

Minister's Quarterly Travel Expense Summary

Name: Honourable Jennifer Whiteside

Quarter: 2022 January to March

Portfolio: Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 357.14

Other Travel in Province: \$ 1,157.60

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 1,514.74

Travel expenses fiscal year-to-date: \$ 7,687.33

Waters, Leah EDUC:EX

From: passengerservices@helijet.com
Sent: January 10, 2022 9:30 AM
To: Waters, Leah EDUC:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Personal Information

Booking

Personal Information

Thursday, November 4, 2021

730

18:50 Victoria Harbour / [Map](#)

19:25 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

Jennifer Whiteside, Female

[Add to Calendar](#)

Invoice

Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Date / Time

November 4, 2021 @ 6:12:47 PM

Summary

Government Financial Information

Expiration

Government Financial

Authorization

046157

Personal Information

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult Helijet [Passenger Rights, Tariff & Travel Information](#) or visit [the Canadian Transportation Agency's](#) website.

GST#:
R102320165

COVID-19 Information:



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134441

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Whiteside, Jennifer		Employee ID Personal Information		Phone Number (250) 356-8247	
Client Organization Education		Job Title Minister of Education		Travel Group Code 4	
5. Date Completed 2022/02/11		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial			Headquarters New West
12. Mailing Address for Cheque					
16. Travel Dates 2022 01/07	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	Destination NW > VCO	Start 0800	End 1800	Km Cost 0.00	Cost 61.00
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00
				38. \$ 61.00	39. \$ 0.00
				40. \$ 23.00	Claim Total \$ 84.00
48. Client Code 062 062 062 062	49. Resp. 22001	50. Service Line 06000	51. STOB 5701	52. Project 2200000 22M-FVNC	45. Supplier Code Government Financial Information
					Amount \$ 84.00
Less Travel Advance 062					
					54. \$ 84.00
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06audited 23feb22
chj

Notes for Travel Voucher (Restricted Use) E134441 for Whiteside, Jennifer

1 note(s) returned.

Created On	Author	Note
2022/02/11 09:58:38	Waters, Leah Security Concern Leah.Waters@gov.bc.ca	01/07: VCO Press Conference, per diem, parking

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Canada Place having issues with receipt printing system, shaded over
to reveal printed info by office

Government
Financial

CANADA PLACE

RECEIPT

TRAN IN TIME OUT TIME FEE CC#

Press Conference
~~Dec 24~~
Jan. 7 '22



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134433

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Client Organization Education		Job Title Minister of Education		Travel Group Code 4	
5. Date Completed 2022/02/10		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial			Headquarters New West
12. Mailing Address for Cheque					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
2022	Destination	Start	End	Km	Cost
02/07	*NW>Vic BCF	1600	2000	69	37.95
02/08	Vic	0800	1800		0.00
02/09	Vic	0800	1800		0.00
02/10	*Vic > NW BCF	0800	1800	69	37.95
	BCF=BC Ferries *=Pcard				
TOTALS OF COLUMNS				36. \$ 75.90	37. \$ 0.00
				38. \$ 219.00	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 294.90
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
062	22001	06000	5701	22MTVNC	Government
062	22001	06000	5750	22MTCCA	Financial
062					Information
062					
Less Travel Advance					
062					
AMOUNT DUE TO EMPLOYEE					54. \$ 294.90
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06audited 23feb22
chj

Notes for Travel Voucher (Restricted Use) E134433 for Whiteside, Jennifer

1 note(s) returned.

Created On	Author	Note
2022/02/10 09:09:07	Waters, Leah Security Concern Leah.Waters@gov.bc.ca	02/07: NW>Vic, personal vehicle use @69KM, ferry (booked on PCard), dinner, incidental 02/08: Vic, per diem 02/09: Vic, per diem 02/10: Vic > NW, personal vehicle use @69KM, ferry (receipt forthcoming), per diem

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MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INVOICE #
MISC-SAN20220210

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

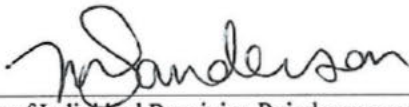
CHEQUE INFORMATION

Payee Name: Melanie Sanderson Vendor #: Personal Information Loc. Code:
Cheque Mailing Address: PO Box 9045 Stn Prov Govt, Victoria, BC, V8W 9E2

DESCRIPTION OF PURCHASE(S)

Date of Purchase	Description	Amount
Nov. 25, 2021	Ferry Reservation for Minister Whiteside <small>062.22001.06000.5701.22MTVNC.0.0</small>	58.65
FEB. 3, 2022	CREAMER <small>062.22001.06000.6531.2200000.0.0</small>	9.28

Cheque Total 67.93



Signature of Individual Receiving Reimbursement

feb 8 / 21

Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

Client: 062 Resp: 22001 Service Line: 06000 STOB: 6508 Project: 2200000



Expense Authority Signature

Feb. 8, 2022

Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

**RECEIPT – PLEASE RETAIN**

Date issued:	25/Nov/2021 4:40:49 PM
Booked by:	BC FERRIES PUBLIC WEBSITE
Booking number(s):	Personal Information
GST number:	894623206
Purchase amount:	\$58.65
Card type:	MasterCard
Card ending:	Government Financial Information
Authorization #:	087769

British Columbia Ferry Services Inc.
Customer Service Centre
Suite 500 – 1321 Blanshard Street, Victoria BC, V8W 0B7
1-888-BC-FERRY (1-888-223-3779)

bctferries.com

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ED22EXECHJ07

Travel Voucher (Restricted Use)

Control No.

E134440

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Whiteside, Jennifer		Employee ID Personal Information		Phone Number Personal Information	
Client Organization Education		Job Title Minister of Education		Travel Group Code 4	
5. Date Completed 2022/02/11		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial			Headquarters New West
12. Mailing Address for Cheque					
16. Travel Dates 2021 12/29 12/16	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
	NW > Van	0800	1800		0.00
	Vic > NW	0800	1800		0.00
					77.10
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 77.10
				38. \$ 0.00	39. \$ 0.00
				40. Personal Information	Claim Total \$77.10
48. Client Code 062 062 062 062	49. Resp. 22001	50. Service Line 06000	51. STOB 5701	52. Project 22MTVNC	45. Supplier Code Government Financial
					Amount Personal Information \$77.10
Less Travel Advance 062					
					54. Personal Information \$77.10
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06audited 28mar22
chj

Notes for Travel Voucher (Restricted Use) E134440 for Whiteside, Jennifer

1 note(s) returned.

Created On	Author	Note
2022/02/11 09:56:56	Waters, Leah Security Concern Leah.Waters@gov.bc.ca	12/29: VCO Press Conference, parking (MJW has misplaced this receipt, awaiting further info) 12/16: Vic > NW, ferry (other claims on E134364)

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MOs unable to provide bank statement at this point for missing
parking invoice, will provide on future TV for reimbursement.

Business Information

Personal Information

To
Tsawwassen


Victoria BC Canada V8W 0B7

LANE 06

RECEIPT - PLEASE RETAIN

PURCHASE 2021/12/16

20'	Undersize Vehi	59.50
1	Adult	17.60
Total		77.10

Visa
Government Financial Information 77.10
AUTH 05035P 66307700 0010016520 H
VISA CREDIT
A0000000031010 / 0000000000 /
NO SIGNATURE TRANSACTION
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

Personal Information



Where ideas work

ED22EXECHJ06

Travel Voucher (Restricted Use)

Control No.

E134487

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Whiteside, Jennifer		Employee ID Personal Information		Phone Number Personal Information	
Client Organization Education		Job Title Minister of Education		Travel Group Code 4	
5. Date Completed 2022/02/24		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial		Headquarters New West	
12. Mailing Address for Cheque					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
2022	NW > Vic BCF	1600	2000	69	37.95
02/13	Vic	0800	1800		0.00
02/14	Vic	0800	1800		0.00
02/15	Vic	0800	1800		0.00
02/16	Vic	0800	1800		0.00
02/17	*Vic > NW BCF	0800	1800	69	37.95
02/20	*NW > Vic BCF	1600	2000	69	37.95
02/21	Vic	0800	1800		0.00
02/22	Vic	0800	1800		0.00
02/23	Vic	0800	1800		0.00
02/24	Vic	0800	1800		0.00
*=Pcard				36.	37.
TOTALS OF COLUMNS				\$ 113.85	\$ 77.10
				38.	39.
				\$ 585.00	\$ 0.00
				40.	Claim Total
				\$ 0.00	\$ 775.95
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
062	22001	06000	5701	22MTVNC	Government Financial Infor
062	22001	06000	5750	22MTCCA	
062					
062					
Less Travel Advance					
062					
AMOUNT DUE TO EMPLOYEE					54.
					\$ 775.95
45. Employee Signature (See Audit Trail)				Print Name	Date Signed
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					
56. Spending Authority Signature (See Audit Trail)				Print Name	Date Signed
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					
57. Payment Authority Signature (See Audit Trail)				Print Name	Date Signed
- Requisition for payment pursuant to section 32 of the Financial Administration Act.					

\$190.95

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06AUDITED 15MAR22
CHJ

Notes for Travel Voucher (Restricted Use) E134487 for Whiteside, Jennifer

1 note(s) returned.

Created On	Author	Note
2022/02/24 09:58:01	Waters, Leah Security Concern Leah.Waters@gov.bc.ca	02/13: NW> Vic, personal vehicle use, ferry, dinner, incidental 02/14: Vic, per diem 02/15: Vic, per diem 02/16: Vic, per diem 02/17: Vic>NW, personal vehicle use, ferry (booked on PCARD), per diem 02/20: NW>Vic, personal vehicle use, ferry (booked on PCARD), per diem 02/21: Vic, per diem 02/22: Vic, per diem 02/23: Vic, per diem 02/24: Vic, per diem

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Tsawwassen
To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 36

RECEIPT - PLEASE RETAIN

PURCHASE 2022/02/13

20'	Undersize Vehi	59.50
1	Adult	17.60
Total		77.10

Visa
Government Financial Information 77.10
MUIM 04834P 66307721 0010010690 H
VISA CREDIT
A000000031010 / 0000000000 /
NO SIGNATURE TRANSACTION
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

TSA 13 Feb 2022 15:28:27

Personal Information



Where ideas work

FD22EXECHJ06

Travel Voucher (Restricted Use)

Control No.

E134555

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Name Whiteside, Jennifer				Employee ID Personal Information				Phone Number Personal Information																																																																																																																																																												
Client Organization Education				Job Title Minister of Education				Travel Group Code 4																																																																																																																																																												
5. Date Completed 2022/03/09			6. Fiscal Year 2022		7. Special Cheque Issue			8. Cheque Stub Information																																																																																																																																																												
Type of Travel In Province			14. Reason for Travel Ministerial					Headquarters New West																																																																																																																																																												
12. Mailing Address for Cheque																																																																																																																																																																				
<table border="1"> <thead> <tr> <th colspan="1">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th colspan="1">19. Other Transport Costs</th> <th colspan="1">20. & 21. Meals</th> <th colspan="1">22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>02/27</td> <td>*NW>Vic BCF</td> <td>1600</td> <td>2000</td> <td>69</td> <td>37.95</td> <td></td> <td></td> <td></td> <td>36.00</td> <td></td> </tr> <tr> <td>02/28</td> <td>Vic</td> <td>0800</td> <td>1800</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>03/01</td> <td>Vic</td> <td>0800</td> <td>1800</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>03/02</td> <td>Vic</td> <td>0800</td> <td>1800</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>03/03</td> <td>*Vic>NW BCF</td> <td>0800</td> <td>1800</td> <td>69</td> <td>37.95</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>03/06</td> <td>*NW>Vic BCF</td> <td>1600</td> <td>2000</td> <td>69</td> <td>37.95</td> <td></td> <td></td> <td></td> <td>36.00</td> <td></td> </tr> <tr> <td>03/07</td> <td>Vic</td> <td>0800</td> <td>1800</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>03/08</td> <td>Vic</td> <td>0800</td> <td>1800</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>03/09</td> <td>Vic</td> <td>0800</td> <td>1800</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>03/10</td> <td>*Vic>NW BCF</td> <td>0800</td> <td>1800</td> <td>69</td> <td>37.95</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td colspan="5">TOTALS OF COLUMNS</td> <td>36. \$ 151.80</td> <td>37. \$ 0.00</td> <td>38. \$ 560.00</td> <td>39. \$ 0.00</td> <td>40. \$ 0.00</td> <td>Claim Total \$ 711.80</td> </tr> </tbody> </table>											16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Cost		Cost	Describe	2022											02/27	*NW>Vic BCF	1600	2000	69	37.95				36.00		02/28	Vic	0800	1800		0.00				61.00		03/01	Vic	0800	1800		0.00				61.00		03/02	Vic	0800	1800		0.00				61.00		03/03	*Vic>NW BCF	0800	1800	69	37.95				61.00		03/06	*NW>Vic BCF	1600	2000	69	37.95				36.00		03/07	Vic	0800	1800		0.00				61.00		03/08	Vic	0800	1800		0.00				61.00		03/09	Vic	0800	1800		0.00				61.00		03/10	*Vic>NW BCF	0800	1800	69	37.95				61.00		TOTALS OF COLUMNS					36. \$ 151.80	37. \$ 0.00	38. \$ 560.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 711.80
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02/27	*NW>Vic BCF	1600	2000	69	37.95				36.00																																																																																																																																																											
02/28	Vic	0800	1800		0.00				61.00																																																																																																																																																											
03/01	Vic	0800	1800		0.00				61.00																																																																																																																																																											
03/02	Vic	0800	1800		0.00				61.00																																																																																																																																																											
03/03	*Vic>NW BCF	0800	1800	69	37.95				61.00																																																																																																																																																											
03/06	*NW>Vic BCF	1600	2000	69	37.95				36.00																																																																																																																																																											
03/07	Vic	0800	1800		0.00				61.00																																																																																																																																																											
03/08	Vic	0800	1800		0.00				61.00																																																																																																																																																											
03/09	Vic	0800	1800		0.00				61.00																																																																																																																																																											
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.										Print Name	Date Signed																																																																																																																																																									
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.										Print Name	Date Signed																																																																																																																																																									
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act										Print Name	Date Signed																																																																																																																																																									

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

AUDITED 15MAR2
CHJ

Notes for Travel Voucher (Restricted Use) E134555 for Whiteside, Jennifer

1 note(s) returned.

Created On	Author	Note
2022/03/09 10:11:41	Waters, Leah Security Concern Leah.Waters@gov.bc.ca	02/27: NW>Vic, personal vehicle use, dinner, incidental, ferry (booked on PCard) 02/28: Vic, per diem 03/01: Vic, per diem 03/02: Vic, per diem 03/03: Vic>NW, personal vehicle use, per diem, ferry (booked on PCard) 03/06: NW>Vic, personal vehicle use, dinner, incidental, ferry (booked on PCard) 03/07: Vic, per diem 03/08: Vic, per diem 03/09: Vic, per diem 03/10: Vic>NW, personal vehicle use, per diem, ferry (booked on PCard)

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**MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES**

INVOICE #
MISC-SAN20220223

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATION

Payee Name: Melanie Sanderson Vendor #: 2797859-HOME Loc. Code: _____
Cheque Mailing Address: PO Box 9045 Stn Prov Govt, Victoria, BC, V8W 9E2

DESCRIPTION OF PURCHASE(S)

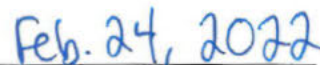
Date of Purchase	Description	Amount
Feb. 10, 2022	BC Ferries Reservation for Minister Whiteside	76.10

Cheque Total

76.10



Signature of Individual Receiving Reimbursement



Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

Client: 062 Resp: 22001 Service Line: 06000 STOB: 5701 Project: 2200000



Expense Authority Signature



Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

**RECEIPT – PLEASE RETAIN**

Date issued:	10/Feb/2022 4:41:48 PM
Booked by:	BC FERRIES PUBLIC WEBSITE
Booking number(s):	Personal Information
GST number:	894623206
Purchase amount:	\$76.10
Card type:	MasterCard
Card ending:	<small>Government Financial Informatio</small>
Authorization #:	023881

British Columbia Ferry Services Inc.
Customer Service Centre
Suite 500 – 1321 Blanshard Street, Victoria BC, V8W 0B7
1-888-BC FERRY (1-888-223-3779)

bcferries.com



#1

Date Issued: 14/FEB/2022 23:53:52
Cancelled by: BC FERRIES PUBLIC WEBSITE

500-1321 Blanshard Street
Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)
Direct: (250) 386-3431

If you have any questions please call toll free: 1-888-223-3779

GST Number: 894623206RT0001

Personal Information

Booking Cancellation

Booking Holder: Jennifer Whiteside
Phone: Personal Information

Not Valid for Travel

Page 1 of 1

Booking Reference: Personal Information

Departs	Time / Date	Arrives	Time / Date
Tsawwassen	17:00	Swartz Bay, Victoria	18:35
Metro Vancouver	07/Feb/2022	Vancouver Island	07/Feb/2022

Your reservation has been cancelled and the following items removed from your booking subject to cancellation/no show fee(s).

20' UNDER HEIGHT PASSENGER VEHICLE
1 ADULT/YOUTH

Price

No show fee	\$51.40
No show fee	\$17.60

Fare Type Saver

Total:	\$69.00
Amount Paid:	\$69.00

Amount Due:	\$0.00
-------------	--------

**RECEIPT – PLEASE RETAIN**

Date issued:	14/Feb/2022 9:03:17 AM
Booked by:	BC FERRIES PUBLIC WEBSITE
Booking number(s):	Personal Information
GST number:	894623206
Purchase amount:	\$181.20
Card type:	MasterCard
Card ending:	<small>Government Financial Informatio</small>
Authorization #:	089684

British Columbia Ferry Services Inc. Customer Service Centre Suite 500 – 1321
Blanshard Street, Victoria BC, V8W 0B7 **1-888-BC FERRY** (1-888-223-
3779) [bcferries.com](https://www.bcferries.com)

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Waters, Leah EDUC:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>
Sent: February 14, 2022 9:04 AM
To: Waters, Leah EDUC:EX
Subject: Your booking is confirmed: **Personal Information**

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#2

[View or edit your booking >](#)

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

BOOKING CONFIRMATION

Personal Information

Date issued: 14/Feb/2022 9:03:20 AM
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Jennifer Whiteside
Personal Information

DEPARTS	TIME/DATE
Victoria (Swartz Bay)	07:00 PM 17/Feb/2022
ARRIVES	TIME/DATE
Vancouver (Tsawwassen)	08:35 PM 17/Feb/2022

Fare type: Prepaid

Ferry: Coastal Celebration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1x	12+ years	\$17.60
	Reservation fee	\$17.00
	Total	\$94.10
	Amount paid	\$94.10
	Due at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 60 minutes prior to scheduled departure



What you need to redeem your booking

The ticket agent will ask for your booking reference number or the phone number you used to make the booking. Government-approved photo ID is needed for proof of age as applicable (e.g. BC Seniors).

Personal Information

Date issued: 14/Feb/2022 9:03:20 AM
 Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Jennifer Whiteside
 Personal Information

DEPARTS	TIME/DATE
Vancouver (Tsawwassen)	05:00 PM21/Feb/2022
ARRIVES	TIME/DATE
Victoria (Swartz Bay)	06:35 PM21/Feb/2022

Fare type: Prepaid

Ferry: Coastal Celebration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1x	12+ years	\$17.60
	Reservation fee	\$10.00
	Total	\$87.10
	Amount paid	\$87.10
	Due at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 60 minutes prior to scheduled departure

Bookings will not be honoured and travel will be based on order of arrival at the terminal if you:

- arrive after the booking check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the booking check-in has opened, more than 60 minutes prior to the scheduled departure.

If your ferry travel is part of a vacation package, you will need to present your ferry travel voucher to the ticket agent when you arrive at the terminal. Tour operators are required to present ferry travel vouchers for all tour members.

Vehicle type and size

Your booking will only be honoured for the vehicle type and size you reserved.

If your reserved vehicle height differs at check-in, your booking will not be honoured. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your booking will not be honoured. To make changes to your booking, [access your BC Ferries account online](#).

[View important travel information >](#)

#3



RECEIPT – PLEASE RETAIN

Date issued:	23/Feb/2022 8:49:27 AM
Booked by:	BC FERRIES PUBLIC WEBSITE
Booking number(s):	Personal Information
GST number:	894623206
Purchase amount:	\$94.10
Card type:	MasterCard
Card ending:	Government Financial Information
Authorization #:	035388

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Blanshard Street, Victoria BC, V8W 0B7 **1-888-BC FERRY** (1-888-223-
3779) [bcferries.com](https://www.bcferries.com)

Waters, Leah EDUC:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>
Sent: February 23, 2022 8:51 AM
To: Waters, Leah EDUC:EX
Subject: Your booking is confirmed: Personal Information

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BOOKING CONFIRMATION

Personal Information

Date issued: 23/Feb/2022 8:49:29 AM
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Jennifer Whiteside
Personal Information

DEPARTS	TIME/DATE
Vancouver (Tsawwassen)	05:00 PM27/Feb/2022
ARRIVES	TIME/DATE
Victoria (Swartz Bay)	06:35 PM27/Feb/2022

Fare type: Prepaid

Ferry: Coastal Celebration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1x	12+ years	\$17.60
	Reservation fee	\$17.00
	Total	\$94.10
	Amount paid	\$94.10
	Due at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 60 minutes prior to scheduled departure



What you need to redeem your booking

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[View important travel information >](#)



RECEIPT – PLEASE RETAIN

Date issued:	23/Feb/2022 8:47:41 AM
Booked by:	BC FERRIES PUBLIC WEBSITE
Booking number(s):	Personal Information
GST number:	894623206
Purchase amount:	\$94.10
Card type:	MasterCard
Card ending:	Government Financial Information
Authorization #:	040362

British Columbia Ferry Services Inc. Customer Service Centre Suite 500 – 1321
Blanshard Street, Victoria BC, V8W 0B7 1-888-BC FERRY (1-888-223-
3779) [bcferries.com](https://www.bcferries.com)

Waters, Leah EDUC:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>
Sent: February 23, 2022 8:49 AM
To: Waters, Leah EDUC:EX
Subject: Your booking is confirmed: **Personal Information**

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BOOKING CONFIRMATION

Personal Information

Date issued: 23/Feb/2022 8:47:43 AM
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Jennifer Whiteside
Personal Information

DEPARTS	TIME/DATE
Victoria (Swartz Bay)	07:00 PM24/Feb/2022
ARRIVES	TIME/DATE
Vancouver (Tsawwassen)	08:35 PM24/Feb/2022

Fare type: Prepaid

Ferry: Coastal Celebration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1x	12+ years	\$17.60
	Reservation fee	\$17.00
	Total	\$94.10
	Amount paid	\$94.10
	Due at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 60 minutes prior to scheduled departure



What you need to redeem your booking

The ticket agent will ask for your booking reference number or the phone number you used to make the booking. Government-approved photo ID is needed for proof of age as applicable (e.g. BC Seniors).

**Travel advisory:**[View](#) ×

Multiple advisories in effect. Check before you travel.

[My Account](#)

Booking details

Departure: Thursday, Feb 24

Booking reference: [Personal Information](#)

Booking status : **Cancelled**

Departs: 7:00 pm
Victoria
(Swartz Bay)

1h 35m
→

Arrives: 8:35 pm
Vancouver
(Tsawwassen)

 1  1

Coastal Celebration

Prepaid

Full payment at time of booking. Includes a reservation.

Vehicles & passengers

1 x 20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1 x 12+ years	\$17.60

Fees

1 x Reservation fee	\$17.00
Total costs	\$17.00
Total paid	\$17.00
Due at terminal	\$0.00
Refund	\$0.00



Travel advisory:

Multiple advisories in effect. Check before you travel.

[View](#) ×

[My Account](#)

Booking details

Departure: Sunday, Feb 27

Booking reference: [Personal Information](#)

Booking status : **Cancelled**

Departs: 5:00 pm
Vancouver
(Tsawwassen)

1h 35m
→

Arrives: 6:35 pm
Victoria
(Swartz Bay)

1 1

Coastal Celebration

Prepaid

Full payment at time of booking. Includes a reservation.

Vehicles & passengers

1 x 20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1 x 12+ years	\$17.60

Fees

1 x Reservation fee	\$17.00
Total costs	\$17.00
Total paid	\$17.00
Due at terminal	\$0.00
Refund	\$0.00

What you need to redeem your booking

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Vehicle type and size

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View important travel information >



RECEIPT – PLEASE RETAIN

Date issued:	25/Feb/2022 3:44:14 PM
Booked by:	BC FERRIES PUBLIC WEBSITE
Booking number(s):	Personal Information
GST number:	894623206
Purchase amount:	\$181.20
Card type:	MasterCard

Card ending:

Authorization #:

056548

British Columbia Ferry Services Inc. Customer Service Centre Suite 500 – 1321
Blanshard Street, Victoria BC, V8W 0B7 1-888-BC FERRY (1-888-223-
3779) [bcferrys.com](https://www.bcferrys.com)

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Waters, Leah EDUC:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>
Sent: February 25, 2022 3:46 PM
To: Waters, Leah EDUC:EX
Subject: Your booking is confirmed: **Personal Information**

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BOOKING CONFIRMATION



Booking reference:
Personal Information

Date issued: 25/Feb/2022 3:44:16 PM
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Jennifer Whiteside
Personal Information

DEPARTS	TIME/DATE
Victoria (Swartz Bay)	07:00 PM03/Mar/2022
ARRIVES	TIME/DATE
Vancouver (Tsawwassen)	08:35 PM03/Mar/2022

Fare type: Prepaid

Ferry: Coastal Celebration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1x	12+ years	\$17.60
	Reservation fee	\$17.00
	Total	\$94.10
	Amount paid	\$94.10
	Due at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to
scheduled departure**



What you need to redeem your booking

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BOOKING CONFIRMATION



Booking reference:
Personal Information

Date issued: 25/Feb/2022 3:44:16 PM

Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Jennifer Whiteside
Personal Information

DEPARTS	TIME/DATE
Vancouver (Tsawwassen)	05:00 PM06/Mar/2022
ARRIVES	TIME/DATE
Victoria (Swartz Bay)	06:35 PM06/Mar/2022

Fare type: Prepaid

Ferry: Coastal Celebration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$59.50
1x	12+ years	\$17.60
	Reservation fee	\$10.00
	Total	\$87.10
	Amount paid	\$87.10
	Due at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to
scheduled departure**

