

Minister's Quarterly Travel Expense Summary

Name: Honourable Melanie Mark

Quarter: 2022 Jan to Mar

Portfolio: Tourism, Arts, Culture and Sport

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 6,696.15

Other Travel in Province: \$ 890.94

Out of Country Travel: \$ -

Out of Province Travel:

Total travel expenses paid this quarter: \$ 7,587.09

Travel expenses fiscal year-to-date: \$ 20,082.40

MA22EXEPAL63



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134410

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie			Employee ID Personal Information			Phone Number (250) 953-0905				
Client Organization Tourism, Arts, Culture and Sport			Job Title Minister of Tourism, Arts, Culture			Travel Group Code 4				
5. Date Completed 2022 Person 02/02		6. Fiscal Year 2022		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Vancouver				
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9A8										
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	
2022										
01/19	DTVan	0815	1200	29	** 15.95				** 19.00	
01/26	Van/Vic/Van (HJ)	0815	1840	26	14.30		48.50 CCA		19.00	
01/28	DTVan	0745	1115	29	** 15.95					
02/02	DTVAN	0745	1315	26	** 14.30		** 27.00 PD		** 19.00	
									prking	
	PCARD									
TOTALS OF COLUMNS				36.	37.	38.	39.	40.	Claim Total	
				\$ 60.50	\$ 0.00	\$ 75.50	\$ 0.00	\$ 57.00	\$ 193.00	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		Amount			
126	51384	54006	5702	5188888			** \$ 111.20 - \$ 84.20			
126	51384	54006	5701	51MTVNC			\$ 33.30			
126	51384	54006	5750	51MTCCA			\$ 48.50 - \$ 75.50			
126										
Less Travel Advance										
126										
AMOUNT DUE TO EMPLOYEE								54.		
								\$ 193.00		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Feb 09-22

Notes for Travel Voucher (Restricted Use) E134410 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2022/02/04 10:31:54	Flesh, Cindy (Security Concern) Cindy.Flesh@gov.bc.ca	Jan 19, 2022 drive to DTVan for meetings (prking pd by m/c) - drive home Jan 26, 2022 - drive to DTVan for meeting (prking pd by m/c) - walk to Helijet Van/Vic (pd by p/c) shuttle to buildings for meetings - personal ride to Helijet Vic/Van(pd by p/c) - drive home Jan 28, 2020 - drive to DTVan for event - drive home Feb 2, 2022 - drive to DTVan (prking pd by m/c) for meetings - drive home

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STOB 5702

WESTPARK - CANADA PLACE
999 CANADA PL
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2022/01/19 ✓
TIME 0322 11:31:38
RECEIPT NUMBER
C85054831-001-929-006-0

PURCHASE
TOTAL

\$19.00 ✓

Mastercard
A0000000041010
4A506A33DBAA8E5B
0000008000-E800
C94EBD5FED4EF2D5

APPROVED

AUTH# 066910 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5702
Personal Information

5188888

pd by m/c

STOB 5701 MTVNC

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 01/26/2022 ✓
08:39
Exited: 01/26/2022
12:27
Ticket Number: 13039
Transaction Number: 7988
Rate: A
Parking Fee: \$19.00 ✓

Total Fee: \$19.00
Fee Paid: \$19.00

Master
Government Financial Information

Approval Number: 007672

Thank you for visiting
Canada Place
Includes GST & Translink Tax
GST# 120996095RT005

5701
Simtune
pd by m/c

999 Canada Place
Vancouver BC, V6C 3C1

STOB 5702

Pay Station Number: 1
Entered: ✓ 02/02/2022
06:30
Exited: 02/02/2022
12:58
Ticket Number: 15424
Transaction Number: 8520
Rate: A
Parking Fee: ✓ \$19.00

Total Fee: \$19.00
Fee Paid: \$19.00
Master

Government Financial Information

Approval Number: 050773

Thank you for visiting
Canada Place
Includes GST & Translink Tax

5702
Personal Information

pd by m/c

5188888

MA22EXEPAL67



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134431

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie		Employee ID Personal Information		Phone Number (250) 953-0905	
Client Organization Tourism, Arts, Culture and Sport		Job Title Minister of Tourism, Arts, Culture		Travel Group Code 4	
5. Date Completed 2022/02/09	6. Fiscal Year 2022	7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business		Headquarters Vancouver	
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9A8					
16. Travel Dates 2022	17. Places Travelled		18. .55 KMS Personal Vehicle Use Km Cost	19. Other Transport Costs	20. & 21. Meals Cost
	Destination	Start End			
02/08	Van/Vic/Van (HJ)	0650 1830		80.85	61.00 CCA
02/09	Van/Vic/Van (HJ)	0650 1940	28	15.40	61.00
02/10	Vancouver (see notes)	0650 2045	29	15.95	27.00
	PCARD				
TOTALS OF COLUMNS			36. \$ 31.35 Personal Information	37. \$ 80.85	38. \$ 149.00 Personal Information
					39. \$ 0.00
					40. \$ 8.00 Personal Information
					Claim Total Personal Information
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information
126	51384	54006	5702	5188888	
126	51384	54006	5701	51MTVNC	
126	51384	54006	5750	51MTCCA	
Less Travel Advance					Amount Personal Information
126					** \$ 8.00
					\$ 112.20
					\$ 149.00
					54. \$ 269.20 Personal Information
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name Approved by email		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name Approved by email		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

AUDITED BY PL FEB 16-22

Notes for Travel Voucher (Restricted Use) E134431 for Mark, Melanie

2 note(s) returned.

