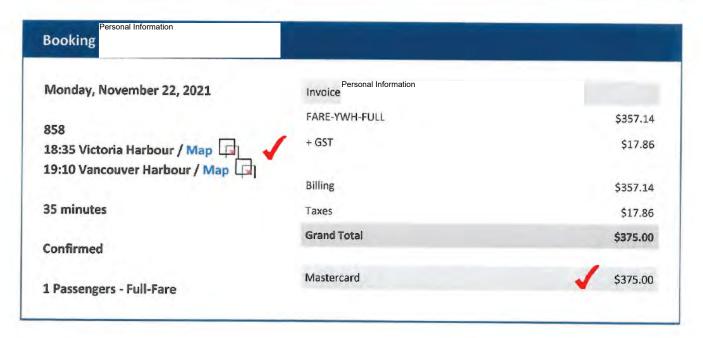
This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Personal Information
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport



# Melanie Mark, Female 🎺

#### Add to Calendar

Personal Information

Date / Time

November 22, 2021 @ 6:21:31 PM

Government Financial Information

Summary

Name

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

- 1. proof of Full Vaccination (two dose)
- proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.
   For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

 Melanie Mark Personal Information
 Room No.
 : Securit y Arrival

 Arrival
 : 4che23-21 Departure
 : 11-24-21

 Folio No.
 : Conf. No.
 : Personal Information

 Company Name:
 Ministry of Tourism, Arts & Culture
 AR No.
 : Personal Information

 Group Name:
 Reference No.
 :

 Custom Ref.
 :

Date	Description		Charges		Credits
11-23-21	Room Charge		109.00		
11-23-21	Destination Marketing Fee - 1%		1.09		
11-23-21	Municipal Tax - 3%		3.30		
11-23-21	Hotel Room Tax - 8%		8.81		
11-23-21	Goods and Services Tax - 5%		5.50		
11-24-21	Mastercard Government Financial Information			<b>√</b>	127.70
		Total Charges	127.70		
		Total Credits			127.70
		Balance		1	0.00

Guest Signature:

Page No. 1 of 1



#### YELLOW CAB#107 817 FISGARD STREET VEWIRS VICTORIA 23888271

MH238A627101

++++

1444

11-21-2021 11-24-2021

10:10 02

Government Financial Information

A0000000041016

Mastervard

Trace # 2655 Inv. # 2891

Auth # 018268

RRN 001154004

Purchase Tip

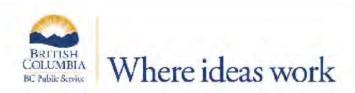
Personal Information

Total

Retain this copy for your records Customer copy

817 FISGARD STREET, VICTORIA **V8W 1R9** TEL#250-381-2222

SINTUNC SINTUNC



# **Travel Voucher (Restricted Use)**

Control No.

E134266

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, M Client Or	elanie rganization				nployee ID conal Information				(2	one Numbe 250) 953-090 avel Group	5
Tourism	, Arts, Culture a				linister of Tou		lture		4		
	Completed	6. Fis	cal Year		7. Special Ch	eque Issue		8. Chec	que St	ub Informat	ion
Type of In Proving	Travel	14. R	eason for sterial Busin					Headqu		5	
12. Maili	ng Address for	Cheque						Varico			
16. Travel Dates	9082 Stn Prov (	es Travelle		18. F	55 KMS Personal ehicle Use	19. Other Transport	20. & 21. Meals		dging	20. & 21. Misc	ellaneous
2021 11/26 11/27 11/28 12/03 12/08	Destination Vancouver Vancouver Vancouver Burnaby Vancouver	Start 0830 1315 1530 1045 0815	1230 1415 1745 1315 1645	28 28 23 4 28	15.40 15.40 12.65 2.20 15.40	Costs	27.00 27.00	) C	osts	Cost 19.00	Describe  Describe
12/13 12/14 12/15	Vancouver Vancouver Vancouver	0830 1210 0745	1100 1350 1315	25 28 28	15.40		27.00			20.00 19.00	
TOTALS	OF COLUMNS			-	<b>36.</b> \$ 105.60	37. \$ 0.00	<b>38.</b> \$ 81.	39. 00 \$	0.00	<b>40.</b> \$ 58.00	Claim Total \$ 244.60
1		lesp. 51384	Service I 5400		51.   5 STOB 5702	2. Projec 51888	ct	<b>45.</b> Sui Personal Inf	oplier ormation	Code	Amount \$ 244.60
Less Tra	vel Advance	-									
1	126					AMO	OUNT DUE	TO EMP	LOYE	E	<b>54.</b> \$ 244.60
<ul> <li>Certified</li> <li>disbursed</li> <li>a result</li> <li>for which</li> </ul>	loyee Signature ed this travel expended and of travel on gove h I have not bee	ense claim d/or allowa ernment bus	is a true st nces to whi siness as d	ch I am etailed	entitled as above and	Print Name			_	e Signed	
- Certifie	nding Authority ed correct pursu stration Act and r	ant to section	n 32 & 33		inancial	Print Name			Dat	te Signed	
- Requis	ment Authority sition for paymen stration Act.	Signature ( nt pursuant	See Audit to section 3	Trail) 32 of the	e Financial	Print Name			Dat	te Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Dec 16-21

