

Minister's Quarterly Travel Expense Summary

Name: Honourable Josie Osborne

Quarter: 2021 Oct to Dec

Portfolio: Municipal Affairs

Travel expense summary (amount paid this quarter):

In Province Flights: \$ -

Other Travel in Province: \$ 2,541.64

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 2,541.64

Travel expenses fiscal year-to-date: \$ 8,005.60



Control No.

E134010

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

5. Date Completed 2021/09/29		6. Fiscal Year 2022		7. Special Cheque Issue EFT			8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Ministerial meetings					Headquarters Mid-Island		
12. Mailing Address for Cheque Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4									
16. Travel Dates 2021 09/19 09/20 09/21	17. Places Travelled Destination Victoria Victoria Victoria Start 0700 0700 0700 End 2359 2359 2359			18. Personal Vehicle Use Km Cost 0.00 0.00 0.00		19. Other Transport Costs	20. & 21. Meals Cost 61.00 61.00 61.00 CCA CCA CCA	22. Lodging Costs Cost 269.60 269.60 269.60	20. & 21. Miscellaneous Cost Describe
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 183.00	39. \$ 808.80	40. \$ 0.00	Claim Total \$ 991.80
48. Client Code 060 060 060 060	49. Resp. 51057 51057	50. Service Line 54000 54000	51. STOB 570250 5751	52. Project 51MTCCA 51MTCCA	45. Supplier Code Personal Information			Amount \$ 183.00 -\$ 991.80 \$ 808.80	
Less Travel Advance 060									
							AMOUNT DUE TO EMPLOYEE		54. \$ 991.80
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name			Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name			Date Signed	

AUDITED BY PL OCT 06-21

Notes for Travel Voucher (Restricted Use) E134010 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/09/29 11:42:05	Reid, Heidi Security Concern Heidi.Reid@gov.bc.ca	Sept 19, 20 & 21 - needed to stay in Victoria in order to attend Ministerial meetings these days Accoms at 3 days @ 269.60 p/night = \$808.80 All day p/diems for 3 days @ 61.00 = \$183.00

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1340102

Josephine Osborne

Personal Information

Room No.

Security Concern

Arrival : 09-19-21

Departure Date : 09-22-21

Folio No.

Personal Information

Conf. No. :

Custom :

Reference

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
09-19-21	Room Charge	229.00	
09-19-21	GST Room Tax	11.56	
09-19-21	PST Room Tax	18.50	
09-19-21	MRDT Tax	6.94	
09-19-21	DMF Fee	2.29	
09-19-21	Climate Contribution	1.25	
09-19-21	GST Tax	0.06	
09-20-21	Room Charge	229.00	
09-20-21	GST Room Tax	11.56	
09-20-21	PST Room Tax	18.50	
09-20-21	MRDT Tax	6.94	
09-20-21	DMF Fee	2.29	
09-20-21	Climate Contribution	1.25	
09-20-21	GST Tax	0.06	
09-21-21	Room Charge	229.00	
09-21-21	GST Room Tax	11.56	
09-21-21	PST Room Tax	18.50	
09-21-21	MRDT Tax	6.94	
09-21-21	DMF Fee	2.29	
09-21-21	Climate Contribution	1.25	
09-21-21	GST Tax	0.06	
09-22-21	Mastercard		808.80
	Government Financial Information		

Total Charges

808.80

Total Credits

808.80

Balance**0.00**

Government Financial Information



Control No.

E134021

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

5. Date Completed 2021/10/01		6. Fiscal Year 2022		7. Special Cheque Issue EFT		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Ministerial business/meetings				Headquarters Mid-Island				
12. Mailing Address for Cheque Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4										
16. Travel Dates 2021	17. Places Travelled			18. 55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
09/27	Tofino-Victoria	0700	2359	315	173.25		61.00 CCA	269.60		
09/28	Victoria	0700	2359		0.00		61.00 CCA	269.60		
09/29	Victoria	0700	2359		0.00		61.00 CCA	269.60		
09/30	Victoria-Tofino	0700	2359	315	173.25		39.50 CCA			
TOTALS OF COLUMNS					36. \$ 346.50	37. \$ 0.00	38. \$ 222.50	39. \$ 808.80	40. \$ 0.00	Claim Total \$ 1377.80
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information			Amount		
060	51057	54000	5702	51MTVNC				\$346.50		
060	51057	54000	5750	51MTCCA				\$ 222.50		
060	51057	54000	5751	51MTCCA				\$ 808.80		
Less Travel Advance										
060										
					AMOUNT DUE TO EMPLOYEE					54. \$ 1377.80
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name			Date Signed		

Notes for Travel Voucher (Restricted Use) E134021 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/10/01 13:47:43	<div> <div>Reid Heidi</div> <div>Security Concern</div> </div> Heidi.Reid@gov.bc.ca	<p>Sept 27 - Drive from Tofino to Victoria - personal vehicle @ 315 kms</p> <p>Accoms @ \$269.60 and all day p/diem @ \$61.00</p> <p>Sept 28 - Accoms @ \$269.60 and all day p/diem @ 61.00</p> <p>Sept 29 - Accoms @ \$269.60 and all day p/diem @ 61.00</p> <p>Sept 30 - Drive from Victoria to Tofino - personal vehicle @ 315 kms - Personal Information</p> <p>B&L p/diem @ 39.50</p>

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Josephine Osborne

Personal Information

Room No. :
 Arrival : 09-27-21
 Departure Date : 09-30-21
 Folio No. :
 Security Concern
 Personal Information

Company Name:

Conf. No. :
 Custom :
 Reference :

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
09-27-21	Room Charge	229.00	
09-27-21	GST Room Tax	11.56	
09-27-21	PST Room Tax	18.50	
09-27-21	MRDT Tax	6.94	
09-27-21	DMF Fee	2.29	
09-27-21	Climate Contribution	1.25	
09-27-21	GST Tax	0.06	
09-28-21	Room Charge	229.00	
09-28-21	GST Room Tax	11.56	
09-28-21	PST Room Tax	18.50	
09-28-21	MRDT Tax	6.94	
09-28-21	DMF Fee	2.29	
09-28-21	Climate Contribution	1.25	
09-28-21	GST Tax	0.06	
09-29-21	Room Charge	229.00	
09-29-21	GST Room Tax	11.56	
09-29-21	PST Room Tax	18.50	
09-29-21	MRDT Tax	6.94	
09-29-21	DMF Fee	2.29	
09-29-21	Climate Contribution	1.25	
09-29-21	GST Tax	0.06	
09-30-21	Government Financial Information		808.80

Total Charges 808.80

Total Credits 808.80

Balance

0.00

Government Financial Information



Control No.

E134040

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

5. Date Completed 2021/10/07		6. Fiscal Year 2022		7. Special Cheque Issue EFT		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Session/Ministerial meetings				Headquarters Mid-Island	
12. Mailing Address for Cheque Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4							
16. Travel Dates 2021 10/03 10/04 10/05 10/06 10/07	17. Places Travelled			18. .55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
	Tofino-Victoria	0700	2359	315	173.25		269.60
	Victoria	0700	2359		0.00		269.60
	Victoria	0700	2359		0.00		269.60
	Victoria	0700	2359		0.00		269.60
	Victoria-Tofino	0700	2359	315	173.25		269.60
				36.	37.	38.	39.
TOTALS OF COLUMNS				\$ 346.50	\$ 0.00	\$ 292.50	\$ 1078.40
				40.	Claim Total		
				\$ 0.00	\$ 1717.40		
48. Client Code 060 060 060 060	49. Resp. 51057 51057 51057	50. Service Line 54000 54000 54000	51. STOB 5702 5750 5751	52. Project 51MTVNC 51MTCCA 51MTCCA	45. Supplier Code Personal Information		Amount \$ 346.50 \$ 292.50 \$ 1078.40
Less Travel Advance 060							
				AMOUNT DUE TO EMPLOYEE		54. \$ 1717.40	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E134040 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/10/07 09:40:40	Reid, Heidi Security Concern) Heidi.Reid@gov.bc.ca	Session Oct 3 - Tofino - Victoria - personal vehicle @ 315 kms & Accoms @ \$269.60 p/night as well as all day p/diem @ \$61.00 Oct 4 -Victoria - Accoms @ \$269.60 p/night - all day p/diem @ \$61.00 Oct 5 - Victoria - Accoms @ \$269.60 p/night - all day p/diem @ \$61.00 Oct 6 - Victoria - Accoms @ \$269.60 p/night - B/D p/diem @ \$48.50 - Lunch provided Oct 7 - Victoria - Tofino - personal vehicle @ 315 kms - all day p/diem @ \$61.00

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Josephine Osborne

Personal Information

Room No.

Security Concern

Arrival : 10-03-21

Departure Date : 10-07-21

Folio No. :
Personal Information

Company Name:

Conf. No. :

Group Name:

Custom :

Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
10-03-21	Room Charge	229.00	
10-03-21	GST Room Tax	11.56	
10-03-21	PST Room Tax	18.50	
10-03-21	MRDT Tax	6.94	
10-03-21	DMF Fee	2.29	
10-03-21	Climate Contribution	1.25	
10-03-21	GST Tax	0.06	
10-04-21	Room Charge	229.00	
10-04-21	GST Room Tax	11.56	
10-04-21	PST Room Tax	18.50	
10-04-21	MRDT Tax	6.94	
10-04-21	DMF Fee	2.29	
10-04-21	Climate Contribution	1.25	
10-04-21	GST Tax	0.06	
10-05-21	Room Charge	229.00	
10-05-21	GST Room Tax	11.56	
10-05-21	PST Room Tax	18.50	
10-05-21	MRDT Tax	6.94	
10-05-21	DMF Fee	2.29	
10-05-21	Climate Contribution	1.25	
10-05-21	GST Tax	0.06	
10-06-21	Room Charge	229.00	
10-06-21	GST Room Tax	11.56	
10-06-21	PST Room Tax	18.50	
10-06-21	MRDT Tax	6.94	
10-06-21	DMF Fee	2.29	
10-06-21	Climate Contribution	1.25	
10-06-21	GST Tax	0.06	
10-07-21	Government Financial Information		1,078.40
Total Charges		1,078.40	
Total Credits			1,078.40
Balance			0.00

MA22EXEPAL37



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134109

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Osborne, Josie		Employee ID Personal Information		Phone Number (250) 387-2283	
Client Organization Municipal Affairs		Job Title Minister of Municipal Affairs		Travel Group Code 4	
5. Date Completed 2021/10/21		6. Fiscal Year 2022		7. Special Cheque Issue EFT	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial business/session			Headquarters Mid-Island
12. Mailing Address for Cheque Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4					
16. Travel Dates	17. Places Travelled			18. .55 KMS Personal Vehicle Use	19. Other Transport Costs
2021	Destination	Start	End	Km	Cost
10/18	Tofino-Victoria	1400	2359	315	173.25
10/19	Victoria	0700	2359		0.00
10/20	Victoria	0700	2359		0.00
10/21	Victoria	0700	2359		0.00
10/22	Victoria	0700	2359		0.00
10/23	Victoria	0700	2359		0.00
				20. & 21. Meals	22. Lodging Costs
				Cost	Cost
				36.00 CCA	187.60
				61.00	187.60
				61.00	187.60
				61.00	187.60
					32.93
					32.93
TOTALS OF COLUMNS				36. \$ 173.25	37. \$ 0.00
				38. \$ 219.00	39. \$ 816.26
				40. \$ 0.00	Claim Total \$ 1208.51
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information
060	51057	54000	5702	51MTVNC	Amount
060	51057	54000	5750	51MTCCA	\$ 173.25
060	51057	54000	5751	51MTCCA	\$ 219.00
060					\$ 816.26
Less Travel Advance					
060					
					54. \$ 1208.51
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*cont'd on travel claim E134172

Audited by PL Nov 17-21

Notes for Travel Voucher (Restricted Use) E134109 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/11/04 09:43:15	Reid, Heidi (Security Concern) Heidi.Reid@gov.bc.ca	House in session - Ministerial meetings Oct 18 - Tofino to Vict - Personal vehicle - 315 kms @ 173.25 - Dinner p/diem 36.00 and Accoms 187.60 p/nght Oct 19 - All day p/diem & Accoms 187.60 p/nght Oct 20 - All day p/diem & Accoms 187.60 p/nght Oct 21 - All day p/diem & Accoms 187.60 p/nght Oct 22 - private accoms @ 32.93 no p/d claimed Oct 23 - private accoms @ 32.93 no p/d claimed

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TC-E134109

Josephine Osborne

Personal Information

Room No. : Security Concern
 Arrival : 10-18-21
 Departure Date : 10-22-21
 Folio No. : Personal Information

Company Name:

Conf. No. :
 Custom :
 Reference :

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
10-18-21	Room Charge	159.00	
10-18-21	GST Room Tax	8.03	
10-18-21	PST Room Tax	12.85	
10-18-21	MRDT Tax	4.82	
10-18-21	DMF Fee	1.59	
10-18-21	Climate Contribution	1.25	
10-18-21	GST Tax	0.06	
10-19-21	Room Charge	159.00	
10-19-21	GST Room Tax	8.03	
10-19-21	PST Room Tax	12.85	
10-19-21	MRDT Tax	4.82	
10-19-21	DMF Fee	1.59	
10-19-21	Climate Contribution	1.25	
10-19-21	GST Tax	0.06	
10-20-21	Room Charge	159.00	
10-20-21	GST Room Tax	8.03	
10-20-21	PST Room Tax	12.85	
10-20-21	MRDT Tax	4.82	
10-20-21	DMF Fee	1.59	
10-20-21	Climate Contribution	1.25	
10-20-21	GST Tax	0.06	
10-21-21	Room Charge	159.00	
10-21-21	GST Room Tax	8.03	
10-21-21	PST Room Tax	12.85	
10-21-21	MRDT Tax	4.82	
10-21-21	DMF Fee	1.59	
10-21-21	Climate Contribution	1.25	
10-21-21	GST Tax	0.06	
10-22-21	Government Financial Information		750.40
Total Charges		750.40	
Total Credits			750.40
Balance			0.00



Control No.

E134172

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

5. Date Completed 2021/11/04	6. Fiscal Year 2022	7. Special Cheque Issue EFT	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Session/Ministerial business	Headquarters Mid-Island	

Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2021	Victoria	0700	2359		0.00		61.00 CCA	187.60		
10/24	Victoria	0700	2359		0.00		61.00	187.60		
10/25	Victoria	0700	2359		0.00		61.00	187.60		
10/26	Victoria	0700	2359		0.00		61.00	187.60		
10/27	Victoria	0700	2359		0.00		61.00	187.60		
10/28	Victoria	0700	2359		0.00		61.00	187.60		
10/29	Victoria	0700	2359		0.00		61.00	187.60		
10/30	Victoria	0700	2359		0.00		61.00	187.60		
10/31	Victoria	0700	2359		0.00		61.00	187.60		

TOTALS OF COLUMNS	36. \$ 0.00	37. \$ 0.00	38. \$ 488.00	39. \$ 1500.80	40. \$ 0.00	Claim Total \$ 1988.80
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[illegible]

000					
Less Travel Advance					
060					

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1988.80
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
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56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E134172 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/11/04 11:31:50	Reid, Heidi Security Concern Heidi.Reid@gov.bc.ca	Oct 24, 25, 26, 27, 28, 29, 30, 31 Full day p/diem - 8 days @ 61.00 = 488.00 Accoms - 8 days @ 187.60 p/night = 1500.80 this trip continued on TC E134173 as there was not enough room for all days

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Josephine Osborne

Personal Information

Room No.

Security Concern

Arrival

: 10-24-21

Departure Date

: 11-04-21

Folio No.

Personal Information

Conf. No.

Custom

Reference

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
10-24-21	Room Charge	159.00	
10-24-21	GST Room Tax	8.03	
10-24-21	PST Room Tax	12.85	
10-24-21	MRDT Tax	4.82	
10-24-21	DMF Fee	1.59	
10-24-21	Climate Contribution	1.25	
10-24-21	GST Tax	0.06	
10-25-21	Room Charge	159.00	
10-25-21	GST Room Tax	8.03	
10-25-21	PST Room Tax	12.85	
10-25-21	MRDT Tax	4.82	
10-25-21	DMF Fee	1.59	
10-25-21	Climate Contribution	1.25	
10-25-21	GST Tax	0.06	
10-26-21	Room Charge	159.00	
10-26-21	GST Room Tax	8.03	
10-26-21	PST Room Tax	12.85	
10-26-21	MRDT Tax	4.82	
10-26-21	DMF Fee	1.59	
10-26-21	Climate Contribution	1.25	
10-26-21	GST Tax	0.06	
10-27-21	Room Charge	159.00	
10-27-21	GST Room Tax	8.03	
10-27-21	PST Room Tax	12.85	
10-27-21	MRDT Tax	4.82	
10-27-21	DMF Fee	1.59	
10-27-21	Climate Contribution	1.25	
10-27-21	GST Tax	0.06	
10-28-21	Room Charge	159.00	
10-28-21	GST Room Tax	8.03	
10-28-21	PST Room Tax	12.85	
10-28-21	MRDT Tax	4.82	
10-28-21	DMF Fee	1.59	
10-28-21	Climate Contribution	1.25	
10-28-21	GST Tax	0.06	
10-29-21	Room Charge	159.00	
10-29-21	GST Room Tax	8.03	
10-29-21	PST Room Tax	12.85	

Security Concern

Victoria, BC

Security Concern

Security Concern

Josephine Osborne

Personal Information

Room No. : Security Concern
 Arrival : 10-24-21
 Departure Date : 11-04-21
 Folio No. : Personal Information

Company Name:

Conf. No. :

Group Name:

Custom :

Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
10-29-21	MRDT Tax	4.82	
10-29-21	DMF Fee	1.59	
10-29-21	Climate Contribution	1.25	
10-29-21	GST Tax	0.06	
10-30-21	Room Charge	159.00	
10-30-21	GST Room Tax	8.03	
10-30-21	PST Room Tax	12.85	
10-30-21	MRDT Tax	4.82	
10-30-21	DMF Fee	1.59	
10-30-21	Climate Contribution	1.25	
10-30-21	GST Tax	0.06	
10-31-21	Room Charge	159.00	
10-31-21	GST Room Tax	8.03	
10-31-21	PST Room Tax	12.85	
10-31-21	MRDT Tax	4.82	
10-31-21	DMF Fee	1.59	
10-31-21	Climate Contribution	1.25	
10-31-21	GST Tax	0.06	
11-01-21	Room Charge	159.00	
11-01-21	GST Room Tax	8.03	
11-01-21	PST Room Tax	12.85	
11-01-21	MRDT Tax	4.82	
11-01-21	DMF Fee	1.59	
11-01-21	Climate Contribution	1.25	
11-01-21	GST Tax	0.06	
11-02-21	Room Charge	159.00	
11-02-21	GST Room Tax	8.03	
11-02-21	PST Room Tax	12.85	
11-02-21	MRDT Tax	4.82	
11-02-21	DMF Fee	1.59	
11-02-21	Climate Contribution	1.25	
11-02-21	GST Tax	0.06	
11-03-21	Room Charge	159.00	
11-03-21	GST Room Tax	8.03	
11-03-21	PST Room Tax	12.85	
11-03-21	MRDT Tax	4.82	
11-03-21	DMF Fee	1.59	
11-03-21	Climate Contribution	1.25	

E 134172

8 nights =
\$1500.80Continued on TC
E-1341733 nights =
\$562.80

187.60

187.60

187.60

187.60

187.60

Security Concern

Victoria, BC

Security Concern

Security Concern



Control No.

E134173

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

12. Mailing Address for Cheque
Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4

TOTALS OF COLUMNS	36. \$ 173.25	37. \$ 0.00	38. \$ 244.00	39. \$ 562.80	40. \$ 0.00	Claim Total \$ 980.05
-------------------	------------------	----------------	------------------	------------------	----------------	--------------------------

060					
Less Travel Advance					
060					

54.	\$ 980.05
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E134173 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/11/04 11:24:17	Reid, Heidi (Security Concern) Heidi.Reid@gov.bc.ca	continuation of TC E134172 as there were not enough spaces Nov 1 - All day p/diem @ 61.00 and Accom @ 187.60 p/night Nov 2 - All day p/diem @ 61.00 and Accom @ 187.60 p/night Nov 3 - All day p/diem @ 61.00 and Accom @ 187.60 p/night Nov 4 - All day p/diem @ 61.00 and 315 kms @ \$173.25 person vehicle - Victoria to Tofino

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Security Concern

Josephine Osborne

Personal Information

Room No.

Arrival : 10-24-21

Departure Date : 11-04-21

Folio No. Personal Information

Conf. No.

Custom
Reference

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
10-24-21	Room Charge	159.00	
10-24-21	GST Room Tax	8.03	
10-24-21	PST Room Tax	12.85	
10-24-21	MRDT Tax	4.82	
10-24-21	DMF Fee	1.59	
10-24-21	Climate Contribution	1.25	
10-24-21	GST Tax	0.06	
10-25-21	Room Charge	159.00	
10-25-21	GST Room Tax	8.03	
10-25-21	PST Room Tax	12.85	
10-25-21	MRDT Tax	4.82	
10-25-21	DMF Fee	1.59	
10-25-21	Climate Contribution	1.25	
10-25-21	GST Tax	0.06	
10-26-21	Room Charge	159.00	
10-26-21	GST Room Tax	8.03	
10-26-21	PST Room Tax	12.85	
10-26-21	MRDT Tax	4.82	
10-26-21	DMF Fee	1.59	
10-26-21	Climate Contribution	1.25	
10-26-21	GST Tax	0.06	
10-27-21	Room Charge	159.00	
10-27-21	GST Room Tax	8.03	
10-27-21	PST Room Tax	12.85	
10-27-21	MRDT Tax	4.82	
10-27-21	DMF Fee	1.59	
10-27-21	Climate Contribution	1.25	
10-27-21	GST Tax	0.06	
10-28-21	Room Charge	159.00	
10-28-21	GST Room Tax	8.03	
10-28-21	PST Room Tax	12.85	
10-28-21	MRDT Tax	4.82	
10-28-21	DMF Fee	1.59	
10-28-21	Climate Contribution	1.25	
10-28-21	GST Tax	0.06	
10-29-21	Room Charge	159.00	
10-29-21	GST Room Tax	8.03	
10-29-21	PST Room Tax	12.85	

Security Concern

Victoria, BC

Security Concern

Security Concern

Josephine Osborne

Personal Information

Room No.

Security Concern

Arrival : 10-24-21

Departure Date : 11-04-21

Folio No. : Personal Information

Company Name:

Conf. No. :

Group Name:

Custom :

Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
10-29-21	MRDT Tax	4.82	
10-29-21	DMF Fee	1.59	
10-29-21	Climate Contribution	1.25	
10-29-21	GST Tax	0.06	
10-30-21	Room Charge	159.00	
10-30-21	GST Room Tax	8.03	
10-30-21	PST Room Tax	12.85	
10-30-21	MRDT Tax	4.82	
10-30-21	DMF Fee	1.59	
10-30-21	Climate Contribution	1.25	
10-30-21	GST Tax	0.06	
10-31-21	Room Charge	159.00	
10-31-21	GST Room Tax	8.03	
10-31-21	PST Room Tax	12.85	
10-31-21	MRDT Tax	4.82	
10-31-21	DMF Fee	1.59	
10-31-21	Climate Contribution	1.25	
10-31-21	GST Tax	0.06	
11-01-21	Room Charge	159.00	
11-01-21	GST Room Tax	8.03	
11-01-21	PST Room Tax	12.85	
11-01-21	MRDT Tax	4.82	
11-01-21	DMF Fee	1.59	
11-01-21	Climate Contribution	1.25	
11-01-21	GST Tax	0.06	
11-02-21	Room Charge	159.00	
11-02-21	GST Room Tax	8.03	
11-02-21	PST Room Tax	12.85	
11-02-21	MRDT Tax	4.82	
11-02-21	DMF Fee	1.59	
11-02-21	Climate Contribution	1.25	
11-02-21	GST Tax	0.06	
11-03-21	Room Charge	159.00	
11-03-21	GST Room Tax	8.03	
11-03-21	PST Room Tax	12.85	
11-03-21	MRDT Tax	4.82	
11-03-21	DMF Fee	1.59	
11-03-21	Climate Contribution	1.25	

TOTAL 562.80 FOR E134173

Security Concern

Victoria, BC V8V 5R1

Security Concern

Security Concern

Josephine Osborne
Personal Information

Room No. Security Concern
Arrival : 10-24-21
Departure Date : 11-04-21
Folio No. Personal Information

Company Name:

Conf. No. :

Group Name:

Custom :

Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
11-03-21	GST Tax	0.06	
11-04-21	Mastercard Government Financial Information		2,063.60

Total Charges	2,063.60	
Total Credits		2,063.60
Balance		0.00

Government Financial Information

DMF Destination Marketing Fee 1% of the Room Rate
MRDT Municipal Regional District Tax 3%
GST 5%, PST 8%
MRDT, GST and PST calculated on the Room Rate plus DMF
Climate Contribution when applicable of \$1.25 + GST 5%
PST 7% when applicable on Incidental Charges



Control No.

E134271

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

5. Date Completed 2021/11/29	6. Fiscal Year 2022	7. Special Cheque Issue EFT	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business/Session	Headquarters Mid-Island	

16. Travel Dates	17. Places Travelled			18. .55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe
11/07	Tofino-Vic	0700	2359	315	173.25		48.50	CCA	187.60	
11/08	Victoria	0700	2359		0.00		61.00		187.60	
11/09	Vic-Tofino	0700	2359	315	173.25		61.00			

[illegible][illegible]

Less Travel Advance	060
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AMOUNT DUE TO EMPLOYEE

54.	\$ 892.20
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E134271 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/11/29 10:49:36	Reid, Heidi (Security Concern) Heidi.Reid@gov.bc.ca	Nov 7 - Tofino-Victoria - private vehicle - mileage 315 km - L/D p/diem @ 48.50 & Accomms - 187.60 Nov 8 - All day p/diem @ 61.00 & Accomms - 187.60 Nov 9 - Victoria -to Tofino - All day p/diem @ 61.00 - 315 kms - private vehicle

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TV-E130271

Josephine Osborne ✓

Personal Information

Room No. :
 Arrival : 11-07-21 ✓
 Departure Date : 11-09-21
 Folio No. :
 Personal Information

Security Concern

Company Name:

Conf. No. :
 Custom :
 Reference :

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
11-07-21	Room Charge	✓ 159.00	
11-07-21	GST Room Tax	8.03	
11-07-21	PST Room Tax	12.85	
11-07-21	MRDT Tax	4.82	
11-07-21	DMF Fee	1.59	
11-07-21	Climate Contribution	1.25	
11-07-21	GST Tax	0.06	
11-08-21	Room Charge	✓ 159.00	
11-08-21	GST Room Tax	8.03	
11-08-21	PST Room Tax	12.85	
11-08-21	MRDT Tax	4.82	
11-08-21	DMF Fee	1.59	
11-08-21	Climate Contribution	1.25	
11-08-21	GST Tax	0.06	
11-09-21	Government Financial Information		375.20

Total Charges 375.20 ✓
Total Credits 375.20
Balance ✓ 0.00

Merchant ID
Transaction ID 19619641
Approval Code 007047
Approval Amount 375.20

Credit Card #

Capture Method Manual
Transaction Amount 375.20

Government Financial Information

Security Concern

Security Concern



Control No.

E134274

Name	Employee ID	Phone Number
Osborne, Josie	Personal Information	(250) 387-2283
Client Organization	Job Title	Travel Group Code
Municipal Affairs	Minister of Municipal Affairs	4

5. Date Completed 2021/11/29	6. Fiscal Year 2022	7. Special Cheque Issue EFT	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial/Session	Headquarters Mid-Island	

16. Travel Dates	17. Places Travelled			18. ^{55 KMS} Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
2021	Destination	Start	End	Km	Cost		Cost		Cost	Describe
11/14	Tofino-Victoria	0700	2359	315	173.25		48.50	CCA 187.60 ⁻	Personal Information	
11/15	Victoria	0700	2359		0.00		61.00	187.60 ⁻		
11/16	Victoria	0700	2359		0.00		61.00	187.60 ⁻		
11/17	Victoria	0700	2359		0.00		61.00	187.60 ⁻		
11/18	Victoria	0700	2359		0.00		61.00	187.60 ⁻		
11/19	Victoria	0700	2359		0.00		61.00	187.60 ⁻		
11/20	Victoria	0700	2359		0.00		61.00	187.60 ⁻		

TOTALS OF COLUMNS				36. \$ 173.25	37. \$ 0.00	38. \$ 414.50	39. \$ 1313.20 Personal Information	40. \$ 0.00 Personal Information	Claim Total Personal Information \$ 1900.95
48. Client Code 060 060 060 060	49. Resp. 51057 51057 51057	50. Service Line 54000 54000 54000	51. STOB 57012 5750 5751	52. Project 5100000 51MTCCA 51MTCCA	45. Supplier Code Personal Information	Amount Personal Information \$ 173.25 \$ 414.50 \$ 1313.20			
Less Travel Advance 060									
					54. \$ 1900.95 Personal Information				

45. Employee Signature (See Audit Trail)
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act

Print Name	Date Signed
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Print Name	Date Signed
------------	-------------

Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E134274 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/11/29 11:16:18	Reid, Heidi (Security Concern) Heidi.Reid@gov.bc.ca	Nov 14 - Tofino-Vic 315 kms personal vehicle - L/D p/diem @ 48.50 Accom - 187.60 Nov 15 - Full p/diem @ 61.00 Accom - 187.60 Nov 16 - Full p/diem @ 61.00 Accom - 187.60 Nov 17 - Full p/diem @ 61.00 Accom - 187.60 Nov 18 - Full p/diem @ 61.00 Accom - 187.60 Nov 19 - Full p/diem @ 61.00 Accom - 187.60 Nov 20 - Full p/diem @ 61.00 Accom - 187.60 Continued on next TV

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Josephine Osborne
Personal Information

Room No. :
Arrival : 11-14-21
Departure Date : 11-25-21
Folio No. :
Personal Information

Company Name:

Conf. No. :
Custom :
Reference :

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
11-14-21	Room Charge	159.00	
11-14-21	GST Room Tax	8.03	
11-14-21	PST Room Tax	12.85	
11-14-21	MRDT Tax	4.82	
11-14-21	DMF Fee	1.59	
11-14-21	Climate Contribution	1.25	
11-14-21	GST Tax	0.06	
11-15-21	Room Charge	159.00	
11-15-21	GST Room Tax	8.03	
11-15-21	PST Room Tax	12.85	
11-15-21	MRDT Tax	4.82	
11-15-21	DMF Fee	1.59	
11-15-21	Climate Contribution	1.25	
11-15-21	GST Tax	0.06	
11-16-21	Room Charge	159.00	
11-16-21	GST Room Tax	8.03	
11-16-21	PST Room Tax	12.85	
11-16-21	MRDT Tax	4.82	
11-16-21	DMF Fee	1.59	
11-16-21	Climate Contribution	1.25	
11-16-21	GST Tax	0.06	
11-17-21	Room Charge	159.00	
11-17-21	GST Room Tax	8.03	
11-17-21	PST Room Tax	12.85	
11-17-21	MRDT Tax	4.82	
11-17-21	DMF Fee	1.59	
11-17-21	Climate Contribution	1.25	
11-17-21	GST Tax	0.06	
11-18-21	Room Charge	159.00	
11-18-21	GST Room Tax	8.03	
11-18-21	PST Room Tax	12.85	
11-18-21	MRDT Tax	4.82	
11-18-21	DMF Fee	1.59	
11-18-21	Climate Contribution	1.25	
11-18-21	GST Tax	0.06	
11-19-21	Room Charge	159.00	
11-19-21	GST Room Tax	8.03	
11-19-21	PST Room Tax	12.85	

187.60 p/night

Josephine Osborne
Personal Information

Room No. :
Arrival : 11-14-21
Departure Date : 11-25-21
Folio No. :
Personal Information

Company Name:

Conf. No. :

Group Name:

Custom :

Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
11-19-21	MRDT Tax	4.82	
11-19-21	DMF Fee	1.59	
11-19-21	Climate Contribution	1.25	
11-19-21	GST Tax	0.06	
11-20-21	Room Charge	159.00	
11-20-21	GST Room Tax	8.03	
11-20-21	PST Room Tax	12.85	
11-20-21	MRDT Tax	4.82	
11-20-21	DMF Fee	1.59	
11-20-21	Climate Contribution	1.25	
11-20-21	GST Tax	0.06	
11-21-21	Room Charge	159.00	
11-21-21	GST Room Tax	8.03	
11-21-21	PST Room Tax	12.85	
11-21-21	MRDT Tax	4.82	
11-21-21	DMF Fee	1.59	
11-21-21	Climate Contribution	1.25	
11-21-21	GST Tax	0.06	
11-22-21	Room Charge	159.00	
11-22-21	GST Room Tax	8.03	
11-22-21	PST Room Tax	12.85	
11-22-21	MRDT Tax	4.82	
11-22-21	DMF Fee	1.59	
11-22-21	Climate Contribution	1.25	
11-22-21	GST Tax	0.06	
11-23-21	Room Charge	159.00	
11-23-21	GST Room Tax	8.03	
11-23-21	PST Room Tax	12.85	
11-23-21	MRDT Tax	4.82	
11-23-21	DMF Fee	1.59	
11-23-21	Climate Contribution	1.25	
11-23-21	GST Tax	0.06	
11-24-21	Room Charge	159.00	
11-24-21	GST Room Tax	8.03	
11-24-21	PST Room Tax	12.85	
11-24-21	MRDT Tax	4.82	
11-24-21	DMF Fee	1.59	
11-24-21	Climate Contribution	1.25	

TOTAL FOR E134274
\$187.60 PER NIGHT X 7 = 1313.20

FOR CLAM E134275
\$ 187.60 X 4 = 750.40

\$1313.20 + 750.40 = \$2,063.60

Security Concern

Victoria, BC

Security Concern

Security Concern



Control No.

E134275

Name Osborne, Josie	Employee ID Personal Information	Phone Number (250) 387-2283
Client Organization Municipal Affairs	Job Title Minister of Municipal Affairs	Travel Group Code 4

5. Date Completed 2021/11/29		6. Fiscal Year 2022		7. Special Cheque Issue EFT		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Ministerial/Session				Headquarters Mid-Island			
12. Mailing Address for Cheque Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4									
16. Travel Dates 2021	17. Places Travelled			18. 55 KMS Personal Vehicle Use Km Cost		19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous Cost Describe
11/21	Destination	Start	End						
11/22	Victoria	0700	2359		0.00		61.00 CCA	187.60	
11/23	Victoria	0700	2359		0.00		61.00	187.60	
11/24	Victoria	0700	2359		0.00		61.00	187.60	
11/25	Victoria	0700	2359		0.00		61.00	187.60	
11/26	Vict - Tofino	0700	2359	315	173.25		61.00	129.01 Personal Information	
11/28	Tofino-Vic	0700	2359	315	173.25		61.00	129.01	
11/29	Vic-Tofino	0700	2359	315	173.25		61.00		
TOTALS OF COLUMNS				36. \$ 519.75	37. \$ 0.00	38. \$ 488.00	39. \$ 1008.42 Personal Information	40. \$ 0.00	Claim Total Personal Information \$ 2016.17
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		Amount Personal Information		
060	51057	54000	5701-2	5100000 MTVNC			\$ 519.75		
060	51057	54000	5750	51MTCCA			\$ 488.00		
060	51057	54000	5751	51MTCCA			\$ 1008.42		
Less Travel Advance 060									
					AMOUNT DUE TO EMPLOYEE		54. \$ 2016.17 Personal Information		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name		Date Signed		

Audited by PL Nov 30-21

Notes for Travel Voucher (Restricted Use) E134275 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/11/29 11:28:09	Reid, Heidi (Security Concern) Heidi.Reid@gov.bc.ca	Continued from TV E134274 -session Nov 21-All day p/diem - 61.00 - Accom - 187.60 Nov 22 -All day p/diem - 61.00 - Accom - 187.60 Nov 23 -All day p/diem - 61.00 - Accom - 187.60 Nov 24 -All day p/diem - 61.00 - Accom - 187.60 Nov 25 -All day p/diem - 61.00 - Accom - Personal 129.01 on Nov 26 -Vic-Tofino - All day p/diem - 61.00 - mileage 315 kms Nov 28 -Tofino-Vic - All day p/diem - 61.00 - Accom - 129.01 mileage 315 kms Nov 29 -Vic-Tofino All day p/diem - 61.00 - Mileage 315 kms - personal vehicle

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Security Concern

Josephine Osborne
Personal Information

Room No.
Arrival : 11-14-21
Departure Date : 11-25-21
Folio No. :
Personal Information

Company Name:

Conf. No. :

Group Name:

Custom :

Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
11-19-21	MRDT Tax	4.82	
11-19-21	DMF Fee	1.59	
11-19-21	Climate Contribution	1.25	
11-19-21	GST Tax	0.06	
11-20-21	Room Charge	159.00	
11-20-21	GST Room Tax	8.03	
11-20-21	PST Room Tax	12.85	
11-20-21	MRDT Tax	4.82	
11-20-21	DMF Fee	1.59	
11-20-21	Climate Contribution	1.25	
11-20-21	GST Tax	0.06	
11-21-21	Room Charge	159.00	
11-21-21	GST Room Tax	8.03	
11-21-21	PST Room Tax	12.85	
11-21-21	MRDT Tax	4.82	
11-21-21	DMF Fee	1.59	
11-21-21	Climate Contribution	1.25	
11-21-21	GST Tax	0.06	
11-22-21	Room Charge	159.00	
11-22-21	GST Room Tax	8.03	
11-22-21	PST Room Tax	12.85	
11-22-21	MRDT Tax	4.82	
11-22-21	DMF Fee	1.59	
11-22-21	Climate Contribution	1.25	
11-22-21	GST Tax	0.06	
11-23-21	Room Charge	159.00	
11-23-21	GST Room Tax	8.03	
11-23-21	PST Room Tax	12.85	
11-23-21	MRDT Tax	4.82	
11-23-21	DMF Fee	1.59	
11-23-21	Climate Contribution	1.25	
11-23-21	GST Tax	0.06	
11-24-21	Room Charge	159.00	
11-24-21	GST Room Tax	8.03	
11-24-21	PST Room Tax	12.85	
11-24-21	MRDT Tax	4.82	
11-24-21	DMF Fee	1.59	
11-24-21	Climate Contribution	1.25	

TOTAL FOR E134274
\$187.60 PER NIGHT X 7 = 1313.20

FOR CLAM E134275
\$ 187.60 X 4 = 750.40

\$1313.20 + 750.40 = \$2,063.60

Security Concern

Victoria, BC

Security Concern

Security Concern

Josephine Osborne
Personal Information

Security Concern

Room No.
Arrival : 11-14-21
Departure Date : 11-25-21
Folio No. :
Personal Information

Company Name:

Group Name:

Conf. No. :
Custom :
Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
11-24-21	GST Tax	0.06	
11-25-21	Mastercard Government Financial Information		2,063.60
		Total Charges ✓ 2,063.60	
		Total Credits	2,063.60
		Balance	0.00

Merchant ID
Transaction ID 18975117
Approval Code 014355
Approval Amount 2,063.60

Government Financial Information

Credit Card #

Capture Method Swiped
Transaction Amount 2,063.60

Security Concern

Personal Information

Josephine Osborne
Personal Information

Security Concern

Room No. :
Arrival : 11-25-21
Departure Date : 11-26-21
Folio No. Personal Information

Conf. No.
Custom
Reference

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
11-25-21	Room Charge	109.00	
11-25-21	GST Room Tax	5.50	
11-25-21	PST Room Tax	8.81	
11-25-21	MRDT Tax	3.30	
11-25-21	DMF Fee	1.09	
11-25-21	Climate Contribution	1.25	
11-25-21	GST Tax	0.06	
11-26-21	Government Financial Information		129.01
		Total Charges	129.01
		Total Credits	129.01
		Balance	0.00

Government Financial Information

Merchant ID
Transaction ID 19745209
Approval Code 025709
Approval Amount 129.01

Credit Card #

Capture Method Swiped
Transaction Amount 129.01

Security Concern

Security Concern

Josephine Osborne
Security Concern

Room No. :
Arrival : 11-28-21
Departure Date : 11-29-21
Folio No. :
Personal Information

Company Name:

Conf. No. :
Custom :
Reference :

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
11-28-21	Room Charge	109.00	
11-28-21	GST Room Tax	5.50	
11-28-21	PST Room Tax	8.81	
11-28-21	MRDT Tax	3.30	
11-28-21	DMF Fee	1.09	
11-28-21	Climate Contribution	1.25	
11-28-21	GST Tax	0.06	
11-29-21	Government Financial Information		129.01

Total Charges 129.01**Total Credits** 129.01**Balance** 0.00

Merchant ID
Transaction ID 19749996
Approval Code 028148
Approval Amount 129.01

Credit Card #
Capture Method Swiped
Transaction Amount 129.01

Government Financial Information

Security Concern



Control No.

E134310

Name	Employee ID	Phone Number
Osborne, Josie	Personal Information	(250) 387-2283
Client Organization	Job Title	Travel Group Code
Municipal Affairs	Minister of Municipal Affairs	4

12. Mailing Address for Cheque
Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 391.05	\$ 0.00	\$ 341.00	\$ 938.00	\$ 0.00	\$ 1670.05

060					
Less Travel Advance					
060					

AMOUNT DUE TO EMPLOYEE

54.	\$ 1670.05
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FIN 10 (EFI-F0012 v2.6.1)	Production *** Copyright © Government of British Columbia	Ministry Spending Authority ARCS 1240-2 Ministry Payment Authority ARCS 1050-0
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2021-12-15

Notes for Travel Voucher (Restricted Use) E134310 for Osborne, Josie

1 note(s) returned.

Created On	Author	Note
2021/12/10 09:50:48	Reid, Heidi (Security Concern) Heidi.Reid@gov.bc.ca	Ministerial meetings/Cabinet meetings in Victoria Dec 5 - Tofino-Vict - private vehicle - 315 kms - all day p/diem @ 61.00 - accoms @ 187.60 Dec 6 - all day p/diem @ 61.00 - accoms @ 187.60 Dec 7 - all day p/diem @ 61.00 - accoms @ 187.60 Dec 8 - b/l p/diem (dinner provided) @ 48.50 - accoms @ 187.60- Vic-Sooke-Vic 81 kms - private vehicle - Council meeting Dec 9 - all day p/diem @ 61.00 - accoms @ 187.60 Dec 10 - Victoria-Tofino - b/l p/diem @ 48.50 mileage-personal vehicle - 315 kms

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Josephine Osborne ✓
Personal Information

Room No. :
Arrival : 12-05-21
Departure Date : 12-10-21 ✓
Folio No. :
Personal Information

Company Name:

Conf. No. :
Custom :
Reference :

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
12-05-21	Room Charge	159.00	
12-05-21	GST Room Tax	8.03	
12-05-21	PST Room Tax	12.85	
12-05-21	MRDT Tax	4.82	
12-05-21	DMF Fee	1.59	
12-05-21	Climate Contribution	1.25	
12-05-21	GST Tax	0.06	
12-06-21	Room Charge	159.00	
12-06-21	GST Room Tax	8.03	
12-06-21	PST Room Tax	12.85	
12-06-21	MRDT Tax	4.82	
12-06-21	DMF Fee	1.59	
12-06-21	Climate Contribution	1.25	
12-06-21	GST Tax	0.06	
12-07-21	Room Charge	159.00	
12-07-21	GST Room Tax	8.03	
12-07-21	PST Room Tax	12.85	
12-07-21	MRDT Tax	4.82	
12-07-21	DMF Fee	1.59	
12-07-21	Climate Contribution	1.25	
12-07-21	GST Tax	0.06	
12-08-21	Room Charge	159.00	
12-08-21	GST Room Tax	8.03	
12-08-21	PST Room Tax	12.85	
12-08-21	MRDT Tax	4.82	
12-08-21	DMF Fee	1.59	
12-08-21	Climate Contribution	1.25	
12-08-21	GST Tax	0.06	
12-09-21	Room Charge	159.00	
12-09-21	GST Room Tax	8.03	
12-09-21	PST Room Tax	12.85	
12-09-21	MRDT Tax	4.82	
12-09-21	DMF Fee	1.59	
12-09-21	Climate Contribution	1.25	
12-09-21	GST Tax	0.06	
12-10-21	Government Financial Information		938.00

Josephine Osborne
Personal Information

Room No. :
Arrival : 12-05-21
Departure Date : 12-10-21
Folio No. :
Personal Information

Company Name:
Group Name:

Conf. No. :
Custom :
Reference :

INFORMATION INVOICE

Total Charges	✓	938.00	
Total Credits			✓ 938.00
Balance			✓ 0.00

Merchant ID
Transaction ID 19635150
Approval Code 005422
Approval Amount 938.00

Government Financial Information
Credit Card #
Capture Method
Transaction Amount 938.00

Security Concern



Control No.

E134326

Name	Employee ID	Phone Number
Osborne, Josie	134729	(250) 387-2283
Client Organization	Job Title	Travel Group Code
Municipal Affairs	Minister of Municipal Affairs	4

5. Date Completed 2021/12/13		6. Fiscal Year 2022		7. Special Cheque Issue EFT		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Meeting/Vict/Vancouver				Headquarters Mid-Island	
12. Mailing Address for Cheque Room 310 Parliament Buildings Victoria, BC, BC V8V 1X4							
16. Travel Dates 2021 12/12	17. Places Travelled Destination Tofino-Victoria			18. 55 KMS Personal Vehicle Use Km 315		19. Other Transport Costs	20. & 21. Meals Cost 61.00 CCA
	Start 0700	End 2359		Cost 173.25			22. Lodging Costs
							20. & 21. Miscellaneous Cost Describe
TOTALS OF COLUMNS				36. \$ 173.25	37. \$ 0.00	38. \$ 61.00	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 234.25		
48. Client Code 060 060 060 060	49. Resp. 51057 51057	50. Service Line 54000 54000	51. STOB 57012 5750	52. Project 5100000MTVNC 51MTCCA	45. Supplier Code Personal Information		Amount \$ 173.25 \$ 234.25 \$61.00
Less Travel Advance 060							
				AMOUNT DUE TO EMPLOYEE			54. \$ 234.25
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E134326 for Osborne, Josie

0 note(s) returned.

Created On	Author	Note

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Personal Information