Created On	Author	Note
2022/02/11 13:47:34	Flesh, Cindy (Security Concern) Cindy.Flesh@gov.bc.ca	Feb 2, 2022 - Drive to DTVan (prking pd by m/c) for meeting - drive home Feb 8, 2022 - Bonny's Taxi (pd by m/c) to Helijet Van/Vic (pd by p/c) - shuttle to building - Yellow Taxi (pd by m/c) to Helijet Vic/Van (pd by p/c) - Vancouver Taxi (pd by m/c) to home Feb 9, 2022 - drive to Hel jet Van/Vic (pd by p/c) - shuttle to buildings - personal ride to Helijet Vic/Van (pd by p/c) - drive home
2022/02/11 13:49:06	Flesh, Cindy (Security Concern) Cindy.Flesh@gov.bc.ca	Feb 10, 2022 - drive to Helijet (flight canceled due to weather) - work from Van - drive to event (prking pd by m/c) - drive home

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5188888

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
 Entered: 02/02/2022 08:30
 Exited: 02/02/2022 12:58
 Ticket Number: 15424
 Transaction Number: 8520
 Rate: A
 Parking Fee: \$19.00

Total Fee: \$19.00
 Fee Paid: \$19.00

Master
 Government Financial Information

Approval Number: 060773

Thank you for visiting
 Canada Place
 Includes GST & Translink Tax
 GST# 120996095R1005

MTVNC

BONNY'S TAXI LTD B164
 5759 SIDLEY ST
 BURNABY BC

Government Financial Information

CARD
 CARD TYPE MASTERCARD
 DATE 2022/02/08
 TIME 0243 07:31:36
 CLERK ID 01
 RECEIPT NUMBER
 C85016826-001-231-002-0

PURCHASE
 TOTAL

\$36.00

Mastercard
 A0000000041010
 B54BCDA4BD590939
 0000008000-E800
 E02D45578854B019

APPROVED

AUTH# 068216 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS

MTVNC

YELLOW CAB #45
 817 FISGUARD STREET V8W1R9
 VICTORIA BC
 23782722
 GH2378272201

*** PURCHASE ***
 02-08-2022 16:57:07
 Acct # Government Financial Information C
 Card Type MC
 A0000000041010 Mastercard

Operator: 045
 Trace # 6071
 Inv. # 045
 Auth # 079277 RRN 001311013

Purchase \$9.00
 Tip Personal Information
 Total

(001) APPROVED-THANK YOU

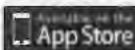
Retain this copy for your
 records
 Customer copy

YELLOW CAB MAIN OFFICE
 817 FISGUARD STREET
 VICTORIA, BC V8W 1R9
 TEL: 250-381-2222

FEB 08, 2022 - TAXI'S- 36.00+9.00+35.85=80.85

MTVNC

FIND OUR
 APP ON:



VANCOUVER-TAXI

AIRPORT • TOUR • DELIVERY

CAB No. 1200

DATE: 08 FEB 2022

AMOUNT \$ 35.85

GST # 105485080

DRIVER'S
 NAME (Print) ADRIAN K

5188888

THANK YOU

THANK YOU

THANK YOU

THANK YOU

TRANSACTION RECORD
WestPark - Parq Vancouver
39 Smith Street
Vancouver, BC V6B 1C1

TYPE: PURCHASE
ACCT: MASTERCARD
AMOUNT \$8.00

Card #:
Government Financial Information

Date: 2022/02/10
Time: 18:08:36
Ref. #
662774150010012710 C
Mastercard
AID: A0000000041010
TVR: 0000008000
TSI: E800
Auth. #: 089267

VERIFIED BY PIN

ISO: 01 SPDH: 027
APPROVED
THANK YOU

IMPORTANT
retain this copy
for your records

CUSTOMER COPY

License Plate:
Personal Information

Expiry Time:
FEB 10 8:07PM

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: February 8, 2022 2:51 PM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

10

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Wednesday, January 26, 2022

715

13:00 Vancouver Harbour / [Map](#)

13:35 Victoria Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Sale

Invoice Personal Information

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total \$219.00

Mastercard \$219.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

January 26, 2022 @ 12:40:37 PM

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: February 8, 2022 2:51 PM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

11

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Wednesday, January 26, 2022

724

17:20 Victoria Harbour / [Map](#)

17:55 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

January 26, 2022 @ 5:03:26 PM

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult



Control No.

E134462

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 953-0905
Client Organization Tourism, Arts, Culture and Sport	Job Title Minister of Tourism, Arts, Culture	Travel Group Code 4

5. Date Completed 2022/02/15		6. Fiscal Year 2022		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Vancouver	
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9A8							
16. Travel Dates 2022 02/14 02/15 02/16 02/17	17. Places Travelled Destination Start End Van/Vic/Van (HJ) 0650 1940 Victoria (HJ) 0650 2359 Vancouver (HJ) 0700 1940 Van/Vic/Van (HJ) 0650 1940			18. 55 KMS Personal Vehicle Use Km Cost 28 15.40 0.00 0.00 28 15.40		19. Other Transport Costs 31.75 30.75	20. & 21. Meals Cost 61.00 CCA 61.00 61.00 61.00
				22. Lodging Costs 198.00	20. & 21. Miscellaneous Cost Describe		
TOTALS OF COLUMNS				36. \$ 30.80	37. \$ 62.50	38. \$ 244.00	39. \$ 198.00
				40. \$ 0.00	Claim Total \$ 535.30		
48. Client Code 126 126 126 126	49. Resp. 51384 51384 51384	50. Service Line 54006 54006 54006	51. STOB 5701 5750 5751	52. Project 51MTVNC 51MTCCA 51MTCCA	45. Supplier Code Personal Information		Amount \$ 93.30 \$ 244.00 \$ 198.00
Less Travel Advance 126							
				AMOUNT DUE TO EMPLOYEE			54. \$ 535.30
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name APPROVED BY EMAIL		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name APPROVED BY EMAIL		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E134462 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2022/02/18 12:20:06	Flesh, Cindy Security Concern) Cindy.Flesh@gov.bc.ca	Feb 14, 2022 - Drive to Helijet Van/Vic (pd by p/c) - shuttle to bldg - personal ride to Helijet Vic/Van (pd by p/c) - drive home Feb 15, 2022 - Bonny's Taxi (pd by m/c) to Helijet Van/Vic (pd by p/c) - shuttle to bldg - walk to hotel o/n (pd by m/c) Feb 16, 2022 - walk to bldg - personal ride to Helijet Vic/Van (pd by p/c) - Vancouver Taxi (pd by m/c) to home Feb 17, 2022 - drive to Helijet Van/Vic (pd by p/c) - shuttle to bldg - shuttle to Helijet Vic/Van (pd by p/c) - drive home

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Melanie Mark
Personal Information

Room No. : Security
Arrival : 02-15-22
Departure : 02-16-22
Folio No. : Personal Information
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: Ministry of Tourism, Arts & Culture
Group Name:

Date	Description	Charges	Credits
02-15-22	Room Charge	169.00	
02-15-22	Destination Marketing Fee - 1%	1.69	
02-15-22	Municipal Tax - 3%	5.12	
02-15-22	Hotel Room Tax - 8%	13.66	
02-15-22	Goods and Services Tax - 5%	8.53	
02-16-22	Mastercard		198.00
	Government Financial Information XX/XX		
		Total Charges	198.00
		Total Credits	198.00
		Balance	0.00

Guest Signature: _____

BONNY'S TAXI B48
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2022/02/15
TIME 5039 07:30:01
CLERK ID 01
RECEIPT NUMBER
C85003347-001-115-003-0

PURCHASE
AMOUNT \$31.75
TIP Personal Information
TOTAL

Mastercard
A0000000041010
E23FFE016BC360C6
0000008000-E800
EC9C08349485ECF3

APPROVED

AUTH# 033102 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information

CARD

CARD TYPE MASTERCARD
DATE 2022/02/16
TIME 0757 19:32:43
CLERK ID 1
INVOICE # 905839
RECEIPT NUMBER
C85040777-001-305-004-0

PURCHASE

AMOUNT \$30.75
TIP
TOTAL

Personal Information

Mastercard
A0000000041010
3AC3B157824C04E2
0000008000-E800
62F6791755875263

APPROVED

AUTH# 086562 01-027
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Control No.

E134483

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 953-0905
Client Organization	Job Title	Travel Group Code
Tourism, Arts, Culture and Sport	Minister of Tourism, Arts, Culture	4

5. Date Completed 2022/02/23	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Vancouver

PO Box 9082 Stn Prov Govt, Victoria, BC V8W 9A8

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2022										
02/22	Van/Vic/Van (HJ)	0610	1830		0.00	✓ 45.75	61.00 CGA			
02/23	Van/Vic/Van (HJ)	0710	1940	28	15.40		61.00			
02/24	Van/Vic/Van (HJ)	0710	1940	28	15.40		61.00			
02/25	DTVan	0930	1130	20	11.00					

[illegible]

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
126	51384	54006	5701	51MTVNC	Personal Information	\$ 75.55 — \$ 87.55
126	51384	54006	5750	51MTCCA		\$ 183.00
126	51384	54006	5702	5188888		** \$ 11.00
126						

125					
Less Travel Advance					
126					

	AMOUNT DUE TO EMPLOYEE	54. \$ 270.55
--	------------------------	---------------

45. Employee Signature (See Audit Trail) – Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
--	-------------------	--------------------

Notes for Travel Voucher (Restricted Use) E134483 for Mark, Melanie

2 note(s) returned.