#### Notes for Travel Voucher (Restricted Use) E134266 for Mark, Melanie

2 note(s) returned.

Created On		Author	Note
2021/12/15 09:20:35	Flesh, Cindy Security Concern )	Cindy.Flesh@gov.bc.ca	Nov 26, 2021 - drive to DTVan for meeting - drive home  Nov 27, 2021 - drive to DTVan for event - drive home  Nov 28, 2021 - drive to DTVan for event - drive home  Dec 3, 2021 - drive to Burnaby for meeting - drive home  Dec 8, 2021 - drive to DTVan (prking pd by m/c) for meetings - drive home  Dec 13, 2021 - drive to DTVan for event - drive home  Dec 14. 2021 - drive to DTVan (prking pd by m/c) drive home
2021/12/15 15:24:04	Flesh, Cindy (Security Concern )	Cindy.Flesh@gov.bc.ca	m/c) for meetings - drive home Dec 15, 2021 - drive to DTVan for meeting (prking pd by m/c) - drive home

Production \*\*\* Copyright © Government of British Columbia

WESTPARK - CANADA PLACE 999 CANADA PL BC VANCOUVER

CARD

CARD TYPE MASTERCARD

DATE

2021/12/08 6457 16:30:10

TIME RECEIPT NUMBER

C85054831-001-808-009-0

PURCHASE TOTAL

\$19.00

Mastercard A0000000041010 8896D27F1F54AC51 0000008000-E800 3AAB7F61D845F6B8

# APPROVED

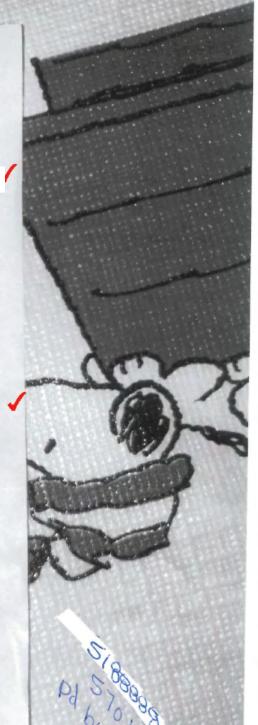
AUTH# 041822 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS





# Canada Place Parkade

999 Canada Place Vancouver BC, V6C 3C1

Pay Station Number:

Entened:

12/14/2021 /

12:19

Exited:

12/14/2021

14:28

Ticket Number:

Transaction Number:

Rate:

Parking Fee:

2045 50539 A \$20.00 Pd 5 18888 by m

Total Fee:

Fee Paid:

Master

Government Financial Information

Approval Number:

015705

Thank you for visting Canada Place Price includes applicable taxes GST# 120996095RT0005

# Canada Place Parkade

999 Canada Place Vancouver BC, V6C 3C1

Pay Station Number: 2

Entered: 12/15/2021

08:24

Exited: 12/15/2021

12:45

PA PA BASA MI

Ticket Number: 32264

Transaction Number: 250661

Rate: A

Parking Fee: \$19.00

Total Fee: \$19.00

Fee Paid: \$19.00

Master

Government Financial Information

Approval Number: 016541

Thank you for visting
Canada Place
Price includes applicable taxes
GST# 120996095RT0005



From: passengerservices@helijet.com
Sent: December 8, 2021 11:51 AM
To: Purdy, Sandra TACS:EX

Subject: Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
1.00004		Personal Information
Account	Customer #	
	Name	Melanie Mari
	Company	Ministry Of Tourism Arts Culture & Spor

Wednesday, November 3, 2021 🗸	Personal Information	
	FARE-YWH-OffPeak_2021	\$266.67
724 17:20 Victoria Harbour / Map 🖲 _ 🎸	+ GST	\$13.33
17:55 Vancouver Harbour / Map 🙇	Billing	\$266.67
35 minutes	Taxes	\$13.33
Confirmed	Grand Total	\$280.00
1 Passengers - Off-Peak	Mastercard	\$280.00

# Melanie Mark, Female Date / Time November 3, 2021 @ 5:06:11 PM Summary Expiration Personal Information Authorization Helijet force are fully Changeable / Refundable up to

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

1. proof of Full Vaccination (two dose)

2. proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.

For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY





From:

Flesh, Cindy TACS:EX

Sent:

November 10, 2021 10:43 AM

To:

Purdy, Sandra TACS:EX

Subject:

FW: Thank you for choosing to take off with Helijet!

Cindy Flesh
Administrative Coordinator to the
Honourable Melanie Mark
Minister of Tourism, Arts, Culture and Sport

\*\*As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. You must ensure that you are in compliance with the registration requirements under the Act. The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <a href="https://www.lobbyistsregistrar.bc.ca/">https://www.lobbyistsregistrar.bc.ca/</a> \*\*

\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.\*\*

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: November 10, 2021 10:41 AM

To: Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



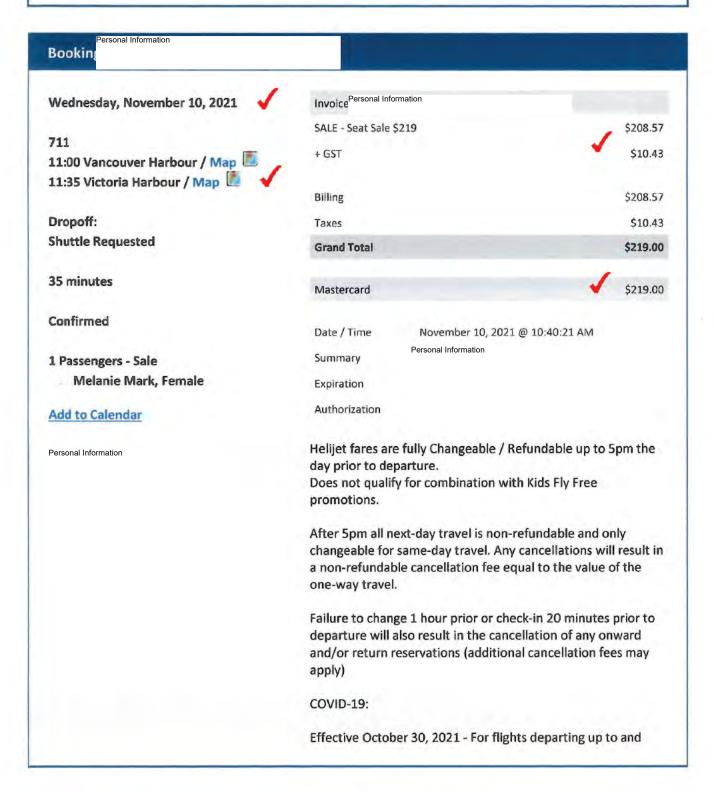
Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

**Customer Information** 

Account	Customer #	Personal Information
	Name	<b>✓</b> Melanie Mar
	Company	Ministry Of Tourism Arts Culture & Spor





From:

passengerservices@helijet.com

Sent:

December 8, 2021 11:52 AM

To:

Purdy, Sandra TACS:EX

Subject:

Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Personal Information
	Name	✓ Melanie Mari
	Company	Ministry Of Tourism Arts Culture & Spor

Wednesday, November 10, 2021	Personal Information	
vvednesday, November 10, 2021	Invoice	
724	FARE-YWH-OffPeak_2021	\$266.67
17:20 Victoria Harbour / Map	+ GST	\$13.33
17:55 Vancouver Harbour / Map		
- Tarbour / Trap	Billing	\$266.67
35 minutes	Taxes	\$13.33
	Grand Total	\$280.00
Confirmed		
1 Passengers - Off-Peak	Mastercard	\$280.00

#### Melanie Mark, Female



#### Add to Calendar

Personal Information

Date / Time

November 10, 2021 @ 4:59:40 PM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options: 1. proof of Full Vaccination (two dose)

 proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.
 For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY



From: passengerservices@helijet.com
Sent: December 10, 2021 10:55 AM
To: Purdy, Sandra TACS:EX

Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Account		Personal Information
Account	Customer #	
	Name	✓ Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Monday, November 15, 2021	Personal Information		
700	FARE-YWH-FULL		\$357.14
703 07:55 Vancouver Harbour / Map 08:30 Victoria Harbour / Map	+ GST	1	\$17.86
08:30 Victoria Harbour / Map 🗐	Billing		\$357.14
35 minutes	Taxes		\$17.86
Confirmed	Grand Total		\$375.00
1 Passengers - Full-Fare	Mastercard	1	\$375.00

#### Melanie Mark, Female



#### Add to Calendar

Personal Information

Date / Time

November 15, 2021 @ 7:37:42 AM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options: 1. proof of Full Vaccination (two dose)

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 For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

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COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Personal Information

Booking

#### Personal Information Monday, November 15, 2021 Invoice i FARE-YWH-FULL 858 + GST 18:35 Victoria Harbour / Map 19:10 Vancouver Harbour / Map Billing 35 minutes Taxes **Grand Total** Confirmed Mastercard 1 Passengers - Full-Fare Date / Time November 15, 2021 @ 6:16:21 PM Melanie Mark, Female Government Financial Information Summary Add to Calendar

Expiration

Authorization

Personal Information

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

\$357.14

\$17.86

\$357.14

\$17.86

\$375.00

\$375.00

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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#### COVID-19:

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proof of Full Vaccination (two dose)

2. proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure. For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.



From: passengerservices@helijet.com
Sent: November 16, 2021 7:34 AM
To: Purdy, Sandra TACS:EX

Subject: Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Personal Information
	Name	✓ Melanie Mar
	Company	Ministry Of Tourism Arts Culture & Spor

Tuesday, November 16, 2021	Personal Information		
	FARE-YWH-FULL		\$357.14
703 07:55 Vancouver Harbour / Map 🔳	+ GST	1	\$17.86
08:30 Victoria Harbour / Map 🖲 🧹	Billing		\$357.14
35 minutes	Taxes		\$17.86
Confirmed	Grand Total		\$375.00
L Passengers - Full-Fare	Mastercard	1	\$375.00

#### Melanie Mark, Female

#### Add to Calendar

Personal Information

Date / Time

November 16, 2021 @ 7:32:07 AM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

- 1. proof of Full Vaccination (two dose)
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Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY



From: passengerservices@helijet.com
Sent: November 17, 2021 6:24 PM
To: Purdy, Sandra TACS:EX

**Subject:** Thank you for choosing to take off with Helijet!

TEXTERNAL! This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Personal Information
	Name	✓ Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

Wednesday, November 17, 2021	Personal Information Invoice #		
	FARE-YWH-FULL		\$357.14
858 18:35 Victoria Harbour / Map 🛅	+ GST	1	\$17.86
18:35 Victoria Harbour / Map 🔼 🗸 19:10 Vancouver Harbour / Map 🖺 🗸	Billing		\$357.14
35 minutes	Taxes		\$17.86
Confirmed	Grand Total		\$375.00
	Mastercard	1	\$375.00

#### Melanie Mark, Female



#### Add to Calendar

Personal Information

Date / Time

November 17, 2021 @ 6:14:09 PM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

1. proof of Full Vaccination (two dose)

 proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.
 For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY



Subject:

FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: November 18, 2021 7:28 AM

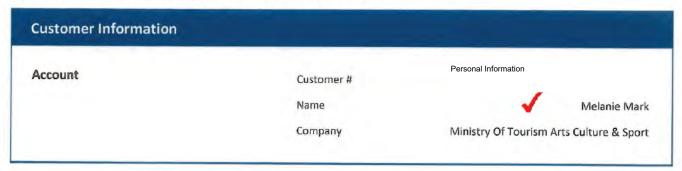
To: Flesh, Cindy TACS:EX < Cindy.Flesh@gov.bc.ca > Subject: Thank you for choosing to take off with Helijet!

(EXTERMAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.





Confirmed	<b>Grand Total</b>		\$375.00
1 Passengers - Full-Fare Melanie Mark, Female	Mastercard	1	\$375.00
Add to Calendar	Date / Time Summary	November 18, 2021 @ 7:27:06 AM Government Financial Information	
Personal Information	Expiration		
	Authorization		
	Helijet fares are day prior to de	e fully Changeable / Refundable up to parture.	5pm the
	changeable for	ext-day travel is non-refundable and o same-day travel. Any cancellations wi le cancellation fee equal to the value	ill result in
	Failure to change 1 hour prior or check-in 20 minutes process departure will also result in the cancellation of any one and/or return reservations (additional cancellation fee apply)		nward
	COVID-19:		
	including Nove 1. proof of Full 2. proof of Part Molecular Test For flights depa	er 30, 2021 - For flights departing up to mber 30, 2021, there are two accepted Vaccination (two dose) ial Vaccination (single dose) + Negative taken within 72 hours of departure. arting after November 30, 2021, proof equired to board your flight.	d options e
	Before you trav	rel, visit travel.gc.ca for details on accessts.	epted
	health checks a Please read you	y Protocols including mandatory mask re in place. or confirmation for more information	
	19 protocols.		
	ACCESSIBILITY:		
	mobility and/o	eating is limited, passengers with limit r special needs are asked to make thei Helijet Reservations Agent by phone a	ir seat



Subject:

FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: November 22, 2021 7:37 AM

To: Flesh, Cindy TACS:EX < Cindy.Flesh@gov.bc.ca > Subject: Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Personal Information  Melanie N
	Company	Ministry Of Tourism Arts Culture & Sp

Monday, November 22, 2021	Personal Information Invoice		
	FARE-YWH-FULL		\$357.14
703 07:55 Vancouver Harbour / Map 08:30 Victoria Harbour / Map	+ GST	1	\$17.86
	Billing		\$357.14
35 minutes	Taxes		\$17.86

# Confirmed

1 Passengers - Full-Fare Melanie Mark, Female

### Add to Calendar

Personal Information

Grand Total	\$375.0	00
Mastercard	\$375.0	00

Date / Time

November 22, 2021 @ 7:36:24 AM Government Financial Information

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

1. proof of Full Vaccination (two dose)

2. proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure. For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at



Subject:

FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: November 24, 2021 6:19 PM

To: Flesh, Cindy TACS:EX < Cindy.Flesh@gov.bc.ca > Subject: Thank you for choosing to take off with Helijet!

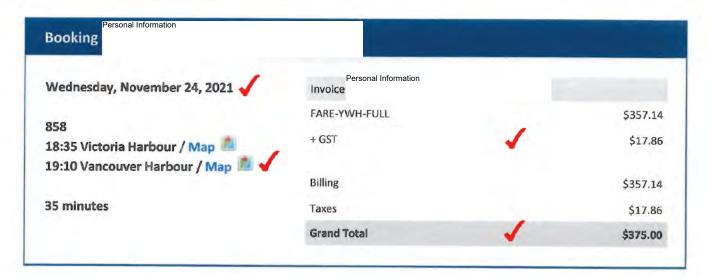
[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information			
Account	Customer #	Personal Informati	on
	Name	1	Melanie Mar
	Company	Ministry Of Touris	m Arts Culture & Spor



#### Confirmed

1 Passengers - Full-Fare Melanie Mark, Female



#### Add to Calendar

Personal Information

Mastercard \$375.00

Government Financial Information

Date / Time

November 24, 2021 @ 6:18:43 PM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

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COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.



From: passengerservices@helijet.com
Sent: December 10, 2021 10:56 AM
To: Purdy, Sandra TACS:EX

**Subject:** Thank you for choosing to take off with Helijet!

(EXTERNAL) This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account		Personal Information
	Customer #	
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

	-		
Thursday, November 25, 2021	Personal Information		
703	FARE-YWH-FULL		\$357.14
703 07:55 Vancouver Harbour / Map	+ GST	1	\$17.86
08:30 Victoria Harbour / Map 🗐 🕟			
	Billing		\$357.14
35 minutes	Taxes		\$17.86
Confirmed	Grand Total		\$375.00
1 Passengers - Full-Fare	Mastercard	1	\$375.00

#### Melanie Mark, Female



#### Add to Calendar

Personal Information

Date / Time

November 25, 2021 @ 7:37:23 AM

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

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COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-

19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Personal Information

#### Personal Information Thursday, November 25, 2021 FARE-YWH-FULL 858 + GST 19:30 Victoria Harbour / Map 20:05 Vancouver Harbour / Map Billing 35 minutes Taxes **Grand Total** Confirmed Mastercard 1 Passengers - Full-Fare Date / Time November 25, 2021 @ 6:17:10 PM Melanie Mark, Female

#### Add to Calendar

Personal Information

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Government Financial Information

\$357.14

\$17.86

\$357.14

\$17.86

\$375.00

\$375.00

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### COVID-19:

Summary

Expiration

Authorization

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

- 1. proof of Full Vaccination (two dose)
- proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.
   For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

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