

Minister's Quarterly Travel Expense Summary

Name: Honourable Selina Robinson

Quarter: 2022 Jul to Sep

Portfolio: Finance

Travel expense summary (amount paid this quarter):

In Province Flights:

Other Travel in Province: \$ 223.59

\$ -

Out of Country Travel:

\$ -

Out of Province Travel:

\$ -

Total travel expenses paid this quarter: \$ 223.59

Travel expenses fiscal year-to-date: \$ 5,168.99



BRITISH
COLUMBIA

Ministry of
Finance

TRAVEL VOUCHER

PAGE ____ OF ____

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

FI23EXEJKV03

2. CONTROL NO.

W

TRA-ROB20220712

| | | | | | |
|------------------------|------------------|--|---------------------------|---------------------------------|-----------------------------------|
| 3. CLIENT 0 2 2 FIN | 4. MIN. AB-BREV. | 5. DATE COMPLETED YYYY MM DD 2 0 2 2 0 7 1 3 | 6. FISCAL YEAR 2 0 2 2 | 7. SPECIAL CHEQUE ISSUE None | 8. CHEQUE STUB INFORMATION 0 4 |
|------------------------|------------------|--|---------------------------|---------------------------------|-----------------------------------|

| | | | | |
|--|---------------------------|--|----------|--|
| 9. EMPLOYEE I.D. Personal Information | 10. EMPLOYEE SUPPLIER NO. | 11. EMPLOYEE SURNAME Robinson, Selina | INITIALS | 12. EMPLOYEE GROUP NO. (✓ one only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 |
|--|---------------------------|--|----------|--|

| | |
|---------------------------------------|-----------------|
| 13. MAILING ADDRESS FOR CHEQUE N/A | 14. POSTAL CODE |
|---------------------------------------|-----------------|

| | |
|-----------------------------------|-------------------------------------|
| 15. REASON FOR TRAVEL Meetings | 16. EMPLOYEE OCCUPATION Minister |
|-----------------------------------|-------------------------------------|

| 17. DATE OF TRAVEL | 18. PLACES TRAVELLED TO / FROM | 19. PERSONAL VEHICLE USE DISTANCE X KM RATE .55 | 20. BUS/TAXI/AIR/FERRY COSTS | 21. B L D ✓ ✓ ✓ | 22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO. | 23. ACCOMMODATION COSTS (TO POLICY LIMIT) | 24. COST | 25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION | TOTAL DAILY COSTS |
|--|-----------------------------------|---|------------------------------|-----------------------|---|---|---|--|-------------------|
| 26. BROUGHT FORWARD FROM PREVIOUS PAGE | | KM \$ | \$ | | \$ | \$ | \$ | | 27. \$ |
| M D 7-10 | Coquitlam to Victoria *HJ | 31 17.05 | | ✓ | 36.00 | | | | 28. 53.05 |
| 7-11 | Victoria Personal | | | ✓ | 27.00 | | | | 29. 27.00 |
| 6-22 | Government Financial Information | | | ✓ | Govern | added to TRA-ROB20220707 | | | 30. Governme |
| 7-12 | Victoria to Coquitlam *HJ | 31 17.05 | | ✓ | 39.50 | | | | 31. 56.55 |
| | | | | | | | | | 32. 0.00 |
| | | | | | | | | | 33. 0.00 |
| | | | | | | | | | 34. 0.00 |
| | | | | | | | | | 35. 0.00 |
| | | | | | | | | | 36. 0.00 |
| | | | | | | | | | 37. 0.00 |
| | *Pcard | | | | | | | | |
| TOTALS OF COLUMNS | | 38. 62 34.10 | 39. 0.00 | 40. 102.50 Government | 41. 0.00 | 42. 0.00 | THIS TOTAL MUST EQUAL TOTAL IN BOX Y X CLAIM TOTALS Government 136.60 | | |

| | | |
|-------------------------------|--|----------------------------|
| 43. PORTAL TO PORTAL DISTANCE | 44. TOTAL DISTANCE FROM PREVIOUS VOUCHER | 45. TOTAL DISTANCE TO DATE |
|-------------------------------|--|----------------------------|

| | | |
|--|--|----------------|
| 46. EMPLOYEE SIGNATURE CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY. | HEADQUARTERS (CITY NAME) Port Coquitlam | WORK PHONE NO. |
|--|--|----------------|

| NOTES | 47. SUPPLIER CODE Personal Information | 48. CLIENT | 49. RESP. CENTRE | 50. SERVICE LINE | 51. STOB | 52. PROJECT | AMOUNT |
|--------------------------------------|---|------------|------------------|------------------|----------|---------------------------------|------------------------------|
| | | 0 2 2 | 3 2 0 0 1 | 3 4 0 0 0 | 5750 | 32MTCCA Government Financial | Government 102.50 |
| | | 022 | 32001 | 34000 | 5702 | 32MTVNC | 34.10 |
| THIS TOTAL MUST EQUAL TOTAL IN BOX X | | | | | | | Y TOTAL Government 136.60 |
| LESS TRAVEL ADVANCE | 53. | | | | | LESS ADVANCE AMOUNT | Z CR |

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

| | | |
|---|-------------------------------|--|
| 55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES | PRINT NAME Christine White | DATE SIGNED YYYY MM DD 2 0 2 2 0 7 1 3 |
|---|-------------------------------|--|

| | |
|---|---|
| 56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT | AMOUNT DUE TO EMPLOYEE Government 136.60 |
|---|---|

Clear Form

Save Form

Print Form

White, Christine FIN:EX

From: passengerservices@helijet.com
Sent: July 12, 2022 1:41 PM
To: White, Christine FIN:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

| Customer Information | | |
|--|------------|----------------------|
| Account | Customer # | Personal Information |
| | Name | Selina Robinson |
| | Company | Minister Of Finance |
| Advisory | | |
| Hi Christine, | | |
| Hope all is well!! | | |
| Let me know if you need anything else regarding the on account bookings. | | |
| Thanks | | |
| Sheila McFarlane | | |
| 604.273.4688 ext 3524 | | |

Personal Information

Tuesday, July 12, 2022

716

13:00 Victoria Harbour / Map

13:35 Vancouver Harbour / Map

35 minutes

Confirmed

1 Passengers - SALES

Selina Robinson, Female

Add to Calendar

Security Concern

Personal Information

SALE - Seat Sale \$235 \$223.81

+ GST \$11.19

Billing \$223.81

Taxes \$11.19

Grand Total \$235.00

On Account \$235.00

Date / Time July 12, 2022 @ 12:37:37 PM

Personal Information

Helijet Sale Fares are refundable and changeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by showing up in-person at the terminal before your scheduled departure time, and requesting to move to the next available seat

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Does not qualify for combination with Kids Fly Free promotions.

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

COVID-19:

For travel from June 20, 2022, in accordance with updated Transport Canada guidelines Helijet will no longer ask for proof of vaccination before boarding.

White, Christine FIN:EX

From: passengerservices@helijet.com
Sent: July 11, 2022 2:33 PM
To: White, Christine FIN:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

| | | |
|----------------|-------------------|-----------------------------|
| Account | Customer # | Personal Information |
| | Name | Selina Robinson |
| | Company | Minister Of Finance |

Personal Information

Sunday, July 10, 2022

785

14:00 Vancouver Harbour / Map

14:35 Victoria Harbour / Map

35 minutes

Confirmed

1 Passengers - SALES

Personal Information

| | |
|------------------------|-----------------|
| SALE - Seat Sale \$235 | \$447.62 |
| SALE - Seat Sale \$235 | (\$447.62) |
| SALE - Seat Sale \$235 | \$223.81 |
| + GST | \$11.19 |
| Billing | \$223.81 |
| Taxes | \$11.19 |
| Grand Total | \$235.00 |

Selina Robinson, Female

Add to Calendar

Security Concern

On Account \$470.00

Date / Time July 10, 2022 @ 1:27:19 PM

Summary Personal Information

On Account (\$470.00)

Date / Time July 11, 2022 @ 2:32:05 PM

Summary Personal Information

Helijet Sale Fares are refundable and changeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

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Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

COVID-19:

For travel from June 20, 2022, in accordance with updated Transport Canada guidelines Helijet will no longer ask for proof of vaccination before boarding.

Other COVID-19 Safety Protocols including mandatory masks and health checks remain in place.

Please read your confirmation for more information on COVID-

White, Christine FIN:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>
Sent: May 30, 2022 10:17 AM
To: White, Christine FIN:EX
Subject: Your booking is confirmed

Personal Information

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[View or edit your booking >](#)

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

BOOKING CONFIRMATION

Personal Information

Date issued: 30/May/2022 10:16:02 AM
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Selina Robinson
Personal Information

| DEPARTS | TIME/DATE |
|------------------------|---------------------|
| Victoria (Swartz Bay) | 07:00 PM02/Jun/2022 |
| ARRIVES | TIME/DATE |
| Vancouver (Tsawwassen) | 08:35 PM02/Jun/2022 |

Fare type: Prepaid

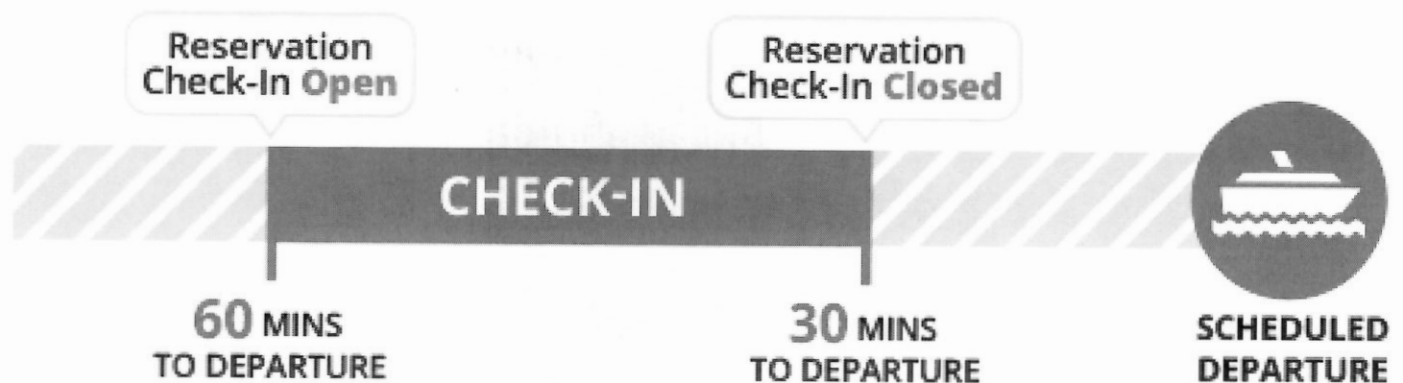
Ferry: Spirit of Vancouver Island

Fare Information

| | | |
|----|---|----------------|
| 1x | 20 ft. (6.10 m) Over height passenger vehicle | \$77.25 |
| 1x | 12+ years | \$18.15 |
| | Total | \$95.40 |
| | Amount paid | \$95.40 |
| | Due at terminal: | \$0.00 |

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 60 minutes prior to scheduled departure



What you need to redeem your booking

The ticket agent will ask for your booking reference number or the phone number you used to make the booking. Government-approved photo ID is needed for proof of age as applicable (e.g. BC Seniors).

Bookings will not be honoured and travel will be based on order of arrival at the terminal if you:

- arrive after the booking check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the booking check-in has opened, more than 60 minutes prior to the scheduled departure.

If your ferry travel is part of a vacation package, you will need to present your ferry travel voucher to the ticket agent when you arrive at the terminal. Tour operators are required to present ferry travel vouchers for all tour members.

Vehicle type and size

Your booking will only be honoured for the vehicle type and size you reserved.

If your reserved vehicle height differs at check-in, your booking will not be honoured. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your booking will not be honoured. To make changes to your booking, [access your BC Ferries account online](#).

View important travel information ›



RECEIPT – PLEASE RETAIN

| | |
|---------------------------|---------------------------|
| Date issued: | 30/May/2022 10:15:59 AM |
| Booked by: | BC FERRIES PUBLIC WEBSITE |
| Booking number(s): | Personal Information |
| GST number: | |
| Purchase amount: | \$95.40 |
| Card type: | MasterCard |
| Card ending: | Personal Information |
| Authorization #: | |

British Columbia Ferry Services Inc. Customer Service Centre Suite 500 – 1321
Blanshard Street, Victoria BC, V8W 0B7 1-888-BC FERRY (1-888-223-
3779) bcferries.com

White, Christine FIN:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>
Sent: May 26, 2022 2:04 PM
To: White, Christine FIN:EX
Subject: Your booking is confirmed Personal Information or 2022-05-29

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[View or edit your booking >](#)

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

BOOKING CONFIRMATION

Personal Information

Date issued: 26/May/2022 2:02:40 PM
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Selina Robinson
Personal Information

| DEPARTS | TIME/DATE |
|------------------------|---------------------|
| Vancouver (Tsawwassen) | 03:00 PM29/May/2022 |
| ARRIVES | TIME/DATE |
| Victoria (Swartz Bay) | 04:35 PM29/May/2022 |

Fare type: Prepaid

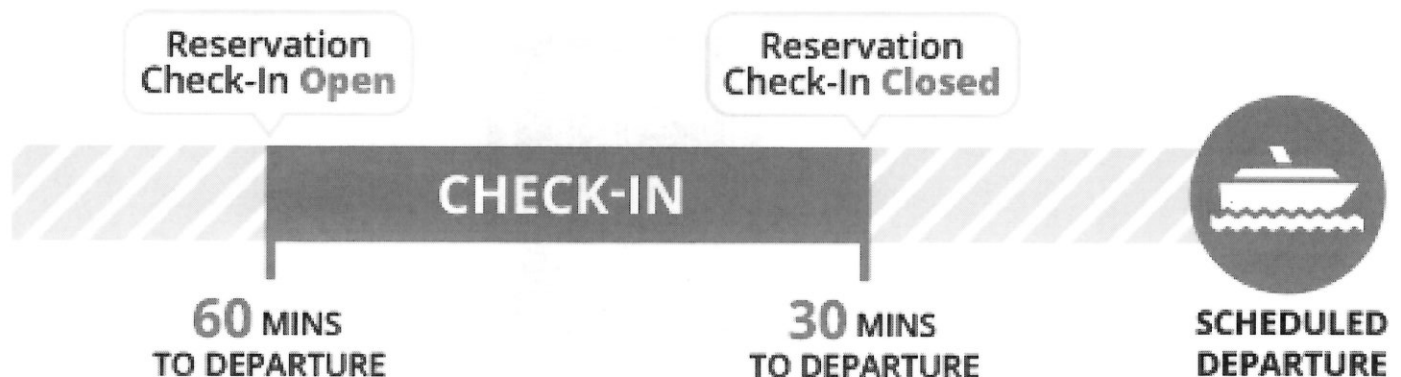
Ferry: Spirit of British Columbia

Fare Information

| | | |
|----|---|----------------|
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| 1x | 12+ years | \$18.15 |
| | Total | \$95.40 |
| | Amount paid | \$95.40 |
| | Due at terminal: | \$0.00 |

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View important travel information ›



RECEIPT – PLEASE RETAIN

| | |
|---------------------------|---------------------------|
| Date issued: | 26/May/2022 2:02:39 PM |
| Booked by: | BC FERRIES PUBLIC WEBSITE |
| | Personal Information |
| Booking number(s): | |
| GST number: | |
| Purchase amount: | \$95.40 |
| Card type: | MasterCard |
| Card ending: | Personal Information |
| Authorization #: | |

British Columbia Ferry Services Inc. Customer Service Centre Suite 500 – 1321
Blanshard Street, Victoria BC, V8W 0B7 1-888-BC FERRY (1-888-223-
3779) bcferries.com