

Minister's Quarterly Travel Expense Summary

Name: Honourable Lisa Beare

Quarter: 2022 April to June

Portfolio: Citizens Services

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 6,182.77

Other Travel in Province: \$ 462.01

Out of Country Travel: \$ -

Out of Province Travel: \$ 996.74

Total travel expenses paid this quarter: \$ 7,641.52

Travel expenses fiscal year-to-date: \$ 7,641.52



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134667

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Beare, Lisa		Employee ID Personal Information		Phone Number (250) 384-9699						
Client Organization Citizens' Services		Job Title Minister		Travel Group Code 4						
5. Date Completed 2022/04/01		6. Fiscal Year 2022		7. Special Cheque Issue						
Type of Travel In Province		14. Reason for Travel Session/Meetings		8. Cheque Stub Information						
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates	17. Places Travelled			18. 55 KMS Personal Vehicle Use						
	Destination	Start	End	Km	Cost					
2022										
03/27	MR-Heljet-Vic	1530	2359	55	30.25					
03/28	Victoria	0700	2359		0.00					
03/29	Victoria	0700	2359		0.00					
03/30	Victoria	0700	2359		0.00					
03/31	Victoria	0700	1730		0.00					
03/31	Vic-Helijet-MR	1730	2030	55	30.25					
	PCARD									
TOTALS OF COLUMNS				36. \$ 60.50	37. \$ 0.00	38. \$ 267.50	39. \$ 698.24	40. \$ 0.00	Claim Total \$ 1026.24	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		Amount			
112	32805	34610	5701	32MTVNC			\$ 60.50	\$ 1026.24		
112	32805	34619	5750	32MTCCA			\$	267.50		
112	32805	34619	5751	32MTCCA			\$	698.24		
Less Travel Advance										
112										
							54. AMOUNT DUE TO EMPLOYEE \$ 1026.24			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed				

Notes for Travel Voucher (Restricted Use) E134667 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/04/01 09:00:39	McEwen, Shaylene Security Concern) Shaylene.McEwen@gov.bc.ca	03/27: Travel from MR to Helijet YVR and fly to Victoria. Per Diems: Dinner, Incidentals 03/28: Full day of session. Per Diems: Full 03/29: Full day of session. Per Diems: Full 03/30: Full day of session. Per Diems: Full, less Breakfast 03/31: Full day of session. Per Diems: Full. Fly via Helijet from Victoria to YVR and travel back to MR. Hotel for this trip included 4 nights.

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GUEST FOLIO

Securi ROOM	BEARE/LISA NAME	149.00 RATE	03/31/22 DEPART	08:24 TIME	Person ACCT#
Persona TYPE	XXX Personal Information		03/27/22 ARRIVE	17:56 TIME	
40					
ROOM CLERK	ADDRESS	Government Financial Information PAYMENT			Personal Informati

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
	Security Concern			
03/27	ROOM	149.00		
03/27	DEST FEE	1.49	A	
03/27	RM PST	12.04	B	
03/27	MRDT	4.51	C	
03/27	RM GST	7.52	D	
03/28	ROOM	149.00		
03/28	DEST FEE	1.49	A	
03/28	RM PST	12.04	B	
03/28	MRDT	4.51	C	
03/28	RM GST	7.52	D	
03/29	ROOM	149.00		
03/29	DEST FEE	1.49	A	
03/29	RM PST	12.04	B	
03/29	MRDT	4.51	C	
03/29	RM GST	7.52	D	
03/30	ROOM	149.00		
03/30	DEST FEE	1.49	A	
03/30	RM PST	12.04	B	
03/30	MRDT	4.51	C	
03/30	RM GST	7.52	D	
03/31	CCARD-AX			698.24
	PAYMENT RECEIVED BY: AMERICAN EXPRESS	Government Financial Information		

===== SUMMARY OF TAXES =====		TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	5.96
B	ROOM PST	.00	48.16
C	MRDT	.00	18.04
D	ROOM GST	.00	30.08
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES	596.00	
	TAX	102.24	
		CREDITS	FOLIO
		698.24	.00

STOB ③
5711

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: April 4, 2022 11:46 AM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking		Personal Information
Thursday, March 3, 2022	Invoice	Personal Information
858	FARE-YWH-FULL	\$357.14
18:35 Victoria Harbour / Map	+ GST	\$17.86
19:10 Vancouver Harbour / Map	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
1 Passengers - Full-Fare	Mastercard	\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

March 3, 2022 @ 5:17:14 PM
Government Financial Information

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit travel.gc.ca for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult

STOB (S)
5711

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Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information		
Sunday, March 6, 2022	Invoice Personal Information	
787	FARE-YWH-FULL	\$357.14
17:00 Vancouver Harbour / Map	+ GST	\$17.86
17:35 Victoria Harbour / Map	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
1 Passengers - Full-Fare	Mastercard	\$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

March 6, 2022 @ 4:46:26 PM
Government Financial Information

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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STOB ⑦
5711

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We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information	
Monday, March 7, 2022	Invoice Personal Information
724	FARE-YWH-OffPeak_2021 \$266.67
17:20 Victoria Harbour / Map	+ GST \$13.33
17:55 Vancouver Harbour / Map	
35 minutes	Billing \$266.67
	Taxes \$13.33
Confirmed	Grand Total \$280.00
1 Passengers - Off-Peak	Mastercard \$280.00

Lisa Beare, Female

Date / Time

March 7, 2022 @ 4:47:30 PM

[Add to Calendar](#)

Summary

Government Financial Information

Personal Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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STOB(9)
5711

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: April 4, 2022 11:46 AM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

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Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking		Personal Information
Tuesday, March 8, 2022		Invoice <small>Personal Information</small>
715	13:00 Vancouver Harbour / Map	SALE - Seat Sale \$189 \$180.00
	13:35 Victoria Harbour / Map	+ GST \$9.00
Dropoff:		Billing \$180.00
Shuttle Requested		Taxes \$9.00
		Grand Total \$189.00
35 minutes		Mastercard \$189.00

Confirmed

1 Passengers - Sale
- Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time March 8, 2022 @ 11:56:58 AM

Summary Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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STOB (10)
5711

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: April 4, 2022 11:46 AM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Personal Information

Name

Lisa Beare

Company

Ministry Of Citizens' Services

Booking

Personal Information

Wednesday, March 9, 2022

722

16:00 Victoria Harbour / [Map](#)

16:35 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice Personal Information

FARE-YWH-FULL \$357.14

+ GST \$17.86

Billing \$357.14

Taxes \$17.86

Grand Total \$375.00

Mastercard \$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

March 9, 2022 @ 3:34:50 PM

Government Financial Information

Summary

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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STOB (13)
5711

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: March 27, 2022 4:50 PM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer #
	Name Lisa Beare
	Company Ministry Of Citizens' Services

Booking	Personal Information
Sunday, March 27, 2022	Invoice <small>Personal Information</small>
787	FARE-YWH-FULL \$357.14
17:00 Vancouver Harbour / Map	+ GST \$17.86
17:35 Victoria Harbour / Map	Billing \$357.14
35 minutes	Taxes \$17.86
Confirmed	Grand Total \$375.00
1 Passengers - Full-Fare	Mastercard \$375.00

Lisa Beare, Female

[Add to Calendar](#)

Personal Information

Date / Time

March 27, 2022 @ 4:49:18 PM

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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F123EXEPAL08



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134715

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Beare, Lisa		Employee ID Personal Information Job Title Minister		Phone Number (250) 384-9699					
Client Organization Citizens' Services				Travel Group Code 4					
5. Date Completed 2022/04/12		6. Fiscal Year 2023		7. Special Cheque Issue					
Type of Travel In Province		14. Reason for Travel Session/Meetings		8. Cheque Stub Information					
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2									
16. Travel Dates	17. Places Travelled			18. .55 KMS Personal Vehicle Use					
	Destination	Start	End	Km	Cost				
2022	MR-Helijet-Vic	1530	2359	55	30.25				
04/03	Session	0800	2359		0.00				
04/04	Session	0800	2359		0.00				
04/05	Session	0800	2359		0.00				
04/06	Session	0800	1730		0.00				
04/07	Vic-Helijet-MR	1730	2030	55	30.25				
	PCARD								
				19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous		
					Cost	Cost	Cost Describe		
					36.00 CCA	205.03			
					61.00 ***	205.03			
					61.00 ***	205.03			
					48.50 ***	205.03			
					61.00 ***				
TOTALS OF COLUMNS				36.	37.	38.	39.	40.	Claim Total
				\$ 60.50	\$ 0.00	\$ 267.50	\$ 820.12	\$ 0.00	\$ 1148.12
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		60.50	Amount	
112	32805	34610	57021	32MTVNC				\$ 1148.12	
112	32805	34610	5750	32MTCCA				\$ 267.50	
112	32805	34610	5751	32MTCCA				\$ 820.12	
112									
Less Travel Advance									
112									
								54.	
AMOUNT DUE TO EMPLOYEE								\$ 1148.12	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

AUDITED BY PL MAY 04-22

Notes for Travel Voucher (Restricted Use) E134715 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/04/12 10:49:07	McEwen, Shaylene (Security Concern) Shaylene.McEwen@gov.bc.ca	April 3: Drive from MR to Helijet flew to Victoria. Per diems: D, I April 4: Session, Per Diems: Full Day April 5: Session, Per Diems: Full Day April 6: Session, Per Diems: Full Day April 7: Session, Per Diems: Full Day. Total nights in Hotel = 4. Fly back to Vancouver, drive to MR.

