

Minister's Quarterly Travel Expense Summary

Name: Honourable Sheila Malcolmson **Quarter:** 2023 Oct to Dec

Portfolio: Social Development and Poverty Redu

Travel expense summary (amount paid this quarter):

In Province Flights:	\$ 7,413.93
Other Travel in Province:	\$ 7,546.48
Out of Country Travel:	\$ -
Out of Province Travel:	\$ -

Total travel expenses paid this quarter: \$ 14,960.41

Travel expenses fiscal year-to-date: \$ 18,196.50



Where ideas work

Travel Voucher (Restricted Use)

TRA-MAL350429

Claim Number **TRA-MAL240423**

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Date: August 10, 2023	Name: Sheila Malcolmson	Reason for Travel: Session/Meetings
Headquarters: Victoria	Job Title: Minister	
Type Of Travel: In Province	Ministry: S DPR	

14. Fiscal year 2023 Travel Date	15. Destination	16. Start of Day hh:mm	17. End of Day hh:mm	18. Personal Vehicle Use		Other Transport	19. Per Diem Meals Group 4 Cost	20. Lodging Costs Cost	21. Miscellaneous (Car Rental, Phone, ATM Fees, etc.)	
				KM	Cost	Cost			Cost	Description
23-Apr	Nanaimo-Vic	07:00	23:59	115	\$70.15	\$0.00	Full Day \$61.00	\$0.00		
24-Apr	Vic	06:00	23:59		\$0.00	\$0.00	Full Day \$61.00	\$0.00	\$0.00	
25-Apr	Vic	06:00	23:59		\$0.00	\$0.00	Full Day \$61.00	\$0.00	\$0.00	
26-Apr	Vic	06:00	23:59		\$0.00		Full Day \$61.00	\$0.00	\$0.00	
27-Apr	Vic-Prince George WI*	08:00	23:59		\$0.00	73.00	Full Day \$61.00	\$187.92		22 - Personal Information
28-Apr	Prince George-Vancouver	04:00	23:59		\$0.00	\$6.30	Full Day \$61.00	\$264.28		
29-Apr	Vancouver-Nanaimo HA*	07:00	11:00		\$0.00	\$0.00	Full Day \$12.50	\$0.00	\$0.00	

22. TOTALS OF COLUMNS				23. 116.30 22 - Personal	24. \$376.50	25. \$452.20	26. \$0.00 22 - Personal	27. Claim Total \$1,017.15
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28. Client Code 031	29. Resp. 48001	30. Service Line 48000	31. STOB 6702	32. Project 4800000	33. Supplier Code 22 - Personal	34. Amount \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
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Drafted by: [Signature] Only if different from traveller **AMOUNT PAYABLE** 35. \$0.00

Approvals 36. Traveller [Signature] 37. Spending Authority [Signature]

Notes: April 23 - Nanaimo-Vic, Drove, Overnight Paid on CCA.
 April 24-26 - Vic, Overnight Paid on CCA.
 April 27 - Vic-Prince George, Flew Westjet (Paid on AC MC), Taxi and Hotel Paid on Pers Visa.
 April 28 - Prince George-Vancouver, Flew Westjet (Paid on AC MC), Taxi and Hotel paid on Pers Visa.
 April 29 - Van-Nanaimo/Gabriola Is, Flew Harbour Air (Paid on AC MC), Ferry paid on Pers Visa.

AUDITED 04 OCT 23 CH1

Save

YELLOW CAB COMPANY LTD
1441 CLARK DR
VANCOUVER BC V5L 3K9
604-6811111

File 04/28/2023 9:59 PM

txn ID: #cbb1/95f

Type: CREDIT

PURCHASE

Visa Credit

Number: 17 - Government Financial Information

Card Type: VISA

Entry Mode: Chip

CVM: PIN VERIFIED

Mode: Issuer

Visa Credit

AID: A000000031010

TVR: 0080008000

IAD: 06051203642002

TSI: E800

ARC: 00

ATC: 00B0

TC: FF2227709AE87B78

UN: E2A0E498

Response: APPROVED

Approval Code: 08126F

Sub Total: \$38.00

Tip: 22 - Personal Information

Total:

Nanaimo Harbour
To
Gabriola Island



FOOT AREA 1A

RECEIPT - PLEASE RETAIN

PURCHASE 2023/04/29

1	Adult	10.45
	Fuel Surcharge	0.20
1	Adult Savings	4.35
Total		6.30
BCF Experience		6.30
17 - Government Financial Information		
CHANGE DUE		0.00
Today's Savings		4.35

Stored Value
Savings: VEH & PASS Savings
Balance: \$93.45

Home from PG

17 - Government Financial Information

Blue Bird Cabs

2612 Quadra Street
VICTORIA, BC
V8T4E4

April 27, 2023
4:58 a.m.

Receipt: Zrho
Authorization: 05133F

Visa Credit
AID A0 00 00 00 03 10 10
PIN Verified

Custom Amount \$72.00

Subtotal \$72.00
Tip 22 - Personal Information

Total
17 - Government Financial Information

APPROVED
to PG

Thank You for using
Yellow Cab! GST
#105762447RT001
THANK YOU

*home from
PG*

Prince George, BC 15 - Security Concern
15 - Security Concern

Sheila Malcolmson

22 - Personal Information

Invoice

Invoice date 4/28/2023
Invoice number 15 - Security Concern
Our reference
Your reference
GST Number

Guest	Sheila Malcolmson	Arrival	4/27/2023	Departure	4/28/2023	Room	15 - Security C
Date	Description	Quantity	Unit Price			Total ()	
4/27/2023	Room Charge	1	162.00			162.00	
4/27/2023	GST Taxes	1	8.10			8.10	
4/27/2023	Hotel Room Tax 8%	1	12.96			12.96	
4/27/2023	Municipal Room Tax 3%	1	4.86			4.86	

4/28/2023	17 - Government Financial Information			Total invoice	187.92
				Total Paid	-187.92
				Total Due	0.00

Total GST 8.10
15 - Security Concern

Room : 15 - Security Concern
 Folio # :
 Invoice # :
 Cashier # : 200
 Page # : 1 of 1

Vancouver, BC, Canada 15 - Security Concern
 15 - Security Concern

Ms Sheila Malcolmson
 501 Belleville St
 Victoria BC V8W9E2
 Canada

Arrival : 04-28-23
 Departure : 04-29-23

Date	Description	Additional Information	Charges	Credits
04-28-23	Room Charge		219.00	
04-28-23	Destination Marketing Fee		2.76	
04-28-23	Room PST		24.39	
04-28-23	Room GST		12.31	
04-28-23	Major Event MRDT		5.54	
04-28-23	Major Event MRDT GST		0.28	
04-29-23	Visa	17 - Government Financial Information		264.28
04-29-23	In Room Dining	15 - Security Concern	52.14	
04-29-23	Visa	17 - Government Financial Information		52.14
Total			316.42	316.42
Balance Due			0.00	

GST Summary

Room : 12.31
 F&B : 2.48
 Other : 0.00
 Total : 14.79

PST Summary

PST : 24.67
 ME MRDT : 5.54
 Total : 30.21



Where ideas work

Travel Voucher (Restricted Use)

TRA-MAL230513

Claim Number **TRA-MAL070523**

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Date	August 14, 2023	Name	Sheila Malcolmson	Reason for Travel	Session
Headquarters	Victoria	Job Title	Minister		
Type Of Travel	Out of Province	Ministry	SDPR		

14. Fiscal year 2023	15. Destination	16. Start of Day hh:mm	17. End of Day hh:mm	18. Personal Vehicle Use		Other Transport	19. Per Diem Meals Group Group 4	20. Lodging Costs	21. Miscellaneous (Car Rental, Phone, ATM Fees, etc.)	
				KM	Cost	Cost			Cost	Description
7-May	Nanaimo-Vic	16:00	23:59	115	\$70.15	\$0.00	D	\$36.00	\$0.00	\$0.00
8-May	Vic	07:00	23:59				Full Day	\$61.00	\$0.00	\$0.00
9-May	Vic	07:00	23:59				Full Day	\$61.00	\$0.00	\$0.00
10-May	Vic	07:00	23:59				Full Day	\$61.00	\$0.00	\$0.00
11-May	Vic-Nanaimo	07:00	23:59	115	\$70.15	\$0.00	Full Day	\$61.00	\$0.00	\$0.00
12-May	Nanaimo-Van HA*	07:00	23:59				Full Day	\$61.00	\$270.32	22 - Personal
13-May	Van-Nanaimo HA*	07:00	10:00				Full Day	\$27.00	\$0.00	\$0.00
					\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

TOTALS OF COLUMNS				22. \$140.30	23. \$41.70 22 - Personal	24. \$368.00	25. \$270.32	26. \$0.00 22 - Personal	27. Claim Total \$821.32
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28. Client Code 031	29. Resp. 4601	30. Service Line 48000	31. STQB 5702	32. Project 4600000	33. Supplier Code 22 - Personal	34. Amount \$0.00 \$0.00 \$0.00 \$0.00
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Drafted by _____ Only if different from traveller

AMOUNT PAYABLE 35. **\$821.32**

Approvals 36. Traveller

37. Spending Authority

Notes
 May 7 - Nanaimo/Gabriola-Vic, Drove, Overnight paid on CCA.
 May 8-10 - Vic, Overnight paid on CCA.
 May 11 - Vic-Nanaimo/Gabriola, drove.
 May 12 - Gabriola/Nanaimo-Van, Flew Harbour Air (Paid on AA MC), Overnight Paid on Pers Visa.
 May 13 - Van-Nanaimo/Gabriola, Flew Harbour Air (Paid on AA MC), Taxi/Ferry Paid on pers Visa.

Save

AUDITED 660CT23 E11

**BLACK TOP & CHECKER
CABS**

UNIT 101, 1355 VERNON DR
VANCOUVER, BC V6A 3V4
6046813201
https://www.btccabs.ca

Transaction 000077372934

Total CA\$15.70
Tip 22 - Personal Information

DEBIT CARD SALE
INTERAC 8643

Retain this copy for statement validation

Station: BT380B

Account: Default

12-May-2023 9:35:13PM

CASH Method: CONTACTLESS

17 - Government Financial Information

Reference ID: 000077372934

Auth ID: 045514

MID: *****3884

AID: A0000002771010

AthNtwkNm: INTERAC

NO CARDHOLDER VERIFICATION

THANK YOU FOR YOUR BUSINESS

**BLACK TOP & CHECKER
CABS**

UNIT 101, 1355 VERNON DR
VANCOUVER, BC V6A 3V4
6046813201
https://www.btccabs.ca

Transaction 000077322078

Total CA\$5.50
Tip 22 - Personal Information

DEBIT CARD SALE
INTERAC 8643

Retain this copy for statement validation

Station: BT476

Account: Default

12-May-2023 5:17:25PM

CASH Method: CONTACTLESS

17 - Government Financial Information

Reference ID: 000077322078

Auth ID: 01722

MID: *****3884

AID: A0000002771010

AthNtwkNm: INTERAC

NO CARDHOLDER VERIFICATION

THANK YOU FOR YOUR BUSINESS

Nanaimo Harbour
To
Gabriola Island



FOOT AREA 00

RECEIPT - PLEASE RETAIN

PURCHASE 2023/05/13

1	Adult	10.45
	Fuel Surcharg	0.20
1	Adult Savings	4.35

Total	6.30
17 - Government Financial Information	6.30

CHANGE DUE 0.00

Today's Savings 4.35

Stored Value	
Savings: VEH & PASS Savings	
Balance: \$12.90	

**BLACK TOP & CHECKER
CABS**

UNIT 101, 1355 VERNON DR
VANCOUVER, BC V6A 3V4
6046813201
https://www.btccabs.ca

Transaction 52302163

Total CA\$15.20
Tip 22 - Personal Information

CREDIT CARD SALE
VISA 3425

Retain this copy for statement validation

Station: BT313

12-May-2023 5:59:57p.m.

CASH Method: EMV

17 - Government Financial Information

SHEILA W MALCOLMSON

Reference ID: 313300518606

Auth ID: 08727F

MID: *****3884

AID: A0000000031010

AthNtwkNm: VISA

PIN VERIFIED

THANK YOU FOR YOUR BUSINESS

Vancouver, BC 15 - Security Concern
15 - Security Concern

Sheila Malcolmson
P.o.box 9058
Stn Prov-Govt.
VICTORIA BC V8W9A2

Receipt

15 - Security Concern

Invoice date
Our reference
Your reference
GST Number

Guest	Sheila Malcolmson		Arrival	5/12/2023	Departure	5/13/2023	Room	15 - Security Concern
Date	Description	Quantity	Unit Price	Total (CAD)				
5/12/2023	Room Charge	1	224.00	224.00				
5/12/2023	DMF @ 1.259% Plus Taxes	1	2.82	2.82				
5/12/2023	Federal Tax GST	4	0.00	12.87				
5/12/2023	Provincial Room Tax	2	0.00	18.15				
5/12/2023	Municipal Room Tax	4	0.00	12.48				

17 - Government Financial Information

5/13/2023

Total invoice	270.32
	-270.32
Total Paid	-270.32
Total Due	0.00

Total GST 12.87

15 - Security Concern

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
8/18/2023 9:36:49 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking 22 - Personal
Information

Sheila Malcolmson
Saturday, May 13, 2023
1 Passenger(s)
KK - Confirmed

Flight #1123
Departs 09:15 @ Vancouver Harbour
Arrives 09:35 @ Nanaimo Harbour

Invoice # 22 - Personal
Information

1 Sked 1100 : (2) Comfort \$122.56 CAD
1 Sked 1100 : Carbon Offset \$0.50 CAD
1 Sked 1100 : Fuel Surcharge \$6.00 CAD
1 Sked 1100 : Nanaimo Terminal Fee \$6.75 CAD
1 Sked 1100 : VHFC Terminal Fee \$10.85 CAD

Goods and Services Tax \$7.34 GST

Grand Total \$154.00 CAD

Payment Information:

Master Card \$154.00 CAD

Date/Time 2023-05-13 8:24:41 AM
Station HRA01M05
Terminal ID W66310494
Action Purchase/Telephone
Card Type M/C
Card Number 17 - Government Financial Information
Amount \$154.00
Authorization 066294
Message APPROVED - THANK YOU
Trace Number 0011590250
Response 01-005/APPROVED 066294

CUSTOMER COPY

*** TRANSACTION RECORD ***

Sheila Malcolmson
P.o.box 9058
Stn Prov-Govt.
VICTORIA BC V8W9A2

Receipt

15 - Security Concern

Invoice date
Our reference
Your reference
GST Number

Guest	Sheila Malcolmson	Arrival	5/16/2023	Departure	5/17/2023	Room
Date	Description	Quantity	Unit Price	Total (CAD)		
5/16/2023	Room Charge	1	254.00	254.00		
5/16/2023	DMF @1.259% Plus Taxes	1	3.20	3.20		
5/16/2023	Federal Tax GST	4	0.00	14.59		
5/16/2023	Provincial Room Tax	2	0.00	20.58		
5/16/2023	Municipal Room Tax	4	0.00	14.15		

5/17/2023	17 - Government Financial Information	Total Invoice		306.52
		Total Paid		-306.52
		Total Due		0.00

Total GST 14.59

15 - Security Concern

15 - Security Concern

Kelowna, BC 15 - Security
Canada
15 - Security Concern

Sheila Malcolson
Room 236 501 Belleville
Victoria, BC, v8w9E2
Canada

Page Number : 1 Invoice Nbr : 15 - Security Concern
Guest Number : 22 - Personal Information
Folio ID : A
Arrive Date : 18-MAY-23 00:05
Depart Date : 19-MAY-23 10:36
No. Of Guest : 1
Room Number : 15 - Security
Marriott Bonvoy Number :

Tax Invoice

15 - Security Concern

Tax ID :
15 - Security Concern

MAY-19-2023 10:40 RMAC

Date	Reference	Description	Charges (CAD)	Credits (CAD)
18-MAY-23	RT409	Room Chrg - Govt./Military	164.00	
18-MAY-23	RT409	PST	13.12	
18-MAY-23	RT409	GST	8.20	
18-MAY-23	RT409	MRDT	4.92	
19-MAY-23	VI	17 - Government 17 - Government Financial Information		-190.24

.Authorized
250.00

17 - Government Financial Information

** Total 190.24 -190.24
*** Balance -0.00

15 - Security Concern

15 - Security Concern

15 - Security Concern

15 - Security Concern

Kelowna, BC
Canada

15 - Security Concern

Sheila Malcolson
Room 236 501 Belleville
Victoria, BC, v8w9E2
Canada

Page Number : 2
Guest Number : 15 - Security
Folio ID : A
Arrive Date : 18-MAY-23 00:05
Depart Date : 19-MAY-23 10:36
No. Of Guest : 1
Room Number : 15 - Security
Marriott Bonvoy Number :

Invoice Nbr : 15 - Security Concern

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	Room Tax	F & B	GST F&B	Other	Total	Payment
05-18-2023	0.00	0.00	0.00	0.00	190.24	190.24	0.00
05-19-2023	0.00	0.00	0.00	0.00	0.00	0.00	- 190.24
Total	0.00	0.00	0.00	0.00	190.24	190.24	- 190.24

Signature _____

15 - Security Concern

May 16 / 17



AC Taxi LTD
335 OLD VICTORIA ROAD
NANAIMO, BC V9R 5Z9
250 753-1231

GST#100040187RT0001
Transaction 000088346023

Total **\$12.45**
Tip 22 - Personal Information

DEBIT CARD SALE
INTERAC 8643

Retain this copy for statement
validation

Station: Car24

Account: Default

16-May-2023 6:52:42a.m.

\$14.45 | Method: CONTACTLESS

Interac 17 - Government Financial Information

Reference ID: 000088346023

Auth ID: 135240

MID: *****1102

AID: A0000002771010

AthNtwkNm: INTERAC

NO CARDHOLDER VERIFICATION

Thank You For Using AC TAXI.

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

17 - Government Financial Information

CARD
CARD TYPE INTERAC
ACCOUNT TYPE FLASH DEFAULT

DATE 2023/05/16
TIME 8722 08:23:48

CLERK ID 7
INVOICE # 5

RECEIPT NUMBER
H85026027-001-847-002-0

PURCHASE
AMOUNT **\$7.00**
22 - Personal Information
TOTAL

Interac
A0000002771010
471656DA9B8EB054
8000008000-

APPROVED

AUTH# 152347 00-001
THANK YOU

MERCHANT COPY

Nanaimo Harbour
To
Gabriola Island



FOOT AREA 00

RECEIPT - PLEASE RETAIN

PURCHASE 2023/05/17

1	Adult	10.45
	Fuel Surcharg	0.20
1	Adult Savings	4.35-

Total	6.30
17 - Government Financial Information	6.30

CHANGE DUE	0.00
Today's Savings	4.35

Stored Value
Savings:VEH & PASS Savings
Balance:\$6.60

22 - Personal Information

May 18



AC Taxi LTD
835 OLD VICTORIA ROAD
NANAIMO, BC V9R 5Z9
250-753-1231

GST#100040187RT0001

Transaction 000088334848

Total

\$40.85
22 - Personal
Information

Tip

DEBIT CARD SALE
INTERAC 8643

Retain this copy for statement
validation

Station: car18

Account: Chequing

16 May 2023 5:54:42 p.m.

\$46.05 | Method: CASH

Interac Information
17 - Government Financial

Reference ID: 000088334848

Auth ID: 005439

MID: *****1102

AID: A0000002771010

AuthNtwNm: INTERAC

PIN VERIFIED

Thank You For Using AC TAXI.

May 19

BEL AIR TAXI
2121 HARTLEY AVENUE
COQUITLAM BC V3K 6Z3
6045241111

DEBIT SALE

Server #: 008990

REF#: 00000003

Batch #: 217

SEQ: 217001001003

5/19/23

19:50:36

PPR CODE: 025032

EBIT/DEFAULT

17 - Government
Financial Information

**AMOUNT
TIP
TOTAL**

\$73.00
17 - Government
Financial Information

00 - APPROVED - 001

Interac

AID: A0000002771010

TVR: 80 00 00 80 00

Thank You
Please Come Again
BEL AIR TAXI #021
COQUITLAM BC



AC Taxi LTD

835 OLD VICTORIA ROAD
NANAIMO, BC V9R 5Z9
250-753-1231

GST#100040187RT0001

Transaction 000088338056

Total
Tip

\$44.35
17 - Government
Financial
Information

DEBIT CARD SALE
INTERAC 8643

Retain this copy for statement
validation

Station: Car20

Account: Default

19-May-2023 10:40:27p.m.

\$52.35 | Method: CONTACTLESS

17 - Government Financial Information

Reference ID: 000088338056

Auth ID: 054022

MID: *****1102

AID: A0000002771010

AthNtwkNm: INTERAC

NO CARDHOLDER VERIFICATION

Thank You For Using AC TAXI.

Tsawwassen
To
Nanaimo (Duke Pt)
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

FOOT AREA 3D

RECEIPT - PLEASE RETAIN

PURCHASE 2023/05/19

1	Adult	18.50
	Fuel Surcharg	0.70
1	Port Fee Adul	0.25

Total 19.45
17 - Government Financial Information
FLASH DEFAULT 19.45

AUTH 025229 66338175 0010018848 H

Interac

A0000002771010 / 8080008000 /

NO SIGNATURE TRANSACTION

00 APPROVED - THANK YOU 001

CHANGE DUE 0.00

Nanaimo Harbour
To
Gabriola Island



RECEIPT - PLEASE RETAIN

PURCHASE 2023/05/19

1	Adult	10.45
	Fuel Surcharg	0.20
1	Adult Savings	4.35-

Total 6.30
17 - Government Financial Information 6.30

CHANGE DUE 0.00

Today's Savings 4.35

Stored Value
Savings:VEH & PASS Savings
Balance:50.30

CARDHOLDER COPY
TSA 19 May 2023 19:52:33



SEE REVERSE SIDE OF TICKET
1027046 708065
109245

CARDHOLDER COPY
NAH 19 May 2023 22:42:54



SEE REVERSE SIDE OF TICKET

WHISTLER, BC
Canada

15 - Security Concern

MALCOLMSON, SHEILA

X

X - X
CANADA

Room No:
Arrival Date: 6/1/2023 5:56:00 PM
Departure Date: 6/2/2023 1:41:00 PM
Adult/Child: 1/0
Cashier ID: HISANO
Room Rate: 251.10
AL:
HH #
VAT #
Folio No/Che

15 - Security Concern
15 - Security Concern
15 - Security Concern

Confirmation Number: 15 - Security Concern

HILTON WHISTLER RESORT & SPA 8/18/2023 2:37:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
5/29/2023	17 - Government Financial Information	H_VERMA	5663737		(\$291.28)	
6/1/2023	RESORT CHARGE	NAUDIT02	5668953	\$25.00		
6/1/2023	GST TAX - MISC	NAUDIT02	5668953	\$1.25		
6/1/2023	PST TAX - MISC	NAUDIT02	5668953	\$2.75		
6/1/2023	GUEST ROOM	NAUDIT02	5668954	\$251.10		
6/1/2023	GST - ROOM TAX	NAUDIT02	5668954	\$12.56		
6/1/2023	PST - ROOM TAX	NAUDIT02	5668954	\$27.62		
6/2/2023	17 - Government	ROSE	5669306		(\$29.00)	
BALANCE						\$0.00

	Revenue	Tax
PST TAX	\$276.10	\$30.37
GST TAX	\$276.10	\$13.81
TAX SUMMARY	\$0.00	\$0.00
HST	\$0.00	\$0.00
HRT	\$0.00	\$0.00
Total Invoice Amount	\$276.10	\$44.18

15 - Security Concern

CREDIT CARD DETAIL

APPR CODE	031411	MERCHANT ID	42986735704
CARD NUMBER	17 - Government Financial	EXP DATE	17 - Government
TRANSACTION ID	5663737	TRANS TYPE	Financial Sale

Vancouver, BC 15 - Security
Concern
15 - Security Concern

Sheila Malcolmson
P.o.box 9058
Stn Prov-Govt.
VICTORIA BC V8W9A2

Receipt

15 - Security Concern

Invoice date
Our reference
Your reference
GST Number

Guest	Sheila Malcolmson	Arrival	6/2/2023	Departure	6/3/2023	Room
Date	Description	Quantity	Unit Price	Total (CAD)		
6/2/2023	Room Charge	1	224.00	224.00		
6/2/2023	DMF @1.259% Plus Taxes	1	2.82	2.82		
6/2/2023	Federal Tax GST	4	0.00	12.87		
6/2/2023	Provincial Room Tax	2	0.00	18.15		
6/2/2023	Municipal Room Tax	4	0.00	12.48		

6/3/2023	17 - Government Financial Information	Total invoice		270.32
				-270.32
		Total Paid		-270.32
		Total Due		0.00

Total GST 12.87



Where ideas work

Travel Voucher (Restricted Use)

TRA-MAL230615

Claim Number **TRA-MLA110523**

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Date	August 1, 2023	Name	Sheila Malcolmson	Reason for Travel	Cabinet Retreat, Meetings
Headquarters	Victoria	Job Title	Minister		
Type Of Travel	In Province	Ministry	SDPR		

14. Fiscal year 2023	15. Destination	16. Start of Day		17. End of Day		18. Personal Vehicle Use		19. Per Diem Meals Group		20. Lodging Costs	21. Miscellaneous (Car Rental, Phone, ATM Fees, etc.)	
		hh:mm	hh:mm	KM	Cost	Cost	Group 4	Cost	Cost	Cost	Description	
11-Jun	Nanaimo-Chilliwack HA*	16:00	23:59				\$0.00	D	\$36.00	\$184.44	\$0.00	
12-Jun	Chilliwack	06:00	23:59				\$0.00	BAD	\$48.50	\$184.44	\$0.00	
13-Jun	Chilliwack-Van	06:00	23:59				\$0.00	D	\$36.00	\$311.35	\$0.00	
14-Jun	Van	06:00	23:59				\$0.00	Fuel Van	\$61.00	\$311.35	\$0.00	
15-Jun	Van-Nanaimo FA*	06:00	20:00				\$0.00	Fuel Van	\$61.00	\$0.00	\$0.00	22 - Personal Information
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	
							\$0.00		\$0.00	\$0.00	\$0.00	

22. TOTALS OF COLUMNS						23. 22 - Perso	24. \$242.50	25. \$991.58	26. 22 - Perso	27. Claim Total
						\$50.00	\$15.00		\$0.00	\$1,249.18

28. Client Code	29. Resp.	30. Service Line	31. STOB	32. Project	33. Supplier Code	34. Amount
031	48001	48000	5702	4800000	22 -	\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

Drafted by _____ Only if different from traveller **AMOUNT PAYABLE** 35. \$0.00

Approvals 36. Traveller 37. Spending Authority

Notes Jun 11 - Nanaimo-Chilliwack, Flew Harbour Air (Paid on AC MC), Drove(Carpool), Overnight Hotel Paid on Pers Visa.
 Jun 12 - Chilliwack, Hotel paid on pers Visa.
 Jun 13 - Chilliwack-Vancouver, Drove, Hotel paid on Pers Visa.
 Jun 14 - Vancouver - Hotel paid on Pers Visa.
 Jun 15 - Vancouver-Nanaimo, Flew Harbour Air (Paid on AC MC), Ferry paid on Pers Visa.

AUDITED (60C123 (2))

Save

**BLACK TOP & CHECKER
CABS**

UNIT 101, 1355 VERNON DR
VANCOUVER, BC V6A 3V4
6046813201
<https://www.btccabs.ca>

Transaction 000077364001

Total	CA\$8.80
Tip	CA\$1.76
DEBIT CARD SALE	CA\$10.56
INTERAC 8643	

Retain this copy for statement
validation

Station: BT373A

Account: Default
15 Jun-2023 8:14:17AM
CA\$10.56 | Method:
CONTACTLESS

17 - Government Financial Information

Reference ID: 000077364001
Auth ID: 151416
MID: *****3084
AID: A0000002771010
AuthNtwkNm: INTERAC
NO CARDHOLDER VERIFICATION
THANK YOU FOR YOUR BUSINESS

MO

Nanaimo Harbour
To
Gabriola Island



RECEIPT - PLEASE RETAIN

PURCHASE 2023/06/15

Adult	10.45
Fuel Surcharge	0.20
Adult Savings	4.35

Total	6.30
17 - Government Financial Information	6.30

CHANGE DUE 0.00

Today's Savings 4.35

Stored Value
Savings:VEH & PASS Savings
Balance:\$23.50

22 - Personal Information

Sheila Malcolmson
 22 - Personal Information

Receipt

Invoice date
 Our reference
 Your reference
 GST Number

15 - Security Concern

Guest	Sheila Malcolmson	Arrival	6/11/2023	Departure	6/13/2023	Room
Date	Description	Quantity	Unit Price			Total (CAD)
6/11/2023	Room Charge	1	159.00			159.00
6/11/2023	GST Taxes	1	7.95		184.44	7.95
6/11/2023	Room Tax PST	1	12.72			12.72
6/11/2023	Municipal Room Tax	1	4.77			4.77
6/12/2023	Room Charge	1	159.00			159.00
6/12/2023	GST Taxes	1	7.95		184.44	7.95
6/12/2023	Room Tax PST	1	12.72			12.72
6/12/2023	Municipal Room Tax	1	4.77			4.77
			Total invoice			368.88
6/13/2023						-368.88
			Total Paid			-368.88
			Total Due			0.00
Total GST		15.90				

17 - Government Financial Information

Sheila Malcolmson 501 Belleville St., Victoria, Bc V8v Victoria V8V 2L8 Canada	Folio No.	: 15 - Security Concern	Room No.	: 15 - Securrit
	A/R Number	:	Arrival	: 06-13-23
	Group Code	:	Departure	: 06-15-23
	Company	: Government Canada	Conf. No.	: 15 - Security Concern
	Membership No.	:	Rate Code	:
	Invoice No.	:	Page No.	: 1 of 1

Date	Description	Charges	Credits
06-13-23	*Accommodation	258.00	
06-13-23	Destination Marketing Fee	3.25	
06-13-23	Room PST <small>15 - Security Concern</small>	\$311.35	20.90
06-13-23	MRDT	7.84	
06-13-23	Major Event MRDT	6.53	
06-13-23	Room GST - <small>15 - Security Concern</small>	14.83	
06-14-23	*Accommodation	258.00	
06-14-23	Destination Marketing Fee	3.25	
06-14-23	Room PST <small>15 - Security Concern</small>	\$311.35	20.90
06-14-23	MRDT	7.84	
06-14-23	Major Event MRDT	6.53	
06-14-23	Room GST - <small>15 - Security Concern</small>	14.83	
06-15-23	17 - Government Financial Information Visa		622.70
Total		622.70	622.70
Balance		0.00	

Andrei, Alexandra SDPR:EX

From: reservation@harbourair.com
Sent: May 9, 2023 3:15 PM
To: Andrei, Alexandra SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you'd like to sit in a single seat, we recommend our goGOLD fare to pre-reserve a [Select Seat](#). Otherwise, reply to this email or call us at 1.800.665.0212 to discuss availability and options for your goFARE.

Have a question? Visit our [FAQ](#) page. Need a change? Log into your account at www.harbourair.com or contact our Reservations Team at 1.800.665.0212.

We appreciate your support, and we look forward to welcoming you aboard!

The team at Harbour Air

Customer Information	
Account	HAS # 22 - Personal Information
	Name Sheila Malcolmson

Booking 22 - Personal Information	
Friday, May 12, 2023	Invoice 22 - Personal Information
Flight #1126	Air Transportation Charges
	Sked 1100 : (2) GO Flex \$122.56
Departure:	Taxes, Fees and Charges

10:00 Nanaimo Harbour

» Directions

Arrival:

10:20 Vancouver Harbour

» Directions

20 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Sheila Malcolmson, Female

[Add to Calendar](#)

22 - Personal Information

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 1100 : Fuel Surcharge	\$6.00
Sked 1100 : Carbon Offset	\$0.50
Sked 1100 : Nanaimo Terminal Fee	\$6.75
Sked 1100 : VHFC Terminal Fee	\$10.85
+ Goods and Services Tax	\$7.34
Billing	\$146.66
Taxes	\$7.34
Grand Total	\$154.00

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs between Richmond (YVR South), Victoria & Nanaimo.

Line #6

Vancouver, BC, Canada
15 - Security Concern

Room :
Folio # :
Invoice # :
Cashier # :
Page # : 1 of 1

Ms Sheila Malcolmson
501 Bellville St
Victoria BC V8W9E2
Canada

Arrival : 05-12-23
Departure : 05-13-23

Date	Description	Additional Information	Charges	Credits
05-13-23	22 - Personal Information	22 - Personal Information		
05-13-23	Room PST		269.00	
05-13-23	Room GST		29.59	
05-13-23	Major Event MRDT		14.93	
05-13-23	Major Event MRDT GST		6.73	
05-13-23	Mastercard	17 - Government Financial Information	0.34	
Total			320.59	320.59
Balance Due			0.00	

GST Summary

Room : 14.93
F&B : 0.00
Other : 0.00
Total : 14.93

PST Summary

PST : 29.93
ME MRDT : 6.73
Total : 36.66

Andrei, Alexandra SDPR:EX

Line #7

From: reservation@harbourair.com
Sent: May 17, 2023 1:04 PM
To: Andrei, Alexandra SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you'd like to sit in a single seat, we recommend our goGOLD fare to pre-reserve a Select Seat. Otherwise, reply to this email or call us at 1.800.665.0212 to discuss availability and options for your goFARE.

Have a question? Visit our [FAQ](#) page. Need a change? Log into your account at www.harbourair.com or contact our Reservations Team at 1.800.665.0212.

We appreciate your support, and we look forward to welcoming you aboard!

The team at Harbour Air

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Sheila Malcolmson

Booking <small>22 - Personal Information</small>	
Wednesday, May 17, 2023	<small>22 - Personal Information</small> Invoice
Flight #1135	Air Transportation Charges
	Sked 1100 : (1) GO Flex \$130.18
Departure:	Taxes, Fees and Charges

13:45 Vancouver Harbour

» Directions

Arrival:

14:05 Nanaimo Harbour

» Directions

20 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 1100 : Carbon Offset	\$0.50
Sked 1100 : Fuel Surcharge	\$6.00
Sked 1100 : Nanaimo Terminal Fee	\$6.75
Sked 1100 : VHFC Terminal Fee	\$10.85
+ Goods and Services Tax	\$7.72

Billing	\$154.28
Taxes	\$7.72

Grand Total \$162.00

Master Card \$162.00

Date / Time May 17, 2023 @ 1:03:11 PM

Summary 17 - Government Financial Information

Expiration

Authorization 088155

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria &

15 - Security Concern

WHISTLER, BC

15 - Security Concern

Canada

15 - Security Concern

line # 11

MALCOLMSON, SHEILA

X

X -- X

CANADA

Room No: 15 - Security Concern

Arrival Date: 6/1/2023 5:56:00 PM

Departure Date: 6/2/2023 1:41:00 PM

Adult/Child: 1/0

Cashier ID: HISANO

Room Rate: 251.10

AL:

HH #

VAT #

Folio No/Che 15 - Security Concern

15 - Security Concern

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
5/29/2023	17 - Government Financial Information	H_VERMA	5663737			
6/1/2023	RESORT CHARGE	NAUDIT02	5668953	\$25.00		
6/1/2023	GST TAX - MISC	NAUDIT02	5668953	\$1.25		
6/1/2023	PST TAX - MISC	NAUDIT02	5668953	\$2.75		
6/1/2023	GUEST ROOM	NAUDIT02	5668954	\$251.10		
6/1/2023	GST - ROOM TAX	NAUDIT02	5668954	\$12.56		
6/1/2023	PST - ROOM TAX	NAUDIT02	5668954	\$27.62		
6/2/2023	17 - Government Financial	ROSE	5669306			
					(\$291.28)	
						(\$29.00)
					BALANCE	\$0.00

	Revenue	Tax
PST TAX	\$276.10	\$30.37
GST TAX	\$276.10	\$13.81
TAX SUMMARY	\$0.00	\$0.00
HST	\$0.00	\$0.00
HRT	\$0.00	\$0.00
Total Invoice Amount	\$276.10	\$44.18

17 - Government Financial Information

17 - Government Financial Information

Andrei, Alexandra SDPR:EX

From: D'Argis, Julie SDPR:EX
Sent: June 1, 2023 11:21 AM
To: Andrei, Alexandra SDPR:EX
Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: Thursday, June 1, 2023 11:08 AM
To: D'Argis, Julie SDPR:EX <Julie.DArgis@gov.bc.ca>; D'Argis, Julie SDPR:EX <Julie.DArgis@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?*

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Sheila Malcolmson
	Company	Provincial Government

Booking <small>22 - Personal Information</small>	
Thursday, June 1, 2023	<small>22 - Personal Information</small> INVOICE

908 Departure: 14:30 Nanaimo Harbour » Directions Arrival: 14:50 Vancouver Harbour » Directions 20 minutes Confirmed 1 Passengers - Summer Sheila Malcolmson, Female <u>Add to Calendar</u> <small>22 - Personal Information</small>	FARE-ZNA-SUMMER2023 + GST Billing Taxes Grand Total	\$166.67 \$8.33 \$166.67 \$8.33 \$175.00
--	--	---

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+ and Children Under 13 years. Helijet SUMMER fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

*****HELIJET FARES INCLUDE*****

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

PARKING:

Complimentary parking (maximum, 7 days) in designated spots when registering your license plate at check-in, ask a Helijet agent for details.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: August 18, 2023 3:59 PM
To: McKnight, Valerie SDPR:EX
Subject: Important Update for Nicholas Simons

Importance: High

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Please see below for important information:

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Thank you for choosing Harbour Air.

Customer Information	
Account	HAS # 22 - Personal Information
	Name Nicholas Simons

Booking 22 - Personal Information	
Friday, July 14, 2023	Invoice 22 - Personal Information
Flight #1147	Air Transportation Charges
	Sked 1100 : (2) Comfort \$122.96
	Taxes, Fees and Charges
Departure:	All Skeds - Baggage : GoFare Baggage Fee \$0.00
17:15 Vancouver Harbour	Sked 1100 : Carbon Offset \$0.50
» Directions	Sked 1100 : Fuel Surcharge \$7.50
Arrival:	Sked 1100 : Nanaimo Terminal Fee \$6.75
17:35 Nanaimo Harbour	Sked 1100 : VHFC Terminal Fee \$10.85
» Directions	

20 minutes	+ Goods and Services Tax	\$7.44
KK - Confirmed	Billing	\$148.56
	Taxes	\$7.44
1 Passenger(s) - Comfort	Grand Total	\$156.00
Sheila Malcolmson, Female	Master Card	\$156.00
<u>Add to Calendar</u>	Date / Time	July 5, 2023 @ 1:45:42 PM
	Summary	17 - Government Financial Information
	Expiration	
	Authorization	072978

Please carefully review the Comfort Tier terms and conditions pertaining to baggage restrictions and pricing.

Comfort Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 20 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Baggage:

- Guaranteed Baggage is 20 lbs per passenger.
- Baggage over 20 lbs per passenger is subject to a fee of \$2/lb (tax included) and travels on a space-available, standby basis.
- All baggage counts towards allowance, including purses, briefcases, backpacks, etc.
- Individual bags may not weigh more than 50 lbs.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: August 16, 2023 3:33 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS#	22 - Personal Information
	Name	Nicholas Simons

Booking		22 - Personal Information
Friday, July 28, 2023	Invoice	22 - Personal Information
Flight #507	Master-Card	\$236.00
Departure: 12:15 Richmond (YVR South) » Directions	Date / Time	July 18, 2023 @ 12:33:52 PM
Arrival: 12:45 Victoria Harbour » Directions	Summary	17 - Government Financial Information
	Expiration	
	Authorization	086881
	Master-Card	(\$236.00)

30 minutes

22 - Personal Information

1 Passenger(s) - Flex
• **Sheila Malcolmson, Female**

Add to Calendar

Date / Time July 20, 2023 @ 12:01:27 PM

Summary 17 - Government Financial Information

Expiration

Authorization 092439

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.
- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

Invoice

Camobelf River. BC 15 - Security
15 - Security Concern

Sheila Malcolmson
22 - Personal Information

Invoice

Invoice date 7/19/2023
Invoice number 15 - Security Concern
Our reference
Your reference
GST Number

Guest	Sheila Malcolmson	Arrival	7/18/2023	Departure	7/19/2023	Room	15 - Security
Date	Description	Quantity	Unit Price			Total ()	
7/18/2023	Room Charge	1	149.00			149.00	
7/18/2023	GST Room Taxes 5%	1	7.45			7.45	
7/18/2023	Hotel Room Tax 8%	1	11.92			11.92	
7/18/2023	Municipal Room Tax 3%	1	4.47			4.47	
						Total Invoice	172.84
7/19/2023	Mastercard						-172.84
						Total Paid	-172.84
						Total Due	0.00

Total GST 7.45

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: August 16, 2023 3:33 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking <small>22 - Personal Information</small>	
Thursday, July 27, 2023	<small>22 - Personal Information</small> INVOICE Information
Flight #2241/Twin Otter	Air Transportation Charges
	Sked 200 : (3) Flex \$282.94
Departure:	Taxes, Fees and Charges
17:00 Vancouver Harbour	All Skeds - Baggage : Flex Baggage Fee \$0.00
» Directions	All Skeds - Baggage : GoFare Baggage Fee \$0.00
Arrival:	Sked 200 : Carbon Offset \$0.65
17:35 Victoria Harbour	Sked 200 : Fuel Surcharge \$9.00
» Directions	

35 minutes	Sked 200 : VHFC Terminal Fee	\$10.85
	Sked 200 : Victoria Terminal Fee	\$10.85
KK - Confirmed	+ Goods and Services Tax	\$15.71
1 Passenger(s) - Flex	Billing	\$314.29
Sheila Malcolmson, Female	Taxes	\$15.71
<u>Add to Calendar</u>	Grand Total	\$330.00
	Master Card	\$330.00
	Date / Time	July 21, 2023 @ 1:32:17 PM
	Summary	17 - Government Financial Information
	Expiration	
	Authorization	024068

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

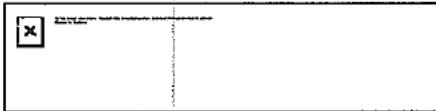
Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: August 16, 2023 3:33 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking <small>22 - Personal Information</small>	
Thursday, July 27, 2023	Invoice <small>22 - Personal Information</small>
Flight #509	Master Card \$236.00
Departure: 14:45 Richmond (YVR South) » Directions	Date / Time July 21, 2023 @ 12:58:06 PM Summary <small>22 - Personal Information</small>
Arrival: 15:15 Victoria Harbour » Directions	Expiration Authorization 048106 Master Card (\$236.00)

30 minutes

22 - Personal Information

1 Passenger(s) - Flex

• **Sheila Malcolmson, Female**

Add to Calendar

Date / Time July 21, 2023 @ 1:33:30 PM

Summary 17 - Government Financial Information

Expiration

Authorization 031735

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least **40 minutes** before the scheduled departure time.
- Passengers must be fully checked-in **15 minutes** before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.
- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: August 16, 2023 3:33 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking <small>22 - Personal Information</small>	
Thursday, July 27, 2023	<small>22 - Personal Information</small> Invoice
Flight #2241/Twin Otter	Master Card \$330.00
Departure: 17:00 Vancouver Harbour » Directions	Date / Time July 20, 2023 @ 12:07:22 PM Summary 17 - Government Financial Information
Arrival: 17:35 Victoria Harbour » Directions	Expiration Authorization 059834 Master Card (\$330.00)

35 minutes

22 - Personal Information

1 Passenger(s) - Flex

**Sheila Malcolmson, Male, 12
yrs+**

Add to Calendar

Date / Time July 21, 2023 @ 1:01:17 PM

Summary 17 - Government Financial Information

Expiration

Authorization 086928

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.
- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: August 17, 2023 12:04 PM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Valerie Mcknight

Booking <small>22 - Personal Information</small>	
Tuesday, July 25, 2023	Invoice <small>22 - Personal Information</small>
601	Adult SBR 2022 \$123.10
Departure:	Passenger Fee - YVR \$2.61
08:30 Silva Bay (Gabriola Island)	+ GST \$6.29
Arrival:	Billing \$125.71
08:50 Vancouver Airport South	Taxes \$6.29
	Grand Total \$132.00

<p>» Directions</p> <p>20 minutes</p> <p>Confirmed</p> <p>1 Passengers - Regular . Sheila Malcolmson, Female</p> <p><u>Add to Calendar</u></p> <p>22 - Personal Information</p>	<table border="1"> <tr> <td>Master Card</td> <td>\$132.00</td> </tr> <tr> <td>Date / Time</td> <td>July 25, 2023 @ 8:35:02 AM</td> </tr> <tr> <td>Summary</td> <td>17 - Government Financial Information</td> </tr> <tr> <td>Expiration</td> <td></td> </tr> </table>	Master Card	\$132.00	Date / Time	July 25, 2023 @ 8:35:02 AM	Summary	17 - Government Financial Information	Expiration	
Master Card	\$132.00								
Date / Time	July 25, 2023 @ 8:35:02 AM								
Summary	17 - Government Financial Information								
Expiration									
<p>REGULAR FARE CONDITIONS:</p> <p>Cancellations, changes, and transfers:</p> <p>Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.</p> <p>Changes - Changeable up to 48 hours prior to your departure.</p> <p>Transfers - Transferable to another person up to 30 minutes prior to your departure.</p> <p>Check-In:</p> <p>Check-In Time - Please be at our terminal at least 20 minutes prior to departure.</p> <p>Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.</p>									

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

On YVR side, once pilot arrives, please check-in directly with your pilot, at our counter within the Sear building.

D'Argis, Julie SDPR:EX

From: reservation@harbourair.com
Sent: August 29, 2023 11:55 AM
To: D'Argis, Julie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Sheifa Malcolmson

Booking <small>22 - Personal Information</small>	
Friday, September 8, 2023	<small>22 - Personal Information</small> Invoice Information
Flight #1116	Air Transportation Charges
	Sked 1100 : (4) Flex \$136.29
Departure:	Taxes, Fees and Charges
07:45 Nanaimo Harbour	All Skeds - Baggage : Flex Baggage Fee \$0.00
» Directions	All Skeds - Baggage : GoFare Baggage Fee \$0.00
Arrival:	Sked 1100 : Carbon Offset \$0.50
08:05 Vancouver Harbour	Sked 1100 : Fuel Surcharge \$7.50
» Directions	

20 minutes	Sked 1100 : Nanaimo Terminal Fee	\$6.75
	Sked 1100 : VHFC Terminal Fee	\$10.85
KK - Confirmed	+ Goods and Services Tax	\$8.10
1 Passenger(s) - Flex	Billing	\$161.89
Sheila Malcolmson, Female	Taxes	\$8.10
<u>Add to Calendar</u>	Grand Total	\$169.99

Master Card \$169.99

Date / Time August 29, 2023 @ 11:55:00 AM

Summary 17 - Government Financial Information

Expiration

Authorization 078914

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.

Departure: 17:50 Vancouver Harbour » Directions	Sked 1100 : (4) Flex \$136.29 <hr/> Taxes, Fees and Charges <hr/> All Skeds - Baggage : Flex Baggage Fee \$0.00 <hr/> All Skeds - Baggage : GoFare Baggage Fee \$0.00 <hr/> Sked 1100 : Carbon Offset \$0.50 <hr/> Sked 1100 : Nanaimo Terminal Fee \$6.75 <hr/> Sked 1100 : Fuel Surcharge \$7.50 <hr/> Sked 1100 : VHFC Terminal Fee \$10.85 <hr/> + Goods and Services Tax \$8.10 <hr/>
Arrival: 18:10 Nanaimo Harbour » Directions	
20 minutes	
KK - Confirmed	
1 Passenger(s) - Flex . Sheila Malcolmson, Female	Billing \$161.89 <hr/> Taxes \$8.10 <hr/> Grand Total \$169.99
<u>Add to Calendar</u>	

Master Card	\$169.99
Date / Time	August 29, 2023 @ 11:55:01 AM
Summary	17 - Government Financial Information
Expiration	
Authorization	034071

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

D'Argis, Julie SDPR:EX

From: reservation@harbourair.com
Sent: August 29, 2023 8:34 AM
To: D'Argis, Julie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Sheila Malcolmson

Booking <small>22 - Personal Information</small>	
Friday, September 15, 2023	<small>22 - Personal Information</small> Invoice Information
Flight #1143	Air Transportation Charges
	Sked 1100 : (4) Flex \$136.29
Departure:	Taxes, Fees and Charges
16:20 Vancouver Harbour	All Skeds - Baggage : Flex Baggage Fee \$0.00
» Directions	All Skeds - Baggage : GoFare Baggage Fee \$0.00
Arrival:	Sked 1100 : Fuel Surcharge \$7.50
16:40 Nanaimo Harbour	Sked 1100 : Carbon Offset \$0.50
» Directions	

20 minutes	Sked 1100 : Nanaimo Terminal Fee	\$6.75
	Sked 1100 : VHFC Terminal Fee	\$10.85
KK - Confirmed	+ Goods and Services Tax	\$8.10
1 Passenger(s) - Flex	Billing	\$161.89
• Sheila Malcolmson, Female	Taxes	\$8.10
<u>Add to Calendar</u>	Grand Total	\$169.99

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
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Required Travel Documents:

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Priority Boarding:

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- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

D'Argis, Julie SDPR:EX

From: reservation@harbourair.com
Sent: September 6, 2023 1:25 PM
To: D'Argis, Julie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Sheila Malcolmson

Booking <small>22 - Personal Information</small>	
Friday, September 15, 2023	Invoice <small>22 - Personal Information</small>
Flight #1143	Master Card \$169.99
Departure: 16:20 Vancouver Harbour » Directions	Date / Time August 29, 2023 @ 8:34:28 AM Summary <small>17 - Government Financial Information</small>
Arrival: 16:40 Nanaimo Harbour » Directions	Expiration Authorization 039633 Master Card (\$169.99)

20 minutes

Date / Time September 6, 2023 @ 1:24:49 PM

Summary 17 - Government Financial Information

22 - Personal Information

Expiration

Authorization 046400

1 Passenger(s) - Flex

• **Sheila Malcolmson, Female**

Add to Calendar

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
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- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

D'Argis, Julie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: August 23, 2023 1:57 PM
To: D'Argis, Julie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Sheila Malcolmson

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Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information	
Account	Customer # 22 - Personal Information
	Name Sheila Malcolmson
	Company Provincial Government

Booking 22 - Personal Information	
Friday, September 22, 2023	Invoice 22 - Personal Information
404	VHFC dock fee/Pax \$10.85
	VHFC SBR ADULT \$139.63
Departure:	+ GST \$7.52
16:30 VHFC (Downtown Vancouver)	
» Directions	Billing \$150.48

Taxes \$7.52

Arrival:

16:55 Silva Bay (Gabiola Island)

Grand Total \$158.00

25 minutes

Confirmed

1 Passengers - Regular

• Sheila Malcolmson, Female

Add to Calendar

17 - Government Financial Information

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY



Where ideas work

Travel Voucher (Restricted Use)

TRA-MAL230504

Claim Number: **TRA-MAL300423**

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Date	August 10, 2023	Name	Sheila Malcolmson	Reason for Travel	Session
Headquarters	Victoria	Job Title	Minister		
Type Of Travel	In Province	Ministry	SDPR		

14. Fiscal year 2023	15. Destination	16. Start of Day		17. End of Day		18. Personal Vehicle Use		19. Per Diem Meals Group		20. Lodging Costs	21. Miscellaneous (Car Rental, Phone, ATM Fees, etc.)	
		hh:mm	hh:mm	KM	Cost	Cost	Group	Cost	Cost	Cost	Description	
30-Apr	Nanaimo-Vic	09:00	23:09	115	\$70.15	\$0.00	D	\$21.50				
1-May	Vic	07:00	23:09				Fri Day	\$61.00	\$0.00	\$0.00		
2-May	Vic	07:00	23:09				Fri Day	\$61.00	\$0.00	\$0.00		
3-May	Vic	07:00	23:09				Fri Day	\$61.00	\$0.00	\$0.00		
4-May	Vic-Nanaimo	07:00	21:00	115	\$70.15	\$22.65	S&D	\$48.60	\$0.00	\$0.00		
					\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
						\$0.00		\$0.00	\$0.00	\$0.00		
						\$0.00		\$0.00	\$0.00	\$0.00		
						\$0.00		\$0.00	\$0.00	\$0.00		
						\$0.00		\$0.00	\$0.00	\$0.00		
						\$0.00		\$0.00	\$0.00	\$0.00		
						\$0.00		\$0.00	\$0.00	\$0.00		

TOTALS OF COLUMNS				22.	23.	24.	25.	26.	27.
				\$70.15	\$22.65	\$253.00	\$0.00	\$0.00	Claim Total \$345.80

28. Client Code 031	29. Resp. 4601	30. Service Line 48000	31. STOB 5701	32. Project 4600000-46M1730 46M1730A	33. Supplier Code 22 - Personal Information	34. Amount \$0.00 - \$92.80 \$0.00 - \$253.00 \$0.00 \$0.00 \$0.00
------------------------	-------------------	---------------------------	------------------	--	--	---

Drafted by: _____ Only if different from traveller

AMOUNT PAYABLE 35. **\$345.80**

Approvals 36. Traveller:

37. Spending Authority:

Notes: April 30: Nanaimo-Vic, Drove, overnight paid on CCA.
 May 1-3: Vic, Overnight paid on CCA.
 May 4: Vic-Nanaimo, Drove, ferry paid on Per Visa

AUDITED 22NOV23 CII

Save

Nanaimo Harbour
To
Gabriola Island



LANE 03

RECEIPT - PLEASE RETAIN

PURCHASE 2023/05/04

20'	Undersize Vehi	24.70
1	Adult	10.45
	Fuel Surcharg	0.80
1	UH Savings	8.95
1	Adult Savings	4.35
	17 - Government Financial Information	22.65
		22.65
	CHANGE DUE	0.00
	Today's Savings	13.30

Stored Val...
22 - Personal Information

home from
ledge

CARDHOLDER COPY
NAH 04 May 2023 20:42:27
22 - Personal Information

9

SE
... SIDE OF TICKET

Sheila Malcolmson
 Room 236 Parliament Buildings
 Victoria V8W9E2
 Canada

Room No. : 15 - Security
 Arrival : C 06-22-23
 Departure : 06-23-23
 Page No. : 1 of 1
 Folio No. : 15 - Security
 Concern
 Conf. No. :
 Cashier No. : 3205

INVOICE

Membership No. :
 A/R Number :
 Group Code : 230621NDPG
 Company Name : BC NDP Caucus

06-23-23 10:07 EST

Date	Text	Charges	Credits
06-22-23	Package Rate	199.00	
06-22-23	Room Tax 11%	21.89	
06-22-23	GST Tax 5%	9.95	
06-22-23	Destination Marketing Fee	2.31	
06-23-23	VISA 17 - Government Financial Information		233.15
Total		233.15	233.15
Balance			0.00



Where ideas work

Travel Voucher (Restricted Use)

TRA-MAL250723

Claim Number **TRA-MAL250723**

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Date	October 10, 2023	Name	Sheila Malcolmson	Reason for Travel	Meetings/Tour
Headquarters	Victoria	Job Title	Minister		
Type Of Travel	In Province	Ministry	SDPR		

14. Fiscal year 2023	15. Destination	16. Start of Day hh:mm	17. End of Day hh:mm	18. Personal Vehicle Use		Other Transport Cost	19. Per Diem Meals Group Group 4		20. Lodging Costs Cost	21. Miscellaneous (Car Rental, Phone, ATM Fees, etc.) Cost Description	
				KM	Cost		Cost	Cost		Cost	Description
25-Jul	Nanaimo-Langley GIS*	07:00	23:59			\$0.00	Full Day	\$48.50	\$0.00	\$0.00	
26-Jul	Langley-Surrey	07:00	23:59			\$0.00	Full Day	\$61.00	\$0.00	\$0.00	
27-Jul	Surrey-Richmond-Victoria	07:00	23:59			\$0.00	Full Day	\$61.00	\$377.00	\$0.00	
28-Jul	Victoria-Nanaimo	07:00	18:00	115	\$70.15	\$13.50	Full Day	\$39.50	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	
						\$0.00		\$0.00	\$0.00	\$0.00	

TOTALS OF COLUMNS				22.	23.	24.	25.	26.	27.
				\$70.15	\$18.50	\$210.00	\$377.00	\$0.00	Claim Total \$675.65

28. Client Code 031	29. Resp. 48001	30. Service Line 48000	31. STOB 5702	32. Project 4800000	33. Supplier Code 22 - Personal	34. Amount \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
------------------------	--------------------	---------------------------	------------------	------------------------	------------------------------------	--

Drafted by _____ Only if different from traveller

AMOUNT PAYABLE 35. **\$0.00**

Approvals 36. Traveller

37. Sending Authority

Notes
 July 25 - Gabriola-Langley, Flew Gulf Island Seaplanes (Paid on AC MC), drove to Surrey w/Senior Advisor, Hotel Paid on AA MC.
 July 26 - Langley-Surrey, Drove w/SA, Hotel Paid on Pers Visa.
 July 27 - Surrey-Richmond-Victoria, Drove w/SA, Flew Harbour Air (Paid on AC MC). Overnight on CCA.
 July 28 - Victoria-Nanaimo(Gabriola), Drove, Ferry paid on Pers Visa.

AUDITED (5NOV23 CJH)

Save

sheila malcolmson
Canada

A/R Number
Group Code
Folio/Invoice No. 15 - Security Concern
Reference #
Membership #

Room No. 15 - Security Concern
Arrival 26/07/23
Departure 27/07/23

Page No. 1 of 1
Cashier No. 75
User ID WISHWA
15 - Security Concern

Date	Description	Charges	Credits
26/07/23	*Accommodation	325.00	
26/07/23	PST Tax	26.00	
26/07/23	GST Tax	16.25	
26/07/23	Hotel Tax	9.75	
27/07/23	Visa		377.00
Total		377.00	377.00
Balance		0.00	

15 - Security Concern

Nanaimo Harbour
To
Gabriola Island



RECEIPT - PLEASE RETAIN

PURCHASE 2023/07/28

20	Undersize Vehi	24.70
2	Adult	20.90
	Fuel Surchang	1.00
1	UH Savings	9.35-
2	Adult Savings	8.70-

\$28.95-(20.90/2)=\$18.50

Total	28.95
-17 - Government Financial Information	28.95

CHANGE DUE 0.00

Today's Savings 17.65

Stored Value
Savings:VEH & PASS Savings
Balance:\$73.65

MD

CARDHOLDER COPY
22 - Personal Information

Invoice

Room
 Invoice #
 Cashier ewt
 Page: 1 of 1
 Printed: 2023-10-23 15:37:41
 Acct. Filter: All Transactions
 PO #
 Arrival 8/22/2023
 Departure 8/23/2023

Powell River BC
 15 - Security Concern

Malcolmson Sheila

Ministry Of Social Development

Guests in room: Malcolmson Sheila

Date	Transaction	Description	Amount	Tax/Fees	Total
2023-08-22	Accommodations		159.00	23.85	182.85
2023-08-23	Visa		-182.85	0.00	-182.85
Balance:					0.00

Nanaimo Harbour
To
Gabriola Island



Victoria BC Canada V8N 0B7



RECEIPT - PLEASE RETURN

PURCHASE 2023/08/24

1	Adult	10.45
	Fuel Surchang	0.20
	Adult Savings	4.35
Total		15.00
17	Government Financial Information	0.00
CHANGE DUE		0.00
Today's Savings		4.35

Stored Value
Savings: VEH & PASS Savings
Balance: \$15.75

*M D
Surrey trip*

*** CARDHOLDER COPY ***
NAH 24 Aug 2023 10:10:00
22 - Personal Information

Sheila Malcolmson
P.o.box 9058
Stn Prov-Govt.
VICTORIA BC V8W9A2

Receipt

Invoice date
Our reference
Your reference
GST Number

15 - Security Concern

Guest	Sheila Malcolmson	Arrival	8/23/2023	Departure	8/24/2023	Room	15 - Security Concern
Date	Description	Quantity	Unit Price	Total (CAD)			
8/23/2023	Room Charge	1	224.00	224.00			
8/23/2023	DMF @1.259% Plus Taxes	1	2.82	2.82			
8/23/2023	Federal Tax GST	4	0.00	12.87			
8/23/2023	Provincial Room Tax	2	0.00	18.15			
8/23/2023	Municipal Room Tax	4	0.00	12.48			
				Total Invoice	270.32		
8/24/2023	17 - Government Financial Information			Total Paid	-270.32		
				Total Due	0.00		

Total GST 12.87

15 - Security Concern

D'Argis, Julie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: October 11, 2023 3:38 PM
To: D'Argis, Julie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Valerie Mcknight

Booking <small>22 - Personal Information</small>	
Thursday, July 6, 2023	Invoice <small>22 - Personal Information</small>
401	VHFC dock fee/Pax \$10.85
	VHFC SBR ADULT \$139.63
Departure:	+ GST \$7.52
08:45 Silva Bay (Gabriola Island)	
	Billing \$150.48
Arrival:	Taxes \$7.52
09:10 VHFC (Downtown Vancouver)	

» Directions

Grand Total

\$158.00

25 minutes

Master Card

\$158.00

Confirmed

Date / Time

July 6, 2023 @ 8:32:51 AM

Summary

17 - Government Financial Information

1 Passengers - Regular

Expiration

Sheila Malcolmson, Female

Authorization

490

Add to Calendar

22 - Personal Information

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

D'Argis, Julie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: October 11, 2023 3:38 PM
To: D'Argis, Julie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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If you have any questions or concerns regarding your reservation please call us at:
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1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information	
Account	Customer # 22 - Personal Information
	Name Valerie Mcknight

Booking 22 - Personal Information	
Friday, July 14, 2023	Invoice 22 - Personal Information
401	VHFC dock fee/Pax \$10.85
	VHFC SBR ADULT \$139.63
	+ GST \$7.52
Departure: 10:15 Silva Bay (Gabriola Island)	Billing \$150.48
Arrival: 10:40 VHFC (Downtown Vancouver)	Taxes \$7.52

» Directions

Grand Total

\$158.00

25 minutes

Master Card

\$158.00

Confirmed

Date / Time

July 14, 2023 @ 9:38:45 AM

Summary

17 - Government Financial
Information

Expiration

1 Passengers - Regular

Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-in:

Check-in Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

15 - Security Concern

15 - Security Concern

15 - Security Concern
Surrey, BC
15 - Security Concern

Sheila Malcolmson
Xxx
Xxx, NE, 11111

Page Number : 1
Guest Number : 15 - Security Concern
Folio ID : A
Arrive Date : 25-JUL-23
Depart Date : 26-JUL-23
No. Of Guest : 1
Room Number : 15 - Security
Marriott Bonvoy Number :

Invoice Nbr : 15 - Security Concern

13:55
08:43

Tax Invoice

15 - Security Concern

Date	Reference	Description	Charges (CAD)	Credits (CAD)
25-JUL-23	RT206	Room Chrg - Govt./Military	189.00	
25-JUL-23	RT206	Room Tax	9.45	
25-JUL-23	RT206	State Tax	15.12	
25-JUL-23	RT206	City/Local Tax	5.67	
26-JUL-23	MC	MasterCard Personal Information		-219.24

17 - Government Financial Information

** Total 219.24 -219.24
*** Balance -0.00

15 - Security Concern

15 - Security Concern

15 - Security Concern

15 -
Surrey, BC Security
15 - Security Concern

Sheila Malcolmson
Xxx
Xxx, NE, 11111

Page Number : 2
Guest Number : 15 - Security
Folio ID : A Concern
Arrive Date : 25-JUL-23
Depart Date : 26-JUL-23
No. Of Guest : 1
Room Number : 15 -
Marriott Bonvoy Number : Securi

Invoice Nbr :
13:55
08:43

15 - Security
Concern

15 - Security Concern

Currency: CAD

Date	Room Rev	Food & Bev	Room Tax	Other	Total	Payment
07-25-2023	0.00	0.00	0.00	219.24	219.24	0.00
07-26-2023	0.00	0.00	0.00	0.00	0.00	-219.24
Total	0.00	0.00	0.00	219.24	219.24	-219.24

15 - Security Concern

D'Argis, Julie SDPR:EX

From: reservation@harbourair.com
Sent: July 21, 2023 1:32 PM
To: McKnight, Valerie SDPR:EX; D'Argis, Julie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information

Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking 22 - Personal Information

Thursday, July 27, 2023	Invoice <small>22 - Personal Information</small>
Flight #2241/Twin Otter	Air Transportation Charges
Departure: 17:00 Vancouver Harbour » Directions	Sked 200 : (3) Flex \$282.94
Arrival: 17:35 Victoria Harbour » Directions	Taxes, Fees and Charges
	All Skeds - Baggage : Flex Baggage Fee \$0.00
	All Skeds - Baggage : GoFare Baggage Fee \$0.00
	Sked 200 : Fuel Surcharge \$9.00
	Sked 200 : Carbon Offset \$0.65

35 minutes	Sked 200 : VHFC Terminal Fee	\$10.85
	Sked 200 : Victoria Terminal Fee	\$10.85
KK - Confirmed	+ Goods and Services Tax	\$15.71
1 Passenger(s) - Flex	Billing	\$314.29
• Nicholas Simons, Male	Taxes	\$15.71
<small>SHEILA MALCOLMSON, SDPR NEEDS TO UPDATE ACCOUNT</small>		
Add to Calendar	Grand Total	\$330.00

Master Card \$330.00

Date / Time July 21, 2023 @ 1:32:17 PM

Summary 17 - Government Financial Information

Expiration

Authorization 024068

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.



eTicket Receipt

Prepared For
MALCOLMSON/SHEILA MS

RESERVATION CODE	22 - Personal Information
ISSUE DATE	14 Apr 23 22 - Personal Information
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
28 Apr 23	WESTJET WS 3298	PRINCE GEORGE BC, CANADA	VANCOUVER BC, CANADA	Cabin PREMIUM ECONOMY Seat Number Security Concerns Baggage Allowance 2 PIECES Booking Status OK TO FLY Fare Basis RAQD0LPG Not Valid Before 28 APR 23 Not Valid After 28 APR 23
	Operated by: WESTJET ENCORE	Time 19:30	Time 20:52 Terminal MAIN TERMINAL	

Allowances

<p>Baggage Allowance YXS to YVR - 2 Pieces WESTJET ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD/FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p>Carry On Allowances YXS to YVR - 1 Piece (WS - WESTJET) carry on hand baggage</p> <p>Carry On Charges YXS to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>
--

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : <small>17 - Government Financial Information</small>
Fare Calculation Line	YXS WS YVR564.00CAD564.00END
Fare	CAD 564.00
Taxes/Fees/Carrier-Imposed Charges	CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 29.36 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)

CAD 25.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 1.25 XG9 (GOODS AND SERVICES TAX (GST))

Total

CAD 642.73

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

**Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices



eTicket Receipt

Prepared For
MALCOLMSON/SHEILA MS

RESERVATION CODE	22 - Personal Information
ISSUE DATE	14 Apr 23
TICKET NUMBER	22 - Personal Information
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
27 Apr 23	WESTJET WS 3114	VICTORIA BC, CANADA	VANCOUVER BC, CANADA	Cabin PREMIUM ECONOMY Seat Number 22 - Baggage Allowance 2 PIECES Booking Status OK TO FLY Fare Basis RA7D0LPS Not Valid Before 27 APR 23 Not Valid After 27 APR 23
	Operated by: WESTJET ENCORE	Time 06:05	Time 06:42 Terminal MAIN TERMINAL	
27 Apr 23	WESTJET WS 3283	VANCOUVER BC, CANADA	PRINCE GEORGE BC, CANADA	Cabin PREMIUM ECONOMY Seat Number 22 - Baggage Allowance 2 PIECES Booking Status OK TO FLY Fare Basis RA7D0LPS Not Valid Before 27 APR 23 Not Valid After 27 APR 23
	Operated by: WESTJET ENCORE	Time 09:15 Terminal MAIN TERMINAL	Time 10:36	

Allowances

Baggage Allowance

YYJ to YXS - 2 Pieces WESTJET

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYJ to YVR , YVR to YXS - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YYJ to YVR , YVR to YXS - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD	17 - Government Financial Information
Fare Calculation Line	YYJ WS X/YVR WS YXS721.00CAD721.00END	

Fare

CAD 721.00

Taxes/Fees/Carrier-Imposed Charges

CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

CAD 37.21 XG8 (GOODS AND SERVICES TAX (GST))

CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)

CAD 15.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 0.75 XG9 (GOODS AND SERVICES TAX (GST))

Total

CAD 797.08

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

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Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

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Important Legal Notices

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: July 17, 2023 12:26 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

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Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking <small>22 - Personal Information</small>	
Monday, April 17, 2023	Invoice <small>22 - Personal Information</small>
Flight #1118	Air Transportation Charges
	Sked 1100 : (2) GO Flex \$122.56
Departure:	Taxes, Fees and Charges
08:30 Nanaimo Harbour	All Skeds - Baggage : Checked Baggage Fee \$0.00
» Directions	Sked 1100 : Carbon Offset \$0.50
Arrival:	Sked 1100 : Fuel Surcharge \$6.00
08:50 Vancouver Harbour	Sked 1100 : Nanaimo Terminal Fee \$6.75
» Directions	

20 minutes	Sked 1100 : VHFC Terminal Fee	\$10.85
	+ Goods and Services Tax	\$7.34
KK - Confirmed	Billing	\$146.66
1 Passenger(s) - GoFlex	Taxes	\$7.34
Sheila Malcolmson, Female	Grand Total	\$154.00

Add to Calendar

Master Card	\$154.00
Date / Time	April 17, 2023 @ 7:53:00 AM
Summary	17 - Government Financial Information
Expiration	
Authorization	016076

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs between Richmond (YVR South), Victoria & Nanaimo.

Important Baggage Notes:

- Individual bags may not weigh more than 50lbs each.
- All bags are weighed, including purses, briefcases, backpacks, and suitcases, etc.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: July 17, 2023 1:14 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking		22 - Personal Information
Monday, April 17, 2023		Invoice 22 - Personal Information
Flight #239A		Master Card \$290.00
Departure: 16:55 Vancouver Harbour » Directions	Date / Time April 17, 2023 @ 3:16:50 PM	17 - Government Financial Information
Arrival: 17:30 Victoria Harbour » Directions	Summary Expiration	Authorization 016672
		Master Card (\$290.00)

35 minutes

WX - Cancelled Due to Weather

1 Passenger(s) - GoFlex
Sheila Malcolmson, Female

Add to Calendar

Date / Time April 17, 2023 @ 3:41:19 PM

Summary 17 - Government Financial Information

Expiration

Authorization 045560

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs between Richmond (YVR South), Victoria & Nanaimo.

Important Baggage Notes:

- Individual bags may not weigh more than 50lbs each.
- All bags are weighed, including purses, briefcases, backpacks, and suitcases, etc.
- Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

McKnight, Valerie SDPR:EX

From: passengerservices@helijet.com
Sent: July 17, 2023 12:38 PM
To: McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?

Customer Information		
Account	Customer #	22 - Personal
	Name	Valerie McKnight

Booking		22 - Personal Information
Monday, April 17, 2023		Invoice 22 - Personal Information
721	FARE-YWH-FULL2023	\$414.29
	+ GST	\$20.71
Departure: 18:10 Vancouver Harbour » Directions	Billing	\$414.29
	Taxes	\$20.71
Arrival: 18:45 Victoria Harbour	Grand Total	\$435.00

» Directions

35 minutes

Confirmed

1 Passengers - FULL FARE

• Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

Mastercard	\$435.00
Date / Time	April 17, 2023 @ 5:18:53 PM
Summary	17 - Government Financial Information
Expiration	
Authorization	020345

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+ and Children Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

*****HELIJET FARES INCLUDE*****

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: July 17, 2023 12:26 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Salt Spring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking		22 - Personal Information
Wednesday, April 19, 2023		Invoice 22 - Personal Information
Flight #511		Air Transportation Charges
		Sked 500 : (5) GO Flex \$138.41
Departure:		Taxes, Fees and Charges
17:50 Richmond (YVR South)		All Skeds - Baggage : Checked Baggage Fee \$0.00
» Directions		Sked 500 : Carbon Offset \$0.65
Arrival:		Sked 500 : Fuel Surcharge \$7.00
18:20 Victoria Harbour		Sked 500 : Richmond Terminal Fee \$5.00
» Directions		

30 minutes	Sked 500 : Victoria Terminal Fee	\$10.85
	+ Goods and Services Tax	\$8.09
KK - Confirmed	Billing	\$161.91
1 Passenger(s) - GoFlex	Taxes	\$8.09
. Sheila Malcolmson, Female	Grand Total	\$170.00

Add to Calendar

Master Card	\$170.00
Date / Time	April 19, 2023 @ 5:10:19 PM
Summary	17 - Government Financial Information
Expiration	
Authorization	007681

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs between Richmond (YVR South), Victoria & Nanaimo.

Important Baggage Notes:

- Individual bags may not weigh more than 50lbs each.
- All bags are weighed, including purses, briefcases, backpacks, and suitcases, etc.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: July 17, 2023 2:50 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking	22 - Personal Information
Wednesday, April 19, 2023	22 - Personal Invoice Information
Flight #204/Twin Otter	Air Transportation Charges
	Sked 200 : (1) GO Flex \$270.66
Departure:	Taxes, Fees and Charges
07:30 Victoria Harbour	All Skeds - Baggage : Checked Baggage Fee \$0.00
» Directions	Sked 200 : Carbon Offset \$0.65
Arrival:	Sked 200 : Fuel Surcharge \$7.00
08:05 Vancouver Harbour	Sked 200 : VHFC Terminal Fee \$10.85
» Directions	

35 minutes	Sked 200 : Victoria Terminal Fee	\$10.85
	+ Goods and Services Tax	\$14.99
<hr/>		
KK - Confirmed	Billing	\$300.01
1 Passenger(s) - GoFlex	Taxes	\$14.99
Sheila Malcolmson, Female	Grand Total	\$315.00

Add to Calendar

Master Card		\$315.00
Date / Time	April 19, 2023 @ 7:02:40 AM	
Summary	17 - Government Financial Information	
Expiration		
Authorization	044880	

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs between Richmond (YVR South), Victoria & Nanaimo.

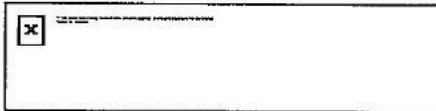
Important Baggage Notes:

- Individual bags may not weigh more than 50lbs each.
- All bags are weighed, including purses, briefcases, backpacks, and suitcases, etc.

McKnight, Valerie SDPR:EX

From: reservation@harbourair.com
Sent: July 17, 2023 12:26 PM
To: McKnight, Valerie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking		22 - Personal Information
Saturday, April 29, 2023		Invoice Information
Flight #1123	Air Transportation Charges	
	Sked 1100 : (3) GO Flex	\$113.99
Departure:	Taxes, Fees and Charges	
09:15 Vancouver Harbour	All Skeds - Baggage : Checked Baggage Fee	\$0.00
» Directions	Sked 1100 : Carbon Offset	\$0.50
Arrival:	Sked 1100 : Nanaimo Terminal Fee	\$6.75
09:35 Nanaimo Harbour	Sked 1100 : Fuel Surcharge	\$6.00
» Directions		

20 minutes	Sked 1100 : VHFC Terminal Fee	\$10.85
	+ Goods and Services Tax	\$6.91
KK - Confirmed	Billing	\$138.09
1 Passenger(s) - GoFlex	Taxes	\$6.91
Sheila Malcolmson, Female	Grand Total	\$145.00

Add to Calendar

Master Card	\$145.00
Date / Time	April 29, 2023 @ 8:44:28 AM
Summary	17 - Government Financial Information
Expiration	
Authorization	007530

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat and payment will be forfeited and no refunds will be issued.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs between Richmond (YVR South), Victoria & Nanaimo.

Important Baggage Notes:

- Individual bags may not weigh more than 50lbs each.
- All bags are weighed, including purses, briefcases, backpacks, and suitcases, etc.

D'Argis, Julie SDPR:EX

Line # 2

From: reservation@harbourair.com
Sent: November 20, 2023 2:03 PM
To: D'Argis, Julie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking <small>22 - Personal Information</small>	
Friday, September 22, 2023	<small>22 - Personal Information</small> INVOICE information
Flight #1135	Air Transportation Charges
	Sked 1100 : (6) Flex \$111.53
Departure:	Sked 1100 : Carbon Offset \$0.50
13:45 Vancouver Harbour	Sked 1100 : Fuel Surcharge \$7.50
» Directions	Sked 1100 : Nanaimo Terminal Fee \$6.75
Arrival:	Taxes, Fees and Charges
14:05 Nanaimo Harbour	All Skeds - Baggage : Flex Baggage Fee \$6.65
» Directions	

20 minutes

22 - Personal Information

1 Passenger(s) - Flex

Sheila Malcolmson, Female

Add to Calendar

All Skeds - Baggage : GoFare Baggage Fee	\$0.00
Sked 1100 : VHFC Terminal Fee	\$10.85
+ Goods and Services Tax	\$7.22

Billing	\$143.78
Taxes	\$7.22

Grand Total	\$151.00
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Master Card	\$144.00
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Date / Time	September 6, 2023 @ 11:45:05 AM
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Summary	17 - Government Financial Information
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Expiration

Authorization	050380
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Master Card	\$7.00
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Date / Time	September 22, 2023 @ 12:37:56 PM
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Summary	17 - Government Financial Information
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Expiration

Authorization	030445
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Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:



Booking Confirmation

Booking Reference: **22 - Personal Information**

Date of issue: **06 Sep, 2023**

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our Travel Ready hub.



Depart

Economy - Standard

Friday
15 Sep, 2023

08:00
Vancouver
Vancouver Int. (YVR),
Terminal M



08:49
Kamloops
(YKA),
British Columbia

AC8510

0hr49
Cabin : Economy Class (G)
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400

Passengers

Sheila Malcolmson
22 - Personal
Information

Seats
22 - Personal
Information



Purchase summary

MasterCard
17 - Government Financial
Information

1 adult

Flights

Air transport charges

Base fare Economy - Standard 114.00

Carrier surcharges 16.00

Taxes, fees and charges

Air Travellers Security Charge - Canada 7.12

Goods and Services Tax - Canada - 100092287 RT0001 7.11

Airport Improvement Fee - Canada 5.00

Total before options (per passenger) \$149²³

GRAND TOTAL (Canadian dollars) \$149²³



Booking Confirmation

Booking Reference:

Date of issue: 07 Sep, 2023

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our Travel Ready hub.



Depart

Economy - Standard

Friday
15 Sep, 2023

16:00
Kamloops
(YKA),
British Columbia



16:56
Vancouver
Vancouver Int. (YVR),
Terminal M



0hr56
Cabin : Economy Class (G)
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400

Passengers

Sheila Malcolmson
22 - Personal
Information

Seats
22 - Personal
Information



Purchase summary

MasterCard
17 - Government
Financial Information

1 adult



Fights

Airfare taxes and charges

Base fare Economy - Standard 114.00

Carrier surcharges 16.00

Taxes, fees and charges

Air Travellers Security Charge - Canada 7.12

Goods and Services Tax - Canada -
100092267 RT0001 7.61

Airport Improvement Fee - Canada 15.00

Total before options (per passenger) \$159.73

GRAND TOTAL (Canadian dollars) \$159.73



eTicket Receipt

Prepared For
MALCOLMSON/SHEILA MS

RESERVATION CODE	22 - Personal Information
ISSUE DATE	07 Sep 23
TICKET NUMBER	22 - Personal Information
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
15 Sep 23	WESTJET WS 3025	VANCOUVER BC, CANADA	NANAIMO BC, CANADA	Cabin PREMIUM ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 2 PIECES Booking Status OK TO FLY Fare Basis RA7D0LPW Not Valid Before 15 SEP 23 Not Valid After 15 SEP 23
	Operated by: WESTJET LINK BY PACIFIC COASTAL	Time 6:00pm Terminal MAIN TERMINAL	Time 6:28pm	

Allowances

<p>Baggage Allowance YVR to YCD - 2 Pieces WESTJET</p> <p>ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p>Carry On Allowances YVR to YCD - 1 Piece (WS - WESTJET) carry on hand baggage</p> <p>Carry On Charges YVR to YCD - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD <small>17 - Government Financial Information</small>
Fare Calculation Line	YVR WS YCD347.00CAD347.00END
Fare	CAD 347.00
Taxes/Fees/Carrier-Imposed Charges	CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 18.51 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)

CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 0.25 XG9 (GOODS AND SERVICES TAX (GST))

Total

CAD 393.88

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

****Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.**

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: November 21, 2023 2:26 PM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

WARNING: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Valerie Mcknight

Booking <small>22 - Personal Information</small>	
Thursday, September 14, 2023	Invoice <small>22 - Personal Information</small>
601	Passenger Fee - YVR \$2.61
	Adult SBR 2022 \$123.10
	+ GST \$6.29
Departure: 08:00 Silva Bay (Gabriola Island)	Billing \$125.71
Arrival: 08:20 Vancouver Airport South	Taxes \$6.29

» Directions

Grand Total

\$132.00

20 minutes

Master Card

\$132.00

Confirmed

Date / Time

September 14, 2023 @ 7:44:50 AM

Summary

17 - Government Financial
Information

Expiration

1 Passengers - Regular

• Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

SURREY, BC 17 - Government
17 - Government Financial Information

MALCOLMSON, SHELIA

22 - Personal Information

Room No: 15 - Security Concern
 Arrival Date: 9/14/2023 4:41:00 PM
 Departure Date: 9/15/2023 6:02:00 AM
 Adult/Child: 1/0
 Cashier ID: HAVERILL
 Room Rate: 279.00
 AL:
 HH #
 VAT #
 Folio No/Che 15 - Security Concern

TAX #:

Confirmation Number: 15 - Security Concern

15 - Security Concern

- LANGLEY 12/7/2023 11:11:00 AM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
9/14/2023	GUEST ROOM	NRP	1495934	\$279.00		
9/14/2023	ROOM GST	NRP	1495934	\$13.95		
9/14/2023	HOTEL ROOM TAX	NRP	1495934	\$22.32		
9/14/2023	MUNICIPAL TAXES	NRP	1495934	\$8.37		
9/15/2023	MC *7535	NRP	1495987		(\$323.64)	
BALANCE						\$0.00

EXPENSE REPORT SUMMARY

	9/14/2023	STAY TOTAL	
ROOM AND TAX	\$323.64	\$323.64	
DAILY TOTAL	\$323.64	\$323.64	
Total Invoice Amount		\$279.00	\$44.64

CREDIT CARD DETAIL

APPR CODE	066410	MERCHANT ID	6
CARD NUMBER	17 - Government	EXP DATE	Government Financial Information
TRANSACTION ID	1495987	TRANS TYPE	Sale

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: November 21, 2023 2:26 PM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Valerie Mcknight

Booking <small>22 - Personal Information</small>		
Monday, September 18, 2023	Invoice <small>22 - Personal</small>	
401	VHFC dock fee/Pax	\$10.85
	VHFC SBR ADULT	\$139.63
Departure:	+ GST	\$7.52
08:30 Silva Bay (Gabriola Island)		
	Billing	\$150.48
Arrival:	Taxes	\$7.52
08:55 VHFC (Downtown Vancouver)		

» Directions

Grand Total

\$158.00

25 minutes

Master Card

\$158.00

Confirmed

Date / Time

September 18, 2023 @ 8:17:28 AM

Summary

17 - Government Financial Information

Expiration

1 Passengers - Regular

Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

D'Argis, Julie SDPR:EX

Line #20

From: reservation@harbourair.com
Sent: November 20, 2023 1:57 PM
To: D'Argis, Julie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information

Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking 22 - Personal Information

Thursday, September 28, 2023	Invoice 22 - Personal Information
Flight #604	Air Transportation Charges
Departure:	Sked 600 : (6) Flex. \$127.86
09:15 Nanaimo Harbour	Sked 600 : Carbon Offset \$0.50
» Directions	Sked 600 : Nanaimo Terminal Fee \$6.75
Arrival:	Sked 600 : Fuel Surcharge \$7.50
09:35 Richmond (YVR South)	Sked 600 : Richmond Terminal Fee \$5.00
» Directions	Taxes, Fees and Charges

20 minutes	All Skeds - Baggage : Flex Baggage Fee	\$0.00
	All Skeds - Baggage : GoFare Baggage Fee	\$0.00
CX - Cancelled	+ Goods and Services Tax	\$7.39
1 Passenger(s) - Flex	Billing	\$147.61
Sheila Malcolmson, Female	Taxes	\$7.39
<u>Add to Calendar</u>	Grand Total	\$155.00

Master Card	\$155.00
-------------	----------

Date / Time September 21, 2023 @ 10:57:13 AM

22 - Personal Information

Summary

Expiration

Authorization 058835

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.

D'Argis, Julie SDPR:EX

Line #21

From: reservation@harbourair.com
Sent: November 20, 2023 1:49 PM
To: D'Argis, Julie SDPR:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking <small>22 - Personal Information</small>	
Friday, September 22, 2023	Invoice <small>22 - Personal Information</small>
Flight #1135	Air Transportation Charges
	Sked 1100 : (6) Flex \$111.53
Departure:	Sked 1100 : Carbon Offset \$0.50
13:45 Vancouver Harbour	Sked 1100 : Fuel Surcharge \$7.50
» Directions	Sked 1100 : Nanaimo Terminal Fee \$6.75
Arrival:	Taxes, Fees and Charges
14:05 Nanaimo Harbour	All Skeds - Baggage : Flex Baggage Fee \$6.65
» Directions	

20 minutes	All Skeds - Baggage : GoFare Baggage Fee	\$0.00
	Sked 1100 : VHFC Terminal Fee	\$10.85
KK - Priority Boarding	+ Goods and Services Tax	\$7.22
1 Passenger(s) - Flex	Billing	\$143.78
Sheila Malcolmson, Female	Taxes	\$7.22
<u>Add to Calendar</u>	Grand Total	\$151.00

Master Card \$144.00

Date / Time September 6, 2023 @ 11:45:05 AM
22 - Personal Information

Summary

Expiration

Authorization 050380

Master Card \$7.00

Date / Time September 22, 2023 @ 12:37:56 PM
22 - Personal Information

Summary

Expiration

Authorization 030445

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:



Booking Confirmation

Booking Reference: 22 - Personal Information

Date of issue: 22 Sep, 2023

* This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our Travel Ready hub.



Depart

Economy - Standard

Wednesday
11 Oct. 2023

13:15
Vancouver
Vancouver Int. (YVR),
Terminal M



14:31
Prince George
(YXS),
British Columbia

AC8343

1hr16
Cabin : Economy Class (T)
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400

Passengers

Sheila Malcolmson
22 - Personal
Information

Seats
22 - Personal
Information

Purchase summary

MasterCard
17 - Government
Financial Information

1 adult

Flights

Air transportation charges

Base fare Economy - Standard 173.00

Carrier surcharges 18.00

Taxes, fees and charges

Air Travellers Security Charge - Canada 7.12

Goods and Services Tax - Canada -
100092287 RT0001 10.06

Airport Improvement Fee - Canada 5.00

Total before options (per passenger) **\$211¹⁸**

GRAND TOTAL (Canadian dollars) **\$211¹⁸**



www.seairseaplanes.com
 contact@seairseaplanes.com

Richmond Airport
 Tel: 604-273-8900
 1-800-447-3247
 4640 Inglis Dr.,
 Richmond BC V7B 1W4

Nanaimo
 Tel: 250-753-1115
 1-866-692-6440
 1956 Zorkin Rd.,
 Nanaimo BC V9S 5T9

Vancouver Harbour Downtown
 Tel: 604-647-7575
 Unit #1 Burrard Landing,
 1055 Canada Place,
 Vancouver, BC, V6C 0C3

Booking 22 - Personal Information

Date: 2023-09-25 15:28:15

CONDITIONS:

Standard Fare

Fully refundable (unless originally booked as a Super Saver Web fare then original remains non-refundable) up to 5 hours prior to departure and within 5 hours, fare is forfeited

Only 1 change allowed up to 5 hours prior to departure, to an equal or greater fare tier

Baggage Allowance is 35 lbs. Excess baggage travels space available \$1.50/lb

Up to 3 days free parking, based on availability, at our YVR or Nanaimo Terminals.

- Check in time is 30 minutes prior to flight. Boarding commences 10 minutes prior to flight. Passengers 18 yrs and older are required to present government issued Photo ID upon check-in.

- Baggage Allowance, Changes & Cancellation Policies are reflected in the fare type selected at the time of booking.

- Specialty items, such as sporting equipment, strollers and car seats will travel on a stand-by basis, space available and are subject to additional fees.

- Changes or cancellations can be made by calling Reservations at 1-800-447-3247. Customers who do not show up for their flight will forfeit the fare paid, and if applicable, the return flight will be automatically cancelled.

- If you have more than your allotted baggage or have specialty items, please contact one of our agents at 1-800-447-3247 and we'll be happy to provide assistance with your baggage request.

Terms effective Aug 5, 2023.

Item	Description	Amount
Airfare	Name : Sheila Malcolmson Fare Type : Adult - Standard Date : Wednesday October 11th, 2023 09:00:00 AM Flight : 311 Nanaimo -> Vancouver Harbour	113.66
Promotion Fee	Discount: Flight 311 - Sheila Malcolmson	-4.76
Fee	DEPART (Nanaimo) Port Authority Fee: \$0.25 x 1	0.25
Fee	ARRIVAL (Vancouver Harbour) Port Passenger Fee: \$10.85 x 1	10.85

Dangerous Goods: For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, disabling devices, and electro-shock weapons. If there are any questions please phone or see https://www.iata.org/whatwedo/cargo/dgr/Documents/DGR-59-EN-2_3a.pdf for more information.

GST (5%) 6.00

Total \$ CAD 126.00

Limitation of Liability Conditions of Carriage.

The term "Carrier", as used herein, shall mean Seair Seaplanes Ltd., carrying on business as Seair. The Carrier, their servants and agents shall be under no liability in respect or arising out of the carriage of any other services or operations of the Carrier, their servants or agents and the passenger by acceptance of this ticket hereby waives for himself, his representatives and dependants all claims against the Carrier, their servants or agents for compensation or damage, whether in the case of personal injury, death or property damage and whether sustained on board the aircraft or in the course of any of the operations of flight, embarking or disembarking or otherwise and whether caused directly or indirectly to him or his belongings or to persons who act, neglect or default, of the Carrier, their servants or agents or otherwise howsoever (except to the extent the Convention of Warsaw may apply of International flights);

Amount Paid \$ CAD 126.00

Reference #: BK1PA5B1CDB6
 GST #: R104759725

And action against the Carrier shall be brought in the Supreme Court of British Columbia at Vancouver, B.C. and the laws of the Province of British Columbia shall apply to any action against the Carrier. In the event these conditions or any part thereof, relating to the limitation of the liability of the Carrier are found to be contrary to the laws of British Columbia or, notwithstanding condition (c), any other jurisdiction in which any action is brought, the liability of the Carrier shall be:

- i. Excluded or limited insofar as such law permits and the Carrier shall be entitled to benefit of every exclusion or limitation of liability permitted by such law; and
- ii. The carrier may cancel any flight at point of origin or at any other point and may omit any stop at any time it deems such action advisable or necessary;
- iii. The carrier will not be responsible for failure of aircraft to depart or arrive at the arranged time;

Any parent, Guardian or other adult, by acceptance of this ticket with respect to any passenger who is a minor, hereby accepts these conditions on behalf of such minor and agrees to indemnify the Carrier with respect to any claim brought by or on behalf of such minor.



Booking Confirmation

Booking Reference: [22 - Personal Information](#)

Date of issue: 26 Sep, 2023

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our Travel Ready hub.



Depart

Economy - Standard

Thursday
12 Oct. 2023

15:10
Prince George
(YXS),
British Columbia



16:27
Vancouver
Vancouver Int. (YVR),
Terminal M

AC8348

1hr17
Cabin : Economy Class (W)
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400

Passengers

Sheila Malcolmson
22 - Personal
Information

Seats
22 - Personal
Information



Purchase summary

MasterCard		1 adult
17 - Government Financial Information	Flights	
	Airfare	
	Base fare Economy - Standard	223.00
	Carrier surcharges	16.00
	Taxes, fees and charges	
	Air Travellers Security Charge - Canada	7.12
	Goods and Services Tax - Canada - 100082287 RT0001	13.56
	Airport Improvement Fee - Canada	25.00
	Total before options (per passenger)	\$284.58
	GRAND TOTAL (Canadian dollars)	\$284.58

D'Argis, Julie SDPR:EX

Line #30

From: McKnight, Valerie SDPR:EX
Sent: November 20, 2023 2:57 PM
To: D'Argis, Julie SDPR:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: Thursday, October 12, 2023 5:09 PM
To: McKnight, Valerie SDPR:EX <Valerie.McKnight@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

This email came from an external source. Only open attachments or links that you are expecting from a known sender.



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Information		
Account	HAS #	22 - Personal Information
	Name	Nicholas Simons

Booking <small>22 - Personal Information</small>	
Thursday, October 12, 2023	<small>22 - Personal Information</small> Invoice
Flight #613	Air Transportation Charges
	Sked 600 : (2) Comfort \$120.24

Departure:
17:30 Richmond (YVR South)
» **Directions**

Arrival:
17:50 Nanaimo Harbour
» **Directions**

20 minutes

KK - Confirmed

1 Passenger(s) - Comfort
• **Sheila Malcolmson, Female**

Add to Calendar

Taxes, Fees and Charges	
All Skeds - Baggage : Comfort Baggage Fee	\$15.20
All Skeds - Baggage : GoFare Baggage Fee	\$0.00
Sked 600 : Carbon Offset	\$0.50
Sked 600 : Fuel Surcharge	\$7.50
Sked 600 : Nanaimo Terminal Fee	\$6.75
Sked 600 : Richmond Terminal Fee	\$5.00
+ Goods and Services Tax	\$7.81
Billing	\$155.19
Taxes	\$7.81
Grand Total	\$163.00

Master Card \$147.00

Date / Time September 27, 2023 @ 2:09:35 PM
Summary 17 - Government Financial Information
Expiration
Authorization 052106

Visa \$16.00

Date / Time October 12, 2023 @ 5:07:29 PM
Summary 17 - Government Financial Information
Name
Expiration
Authorization 01793F

Please carefully review the Comfort Tier terms and conditions pertaining to baggage restrictions and pricing.

Comfort Terms & Conditions

Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 20 minutes before the scheduled departure time.

McKnight, Valerie SDPR:EX

From: info@gulfislandseaplanes.com
Sent: November 21, 2023 2:26 PM
To: McKnight, Valerie SDPR:EX
Subject: Gulf Island Seaplanes reservations for Valerie Mcknight

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Hello,
Please review your reservation, and terms and conditions, below.

If you have any questions or concerns regarding your reservation please call us at:
Gulf Island Seaplanes
1.250.247.9992 (Locally)
1.800.665.2359 (Toll Free)

We look forward to having you fly with us.

Customer Information

Account	Customer #	22 - Personal Information
	Name	Valerie Mcknight

Booking 22 - Personal Information

Thursday, September 28, 2023

404

Departure:
16:30 VHFC (Downtown Vancouver)
» Directions

Arrival:

Invoice <small>22 - Personal Information</small>	
VHFC dock fee/Pax	\$10.85
VHFC SBR ADULT	\$139.63
+ GST	\$7.52
Billing	\$150.48
Taxes	\$7.52

16:55 Silva Bay (Gabriola Island)

Grand Total **\$158.00**

25 minutes

Master Card **\$158.00**

Confirmed

Date / Time September 28, 2023 @ 4:04:12 PM

1 Passengers - Regular

17 - Government Financial

Summary Information

Sheila Malcolmson, Female

Expiration

Add to Calendar

22 - Personal Information

REGULAR FARE CONDITONS:

Cancellations, changes, and transfers:

Cancelling - Cancellations can be made up to 48 hours prior to departure without penalty.

Changes - Changeable up to 48 hours prior to your departure.

Transfers - Transferable to another person up to 30 minutes prior to your departure.

Check-In:

Check-In Time - Please be at our terminal at least 20 minutes prior to departure.

Baggage - 25 pounds per person guaranteed. Baggage in excess of this amount will be checked at an additional charge of \$0.50 per pound on a space available basis.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

TERMS AND CONDITIONS

PASSENGERS: Payment will be processed at the time of flight.

CHECK-IN: No later than 20 minutes prior to scheduled departure time.

McKnight, Valerie SDPR:EX

From: passengerservices@helijet.com
Sent: November 23, 2023 4:54 PM
To: McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?*

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Valerie McKnight

Booking <small>22 - Personal Information</small>		
Thursday, November 23, 2023	Invoice <small>22 - Personal Information</small>	
913	FARE-ZNA-FULL2023	\$204.76
	+ GST	\$10.24
Departure: 17:20 Vancouver Harbour » Directions	Billing	\$204.76
	Taxes	\$10.24
Arrival: 17:40 Nanaimo Harbour	Grand Total	\$215.00

» Directions

Dropoff:

Taxi Requested

20 minutes

Confirmed

1 Passengers - FULL FARE

. Sheila Malcolmson, Female

[Add to Calendar](#)

22 - Personal Information

Mastercard	\$215.00
Date / Time	November 23, 2023 @ 4:53:19 PM
Summary	17 - Government Financial Information
Expiration	
Authorization	099208

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

*****HELIJET FARES INCLUDE*****

McKnight, Valerie SDPR:EX

From: passengerservices@helijet.com
Sent: November 9, 2023 3:30 PM
To: McKnight, Valerie SDPR:EX; McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?*

Customer Information		
Account	Customer #	22 - Personal Information
	Name	Valerie McKnight

Booking		22 - Personal Information
Thursday, November 23, 2023		22 - Personal Invoice Information
710	FARE-YWH-FULL2023	\$414.29
	+ GST	\$20.71
Departure:	Billing	\$414.29
12:30 Victoria Harbour	Taxes	\$20.71
» Directions	Grand Total	\$435.00
Arrival:		
13:05 Vancouver Harbour		

» Directions

35 minutes

Confirmed

1 Passengers - FULL FARE

. Sheila Malcolmson, Female

Add to Calendar

22 - Personal Information

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

HELIJET FARES INCLUDE

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed.