

Minister's Quarterly Travel Expense Summary

Name: Honourable Sheila Malcolmson

Quarter: 2023 July-Sept

Portfolio: Social Development and Poverty Redu

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 2,518.95

Other Travel in Province: \$ -

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 2,518.95

Travel expenses fiscal year-to-date: \$ 3,236.09

McKnight, Valerie SDPR:EX

From: passengerservices@helijet.com
Sent: June 26, 2023 10:35 AM
To: McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?

Customer Information

Account

Customer #
Name

22 -
Personal
Information

Valerie McKnight

Booking

22 - Personal
Information

Tuesday, May 16, 2023

902

Departure:
07:50 Nanaimo Harbour
» Directions

Arrival:
08:10 Vancouver Harbour

Invoice 22 -
Personal

FARE-ZNA-FULL2023 **\$204.76**

+ GST **\$10.24**

Billing **\$204.76**

Taxes **\$10.24**

Grand Total **\$215.00**

Mastercard **\$215.00**

» Directions

Dropoff:

Taxi Requested

20 minutes

Confirmed

1 Passengers - FULL FARE

Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Date / Time

May 16, 2023 @ 7:02:34 AM

Summary

17 - Government Financial
Information

Expiration

Authorization

035210

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+ and Children Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

*****HELIJET FARES INCLUDE*****

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

PARKING:

Complimentary parking (maximum, 7 days) in designated spots when registering your license plate at check-in, ask a Helijet agent for details.

SHUTTLE VAN:

Complimentary drop-off shuttle service available, upon arrival,



eTicket Receipt

Prepared For
MALCOLMSON/SHEILA MS

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

22 - Personal
Information

16 May 23

22 - Personal Information

WESTJET

WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
19 May 23	WESTJET WS 3327	KELOWNA BC, CANADA	VANCOUVER BC, CANADA	Cabin ECONOMY Seat Number ²²⁻ _{Persona} Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis SA1D0HFK Not Valid After 21 JUN 23
	Operated by: WESTJET ENCORE	Time 15:20	Time 16:21 Terminal MAIN TERMINAL	
19 May 23	WESTJET WS 3025	VANCOUVER BC, CANADA	NANAIMO BC, CANADA	Cabin ECONOMY Seat Number ²²⁻ _{Persona} Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis SA1D0HFK Not Valid After 19 MAY 24
	Operated by: WESTJET LINK BY PACIFIC COASTAL	Time 18:00 Terminal MAIN TERMINAL	Time 18:30	

Allowances

Baggage Allowance

YLW to YCD - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 60.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YLW to YVR , YVR to YCD - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YLW to YVR , YVR to YCD - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment**Fare Calculation Line****Fare****Taxes/Fees/Carrier-Imposed Charges****Total****17 - Government Financial Information**

YLW WS X/YVR WS YCD371.00CAD371.00END

CAD 371.00

CAD 16.00 YQI (OTHER AIR TRANSPORTATION
CHARGES)

CAD 19.71 XG8 (GOODS AND SERVICES TAX (GST))

CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)

CAD 25.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 1.25 XG9 (GOODS AND SERVICES TAX (GST))

CAD 440.08

Positive identification required for airport check in**Notice:****QST # 1202807956TQ0001 GST # 866112535**

****Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.**

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please

see <https://www.westjet.com/en-ca/flights/fees> for more information

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices



eTicket Receipt

Prepared For
MALCOLMSON/SHEILA MS

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

22 - Personal
Information

16 May 23

22 - Personal Information

WESTJET

WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
18 May 23	WESTJET WS 3026	NANAIMO BC, CANADA	VANCOUVER BC, CANADA	Cabin PREMIUM ECONOMY Seat Number 22 - Baggage Allowance 2 PIECES Booking Status OK TO FLY Fare Basis WA0D0HRS Not Valid After 18 MAY 24
	Operated by: WESTJET LINK BY PACIFIC COASTAL	Time 19:00	Time 19:30 Terminal MAIN TERMINAL	
18 May 23	WESTJET WS 3310	VANCOUVER BC, CANADA	KELOWNA BC, CANADA	Cabin PREMIUM ECONOMY Seat Number 22 - Personal Baggage Allowance 2 PIECES Booking Status OK TO FLY Fare Basis WA0D0HRS Not Valid After 18 MAY 24
	Operated by: WESTJET ENCORE	Time 21:50 Terminal MAIN TERMINAL	Time 22:46	

Allowances

Baggage Allowance

YCD to YLW - 2 Pieces WESTJET

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G.
FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YCD to YVR , YVR to YLW - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YCD to YVR , YVR to YLW - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment

Fare Calculation Line

17 - Government Financial Information

YCD WS X/YVR WS YLW852.00CAD852.00END

Fare

CAD 852.00

Taxes/Fees/Carrier-Imposed Charges

CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

CAD 43.76 XG8 (GOODS AND SERVICES TAX (GST))

CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)

CAD 15.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 0.75 XG9 (GOODS AND SERVICES TAX (GST))

CAD 934.63

Total

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

****Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.**

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices

McKnight, Valerie SDPR:EX

From: noreply@notifications.westjet.com on behalf of WestJet
<noreply@notifications.westjet.com>
Sent: May 17, 2023 10:57 AM
To: McKnight, Valerie SDPR:EX
Subject: Reservation cancellation | 22 - Personal Information

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



CONFIRMATION

Your reservation has been cancelled.

Reservation | 22 - Personal Information

Kelowna ✈️ Nanaimo

May 19, 2023 • 1 guest • One way

Credit details	Fee
Original trip amount	440.08 CAD
Total credit:	440.08 CAD*

* Price includes taxes and fees

If you did not initiate this cancellation please [contact us](#).

Credited to	Amount
Credit card	440.08 CAD
Processed within 5-7 days	
17 - Government Financial Information	

OTHER TRAVEL ARRANGEMENTS

Other reservations

Don't forget to cancel any other bookings that you made separate from your flight. This may include accommodations, car rentals, ground transportation or restaurants.

Thank you

Thank you for choosing WestJet. We look forward to welcoming you onboard on your next flight.



McKnight, Valerie SDPR:EX

From: confirmation@flyairnorth.com
Sent: May 17, 2023 10:48 AM
To: McKnight, Valerie SDPR:EX
Subject: Air North, Yukon's Airline-Confirmation 22 - Personal Information

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Your Air North, Yukon's Airline Itinerary

Thank you for booking with us!

Your itinerary number is 22 - Personal Information

Passenger ID Number: 22 - Personal Information
Address: 22 - Personal Information PARLIAMENT BUILDING VICTORIA, BC V8W9E2 CAN
Booked: May 17, 2023
Booked By: P207.6.150.206

FRIDAY MAY 19, 2023 › FLIGHT 4N570 - Kelowna to Vancouver

DEPARTS 6:05PM › ARRIVES 6:55PM › STOPS 0 › Boeing 737

SHEILA MALCOLMSON

SEAT 22 - Personal Information
Confirmed

CASSIN ELLIOTT

SEAT 22 - Personal Information
Confirmed

Warning

While we do everything possible to provide the most accurate flight status information, please verify your flight's status at least 24 hours prior to departure at www.flyairnorth.com. Air North, Yukon's Airline is not liable for non-delivery of flight schedule change messaging.

Purchase Summary

Total Fare	286.00
Carrier Surcharge	60.00
Air Travellers Security Charge	14.24

Airport Improvement Fee	50.00
Seat Charge	40.00
Canada Goods and Service Tax #850279555	22.52
Itinerary Total	CDN 472.76
Payment	CRED:MC
Credit Card Applied	CDN 472.76
Cardholder Name	
Credit Card Number	7535
Authorization Number	049761

Questions, comments or concerns?

Please do not reply to this email as it was issued by an automated message system. If you have received this message in error, please call Air North, Yukon's Airline at one of the numbers below.

How to contact us

- Toll-free (in North America): 1.800.661.0407 ext. 1
- (867) 668.2228 ext. 1
- Via www.flyairnorth.com
- For Covid-19 travel updates, visit www.flyairnorth.com/TravelInfo/TravelAdvisories.aspx

Rules and Conditions

UPDATED MARCH 2020

Identification, Check-in & Boarding Information

- **For Domestic Flights** — Check-in a minimum of 90 minutes prior to scheduled departure. Although we will do our best to assist, passengers checking in/dropping off baggage less than 45 minutes prior to the scheduled departure will be denied boarding. It is the passengers responsibility to be through security & present at the boarding gate no later than 15 minutes prior to the scheduled departure time. Valid government-issued identification featuring clear and identifiable photo of passenger and including name, date of birth and gender is required for all passengers.
- **For Trans-Border Flights** — Check -in a minimum of 90 minutes prior to scheduled departure. Although we will do our best to assist, passengers arriving less than 45 minutes prior to the scheduled departure boarding will be denied. Valid government-issued identification featuring clear and identifiable photo of passenger and including name, date of birth and gender is required for all passengers.
- All security restrictions are subject to change. For up to date information on these or other Government of Canada security requirements visit www.tc.gc.ca or www.catsaacsta.gc.ca.

Check-in Locations

- **Whitehorse** — Erik Nielsen Whitehorse International Airport
- **Vancouver** — Vancouver International Airport — Domestic Terminal, Departures Level, Line 12
- **Calgary** — Calgary International Airport — Domestic Terminal, Departures Level
- **Edmonton** — Edmonton International Airport — Domestic Terminal, Departure Level, South Check-in, Lines 32 & 33

Fare Change & Cancellation Policies

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: July 10, 2023 10:15 AM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie McKnight

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information

Account

Customer #

22 - Personal
Information

Name

Valerie McKnight

Booking

22 - Personal
Information

Saturday, June 3, 2023

606

Departure:

13:30 Vancouver Airport South

» Directions

Arrival:

22 -
Invoice Personal
Information

Adult SBR 2022

\$123.10

Passenger Fee - YVR

\$2.61

Excess Luggage SBR/YVR route

\$5.50

+ GST

\$6.62

Billing

\$131.21

Taxes

\$6.62

13:50 Silva Bay (Gabriola Island)

20 minutes

Confirmed

1 Passengers - Regular

Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Grand Total \$137.83

Visa \$137.83

Date / Time June 3, 2023 @ 1:45:08 PM

Summary 17 - Government Financial Information

Expiration

Visa (\$137.83)

Date / Time June 3, 2023 @ 2:48:47 PM

Summary 17 - Government Financial Information

Expiration

Master Card \$0.00

Date / Time June 3, 2023 @ 2:49:10 PM

Summary 17 - Government Financial Information

Expiration

Master Card \$137.83

Date / Time June 3, 2023 @ 2:55:49 PM

Summary 17 - Government Financial Information

Expiration

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: July 4, 2023 3:30 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

Have a question? Visit our [FAQ](#) page. **Need a change?** Log into your account at www.harbourair.com or contact our Customer Contact Centre at 1.800.665.0212.

IMPORTANT NOTICE

As of June 1st, 2023 all new reservations are automatically charged at the time of booking. If you are paying with a gift card, or promotional voucher, please contact us to update your payment.

We appreciate your support, and we look forward to welcoming you aboard!

The team at Harbour Air

Customer Information

Account

HAS #

Name

22 - Personal
Information

Nicholas Simons

Booking

22 - Personal
Information

Sunday, June 11, 2023

Flight #612

Departure:

17:10 Nanaimo Harbour

22 - Personal
Invoice Information

Air Transportation Charges

Sked 600 : (2) GO Flex \$120.24

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

» Directions

Arrival:

17:30 Richmond (YVR South)

» Directions

20 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

. Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Sked 600 : Fuel Surcharge	\$7.50
Sked 600 : Carbon Offset	\$0.50
Sked 600 : Nanaimo Terminal Fee	\$6.75
Sked 600 : Richmond Terminal Fee	\$5.00
+ Goods and Services Tax	\$7.01

Billing	\$139.99
Taxes	\$7.01
Grand Total	\$147.00

Master Card	\$147.00
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Date/ Time June 5, 2023 @ 3:34:33 PM

Summary 17 - Government Financial Information

Expiration

Authorization 090498

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: July 4, 2023 3:30 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

Have a question? Visit our [FAQ](#) page. Need a change? Log into your account at www.harbourair.com or contact our Customer Contact Centre at 1.800.665.0212.

IMPORTANT NOTICE

As of June 1st, 2023 all new reservations are automatically charged at the time of booking. If you are paying with a gift card, or promotional voucher, please contact us to update your payment.

We appreciate your support, and we look forward to welcoming you aboard!

The team at Harbour Air

Customer Information

Account

HAS #

22 - Personal Information

Name

Nicholas Simons

Booking

22 - Personal Information

Thursday, June 15, 2023

Flight #1151

Departure:

17:50 Vancouver Harbour

Invoice 22 - Personal Information

Air Transportation Charges

Sked 1100 : (2) GO Gold \$151.53

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

» Directions

Arrival:

18:10 Nanaimo Harbour

» Directions

20 minutes

22 - Personal Information

1 Passenger(s) - GoGold

• Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Sked 1100 : Carbon Offset	\$0.50
Sked 1100 : Fuel Surcharge	\$7.50
Sked 1100 : Nanaimo Terminal Fee	\$6.75
Sked 1100 : VHFC Terminal Fee	\$10.85
+ Goods and Services Tax	\$8.87

Billing	\$177.13
Taxes	\$8.87
Grand Total	\$186.00

Master Card	\$186.00
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Date/ Time June 5, 2023 @ 3:54:02 PM

17 - Government Financial Information

Authorization 007131

goGOLD Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 15 minutes prior to departure.
- Changeable up to 15 minutes prior to departure (subject to difference in fare value).
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.
- As always, no fees will be applied in the event of weather disruptions.
- Complimentary Select Seat. To secure prior to check-in, please reply to your confirmation email.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 50lbs on all routes .

Standby Baggage:

- 50lbs on all routes.
- Travels on a space-available, standby basis.

Important Baggage Notes:

- Individual bags may not weigh more than 50lbs each.
- All bags are weighed, including purses, briefcases, backpacks, and suitcases, etc.
- Luggage over 100lbs (per passenger) is subject to \$1 per

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: July 10, 2023 10:15 AM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information

Account	Customer #	22 - Personal Information
	Name	Valerie Mcknight

Booking

22 - Personal Information

Tuesday, June 6, 2023

608

Departure:

17:00 Vancouver Airport South

» Directions

Arrival:

22 - Personal
Invoice Information

Adult SBR 2022	\$123.10
Passenger Fee - YVR	\$2.61
+ GST	\$6.29
Billing	\$125.71
Taxes	\$6.29
Grand Total	\$132.00

17:20 Silva Bay (Gabriola Island)

20 minutes

Confirmed

1 Passengers - Regular

Sheila Malcolmson, Female

[Add to Calendar](#)

22 - Personal Information

Master Card

\$132.00

Date / Time

June 6, 2023 @ 4:44:44 PM

17 - Government Financial Information

Summary

Expiration

REGULAR FARE CONDITIONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

On YVR side, once pilot arrives, please check-in directly with your pilot, at our counter within the Seair building.

BAGGAGE ALLOWANCE: A total of 25lbs (11.3kgs) per passenger (including luggage, backpacks and purses) is guaranteed, all other excess baggage goes as standby.

EXCESS BAGGAGE OVER 25lbs (11.3kgs): If space available, the fee is \$0.53 per pound (includes GST). We recommend bringing excess baggage a day ahead so baggage can be flown over early to await your arrival.

MAXIMUM WEIGHT PER ITEM: A maximum of 50lbs (22.7kgs) per each baggage item.

CHANGES AND CANCELLATIONS: May be made up to 48 hours prior to departure either online or by calling 1-800-665-2359 (locally 250-247-9992). A full fare will apply for cancellations made less than 48 hours prior to departure.

LOCATIONS: In Silva Bay at 3383 South Road, Gabriola Island, BC, Canada. In Vancouver at the Seair Terminal (on the river near YVR South Terminal) 4640 Inglis Drive, Richmond, BC, Canada

Please call 1-800-665-2359 (locally 250-247-9992) with any questions or concerns.

Login to your account at GulfIslandSeaplanes.com

McKnight, Valerie SDPR:EX

From: passengerservices@helijet.com
Sent: July 10, 2023 10:46 AM
To: McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Did you know, in addition to our daily scheduled flights, Helijet Charters and our new partner BLADE, can also assist you in coordinating your custom charter for business or pleasure?

Customer Information

Account	Customer #	22 - Personal
	Name	Sheila Malcolmson
	Company	Provincial Government

Booking

22 - Personal Information

Tuesday, June 6, 2023

906

Departure:
11:55 Nanaimo Harbour
» Directions

Arrival:

Invoice 22 - Personal Information

SALE - Seat Sale \$155	\$147.62
+ GST	\$7.38
Billing	\$147.62
Taxes	\$7.38
Grand Total	\$155.00

12:15 Vancouver Harbour

» Directions

20 minutes

Confirmed

1 Passengers - SALES

Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Mastercard

\$155.00

Date / Time

June 6, 2023 @ 11:15:06 AM

Summary

17 - Government Financial
Information

Expiration

Authorization

011405

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+ and Children Under 13 years.

Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

SALE Fares do not qualify for combination with Kids Fly Free promotions.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

*****HELIJET FARES INCLUDE*****

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

PARKING:

Complimentary parking (maximum, 7 days) in designated spots

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: July 10, 2023 10:15 AM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information

Account

Customer #

22 - Personal
Information

Name

Valerie Mcknight

Booking

22 - Personal
Information

Thursday, June 22, 2023

601

Departure:

08:00 Silva Bay (Gabriola Island)

Arrival:

08:20 Vancouver Airport South

Invoice

Adult SBR 2022

\$123.10

Passenger Fee - YVR

\$2.61

+ GST

\$6.29

Billing

\$125.71

Taxes

\$6.29

Grand Total

\$132.00

» Directions

20 minutes

Confirmed

1 Passengers - Regular

• Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Master Card

\$132.00

Date / Time June 22, 2023 @ 7:44:25 AM

Summary 17 - Government Financial Information

Expiration

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

On YVR side, once pilot arrives, please check-in directly with your pilot, at our counter within the Searl building.

BAGGAGE ALLOWANCE: A total of 25lbs (11.3kgs) per passenger (including luggage, backpacks and purses) is guaranteed, all other excess baggage goes as standby.

EXCESS BAGGAGE OVER 25lbs (11.3kgs): If space available, the fee is \$0.53 per pound (includes GST). We recommend bringing excess baggage a day ahead so baggage can be flown over early to await your arrival.

MAXIMUM WEIGHT PER ITEM: A maximum of 50lbs (22.7kgs) per each baggage item.

CHANGES AND CANCELLATIONS: May be made up to 48 hours prior to departure either online or by calling 1-800-665-2359 (locally 250-247-9992). A full fare will apply for cancellations made less than 48 hours prior to departure.

LOCATIONS: In Silva Bay at 3383 South Road, Gabriola Island, BC, Canada. In Vancouver at the Searl Terminal (on the river near YVR South Terminal) 4640 Inglis Drive, Richmond, BC, Canada

Please call 1-800-665-2359 (locally 250-247-9992) with any questions or concerns.

Login to your account at GulfislandSeaplanes.com

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: July 10, 2023 10:15 AM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

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1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Valerie McKnight

Booking		22 - Personal Information
Friday, June 23, 2023	22 - Invoice Personal	
	Adult SBR 2022	\$123.10
606	Passenger Fee - YVR	\$2.61
	+ GST	\$6.29
Departure: 13:30 Vancouver Airport South » Directions	Billing	\$125.71
	Taxes	\$6.29
Arrival:	Grand Total	\$132.00

13:40 Silva Bay (Gabriola Island)

10 minutes

Confirmed

1 Passengers - Regular

. Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Master Card

\$132.00

Date / Time June 23, 2023 @ 2:07:55 PM

Summary 17 - Government Financial Information

Expiration

REGULAR FARE CONDCTIONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

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TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

On YVR side, once pilot arrives, please check-in directly with your pilot, at our counter within the Seair building.

BAGGAGE ALLOWANCE: A total of 25lbs (11.3kgs) per passenger (including luggage, backpacks and purses) is guaranteed, all other excess baggage goes as standby.

EXCESS BAGGAGE OVER 25lbs (11.3kgs): If space available, the fee is \$0.53 per pound (includes GST). We recommend bringing excess baggage a day ahead so baggage can be flown over early to await your arrival.

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Login to your account at GulfIslandSeaplanes.com