#### **Minister's Quarterly Travel Expense Summary**

Name: Honourable Rob Fleming Quarter: 2022 Oct to Dec

**Portfolio:** Transportation and Infrastructure

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,739.18

Other Travel in Province: \$ 3,515.89

Out of Country Travel: \$ -

Out of Province Travel: \$ 1,624.74

Total travel expenses paid this quarter: \$ 8,879.81

Travel expenses fiscal year-to-date: \$22,795.79

# TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

2. CONTROL NO. PAGE 유

1. MINISTRY AND BATCH NO.

Personal Information LESS TRAVEL ADVANCE 43. PORTAL TO PORTAL DISANCE 9-16 9-15 9-14 9-13 9-12 9-11 TRAVEL TO / FROM **UBCM** 3. CLIENT **INSTRUCTIONS:** Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim 55. EXPENSE AUTHORITY SIGNATURE CERTIFIED CORRECT PURSUANT TO SECTION 38, 33 OFTHE FINANCIAL ADMINISTRATION ACTAND RELATED POLICIES. IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z)AND REPAYTHE BALANCE ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY. ≤ <sup>26.</sup> BROUGHT FORWARD FROM PREVIOUS PAGE 15. REASON FOR TRAVEL 13. MAILING ADDRESS FOR CHEQUE 9. EMPLOYEE I.D. 0 46. EMPLOYEE
CERTIFIED THIS TRAVEL E DATE TOTALS W Whistler Whistler Whistler Whistler Whistler Left at 2:30pm Victoria to Whistler Arrived back in Victoria at 5:00pm \*PCARD 53 ersonal Information MOTI 4. MIN. AB-BREV. E SIGNATURE EXPENSE CLAIM IS A TRUE AND OR A RESULT 0 PLACES TRAVELLED П C OLUMNS D AS A RESULT S AS DETAILED EN AND WILL 5. DATE COMPLETED YYYY MI 10. EMPLOYEE SUPPLIER NO. N ŧ 0 Depart Arrive N FROM 2 0  $\leq$ 19. PERSONAL VEHICLE USE DISTANCE RATE 1/2 9 0 В 0 N × ယ 0.00 S 11. EMPLOYEE Fleming, R  $\leq$ 4 R 202 S BUS/TAXI/ AIR/FERRY COSTS Personal Information Perso S SURNAME 45. TOTAL DISTANCE TO DATE 0 7. SPECIAL CHEQUE ISSUE 0 HEADQUARTERS (CITY NAME) \_ 22. MEALS:
ALLOWANCE/
PER DIEM AS
APPLICABLE TO
GROUP NO. 0 319.50 0 39.50 61.00 61.00 61.00 61.00 36.00 0 4 AUDITED OCT 20/22 JKV 4 8. CHEQUE STUB INFORMATION — MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED Veronica Harrison PRINT NAME ACCOMMODATION COSTS (TO POLICY LIMIT) Minister 16. EMPLOYEE OCCUPATION \_ 2,204.00 0 440.80 440.80 440.80 440.80440.80AMOUNT ψı 51. STOE 7 0 1 5702 24. DUE 194.25 COST <u>8</u> 38.85 38.85 38.85 38.85 .85 5 (CAR RENTAL *LESS* THIS TOTAL MUST EQUAL TOTAL IN I S **EMPLOYEE** THIS TOTAL

MUST EQUAL

TOTAL IN BOX Y 25. **Fairmont Parking Fairmont Parking Fairmont Parking Fairmont Parking** Fairmont Parking MISCELLANEOUS ENTAL, PHONE, ATM FEES, ETC. S Personal Information **ADVANCE** WORK PHONE NO. 0 DESCRIPTION 0 N \_ INITIALS AMOUNT BOX X 0 2 0 **X** 2717.75 TRA-FLE220916 N 14. POSTAL CODE 12. EMPLOYEE GROUP NO. ( V one only) **N** Personal Information <u></u> Personal Information 2717.75 CLAIM TOTALS Personal Information 2,996.05 37 36 35 2 33 32  $\frac{3}{2}$ 30 29 28. 27 Personal 515.65 Information 9 2 TOTAL DAILY COSTS 540,65 540.65 540,65 540.65 39.50 0.00 0.00 0.00 0.00 0.00 ယ

CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

Save Form

Print Form

Whistler. BC Security
Security Concern

Room : Security Concer Personal Invoice# : Security Concer

 Cashier #
 : 228158

 Page #
 : 1 of 3

Minister Rob Flemina

	1.00	14-567-2022	Resort Experience Fee - Gol	Personal Information
	2.20	14-SEP-2022	Resort Experience Fee - PST	09-12-22
	20.00	14-SEP-2022	Resort Experience Fee	09-12-22
	18.00	14-SEP-2022	Room GST	09-12-22
	39.60	14-SEP-2022	Room PST	09-12-22
	360.00	14-SEP-2022	Room Charge	09-12-22
	1.00	13-SEP-2022	Resort Experience Fee - GST	09-12-22 Personal Information
	2.20	13-SEP-2022	Resort Experience Fee - PST	09-12-22
	20.00	13-SEP-2022	Resort Experience Fee	09-12-22
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	39.60	13-SEP-2022	Room PST	09-12-22
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	20.00		Resort Experience Fee	09-12-22
	18.00		Room GST	09-12-22
	39.60		Room PST	09-12-22
	360.00		Room Charge	09-12-22
	1.00		Resort Experience Fee - GST	09-11-22 Personal Information
	2.20	\$38.85 SELF PARKING	Resort Experience Fee - PST	09-11-22
	20.00		Resort Experience Fee	09-11-22
	18.00	\$440.00 PER NIGHT	Room GST	09-11-22
	39.60		Room PST	09-11-22
	360.00		Room Charge	09-11-22
Credits	Charges	Additional Information	Description	Date

09-12-22

Room Charge

15-SEP-2022

360.00

Whistler; Security Concern Security Concern

Room Folio# Invoice # Security
Concer
Personal
Information

Page # Cashier # 2 of 3 228158

Minister Rob Fleming
Personal Information

Departure Arrival 09-11-22 09-16-22

15-SEP-2022 15-SEP-2022 15-SEP-2022
39.60 18.00

Security Concern

Total:

0.00

# TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

1. MINISTRY AND BATCH NO 034 TH23EXEJKV10

> 2. CONTROL NO. PAGE 읶

> > \_

TRA-FLE221110

9. EMPLOYEE I.D. Personal Information LESS TRAVEL ADVANCE 11-10 43. PORTAL TO PORTAL DISANCE 11-9 11-8 11-7 11-6 11-4 TRAVEL TO / FROM Conference In New Brunswick + Tour in Inteior BC 13. MAILING ADDRESS FOR CHEQUE 3. CLIENT **INSTRUCTIONS:** Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT 56. PROCESSING CLERK INITIAL 55. EXPENSE AUTHORITY SIGNATURE CERTIFED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACTAND RELATED POLICIES. IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z)AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY. Ζ <sup>26.</sup> BROUGHT FORWARD FROM PREVIOUS PAGE 15. REASON FOR TRAVEL 0 46. EMPLOYEE
CERTIFIED THIS TRAVEL E DATE TOTALS O W Vancouver --> New Brunswick Langley --> Victoria Merrit-->Langley New Brunswick --> Merritt New Brunswick New Brunswick 53 Personal Information MOTI 4. MIN. AB-BREV. \*PCARD EXPENSE CLAIM IS A TRUE EXPENSE CLAIM IS A TRUE MADE AND/OR DESULT 0 PLACES TRAVELLED П C OLUMNS D AS A RESULT SS AS DETAILED EEN AND WILL ED POLICIES 5. DATE COMPLETED YYYY MI 10. EMPLOYEE SUPPLIER NO. N 0 <u>Depart</u> Arrive N FROM ð 2  $\leq$ DISTANCE X 19. PERSONAL VEHICLE USE 0 В 48. CLIENT 034 0.00 O 11. EMPLOYEE SURNAME Robert Fleming  $\leq$ 202 40.00P e BUS/TAXI/ AIR/FERRY COSTS 4 55001 Personal Informati 10.00 . CENTRE 45. TOTAL DISTANCE TO DATE 7. SPECIAL CHEQUE ISSUE HEADQUARTERS (CITY NAME) Victoria 22. MEALS:
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GROUP NO. 344.50 61.00 61.00 0 61.00 61.00 61.00 39.50 60410 4 8. CHEQUE STUB INFORMATION — MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED Veronica Harrison PRINT NAME ACCOMMODATION COSTS (TO POLICY LIMIT) Minister of Transportation & Infrastructure 16. EMPLOYEE OCCUPATION 219.56 219.56 826.38 206.99 180.27 AMOUNT 5702 5705 24. COST DUE 541 618.34 76 .70 . 20 TO EMPLOYEE MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) *LESS* THIS TOTAL MUST EQUAL TOTAL IN I THIS TOTAL

MUST EQUAL

TOTAL IN BOX Y Flight paid on AC P-Card Gas for Rental Vehicle Rental Car Flight paid on AC P-Card Flight Paid on AC P-Card 5500102 5500102 **ADVANCE** (250) 387-1978 WORK PHONE NO. DESCRIPTION N INITIALS BOX X AMOUNT Save Form 0 2 1839.22 14. POSTAL CODE 12. EMPLOYEE GROUP NO. ( V one only) 2 2 1526.95 Personal Information Personal Information 312.27 Personal Information Personal CLAIM TOTALS 37 36 35 2 33 32 3 30 29 101.00<sup>P</sup>ersonal Information 28. Print Form TOTAL \_ DAILY COSTS 344.63 241.27 280.56 800.76 71.00 0.00 0.00 0.00 0.00 0.00 \_ ဝ

AUDITED NOV 21/22 JKV

Security Concern

Langley, BC Security
Security Concern

# **Robert Fleming**

BC CANADA

# Receipt

Invoice date
Our reference
Your reference

2022-11-15 Personal Information

	2022-11-10	п	2022-11-09	2022-11-09	2022-11-09	2022-11-09	Date	Guest
		Dersonal Information	2022-11-09 Goods & Services Tax	Hotel Municipal Tax	Hotel Room Tax (PST)	Room Charge	Description	Robert Fleming
							Ref.	
								Arrival
								Arrival <b>2022-11-09</b>
Total Due	Total Paid	Total invoice		_	_	_	Quantity	9 Depar
	<u></u>	oice	7.84	3.14	12.54	156.75	Quantity Unit Price	Departure <b>2022-11-1</b>
0.00	-180.27 -180.27	180.27	7.84	3.14	12.54	156.75	Total (\$)	I-1 (Room Security Concern

Security Concern

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Security Concern Merritt, BC

Security Concern

# **Guest Charges**

Payment Method: Credit Card Room #: Folio #: Personal Information Billing Reference: Guest: Fleming - Security Rob Personal Information Conf #: Personal Informatio

11/8/2022 \$179.99 Company: Departure: 11/9/2022 Arrival:

11/8/2022

Rate:

Estimated Next Payment Amount: Next Payment Due: 11/9/2022

Date	Department	Reference	Voucher Room	Room	Charge	Credit	Balan
 11/8/2022 RC		Auto Posted Rate: CORP		Concern	\$179.99		\$179.
11/8/2022 GST		Auto Posted Rate: CORP			\$9.00		\$188.
11/8/2022	TL	Auto Posted Rate: CORP			\$3.60		\$192.
11/8/2022 PST		Auto Posted Rate: CORP			\$14.40		\$206.
 11/9/2022 VI		Personal Information				\$206.99	\$0.

\$0.00	ince	Balance		·	
\$0.00	\$206.99				
\$206.99		\$14.40			d Rate: CORP
\$192.59		\$3.60			d Rate: CORP
\$188.99		\$9.00			d Rate: CORP
\$179.99		\$179.99	Concern		d Rate: CORP
Balance	Credit	Charge	Room	Voucher	

Additional Estimated Charges (Room, Tax, Other) through 11/8/2022 \$0.00

# **Credit Card Payment**

Payment Type: Account: Personal Information Approval Code: Amount Paid: \_070836N\_ \$206.99

Approval Amount:

(\$206.99)

Account Holder:

THE UNDERSIGNED AGREES TO PAY FOR ALL CHARGES INCURRED AGAINST THE ROOM ACCOUNT DURING THE ABOVE GIVEN RENTAL PERIODS. IF SAID CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF ANY AND ALL CAHRGES DUE IN THE EVENT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCATION FAILS TO PAY FOR SUCH CHARGES.

Guest Signature

Security Concern Page: 1 of 1

Security Concern Security Concern

,Moncton, New Brunswick Security

Infrastructure Canada
Rob Fleming
Personal Information

Room: Security
Concern
Folio: Personal Information

Cashier:
Arrival:

127 11-06-22 11-08-22

Departure:

Group: Infrastructure Canada Meeting

F&B 0.00	Room 64.32	Security Concern	11-08-22 Visa	11-07-22 Parking HST Tax	11-07-22 Self Parking	11-07-22 HST - Room	11-07-22 MAT Municipal Ac		11-06-22 Parking HST Tax	11-06-22 Self Parking	11-06-22 HST - Room		11-06-22 Room Charge	Date Description
			Person				MAT Municipal Accommodation Tax					MAT Municipal Accommodation Tax		Ado
	Balance Due	Total	Personal Information											Additional Information
	le		XX/XX											
	0.00 CDN	439.12		2.40	16.00	26.24	5.92	169.00	2.40	16.00	26.24	5.92	169.00	Charges
		439.12	439.12											Credits

Other **Total** 

4.80 **69.12** 

Guest Signature:

	>>Return<< RA Document RESERVATION # Personal Information CAR# 3 6 4 6 3 0 3 3 Car Group Perso BLU HYUN VENU 4DR NS GZD005  FLEMMING, ROB Personal Information  Out FREDERICTON APO 06NOV22/1242 In MONCTON, NB-APO Miles-In 32431 Miles-Out 31830 Miles-In 32431 Miles Driven 601 Fuel In 8/8 Method of nav = 7LUB  The amount that appears in "Amount Due" All charges are subject to audit and charges ar
	Rate AQI /C 2 DY 3 HR  1 MI @ .00 = .00 = .00 0 HR @ 62.26 = .00 0 WK @ = .24.90 0 WK @ = .24.90.00 = .24.90 TIME & MILEAGE One way fee

MACLURE'S CAB 167 TRANSACTION RECORD VANCOUVER BC 1275 75TH AVE W

Purchase

VISA Nov 10,2022

Personal Information

18:32:32

Entry: Tap EMV (H)

Ref#: 509- 1D2314667520593

Personal Information

Response: 01-027

Order: MG01668133950163

Username:

Amount

\$ 10.00

TVR 00000000000 A0000000031010 VISA CREDIT

Signature Not Required Approved

Important:Retain this copy for your record

> MACLURE'S CAB 199 TRANSACTION RECORD VANCOUVER BC 1275 751H AVE W

Purchase

Nov 04,2022

VISA 22:07:30 Personal Information

Entry: Tap EMV (H)

Ref# 441 1D2308796509553
Personal Information Response Response: 01-027

Username: Order:

MG01667624849236

Amount Tip

\$ 40.00

Total

\$ 10.00

\$ 50.00

A00000000031010 VISA CREDIT TVR 0000000000

Approved

Signature Not Required

portant:Retain this copy for your record

YOUNGS COVE RUNWAY 10995 RTE 10 506 362 2916

2822-11-88 14:34:14

HST #: TERM ID: TRANS #: INVOICE NO: STORE #: £15514CY 996160 337593 15514

722688926R

REGULAR PUMP

41.99L AT \$1.825/L

SALE

4.

76.64

HST INCLUDED 43 16.88

TOTAL

\$ 76.64

UISA CREDIT
Personal Information PRE-AUTH COMPLETION

MERCH #: 429859957 APPROUED 824199 REF: 276881881881 ACI/ISO 881/88 F800 INVOICE NO: 886188 6668666666 010180000000 42985995704

SEE YOU NEXT TIME? THANK YOU!

9

## TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE

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INSTRUCTIONS: Employee please complete field 3 to Employee Signature line

1. MINISTRY AND BATCH NO. 2. CONTROL NO.

Transportation W TRA-FLE221118

Print Form	Clear Form Save Form	AUDITED NOV 28/22 JKV	AUI	_	56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT
1 1 2 3	2 0 2 2	Veronica Harrison		1. Ster	CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACTAND RELATED POLICIES.
_		PRINT NAME		,, ,	55 EXPENSE AUTHORITY SIGNATURE -
272,58	IPLOYEE S4.	AMOUNT DUE TO EMP	ND REPAY THE BALANCE. ANY.	NTER (Y) AMOUNT IN $(Z)A$	IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z)AND REPAYTHE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.
	ADVANCE AMOUNT	LESS			TRAVEL ADVANCE
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		-	-	-	
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-					₽—
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			Victoria Victoria	Talled	ERTIFIED TIRS TRAVELENE CLAMITS A RUE STATEMENT OF DISBLYSSEMENTS MADE AND RESULT AFTERWANCES OF WHICH HAM ENTITLED AS A FESULT OF LOWANCES OF WHICH HAM ENTITLED AS A FESULT OF CHARLES OF WHICH THE DAY A FEST ALLED APPRACE OF THE PROPERTY OF THE SAS AS DETAILED OF TRAVEL OF THE PROPERTY OF THE SAS AS DETAILED OF TRAVEL OF THE PROPERTY OF THE SAS AS DETAILED.
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29. 27.00	Heli-Jet back Paid on AC P-Card	Ŧ	✓ 27.00		11-18 Vancouver-Victoria
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0.00		<b>⇔</b>	€	₩	26. BROUGHT FORWARD FROM PREVIOUS PAGE →
TOTAL DAILY COSTS	(CAR RENTAL, PHONE, ATM FEES, ETC.)  25. DESCRIPTION	ACCOMMODATION COSTS COSTS (TO POLICY LIMIT) 24. COST	B L D ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	ANCE	DATE OF TRAVEL TO / FROM Depart Arrive
ture	ortation & Infrastructure	Minister of Tra	1	1	overnment Business -
		16. EMPLOYEE OCCUPATION			15. REASON FOR TRAVEL
4. POSTAL CODE / 8 V   2 L 8	14. POSTA			St Victoria BC	13. MAILING ADDRESS FOR CHEQUE  Room 124 501 Belleville S1
1 2 3 4	1		ning	Rob Fleming	
12. EMPLOYEE GROUP NO.	INITIALS  12. EMPI		SURNAME	11. EMPLOYEE	9. EMPLOYEE I.D. 10. EMPLOYEE SUPPLIER NO. Personal Information
			3 EFT	0 6 0 6 2 0 2 3	0 3 4 MOTI 2 0 2 2
ARACTERS PER	MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED	CHEQUE STUB INFORMATION -	7. SPECIAL 8. CHEQUE ISSUE 0 1	MM DD 6. FISCAL	3. CLIENT 4. MIN. AB- 5. DATE COMPLETED PYYYY MI
		1 (	s in order of claim.	tach appropria	s columns 48 – 54

COPY: EMPLOYEE

Folio# Room

Security
Concern
Personal
Information

Cashier# Invoice # 604741

Page # 1 of 1

Vancouver, BC, Canada Security Security Concern

Mr Robert Fleming
PO Box 9055 Stn Prov Government
Victoria BC V8W9E2
Canada

Arrival Departure 11-18-22 11-17-22

	11-17-22 Room Charge 11-17-22 Destination Marketing Fee 11-17-22 Room PST 11-17-22 Room GST 11-18-22 Visa	Personal Information
Total	\$245.58 per night Personal Information  XX/XX	
Personal Information	209.00 2.70 23.29 10.59	
	Personal Information	

Security Concern

Other: Total:

10.59 0.00 0.00 10.59

0.00

0.00

Room: Other: Total:

HST Summary

Balance Due

0.00

GST Summary Room : F&B :

# **Bonifacio, Thomas TRAN:EX**

From: passengerservices@helijet.com July 6, 2022 1:33 PM

Sent:

<u>ö</u> Bonifacio, Thomas TRAN:EX

Subject: Thank you for choosing to take off with Helijet!

are expecting from a known sender. This email came from an external source. Only open attachments or links that you



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

		Account	Customer Information	:
Company Minis	Name	Customer #		
Ministry Of Transportation	Robert Fleming	Personal Information		

# . Robert Fleming, Male

# Add to Calendar

Security Concern

After 5pm, travel is only changeable for an earlier same-day flight by showing up in-person at the terminal before your scheduled departure time, and requesting to move to the next available seat

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Does not qualify for combination with Kids Fly Free promotions.

#### BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only a nd may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

#### COVID-19:

For travel from June 20, 2022, in accordance with updated Transport Canada guidelines Helijet will no longer ask for proof of vaccination before boarding.

Other COVID-19 Safety Protocols including mandatory masks and health checks remain in place.

Please read your confirmation for more information on COVID-19 protocols.

### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Personal Information

### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

#### 10:15 Victoria Harbour / Map 🖭 09:40 Vancouver Harbour / Map 🟝 707 Friday, July 8, 2022 Confirmed 35 minutes Personal Information Billing + GST **Grand Total** SALE - Seat Sale \$235 \$235.00 \$223.81 \$223.81 \$11.19 \$11.19

Helijet Sale Fares are refundable and changeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by showing up in-person at the terminal before your scheduled departure time, and requesting to move to the next available seat

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Does not qualify for combination with Kids Fly Free promotions.

#### **BAGGAGE:**

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only a nd may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

Add to Calendar

1 Passengers - SALES

Robert Fleming, Male

Security Concern

# **Bonifacio, Thomas TRAN:EX**

**From:** passengerservices@helijet.com

**Sent:** July 4, 2022 10:45 AM

Bonifacio, Thomas TRAN:EX

Subject: Thank you for choosing to take off with Helijet!

are expecting from a known sender. This email came from an external source. Only open attachments or links that you



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Company	Name	Account Customer #	Customer Information	
A:5:(-t-5: O+ T-5:)55(5)5(+5:+)+:(-5:	Robert Fleming	Personal Information		



Add to Calendar Personal Information Security Concern the desired flight. online bookings made without calling may not be honoured on a Helijet Reservations Agent by phone at +1.800.665.4354 and/or special needs are asked to make their seat request with As accessible seating is limited, passengers with limited mobility Please read your confirmation for more information on COVIDand health checks remain in place. Other COVID-19 Safety Protocols including mandatory masks of vaccination before boarding. For travel from June 20, 2022, in accordance with updated size and weight restrictions. Check confirmation email or ask a Helijet agent for per piece accompany you on the same flight. be accepted on a space available basis only a nd may not lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will Helijet Fares include 2 pieces of baggage per person totalling 50 Does not qualify for combination with Kids Fly Free promotions. in the cancellation of any onward and/or return reservations Failure to check-in 20 minutes prior to departure will also result cancellation fee equal to the value of the one-way travel. available seat scheduled departure time, and requesting to move to the next flight by showing up in-person at the terminal before your After 5pm, travel is only changeable for an earlier same-day ACCESSIBILITY: 19 protocols. Transport Canada guidelines Helijet will no longer ask for proof COVID-19: BAGGAGE: (additional cancellation fees may apply) Any same-day cancellations will result in a non-refundable

# Thursday, July 14, 2022

16:50 Victoria Harbour / Map 16:15 Vancouver Harbour / Map

#### 35 minutes

#### Confirmed

rs Passengers - SALES

Robert Fleming, Male Personal Information

# Add to Calendar

Security Concern

# Personal Information

Helijet Sale Fares are refundable and changeable up to 5pm day if original fare not available. prior to departure. Upgrade to higher fare may also be required

available seat scheduled departure time, and requesting to move to the next flight by showing up in-person at the terminal before your After 5pm, travel is only changeable for an earlier same-day

cancellation fee equal to the value of the one-way travel. Any same-day cancellations will result in a non-refundable

(additional cancellation fees may apply) in the cancellation of any onward and/or return reservations Failure to check-in 20 minutes prior to departure will also result

Does not qualify for combination with Kids Fly Free promotions.

#### BAGGAGE:

accompany you on the same flight. be accepted on a space available basis only a nd may not lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will Helijet Fares include 2 pieces of baggage per person totalling 50

size and weight restrictions. Check confirmation email or ask a Helijet agent for per piece

#### COVID-19:

of vaccination before boarding. Transport Canada guidelines Helijet will no longer ask for proof For travel from June 20, 2022, in accordance with updated

and health checks remain in place. Other COVID-19 Safety Protocols including mandatory masks

19 protocols. Please read your confirmation for more information on COVID

From: To: Subject:

Date: Attachments:

passengerservices@helijet.com Bonifacio, Thomas TRAN:EX Thank you for choosing to take off with Helijet! August 19, 2022 10:52:27 AM Personal Information

IEXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

HeliJet

Please review your reservation below.

Reservations 1.800.665.4354. If you have any questions or concerns regarding your reservation please call us at Helijet

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer#	Personal Information
	Name	Name Robert Fleming
	Company	Company Ministry Of Transportation

Personal Information Tuesday, August 23, 2022 704	Personal Information FARE-YWH-OffPeak	\$295.24
08:45 Victoria Harbour / Map	+ GST	\$14.76
09:20 Vancouver Harbour / Map		
	Billing	\$295.24
35 minutes	Taxes	\$14.76
Confirmed	Grand Total	\$310.00
1 Passengers - Off-Peak . Robert Fleming, Male	Helijet Off-Peak discounted fare, is inventory controlled and may be available on off-peak flight (mid-day weekday, weekend & holiday flights), for adult	nventory controlled sht (mid-day ), for adult
Add to Calendar	passengers aged 13-64 years & unaccompanied minors.	companied minors.
	Off Peak Fares are fully Changeable / Refundable up to 5pm the day prior to departure.	/ Refundable up to
	After 5pm all next-day travel is non-refundable and only	refundable and only

Security Concern changeable for same-day travel. Any cancellations will value of the one-way travel. result in a non-refundable cancellation fee equal to the

Failure to change or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

#### COVID-19:

For travel from June 20, 2022, in accordance with updated Transport Canada guidelines Helijet will no longer ask for proof of vaccination before boarding.

Other COVID-19 Safety Protocols including mandatory masks and health checks remain in place.

Please read your confirmation for more information on COVID-19 protocols.

#### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Personal Information 18:50 Victoria Harbour / Map 18:15 Vancouver Harbour / Map Tuesday, August 23, 2022 Personal Information Billing + GST FARE-YWH-OffPeak \$295.24 \$295.24 \$14.76

35 minutes	Taxes	\$14.76
Confirmed	Grand Total	\$310.00
1 Passengers - Off-Peak . Robert Fleming, Male	Helijet Off-Peak discounted fare, is inventory controlled and may be available on off-peak flight (mid-day	ventory controlled nt (mid-day
Add to Calendar	weekday, weekend & holiday flights), for adult passengers aged 13-64 years & unaccompanied minors.	for adult companied minors.
Security Concern	Off Peak Fares are fully Changeable / Refundable up to 5pm the day prior to departure.	Refundable up to
	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.	efundable and only cancellations will in fee equal to the
	Failure to change or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)	utes prior to Ellation of any Idditional
	BAGGAGE:	
	Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed.	age per person aggage is allowed.
	basis only and may not accompany you on the same flight.	ou on the same
	Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.	lijet agent for per
	COVID-19:	
	For travel from June 20, 2022, in accordance with updated Transport Canada guidelines Helijet will no longer ask for proof of vaccination before boarding.	ordance with Helijet will no Ifore boarding.
	Other COVID-19 Safety Protocols including mandatory masks and health checks remain in place.  Please read your confirmation for more information on	uding mandatory ace. re information on
	COVID-19 protocols.	
	ACCESSIBILITY:	
	As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone	ngers with limited ed to make their ns Agent by phone

at  $\pm 1.800.665.4354$  - online bookings made without calling may not be honoured on the desired flight.

# **Bonifacio, Thomas TRAN:EX**

From:

Sent: Bonifacio, Thomas TRAN:EX passengerservices@helijet.com August 22, 2022 11:10 AM

Subject: Thank you for choosing to take off with Helijet!

are expecting from a known sender. This email came from an external source. Only open attachments or links that you



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

<b>Customer Information</b>		
Account	Customer #	
	Name	Information  Robert Fleming

Confirmed  Personal Information	00 111111111111111111111111111111111111	ЭЛ 53:5- 	09:20 Vancouver Harbour / Map 🕌	08:45 Victoria Harbour / Map 🕌	704		Thursday, September 8, 2022	Personal Information
Helijet Off-Peak discounted fare, is inventory controlled and may be available on off-peak flight (mid-day weekday, weekend & holiday flights), for adult passengers aged 13-64 years & unaccompanied minors.	Grand Total	Taxes	Billing		+ GST	FARE-YWH-OffPeak	Personal Information	
tory controlled and day weekday, weekend ged 13-64 years &	\$620.00	\$29.52	\$590.48		\$29.52	\$590.48		

# Robert Fleming, Male

# Add to Calendar

Security Concern

Off Peak Fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the oneway travel.

Failure to change or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

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Check confirmation email or ask a Helijet agent for per piece

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

#### COVID-19:

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Please read your confirmation for more information on COVID-19 protocols.

### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

Friday, September 9, 2022 Personal Information FARE-YWH-OffPeak \$590.48

# 18:30 Vancouver Harbour / Map 🗐 19:05 Victoria Harbour / Map 🗐

#### 35 minutes

#### Confirmed

Personal Information

Robert Fleming, Male

# Add to Calendar

Security Concern



Helijet Off-Peak discounted fare, is inventory controlled and may be available on off-peak flight (mid-day weekday, weekend & holiday flights), for adult passengers aged 13-64 years & unaccompanied minors.

Off Peak Fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the oneway travel.

Failure to change or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece

# COVID-19:

size and weight restrictions.

For travel from June 20, 2022, in accordance with updated Transport Canada guidelines Helijet will no longer ask for proof of vaccination before boarding.

Other COVID-19 Safety Protocols including mandatory masks and health checks remain in place.
Please read your confirmation for more information on COVID-19 protocols.

### ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with

### Personal Information

#### 16:15 Vancouver Harbour / Map Friday, September 16, 2022 Personal Information + GST FARE-YWH-OffPeak\_2022 \$561.90 \$28.10

Grand Total	Taxes
\$590.00	\$28.10

Helijet Off-Peak discounted fare, is inventory controlled and

35 minutes

16:50 Victoria Harbour / Map

Billing

\$561.90

#### Confirmed

Personal Information

. Robert Fleming, Male

Personal Information

Add to Calendar

Security Concern

may be available on off-peak flight (mid-day weekday, weekend & holiday flights), for adult passengers aged 13-64 years & unaccompanied minors.

Off Peak Fares are fully Changeable / Refundable up to 5pm the

Off Peak Fares are fully Changeable / Refundable up to 5pm t day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the oneway travel.

Failure to change or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

#### BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not be accepted on a space available basis only available basis

accompany you on the same flight.
Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

#### COVID-19:

For travel from June 20, 2022, in accordance with updated Transport Canada guidelines Helijet will no longer ask for proof of vaccination before boarding.

Other COVID-19 Safety Protocols including mandatory masks and health checks remain in place.

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# TRAVEL **VOUCHER**

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

1. MINISTRY AND BATCH NO. 2. CONTROL NO.

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**INSTRUCTIONS:** Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim. ransportation

Personal Information LESS TRAVEL ADVANCE 43. PORTAL TO PORTAL DISANCE 10-24 10-20 10-19 10-18 10-17 10-13 10-6 10-5 10-4 10-3 TRAVEL TO / FROM Perdiems 13. MAILING ADDRESS FOR CHEQUE

Room 124 501 Belleville St Victoria BC 3. CLIENT CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT 55. EXPENSE AUTHORITY SIGNATURE CERTIFIED CORRECT PURSUANT TO
SECTION 32, 433 OF THE FINANCIAL
ADMINISTRATION ACTIAND RELATED POLICIES. IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY. <sup>26.</sup> BROUGHT FORWARD FROM PREVIOUS PAGE 15. REASON FOR TRAVEL 56. PROCESSING CLERK INITIAL 46. EMPLOYEE CERTIFIED THIS TRAVELE M D DATE TOTALS ω Victoria 53 Personal Information MOTI 4. MIN. AB-BREV. E SIGNATURE
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# TRAVEL **VOUCHER**

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

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1. MINISTRY AND BATCH NO. 2. CONTROL NO.

Transportation W TRA-221031

56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT	55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 22: 83 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z)AND REPAYTHE BALANCE ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.	LESS   53.			Personal Information 0 3	0.0	CERTIFEID THIS TRAMEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISSURGEMENT MADE ANDOR ALLOWANCES TO WHICH I WIN ENTITLED AS A RESULT OF TRAVEL ON GOVERNINET BUSINESS AS DEFILIED ABOVE AND FOR WHICH HAVE NOT BEEN AND WILL NOT BE REMININGED DRY ANY OTHER DARTY NOT BE REMININGED DRY ANY OTHER DARTY	46. EMPLOYEE SIGNATURE	43. PORTAL 44. TOTAL TO PORTAL DISTANCE FROM PREVIOUS	0 38.								10-31 Victoria	10-27 Victoria	M D Victoria 10-25	BROUGHT FORWARD FROM PREVIOUS PAGE	PERSONAL EHICLE US ANCE X	Perdiems	13. MAILING ADDRESS FOR CHEQUE  Room 124 501 Belleville St Victoria BC	Personal Information	10. EMPLOYEE SUPPLIER NO.	0 3 4 MOTI 2 0 2 2 0 6 0 6	3. CLIENT 4. MIN. AB- 5. DATE COMPLETED BREV. YYYY MM DD	INSTRUCTIONS: Employee please complete field 3 to Employee Signature line
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3. CLIENT

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## TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

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TRANSPORTATION

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2. CONTROL NO.

TRA-FLE221130

1. MINISTRY AND BATCH NO.

9. EMPLOYEE I.D. Personal Information TRAVEL TO / FROM 15. REASON FOR TRAVEL 13. MAILING ADDRESS FOR CHEQUE

Room 124 501 Belleville St Victoria BC **INSTRUCTIONS:** Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim. 56. PROCESSING CLERK INITIAL 55. EXPENSE AUTHORITY SIGNATURE CERTIFED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACTAND RELATED POLICIES. IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z)AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY. <sup>26.</sup> BROUGHT FORWARD FROM PREVIOUS PAGE Travel to FNLG Conference 46. EMPLOYEE
CERTIFIED THIS TRAVEL E Van->Victoria Victoria -> Vancouve Vancouver 53 Personal Information MOTI 4. MIN. AB-BREV. E SIGNATURE EXPENSE CLAIM IS A TRUE NADE AND/OR A RESULT 0 PLACES TRAVELLED П C OLUMNS ED AS A RESULT SS AS DETAILED BEEN AND WILL ED POLICIES 10. EMPLOYEE SUPPLIER NO. 5. DATE COMPLETED YYYY MI N 0 N FROM 2 Tall 0 S S DISTANCE RATE VEHICLE USE 60 0 В 0 × ယ 0.00 0 11. EMPLOYEE Rob Fleming  $\leq$ 4 2023 S BUS/TAXI/ AIR/FERRY COSTS Ψ S SURNAME 0.00 45. TOTAL DISTANCE TO DATE 0 7. SPECIAL CHEQUE ISSUE 0 HEADQUARTERS Victoria \_ 22. MEALS:
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GROUP NO. 0 111.50 0 27.00 48.50 36.00 0 4 4 (CITY NAME) 8. CHEQUE STUB INFORMATION — MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED Veronica Harrison PRINT NAME ACCOMMODATION COSTS (TO POLICY LIMIT) Minister of Transportation & Infrastructure 16. EMPLOYEE OCCUPATION \_ -108.58 0 -78.25 AMOUNT DUE -30.33 S 7 24. COST 0 0.00 \_ TO EMPLOYEE MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) *LESS*  $\Omega$ THIS TOTAL MUST EQUAL TOTAL IN I S THIS TOTAL

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11-29

11-28

DATE

11-30

CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

LESS TRAVEL ADVANCE

43. PORTAL TO PORTAL DISANCE

TOTALS

Save Form

Print Form