Created On		Author	Note
2022/02/24 14:48:04	Flesh, Cindy Security Concern	indy.Flesh@gov.bc.ca	Feb 22, 2022 - Bonny's Taxi (pd by m/c) to Helijet Van/Vic (pd by p/c) shuttle to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - personal ride home Feb 23, 2022 - drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings - walk to Helijet Vic/Van (pd by p/c) - drive home Feb 24, 2022 - drive to Helijet Van/Vic (pd by p/c) shuttle to buildings - shuttle to Helijet Vic/Van (pd by p/c) - drive home Feb 25, 2022 - drive to DTVan for meeting - drive home
2022/02/25 09:27:56	Flesh, Cindy Security Concern	Cindy.Flesh@gov.bc.ca	

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TRANSACTION RECORD
BONNY'S TAXI B 10
5758 SIDLEY ST
BURNABY BC

Purchase

Feb 22, 2022 06:35:02
MASTERCARD Government Financial
TID: V4184078 Information Entry Chip (C)
Sequence: 003 294
Auth#: 051509 Response: 01-027
Batch: 003 Clerk: 01

Amount \$ 34.95

Total \$ 34.95

A0000000041010 Mastercard
TVR 0000008000 TSI E800

Approved

Important: Retain this copy for your record
Cardholder copy

5701
SIMTUNE
pd by m/c

YELLOW CAB #23
817 FISGARD STREET V8W1R9
VICTORIA BC
23769851
GH2376985101

**** PURCHASE ****

02-22-2022 16:58:41
Acct # Government Financial Information C
Card Type MC
A0000000041010 Mastercard

Operator: 023
Trace # 7688
Inv. # 23
Auth # 073697 RRN 001812002

Purchase \$10.80
Tip \$0.00
Total \$10.80

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

5701
SIMTUNE
pd by m/c



Control No.

E134505

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 953-0905
Client Organization Tourism, Arts, Culture and Sport	Job Title Minister of Tourism, Arts, Culture	Travel Group Code 4

5. Date Completed 2022/02/28	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business	Headquarters Vancouver	

16. Travel Dates	17. Places Travelled			18. ^{55 KMS} Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2022										
02/28	Van/Vic/Van (HJ)	0710	1915	28	15.40	7.70	61.00 CCA			
03/01	Van-Victoria (HJ)	0710	2359		0.00	32.55	61.00	205.03		
03/02	Vic-Vancouver (HJ)	0700	1915	14	7.70		61.00			
03/03	Van/Vic/Van (HJ)	0710	1915	28	15.40		61.00			

TOTALS OF COLUMNS	36. \$ 38.50	37. \$ 40.25	38. \$ 244.00	39. \$ 205.03	40. \$ 0.00	Claim Total \$ 527.78
-------------------	-----------------	-----------------	------------------	------------------	----------------	--------------------------

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
126	51384	54006	5701	51MTVNC	Personal Information	\$ 78.75
126	51384	54006	5750	51MTCCA		\$ 244.00
126	51384	54006	5751	51MTCCA		\$ 205.03

[illegible]

AMOUNT DUE TO EMPLOYEE

54.	\$ 527.78
-----	-----------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E134505 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2022/03/04 09:23:46	Flesh, Cindy Security Concern) Cindy.Flesh@gov.bc.ca	Feb 28, 2022 - drive to Helijet Van/Vic (pd by p/c) shuttle to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive home March 1, 2022 - Bonny's Taxi (pd by m/c) to Helijet Van/Vic (pd by p/c) shuttle to buildings - walk to hotel o/n (pd by m/c) March 2, 2022 - walk to buildings - wa k to Helijet Vic/Van (pd by p/c) - personal ride home March 3, 2022 - drive to Helijet Van/Vic (pd by p/c) shuttle to buildings - walk to Helijet Vic/Van (pd by p/c) - drive home

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Yellow Cab of Victoria

8 PARKCREST DR
VICTORIA, BC V9B 5E7
2508969616

Transaction 002889

Total **CA\$7.70** ✓
Tip Personal Information

CREDIT CARD SALE

Government Financial
Information

28-Feb-2022 4:59:01p.m.