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Security Concern

Security Concern

GUEST FOLIO

Securi ROOM	BEARE/LISA NAME	175.00 RATE	04/07/22 DEPART	07:51 TIME	Person ACCT#
Persona TYPE	XXX Personal Information		04/03/22 ARRIVE	17:57 TIME	
30					
ROOM CLERK	ADDRESS	Government Financial Information PAYMENT			Security Concern

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
04/03	ROOM	175.00		
04/03	DEST FEE	1.75	A	
04/03	RM PST	14.14	B	
04/03	MRDT	5.30	C	
04/03	RM GST	8.84	D	
04/04	ROOM	175.00		
04/04	DEST FEE	1.75	A	
04/04	RM PST	14.14	B	
04/04	MRDT	5.30	C	
04/04	RM GST	8.84	D	
04/05	ROOM	175.00		
04/05	DEST FEE	1.75	A	
04/05	RM PST	14.14	B	
04/05	MRDT	5.30	C	
04/05	RM GST	8.84	D	
04/06	ROOM	175.00		
04/06	DEST FEE	1.75	A	
04/06	RM PST	14.14	B	
04/06	MRDT	5.30	C	
04/06	RM GST	8.84	D	
04/07	CCARD-AX			820.12
PAYMENT RECEIVED BY: AMERICAN EXPRESS X Government Financial Information				.00

===== SUMMARY OF TAXES =====		TAXED	TAX
DESCRIPTION		AMOUNT	
A	DEST MKT FEE	.00	7.00
B	ROOM PST	.00	56.56
C	MRDT	.00	21.20
D	ROOM GST	.00	35.36
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES	TAX	FOLIO
	700.00	120.12	820.12

Security Concern

Security Concern

Security Concern

Security Concern

VICTORIA BC Security
Security Concern Concern

Security Concern

Security Concern



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134820

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Beare, Lisa		Employee ID Personal Information		Phone Number (250) 384-9699		
Client Organization Citizens' Services		Job Title Minister		Travel Group Code 4		
5. Date Completed 2022/04/29		6. Fiscal Year 2023		7. Special Cheque Issue		
8. Cheque Stub Information		14. Reason for Travel Session/Meetings		Headquarters Maple Ridge-Pit Meadows		
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2						
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		
	Destination	Start	End	Km	Cost	
2022	MR-Heljet-Vic	1530	2359	55	30.25	
04/24	Session	0800	2359		0.00	
04/25	Session	0800	2359		0.00	
04/26	Session	0800	2359		0.00	
04/27	Session	0700	1700		0.00	
04/28	Vic-Helijet-MR	1730	2030	55	30.25	
	PCARD					
TOTALS OF COLUMNS				36. \$ 60.50	37. \$ 0.00	38. \$ 267.50
				39. \$ 820.12	40. \$ 0.00	Claim Total \$ 1148.12
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information	Amount
112	32805	34610	57021	32MTVNC		\$ 60.50
112	32805	34610	5750	32MTCCA		\$ 267.50
112	32805	34610	5751	32MTCCA		\$ 820.12
Less Travel Advance						
112						
AMOUNT DUE TO EMPLOYEE						54. \$ 1148.12
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed

Notes for Travel Voucher (Restricted Use) E134820 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/04/29 10:48:30	Oldham, Lisa (Security Concern) Lisa.Oldham@gov.bc.ca	April 24: Drive from MR to Hel jet, flew Helijet Vancouver to Victoria (Pcard) Per diems: D, I April 25: Session, Per Diems: Full Day, overnight in Vic (pers Visa) April 26: Session, Per Diems: Full Day, overnight in Vic (pers Visa) April 27: Session, Per Diems: Full Day, overnight in Vic (pers Visa) April 28: Session, Per Diems: Full Day, Flew Helijet Victoria to Vancouver (Pcard) drive Helijet to MR

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GUEST FOLIO

Securi ROOM	BEARE/LISA	175.00	04/28/22	10:12	Person
PERSONA	NAME	RATE	DEPART	TIME	ACCT#
I TYPE	XXX Personal Information		04/24/22	18:01	
24			ARRIVE	TIME	
ROOM CLERK	ADDRESS	Government Financial Information			Security Concern
		PAYMENT			

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
04/24	ROOM	175.00		
04/24	DEST FEE	1.75	A	
04/24	RM PST	14.14	B	
04/24	MRDT	5.30	C	
04/24	RM GST	8.84	D	
04/25	ROOM	175.00		
04/25	DEST FEE	1.75	A	
04/25	RM PST	14.14	B	
04/25	MRDT	5.30	C	
04/25	RM GST	8.84	D	
04/26	ROOM	175.00		
04/26	DEST FEE	1.75	A	
04/26	RM PST	14.14	B	
04/26	MRDT	5.30	C	
04/26	RM GST	8.84	D	
04/27	ROOM	175.00		
04/27	DEST FEE	1.75	A	
04/27	RM PST	14.14	B	
04/27	MRDT	5.30	C	
04/27	RM GST	8.84	D	
04/28	CCARD-AX			820.12
	PAYMENT RECEIVED BY: AMERICAN EXPRESS Government Financial Information			

===== SUMMARY OF TAXES =====			.00
	DESCRIPTION	TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	7.00
B	ROOM PST	.00	56.56
C	MRDT	.00	21.20
D	ROOM GST	.00	35.36
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES	TAX	FOLIO
	700.00	120.12	820.12
		CREDITS	.00
		820.12	

Notes for Travel Voucher (Restricted Use) E134859 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/05/06 16:29:06	Oldham, Lisa Security Concern) Lisa.Oldham@gov.bc.ca	May 1 Drive from MR to Helijet, flew Helijet Vancouver to Victoria (Pcard) Per diems: L/D May 2: Session, Per Diems: Full Day, overnight in Vic (pers Visa) May 3: Session, Per Diems: Full Day, overnight in Vic (pers Visa) May 4: Session, Per Diems: L/D, overnight in Vic (pers Visa) May 5 Session, Per Diems: Full Day, Flew Helijet Victoria to Vancouver (Pcard) drive Helijet to MR

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GUEST FOLIO

Securi ROOM	BEARE/LISA NAME	449.00 RATE	05/05/22 DEPART	11:11 TIME	Person ACCT#
Person TYPE	BEARE/LINDA XXX		05/01/22 ARRIVE	12:01 TIME	
99	XXX Personal Information				
ROOM CLERK	ADDRESS		Government Financial Information		Security Concern
		PAYMENT			

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
05/01	ROOM Security Concern	459.00		
05/01	DEST FEE	4.59	A	
05/01	RM PST	37.09	B	
05/01	MRDT	13.91	C	
05/01	RM GST	23.18	D	
05/02	ROOM	449.00		
05/02	DEST FEE	4.49	A	
05/02	RM PST	36.28	B	
05/02	MRDT	13.60	C	
05/02	RM GST	22.67	D	
05/03	ROOM	459.00		
05/03	DEST FEE	4.59	A	
05/03	RM PST	37.09	B	
05/03	MRDT	13.91	C	
05/03	RM GST	23.18	D	
05/04	ROOM	449.00		
05/04	DEST FEE	4.49	A	
05/04	RM PST	36.28	B	
05/04	MRDT	13.60	C	
05/04	RM GST	22.67	D	
05/05	CCARD-AX ROOM C/O			2127.62
	PAYMENT RECEIVED BY: AMERICAN EXPRESS Government Financial Information			

===== SUMMARY OF TAXES =====		TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	18.16
B	ROOM PST	.00	146.74
C	MRDT	.00	55.02
D	ROOM GST	.00	91.70
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES	TAX	FOLIO
	1816.00	311.62	.00
		CREDITS	
		2127.62	

Notes for Travel Voucher (Restricted Use) E134882 for Beare, Lisa

1 note(s) returned.

Created On	Author	Note
2022/05/13 14:29:01	Oldham, Lisa Security Concern) Lisa.Oldham@gov.bc.ca	May 6: Drive from MR to VCO-MR, Parking (Pers CC) Meeting, Lunch Per Diem May 9: Drive from MR to Helijet, flew Helijet Vancouver to Victoria (Pcard) Per diems: Full Day, Overnight in Vic (Pers Visa) May 10 : Session, Per Diems: Full Day, overnight in Vic (pers Visa) May 11: Session, Per Diems: lunch/dinner, overnight in Vic (pers Visa) May 12: Session, Per Diems: breakfast/Dinner May 12: Session, Flew Helijet Victoria to Vancouver (Pcard) drive Helijet to MR

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Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 3
Entered: 05/06/2022
13:01
Exited: 05/06/2022
15:04
Ticket Number: 43076
Transaction Number: 27170
Rate: A
Parking Fee: \$20.00

Total Fee: \$20.00
Fee Paid: \$20.00

Visa
Government Financial Information

Approval Number: 012331

Thank you for visiting
Canada Place
Includes GST & Translink Tax
GST# 120996095RT005

GUEST FOLIO

Securi ROOM	BEARE/LISA NAME	249.00 RATE	05/12/22 DEPART	07:51 TIME	Person ACCT#
Persona TYPE	XXX Personal Information		05/09/22 ARRIVE	19:11 TIME	
63					
ROOM CLERK	ADDRESS	Government Financial Information PAYMENT			Security Concern

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
05/09	ROOM	249.00		
05/09	DEST FEE	2.49	A	
05/09	RM PST	20.12	B	
05/09	MRDT	7.54	C	
05/09	RM GST	12.57	D	
05/10	ROOM	249.00		
05/10	DEST FEE	2.49	A	
05/10	RM PST	20.12	B	
05/10	MRDT	7.54	C	
05/10	RM GST	12.57	D	
05/11	ROOM	249.00		
05/11	DEST FEE	2.49	A	
05/11	RM PST	20.12	B	
05/11	MRDT	7.54	C	
05/11	RM GST	12.57	D	
05/12	CCARD-AX			875.16
PAYMENT RECEIVED BY: AMERICAN EXPRESS Government Financial Information				.00

===== SUMMARY OF TAXES =====		TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	7.47
B	ROOM PST	.00	60.36
C	MRDT	.00	22.62
D	ROOM GST	.00	37.71
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES	TAX	FOLIO
	747.00	128.16	875.16

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: March 31, 2022 5:35 PM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information		
Thursday, March 31, 2022	Invoice Personal Information	
858	FARE-YWH-FULL	\$357.14
18:35 Victoria Harbour / Map	+ GST	\$17.86
19:10 Vancouver Harbour / Map	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
1 Passengers - Full-Fare	Mastercard	\$375.00

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: April 3, 2022 4:43 PM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Personal Information

Lisa Beare

Ministry Of Citizens' Services

Booking

Personal Information

Sunday, April 3, 2022

787

17:00 Vancouver Harbour / [Map](#)

17:35 Victoria Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Off-Peak

Invoice

Personal Information

FARE-YWH-OffPeak_2021

+ GST

Billing

Taxes

Grand Total

Mastercard

\$266.67

\$13.33

\$266.67

\$13.33

\$280.00

\$280.00

McEwen, Shaylene CITZ:EX

From: passengerservices@helijet.com
Sent: April 11, 2022 9:28 AM
To: McEwen, Shaylene CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking

Personal Information

Thursday, April 7, 2022

858

18:35 Victoria Harbour / [Map](#)

19:10 Vancouver Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

Personal Information
Invoice

FARE-YWH-FULL	\$357.14
+ GST	\$17.86
Billing	\$357.14
Taxes	\$17.86
Grand Total	\$375.00
Mastercard	\$375.00

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 4, 2022 4:14 PM
To: Oldham, Lisa E CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information

Sunday, April 24, 2022	Invoice Personal Information	
787	FARE-YWH-OffPeak_2021	\$266.67
17:00 Vancouver Harbour / Map	+ GST	\$13.33
17:35 Victoria Harbour / Map	Billing	\$266.67
35 minutes	Taxes	\$13.33
Confirmed	Grand Total	\$280.00
1 Passengers - Off-Peak	Mastercard	\$280.00

Oldham, Lisa E CITZ:EX

From: Air Canada <confirmation@aircanada.ca>
Sent: April 26, 2022 11:23 AM
To: Jonsson, Sara CITZ:EX
Subject: Air Canada - 15 Jun 2022: Vancouver - Quebec City (Booking Reference: Personal Information
Attachments: Air_Canada_Booking_Confirmation Personal Information

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Personal Information

Booking Confirmation

Booking Reference Personal Information Date of issue: 26 Apr, 2022

- Select Seats eUpgrade
Check in Manage my booking

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures, please visit our Travel Ready hub Opens in a new window.

IMPORTANT: Entry requirements

- Travelling (or returning) to Canada from another country: travellers must register with ArriveCAN Opens in a new window, get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival.
Travelling (or returning) to U.S. or international destinations: Make sure to review the government entry requirements Opens in a new window prior to travel.

Passengers



Lisa Marie Beare

Seats

Personal Information

AC1870

Ticket number
Government Financial Information

AC1799

AC131



Depart

Economy - Comfort

Wednesday
15 Jun, 2022

13:45

Vancouver

Vancouver Int. (YVR),
Terminal M

21:42



Quebec City

Jean Lesage Int. (YQB)
Quebec



4hr57

AC1870

Operated by: Air Canada Rouge | A319-100 | Wi-Fi
Food for purchase on board



AC1870 This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.



Return

Economy - Comfort

Friday
17 Jun, 2022

18:25

Quebec City

Jean Lesage Int. (YQB)
Quebec

20:05



Toronto

Toronto-Pearson Int. (YYZ),
Terminal 1



1hr40

AC1799

Operated by: Air Canada Rouge | A319-100 | Wi-Fi



AC1799 This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Friday
17 Jun, 2022

21:00

Toronto



22:56

Vancouver

Toronto-Pearson Int. (YYZ),
Terminal 1

Vancouver Int. (YVR),
Terminal M



4hr56

Operated by: Air Canada | 777-200LR
Food for purchase on board

Purchase summary

MasterCard

Government Financial Information

1 adult

Amount paid: \$1046.88

Tax information

GST no. 10009-2287 RT0001
\$49.36

GST/HST no. 10009-2287
RT0001 \$0.78

QST no. 1000043172 TQ1991
\$3.49

Full details can be found in
your attached
Itinerary/Receipt.



Air transportation charges

913.00



Taxes, fees and charges

133.88

GRAND TOTAL (Canadian dollars)

\$1046⁸⁸

Baggage allowance

Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

Checked baggage

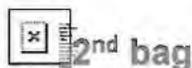
Please see below for details on the bags you plan on checking at the baggage counter.

Vancouver (YVR) > Quebec City (YQB)



1st bag

Complimentary



\$ 52.50 CAD

Including taxes

Max. weight per bag:
23 kg (50 lb)

Max. dimensions per bag:
158 cm (62 in)

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 4, 2022 4:15 PM
To: Oldham, Lisa E CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information	
Thursday, April 28, 2022	Invoice Personal Information
858	FARE-YWH-FULL \$357.14
18:35 Victoria Harbour / Map	+ GST \$17.86
19:10 Vancouver Harbour / Map	Billing \$357.14
35 minutes	Taxes \$17.86
Confirmed	Grand Total \$375.00
1 Passengers - Full-Fare	Mastercard \$375.00

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 4, 2022 4:15 PM
To: Oldham, Lisa E CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information

Sunday, May 1, 2022

783

11:00 Vancouver Harbour / [Map](#)

11:35 Victoria Harbour / [Map](#)

35 minutes

Confirmed

1 Passengers - Off-Peak

Invoice	Personal Information	
FARE-YWH-OffPeak_2021		\$266.67
+ GST		\$13.33
Billing		\$266.67
Taxes		\$13.33
Grand Total		\$280.00
Mastercard		\$280.00



TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO. F123EXEPAL24
2. CONTROL NO. W TRA-BEA220602

3. CL ENT 1 1 2 CITZ
4. MIN. AB-BREV.
5. DATE COMPLETED 2 0 2 2 0 6 0 7
6. FISCAL YEAR 2 0 2 3
7. SPECIAL CHEQUE ISSUE None
8. CHEQUE STUB INFORMATION 0 4

9. EMPLOYEE I.D. Personal Information
10. EMPLOYEE SUPPL ER NO.
11. EMPLOYEE SURNAME Beare, Lisa
INITIALS LB
12. EMPLOYEE GROUP NO. (one only) 1 2 3 4

13. MAILING ADDRESS FOR CHEQUE EFT
14. POSTAL CODE

15. REASON FOR TRAVEL Session/Meetings
16. EMPLOYEE OCCUPATION Minister

Table with columns: DATE OF TRAVEL, PLACES TRAVELLED, PERSONAL VEHICLE USE, BUS/TAX/AIR/FERRY COSTS, MEALS, ACCOMMODATION COSTS, MISCELLANEOUS, TOTAL DAILY COSTS. Includes rows for travel dates 5-29 to 6-2 and a totals row.

TOTALS OF COLUMNS: 110, 60.50, 10.00, 267.50, 1,225.47, 0.00, 1,563.47

43. PORTAL TO PORTAL DISANCE
44. TOTAL DISTANCE FROM PREVIOUS VOUCHER
45. TOTAL DISTANCE TO DATE

46. EMPLOYEE SIGNATURE APPROVED BY EMAIL
HEADQUARTERS (CITY NAME)
WORK PHONE NO.

Table with columns: NOTES, SUPPLIER CODE, CLIENT, RESP. CENTRE, SERVICE LINE, STOB, PROJECT, AMOUNT. Includes rows for Personal Information and totals.

SUB-TOTAL 338.00

LESS TRAVEL ADVANCE 32MTCCA 1,225.47

AMOUNT DUE TO EMPLOYEE 1563.47

55. EXPENSE AUTHORITY SIGNATURE APPROVED BY EMAIL
PRINT NAME
DATE SIGNED

56. PROCESS NG CLERK NITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT
AUDITED BY PL JUN 14-22

Sec URITY ROOM	BEARE/LISA NAME	299.00 RATE	06/02/22 DEPART	07:49 TIME	Person ACCI#
Persona I TYPE 33	XXX XXX Personal Information		05/29/22 ARRIVE	21:22 TIME	
ROOM CLERK	ADDRESS	Government Financial Information PAYMENT			Security Concern

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
05/29	ROOM Security Concern	249.00		
05/29	DEST FEE	\$ 291.72 x 3=\$875.16	A	
05/29	RM PST	2.49	B	
05/29	MRDT	20.12	C	
05/29	RM GST	7.54	D	
05/30	ROOM	12.57		
05/30	ROOM	249.00		
05/30	DEST FEE	2.49	A	
05/30	RM PST	20.12	B	
05/30	MRDT	7.54	C	
05/30	RM GST	12.57	D	
05/31	ROOM	249.00		
05/31	DEST FEE	2.49	A	
05/31	RM PST	20.12	B	
05/31	MRDT	7.54	C	
05/31	RM GST	12.57	D	
06/01	ROOM	\$ 350.31 x 1		
06/01	ROOM	299.00		
06/01	DEST FEE	2.99	A	
06/01	RM PST	24.16	B	
06/01	MRDT	9.06	C	
06/01	RM GST	15.10	D	
06/02	CCARD-AX			1225.47
PAYMENT RECEIVED BY: AMERICAN EXPRESS Government Financial Information				.00

===== SUMMARY OF TAXES =====		TAXED AMOUNT	TAX
A	DEST MKT FEE	.00	10.46
B	ROOM PST	.00	84.52
C	MRDT	.00	31.68
D	ROOM GST	.00	52.81
E	OTHER GST	.00	.00
F	PROV SALES TAX	.00	.00
H	GNS ROOM PST 8%	.00	.00
I	GNS MRDT 3%	.00	.00
K	LIQUOR TAX	.00	.00
L	GST INCLUSIVE	.00	.00
	NET CHARGES	TAX	FOLIO
	1046.00	179.47	.00
		CREDITS	
		1225.47	

From: [Oldham, Lisa E CITZ:EX](#)
To: [Oldham, Lisa E CITZ:EX](#)
Date: June 9, 2022 10:44:13 AM

Bluebird Cabs Ltd.
250-382-2222 **1-800-665-7055** **250-382-3611**
DISPATCH SERVING GREATER VICTORIA SINCE 1946 ACCOUNTS

Date 6/2/22 Amount \$ 10⁰⁰

From _____ To _____

Driver _____ Car # _____
Personal Information

Fare includes G.S.T. G.S.T. #

Download our App to book and track your cab on your phone!

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 13, 2022 10:59 AM
To: Oldham, Lisa E CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information		
Thursday, May 5, 2022	Invoice Personal Information	
858	FARE-YWH-FULL	\$357.14
18:35 Victoria Harbour / Map	+ GST	\$17.86
19:10 Vancouver Harbour / Map	Billing	\$357.14
35 minutes	Taxes	\$17.86
Confirmed	Grand Total	\$375.00
1 Passengers - Full-Fare	Mastercard	\$375.00

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 16, 2022 10:07 AM
To: Oldham, Lisa E CITZ:EX
Subject: 1Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking	Personal Information
Monday, May 9, 2022	Invoice <small>Personal Information</small>
705	FARE-YWH-OffPeak_2022 \$280.95
08:50 Vancouver Harbour / Map	+ GST \$14.05
09:25 Victoria Harbour / Map	Billing \$280.95
Dropoff:	Taxes \$14.05
Taxi Requested	Grand Total \$295.00
35 minutes	Mastercard \$295.00

AIR CANADA

Booking Confirmation

Booking Reference: Personal Information

Date of issue: 10 May, 2022

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as [baggage](#), dangerous goods and other important information related to your trip.

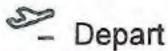
For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. [Learn more.](#)

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our [COVID-19 information hub](#).

IMPORTANT: Entry requirements

- **Travelling (or returning) to Canada from another country:** travellers must register with [ArriveCAN](#), get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. Fully vaccinated travellers will not be required to stay at a government-authorized hotel while awaiting their on-arrival test result if they meet all of the required criteria. For more information [visit the entry requirements page](#).
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the [government entry requirements](#) prior to travel.



Economy - Comfort

Saturday 02 Jul, 2022	13:05 Vancouver Vancouver Int. (YVR), Terminal M		14:48 Sandspit (YZP), British Columbia	 AC8399	1hr43 Economy S Operated by: Air Canada Express - Jazz De Havilland Dash 8-400
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Passengers

Lisa Beare Ticket number Government Financial Information	Seats AC8399	Personal Information
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Purchase summary

Government Financial Information	1 adult															
Amount paid: \$562.93																
Tax information																
GST no. 10009-2287 RT0001 \$26.81																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Base fare Economy - Comfort</td> <td style="text-align: right;">501.00</td> </tr> <tr> <td>Carrie surcharges</td> <td style="text-align: right;">23.00</td> </tr> <tr> <td style="border-top: 1px solid black;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Air Travellers Security Charge - Canada</td> <td style="text-align: right;">7.12</td> </tr> <tr> <td>Goods and Services Tax - Canada - 100092287 RT0001</td> <td style="text-align: right;">26.81</td> </tr> <tr> <td>Airport Improvement Fee - Canada</td> <td style="text-align: right;">5.00</td> </tr> <tr> <td>Total before options (per passenger)</td> <td style="text-align: right; border-top: 1px solid black;">\$562.93</td> </tr> <tr> <td>GRAND TOTAL (Canadian dollars)</td> <td style="text-align: right; border-top: 1px solid black;">\$562.93</td> </tr> </table> </td> <td></td> </tr> </table>	Base fare Economy - Comfort	501.00	Carrie surcharges	23.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Air Travellers Security Charge - Canada</td> <td style="text-align: right;">7.12</td> </tr> <tr> <td>Goods and Services Tax - Canada - 100092287 RT0001</td> <td style="text-align: right;">26.81</td> </tr> <tr> <td>Airport Improvement Fee - Canada</td> <td style="text-align: right;">5.00</td> </tr> <tr> <td>Total before options (per passenger)</td> <td style="text-align: right; border-top: 1px solid black;">\$562.93</td> </tr> <tr> <td>GRAND TOTAL (Canadian dollars)</td> <td style="text-align: right; border-top: 1px solid black;">\$562.93</td> </tr> </table>	Air Travellers Security Charge - Canada	7.12	Goods and Services Tax - Canada - 100092287 RT0001	26.81	Airport Improvement Fee - Canada	5.00	Total before options (per passenger)	\$562.93	GRAND TOTAL (Canadian dollars)	\$562.93	
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Airport Improvement Fee - Canada	5.00															
Total before options (per passenger)	\$562.93															
GRAND TOTAL (Canadian dollars)	\$562.93															

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 13, 2022 11:00 AM
To: Oldham, Lisa E CITZ:EX
Subject: 2Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information	
Thursday, May 12, 2022	Invoice Personal Information
858	FARE-YWH-FULL \$357.14
18:35 Victoria Harbour / Map	+ GST \$17.86
19:10 Vancouver Harbour / Map	Billing \$357.14
35 minutes	Taxes \$17.86
Confirmed	Grand Total \$375.00
1 Passengers - Full-Fare	Mastercard \$375.00

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 13, 2022 11:36 AM
To: Oldham, Lisa E CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking Personal Information	
Monday, May 16, 2022	Invoice Personal Information
705	FARE-YWH-OffPeak_2022 \$280.95
08:50 Vancouver Harbour / Map	+ GST \$14.05
09:25 Victoria Harbour / Map	Billing \$280.95
Dropoff:	Taxes \$14.05
Taxi Requested	Grand Total \$295.00
35 minutes	Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: May 20, 2022 1:54 PM
To: Oldham, Lisa E CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking	Personal Information
Thursday, May 19, 2022	Invoice Personal Information
858	FARE-YWH-FULL \$357.14
18:35 Victoria Harbour / Map	+ GST \$17.86
19:10 Vancouver Harbour / Map	Billing \$357.14
35 minutes	Taxes \$17.86
Confirmed	Grand Total \$375.00
1 Passengers - Full-Fare	Mastercard \$375.00

Oldham, Lisa E CITZ:EX

From: passengerservices@helijet.com
Sent: June 3, 2022 3:41 PM
To: Oldham, Lisa E CITZ:EX
Subject: 1Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Personal Information
	Name	Lisa Beare
	Company	Ministry Of Citizens' Services

Booking	Personal Information
Sunday, May 29, 2022	Invoice <small>Personal Information</small>
787	FARE-YWH-OffPeak_2021 \$266.67
17:00 Vancouver Harbour / Map	+ GST \$13.33
17:35 Victoria Harbour / Map	Billing \$266.67
35 minutes	Taxes \$13.33
Confirmed	Grand Total \$280.00
1 Passengers - Off-Peak	Mastercard \$280.00