

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Mike Morris

**Quarter:** 2016 April to June

**Portfolio:** Public Safety & Solicitor General

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 7,716.13

Other Travel in Province: \$ 2,896.02

Out of Country Travel: \$ -

Out of Province Travel: \$ 1,045.20

Total travel expenses paid this quarter: \$ 11,657.35

Travel expenses fiscal year-to-date: \$ 11,657.35



## Notes for Travel Voucher (Restricted Use) E124131 for Morris, Mike

1 note(s) returned.

Created On	Author	Note
2016/04/04 13:58:54	Kennard, Kimberley (IDIR\KKNARD) Kimberley.Kennard@gov.bc.ca	Mar 23: Drive 12 kms from residence to PG airport. Fly AC <sup>Security Co</sup> PG to VAN (341.38KK PCard) PD 48.50 L/D  Mar 24: VAN to VIC Helijet flight <sup>Security Co</sup> from VAN to VIC (279.00 KK PCard). PD 61.00

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# Security Concern

Room : Security Concern  
Folio # : Personal Information  
Invoice # :  
Cashier # : 200  
Page # : 1 of 1

\*  
Hon Michael Morris  
Personal Information



Arrival : 03-23-16  
Departure : 03-24-16

Date	Description	Additional Information	Charges	Credits
03-23-16	Room Charge		179.00	
03-23-16	Destination Marketing Fee		2.31	
03-23-16	Room PST		19.94	
03-23-16	Room GST		9.07	
03-24-16	Mastercard	Government Financial Information XX/XX		210.32
<b>Total</b>			<b>210.32</b> ✓	<b>210.32</b>
<b>Balance Due</b>			<b>0.00</b>	

<u>GST Summary</u>		<u>HST Summary</u>	
Room :	9.07	Room :	0.00
F&B :	0.00	F&B :	0.00
Other :	0.00	Other :	0.00
<b>Total :</b>	<b>9.07</b>	<b>Total :</b>	<b>0.00</b>

# Security Concern



# Security Concern



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### SMARTTEC Travel Confirmation

Traveller: Mike Morris  
 Prepared By: Kimberley Kennard  
 Purpose of Travel: Ministerial Meetings in Vancouver and Richmond

SMARTTEC Confirmation Number: TEC0416000635634

**If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.**

#### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2016/03/23	Truck/SUV - Diesel	Prince George	Prince George	12.0	4.1	
2016/03/23	Airplane	Prince George	Vancouver Intl	523.0	46.0	AC8204

#### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2016/03/24	Helijet (Van - Vic)	Vancouver Harbour	Victoria Harbour	99.0	44.3	

#### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2016/03/23	Security Concern	Vancouver	1	12.6

Total CO2 Equivalent Emissions: 106.9 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

*[Faint red stamp]*  
 APR - 7 2016  
*[Faint red stamp]*



## Notes for Travel Voucher (Restricted Use) E124132 for Morris, Mike

1 note(s) returned.

Created On	Author	Note
2016/04/05 10:47:53	Kennard, Kimberley (IDIR\KKNARD) Kimberley.Kennard@gov.bc.ca	Mar 29: VIC to VAN Helijet flight <sup>Security Co</sup> 279.00 KK PCard). Taxi (13.00 Pers) Hotel (233.82 Pers) PD 36.00 Dinner Mar 30: Vancouver Hotel (233.82 Pers) PD 48.50 Breakfast/Dinner Mar 31: Translink (2.75 Pers) VAN to PG Westjet flight <sup>Security Co</sup> (231.13 KK PCard). PD 61.00 Drive 12 kms from PG airport to residence.  Feb 26: Taxi in Surrey BC (24.00 MMM PCard)

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# Security Concern

Room : Security Concern  
 Folio # : Personal Information  
 Invoice # :  
 Cashier # : 195  
 Page # : 1 of 1

Mr Mike Morris  
 Personal Information

Arrival : 03-29-16  
 Departure : 03-31-16  
 Personal Information

Date	Description	Additional Information	Charges	Credits
03-29-16	Room Charge		199.00	
03-29-16	Destination Marketing Fee		2.57	
03-29-16	Hotel Room Tax		22.17	
03-29-16	Room GST		10.08	
03-30-16	Personal Information			
03-30-16	Room Charge		199.00	
03-30-16	Destination Marketing Fee		2.57	
03-30-16	Hotel Room Tax		22.17	
03-30-16	Room GST		10.08	
03-31-16	Mastercard	Government Financial Information		Personal Information
<b>Total</b>			<b>Personal Information</b>	
<b>Balance Due</b>			<b>0.00</b>	

<u>GST Summary</u>		<u>HST Summary</u>	
Room :	20.16 <small>Personal Information</small>	Room :	0.00
F&B :		F&B :	0.00
Other :	0.00 <small>Personal Information</small>	Other :	0.00
<b>Total :</b>		<b>Total :</b>	0.00

# Security Concern

# Security Concern

DELTA SUNSHINE TAXI # 15  
12837 76 AVE SUITE 203  
SURREY BC

Government Financial Information

CARD  
CARD TYPE MASTERCARD ✓  
DATE 2016/02/26  
TIME 9786 15:44:52  
CLERK ID 172  
RECEIPT NUMBER  
C85034037-001-150-003-0

PURCHASE  
TOTAL ✓  
\$24.00

MasterCard  
A0000000041010  
4FF294F228780B97  
0000008000-E800  
643FB5DFAC742369

APPROVED

AUTH# 184454 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
980-CANADA LINE  
Waterfront Stn  
TVM50111  
Thu 31 Mar 16 03:28PM

Payment Type: VISA  
Purchase: 2 Zone Ticket  
Product Price: \$ 2.75

Compass Ticket #:  
Personal Information  
Credit Card #:  
Government Financial Information  
Auth #: 052943  
Ref #: TUC3BFUVV5Z2  
Receipt #: 11841

Card Entry: Chip  
AID:A0000000031010  
TVR:0000008000  
ISI:E800

Retain for your records.  
View Translink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!

<b>FIND OUR APP ON:</b> Available on the <b>App Store</b> GET IT ON <b>Google play</b> Download from <b>Windows Store</b>	<b>VANCOUVER-TAXI</b> AIRPORT • TOUR • DELIVERY
	CAB No. <u>66</u>
	DATE: <u>Mar 29, 2016</u>
	AMOUNT: <u>\$ 13.50</u> GST # 105485080
DRIVER'S NAME (Print) _____	





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### SMARTTEC Travel Confirmation

Traveller: Mike Morris  
 Prepared By: Kimberley Kennard  
 Purpose of Travel: Ministerial Meetings in Vancouver and Surrey

SMARTTEC Confirmation Number: TEC0416000635685

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

#### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2016/03/29	Helicopter - Other	Victoria Harbour	Vancouver Harbour	99.0	44.3	722

#### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2016/03/31	Airplane	Vancouver Intl	Prince George	523.0	46.0	WJ3297
2016/03/31	Truck/SUV - Diesel	Prince George	Prince George	12.0	4.1	
2016/03/31	Skytrain	Vancouver City Centre	YVR-Airport	14.5	0.0	

#### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2016/03/29	Security Concern	Vancouver	2	25.2

Total CO2 Equivalent Emissions: 119.6 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.





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## Booking Cancellation

You have successfully cancelled your flight reservation. Visit [aircanada.com](http://aircanada.com) again for more travel deals and great savings.

- When you cancel a ticket within 24 hours of booking, either your ticket is refunded or the payment transaction is cancelled.
- If the ticket is refunded, you will be advised via email; if the payment is cancelled, no email is sent.
- If you have cancelled an upgraded reservation, you must call Air Canada Reservations at 1-800-247-2262 to request your refund.

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### Booking Information

[Email this page](#)

Booking Reference : **Government Financial Information**

**Main Contact:**

Mr Michael Morris  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

### Passenger Information

Passenger 1: Adult

Name: **Mr MICHAEL Morris**

Ticket Number: **0142159537883**

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# Kennard, Kimberley PSSG:EX

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, March 2, 2016 9:28 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 29-Mar: Prince George - Vancouver (booking ref: Government Financial - seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



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## Booking Information

**Booking Reference:**

Government Financial Information

**Customer Care**  
Air Canada  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Personal Informa Morris  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

### Online Services

Manage my booking online (view/change my booking; select seats\*).

Maple Leaf Lounge | Meal Vouchers | On My Way  
 Alert me of flight status changes directly to my mobile phone or email.  
 Flight Arrivals & Departures - check online if my flight is on time.  
 Check-in online and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	Prince George (YXS) Tue 29-Mar 2016 17:50	Vancouver, Vancouver Int'l (YVR) Tue 29-Mar 2016 19:04 - Terminal M	0	1hr14	DH4	Flex, G	

Operated by:  
 1 Air Canada Express - Jazz

## Passenger Information

1: Mr Michael <sup>Personal Informa</sup> Morris : Adult (16+), Ticket Number: 0142159537883			
Air Canada - Aeroplan :	Personal Information	Meal Preference :	None
Payment Card:	Government Financial Information	Special Needs:	None
Seat Selection:	Security Concern Personal Information		

## Purchase Summary

Fare Summary	
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	191.00
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	11.76
Air Travellers Security Charge (ATSC)	7.12
<b>Total before options (per passenger)</b>	<b>246.88</b>

Number of passengers	x 1
Total with options	<b>246.88</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$246.88</b>

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$246.88**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$246.88 (Air Transp. Charges - per ticket)

Ticket number(s): 0142159537883

## Fare Rules

### Departing Flight Prince George (YXS) To Vancouver (YVR) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable and non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's general conditions of

# Kennard, Kimberley PSSG:EX

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, March 2, 2016 12:52 PM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 23-Mar: Prince George - Vancouver... (booking ref: Government Financial Inform booking modified)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



## Booking Information

**Booking Reference:** Government Financial Information

**Customer Care**  
**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Morris  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

### Online Services

**Manage** my booking online (view/change my booking; select seats\*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare	Meal
--------	------	----	-------	----------	----------	------	------

						Type
Security Concern	<b>Prince George (YXS)</b> Wed 23-Mar 2016 17:50	<b>Vancouver, Vancouver Int'l (YVR)</b> Wed 23-Mar 2016 19:05 - Terminal M	0	1hr15	DH4	Flex, G
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 24-Mar 2016 16:00 - Terminal M	<b>Victoria, Victoria Int'l (YYJ)</b> Thu 24-Mar 2016 16:26	0	0hr26	DH3	Flex, Q

Operated by:  
<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Michael Morris : Adult (16+), Ticket Number: 0142159550012			
Air Canada - Aeroplan :	Personal Information	Meal Preference :	None
Payment Card:	Government Financial Information	Special Needs:	None
Seat Selection:	Security Concern <sup>1</sup> Personal Info <sup>2</sup> Security Concern <sup>2</sup> Personal Information		

## Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Air Transportation Charges (including surcharges)	0.00
<b>Extras (Change Fee)</b>	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extras (Change Fee)	52.50
Number of passengers	x 1
Total with options	52.50
<b>Grand Total - Canadian dollars</b>	<b>\$52.50</b>

### Payment Information

Credit/Debit Card Government Financial Information Amount paid: \$52.50



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## Booking Cancellation

You have successfully cancelled your flight reservation. Visit aircanada.com again for more travel deals and great savings.

### Retain any balance for use as a future travel credit

- **NO REFUND WILL BE ISSUED beyond 24 hours of purchase\*.**
- Please print this page for future reference and keep your booking reference number. You will need to contact Air Canada Reservations to use an outstanding travel credit toward the purchase of a new ticket. (Fares available online are not necessarily available through Air Canada Reservations.)
- The value of one unused ticket can be applied to the value of one new ticket provided **outbound travel commences** within one year of original ticket issuance.
- Non transferable: the original booking passenger(s) must use their respective amount(s).
- Any amount remaining unused after booking a new flight is forfeited.
- Non refundable travel options, such as assigned seat selection, Maple Leaf Lounge access, and Air Canada Café snack or meal vouchers may be used on future flights, subject to availability.
- Any eUpgrade Credits used to upgrade the cancelled flight will be returned to your account.
- Your reservation will be subject to the change fees applicable to the ticket submitted as a credit. Please refer to your itinerary/receipt for the rules that apply to your ticket.

\* Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide a full refund without penalty.

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## Booking Information

[Email this page](#)

Booking Reference : <span style="float: right;">Government Financial Information</span>
<b>Main Contact:</b> Mr Michael Morris kimberley.kennard@gov.bc.ca Mobile: Personal Information Work: 1-250-3562178 At destination: Personal Information At destination:

## Passenger Information

<b>Passenger 1: Adult</b>	
Name:	Mr MICHAEL Morris
Ticket Number:	0142159550012

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## Kennard, Kimberley PSSG:EX

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**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Friday, March 4, 2016 9:39 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 23-Mar: Prince George - Vancouver (booking ref: Government Financial Inform seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



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## Booking Information

**Booking Reference:**

Government Financial Information

**Customer Care**  
Air Canada  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Personal Inform Morris  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

### Online Services

Manage my booking online (view/change my booking; select seats\*).

Maple Leaf Lounge | Meal Vouchers | On My Way  
**Alert me of flight status changes directly to my mobile phone or email.**  
**Flight Arrivals & Departures - check online if my flight is on time.**  
**Check-in online and print my boarding pass.**

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	Prince George (YXS) Wed 23-Mar 2016 17:50	Vancouver, Vancouver Int'l (YVR) Wed 23-Mar 2016 19:05 - Terminal M	0	1hr15	DH4	Flex, G	

Operated by:  
 1 Air Canada Express - Jazz

## Passenger Information

1: Mr Michael <sup>Personal Information</sup> Morris : Adult (16+), Ticket Number: 0142159634430			
Air Canada - Aeroplan :	Personal Information	Meal Preference :	None
Payment Card:	Government Financial Information	Special Needs:	None
Seat Selection:	Security Concern	Personal Information	

## Purchase Summary

Fare Summary	
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	191.00
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	11.76
Air Travellers Security Charge (ATSC)	7.12

Total before options (per passenger)	<b>246.88</b>
Number of passengers	x 1
Total with options	<b>246.88</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$246.88</b>

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$246.88**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$246.88 (Air Transp. Charges - per ticket)

Ticket number(s): 0142159634430

## Fare Rules

### Departing Flight Prince George (YXS) To Vancouver (YVR) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
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- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

# Kennard, Kimberley PSSG:EX

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Monday, March 14, 2016 9:15 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 23-Mar: Prince George - Vancouver (booking ref: Government Financial Inform. booking modified)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

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**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Morris  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

### Online Services

**Manage** my booking online (view/change my booking; select seats\*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

**Alert** me of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in** online and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare	Meal
--------	------	----	-------	----------	----------	------	------

						Type
Security Concern	Prince George (YXS) Wed 23-Mar 2016 09:45	Vancouver, Vancouver Int'l (YVR) Wed 23-Mar 2016 11:00 - Terminal M	0	1hr15	DH4	Flex, W
Operated by: 1 Air Canada Express - Jazz						

## Passenger Information

1: Mr Michael Morris : Adult (16+), Ticket Number: 0142160022864			
Air Canada - Aeroplan :	Personal Information	Meal Preference :	None
Payment Card:	Government Financial Information	Special Needs:	None
Seat Selection:	Security Concern Personal Information		

## Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Air Transportation Charges (including surcharges)	15.00
<b>Taxes, Fees and Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.75
Total Additional Fare	15.75
<b>Extras (Change Fee)</b>	
Change Fee	75.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.75
Total Extras (Change Fee)	78.75
Number of passengers	x 1
Total with options	94.50
<b>Grand Total - Canadian dollars</b>	<b>\$94.50</b>

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$94.50**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$15.75

Air Canada: \$78.75 (Change Fee per ticket)

Ticket number(s): 0142160022864

## Fare Rules

### Departing Flight Prince George (YXS) To Vancouver (YVR) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's general conditions of carriage.

## Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide Opens in New Window .

### Carry-on Baggage Opens in New Window

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View

## Kennard, Kimberley PSSG:EX

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**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Friday, March 11, 2016 2:06 PM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 17-Mar: Victoria - Prince George (booking ref: Government Financial Info seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

[View your planner >](#)

## Booking Information

**Booking Reference:**

Government Financial Information

**Customer Care**

**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Personal Inform Morris  
kimberley.kennard@gov.bc.ca

Mobile: Personal Information

Work: 1-250-3562178

At destination: Personal Information

**Online Services**

Manage my booking online (view/change my booking; select seats\*).

Maple Leaf Lounge | Meal Vouchers | On My Way  
**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	<b>Victoria, Victoria Int'l (YYJ)</b> Thu 17-Mar 2016 21:00	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 17-Mar 2016 21:26 - Terminal M	0	3hr10	DH3	Flex, W	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 17-Mar 2016 22:55 - Terminal M	<b>Prince George (YXS)</b> Fri 18-Mar 2016 00:10	0		DH4	Flex, W	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Michael <sup>Personal Inform</sup> Morris : Adult (16+), Ticket Number: 0142159943887

Air Canada - Personal Information Meal Preference : **None**

Payment Card: Government Financial Information Special Needs: **None**

Seat Selection: Security Concern<sup>Personal Info</sup>Security Concern<sup>Personal Information</sup>

## Purchase Summary

### Fare Summary

Passenger Type **Adult**

### Air Transportation Charges

Departing Flight - Flex **218.00**

Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	15.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.61
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	<b>264.73</b>
Number of passengers	x 1
Total with options	<b>264.73</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$264.73</b>

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$264.73**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$264.73 (Air Transp. Charges - per ticket)

Ticket number(s): 0142159943887

## Fare Rules

### Departing Flight Victoria (YYJ) To Prince George (YXS) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada

## Kennard, Kimberley PSSG:EX

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** Thursday, March 17, 2016 2:32 PM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Reservation Confirmation

WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
**Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.**  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

### Booking Confirmation

Your reservation code is: Government Financial Information

Main contact: **Mr Michael Morris** Personal Info  
E-mail: **kimberley.kennard@gov.bc.ca**  
Phone Number: **2503562125**

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

### Guest

Mr. Michael John Morris	<b>Flight</b>	<b>Vancouver (YVR)-Prince George (YXS)</b>
	WestJet FF	276378421
	Ticket Number	TN8382114763510
	Seat	Personal Information

### Air Itinerary Details

<small>Security Concern</small>	<b>Vancouver, CA</b>	<b>Prince George, CA</b>	Fare type: Flex
Operated by WESTJET	Thu 31 Mar, 2016 05:15 PM	Thu 31 Mar, 2016 06:28 PM	Non-stop
ENCORE			

### Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 196.00	CAD 12.00	CAD 23.13	CAD 231.13	x 1	CAD 231.13
						<b>Total airfare: CAD 231.13</b>

### Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 11.01
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 5.00
		<b>Total taxes: CAD 23.13</b>

### Fare family benefits

#### YVR-YXS: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD <sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat

Personal Information

CAD 10.00 + CAD 0.50 Tax

Total Seats: CAD 10.50

## Total

Charged to MASTERCARD Government Financial Information

CAD 241.63

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

## Kennard, Kimberley PSSG:EX

**From:** Pacific Coastal Airlines Reservations <reserve@pacificcoastal.com>  
**Sent:** Monday, March 21, 2016 9:31 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Pacific Coastal Airlines - Reservation #2050568 Itinerary



South Terminal 204-4440 Cowley Crescent Richmond, B.C. V7B 1B8 Ph 1-800-663-2872 Fax 604-273-6864 [www.pacificcoastal.com](http://www.pacificcoastal.com) Tax Registration: R121386296

### RESERVATION CONFIRMATION

#### Passenger

Name	Reservation #	Total Charges	Total Tax	Total Amount	Total Payments	Balance Due
MORRIS MICHAEL	2050568	245.22	12.27	257.49	257.49	0.00

#### Itinerary

Leg	Date	From	To	Flight #	Status
1	03 Apr 2016	15:30 - PRINCE GEORGE	17:10 - VICTORIA	<small>Security Concern</small>	CONFIRMED

#### Charges

Date	Passenger	Description	Amount	Tax	Total
21 Mar 2016	MORRIS, MICHAEL	AIF - YXS	25.00	1.25	26.25
21 Mar 2016	MORRIS, MICHAEL	CLASSIC FARE	189.00	9.45	198.45
21 Mar 2016	MORRIS, MICHAEL	Security Surcharge	7.12	0.36	7.48
21 Mar 2016	MORRIS, MICHAEL	Nav Canada Fee	16.00	0.80	16.80
21 Mar 2016	MORRIS, MICHAEL	Carbon Surcharge	8.10	0.41	8.51
<b>Total</b>	245.22	12.27	257.49		

#### Payments

Date	Description	Payer	Method	Amount	PO	Receipt	Authorization
21 Mar 2016	MASTERCARD	Kimberley Kennard	CC CA	257.49		2268810	123043

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Pacific Coastal administration office. International carriage hereunder is subject to the rules and limitations of liability contained in the Montreal Convention or the Warsaw Convention, and any applicable amendments. Aircraft Type subject to change without notice.

Pacific Coastal Airlines operates from the South Terminal of the Vancouver International Airport. Guests should check in 45 minutes prior to the scheduled departure time with appropriate Government issued identification. Please click on the following links for additional information.

[CHECK-IN INFORMATION](#)  
[IDENTIFICATION INFORMATION](#)  
[SOUTH TERMINAL AIRPORT INFORMATION](#)  
[BAGGAGE ALLOWANCE](#)  
[CHANGES AND CANCELLATIONS](#)  
[SOUTH TERMINAL AIRPORT SHUTTLE](#)  
[PET TRAVEL](#)

For more information or to reconfirm flights please contact our Call Center at 1800 663 2872.

## Kennard, Kimberley PSSG:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, April 4, 2016 9:53 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Government Financial Information

Name

Kimberley Kennard

Company

Government Of Bc

### Booking #63798

**Thursday, March 24, 2016**

Security Concern

**17:45 Vancouver Harbour**

**18:20 Victoria Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

**. Michael Morris**

[Add to Calendar](#)

Invoice #56781

FARE-YWH-Full\_Winter

\$265.71

+ GST

\$13.29

Billing

\$265.71

Taxes

\$13.29

**Grand Total**

**\$279.00**

Mastercard

\$279.00

Date / Time

March 24, 2016 @ 4:40:19 PM

Summary

Government Financial Information

Expiration

Government Financial Information

Authorization

194018

### Booking #67803

<b>Tuesday, March 29, 2016</b>	<b>Invoice #60816</b>
Security Concern	FARE-YWH-Full_Winter \$265.71
<b>15:50 Victoria Harbour</b>	+ GST \$13.29
<b>16:25 Vancouver Harbour</b>	Billing \$265.71
<b>35 minutes</b>	Taxes \$13.29
<b>Confirmed</b>	<b>Grand Total \$279.00</b>
<b>1 Passengers - Full-Fare</b>	Mastercard \$279.00
<b>Michael Morris</b>	Date / Time March 29, 2016 @ 3:20:31 PM
<b><u>Add to Calendar</u></b>	Summary Government Financial Information
	Expiration
	Authorization 182030

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

**Itinerary Status Codes:**

KK = Confirmed / WL = Waitlist / XL = Cancelled

**Passenger Travel Information:**

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

**Passenger Check-in:**

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

**Terminals:**

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

**Parking:**

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

**Aircraft Type:**

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

**Travel Documentation:**

Government issued Photo ID must be presented at check-in of all flights for all passengers.

**Changes/Cancellations & No Show Penalty:**

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

Failure to cancel or change a flight by 5pm the day prior to departure will result in a non-refundable penalty

AT17DEXE0074



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E124206

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Morris, Mike		<b>Employee ID</b> Personal Information		<b>Phone Number</b> Personal Information	
<b>Client Organization</b> Public Safety and Solicitor General		<b>Job Title</b> Minister of Public Safety and Solic		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2016/04/14	<b>6. Fiscal Year</b> 2017	<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial		<b>Headquarters</b> Prince George	

**12. Mailing Address for Cheque**  
PO Box 9010 - Room 028 Station Provincial Government Victoria, BC V8W 9L5

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost				Cost	Cost
2016										
04/03	PG to Victoria (AC)	1530	2359	Round 39	20.67	37.00			36.00	CCA
04/04	Victoria	0700	2359		0.00				27.00	CCA
04/05	Victoria	0700	2359		0.00				48.50	CCA
04/06	Victoria	0700	2359		0.00				61.00	CCA
04/07	VIC-VAN-PG (AC)	0700	2359	Round 39	0.00	20.67			61.00	CCA
04/08	PG-VAN-PG (AC)	1100	1830	" " 24	12.72		48.50			

**TOTALS OF COLUMNS**  
 36. ~~54.06~~ 37. \$ 33.39 38. \$ 37.00 39. \$ 48.50 40. \$ 0.00 41. \$ 233.50 **Claim Total \$ 352.39** 373.06

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
010	15001	10000	5702	15MTVNC	Personal Information	62.67 \$ 118.89
010	15001	10000	5750	15MTCCA		\$ 233.50
010	↓	↓	5702	1500000		61.22
010						

**Less Travel Advance**  
010

**AMOUNT DUE TO EMPLOYEE** 54. **\$ 352.39** 373.06

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>

cm

Confirmed with K. Kennard include mileage for Apr 7/16 as per notes

cm 16.05.04

## Notes for Travel Voucher (Restricted Use) E124206 for Morris, Mike

1 note(s) returned.

Created On	Author	Note
2016/04/15 11:02:48	Kennard, Kimberley (IDIRIKKENNARD) Kimberley.Kennard@gov.bc.ca	Apr 3: Drive 12 kms to PG airport. Fly PC <sup>Security C</sup> PG to VIC 257.49 (KK) Drive 27 kms from YYJ to VIC. Park 37.00 (Pers) PD 36.00 D Apr 4: VIC PD 27.00 B Apr 5: VIC PD 48.50 L/D Apr 6: VIC PD 61.00 Apr 7: Drive 27 kms to YYJ. Fly AC <sup>Security Cor</sup> to YVR and AC 8213 to PG 280.48 (KK) Drive 12 kms to res. PD 61.00 Apr 8: Drive 12 kms from residence to PG airport. Fly AC <sup>Security C</sup> PG to YVR 556.76 (KK â€” return cancelled for credit). Fly AC <sup>Security Concern</sup> YVR to PG 294.13 (KK). Drive 12 kms to res. PD 48.50 L/D

Production \*\*\* Copyright © Government of British Columbia

VICTORIA  
INTERNATIONAL AIRPORT  
LANE: Long Term Exit 1-1B

Paid On: 2016/04/03 17:11  
Ticket#: 175685267  
Paid: \$ 37.00  
GST: \$ 1.76

CC: MASTERCARD: 5587-9981  
THANK YOU  
Transaction: Approved  
OST# 10456-7276RT001  
Government Financial Information Swiped

MASTER CARD  
Purchase 16/04/03 17:10:44  
Seq# 030019 004  
Auth# 201036  
APPROVED

RECEIVED  
APR 19 2016  
12:12



Where green ideas work

### SMARTTEC Travel Confirmation

Traveller: Mike Morris  
Prepared By: Kimberley Kennard

Purpose of Travel: Ministerial Travel between Prince George and Victoria

SMARTTEC Confirmation Number: TEC0416000636587

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

#### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2016/04/03	Truck/SUV - Diesel	Prince George	Prince George	12.0	4.1	
2016/04/03	Airplane	Prince George	Victoria Intl	584.0	51.3	PC1466
2016/04/03	Car/Taxi - Gasoline	Victoria Airport	Victoria	25.3	6.2	

#### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2016/04/07	Car/Taxi - Gasoline	Victoria	Victoria Airport	25.3	6.2	
2016/04/07	Airplane	Victoria Intl	Vancouver Intl	63.0	9.8	AC8082
2016/04/07	Airplane	Vancouver Intl	Prince George	523.0	46.0	AC8213

#### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2016/04/03	Private Accommodation	Victoria	5	63.0

Total CO2 Equivalent Emissions: 186.7 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

ATITDEXECDM4



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E124242

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Morris, Mike		<b>Employee ID</b> Personal Information		<b>Phone Number</b> Personal Information	
<b>Client Organization</b> Public Safety and Solicitor General		<b>Job Title</b> Minister of Public Safety and Solic		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2016/04/19	<b>6. Fiscal Year</b> 2017	<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial		<b>Headquarters</b> Prince George	

**12. Mailing Address for Cheque**  
PO Box 9010 - Room 028 Station Provincial Government Victoria, BC V8W 9L5

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2016 04/10	PG-VAN (1057)	1505	2359	12	6.36	35.00 Personal Info	48.50	269.08		
04/11	VAN-VIC (1157)	0700	2359	27	14.31	62.00			61.00	CCA
04/12	Victoria	0700	2359		0.00				48.50	CCA
04/13	Victoria	0700	2359		0.00				61.00	CCA
04/14	VIC to VAN (1157)	0700	2359	27	14.31			242.75	61.00	CCA
04/15	VAN to PG	0700	1430	12	6.36		39.50			

**TOTALS OF COLUMNS**  
 36. \$ 41.34  
 37. 97.00 Personal Info  
 38. \$ 88.00  
 39. \$ 511.83  
 40. \$ 231.50  
 Claim Total \$ 969.67

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
010	15001	10000	5702	15MTVNC		103.34
010	15001	10000	5750	15MTCCA		\$ 231.50
010	15001	10000	5702	1500000		634.83

**Less Travel Advance**  
010

**AMOUNT DUE TO EMPLOYEE**  
54. \$ 969.67

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>

969.67  
cm

Personal Information

cm 16.05.04

Travel Notes – E124242

Apr 10: Drive 12 kms from residence to PG airport.

Fly WJ <sup>Security Conce</sup> PG to VAN (294.13 KK PCard) Taxi to hotel <sup>Personal Information</sup> Hotel 269.08 (Pers)  
PD 48.50

Apr 11: Helijet <sup>Security Con</sup> VAN to VIC 279.00 (KK PCard) Parking (car left at YYJ) 62.00 (Pers). PD 61.00

Apr 12: Victoria PD 48.50 L/D

Apr 13: Victoria PD 61.00

Apr 14: Drive 27 kms to VIC airport. Fly AC <sup>Security Conce</sup> to VAN 382.00 (KK PCard) Hotel 242.75 (Pers) PD 61.00

Apr 15: Fly WJ <sup>Security Conce</sup> VAN to PG 262.63 (KK PCard). Drive 12 kms from PG airport to residence. PD 39.50  
B/L



NORTH SHORE TAXI 1966  
LTD  
264 PEMBERTON AVE  
NORTH VANCOUVER

Government Financial Information

CARD  
CARD TYPE MASTERCARD  
DATE 2016/04/10  
TIME 0192 16:56:27  
CLERK ID 017201  
RECEIPT NUMBER  
085008131-001-001-465-0

PURCHASE  
AMOUNT  
TIP  
TOTAL

\$35.00

Personal Information

Personal Information

MasterCard  
A0000000041010  
06AEC523586BC511  
0000008000-EB00  
61F8374559E663B9

APPROVED

AUTH# 195629 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS



# Security Concern

Room : Security Concern  
Folio # : Government Financial Infor  
Invoice # :  
Cashier # :  
Page # : 1 of 1

\*  
Mr Mike Morris  
Security Concern

Arrival : 04-10-16  
Departure : 04-11-16  
Personal Information

Date	Description	Additional Information	Charges	Credits
04-10-16	Room Charge		229.00	
04-10-16	Destination Marketing Fee		2.96	
04-10-16	Room PST		25.52	
04-10-16	Room GST		11.60	
04-11-16	Mastercard	Government Financial Information XX/XX		269.08
<b>Total</b>			<b>269.08</b>	<b>269.08</b>

Balance Due

0.00

GST Summary

Room : 11.60  
F&B : 0.00  
Other : 0.00  
Total : 11.60

HST Summary

Room : 0.00  
F&B : 0.00  
Other : 0.00  
Total : 0.00

# Security Concern



# Security Concern

VICTORIA  
INTERNATIONAL AIRPORT  
1000 Long Term Exit 1-10

Paid On: 2016/04/11 20:45  
Ticket#: 176225445  
Paid: \$ 62.00  
GST: \$ 2.95

CC: MASTERCARD: 5587 9981  
THANK YOU  
Transaction: Approved  
CSI# 10456-7276RT001  
Government Financial Information Skipped

MASTER CARD  
Purchase 16/04/11 20:45:08  
Seq# 000047 004  
Auth# 234448  
APPROVED

APR 27 2016

# Security Concern

Room : Security Concern  
Folio # : Government Financial Information  
Invoice # :  
Cashier # : 225661  
Page # : 1 of 1

Govt BC  
Mr Mike Morris  
Personal Information

Arrival : 04-14-16  
Departure : 04-15-16  
Personal Information

Date	Description	Additional Information	Charges	Credits
04-13-16	Mastercard	Government Financial Information XX/XX		240.35
04-13-16	Mastercard	correction Government Financial Information XX/XX		-240.35
04-14-16	Room Charge		209.00	
04-14-16	Destination Marketing Fee		2.09	
04-14-16	Municipal Room tax		4.22	
04-14-16	Provincial Room tax		16.89	
04-14-16	Room GST		10.55	
04-15-16	Mastercard	Government Financial Information XX/XX		242.75
<b>Total</b>			<b>242.75</b>	<b>242.75</b>
<b>Balance Due</b>			<b>0.00</b>	

GST Summary

Room : 10.55  
F&B : 0.00  
Other : 0.00  
Total : 10.55

HST Summary

Room : 0.00  
F&B : 0.00  
Other : 0.00  
Total : 0.00

# Security Concern

# Security Concern

ATTACHED TO



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E124262

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Morris, Mike		<b>Employee ID</b> Personal Information		<b>Phone Number</b> Personal Information	
<b>Client Organization</b> Public Safety and Solicitor General		<b>Job Title</b> Minister of Public Safety and Solic		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2016/04/21	<b>6. Fiscal Year</b> 2017	<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial		<b>Headquarters</b> Prince George	

**12. Mailing Address for Cheque**  
PO Box 9010 - Room 028 Station Provincial Government Victoria, BC V8W 9L5

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost				Cost	Describe
2016 04/17	PG-VAN (LWI)	1500	2359	12	6.36		36.00	405.37		
04/18	VAN - Ottawa (AC)	0700	2359		0.00		61.00			
04/19	Ottawa	0700	2359		0.00		36.00	463.24		2 nights, Apr. 18 + 19/16
04/20	Ottawa-VAN-PG (AC)	0700	1710		0.00	34.87	39.50			
04/21	PG-Williams Lake (AC)	1400	2359		0.00	191.44	36.00	96.05		147.40 Budget Rental
04/22	Williams Lake-PG	0700	1600	12	6.36		39.50			44.04 gas for Rental
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>	
				\$ 12.72	\$ 226.31	\$ 248.00	\$ 964.66	\$ 0.00	\$ 1451.69	1564.61

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
010	15001	10000	5702	1500000		\$ 817.08
010	15001	10000	5705	1500000		\$ 634.61
010	"	"	6531	"		112.92
010	"	"				

**Less Travel Advance**  
010

**54. AMOUNT DUE TO EMPLOYEE**  
\$ 1564.61

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>

J. May 11/16.

## Notes for Travel Voucher (Restricted Use) E124262 for Morris, Mike

1 note(s) returned.

Created On	Author	Note
2016/05/02 15:00:15	Kennard, Kimberley (IDIR\KKNARD) Kimberley.Kennard@gov.bc.ca	Apr 17: Drive 12 kms from res to airport. Fly WJ <sup>Security Card</sup> 262.63 (KK PCard) H 405.37 (Pers) PD 36.00 D Apr 18: Fly AC <sup>Security C</sup> 664.00 (KK PCard) H 463.24 (Pers) PD 61.00 Apr 19: Ottawa PD 36.00 D Apr 20: Taxi to airport 434.87 (Pers). Fly AC <sup>Security C</sup> and AC <sup>Security C</sup> 506.00 (KK PCard) Pick up rental car - airport. PD 39.50 B/L Apr 21: Drive rental car from PG to WL. H 96.05 (Pers) PD 36.00 D Apr 22: Drive rental car from WL to PG. Fuel 44.04 (Pers) Rental 147.40 (Pers) Drive to res 12 kms. PD 39.50 B/L

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BRITISH COLUMBIA

The Best Place on Earth

# TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests. It may, at the discretion of ministries, be used for in-province travel requests.

Out-of-Province     Out-of-Canada     In-Province

ESTIMATED COSTS (IN CAN. \$)	
Transportation	1,400
Meals	250
Lodging	1,000
Overtime	
Fees	
Other	
SUB TOTAL	2,650
Less Costs paid by others	
TOTAL COSTS	2,650

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)		VOTE	
Public Safety and Solicitor General			
EMPLOYEE NAME		EMPLOYEE ID.	
Honourable Mike Morris		Personal Information	
POSITION		BARGAINING UNIT / GROUP NO.	
Minister of Public Safety and Solicitor General			
BRANCH / LOCATION / REGION			
Room 028, Legislature Precinct			
DATE DEPARTING YYYY / MM / DD	DATE RETURNING YYYY / MM / DD	NO. OF WORKDAYS AWAY	ESTIMATED OVERTIME CLAIM HOURS
2016/04/17	2016/04/20	3	
IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS			
<input type="checkbox"/> N/A, OR:			
DESTINATIONS			
Ottawa Ontario			
METHOD OF TRAVEL			
Air			

PURPOSE OF TRAVEL Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc. Ministerial meetings with: Hon. Carolyn Bennett, Minister of Indigenous and Northern Affairs Hon. Ralph Goodale, Minister of Public Safety and Emergency Preparedness Hon. Jody Wilson-Raybould, Minister of Justice and Attorney General of Canada
EMPLOYEE'S SIGNATURE <i>[Signature]</i>
DATE SIGNED YYYY / MM / DD 2016/03/01

SIGNATURES		
Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities. PLEASE SIGN ONE BOX ONLY		
DIRECTOR		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
ASSISTANT DEPUTY MINISTER		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
DEPUTY MINISTER <b>MICHELE CADARID, DEPUTY COS</b>		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
<i>[Signature]</i>		2016/03/04
MINISTER <b>PREMIER</b>		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
<i>[Signature]</i>		2016/03/09

FIN 99/WEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

# Security Concern

Room : Security Concern  
 Folio # : Government Financial Information  
 Invoice # :  
 Cashier # : 30  
 Page # : 1 of 1

Govt BC  
 Mr Mike Morris ✓  
 Personal Information

Arrival : 04-17-16  
 Departure : 04-18-16  
 Personal Information

Date	Description	Additional Information	Charges	Credits
04-17-16	<b>Personal Information</b>			
04-17-16 ✓	Room Charge ✓		299.00 ✓	
04-17-16	Destination Marketing Fee		2.99 ✓	
04-17-16	Municipal Room tax		6.04 ✓	
04-17-16	Provincial Room tax		24.16 ✓	
04-17-16	Room GST		15.10 ✓	
04-17-16	Room Upgrade	220	50.00 ✓	
04-17-16	Destination Marketing Fee		0.50 ✓	
04-17-16	Municipal Room tax		1.01 ✓	
04-17-16	Provincial Room tax		4.04 ✓	
04-17-16	Room GST	Government Financial Information	2.53 ✓	Personal Information
04-18-16	Mastercard			
<b>Total</b>			<b>Personal Information</b>	
<b>Balance Due</b> ✓			<b>0.00</b>	



405.37

**GST Summary**

Room : 17.63  
 F&B : 0.00  
 Other : Personal Information 0.00  
 Total :

**HST Summary**

Room : 0.00  
 F&B : 0.00  
 Other : 0.00  
 Total : 0.00

# Security Concern

# Security Concern

Room/Chambre : Security Concern  
 Folio # : Government Financial Information  
 Invoice # :  
 Cashier/Cassier # : 779  
 Page # : 1 of 2

Govt Cda  
 Mr Mike Morris  
 Personal Information

Reference No.

Arrival/Arrivée : 04-18-16  
 Departure/Départ : 04-20-16  
 Personal Information

Date	Description	Additional Information/Supplémentaire	Charges	Credits
04-18-16	Personal Information			
04-18-16	Room Charge		199.00	✓
04-18-16	Destination Marketing Fee		5.97	
04-18-16	Room HST (13%)		26.65	
04-19-16	Security Concern	CHECK# 5838	112.92	- BEA
04-19-16	Room Charge		199.00	
04-19-16	Destination Marketing Fee		5.97	
04-19-16	Room HST (13%)		26.65	
04-20-16	MasterCard	Government Financial Information		Personal Information

# Security Concern

# Security Concern

Room/Chambre : Security Concern  
Folio # : Government Financial Inform  
Invoice # :  
Cashier/Cassier # : 779  
Page # : 2 of 2

Govt Cda  
Mr Mike Morris  
Personal Information

Reference No.

Arrival/Arrivée : 04-18-16  
Departure/Départ : 04-20-16  
Personal Information

Date	Description	Additional Information/Supplémentaire	Charges	Credits
			Total	Personal Information
			Balance Due/Solde	0.00
<b>GST Summary / Sommaire</b>		<b>HST Summary / Sommaire</b>		
Room/Chambre	0.00	Room/Chambre	53.30	
F&B/Restauration	0.00	F&B/Restauration	<small>Personal Inform</small>	
Other/Autres	0.00	Other/Autres		
Total	0.00	Total		

# Security Concern

# Security Concern

# Security Concern

04-28-16

11:03

## Check Detail

Security Concern

108 KARL 2  
-----  
32 /1 CHK 5838 GST 3  
WANAMAKER  
APR19'16 7:29AM  
-----  
3 Buffet 84.00  
FOOD 84.00  
OTHER ..... 18.00  
HST ..... 10.92 - tip.  
PAYMENT..... 112.92  
CHARGE TIP 18.00  
522/Morris  
ROOM CHARGE 112.92  
----108 CLOSED APR19 7:59AM----

BEA

# Security Concern

See Hotel Folio  
for proof of pymt.

RECEIVED

MAY - 4 2016

## BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

**Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.**

### SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE <b>Minister Mike Morris</b>	TELEPHONE NO. <b>( 250 ) 356-2178</b>	DATE SUBMITTED <b>2016/04/29</b>
MINISTRY/DIVISION/BRANCH <b>Public Safety and Solicitor General</b>	LOCATION (CITY) OF EVENT <b>Ottawa ON</b>	START DATE OF EVENT <b>2016/04/19</b>
		END DATE OF EVENT <b>2016/04/19</b>

### SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

**Breakfast meeting prior to ministerial meetings in Ottawa.**

### SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

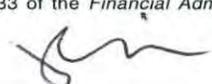
**Minister Mike Morris**  
**DM Lori Wanamaker**  
**Chief of Staff Manjit Gill**



### SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531	
5. Business Meals in Restaurant <input checked="" type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	6531	112.92
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other: _____		
<b>ESTIMATED TOTAL</b>	<b>\$</b>	<b>112.92</b>

### SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE <b>15001</b>	SERVICE LINE <b>10000</b>	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING <b>1500000</b>
EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the <i>Financial Administration Act</i> and related policies. 		
PRINT NAME OF EXPENSE AUTHORITY		DATE SIGNED YYYY / MM / DD <b>2016/04/28</b>

### SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

Payable to: MINISTER MORRIS.

QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2. <b>X</b> 	<b>112.92</b>
<b>REIMBURSEMENT TOTAL</b>	<b>112.92</b>

# Security Concern

Mr Michael MORRIS ✓

BC

CANADA

## Receipt

Invoice date 4/21/2016  
Our reference Government Financial Information  
HST Number Business Information

Guest	Mr Michael MORRIS	Arrival 4/21/2016	Departure 4/22/2016	Room	Security Concern
Date	Description	Ref.	Quantity	Unit Price	Total ()
4/21/2016 ✓	Room Charge ✓		1	85.00	85.00 ✓
4/21/2016	GST Room Taxes 5%		1	4.25	4.25 ✓
4/21/2016	Provincial Room Tax 8%		1	6.80	6.80 ✓
<b>Total invoice</b>					<b>96.05</b>
4/21/2016	Mastercard				-96.05
<b>Total Paid</b>					<b>-96.05</b>
<b>Total Due</b> ✓					<b>0.00</b> ✓

Total GST 4.25  
Total PST (Room)  
Total PST (Other)

GRAND HOTEL  
MAY - 4 2016

# Security Concern

**BLUE LINE TAXI**  
(613) 238 1111

TERMINAL ID: 324-35  
MERCHANT ID: 432  
VEHICLE ID:  
DRIVER ID:

TIP NUMBER:  
PASSENGERS:  
DATE: 05/20/2016  
START: 07:11  
END: 07:17

FARE AMOUNT: \$  
SURCHARGE AMOUNT:  
TIP AMOUNT: \$

**TOTAL :** \$  
CREDIT CARD SALE :  
APPROVAL NUMBER :

\*\*\*PASSENGER COPY\*\*\*  
CUSTOMER SERVICE 1-800-443-2812  
INQUIRY@TAXITAB.COM  
TAXITAB



37.67

Personal Information

Personal Information  
Government Financial Information



# Budget

Car and Truck Rental

GST Reg No T013/0930 R1 0001

www.bcbudget.com

HEAD OFFICE & ADMINISTRATION

2501 Kenworth Road  
Nanaimo, BC V9T 3M4

Contract #

Reservation #: 29333917CA4

(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.com

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

**Renter:** MORRIS, MICHAEL

**Vehicle Rented:** Owner: a/Devon Transport Unit #: 813442

BCD Number: A162000

Class: Full Size  
Time Out: 20 Apr 2016 17:12

Licence: BW205V

**Company:** SOLICITOR GENERAL OF GOV OF CAN

Time In: 22 Apr 2016 15:47

Km Out: 6013

Credit Card: Master Card Government Financial Information

Location Out: Prince George Airport ✓

Km In: 6594

Location In: PRGXS ✓

Km Driven: 581

**Rental Rate Used:** PRG-XS-14 - A

Vehicle Class: Full Size

Km Charge: 0.10 per Km

**Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.**

Period	From	To	Amount	Km Cap	Type
Day	1	End	53.29	200	Regular
Week	1	End	317.08	1400	Regular
Hour	25	End	26.65	0	Regular

**Charges:**

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	2	106.58	5.55	7.46	4.50	✓
Kilometer Charge	Km	181	18.10	0.91	1.27	0.00	
Location Fee	14.9	1	2.70	0.14	0.19	0.00	✓

Daily Rate is based on a 24 hour day minimum day charge.  
Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$2.00 per litre).  
Must be Provincial Govt employee or authorized representative

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Location Fee: 14.9% subject to taxes

**Payments & Refunds**

Total: 147.40

VLf/ERF: 3.56 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Prince George

Type Date Amount Exchange Amount Location

GST: 5% PST: 7% PVRT: 1.50 per Calendar Day

Master Card 22 Apr 2016 15:48 147.40 PRGXS

**Maximum 5000 kilometers per rental. Excess mileage will be charged.**

BD029S01 039001001018 Government Financial Information Purchase

**Rates are applicable within BC**

BD029C01 MasterCard APPROVED AID:A0000000041010 00-000 C

**Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00**

**Amount Owing**

Net Charges & Taxes: 147.40

Net Payment & Refunds: 147.40

**Accidents must be reported to Budget within 24 hours.**

**Contract close subject to final audit.**

**Remarks:**

/Estimated Charges: \$124.09

Stamp: MAY - 4 2016

Contract Copy: #2

Print Date & Time: 22 Apr 2016 15:48

For receipt purpose only. Refer to original contract for completed terms.

WELCOME

Shell Canada  
9912 SINTICH ROAD HW  
V2N 6C9  
PRINCE GEORGE BC  
(250) 464-7595  
Government Financial Information

MASTERCARD  
PURCHASE C

INV No. 2180194134  
2016/04/22 15:34  
MasterCard  
AID A0000000041010  
TVR 0000008000  
TSI E800

Bronze  
PUMP No. 07  
LITRES 44.533  
PRICE/L \$0.989  
TOTAL FUEL \$44.04  
01 APPROVED - THANK  
YOU 001

APPROVAL No. 183431  
TERMINAL No.  
89218010  
VERIFIED BY PIN

IMPORTANT  
retain this copy for  
your records

FUEL INCLUDES  
GST - Fuel \$2.10  
No. 137400032RT

TOTAL SALE \$44.04

STORE: C21801  
TRAN: 2540917  
2016/04/22 15:36:39

YOUR OPINION COUNTS  
Tell us about your  
recent visit at  
[www.shell.ca/opinion](http://www.shell.ca/opinion)  
and you could win a  
\$500 Shell Gift Card  
\*Receipt Required

THANK YOU  
Questions?  
1-800-661-1600

MAY - 4 2016



AT 1908480JZ



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E124454

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Morris, Mike	<b>Employee ID</b> Personal Information	<b>Phone Number</b> Personal Information
<b>Client Organization</b> Public Safety and Solicitor General	<b>Job Title</b> Minister of Public Safety and Solic	<b>Travel Group Code</b> 4

<b>5. Date Completed</b> 2016/05/18	<b>6. Fiscal Year</b> 2017	<b>7. Special Cheque Issue</b>	<b>8. Cheque Stub Information</b>
--	-------------------------------	--------------------------------	-----------------------------------

<b>Type of Travel</b> In Province	<b>14. Reason for Travel</b> Ministerial	<b>Headquarters</b> Prince George
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**12. Mailing Address for Cheque**  
PO Box 9010 - Room 028 Station Provincial Government Victoria, BC V8W 9L5

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost	Cost		Cost	Describe
2016											
05/08	PG to Victoria (RC)	1530	2359	39	20.67	45.00				36.00	CCA
05/09	Victoria	0700	2359		0.00					61.00	CCA
05/10	Victoria	0700	2359		0.00					61.00	CCA
05/11	Victoria	0700	2359		0.00					48.50	CCA
05/12	VIC-VAN-PG (MC)	0700	2359	39	20.67					48.50	CCA

<b>TOTALS OF COLUMNS</b>				36. ✓ \$ 41.34	37. ✓ \$ 45.00	38. ✓ \$ 0.00	39. ✓ \$ 0.00	40. ✓ \$ 255.00	Claim Total \$ 341.34
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48. Client Code 010 010 010 010	49. Resp. 15001 15001	50. Service Line 10000 10000	51. STOB 5702 5750	52. Project 15MTVNC 15MTCCA	45. Supplier Code Personal Information	Amount \$ 86.34 \$ 255.00
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<b>Less Travel Advance</b> 010	
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**AMOUNT DUE TO EMPLOYEE** 54. \$ 341.34

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
---	-------------------	--------------------

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
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<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>
---	-------------------	--------------------

Dj. May 30/16

## Notes for Travel Voucher (Restricted Use) E124454 for Morris, Mike

1 note(s) returned.

Created On	Author	Note
2016/05/18 09:36:32	Kennard, Kimberley (IDIR\KKENNARD) Kimberley.Kennard@gov.bc.ca	<p><u>May 8:</u> Drive 12 kms from res to airport. Fly PC <sup>Security Con</sup> 257.49 (KK PCard) Parking 45.00 (Pers) Drive 27 kms from airport to residence. PD 36.00 Dinner</p> <p><u>May 9:</u> â€" Victoria PD 61.00</p> <p><u>May 10:</u> â€" Victoria PD 61.00</p> <p><u>May 11:</u> â€" Victoria PD 48.50 B/D</p> <p><u>May 12:</u> â€" Drive 27 kms from residence to airport. Fly AC <sup>Security Co</sup> VIC-VAN and AC <sup>Security Con</sup> VAN-PG 243.73(KK PCard) Drive to res 12 kms. PD 48.50 B/D</p>

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VICTORIA  
INTERNATIONAL AIRPORT  
LANE: Long Term Exit 1-1B

Paid On: 2016/05/08 17:36  
Ticket#: 178648477  
Paid: \$ 45.00  
GST: \$ 2.14

\$45.00

CC: MASTERCARD: 5587-9981  
THANK YOU  
Transaction: Approved  
051010256-7276RT001  
Government Financial Information Swiped  
MASTER CARD  
Purchase: 16/05/08 17:36:03  
Seq# 0000021 000  
Auth# 203603  
APPROVED

RECEIVED  
MAY 19 2016  
156

AT 17 08 2012



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E124460

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Morris, Mike		<b>Employee ID</b> Personal Information		<b>Phone Number</b> Personal Information	
<b>Client Organization</b> Public Safety and Solicitor General		<b>Job Title</b> Minister of Public Safety and Solic		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2016/05/18	<b>6. Fiscal Year</b> 2017	<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial		<b>Headquarters</b> Prince George	

**12. Mailing Address for Cheque**  
PO Box 9010 - Room 028 Station Provincial Government Victoria, BC V8W 9L5

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost				Cost	Describe
05/15	PG to Victoria (PC)	1530	2359	39	20.67	pcard			36.00	CCA
05/16	Victoria	0700	2359		0.00				61.00	CCA
05/17	Victoria	0700	2359		0.00				61.00	CCA
05/18	Victoria	0700	2359		0.00				36.00	CCA
05/19	VIC to VAN to PG (WJ)	0700	2245	39	20.67	pcard			48.50	CCA

<b>TOTALS OF COLUMNS</b>				36. ✓	37. ✓	38. ✓	39. ✓	40. ✓	<b>Claim Total</b>
				\$ 41.34	\$ 0.00	\$ 0.00	\$ 0.00	\$ 242.50	\$ 283.84

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
010	15001	10000	5702	15MTVNC	Personal Information	\$ 41.34
010	15001	10000	5750	15MTCCA		\$ 242.50
010						
010						

**Less Travel Advance**  
010

**AMOUNT DUE TO EMPLOYEE** 54. \$ 283.84

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>	
	<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
	<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>

J. May 30/16

E124460

May 15: Drive 12 kms from res to airport.

Fly PC<sup>Security Conco</sup> 257.49 (KK PCard) Parking 45.00 (Pers)

Drive 27 kms from airport to residence.

PD 36.00 Dinner /

May 16 – Victoria PD 61.00 /

May 17 – Victoria PD 61.00 /

May 18 – Victoria PD 36.00 Dinner /

May 19 – Drive 27 kms from residence to airport.

Fly Westjet<sup>Security Conco</sup> and Westjet<sup>Security Conco</sup> - 280.48 (KK PCard)

Drive to res 12 kms. PD 48.50 B/D /



ATIDEXE PAL 2



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E124349

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Morris, Mike		<b>Employee ID</b> Personal Information		<b>Phone Number</b> Personal Information						
<b>Client Organization</b> Public Safety and Solicitor General		<b>Job Title</b> Minister of Public Safety and Solic		<b>Travel Group Code</b> 4						
<b>5. Date Completed</b> 2016/05/02	<b>6. Fiscal Year</b> 2017	<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>						
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial		<b>Headquarters</b> Prince George						
<b>12. Mailing Address for Cheque</b> PO Box 9010 - Room 028 Station Provincial Government Victoria, BC V8W 9L5										
<b>16. Travel Dates</b> 2016	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>		
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>			<b>Cost</b>	<b>Describe</b>	
04/24 (PC)	PG - VIC	1530	2359	PCard 39	20.67			112.50	36.00	CCA
04/25	Victoria	0700	2359		0.00				48.50	CCA
04/26	Victoria	0700	2359		0.00				48.50	CCA
04/27	Victoria	0700	2359		0.00				48.50	CCA
04/28 (AD)	VIC-VAN-PG	0700	2359	PCard 39	20.67				61.00	CCA
04/28 (AD) VIC-VAN-PG				0700	1430 PCard					
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 41.34	<b>37.</b> \$ 112.50	<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00	<b>40.</b> \$ 242.50	<b>Claim Total</b> \$ 396.34
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b> Personal Information		<b>Amount</b>			
010	15001	10000	5702	15MTVNC			\$ 153.84			
010	15001	10000	5750	15MTCCA			\$ 242.50			
010										
010										
<b>Less Travel Advance</b>										
010										
<b>AMOUNT DUE TO EMPLOYEE</b>									<b>54.</b> \$ 396.34	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>				
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>				
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>				

OK May 26/16

## Notes for Travel Voucher (Restricted Use) E124349 for Morris, Mike

1 note(s) returned.

Created On	Author	Note
2016/05/11 13:16:54	Kennard, Kimberley (IDIR\KKNARD) Kimberley.Kennard@gov.bc.ca	Apr 24: Drive 12 kms from res to airport. Fly PC <sup>Security Cor</sup> 257.49 (KK PCard) Parking 112.50 (Pers). Drive 27 kms from airport to residence. PD 36.00 Dinner Apr 25 â€" Victoria PD 48.50 B/D Apr 26 â€" Victoria PD 48.50 B/D Apr 27 â€" Victoria PD 48.50 B/D Apr 28 â€" Drive 27 kms from residence to airport. Fly AC <sup>Security Cor</sup> VIC-VAN and AC <sup>Security Concern</sup> VAN-PG. Drive to res 12 kms. PD 61.00

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VICTORIA  
INTERNATIONAL AIRPORT  
LANE:Long Term Exit 1-10

Paid On:2016/04/24 17:26 ✓  
Ticket#:176830229  
Paid:\$ 112.50 ✓  
GST:\$ 5.36

CC:MASTERCARD:5587-9981

THANK YOU

Transaction: Approved

GST#10456-7276RT001

Government Financial Information Swiped

MASTER CARD

Purchase 16/04/24 17:26:57

Seq# 000039 004

Auth# 202657

APPROVED

5702



AT&amp;D EXEPAL 3



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E124423

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Morris, Mike		<b>Employee ID</b> Personal Information		<b>Phone Number</b> Personal Information	
<b>Client Organization</b> Public Safety and Solicitor General		<b>Job Title</b> Minister of Public Safety and Solic		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2016/05/11		<b>6. Fiscal Year</b> 2017		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>		<b>14. Reason for Travel</b> Ministerial		<b>Headquarters</b> Prince George	
<b>12. Mailing Address for Cheque</b> PO Box 9010 - Room 028 Station Provincial Government Victoria, BC V8W 9L5					
<b>16. Travel Dates</b> 2016	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
05/01 (PC)	PG-VIC	1530	2359	PCard 39	20.67
05/02	Victoria	0700	2359		0.00
05/03	Victoria	0700	2359		0.00
05/04	Victoria	0700	2359		0.00
05/05 (VA)	VIC-PG VAN	0700	2359	PCard 39	20.67
05/05 (VA)	VIC-PG VAN - PG	0700	1430	PCard	
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>
				\$ 41.34	\$ 45.00
<b>48. Client Code</b>		<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>
010		15001	10000	5702	15MTVNC
010		15001	10000	5750	15MTCCA
010					
010					
<b>Less Travel Advance</b>					
010					
<b>AMOUNT DUE TO EMPLOYEE</b>					<b>54.</b>
					\$ 341.34
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>	
				<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>	
				<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>	
				<b>Date Signed</b>	

FIN 10 (EF1-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

PR May 26/16

## Notes for Travel Voucher (Restricted Use) E124423 for Morris, Mike

1 note(s) returned.

Created On	Author	Note
2016/05/12 09:14:11	Kennard, Kimberley (IDIR\KKENNARD) Kimberley.Kennard@gov.bc.ca	May 1: Drive 12 kms from res to airport. Fly PC <sup>Security Con</sup> 294.24 (KK PCard) Parking 45.00 (Pers) Drive 27 kms from airport to residence. PD 36.00 Dinner May 2 â€" Victoria PD 61.00 May 3 â€" Victoria PD 48.50 B/D May 4 â€" Victoria PD 48.50 L/D May 5 â€" Drive 27 kms from residence to airport. Fly AC <sup>Security Con</sup> VIC-VAN and AC <sup>Security Concern</sup> VAN-PG 250.48 (KK PCard) Drive to res 12 kms. PD 61.00

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VICTORIA  
INTERNATIONAL AIRPORT  
LANE:Long Term Exit 1-1A

Paid On:2016/05/01 17:12 ✓  
Ticket#:178041081 ✓  
Paid:\$ 45.00 ✓  
GST:\$ 2.14

CC:MASTERCARD:5587-9981  
THANK YOU  
Transaction: Approved  
GST#10456-7276RT001  
Government Financial Information wiped

MASTER CARD  
Purchase 16/05/01 17:12:24  
Seq# 000042 004  
Auth# 201224  
APPROVED

5702



# Kennard, Kimberley PSSG:EX

5712  
IBMTVNC  
Scanned

**From:** Pacific Coastal Airlines Reservations <reserve@pacificcoastal.com>  
**Sent:** Tuesday, April 5, 2016 12:40 PM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Pacific Coastal Airlines - Reservation #2057398 Itinerary



South Terminal 204-4440 Cowley Crescent Richmond, B.C. V7B 1B8 Ph 1-800-663-2872 Fax 604-273-6864 [www.pacificcoastal.com](http://www.pacificcoastal.com) Tax Registration: R121386296

## RESERVATION CONFIRMATION

### Passenger

Name	Reservation #	Total Charges	Total Tax	Total Amount	Total Payments	Balance Due
MORRIS MICHAEL	2057398	343.22	17.17	360.39	360.39	0.00

### Itinerary

Leg	Date	From	To	Flight #	Status
1	08 Apr 2016	12:30 - PRINCE GEORGE	14:10 - VICTORIA	Security Concern	CONFIRMED
1	08 Apr 2016	16:45 - VICTORIA	17:10 - VANCOUVER - South		CONFIRMED

### Charges

Date	Passenger	Description	Amount	Tax	Total
05 Apr 2016	MORRIS, MICHAEL	AIF - YXS	25.00	1.25	26.25
05 Apr 2016	MORRIS, MICHAEL	CLASSIC FARE	287.00	14.35	301.35
05 Apr 2016	MORRIS, MICHAEL	Security Surcharge	7.12	0.36	7.48
05 Apr 2016	MORRIS, MICHAEL	Nav Canada Fee	16.00	0.80	16.80
05 Apr 2016	MORRIS, MICHAEL	Carbon Surcharge	8.10	0.41	8.51
<b>Total</b>	343.22	17.17	360.39		

### Payments

Date	Description	Payer	Method	Amount	PO	Receipt	Authorization
05 Apr 2016	MASTERCARD	Kimberley Kennard	CC CA	360.39		2276451	153942

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Pacific Coastal administration office. International carriage hereunder is subject to the rules and limitations of liability contained in the Montreal Convention or the Warsaw Convention, and any applicable amendments.  
Aircraft Type subject to change without notice.

Pacific Coastal Airlines operates from the South Terminal of the Vancouver International Airport. Guests should check in 45 minutes prior to the scheduled departure time with appropriate Government issued identification. Please click on the following links for additional information.

- [CHECK-IN INFORMATION](#)
- [IDENTIFICATION INFORMATION](#)
- [SOUTH TERMINAL AIRPORT INFORMATION](#)
- [BAGGAGE ALLOWANCE](#)
- [CHANGES AND CANCELLATIONS](#)
- [SOUTH TERMINAL AIRPORT SHUTTLE](#)
- [PET TRAVEL](#)

For more information or to reconfirm flights please contact our Call Center at 1800 663 2872.

**Kennard, Kimberley PSSG:EX**

5712  
15MTVNC

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Tuesday, April 5, 2016 8:29 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 07-Apr: Victoria - Prince George (booking ref: seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

**View your planner >**

### Booking Information

**Booking Reference:** Government Financial Information

**Customer Care**  
**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**  
Mr Michael <sup>Personal Informa</sup> Morris •  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

**Online Services**

**Manage my booking online (view/change my booking; select seats\*).**

Maple Leaf Lounge | Meal Vouchers | On My Way  
**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	<b>Victoria, Victoria Int'l (YYJ)</b> Thu 07-Apr 2016 21:00	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 07-Apr 2016 21:24 - Terminal M	0	2hr59	DH3	Flex, V	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 07-Apr 2016 22:50 - Terminal M	<b>Prince George (YXS)</b> Thu 07-Apr 2016 23:59	0		DH4	Flex, V	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Michael Personal Informa Morris : Adult (16+), Ticket Number: 0142160891056

Air Canada - Personal Information Meal Preference : **None**

Payment Card: Government Financial Information Special Needs: **None**

Seat Selection: Personal Information, Security Concern

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>233.00</b>

Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	15.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	13.36
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	<b>280.48</b>
Number of passengers	x 1
Total with options	<b>280.48</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$280.48</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$280.48**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$280.48 (Air Transp. Charges - per ticket)

Ticket number(s): 0142160891056

## Fare Rules

### Departing Flight Victoria (YYJ) To Prince George (YXS) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada

5712

# Kennard, Kimberley PSSG:EX

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
 <noreply@itinerary.westjet.com>  
**Sent:** Wednesday, April 6, 2016 8:36 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Reservation Confirmation



WestJet  
 22 Aerial Place N.E.  
 Calgary, Alberta,  
 Canada  
 Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
**Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.**  
 This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

## Booking Confirmation

Your reservation code is: Main contact: **Mr Michael Morris**  
 E-mail: **kimberley.kennard@gov.bc.ca**  
 Phone Number: **2503562125**

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
 Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
 If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

## Guest

**Mr. Michael Morris** Flight: **Prince George (YXS)-Vancouver (YVR)**  
 WestJet FF  
 Ticket Number: **TN8382115229593**  
 Seat: **Personal Information**

## Air Itinerary Details

Operated by WESTJET Prince George, CA  
Sun 17 Apr, 2016 03:05 PM Vancouver, CA  
Sun 17 Apr, 2016 04:19 PM Fare type: Flex  
Non-stop

## Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 196.00	CAD 12.00	CAD 44.13	CAD 252.13	x 1	CAD 252.13
						Total airfare: CAD 252.13

## Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 12.01
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 25.00
		Total taxes: CAD 44.13

## Fare family benefits

### YXS-YVR: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD <sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat

WS Personal Information, Security Concern

CAD 10.00 + CAD 0.50 Tax

Total Seats: CAD 10.50

## Total

Charged to MASTERCARD Government Financial Information

CAD 262.63

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#); it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
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- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Tuesday, April 5, 2016 12:52 PM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 08-Apr: Prince George - Vancouver (booking ref: Government Financial Infor  
seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

**View your planner >**

## Booking Information

**Booking Reference:**

Government Financial Information

**Customer Care**  
**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Personal Infor  
Mr Michael Morris  
kimberley.kennard@gov.bc.ca  
Mobile Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

**Online Services**

**Manage** my booking online (view/change my booking; select seats\*).

Maple Leaf Lounge | Meal Vouchers | On My Way  
**Alert me** of flight status changes directly to my mobile phone or email.  
**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	<b>Prince George (YXS)</b> Fri 08-Apr 2016 13:25	<b>Vancouver, Vancouver Int'l (YVR)</b> Fri 08-Apr 2016 14:39 - Terminal M	0	1hr14	DH4	Flex, V	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Fri 08-Apr 2016 19:35 - Terminal M	<b>Prince George (YXS)</b> Fri 08-Apr 2016 20:45	0	1hr10	DH4	Flex, V	

Operated by:  
<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Michael Personal Information Morris : Adult (16+), Ticket Number: 0142160907187

Air Canada - Aeroplan :	Personal Information	Meal Preference :	<b>None</b>
Payment Card:	Government Financial Information	Special Needs:	<b>None</b>
Seat Selection:	Personal Information, Security Concern		

## Purchase Summary

Fare Summary	
Passenger Type	<b>Adult</b>
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>231.00</b>

Return Flight - Flex	<b>231.00</b>
Surcharges	24.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	<u>26.51</u>
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	<b>556.76</b>
Number of passengers	x 1
Total with options	<b>556.76</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$556.76</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$556.76**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$556.76 (Air Transp. Charges - per ticket)

Ticket number(s): 0142160907187

## Fare Rules

**Departing Flight** Prince George (YXS) To Vancouver (YVR) - Flex

**Return Flight** Vancouver (YVR) To Prince George (YXS) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference,

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

Government Financial Information

## Main Contact Information

## Booking reference:

**Name:** Mr Michael Morris  
**E-mail:** KIMBERLEY.KENNARD@GOV.BC.CA  
**Form of payment:** Government Financial Information

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

## Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
Security Concern	Vancouver (YVR)	Ottawa (YOW)	320	Economy (Q)	Confirmed
	Mon 18-Apr 2016 09:20 - TERMINAL M -MAIN	Mon 18-Apr 2016 17:01			

## Passenger Information

**Name:** Mr Michael Morris ✓ **Passenger** 1  
**Ticket number:** 014 2160 939940

**Frequent Flyer Pgm:** Air Canada Aeroplan **Program number:** Personal Information

## Purchase Summary

**Passenger: 1 Ticket number 014 2160 939940**

**Date of issue**  
**Fare Amount in Canadian dollars:**  
*(including navigational & other charges)*

06-Apr 2016  
 664.00

**Taxes, Fees & Charges**

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)  
 Combined Taxes \*see fare calculation below (XT)

6.40  
 PD

**Total Fare in Canadian dollars:**

147.40A ✓

**Options**

Change fee in Canadian dollars  
 Quebec Sales Tax (QST #1000-043-172) (XQ)  
 Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

50.00 ✓  
 4.99 ✓  
 2.50

Ticket particularities:  
 AC ONLY/NON-REF/CHGE  
 FEE-BG:AC

\*Fare calculation:  
 18APR16YVR AC YOW Q23.00R641.00CAD664.00 END ROE1.00 PD7.12CA  
 28.16XG20.00SQ

Canadian tax registration numbers:  
 XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

**Fare Rules Summary**

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

**Baggage Information**

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: <b>Mr Michael Morris</b>	
Air Canada baggage rules apply. For flight(s): AC166	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD



**Itinerary/Receipt**

Your booking is confirmed.  
 Thank you for choosing Central Mountain Air  
**Please bring a copy of this document to the airport**

**CMA Reservations**  
**1-888-865-8585**  
[reservations@flycma.com](mailto:reservations@flycma.com)  
[www.flycma.com](http://www.flycma.com)

**Main Contact Information**

Name: MICHAEL MORRIS  
 Email: kimberley.kennard@gov.bc.ca

Booking Reference # Government Financial Information

**Personal Information**

**Flight Itinerary**

Flight	From	To	AirCRAFT	Status
Security Concern	10:05-Vancouver 15/04/2016	11:15-Williams Lake 15/04/2016	Beech1900D	CONFIRMED
	20:10-Williams Lake 15/04/2016	21:20-Vancouver 15/04/2016	Beech1900D	CONFIRMED

\*All charges and payments appear in: CAD

**Purchase Summary**

Passenger	Description	Amount	Tax	Total
✓ MORRIS, MICHAEL	YVR - Vancouver AIF	5.00	0.25	5.25
MORRIS, MICHAEL	Z - FLEX - Z	169.00	8.45	177.45
MORRIS, MICHAEL	ATSC	7.12	0.36	7.48
MORRIS, MICHAEL	Surcharge	12.00	0.60	12.60
MORRIS, MICHAEL	E - FLEX - E	151.00	7.55	158.55
MORRIS, MICHAEL	ATSC	7.12	0.36	7.48
MORRIS, MICHAEL	Surcharge	12.00	0.60	12.60
	<b>Total</b>	<b>363.24</b>	<b>18.17 ✓</b>	<b>381.41 ✓</b>

**Payment Information**

Date	Payer's Name	Payment Amount	Transaction Type
07/04/2016	Kimberley Kennard	381.41	MASTERCARD

# Kennard, Kimberley PSSG:EX

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** Thursday, April 7, 2016 8:02 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Reservation Confirmation



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

## Booking Confirmation

Your reservation code is Main contact: **Mr Michael Morris**  
E-mail: **kimberley.kennard@gov.bc.ca**  
Phone Number: **2503562125**

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

## Guest

✓ **Mr. Michael Morris** Personal Info  
**Flight** **Prince George (YXS)-Vancouver (YVR)**  
WestJet FF Personal Information  
Ticket Number **TN8382115262070**  
Seat **YXS-YVR:** Personal Information

## Air Itinerary Details

Security Concern  
Operated by WESTJET **Prince George, CA** **Vancouver, CA** **Fare type: Flex**  
ENCORE **Sun 10 Apr, 2016 03:05 PM** **Sun 10 Apr, 2016 04:19 PM** **Non-stop**

## Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 226.00	CAD 12.00	CAD 45.63	CAD 283.63	x 1	CAD 283.63
						<b>Total airfare: CAD 283.63</b>

## Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 13.51
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 25.00
		<b>Total taxes: CAD 45.63</b>

## Fare family benefits

### YXS-YVR: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD <sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat

WS Security Concern, Personal Information

CAD 10.00 + CAD 0.50 Tax

Total Seats: CAD 10.50

## Total

Charged to MASTERCARD Government Financial Information

CAD 294.13

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
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  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

# Kennard, Kimberley PSSG:EX

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** Thursday, April 7, 2016 8:53 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Reservation Confirmation



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
**Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.**  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

## Booking Confirmation

Your reservation code is: Government Financial Information **Mr Michael Morris** Personal Info  
Main contact: **Mr Michael Morris**  
E-mail: **kimberley.kennard@gov.bc.ca**  
Phone Number: **2503562178**

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Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

## Guest

**Mr. Michael Morris** Personal Info  
**Flight** **Prince George (YXS)-Vancouver (YVR)**  
WestJet FF Personal Information  
Ticket Number TN8382115264022  
Seat YXS-YVR: Personal Informa

## Air Itinerary Details

Security Concern Operated by WESTJET ENCORE **Prince George, CA** Fri 08 Apr, 2016 11:00 AM **Vancouver, CA** Fri 08 Apr, 2016 12:14 PM Fare type: Flex Non-stop

## Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 291.00	CAD 12.00	CAD 48.88	CAD 351.88	x 1	CAD 351.88
						Total airfare: CAD 351.88

## Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 16.76
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 25.00
		Total taxes: CAD 48.88

## Fare family benefits

YXS-YVR: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD <sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat WS Personal Information, Security Concern

CAD 10.00 + CAD 0.50 Tax

Total Seats: CAD 10.50

## Total

Charged to MASTERCARD Government Financial Information

CAD 362.38

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage info page](#).
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- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

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Maple Leaf Lounge | Meal Vouchers | On My Way  
**Alert me** of flight status changes directly to my mobile phone or email.  
**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	Vancouver, Vancouver Int'l (YVR) Fri 08-Apr 2016 19:35 - Terminal M	Prince George (YXS) Fri 08-Apr 2016 20:45	0	1hr10	DH4	Flex, Q	

Operated by:  
 1 Air Canada Express - Jazz

## Passenger Information

1: Mr Michael Personal Informa Morris : Adult (16+), Ticket Number: 0142160996495

Air Canada - Aeroplan : Personal Information Meal Preference : **None**

Payment Card: Government Financial Information Special Needs: **None**

Seat Selection: Personal Information, Security Concern

## Purchase Summary

Fare Summary	Adult
Passenger Type	
<b>Air Transportation Charges</b>	
Departing Flight - Flex	256.00
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	5.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	14.01
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	294.13 ✓

## Kennard, Kimberley PSSG:EX

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Thursday, April 7, 2016 10:16 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 08-Apr: Vancouver - Prince George (booking ref: Government Financial Infor seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

[View your planner >](#)

## Booking Information

**Booking Reference:** Government Financial Information

### Customer Care

**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

#### Main Contact:

Mr Michael <sup>Personal Informat</sup> Morris  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

### Online Services

**Manage** my booking online (view/change my booking; select seats\*).

Number of passengers	x 1
Total with options	<b>294.13</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$294.13</b>

**Payment Information**

**Credit/Debit Card** Government Financial Information Amount paid: **\$294.13**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$294.13 (Air Transp. Charges - per ticket)

Ticket number(s): 0142160996495

**Fare Rules**

**Departing Flight Vancouver (YVR) To Prince George (YXS) - Flex**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's general conditions of

## Kennard, Kimberley PSSG:EX

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** Friday, April 8, 2016 11:25 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Reservation Confirmation



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
**Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.**  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

### Booking Confirmation

Your reservation code is: Government Financial Information Main contact: **Mr Michael** Personal Info **Morris**  
E-mail: **kimberley.kennard@gov.bc.ca**  
Phone Number: **2503562125**

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

### Guest

✓ **Mr. Michael** Personal Info **Morris** Flight **Vancouver (YVR)-Prince George (YXS)**  
WestJet FF Personal Information  
Ticket Number TN8382115301234  
Seat YVR-YXS: Personal Information

### Air Itinerary Details

Security Concern **Vancouver, CA** **Prince George, CA** Fare type: Flex  
Operated by WESTJET **Fri 08 Apr, 2016 05:15 PM** **Fri 08 Apr, 2016 06:30 PM** Non-stop  
ENCORE

### Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 226.00	CAD 12.00	CAD 24.63	CAD 262.63	x 1	CAD 262.63
						Total airfare: CAD 262.63 ✓

### Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 12.51
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 5.00
		Total taxes: CAD 24.63

### Fare family benefits

#### YVR-YXS: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD<sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat

Personal Information, Security Concern

CAD 10.00 + CAD 0.50 Tax

Total Seats: CAD 10.50

## Total

Charged to MASTERCARD Government Financial Information

CAD 273.13

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage info page](#).
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For change/cancel guidelines, [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

## Main Contact Information

**Booking reference:**

Government Financial Information

**Name:** Mr Michael Morris  
**E-mail:** KIMBERLEY.KENNARD@GOV.BC.CA  
**Form of payment:** Government Financial Information

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

## Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
Security Concern	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (M)	Confirmed
<i>Operated by:</i>	Thu 14-Apr 2016	Thu 14-Apr 2016			
<i>Air Canada Express-Jazz</i>	21:00	21:24 - TERMINAL M -MAIN			
Security Concern	Vancouver (YVR)	Prince George (YXS)	DH4	Economy (M)	Confirmed
<i>Operated by:</i>	Thu 14-Apr 2016	Thu 14-Apr 2016			
<i>Air Canada Express-Jazz</i>	22:50 - TERMINAL M -MAIN	23:59			

## Passenger Information

**Passenger 1**

**Name:** Mr Michael Morris      **Ticket number:** 014 2160 995745

**Frequent Flyer Pgm:** Air Canada Aeroplan      **Program number:** Personal Information

5712  
MTVWC

## Purchase Summary

**Passenger: 1 Ticket number 014 2160 995745**

<b>Date of issue</b>	07-Apr 2016
<b>Fare Amount in Canadian dollars:</b> <i>(including <u>navigational &amp; other charges</u>)</i>	357.00 ✓
<b>Taxes, Fees &amp; Charges</b>	
Combined Taxes *see fare calculation below (XT)	PD
<b>Total Fare in :</b>	No Additional collection
<b>Options</b>	
Change fee in Canadian dollars	150.00 ✓
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	7.50
Ticket particularities:	
AC ONLY/NON-REF/CHGE	
FEE-BG:AC	
*Fare calculation:	
14APR16YYJ AC X/YVR AC YXS Q12.00R345.00CAD357.00 END ROE1.00	
PD7.12CA18.96XG15.00SQ	
Canadian tax registration numbers:	
XG Canada Goods and Service Tax (GST) #10009-2287	
RC Canada Harmonized Sales Tax (HST) #10009-2287	
XQ Quebec Sales Tax (QST) #1000-043-172	

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

## Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

**Please print this refund receipt for your reference.**

**Veillez imprimer ce reçu pour vos dossiers.**

### Refund Information / Détails du remboursement

**Passenger Name:**  
**Nom du passager:** ✓ Michael Morris

**Ticket(s) Refunded:** 0142160996495  
**Billet(s) remboursé(s):**

**Payment card refunded:** CC-<sup>1</sup> Government Financial Information  
**Carte de paiement remboursée:**

**Date of refund:** 08 April 2016  
**Date du remboursement:** 08 Avril 2016

#### Customer Care Service au client

On the web/Site Web  
[www.aircanada.com](http://www.aircanada.com)

**Air Canada Reservations**  
**Réservations d'Air Canada**  
 1 888 247-2262

**Aeroplan Centre**  
**Centre Aéroplan**  
 1 800 361-5373

### Amount refunded / Montant du remboursement

Amount eligible for refund: 268.00  
 Montant à rembourser:

Taxes and Airport Fees eligible for refund:  
 Taxes et frais aéroportuaires à rembourser:

Canada Security Charge / 7.12  
 Canada - Droit pour la sécurité (CA)

Canada Airport Improvement Fee / 5.00  
 Canada - Frais d'améliorations aéroportuaires (SQ)

Canada Goods and Services Tax (GST/HST #10009-2287) / 14.01  
 Canada - Taxe sur les produits et services (TPS/TVH #1009-2287) (XG)

**Total Amount Refunded to your payment card in Canadian dollars:**  
**Montant total remboursé sur la carte de paiement en dollars canadiens:**

**294.13** ✓

5712 | 15 M.T.V.N.C.

Electronic Ticket		AIR CANADA		2160995745	
AC ONLY/NON-REF/CHGE FEE-BG AC		DATE OF ISSUE	ORIGIN / DESTINATION	AIR CANADA	
MORRIS/MICHAEL MR		7Apr16	YYT/YXS - S111	155 WOODWARD AVENUE	
			Government Financ	SAINT JOHN, NB	
			RC0142160907187912	6399027 YS111	
CLASS	FROM	CARRIER	Security	CLASS	DATE
X	VICTORIA/YYI	AC		M	14Apr16
	VANCOUVER/YVR	AC		M	14Apr16
	PRINCE GEORGE/YXS				
TOTAL FARE CAD 0.00		FARE CALCULATION 14APR15YYI AC X/WR AC		CHANGE OF FEES ALLOWED 1.00 PD7.12CA18.96XG15.00SQ	
TAX		FORM OF PAYMENT		APPROVAL CODE	
014/		014 2160995745 6		014 0.00	

**Change \$157.50 CAD**  
**Fee \$150.00 GST \$7.50**

Electronic Ticket		AIR CANADA		2161013042	
AC ONLY/NON-REF/CHGE FEE-BG AC		DATE OF ISSUE	ORIGIN / DESTINATION	AIR CANADA	
MORRIS/MICHAEL MR		7Apr16	YYT/YXS - S111	5100 DE MAISONNEUVE O.	
			Government Financ	MONTREAL, QC	
			RC0142160995745912	6999087 YUL11	
CLASS	FROM	CARRIER	Security	CLASS	DATE
X	VICTORIA/YYI	AC		M	14Apr16
	VANCOUVER/YVR	AC		W	15Apr16
	PRINCE GEORGE/YXS				
TOTAL FARE CAD 25.00		FARE CALCULATION 14APR15YYI AC YVR Q12.00R142.00AC YXS Q12.00R216.00CAD382.00END ROE1.00 PD7.12CA18.96XG15.00SQ		CHANGE OF FEES ALLOWED 1PC	
TAX CA 7.13		FORM OF PAYMENT		APPROVAL CODE	
TAX SO 5.00		014 2161013042 6		182851	
TAX XC 1.85		ADCO 38.98		014 0.00	

**Change \$78.75 CAD**  
**Fee \$75.00 GST \$3.75**

Electronic Ticket		AIR CANADA		2161014217	
AC ONLY/NON-REF/CHGE FEE		DATE OF ISSUE	ORIGIN / DESTINATION	AIR CANADA	
MORRIS/MICHAEL MR		7Apr16	YYT/YXS - S111	AIR CANADA BUILDING	
			Government Financ	WINNIPEG, MB	
			RC0142161013042912	6299029 YWCTW	
CLASS	FROM	CARRIER	Security	CLASS	DATE
X	VICTORIA/YYI	AC		W	14Apr16
	VANCOUVER/YVR	AC		W	14Apr16
	PRINCE GEORGE/YXS				
TOTAL FARE CAD 0.00		FARE CALCULATION 14APR15YYI AC YVR Q12		CHANGE OF FEES ALLOWED 1PC	
TAX		FORM OF PAYMENT		APPROVAL CODE	
014/		014 2161014217 5		014 0.00	

**Change \$78.75 CAD**  
**Fee \$75.00 GST \$3.75**

# Kennard, Kimberley PSSG:EX

**From:** Ticket copy and usage <tusage@aircanada.ca>  
**Sent:** Wednesday, May 18, 2016 11:05 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** RE: Ticket receipts

Hello

Thank-you for contacting Air Canada. Please find below the receipt (s) you had requested.

Sincerely



**Ticket Usage Department**  
355 Portage Avenue, Winnipeg, Manitoba R3B 2C3  
tusage@aircanada.ca

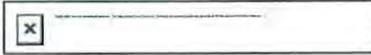


<b>Electronic Ticket</b>		<b>AIR CANADA</b>		<b>COLLECTIVE TICKETS</b>		<b>2160907187</b>					
BOOKING REF / PENDING FEE AC ONLY / NON-REF / CHGE FEE - BG AC		DATE OF BILL 5Apr16		ORIGIN / DESIGNATION YXS/YXS - SITI		AIR CANADA AIR CANADA BUILDING WINNIPEG, MB 6299029 YWCTW					
PASSENGER NAME MORRIS/MICHAEL MR		NOT ENDORSEABLE		GOVERNMENT FINANCIAL INFORMATION ISSUED BY DISCOUNT FOR							
ORIGIN	FROM	CARRIER	FLIGHT	CLASS	DATE	TIME	STATUS	FARE BASIS / TICKET DESIGNATION	NOT VALID BEFORE	NOT VALID AFTER	ALLOW
	PRINCE GEORGE / YXS	AC	V	Security	8Apr16	13:25:00	OK	VOZTPA	5Apr16	5Apr17	
	VANCOUVER / YVR	AC	V		8Apr16	18:35:00	OK	VOZTPA	5Apr16	5Apr17	
	PRINCE GEORGE / YXS										
		IF EXTENDED PAYMENT OPTION		CIRCLE NUMBER OF BOOKING		3 6 9 12		NUMBER OF PIECES ALLOWED		1PC	
FARE CAD 486.00		FARE DISCOUNT 08APR16YXS AC YVR Q12.00R231.00AC YXS Q12.00R231.00CAD486.00END ROE1.00									
TAX CAD 14.25											
SEC CAD 30.00											
YC CAD 26.51		FORM OF PAYMENT CA Government Financial Information		1PC1PC				AFFILIATE CODE 155058		YOUR CODE	
TOTAL FARE CAD 556.76		EPA		AIRLINE CODE		FORM		SERIAL NUMBER		CK	
		014		2160907187		5		SELF 014		COMMISSION 0.00	
								TAX		COMMISSION 0.00	

Already on e-mail of April 5, 2016

## Kennard, Kimberley PSSG:EX

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** Friday, April 15, 2016 11:21 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Reservation Confirmation



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
**Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.**  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

### Booking Confirmation

Your reservation code is: Government Financial Information **Mr Michael Morris** Personal Info  
E-mail: **kimberley.kennard@gov.bc.ca**  
Phone Number: **2503562125**

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

### Guest

✓ **Mr. Michael Morris** Personal Info  
Flight: **Vancouver (YVR)-Prince George (YXS)**  
WestJet FF  
Ticket Number: **TN8382115481208**  
Seat: **YVR-YXS: \***  
Personal Information

### Air Itinerary Details

Security Concern **Vancouver, CA** **Prince George, CA** **Fare type: Flex**  
Operated by WESTJET **Fri 15 Apr, 2016 01:15 PM** **Fri 15 Apr, 2016 02:30 PM** **Non-stop**  
ENCORE

### Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 226.00	CAD 12.00	CAD 24.63	CAD 262.63	x 1	CAD 262.63
						<b>Total airfare: CAD 262.63</b>

### Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	<b>CAD 12.51</b>
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 5.00
		<b>Total taxes: CAD 24.63</b>

### Fare family benefits

#### YVR-YXS: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD<sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Total

Charged to MASTERCARD Government Financial Information

CAD 262.63

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) (Buy on board, [up!](#) magazine and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

## Kennard, Kimberley PSSG:EX

**From:** passengerservices@helijet.com  
**Sent:** Tuesday, April 26, 2016 10:25 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	Customer #	Government Financial Inform
	Name	Kimberley Kennard
	Company	Government Of Bc

### Booking #70937

Monday, April 11, 2016

#### Security Concern

12:00 Vancouver Harbour

12:35 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Michael Morris ✓

[Add to Calendar](#)

Invoice #63980

FARE-YWH-Full\_Winter \$265.71

+ GST \$13.29

Billing \$265.71

Taxes **\$13.29** ✓

**Grand Total \$279.00** ✓

Mastercard \$279.00

Date / Time April 11, 2016 @ 11:31:39 AM

Summary Government Financial Information

Expiration

Authorization 143138

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

Government Financial Information

## Main Contact Information

## Booking reference:

**Name:** Mr Michael Morris ✓  
**E-mail:** KIMBERLEY.KENNARD@GOV.BC.CA  
**Form of payment:** Government Financial Information

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533

[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

## Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
Security Concern	Ottawa (YOW)	Toronto Pearson (YYZ)	319	Economy (W)	Confirmed
	Wed 20-Apr 2016 09:00	Wed 20-Apr 2016 10:07 - TERMINAL T1			
Security Concern	Toronto Pearson (YYZ)	Vancouver (YVR)	321	Economy (W)	Confirmed
	Wed 20-Apr 2016 12:10 - TERMINAL T1	Wed 20-Apr 2016 14:17 - TERMINAL M -MAIN			
Security Concern	Vancouver (YVR)	Prince George (YXS)	DH4	Economy (W)	Confirmed
<i>Operated by:</i>	Wed 20-Apr 2016	Wed 20-Apr 2016			
<i>Air Canada Express-Jazz</i>	16:00 - TERMINAL M -MAIN	17:10			

## Passenger Information

5713

**Passenger 1**  
 Name: **Mr Michael Morris** Ticket number: **014 2161 137276**  
 Frequent Flyer Pgm: Air Canada Aeroplan Program number: Personal Information

## Purchase Summary

**Passenger: 1 Ticket number 014 2161 137276**

<b>Date of issue</b>	11-Apr 2016
<b>Fare Amount in Canadian dollars:</b> <i>(including navigational &amp; other charges)</i>	506.00 -
<b>Taxes, Fees &amp; Charges</b>	
Canada Harmonized Sales Tax (HST #10009-2287) (RC)	70.22 ✓
Canada Airport Improvement Fee (SQ)	2.00
<b>Total Fare in Canadian dollars:</b>	189.22A ✓
<b>Options</b>	
Change fee in Canadian dollars	75.00 ✓
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	<u>3.75</u>

Ticket particularities:  
 AC ONLY/NON-REF/CHGE  
 FEE-BG:AC

\*Fare calculation:  
 20APR16YOW AC X/YTO AC X/YVR Q23.00AC YXS R483.00CAD506.00  
 END ROE1.00 PD7.12CA25.00SQ

Canadian tax registration numbers:  
 XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

# Kennard, Kimberley PSSG:EX

5712

**From:** Ticket copy and usage <tusage@aircanada.ca>  
**Sent:** Friday, May 20, 2016 6:29 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** RE: Ticket receipts

Hello

Thank-you for contacting Air Canada. Please find below the receipt (s) you had requested.

Sincerely



**Ticket Usage Department**  
 355 Portage Avenue, Winnipeg, Manitoba R3B 2C3  
[tusage@aircanada.ca](mailto:tusage@aircanada.ca)



<b>Electronic Ticket</b>		<b>AIR CANADA</b>		<b>2148177613</b>	
RECOMMENDATION / INSTRUCTIONS AC ONLY/NON-REF/CHGE FEE-BG AC		DATE OF ISSUE 6May15		ORIGIN / DESTINATION YYT/YXS - S111	
PASSENGER NAME MORRIS/MICHAEL MR		NOT TRANSFERABLE		AIR CANADA 155 WOODWARD AVENUE SAINT JOHN, NB 6399027	
FROM X VICTORIA/YYT	CARRIER / FLIGHT AC Security Cong	CLASS G	DATE 28May15	TIME 21:00:00	STATUS OK
TO VANCOUVER/YVR	AC	G	28May15	22:50:00	OK
PRINCE GEORGE/YXS					
FARE BASIS / TICKET DESIGNATION G10ZTPA		NOT VALID BEFORE 6May15		NOT VALID AFTER 6May15	
IF EXTENDED PAYMENT DESIRED CIRCLE NUMBER OF MONTHS 3 6 9 12		NUMBER OF PIECES ALLOWED 1PC			
FARE CAD 210.00		FARE CALCULATION 28MAY15YYT AC X/YVR AC YXS Q12.00R188.00CAD210.00 END ROE1.00			
TAXES CAD 238.48		TOTAL FARE CAD 238.48			
FORM OF PAYMENT Government Financial Information		SERIAL NUMBER 014		APPROVAL CODE 201730	
014/		2148177613		1	
DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE					

Electronic Ticket		AIR CANADA		2161137641	
RECORDS / REFERENCE AC ONLY / NON-REF / CHGE FEE - BG AC		DATE OF BILL 11Apr16		CITY / DESTINATION YYZ - SITI Government Financia	
PASSENGER NAME MORRIS/MICHAEL MR		NOT TRANSFERABLE		ISSUED IN THE COUNTRY OF AC 0142148177613912	
FROM VICTORIA/YYI		CLASS AC		FARE BASIS / TICKET DESIGNATOR 6799127 YYZIT	
TO VANCOUVER/YVR		CLASS AC		FARE BASIS / TICKET DESIGNATOR G10ZTPA	
TO PRINCE GEORGE/YXS		CLASS AC		FARE BASIS / TICKET DESIGNATOR G10ZTPA	
FARE CAD 5.00		FARE CALCULATION 28APR16YY AC X/YVA AC		NUMBER OF PIECES ALLOWED PC	
TAX 5.00		TAX 0.50		TAX 10.50	
TOTAL FARE CAD 10.50		TOTAL FARE CAD 10.50		TOTAL FARE CAD 10.50	
014/		014 2161137641 5		014 0.00 0.00	

**Change \$52.50 CAD  
Fee \$50.00 GST \$2.50**

**From:** [kimberley.kennard@gov.bc.ca](mailto:kimberley.kennard@gov.bc.ca) [mailto:[kimberley.kennard@gov.bc.ca](mailto:kimberley.kennard@gov.bc.ca)]

**Sent:** 16 May, 2016 1:54 PM

**To:** Ticket copy and usage

**Subject:** Ticket receipt

**Language:** EN

**First Name:** Michael

**Last Name:** Morris

**Phone Number:** 250 356 2178

**email2:** [kimberley.kennard@gov.bc.ca](mailto:kimberley.kennard@gov.bc.ca)

**Fax:**

**Ticket Number:** 2161137641

**Flight Number:**

**Origin:**

**Destination:**

**Travel date mm dd yy:**

**Ticket Number Required:**

**Aeroplane:**

**Booking Reference:**

**Comments Ticket:** Please provide paid receipt.

**Date of transaction mm dd yy:**

**Billing Reference:**

**Credit Card Charge:**

**Comments Billing:**

Electronic Ticket		CONNECTION NUMBER		2161235163	
AIR CANADA		YYT/YXS - SITI		AIR CANADA	
AC ONLY/NON-REF/CHGE FEE		DATE OF ISSUE		AIR CANADA BUILDING	
MORRIS/MICHAEL MR		13Apr16		WINNIPEG, MB	
NOT TRANSFERABLE		AC0142161014217912		6299029 YWCTW	
ORIGIN	FROM	CARRIER	FLIGHT	CLASS	DATE
YYT	VICTORIA/YYT	AC	8082	W	14Apr16
YXS	VANCOUVER/YVR	AC	8209	V	15Apr16
YXS	PRINCE GEORGE/YXS				
TIME	21:00:00	STATUS	OK	FARE BASIS	W5ZTPA
TIME	16:00:00	STATUS	OK	FARE BASIS	V0ZLTPA
FEE		FARE CALCULATION		NUMBER OF PIECES ALLOWED	
AD	15.00	14APR16YYT AC YVR Q12.0		PC	7.00END ROE1.00 XT1.35XG5.00SQ PD20.21XG15.00S
CR	7.13				
CO	5.00				
XC	1.35				
TOTAL FARE	28.48	Government Financial Information		APPROVAL CODE	125317
TOTAL FARE	28.48	CITY	014	2161235163	3
ADCO	28.48	COMMISSION	0.00	TAX	0.00

Change \$78.75 CAD  
Fee \$75.00 GST \$3.75

From: [kimberley.kennard@gov.bc.ca](mailto:kimberley.kennard@gov.bc.ca) [mailto:[kimberley.kennard@gov.bc.ca](mailto:kimberley.kennard@gov.bc.ca)]  
 Sent: 16 May, 2016 11:16 AM  
 To: Ticket copy and usage  
 Subject: Ticket receipt

Language: EN  
 First Name: Michael  
 Last Name: Morris  
 Phone Number: 250 356 2178  
 email2: [kimberley.kennard@gov.bc.ca](mailto:kimberley.kennard@gov.bc.ca)  
 Fax:  
 Ticket Number: 2161235163  
 Flight Number:  
 Origin:  
 Destination:  
 Travel date mm dd yy:  
 Ticket Number Required:  
 Aeroplan:  
 Booking Reference:  
 Comments Ticket: Please provide paid receipt.  
 Date of transaction mm dd yy:  
 Billing Reference:  
 Credit Card Charge:  
 Comments Billing:



**Itinerary/Receipt**

Your booking is confirmed.  
 Thank you for choosing Central Mountain Air  
**Please bring a copy of this document to the airport**

**CMA Reservations**  
**1-888-865-8585**  
[reservations@flycma.com](mailto:reservations@flycma.com)  
[www.flycma.com](http://www.flycma.com)

*Cancelled  
 Refunded.  
 April 7/16*

**Main Contact Information**

Name: MICHAEL MORRIS  
 Email: kimberley.kennard@gov.bc.ca

**Booking Reference #**

Government Financial Information

**Personal Information**

**Flight Itinerary**

Flight	From	To	AirCRAFT	Status
Security Concern	10:05-Vancouver 15/04/2016	11:15-Williams Lake 15/04/2016	Beech1900D	CONFIRMED
	20:10-Williams Lake 15/04/2016	21:20-Vancouver 15/04/2016	Beech1900D	CONFIRMED

\*All charges and payments appear in: CAD

**Purchase Summary**

Passenger	Description	Amount	Tax	Total
MORRIS,MICHAEL	YVR - Vancouver AIF	5.00	0.25	5.25
MORRIS,MICHAEL	Z - FLEX - Z	169.00	8.45	177.45
MORRIS,MICHAEL	ATSC	7.12	0.36	7.48
MORRIS,MICHAEL	Surcharge	12.00	0.60	12.60
MORRIS,MICHAEL	E - FLEX - E	151.00	7.55	158.55
MORRIS,MICHAEL	ATSC	7.12	0.36	7.48
MORRIS,MICHAEL	Surcharge	12.00	0.60	12.60
<b>Total</b>		<b>363.24</b>	<b>18.17</b>	<b>381.41</b>

**Payment Information**

Date	Payer's Name	Payment Amount	Transaction Type
07/04/2016	Kimberley Kennard	381.41	MASTERCARD





# Kennard, Kimberley PSSG:EX

5712  
15MTVNC

**From:** Pacific Coastal Airlines Reservations <reserve@pacificcoastal.com>  
**Sent:** Wednesday, April 27, 2016 8:53 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Pacific Coastal Airlines - Reservation #2068997 Itinerary



South Terminal 204-4440 Cowley Crescent Richmond, B.C. V7B 1B8 Ph 1-800-663-2872 Fax 604-273-6864 [www.pacificcoastal.com](http://www.pacificcoastal.com) Tax Registration: R121386296

## RESERVATION CONFIRMATION

### Passenger

Name	Reservation #	Total Charges	Total Tax	Total Amount	Total Payments	Balance Due
MORRIS, MICHAEL	2068997	280.22	14.02	294.24	294.24	0.00

### Itinerary

Leg	Date	From	To	Flight #	Status
1	01 May 2016	15:30 - PRINCE GEORGE	17:10 - VICTORIA	Security Concern	CONFIRMED

### Charges

Date	Passenger	Description	Amount	Tax	Total
27 Apr 2016	MORRIS, MICHAEL	AIF - YXS	25.00	1.25	26.25
27 Apr 2016	MORRIS, MICHAEL	CLASSIC FARE	224.00	11.20	235.20
27 Apr 2016	MORRIS, MICHAEL	Security Surcharge	7.12	0.36	7.48
27 Apr 2016	MORRIS, MICHAEL	Nav Canada Fee	16.00	0.80	16.80
27 Apr 2016	MORRIS, MICHAEL	Carbon Surcharge	8.10	0.41	8.51
<b>Total</b>	280.22	14.02	294.24		

### Payments

Date	Description	Payer	Method	Amount	PO	Receipt	Authorization
27 Apr 2016	MASTERCARD	Kimberley Kennard	CC CA	294.24		2288768	115303

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Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Pacific Coastal administration office. International carriage hereunder is subject to the rules and limitations of liability contained in the Montreal Convention or the Warsaw Convention, and any applicable amendments.  
Aircraft Type subject to change without notice.

Pacific Coastal Airlines operates from the South Terminal of the Vancouver International Airport. Guests should check in 45 minutes prior to the scheduled departure time with appropriate Government issued identification. Please click on the following links for additional information.

- [CHECK-IN INFORMATION](#)
- [IDENTIFICATION INFORMATION](#)
- [SOUTH TERMINAL AIRPORT INFORMATION](#)
- [BAGGAGE ALLOWANCE](#)
- [CHANGES AND CANCELLATIONS](#)
- [SOUTH TERMINAL AIRPORT SHUTTLE](#)
- [PET TRAVEL](#)

For more information or to reconfirm flights please contact our Call Center at 1800 663 2872.

# Kennard, Kimberley PSSG:EX

5712  
MTVNC

**From:** Pacific Coastal Airlines Reservations <reserve@pacificcoastal.com>  
**Sent:** Wednesday, April 27, 2016 9:25 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Pacific Coastal Airlines - Reservation #2069026 Itinerary



South Terminal 204-4440 Cowley Crescent Richmond, B.C. V7B 1B8 Ph 1-800-663-2872 Fax 604-273-6864 [www.pacificcoastal.com](http://www.pacificcoastal.com) Tax Registration: R121386296

## RESERVATION CONFIRMATION

### Passenger

Name	Reservation #	Total Charges	Total Tax	Total Amount	Total Payments	Balance Due
MORRIS, MICHAEL	2069026	245.22	12.27	257.49	257.49	0.00

### Itinerary

Leg	Date	From	To	Flight #	Status
1	08 May 2016	15:30 - PRINCE GEORGE	17:10 - VICTORIA	Security Concern	CONFIRMED

### Charges

Date	Passenger	Description	Amount	Tax	Total
27 Apr 2016	MORRIS, MICHAEL	AIF - YXS	25.00	1.25	26.25
27 Apr 2016	MORRIS, MICHAEL	CLASSIC FARE	189.00	9.45	198.45
27 Apr 2016	MORRIS, MICHAEL	Security Surcharge	7.12	0.36	7.48
27 Apr 2016	MORRIS, MICHAEL	Nav Canada Fee	16.00	0.80	16.80
27 Apr 2016	MORRIS, MICHAEL	Carbon Surcharge	8.10	0.41	8.51
<b>Total</b>	245.22	12.27	257.49		

### Payments

Date	Description	Payer	Method	Amount	PO	Receipt	Authorization
27 Apr 2016	MASTERCARD	Kimberley Kennard	CC CA	257.49		2288796	122447

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Pacific Coastal administration office. International carriage hereunder is subject to the rules and limitations of liability contained in the Montreal Convention or the Warsaw Convention, and any applicable amendments.  
Aircraft Type subject to change without notice.

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- [CHECK-IN INFORMATION](#)
- [IDENTIFICATION INFORMATION](#)
- [SOUTH TERMINAL AIRPORT INFORMATION](#)
- [BAGGAGE ALLOWANCE](#)
- [CHANGES AND CANCELLATIONS](#)
- [SOUTH TERMINAL AIRPORT SHUTTLE](#)
- [PET TRAVEL](#)

For more information or to reconfirm flights please contact our Call Center at 1800 663 2872.

**From:** Pacific Coastal Airlines Reservations <reserve@pacificcoastal.com>  
**Sent:** Wednesday, April 27, 2016 9:41 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Pacific Coastal Airlines - Reservation #2069045 Itinerary



South Terminal 204-4440 Cowley Crescent Richmond, B.C. V7B 1B8 Ph 1-800-663-2872 Fax 604-273-6864 [www.pacificcoastal.com](http://www.pacificcoastal.com) Tax Registration: R121386296

**RESERVATION CONFIRMATION**

**Passenger**

Name	Reservation #	Total Charges	Total Tax	Total Amount	Total Payments	Balance Due
MORRIS, MICHAEL	2069045	245.22	12.27	257.49	257.49	0.00

**Itinerary**

Leg	Date	From	To	Flight #	Status
1	15 May 2016	15:30 - PRINCE GEORGE	17:10 - VICTORIA	Security Concern	CONFIRMED

**Charges**

Date	Passenger	Description	Amount	Tax	Total
27 Apr 2016	MORRIS, MICHAEL	AIF - YXS	25.00	1.25	26.25
27 Apr 2016	MORRIS, MICHAEL	CLASSIC FARE	189.00	9.45	198.45
27 Apr 2016	MORRIS, MICHAEL	Security Surcharge	7.12	0.36	7.48
27 Apr 2016	MORRIS, MICHAEL	Nav Canada Fee	16.00	0.80	16.80
27 Apr 2016	MORRIS, MICHAEL	Carbon Surcharge	8.10	0.41	8.51
<b>Total</b>			245.22	12.27	257.49

**Payments**

Date	Description	Payer	Method	Amount	PO	Receipt	Authorization
27 Apr 2016	MASTERCARD	Kimberley Kennard	CC CA	257.49		2288816	124058

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 Aircraft Type subject to change without notice.

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- [SOUTH TERMINAL AIRPORT INFORMATION](#)
- [BAGGAGE ALLOWANCE](#)
- [CHANGES AND CANCELLATIONS](#)
- [SOUTH TERMINAL AIRPORT SHUTTLE](#)
- [PET TRAVEL](#)

For more information or to reconfirm flights please contact our Call Center at 1800 663 2872.

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, April 27, 2016 10:00 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 05-May: Victoria - Prince George (booking ref: Government Financial Information seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

**View your planner >**

## Booking Information

**Booking Reference:**

Government Financial Information

**Customer Care**  
**Air Canada**  
 1-888-247-2262  
**Flight Arrivals and Departures**  
 1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Personal Information Morris  
 kimberley.kennard@gov.bc.ca  
 Mobile: Personal Information  
 Work: 1-250-3562178  
 At destination: Personal Information

**Online Services**

**Manage** my booking online (view/change my booking; select seats\*).

Maple Leaf Lounge | Meal Vouchers | On My Way

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	<b>Victoria, Victoria Int'l (YYJ)</b> Thu 05-May 2016 21:55	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 05-May 2016 22:19 - Terminal M	0	2hr04	DH3	Flex, W	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 05-May 2016 22:50 - Terminal M	<b>Prince George (YXS)</b> Thu 05-May 2016 23:59	0		DH4	Flex, W	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Michael Personal Informa Morris : Adult (16+), Ticket Number: 0142161805209

Air Canada - Personal Security Meal Preference : **None**

Payment Card: Government Financial Information Special Needs: **None**

Seat Selection: Personal Information, Security Concern

## Purchase Summary

### Fare Summary

Passenger Type

**Adult**

**Air Transportation Charges**

Departing Flight - Flex

**213.00**

Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	15.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.36
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	<b>259.48</b>
Number of passengers	x 1
Total with options	<b>259.48</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$259.48</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$259.48**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$259.48 (Air Transp. Charges - per ticket)

Ticket number(s): 0142161805209

## Fare Rules

### Departing Flight Victoria (YYJ) To Prince George (YXS) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada

## Kennard, Kimberley PSSG:EX

MTK/NC

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, April 27, 2016 10:09 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 12-May: Victoria - Prince George (booking ref: Government Financial Infor seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

[View your planner >](#)

## Booking Information

**Booking Reference:**

Government Financial Information

**Customer Care**  
**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Personal Inform Morris  
kimberley.kennard@gov.bc.ca  
Mobile: Personal Information  
Work: 1-250-3562178  
At destination: Personal Information

### Online Services

**Manage my booking online** (view/change my booking; select seats\*).

Maple Leaf Lounge | Meal Vouchers | On My Way

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	<b>Victoria, Victoria Int'l (YYJ)</b> Thu 12-May 2016 21:55	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 12-May 2016 22:19 - Terminal M	0	2hr04	DH3	Flex, G	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 12-May 2016 22:50 - Terminal M	<b>Prince George (YXS)</b> Thu 12-May 2016 23:59	0		DH4	Flex, G	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Michael Personal Information Morris : Adult (16+), Ticket Number: 0142161805932

Air Canada - Personal Information Meal Preference : **None**

Payment Card: Government Financial Information Special Needs: **None**

Seat Selection: Personal Information, Security Concern

## Purchase Summary

### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>198.00</b>

Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	15.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	11.61
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	<b>243.73</b>
Number of passengers	x 1
Total with options	<b>243.73</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$243.73</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$243.73**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$243.73 (Air Transp. Charges - per ticket)

Ticket number(s): 0142161805932

## Fare Rules

### Departing Flight Victoria (YYJ) To Prince George (YXS) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada

## Kennard, Kimberley PSSG:EX

---

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, April 27, 2016 10:13 AM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 19-May: Victoria - Prince George (booking ref: Government Financial Information seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

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## Booking Information

**Booking Reference:** Government Financial Information

**Customer Care**  
**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael <sup>Personal Information</sup> Morris  
kimberley.kennard@gov.bc.ca  
Mobile: <sup>Personal Information</sup>

Work: 1-250-3562178

At destination: <sup>Personal Information</sup>

### Online Services

**Manage my booking online (view/change my booking; select seats\*).**

Maple Leaf Lounge | Meal Vouchers | On My Way

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	<b>Victoria, Victoria Int'l (YYJ)</b> Thu 19-May 2016 21:55	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 19-May 2016 22:19 - Terminal M	0	2hr04	DH3	Flex, G	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 19-May 2016 22:50 - Terminal M	<b>Prince George (YXS)</b> Thu 19-May 2016 23:59	0		DH4	Flex, G	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

✓ 1: Mr Michael Personal Inform Morris : Adult (16+), Ticket Number: 0142161806159

Air Canada - Personal Information  
Aeroplan : Meal Preference : **None**

Payment Card: Government Financial Information  
Special Needs: **None**

Seat Selection: Personal Information, Security Concern

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>198.00</b>

Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	15.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	11.61
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	<b>243.73</b>
Number of passengers	x 1
Total with options	<b>243.73</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$243.73</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$243.73**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$243.73 (Air Transp. Charges - per ticket)

Ticket number(s): 0142161806159

## Fare Rules

### Departing Flight Victoria (YYJ) To Prince George (YXS) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
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- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
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- **Complimentary advance standard seat selection** on Air Canada and Air Canada

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# Pacific Coastal AIRLINES®

RESERVATION CONFIRMATION #

**2070046**

**Passenger**

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
✓ MORRIS MICHAEL	245.22	12.27	257.49	257.49	0.00

**Itinerary**

- 8P flight numbers operated by **Pacific Coastal Airlines**
- WD flight numbers operated by **Wilderness Seaplanes**

Leg	Date	From	To	Flight #	Aircraft *	Status
1	19 Jun 2016	15:30 - PRINCE GEORGE	17:10 - VICTORIA	Security Concern	SAAB 340A	CONFIRMED

\* Aircraft type subject to change without notice.

**Charges**

Date	Passenger	Description	Amount	GST	Total
28 Apr 2016	MORRIS, MICHAEL	AIF - YXS	25.00	1.25	26.25
28 Apr 2016	MORRIS, MICHAEL	CLASSIC FARE	189.00	9.45	198.45
28 Apr 2016	MORRIS, MICHAEL	Security Surcharge	7.12	0.36	7.48
28 Apr 2016	MORRIS, MICHAEL	Nav Canada Fee	16.00	0.80	16.80
28 Apr 2016	MORRIS, MICHAEL	Carbon Surcharge	8.10	0.41	8.51
<b>Total (CAD)</b>			245.22	12.27	257.49 ✓

**Payments**

Date	Description	Payer	Method	Amount	PO	Receipt	Authorization
28 Apr 2016	MASTERCARD	Kimberley Kennard	CC CA	257.49		2289906	175951

Tax Registration: 121386296 RT0001

Pacific Coastal Airlines operates from the South Terminal of the Vancouver International Airport. Guests should check-in 45 minutes prior to the scheduled departure time with appropriate government issued identification. Please click on the following links for additional information.

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- [IDENTIFICATION INFORMATION](#)
- [SOUTH TERMINAL AIRPORT INFORMATION](#)
- [BAGGAGE ALLOWANCE](#)
- [CHANGES AND CANCELLATIONS](#)
- [SOUTH TERMINAL AIRPORT SHUTTLE](#)
- [PET TRAVEL](#)
- [CONTACT US](#)

**For more information or to reconfirm flights please contact our Call Center at 1.800.663.2872**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Pacific Coastal administration office. International carriage hereunder is subject to the rules and limitations of liability contained in the Montreal Convention or the Warsaw Convention, and any applicable amendments.

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**Alert me** of flight status changes directly to my mobile phone or email.  
**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	<b>Prince George (YXS)</b> Thu 26-May 2016 09:35	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 26-May 2016 10:49 - Terminal M	0	4hr55	DH4	Flex, G	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Thu 26-May 2016 13:20 - Terminal M	<b>Castlegar (YCG)</b> Thu 26-May 2016 14:30	0		DH3	Flex, G	
Security Concern	<b>Castlegar (YCG)</b> Fri 27-May 2016 08:35	<b>Vancouver, Vancouver Int'l (YVR)</b> Fri 27-May 2016 09:47 - Terminal M	0	5hr10	DH3	Flex, G	
Security Concern	<b>Vancouver, Vancouver Int'l (YVR)</b> Fri 27-May 2016 12:35 - Terminal M	<b>Prince George (YXS)</b> Fri 27-May 2016 13:45	0		DH4	Flex, G	

Operated by:  
<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

✓ 1: Mr Michael Personal Information Morris : Adult (16+), Ticket Number: 0142161817064

**Kennard, Kimberley PSSG:EX**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, April 27, 2016 1:53 PM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 26-May: Prince George - Castlegar (booking ref: Government Financial Inform seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



**Itinerary/Receipt**

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

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**Booking Information**

**Booking Reference:** Government Financial Information

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**  
 Mr Michael <sup>Personal Inform</sup> Morris  
 kimberley.kennard@gov.bc.ca  
 Mobile: <sup>Personal Information</sup>  
 Work: 1-250-3562178  
 At destination: <sup>Personal Information</sup>

**Customer Care**  
**Air Canada**  
 1-888-247-2262  
**Flight Arrivals and Departures**  
 1-888-422-7533

**Online Services**

**Manage my booking online** (view/change my booking; select seats\*).

Aeroplan :	Preference :
Payment Card: Government Financial Information	Special Needs: <b>None</b>
Personal Information, Security Concern	
Seat Selection:	

## Purchase Summary

<b>Fare Summary</b>	<b>Adult</b>
Passenger Type	
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>301.00</b>
Return Flight - Flex	<b>301.00</b>
Surcharges	24.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	32.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	<b>33.61</b>
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	<b>705.86</b>
Number of passengers	x 1
Total with options	<b>705.86</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$705.86</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$705.86**  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$705.86 (Air Transp. Charges - per ticket)

Ticket number(s): 0142161817064

## Fare Rules

**Departing Flight** Prince George (YXS) To Castlegar (YCG) - Flex

**Return Flight** Castlegar (YCG) To Prince George (YXS) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Thursday, April 28, 2016 1:54 PM  
**To:** Kennard, Kimberley PSSG:EX  
**Subject:** Air Canada - 05-Jun: Prince George - Vancouver (booking ref: Government Financial Inform: seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

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## Booking Information

**Booking Reference:**

Government Financial Information

**Customer Care  
Air Canada**

1-888-247-2262

**Flight Arrivals and  
Departures**

1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Michael Personal Informa Morris

kimberley.kennard@gov.bc.ca

Mobile: Personal Information

Work: 1-250-3562178

At destination: Personal Information

### Online Services

**Manage my booking online** (view/change my booking; select seats\*).

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**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	Prince George (YXS) Sun 05-Jun 2016 14:15	Vancouver, Vancouver Int'l (YVR) Sun 05-Jun 2016 15:29 - Terminal M	0	1hr14	DH4	Flex Opens in New Window , G	
Operated by: <sup>1</sup> Air Canada Express - Jazz							

## Passenger Information

✓ 1: Mr Michael John Morris : Adult (16+), Ticket Number: 0142161862933

Air Canada - Aeroplan :	Personal Information	Meal Preference :	None
Payment Card:	Government Financial Information	Special Needs:	None
Seat Selection:	Security Concern, Personal Information		

## Purchase Summary

Fare Summary	Adult
Passenger Type	
<b>Air Transportation Charges</b>	
Departing Flight - Flex	196.00
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.01
Air Travellers Security Charge (ATSC)	7.12

Total before options (per passenger)	<b>252.13</b>
Number of passengers	x 1
Total with options	<b>252.13</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$252.13</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$252.13**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$252.13 (Air Transp. Charges - per ticket)

Ticket number(s): 0142161862933

## Fare Rules

### Departing Flight Prince George (YXS) To Vancouver (YVR) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

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Flight Arrivals & Departures - check online if my flight is on time.  
Check-in online and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
Security Concern	Prince George (YXS) Thu 09-Jun 2016 14:15	Vancouver, Vancouver Int'l (YVR) Thu 09-Jun 2016 15:29 - Terminal M	0	1hr14	DH4	Flex Opens in New Window , G	

Operated by:  
1 Air Canada Express - Jazz

## Passenger Information

1: Mr Michael Personal Inform Morris : Adult (16+), Ticket Number: 0142161865188

Air Canada - Personal Information  
Aeroplan : Meal Preference : **None**

Payment Card: Government Financial Information  
Special Needs: **None**

Seat Selection: Security Concern, Personal Information

## Purchase Summary

Fare Summary	Adult
Passenger Type	
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>196.00</b>
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.01
Air Travellers Security Charge (ATSC)	7.12

## Kennard, Kimberley PSSG:EX

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**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Thursday, April 28, 2016 2:48 PM  
**To:** Kennard, Kimberley PSSG:EX Government Financial Inform  
**Subject:** Air Canada - 09-Jun: Prince George - Vancouver (booking ref: seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

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## Booking Information

**Booking Reference:** Government Financial Information

### Customer Care

**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Personal Inform  
Mr Michael Morris  
kimberley.kennard@gov.bc.ca  
Personal Information  
Mobile:  
Work: 1-250-3562178  
Personal Information  
At destination:

### Online Services

**Manage my booking online** (view/change my booking; select seats\*).

Total before options (per passenger)	252.13
Number of passengers	x 1
Total with options	252.13
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$252.13</b> ✓

### Payment Information

**Credit/Debit Card** Government Financial Information Amount paid: **\$252.13**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$252.13 (Air Transp. Charges - per ticket)

Ticket number(s): 0142161865188

## Fare Rules

### Departing Flight Prince George (YXS) To Vancouver (YVR) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
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- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)