CA\$10.70 | Method: EMV

Mastercard Government Financial Information

MELANIE MARK

Reference ID: 206000502817

Auth ID: 031562

MID: Personal Information

AID: A0000000041010

AthNtwkNm: MASTERCARD

PIN VERIFIED

----- TRANSACTION RECORD -----
BONNY'S TAXI B 37
5759 SIDLEY ST
BURNABY BC

Purchase

Mar 01, 2022	07:32:12
MASTERCARD	Government Financial Information
TID: 14018361	Entry: Chip (C)
Sequence: 001 372	
Auth#: 032425	Response: 01-027
Batch: 001	Clerk: 01
Amount	\$ 32.55

Total **\$ 32.55** ✓

A0000000041010 Mastercard
TVR 0000008000 TSI E800

Approved

Important: Retain this copy for your record

Cardholder copy

5701
SIMTUNE
pd by m/c

5701
SIMTUNE
pd by m/c

Melanie Mark ✓
Personal Information

Room No. : Security Concern
Arrival : 03-01-22
Departure : 03-02-22 ✓
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: Ministry of Tourism, Arts & Culture

Group Name:

Date	Description	Charges	Credits
03-01-22	Room Charge	175.00	
03-01-22	Destination Marketing Fee - 1%	1.75	
03-01-22	Municipal Tax - 3%	5.30	
03-01-22	Hotel Room Tax - 8%	14.14	
03-01-22	Goods and Services Tax - 5%	8.84	
03-02-22	Mastercard Government Financial Information		205.03

Total Charges	205.03	
Total Credits		✓ 205.03
Balance		✓ 0.00

Guest Signature: _____

Page No. 1 of 1

5751
SIMTECA
Pd by m/c



Control No.

E134571

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 953-0905
Client Organization Tourism, Arts, Culture and Sport	Job Title Minister of Tourism, Arts, Culture	Travel Group Code 4

5. Date Completed 2022/03/11	6. Fiscal Year 2022	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Vancouver

12. Mailing Address for Cheque
PO Box 9082 Stn Prov Govt Victoria, BC V8W 9A8

16.	17.	18. ^{55 KMS}		19.	20. & 21.	22.	20. & 21.
Travel Dates	Places Travelled	Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous
2022	Destination	Start	End	Km	Cost	Cost	Cost
03/07	VAN-Victoria (HJ)	0710	2359	14	7.70	61.00 CCA	151.13
03/08	Victoria	0700	2359		0.00	61.00 -	151.13
03/09	VIC-Vancouver (HJ)	0700	1910	14	7.70	61.00 -	
03/10	Van/Vic/Van (HJ)	0710	1910	28	15.40	61.00 -	
03/11	DTVan/Richmond	0700	1145	60	** 33.00		
	PCARD						

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 63.80	\$ 0.00	\$ 244.00	\$ 302.26	\$ 0.00	\$ 610.06

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
126	51384	54006	5701	51MTVNC	Personal Information	\$ 30.80
126	51384	54006	5750	51MTCCA		\$ 244.00
126	51384	54006	5751	51MTCCA		\$ 302.26
126	51384	54006	5702	5188888		\$ 33.00

125	\$1697	\$1699	\$1692	\$169999	\$ 33.33
Less Travel Advance					
126					

	AMOUNT DUE TO EMPLOYEE	54.	\$ 610.06
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

Notes for Travel Voucher (Restricted Use) E134571 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2022/03/11 12:59:22	Flesh, Cindy (Security Concern) Cindy.Flesh@gov.bc.ca	March 7, 2022 - drive to Helijet Van/Vic (pd by p/c) shuttle to bldgs - walk to hotel (pd by m/c) o/n March 8, 2022 - walk to bldgs - walk to hotel (pd by m/c) o/n March 9, 2022 - walk to bldgs - walk to Helijet Vic/Van (pd by p/c) - drive home March 10, 2022 - drive to Hel jet Van/Vic (pd by p/c) - shuttle to bldgs - wa k to Hel jet Vic/Van (pd by p/c) - drive home March 11, 2022 - drive to DTVan - drive to Richmond for event - drive to DTVan - drive home

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Melanie Mark
Personal Information

Room No. : Security Concern
Arrival : 03-07-22 ✓
Departure : 03-09-22
Folio No. : 199250
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: Ministry of Tourism, Arts & Culture

Group Name:

Date	Description		Charges	Credits
03-07-22	Room Charge	✓	129.00	
03-07-22	Destination Marketing Fee - 1%		1.29	
03-07-22	Municipal Tax - 3%		3.91	
03-07-22	Hotel Room Tax - 8%		10.42	
03-07-22	Goods and Services Tax - 5%		6.51	
03-08-22	Room Charge	✓	129.00	
03-08-22	Destination Marketing Fee - 1%		1.29	
03-08-22	Municipal Tax - 3%		3.91	
03-08-22	Hotel Room Tax - 8%		10.42	
03-08-22	Goods and Services Tax - 5%		6.51	
03-09-22	Mastercard			302.26
	Government Financial Information			

Total Charges	302.26		
Total Credits		✓	302.26
Balance		✓	0.00

Guest Signature: _____

Page No. 1 of 1

5751
SUMTUCCA
PA by MIC



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134595

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie			Employee ID			Phone Number (250) 953-0905			
Client Organization Tourism, Arts, Culture and Sport			Job Title Minister of Tourism, Arts, Culture			Travel Group Code 4			
5. Date Completed 2022/03/17		6. Fiscal Year 2022		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Vancouver			
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9A8									
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
2022	Destination	Start	End	Km	Cost		Cost		Cost
03/16	DTVan	0830	1145	28	15.40				19.00
03/20	Van-Kelowna (AC)	1115	2359	20	11.00		48.50 PD	149.64	
03/21	Kel-Vancouver (AC)	0700	1140	20	11.00		27.00		41.54
03/24	Van/Van/Vic (HJ)	0815	1840	28	15.40		48.50 CCA		
PCARD									
TOTALS OF COLUMNS					36. \$ 52.80	37. \$ 0.00	38. \$ 124.00	39. \$ 149.64	40. \$ 60.54
									Claim Total \$ 386.98
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		Amount		
126	51384	54006	5702	5188888			\$ 323.08		
126	51384	54006	5701	51MTVNC			\$ 15.40		
126	51384	54006	5750	51MTCCA			\$ 48.50		
Less Travel Advance									
126									
AMOUNT DUE TO EMPLOYEE									54. \$ 386.98
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed		

Notes for Travel Voucher (Restricted Use) E134595 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2022/03/24 17:16:25	Flesh, Cindy Security Concern) Cindy.Flesh@gov.bc.ca	March 16, 2022 - drive to DTVan for meeting - drive home March 20 ,2022 - drive to airport Air Canada Van/Kel (pd by pc) - p/u rental car - drive to hotel (pd by m/c) - drive to event - drive back to hotel o/n March 21., 2022 - drive to airport - drop off rental car (pd by m/c) Air Canada Kel/Van (pd by p/c) - drive home March 24, 2021 - drive to Hel jet Van/Vic (pd by p/c) - shuttle to buildings - walk to Helijet Vic/Van (pd by p/c) drive home

Production *** Copyright © Government of British Columbia

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/16/2022 08:58
Exited: 03/16/2022 11:09
Ticket Number: 27013
Transaction Number: 11282
Rate: A
Parking Fee: \$19.00

Total Fee: \$19.00
Fee Paid: \$19.00

Master
Government Financial Information

Approval Number: 054532

Thank you for visiting
Canada Place
Includes GST & Translink Tax
GST# 120996095RT005

5702
Pd by m/c
518833

Security Concern

Security Concern

KELOWNA, BC
Canada

Security Concern

MARK, MELANIE

PO BOX 9082 STN PROV GOVT

VICTORIA BC V8W9A8
CANADA

Room No:

Arrival Date:

3/20/2022 2:46:00 PM

Departure Date:

3/21/2022 8:01:00 AM

Adult/Child:

1/0

Cashier ID:

AMSA

Room Rate:

129.00

AL:

HH #

VAT #

Folio No/Che

Security Concern

Personal Information

Confirmation Number:

Personal Information

Security Concern

DATE	REF NO	DESCRIPTION	CHARGES
3/20/2022	Personal Information	GUEST ROOM	\$129.00
3/20/2022		ROOM GST	\$6.45
3/20/2022		ROOM PST	\$10.32
3/20/2022		ROOM MRDT	\$3.87
3/21/2022		Government Financial Information	(\$149.64)
BALANCE			\$0.00

Security Concern

CREDIT CARD DETAIL

APPR CODE

030943

CARD NUMBER

Government Financial Information

TRANSACTION ID

141290

MERCHANT ID

EXP DATE

TRANS TYPE

Government Financial Information

Sale

5702
51222222
Pd by MIC

RA #:
Invoice #:
Invoice Date:
Previous Invoice #:
Invoice Date:
Reservation #:

Personal Information
Personal Information
21/03/2022
Personal Information
NOT BILLED YET
Personal Information



13160 88 AVE
V3W 3K3 SURREY, CANADA
Federal GST# : 889365821

BILLING DETAIL

Description	Qty	Period	Rate	Amount
Taxable Charges:				
QUALITY SERVICE PROCESS	1	%		-5.00
TIME & DISTANCE	1	DAY	35.00	35.00
EXCESS DISTANCE CHARGE	50	DISTANCE	0.10	5.00
ROADSIDE ASSISTANCE PROTECTION	1	DAY	6.99	6.99
ROADSIDE SERVICE PLAN CRED ADJ	1	%		-6.99
CONCESSION FEE RECOVERY 13.64 PCT	5	%	13.64	0.68
PROV VEHICLE RENTAL TAX 1.50/DAY	1	DAY	1.50	1.50
Taxable Subtotal:				37.18
PROVINCIAL SALES TAX	35.68	%	7.00	2.50
GOODS AND SERVICES TAX	37.18	%	5.00	1.86

Total (CAD) **41.54**

PAYMENTS

Payment	Government Financial	55.55
Refund	Information	-8.41
Refund		-5.60
Payment		0.00

Total Payments (CAD) **41.54**

Balance Due (CAD) **0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

BILL TO

MARK MELANIE
Personal Information

RENTAL INFORMATION

Driver: MELANIE, MARK
Check Out: 03/20/2022 14:26
Location: KELOWNA INTL ARPT
Check In: 03/21/2022 08:30
Location: KELOWNA INTL ARPT
Reserved Car Class: ICAR / ICAR
Charged Car Class: ICAR / ICAR
Type: VP

RENTAL VEHICLES

#	Year	Make	Model	Series	Class	Reg. Date	Start	End
1	2020	TOYO	CAMRY	SE	ICAR		03/20	03/21
#	Lic. Plate	MRP	CO2	Fuel	KM/M	Beg. / End. / Total		
1	NH119G					40250 / 40500 / 250		
#	VIN #	Eng.	HP	KW	Unit			
1	4T1G11AK3LU379456		203	149	7TYVBS			

Personal
Information

Fed Tax Id : 889365821

FOR BILLING INQUIRIES

Tel#: +1 6045390866
C4AR@ehi.com

Thank You For Choosing Enterprise
Page 1 of 1

5702
5188388
Pd by m/c

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: March 7, 2022 10:21 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

(5) + (6)

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Tuesday, February 8, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time February 8, 2022 @ 7:32:40 AM

Summary Government Financial Information

Expiration

Authorization 059388

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Booking

Personal Information

Tuesday, February 8, 2022

724

17:20 Victoria Harbour / Map

17:55 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - Sale

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Invoice Personal Information

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total \$219.00

Mastercard \$219.00

Date / Time February 8, 2022 @ 4:58:09 PM

Government Financial Information

Summary

Expiration

Authorization 008090

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: March 7, 2022 10:22 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

7 8

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Wednesday, February 9, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Off-Peak

Invoice Personal Information

FARE-YWH-OffPeak_2021

\$266.67

+ GST

\$13.33

Billing

\$266.67

Taxes

\$13.33

Grand Total

\$280.00

Mastercard

\$280.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time February 9, 2022 @ 7:35:00 AM

Summary Government Financial Information

Expiration

Authorization 041669

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Booking

Personal Information

Wednesday, February 9, 2022

858

18:35 Victoria Harbour / [Map](#)

19:10 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - FlashSale

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Personal Information
Invoice

SALE - Seat Sale \$189 \$180.00

+ GST \$9.00

Billing \$180.00

Taxes \$9.00

Grand Total \$189.00

Mastercard \$189.00

Date / Time February 9, 2022 @ 6:14:17 PM
Government Financial Information

Summary

Expiration

Authorization 029241

Non-refundable at time of booking.
Changeable for same-day travel, with upgrade
Does not qualify for combination with Kids Fly Free
promotions.

Any cancellations will result in a non-refundable cancellation
fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to
departure will also result in the cancellation of any onward
and/or return reservations
(additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older
are required to be fully vaccinated. A valid COVID-19 molecular
test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted
vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and
health checks are in place.
Please read your confirmation for more information on COVID-
19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited

Purdy, Sandra TACS:EX



From: passengerservices@helijet.com
Sent: February 14, 2022 7:36 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Monday, February 14, 2022

703

07:55 Vancouver Harbour / [Map](#)

08:30 Victoria Harbour / [Map](#)

Dropoff:

Shuttle Requested

35 minutes

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Confirmed**1 Passengers - Full-Fare****Melanie Mark, Female**[Add to Calendar](#)

Personal Information

Date / Time

February 14, 2022 @ 7:34:17 AM

Government Financial Information

Summary

Expiration

Authorization

089883

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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COVID-19:

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Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

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Purdy, Sandra TACS:EX

(12)

From: passengerservices@helijet.com
Sent: February 14, 2022 6:17 PM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Monday, February 14, 2022

858

18:35 Victoria Harbour / Map

19:10 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 14, 2022 @ 6:16:05 PM
Government Financial Information

Summary

Expiration

Authorization

009819

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: February 15, 2022 7:32 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Tuesday, February 15, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 15, 2022 @ 7:31:18 AM

Summary

Government Financial Information

Expiration

Authorization

036295

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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16

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: February 17, 2022 8:58 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Wednesday, February 16, 2022

858

18:35 Victoria Harbour / Map

19:10 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 16, 2022 @ 6:13:31 PM

Summary

Government Financial Information

Expiration

Authorization

057257

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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Purdy, Sandra TACS:EX

16

From: passengerservices@helijet.com
Sent: February 17, 2022 8:58 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Thursday, February 17, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time February 17, 2022 @ 7:38:37 AM

Government Financial Information

Summary

Expiration

Authorization 087647

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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ACCESSIBILITY:

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17

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: February 17, 2022 5:26 PM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Flagged

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Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Thursday, February 17, 2022

858

18:35 Victoria Harbour / Map

19:10 Vancouver Harbour / Map

35 minutes

Confirmed

Personal Information

Invoice

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Mastercard

\$375.00

Date / Time

February 17, 2022 @ 5:25:15 PM

Government Financial Information

Summary

Expiration

Authorization

020157

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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119

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: February 22, 2022 5:02 PM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

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Please review your reservation below.

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We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Tuesday, February 22, 2022

724

17:20 Victoria Harbour / Map

17:55 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - Off-Peak

Invoice

FARE-YWH-OffPeak_2021 \$266.67

+ GST **\$13.33**

Billing \$266.67

Taxes \$13.33

Grand Total \$280.00

Mastercard \$280.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 22, 2022 @ 5:01:01 PM

Summary

Personal Information

Expiration

Authorization

058253

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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Purdy, Sandra TACS:EX

20

From: passengerservices@helijet.com
Sent: February 22, 2022 6:38 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Customer Information

Account

Customer #

Name

Company

Personal Information

Melanie Mark

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Tuesday, February 22, 2022

851

07:00 Vancouver Harbour / Map

07:35 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Personal Information
Invoice

FARE-YWH-FULL

+ GST

Billing

Taxes

Grand Total

Mastercard

\$357.14

\$17.86

\$357.14

\$17.86

\$375.00

\$375.00

Melanie Mark, Female

Add to Calendar

Personal Information

Date / Time

February 22, 2022 @ 6:37:05 AM

Government Financial Information

Summary

Expiration

Authorization

039599

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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Purdy, Sandra TACS:EX

24

From: passengerservices@helijet.com
Sent: March 7, 2022 11:34 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Wednesday, February 23, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

FARE-YWH-FULL \$357.14

+ GST \$17.86

Billing \$357.14

Taxes \$17.86

Grand Total \$375.00

Mastercard \$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 23, 2022 @ 7:35:23 AM

Summary

Government Financial Information

Expiration

Authorization

018617

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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25

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: March 7, 2022 11:35 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

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Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Wednesday, February 23, 2022

858

18:35 Victoria Harbour / Map

19:10 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 23, 2022 @ 6:15:11 PM

Summary

Government Financial Information

Expiration

Authorization

091118

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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28 + 29

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: March 7, 2022 11:35 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

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Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Thursday, February 24, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 24, 2022 @ 7:38:15 AM

Summary

Government Financial Information

Expiration

Authorization

013090

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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COVID-19:

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Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Booking

Personal Information

Thursday, February 24, 2022

858

18:35 Victoria Harbour / [Map](#)

19:10 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Invoice **Personal Information**

FARE-YWH-FULL \$357.14

+ GST **\$17.86**

Billing \$357.14

Taxes \$17.86

Grand Total \$375.00

Mastercard \$375.00

Date / Time February 24, 2022 @ 6:08:34 PM

Government Financial Information

Summary

Expiration

Authorization 059146

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

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COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: March 3, 2022 5:20 PM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Thursday, March 3, 2022

858

18:35 Victoria Harbour / Map

19:10 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice Personal Information

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

March 3, 2022 @ 5:19:27 PM

Summary

Government Financial Information

Expiration

Authorization

020883

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

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THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: February 28, 2022 5:01 PM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Monday, February 28, 2022

724

17:20 Victoria Harbour / Map

17:55 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - Sale

Personal Information
Invoice

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total \$219.00

Mastercard \$219.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time

February 28, 2022 @ 5:00:44 PM

Summary

Government Financial Information

Expiration

Authorization

083264

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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ACCESSIBILITY:

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32

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: March 7, 2022 11:35 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Monday, February 28, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time February 28, 2022 @ 7:34:35 AM

Summary Government Financial Information

Expiration

Authorization 037274

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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ACCESSIBILITY:

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Booking

Personal Information

34

Purdy, Sandra TACS:EX

From: passengerservices@helijet.com
Sent: March 7, 2022 11:36 AM
To: Purdy, Sandra TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Melanie Mark

Company

Ministry Of Tourism Arts Culture & Sport

Booking

Personal Information

Tuesday, March 1, 2022

703

07:55 Vancouver Harbour / Map

08:30 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice

FARE-YWH-FULL

\$357.14

+ GST

\$17.86

Billing

\$357.14

Taxes

\$17.86

Grand Total

\$375.00

Mastercard

\$375.00

Melanie Mark, Female

[Add to Calendar](#)

Personal Information

Date / Time March 1, 2022 @ 7:33:30 AM

Government Financial Information

Summary

Expiration

Authorization 092155

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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ACCESSIBILITY:

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