

Minister's Quarterly Travel Expense Summary

Name: Honourable Lisa Beare

Quarter: 2022 January to March

Portfolio: Citizens Services

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,214.26

Other Travel in Province: \$ 773.30

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 3,987.56

Travel expenses fiscal year-to-date: \$ 20,185.66



Control No.

E134336

Name Beare, Lisa	Employee ID Personal Information	Phone Number Personal Information
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2021/12/15	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Government Meetings		Headquarters Maple Ridge-Pit Meadows

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. 55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22.	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost	Lodging Costs	Cost	Describe
2021 12/07	MR.Helijet YVR VCC	0615	0735	55	30 25		61 00 CCA	162 85		

Personal Information

12/08	Vič- Helijet YVR-MR PCARD	1600	1800	55	30.25	7.50	48.50	CCA			
-------	---------------------------------	------	------	----	-------	------	-------	-----	--	--	--

TOTALS OF COLUMNS	110 kms	36. \$ 60.50	37. \$ 7.50	38. \$ 109.50	39. \$ 162.85	40. \$ 0.00	Claim Total \$ 340.35
-------------------	---------	-----------------	----------------	------------------	------------------	----------------	--------------------------

[illegible]

112					
Less Travel Advance					
112					

	AMOUNT DUE TO EMPLOYEE	54. \$ 340.35
--	------------------------	---------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
--	-------------------	--------------------

Notes for Travel Voucher (Restricted Use) E134336 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/12/15 11:44:20	McEwen, Shaylene (Security Concern) Shaylene.McEwen@gov.bc.ca	December 7: Drive from MR to Helijet Vancouver. Fly from Vancouver to Victoria. Full day of Caucus/Meetings. Per Diems: Full December 8: Full day of Cabinet/Meetings. Per Diems: L, D, I. Taxi from the Legislature to Helijet Victoria. One night stay in hotel. Fly from Victoria to Vancouver and drive to MR.

Production *** Copyright © Government of British Columbia

STOB 5701 MTVNC

BLUEBIRDS CABS #110
2612 QUADRA ST
VICTORIA BC

Government Financial Information

CARD
CARD TYPE VISA
DATE ✓ 2021/12/08
TIME 1098 15:11:34
RECEIPT NUMBER
H85071800-001-046-096-0

PURCHASE
AMOUNT \$7.50 ✓
TIP
TOTAL

Personal Information

Visa Credit
A0000000031010
4AD4C77371A0C984
0000000000-

APPROVED

AUTH# 040311 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Security Concern

GUEST FOLIO

Security Room Person Type Information	BEARE/LISA ✓ NAME 501 BELLEVILLE ST. VICTORIA BC V8V2L8 ADDRESS	139.00 RATE	12/08/21 DEPART 12/07/21 ARRIVE	TIME TIME	DUPLICATE 11:04	Person al Information
ROOM CLERK		Government Financial Information PAYMENT	✓			Security ty Conce in
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE		
12/07	TELECOMM	FRFFHSIA .00				
12/07	ROOM	Security 1 139.00				
12/07	DEST FEE	Concern 1 1.39				
12/07	RM PST	1 11.23				
12/07	MRDT	1 4.21				
12/07	RM GST	1 7.02				
12/08	Government Financial Information ✓		✓ 162.85			
				✓ .00		

Security Concern

Security Concern

VICTORIA BC Security
Security Concern

Security Concern



Control No.

E134337

Name Beare, Lisa	Employee ID Personal Information	Phone Number Personal Information
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2021/12/15	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties		Headquarters Maple Ridge-Pit Meadows

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2021										
11/18	Vic-Van-MR	0800	2030		0.00	Personal Information 140.45				*see notes for 11/1
11/21	MR-Van-Vic	1600	1800		0.00					*supplemental to

*see notes for 11/18

*supplemental to E134308

TOTALS OF COLUMNS		36. \$ 0.00	37. \$ 140.45 Personal	38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total Personal Information
-------------------	--	----------------	---------------------------	----------------	----------------	----------------	--

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
112	32805	34610	5702-1	32MTVNC	Personal Information	Personal Information
112						\$ 140.45
112						
112						

\$ 140.45 Personal Information

112	
Less Travel Advance	
112	

AMOUNT DUE TO EMPLOYEE

54. **\$ 140.45**
Personal
Information

45. Employee Signature (See Audit Trail)
 - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party

Print Name _____

Date Signed _____

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name

Date Signed

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act

Print Name

Date Signed

Notes for Travel Voucher (Restricted Use) E134337 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2021/12/15 11:53:39	Leppard, Brianna Security Concern Brianna.Leppard@gov.bc.ca	(NOTES ONLY FOR NOV 18/21) Correction for Travel Voucher E134233: November 18th: Personal Information Per Vancouver ferry to MR. November 21st: MLB took a taxi from MR- Personal Information (supplemental to E134308)

Production *** Copyright © Government of British Columbia

Personal Information

CURRENT BALANCE



Summary

Transactions



Transaction Glossary



Viewing Nov 11, 2021 to Nov 30, 2021

Questions about your transactions?

NOV 21, 2021

ALOUETTE TAXI MAPLE
RIDGE, BC

Government Financial Information

-\$140.45 >

Personal Information

Personal Information

From: passengerservices@helijet.com
To: [McEwen, Shaylene CITZ:EX](#)
Subject: Thank you for choosing to take off with Helijet!
Date: December 7, 2021 7:22:32 AM
Attachments: Personal Information

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company

Ministry Of Citizens' Services

Booking

Personal Information

Tuesday, December 7, 2021 ✓

703

07:55 Vancouver Harbour / [Map](#) ✓

08:30 Victoria Harbour / [Map](#) ✓

35 minutes

Confirmed

1 Passengers - Full-Fare

Lisa Beare, Female ✓

[Add to Calendar](#)

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86 ✓

Billing

\$357.14

Taxes

\$17.86

Grand Total



\$375.00

Mastercard



\$375.00

Date / Time

December 7, 2021 @ 7:21:37 AM

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

From: passengerservices@helijet.com
To: [McEwen, Shaylene CITZ:EX](#)
Subject: 2 - Thank you for choosing to take off with Helijet!
Date: December 15, 2021 11:30:29 AM
Attachments: Personal Information

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company

Ministry Of Citizens' Services

Booking

Personal Information

Wednesday, December 8, 2021 ✓

722

16:00 Victoria Harbour / [Map](#) ✓

16:35 Vancouver Harbour / [Map](#) ✓

35 minutes

Confirmed

1 Passengers - Full-Fare

Lisa Beare, Female ✓

[Add to Calendar](#)

Invoice #575687

FARE-YWH-FULL

\$357.14

+ GST

\$17.86 ✓

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00 ✓

Mastercard

\$375.00

Date / Time

December 8, 2021 @ 3:13:20 PM ✓

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134442

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Beare, Lisa		Employee ID Personal Information		Phone Number (250) 384-9699	
Client Organization Citizens' Services		Job Title Minister		Travel Group Code 4	
5. Date Completed 2022/02/11		6. Fiscal Year 2022		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Spring Session		Headquarters Maple Ridge-Pit Meadows	
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. .55 KMS Personal Vehicle Use	19. Other Transport Costs
2022	Destination	Start	End	Km	Cost
02/07	MR-Helijet YVR	1130	1240	55	30.25
02/07	Vic - Meetings	1400	1900		0.00
02/08	Vic - Meetings	0800	1700		0.00
02/09	Vic - Meetings	0800	1900		0.00
02/10	Vic - Meetings	0800	1730		0.00
02/10	Helijet YVR-MR	1910	2030	55	30.25
				20. & 21. Meals	22. Lodging Costs
				Cost	Cost
				48.50 CCA	169.88
				61.00	169.88
				61.00	169.88
				61.00	
				20. & 21. Miscellaneous	
				Cost	Describe
TOTALS OF COLUMNS				36. \$ 60.50	37. \$ 0.00
				38. \$ 231.50	39. \$ 509.64
				40. \$ 0.00	Claim Total \$ 801.64
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information
112	32805	34610	5701	32MTVNC	
112	32805	34610	5750	32MTCCA	
112	32805	34610	5751	32MTCCA	
Less Travel Advance					Amount
112					\$ 60.50 - \$ 801.64
					\$ 231.50
					\$ 509.64
					54. \$ 801.64
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

Notes for Travel Voucher (Restricted Use) E134442 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/02/11 10:40:39	McEwen, Shavlene Security Concern Shaylene.McEwen@gov.bc.ca	Feb 7: Travel from Maple Ridge to Helijet and fly to Victoria. Per diems: L,D,I Feb 8: Per Diems: Full Feb 9: Per Diems: Full Feb 10: Per Diems: Full Feb 7, 8, 9 = Three nights stay in hotel. KM included from MR to Helijet (Feb 7) and then Helijet to MR (Feb 10)

Production *** Copyright © Government of British Columbia

Security Concern

GUEST FOLIO

Securi	BEARE/LISA	145.00	02/10/22	07:17	Personal Information
ROOM	NAME	RATE	DEPART	TIME	
Person	XXX		02/07/22	17:17	
Info	Personal Information		ARRIVE	TIME	
24		Government Financial Information			Personal Information
ROOM	ADDRESS	PAYMENT			
CLERK					
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
02/07	ROOM	145.00			
02/07	DEST FEE	1.45	A		
02/07	RM PST	11.72	B		
02/07	MRDT	4.39	C		
02/07	RM GST	7.32	D		
02/08	ROOM	145.00			
02/08	DEST FEE	1.45	A		
02/08	RM PST	11.72	B		
02/08	MRDT	4.39	C		
02/08	RM GST	7.32	D		
02/09	ROOM	145.00			
02/09	DEST FEE	1.45	A		
02/09	RM PST	11.72	B		
02/09	MRDT	4.39	C		
02/09	RM GST	7.32	D		
02/10	CCARD-AX			509.64	
PAYMENT RECEIVED BY: AMERICAN EXPRESS					Government Financial Information
					.00
===== SUMMARY OF TAXES =====					
DESCRIPTION		TAXED		TAX	
		AMOUNT			
A	DEST MKT FEE	.00		4.35	
B	ROOM PST	.00		35.16	
C	MRDT	.00		13.17	
D	ROOM GST	.00		21.96	
E	OTHER GST	.00		.00	
F	PROV SALES TAX	.00		.00	
H	GNS ROOM PST 8%	.00		.00	
I	GNS MRDT 3%	.00		.00	
K	LIQUOR TAX	.00		.00	
L	GST INCLUSIVE	.00		.00	
NET CHARGES		TAX	CREDITS	FOLIO	
435.00		74.64	509.64	.00	

Security Concern

Security Concern

Security Concern

Security Concern

VICTORIA BC Security Concern

Security Concern



Control No.

E134482

Name Beare, Lisa	Employee ID Personal Information	Phone Number (250) 384-9699
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2022/02/22	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Session/Meetings	Headquarters Maple Ridge-Pit Meadows	

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16.	17.			18.	55 KMS	19.	20. & 21.	22.	20. & 21.
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous
2022	Destination	Start	End	Km	Cost		Cost		Cost
02/13	MR-Hel jet-Vic	1530	1640	55	30.25		36.00 CCA	162.85	
02/14	Session/Meetings	0800	1830		0.00		61.00 ***	162.85	
02/15	Session/Meetings	0800	2030		0.00		61.00 ***	162.85	
02/16	Session/Meetings	0800	1900		0.00		61.00 ***	162.85	
02/17	Session/Meetings	0800	1730		0.00		61.00 ***		
02/17	Vic-Helijet-MR	1910	2010	55	30.25				
	PCARD								

[illegible]

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
112	32805	34610	5701	32MTVNC	Personal Information	\$ 60.50
112	32805	34610	5750	32MTCCA		\$ 280.00
112	32805	34610	5751	32MTCCA		\$ 651.40
112						

112					
Less Travel Advance					
112					

	AMOUNT DUE TO EMPLOYEE	54.
		\$ 991.90

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

Notes for Travel Voucher (Restricted Use) E134482 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/02/22 14:38:54	McEwen, Shaylene (Security Concern) Shaylene.McEwen@gov.bc.ca	Feb 13: KM for travel from MR to Helijet - Fly from Vancouver to Victoria (Paid via Pcard) Feb 14: Full day of per diems Feb 15: Full day of per diems Feb 16: Full day of per diems Feb 17: Full day of per diems. Four nights in hotel. Fly from Victoria to Vancouver (Paid via Pcard) KM for travel to MR

Production *** Copyright © Government of British Columbia

Security Concern

Security Concern

GUEST FOLIO

Security Concern

BEARE/LISA

139.00

02/17/22

11:13

Personal Information

ROOM
Personal Information

NAME
Personal Information

RATE

DEPART

TIME

ACCT#

TYPE
99

ARRIVE

TIME

Government Financial Information

Security Concern

ROOM
CLERK

ADDRESS

PAYMENT

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
02/13	ROOM	139.00		
02/13	DEST FEE	1.39	A	
02/13	RM PST	11.23	B	
02/13	MRDT	4.21	C	\$ 162.85 PER NIGHT
02/13	RM GST	7.02	D	
02/14	ROOM	139.00		
02/14	DEST FEE	1.39	A	
02/14	RM PST	11.23	B	
02/14	MRDT	4.21	C	
02/14	RM GST	7.02	D	
02/15	ROOM	139.00		
02/15	DEST FEE	1.39	A	
02/15	RM PST	11.23	B	
02/15	MRDT	4.21	C	
02/15	RM GST	7.02	D	
02/16	ROOM	139.00		
02/16	DEST FEE	1.39	A	
02/16	RM PST	11.23	B	
02/16	MRDT	4.21	C	
02/16	RM GST	7.02	D	
02/17	CCARD-AX			651.40
PAYMENT RECEIVED BY:				

ROOM CLERK
Government Financial Information

SUMMARY OF TAXES

.00

	DESCRIPTION	TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	5.56
B	ROOM PST	.00	44.92
C	MRDT	.00	16.84
D	ROOM GST	.00	28.08
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES		
	556.00	TAX 95.40	FOLIO 651.40

Security Concern

Security Concern

Security Concern

Security Concern

VICTORIA BC

Security Concern

Security Concern

Security Concern



Control No.

E134501

Name	Employee ID	Phone Number
Beare, Lisa	Personal Information	(250) 384-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Minister	4

5. Date Completed 2022/02/25	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Session/Meetings	Headquarters Maple Ridge-Pit Meadows	

16. Travel Dates	17. Places Travelled			18. 55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2022										
02/21	MR-Hel jet-Vic	1530	2359	55	30.25		36.00 CCA	162.85		
02/22	Victoria	0700	2359		0.00		61.00	162.85		
02/23	Victoria	0700	2359		0.00		61.00	162.85		
02/24	Victoria	0700	1700		0.00		61.00			
02/24	Vic-Helijet-MR	1730	2010	55	30.25					
	PCARD									

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 60.50	\$ 0.00	\$ 219.00	\$ 488.55	\$ 0.00	\$ 768.05

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
112	32805	34610	5701	32MTVNC	Personal Information	\$ 60.50 — \$ 768.05
112	32805	34610	5750	32MTCCA		\$ 219.00
112	32805	34610	5751	32MTCCA		\$ 488.55
112						

[illegible]

54.	\$ 768.05
-----	-----------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E134501 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/02/25 15:16:58	Oldham, Lisa (Security Concern) Lisa.Oldham@gov.bc.ca	Feb 21 KM travel from MR-Helijet, Hel jet flight from Van-Vic (Pcard), dinner/incidentals, overnight in Victoria (Pers CC) Feb 22 full day per diems, overnight in Vic (Pers CC) Feb 23 full day per diems, overnight in Vic (Pers CC) Feb 24 full day Per diems, Hel jet flight from Vic-Van (Pcard), KM for travel to MR

Production *** Copyright © Government of British Columbia

Security Concern

Security Concern

GUEST FOLIO

Security Concern

ROOM
Personal Information

BEARE/LISA
NAME
Personal Information

139.00
RATE

02/24/22
DEPART

07:36
TIME

02/21/22
ARRIVE

17:45
TIME

TYPE
84

ROOM
CLERK

ADDRESS

Government Financial Information

Personal Information

ACCT#

Security Concern

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
02/21	ROOM	139.00		
02/21	DEST FEE	1.39	A	
02/21	RM PST	11.23	B	
02/21	MRDT	4.21	C	
02/21	RM GST	7.02	D	
02/22	ROOM	139.00		
02/22	DEST FEE	1.39	A	
02/22	RM PST	11.23	B	
02/22	MRDT	4.21	C	
02/22	RM GST	7.02	D	
02/23	ROOM	139.00		
02/23	DEST FEE	1.39	A	
02/23	RM PST	11.23	B	
02/23	MRDT	4.21	C	
02/23	RM GST	7.02	D	
02/24	CCARD-AX			
	PAYMENT RECEIVED BY: /		488.55	

SUMMARY OF TAXES				.00
	DESCRIPTION	TAXED AMOUNT	TAX	
A	DEST MKT FEE	.00	4.17	
B	ROOM PST	.00	33.69	
C	MRDT	.00	12.63	
D	ROOM GST	.00	21.06	
E	OTHER GST	.00	.00	
F	PROV SALES TAX	.00	.00	
H	GNS ROOM PST 8%	.00	.00	
I	GNS MRDT 3%	.00	.00	
K	LIQUOR TAX	.00	.00	
L	GST INCLUSIVE	.00	.00	
	NET CHARGES	TAX	CREDITS	FOLIO
	417.00	71.55	488.55	.00

Security Concern

Security Concern

Security Concern

Security Concern

VICTORIA BC
Security Concern

Security Concern

Security Concern



Control No.

E134532

Name	Employee ID	Phone Number
Beare, Lisa	Personal Information	(250) 384-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Minister	4

5. Date Completed 2022/03/04	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Session/Meetings	Headquarters Maple Ridge-Pitt Meadows	

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

[illegible]

TOTALS OF COLUMNS	36. \$ 60.50	37. \$ 0.00	38. \$ 267.50	39. \$ 674.82 Personal Information	40. \$ 0.00	Claim Total \$ 1002.81P
--------------------------	------------------------	-----------------------	-------------------------	--	-----------------------	-----------------------------------

48.	49.	50.	51.	52.	45.	Information
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
112	32805	34610	5701	32MTVNC	Personal Information	\$ 60 50
112	32805	34610	5750	32MTCCA		\$267.50
112	32805	34610	5751	32MTCCA		\$ 674.82
112						

[illegible]

AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E134532 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/03/04 14:51:42	Oldham, Lisa (Security Concern) Lisa.Oldham@gov.bc.ca	February 27 KM travel from MR-Helijet, Helijet Flight from Van-Vic (Pcard), dinner/incidental, overnight in Victoria (Pers CC) Feb 28 full day per-diems, overnight in Vic (Pers CC) March 1 full day per-diems, overnight in Vic (Pers CC) March 2 full day per-diems, overnight in Vic (Pers CC) March 3 full day per-diems, Helijet flight from Vic-Van (Pcard), KM for travel to MR

Production *** Copyright © Government of British Columbia

GUEST FOLIO

Security Concern

BEARE/LISA

149.00

03/03/22

07:57

Personal Information

ROOM

NAME

RATE

DEPART

TIME

ACCT#

Personal Information

02/27/22

17:54

TYPE

39

ARRIVE

TIME

ROOM

ADDRESS

Government Financial Information

Security Concern

CLERK

PAYMENT

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
02/27	ROOM	139.00		
02/27	DEST FEE	1.39	A	
02/27	RM PST	11.23	B	\$162.85
02/27	MRDT	4.21	C	
02/27	RM GST	7.02	D	
02/28	ROOM	139.00		
02/28	DEST FEE	1.39	A	
02/28	RM PST	11.23	B	\$162.85
02/28	MRDT	4.21	C	
02/28	RM GST	7.02	D	
03/01	ROOM	149.00		
03/01	DEST FEE	1.49	A	\$174.56
03/01	RM PST	12.04	B	
03/01	MRDT	4.51	C	
03/01	RM GST	7.52	D	
03/02	ROOM	149.00		
03/02	DEST FEE	1.49	A	\$174.56
03/02	RM PST	12.04	B	
03/02	MRDT	4.51	C	
03/02	RM GST	7.52	D	
03/03	CCARD-AX			674.82
PAYMENT RECEIVED BY:				.00

SUMMARY OF TAXES

	DESCRIPTION	TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	5.76
B	ROOM PST	.00	46.54
C	MRDT	.00	17.44
D	ROOM GST	.00	29.08
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
G	GNS ROOM PST 8%	.00	.00
H	GNS MRDT 3%	.00	.00
I	LIQUOR TAX	.00	.00
J	GST INCLUSIVE	.00	.00
K	NET CHARGES	TAX	FOLIO
L	576.00	98.82	.00



Control No.

E134560

Name Beare, Lisa	Employee ID Personal Information	Phone Number (250) 384-9699
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2022/03/09	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Session/Meetings	Headquarters Maple Ridge-Pitt Meadows	

16.	17.			18.		19.	20. & 21.	22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous	
2022	Destination	Start	End	Km	Cost		Cost		Cost	Describe
03/06	MR-Helijet-Vic	1530	2359	55	30.25		36.00 CCA	174.56		
03/07	Vic-Helijet-Mis	0700	2359	70	38.50		61.00 CCA/PD **	152.54		
03/08	Mis-Helijet-Vic	0700	2359	75	41.25		61.00 PD/CCA	174.56		
03/09	Victoria	0700	1530		0.00		48.50 CCA			
03/09	Vic-Helijet-MR	1600	1830	55	30.25					
	PCARD									

TOTALS OF COLUMNS	36. \$ 140.25	37. \$ 0.00	38. \$ 206.50	39. \$ 501.66	40. \$ 0.00	Claim Total \$ 848.41
-------------------	------------------	----------------	------------------	------------------	----------------	--------------------------

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
112	32805	34610	5701	32MTVNC	Personal Information	\$140.25 \$ 848.41
112	32805	34610	5751	32MTCCA		\$ 349.12
112	32805	34610	5750	32MTCCA		\$ 145.50
112	32805	34610	5702	3200000		** \$ 213.54

Less Travel Advance	112	
---------------------	-----	--

AMOUNT DUE TO EMPLOYEE

54.	\$ 848.41
-----	-----------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

03/08 Meal breakdown-B,L+I= **\$39.50 PD
D = \$21.50 CCA

AUDITED BY PL MAR 29, 2022

Notes for Travel Voucher (Restricted Use) E134560 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/03/09 15:28:31	Oldham, Lisa (Security Concern) Lisa.Oldham@gov.bc.ca	March 6: KM for travel from MR-Hel jet, Helijet flight from Van-Vic (Pcard), overnight in Vic (Pers CC) dinner/incidentals March 7: full day per diem, Helijet Flight from Vic-Van, KM for travel from Hel jet-Mission, overnight in Mission (Pers CC) March 8: full day per diem, KM for travel from Mission-Helijet, Helijet flight from Van-Vic (Pcard), overnight in Vic (Pers CC) March 9: lunch/dinner per diem, Helijet Flight Vic-Van (Pcard), KM Hel jet " MR

Production *** Copyright © Government of British Columbia

Security Concern

Security Concern

GUEST FOLIO

Securi	BEARE/LISA	149.00	03/07/22	07:47	Person
ty	NAME	RATE	DEPART	TIME	al
ROOM	XXX		03/06/22	17:47	ACCT#
Person	XXX Personal		ARRIVE	TIME	informat
ion	Information				ion
33					
ROOM		Government Financial Information			Security
CLERK	ADDRESS	PAYMENT			Concern
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
03/06	ROOM	149.00			
03/06	DEST FEE	1.49	A		
03/06	RM PST	12.04	B		
03/06	MRDT	4.51	C		
03/06	RM GST	7.52	D		
03/07	CCARD-AX			174.56	
	PAYMENT RECEIVED BY: Government Financial Information				
				.00	
===== SUMMARY OF TAXES =====					
	DESCRIPTION		TAXED	TAX	
			AMOUNT		
A	DEST MKT FEE		.00	1.49	
B	ROOM PST		.00	12.04	
C	MRDT		.00	4.51	
D	ROOM GST		.00	7.52	
E	OTHER GST		.00	.00	
F	PROV SALES TAX		.00	.00	
H	GNS ROOM PST 8%		.00	.00	
I	GNS MRDT 3%		.00	.00	
K	LIQUOR TAX		.00	.00	
L	GST INCLUSIVE		.00	.00	
	NET CHARGES	TAX	CREDITS	FOLIO	
	149.00	25.56	174.56	.00	

Security Concern

Security Concern

Security Concern

Security Concern

VICTORIA BC Security
Security Concern

Security Concern

Security Concern

Security Concern

GUEST FOLIO

Security Concern	BEARE/LISA	149.00	03/09/22	07:42	Security Concern
ROOM	NAME	RATE	DEPART	TIME	ACCT#
Person	XXX		03/08/22	20:25	
Information	Personal Information		ARRIVE	TIME	
33					
ROOM		Government Financial Information			Security Concern
CLERK	ADDRESS	PAYMENT			
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
03/08	ROOM	149.00			
03/08	DEST FEE	1.49	A		
03/08	RM PST	12.04	B		
03/08	MRDT	4.51	C		
03/08	RM GST	7.52	D		
03/09	CCARD-AX			174.56	
	PAYMENT RECEIVED BY: Government Financial Information				
				.00	
===== SUMMARY OF TAXES =====					
	DESCRIPTION		TAXED AMOUNT	TAX	
A	DEST MKT FEE		.00	1.49	
B	ROOM PST		.00	12.04	
C	MRDT		.00	4.51	
D	ROOM GST		.00	7.52	
E	OTHER GST		.00	.00	
F	PROV SALES TAX		.00	.00	
H	GNS ROOM PST 8%		.00	.00	
I	GNS MRDT 3%		.00	.00	
K	LIQUOR TAX		.00	.00	
L	GST INCLUSIVE		.00	.00	
	NET CHARGES	TAX	CREDITS	FOLIO	
	149.00	25.56	174.56	.00	

Security Concern

Security Concern

Security Concern

Security Concern

VICTORIA BC Security Concern

Security Concern

Security Concern

Security Concern

Mission, BC

Security Concern

C/O 03/08/2022 08:21 AM alexg

Security Concern

Registered To:

Beare, Lisa

Personal Information

Room #

Security Concern

Conf #
Arrival
Departure

Personal Information
03/07/22
03/08/22

Room Type
Guests

Personal Information
1 P / 0
er
s
Government Financial Information

Payment
Acct

Posting Date	Oper	Acct Code	Description	From	Reference	Amount
03/07/22	johnc	RC	ROOM CHRG REVENUE			\$149.99
03/07/22	johnc	RD				
03/07/22	johnc	9	GST			\$6.75
03/07/22	johnc	91	PST			\$10.80
03/08/22	alexg	VS	PAYMENT VISA			

Balance Due

\$0.00

Security Concern

X

GUEST SIGNATURE

Signature

Security Concern

STOB ①
5711**McEwen, Shaylene CITZ:EX**

From: passengerservices@helijet.com
Sent: February 7, 2022 12:24 PM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company



Ministry Of Citizens' Services

Booking

Personal Information

Monday, February 7, 2022

715

13:00 Vancouver Harbour / [Map](#) 13:35 Victoria Harbour / [Map](#) 

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total**\$375.00**

Mastercard

\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 7, 2022 @ 12:23:23 PM

Summary

Government Financial Information

Expiration

Authorization

069697

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

STOB 2

5711

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: February 10, 2022 5:39 PM
To: McEwen, Shaylene CITZ:EX
Subject: (2) Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company

Ministry Of Citizens' Services

Booking

Personal Information

Thursday, February 10, 2022

858

18:35 Victoria Harbour / [Map](#)

19:10 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Lisa Beare, Female

Add to Calendar

Personal Information

Date / Time

February 10, 2022 @ 5:38:31 PM

Government Financial Information

Summary

Expiration

Authorization

099997

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

STOB(4)
5711**McEwen, Shaylene CITZ:EX**

From: passengerservices@helijet.com
Sent: February 13, 2022 4:38 PM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company


Ministry Of Citizens' Services


Booking

Personal Information

Sunday, February 13, 2022

787

17:00 Vancouver Harbour / [Map](#) 

17:35 Victoria Harbour / [Map](#) 

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 13, 2022 @ 4:38:00 PM

Summary

Government Financial Information

Expiration

Authorization

059522

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

STOB (a)
5711**McEwen, Shaylene CITZ:EX**

From: passengerservices@helijet.com
Sent: February 17, 2022 5:23 PM
To: McEwen, Shaylene CITZ:EX
Subject: (2) Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company

Ministry Of Citizens' Services

Booking

Personal Information


Thursday, February 17, 2022

Invoice

Personal Information

858

18:35 Victoria Harbour / [Map](#) 

19:10 Vancouver Harbour / [Map](#) 

35 minutes

Confirmed

1 Passengers - Full-Fare

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 17, 2022 @ 5:22:48 PM

Summary

Government Financial Information

Expiration

Authorization

058426

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

STOB (10)
5711**McEwen, Shaylene CITZ:EX**

From: passengerservices@helijet.com
Sent: February 21, 2022 4:31 PM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company


Ministry Of Citizens' Services

Booking

Personal Information

Monday, February 21, 2022

787

17:00 Vancouver Harbour / [Map](#) 17:35 Victoria Harbour / [Map](#) 

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total**\$375.00**

Mastercard

\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 21, 2022 @ 4:29:48 PM

Summary

Government Financial Information

Expiration

Authorization

051201

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

STOB ⑪
5711**McEwen, Shaylene CITZ:EX**

From: passengerservices@helijet.com
Sent: February 25, 2022 10:34 AM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company

Ministry Of Citizens' Services

Booking

Personal Information

Thursday, February 24, 2022

Invoice

Personal Information

858

18:35 Victoria Harbour / [Map](#)

19:10 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 24, 2022 @ 6:08:31 PM

Summary

Government Financial Information

Expiration

Authorization

021932

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

STOB (13)
5711**McEwen, Shaylene CITZ:EX**

From: passengerservices@helijet.com
Sent: February 27, 2022 4:38 PM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company

Ministry Of Citizens' Services

Booking

Personal Information

Sunday, February 27, 2022

Invoice

Personal Information

787

17:00 Vancouver Harbour / [Map](#)

17:35 Victoria Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 27, 2022 @ 4:36:44 PM

Government Financial Information

Summary

Expiration

Authorization

000352

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult