Minister's Quarterly Travel Expense Summary

Quarter: 2024 Jan to Mar

Name: Honourable Josie Osborne

Portfolio: Energy Mines & Low Carbon

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 2,594.06

Other Travel in Province: \$ 5,435.78

Out of Country Travel: \$ 698.73

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 8,728.57

Travel expenses fiscal year-to-date: \$64,058.64

EM24EXECHH27

BRITISH COLUMBIA Where id	eas work	Travel Voucher (Restricted Use) TRA-OSB231201
roodem of la females and 12 days		Claim Number Personal Information
diffinite authority of the authority of the	n of Privacy: The personal information you are the Financial Administration Act, and in accor- this collection, please contact your Ministry's I	e providing is collected for the purposes of travel expense dance with the Freedom of Information and Protection of Privacy Director/Manager of Information and Privacy.
November 25, 2023	Name Josie Osborne	Reason for Travel
eadquarters Mid Island-Pacific Rim	Job Title Minister	Trip to UK for Resourcing Tomorrow Conference
ype Of Travel International	Ministry EMLI	
rafted by Trudy Maygard Approvals 36. Traveller Flights and Minister's hotel are on st Minister is not claiming incidentals for	### KM Cost Cost 50.00 \$0.00	Per Diem Meals

AUDITED CH 15JAN24

Date	Meals	Accor	nodation	Misc	Line Totals	Exchange Rate	
	United Kingdom						
26-Nov		\$39.20			\$39.20		Only lunch being claimed; no
27-Nov		\$39.20			\$39.20		incidentals
28-Nov		\$39.20			\$39.20		
29-Nov		\$39.20			\$39.20		
30-Nov		\$39.20			\$39.20		
01-Dec		\$39.20			\$39.20		Per diems claimed twice on Dec 1
01-Dec		\$39.20			\$39.20		as traveller crossed date ine
		\$274.40	\$0.00	\$0.00	\$274.40		\$0.00 Balanced(should show \$0.00)
						1.7186	
Total	CDN	\$471.58	\$0.00	\$0.00	\$471.58		\$0.00 Balanced (should show \$0.00)
Total Page CI	DN				\$471.58		
	Canada (CDN)						
Nov 25/23		\$27.00		\$15.86 mileage	\$42.86		
Nov 27/23				\$5.99 metro	\$5.99		
Nov 29/23				\$9.55 metro	\$9.55		
Nov 30/23				\$14.32 metro	\$14.32		
Dec 1/23				\$15.86 mileage	\$15.86		Left Blank for purchases processed in CD
Dec 1/23				\$138.57 metro & parking	\$138.57		Left Blank for purchases processed in CD
Total CDN		\$27.00	\$0.00	\$200.15	\$227.15		Left Blank for purchases processed in CD
Total CDN					\$698.73		\$0.00 Balanced (should show \$0.00)
Claim Total CD	N	\$498.58	\$0.00	\$200.15	\$698.73		

MINISTER	
LONDON	
Nov 25 to December 1, 2023	

SOMEONA	United Kingdom (London)	United Kingdom (Other)
CURRENCY	(GBP)	(GBP)
PER DIEM	113.95	91.16
INCIDENTALS .	34.19	27.35
TOTAL	145.14	116.51
10000	Contract of the last	10000

Encidentals are cosed on 50% at the daily meal allowance.

Will supply the exchange rates once trip is completed

**For Ministers the chart below is a suggested amount that could be deducted if the minister wishes. For staff the amounts to be deducted from above for meals not taken or provided at public expense are:

- 7	United Kingdom (GBP) London	United Kingdom (GBP) Other
BREAKFAST	23.25	18.60
LUNCH	19.20	31,36
DINNER	51.50	41.20

UK pound sterling (GBP)

BP)	
2023-12-01	1,7117 CAD [0.5842 GBP]
2023-11-24 - 2023-12-01	1,7186 CAD [0.5819 G8P]
2023-11-29	1.7253 CAD [8.5796 GBP]
	2023-12-01 2023-11-24 - 2023-12-01

The Best Place on Earth		Out-of-Pr		Inistries, be used for in-	_		ESTIMATED COST	S (IN CAN. S)
MINISTRY/ENTITY/CORPORATE	NAME (IF CONTRACT	(RC	- I	ES Out-of-Canada	In-Pro	Vince Vote	Transportation	1,39
Energy, Mines and Lov	/ Carbobn Inn	ovation	i) mai si salat sa a			VOIE	Meals	35
EMPLOYEE NAME							Lodging	2,70
Josie Osborne			A 100 a			EMPLOYEE ID. Personal	Overtime	
POSITION						Information	1,07,043,186	1
Minister					BARGAINING	UNIT/GROUP NO.	Other Taxis	200
							Other raxis	200
BRANCH/LOCATION/REGION			THE PARTY OF THE P			W		
							-	
DATE DEPARTING YYYY/MM/DD	DATE RETURNING		NO. OF W	ORKDAYS AWAY	ESTIMATED C	VERTIME CLAIM	-	
2023/11/25	2023/		The second of th	5				
IDENTITY OF ORGANIZATION (OTHE			OF THE COST		0	HOURS		
N/A, OR:								4,555
DESTINATIONS							SUB TOTAL	4,650
ondon England							Less Costs paid by others	
London, England			de la companya de la				TOTAL COSTS	4,650
METHOD OF TRAVEL			1			SIGNATURES		-,000
Flight			200	Refer to	CPPM 10.3.4	Policy 1 and 10.4.4	for approval authori	ties.
PURPOSE OF TRAVEL Give details of event to be attend penellis to Ministry, etc.	and more least account of			DIRECTOR	PLE	ASE SIGN ONE BOX	ONLY	
		9	3	APPROVI	ED	NOT APPROVE		SIGNED
Resourcing Tomorrow (fa conference - highlighting	ormerly Mines	and Mone	y)				.1111/	MM/DD
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PREMIER
APPROVED
NOT APPROVED
DATE SIGNED YYYY/MM/DD
2023/11/10

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender



Parking Receipt

Victoria International Airport 201-1640 ELECTRA BLVD SIDNEY, BC V8L 5V4, CANADA (250) 953-7588

PURCHASE

TICKET NUMBER:

ENTRY TIME:

EXIT BY:

Card type:

Card number:

PAYMENT TIME:

TTID:

AUTH

STAN

REFNUM:

PARKING CHARGE:

CONVENIENCE FEE:

TOTAL (including taxes):

27800920171147201058653 Sat, 25 Nov 2023 01:00:20 PM Fri, 01 Dec 2023 07:26:04 PM

Government Financial Information

Fri, 01 Dec 2023 07:10:42 PM 333511442889441

001488

665279680018850070

665279680018850070

\$108.00

\$7.02

\$115,02 CDN

01 APPROVED - THANK YOU 027

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

CUSTOMER COPY

Thank you,

Precise ParkLink Inc.

Credit Card Account Number ending Financial

Account Transactions @

+ Pending Authorizations @

- Posted Transactions

Personal Information

TRANSACTION

POST DATE

ACCOUNT

DATE

NUMBER

Personal Information

TRANSACTION DESCRIPTION

TRANSACTION AMOUNT

11/27/2023

11/28/2023 Government Financial Information

11/27/2023

11/28/202B

Personal Information

FOREIGN TRANSACTION FEE

CDN \$0.14

-MERCHANDISE Metattatel to City for med Nov 27, 2023

TFL TRAVEL CH TFL.GOV.UK/CPGB

Credit Card Account Number ending infinancial information

Government

Account Transactions @

+ Pending Authorizations @

- Posted Transactions

TRANSACTION

POST DATE

ACCOUNT NUMBER

DATE

11/29/2023

11/30/2023

Government Financial

Information

Personal Information

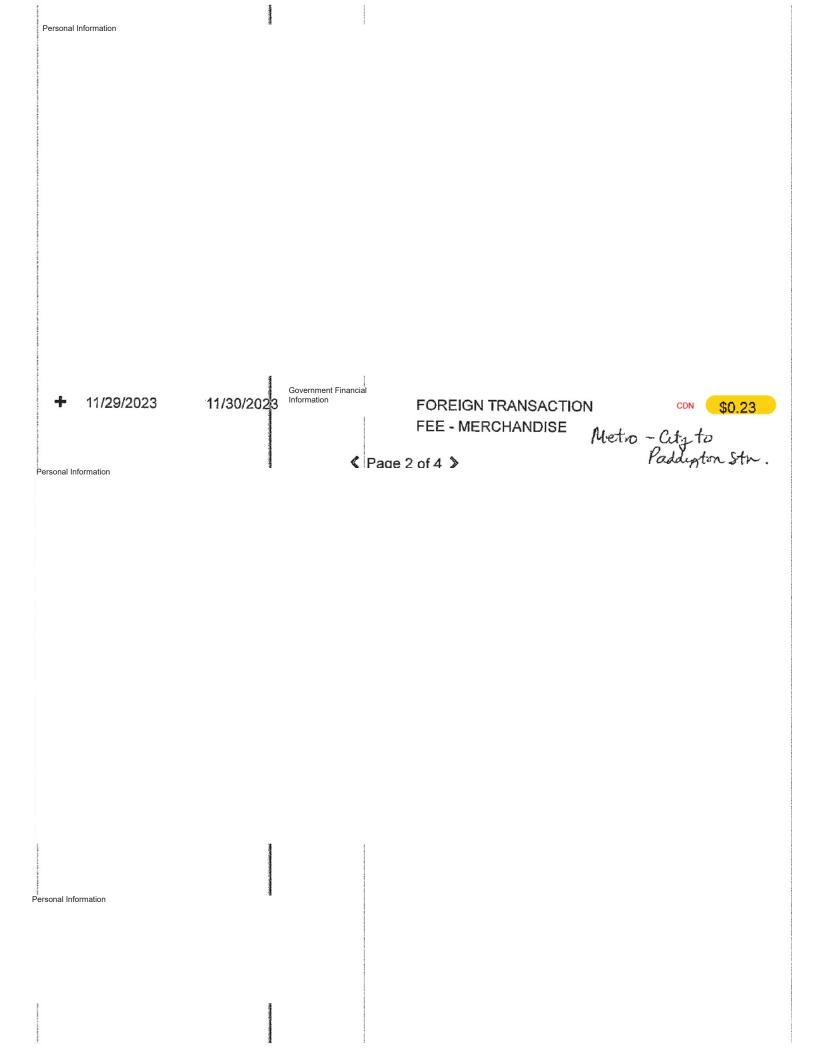
Personal Information

TRANSACTION DESCRIPTION

TRANSACTION AMOUNT

TFL TRAVEL CH TFL.GOV.UK/CPGB

Metro City to Paddy tom



Credit Card Account Number ending in Information

Government

Account Transactions @

+ Pending Authorizations @

- Posted Transactions

Personal Information

TRANSACTION

POST DATE

ACCOUNT

NUMBER

TRANSACTION DESCRIPTION

TRANSACTION AMOUNT

Personal Information

DATE

11/30/2023

11/30/2023

12/1/2023

12/1/2023

Government Financial

FOREIGN TRANSACTION

FEE - MERCHANDISE

TFL TRAVEL CH

Metro: Paddington/Hot el

Personal Information

TFL.GOV.UK/CPGB

Credit Card Account Number ending in Financial

Account Transactions @

+ Pending Authorizations @

- Posted Transactions

Personal Information

TRANSACTION

POST

ACCOUNT

DATE NUMBER TRANSACTION DESCRIPTION

TRANSACTION AMOUNT

Personal Information

DATE

12/1/2023

12/3/2023

Government Financial Information

8548147AGGLJRMK4A FOREIGN

12/1/2023 12/3/2023 TRANSACTION FEE -

Metro to Heathow

TFL TRAVEL CH TFL.GOV.UK/CPGB

MERCHANDISE

\$22.98

Personal Information Page 1 of 4 > Personal Information Personal Information

PCARD (03DEC23 & 03JAN24)

Dougans, Narissa EMLI:EX

From: Sent: To: reservation@harbourair.com January 9, 2024 10:19 AM Dougans, Narissa EMLI:EX

Subject:

Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at www.harbourair.com to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

Customer Informatio	n	
Account	HAS#	Personal Information
	Name	Evan Brown

Booking Personal Information	
Friday, December 8, 2023	Invoice Personal
Flight #2205/Twin Otter	Master Card \$712.00
Departure: 15:30 Vancouver Harbour » Directions	Date / Time November 21, 2023 @ 3:54:07 PM Summary Government Financial Information Expiration
Arrival:	Authorization 062515
16:05 Victoria Harbour » Directions	Master Card (\$712.00)

PCARD

35 minutes

CX - Cancelled

Date / Time

December 7, 2023 @ 11:45:09 AM

Government Financial Summary Information

Expiration Authorization

2 Passenger(s) - Flex

- · Josie Osborne, Fernale
- . Siobhan Clancy, Female

Add to Calendar

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

Flex Terms & Conditions

Checking-in:

- Harbour Air redommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

Required Travel Documents:

All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation
- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

PCARD 1/16/24, 10:13 AM aboutblank

Booking Statement

Booking # Information

Personal

Date

Monday, Dec 4, 2023

Departure

18:10 Victoria Harbour

Arrival 18:45

Vancouver Harbour

Duration 35 minutes

2 Passengers » FULL FARE Clancy, Siobhan Osborne, Josie (Josephine)

Status: Confirmed Invoice Information

FARE-QT private fare - 2022 Winter

2 (a)

\$590.48

\$29.52

Canadian Dollars

\$620.00

Mastercard

+ GST

Government

\$620.00

**** **** ***Financial (047415) Information

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

HELIJET FARES INCLUDE

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport Services, effective December 16, 2023, Helijet will be collecting a Heliport Improvement Fee (HIF) of \$8.00 per passenger boarded, per departure from any of the 3 PHS managed heliports: Vancouver Harbour, Victoria Harbour, Nanaimo Harbour.

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you

1/16/24, 10:13 AM PCARD about:blank

Booking Statement

Booking # Personal Information

Personal Invoice Information

Date Friday, Dec 8, 2023 SALE - Seat Sale \$255

2@

\$485.72

.

+GST

\$24.28

Departure 07:00

Vancouver Harbour

Canadian Dollars

\$510.00

Arrival 07:35

Victoria Harbour

Mastercard
Governmen
**** **** **** # **** # 10044306)
Information
Information

\$510.00

Duration 35 minutes

2 Passengers » SALES Clancy, Siobhan

Osborne, Josephine

Status: Confirmed

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years
Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be

required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

SALE Fares do not qualify for combination with Kids Fly Free promotions.

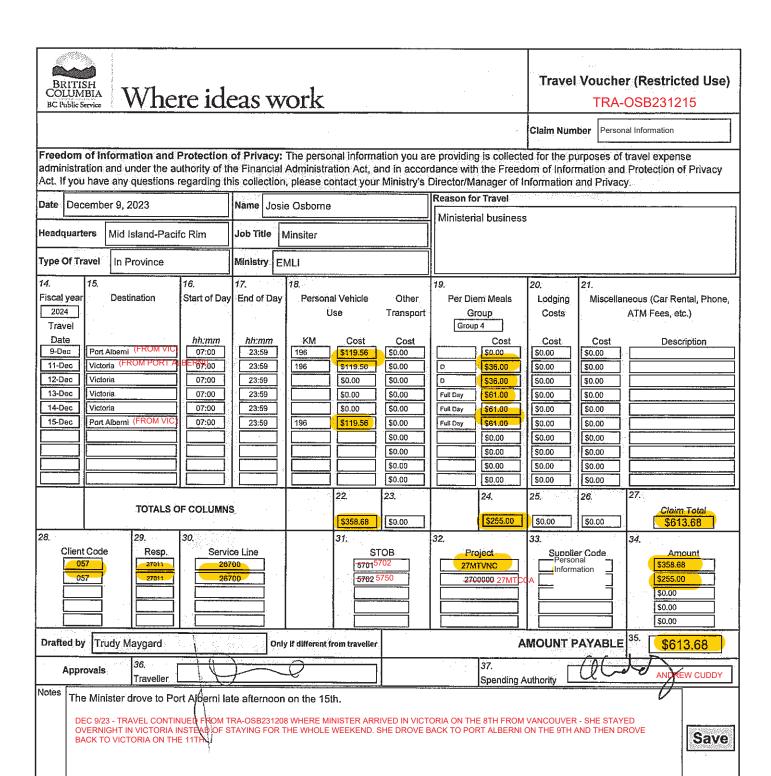
ACCESSIBILITY:

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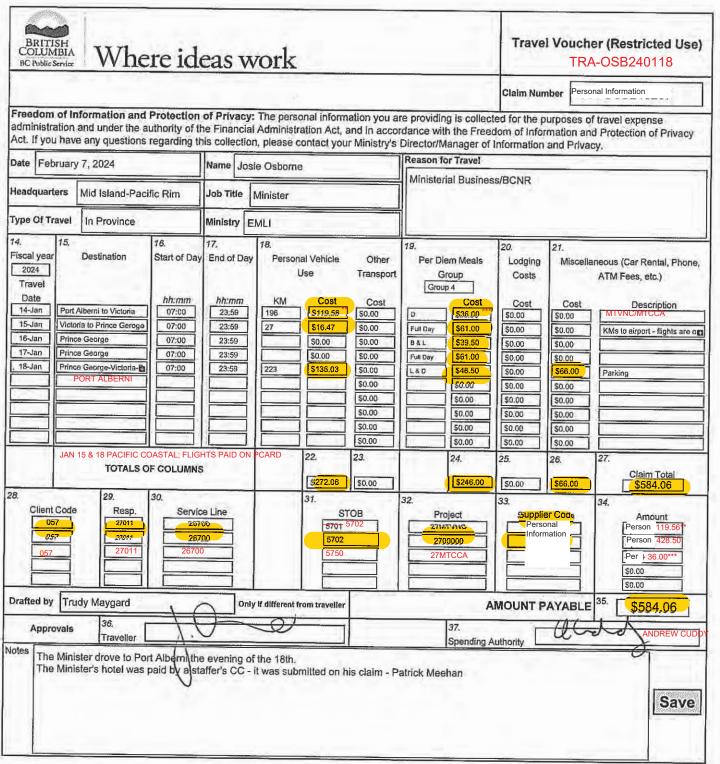
HELIJET FARES INCLUDE

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport Services, effective December 16, 2023, Helijet will be collecting a Heliport Improvement Fee (HIF) of \$8.00 per passenger boarded, per departure from any of the 3 PHS managed heliports: Vancouver Harbour, Victoria Harbour, Nanaimo Harbour.

aboutblank



BRITISH COLUMBIA BC Public Service	Whe	re ide	eas v	vork					Travel		er (Restricted Use) A-OSB240110
									Claim Num		nal Information
administration	nformation and and under the a re any questions	uthority of th	ne Financia	al Administ	ration Act.	and in accor	dance wit	h the Free	dom of Infor	mation an	f travel expense id Protection of Privacy cy.
Date Februar	y 7, 2024		Name Jo	sie Osborn	e		Reason f			-	- N
Headquarters	Mid Island-Pac	ifc Rlm	Job Title	Minister	ele-		Minister	ial busines	5		
Type Of Travel	In Province		Ministry	EMLI	111111111111111111111111111111111111111						
14. 15. Fiscal year 2024 Travel	Destination	16. Start of Day	17. End of Da	5.	nal Vehicle Use	Other Transport		em Meals roup	20. Lodging Costs	21. Miscella	aneous (Car Rental, Phone, ATM Fees, etc.)
8-Jan Vict		07:00 07:00 07:00 07:00	hh:mm 23:59 23:59 23:59 23:59	KM 317	Cost \$193.37 \$0.00 \$0.00	Cost \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Full Day Full Day Full Day	Cost \$0.00 \$61.00 \$61.00 \$61.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Cost \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Description Minister dreve to constituang
28. Client God 057 057 Drafted by Tr Approvals Notes The Mir	e Resp. 27011 27011 27011 udy Maygard	266	ce Line	nly it different	5701 5702 	5750	27	37, Spending	AMOUNT F	PAYABLI	27. Claim Total \$495.93 34. Amount \$312.93 \$183.00 \$50.00



Victoria Airport 1640 Electra Blvd V8L5V4 TaxCode:88772 1751-RT0001

EX3A_GREEN 18/01/24 15:49 Receipt 090577

Short-term parking tkt LT1 - No. 070828 15/01/24 09:57 18/01/24 15:49 Period 3d5h53' (GST) \$66.00

Gross total

\$66.00

Payment

Type: PURCHASE

\$66.00

MASTERCARD

CARD: *********

REF: 665320250018770520H

AUTH #: 018188 A00000000041010 0000008001

01 APPROVED-THANK YOU 027

Net total

\$62.86 \$3.14

RECEIPT FROM TRA-MEE240118; MINISTER OSBORNE'S HOTEL PAID BY SENIOR ADVISOR PATRICK MEEHAN

Prince George, BC Security Canada Concern

Security Concern

GST# Business Information

Josephine Osporne OSBORNE	Room No.	Personal Security
F.	Arrival	: 15.01.24
CA	Departure	18,01.24
	Page No.	: 1 of 1
INVOICE	Cashier No.	: 3605
Membership No :	Folio No.	Security Concern
Group Code :	Conf. No.	4
Company Name : Wyndham Rewards Member Rate	TA Record	:
	Locator:	

Thank You For Staying With Us

Date	Text	Charges	Credits
- Control of the Cont	, and the second	CAD	CAD
15.01.24	Room Charge	153.00	
15.01.24	PST Room Tax 8%	12.24	
15.01.24	MRDT 3%	4.59	
15.01,24	GST Room Tax 5%	7.65	
16.01.24	Room Charge	278.10	
16.01.24	PST Room Tax 8%	22.25	
16.01.24	MRDT 3%	8.34	
16.01.24	GST Room Tax 5%	13.91	
17.01.24	Room Charge	278.10	
17.01.24	PST Room Tax 8%	22.25	
17.01.24	MRDT 3%	8.34	
17.01.24	GST Room Tax 5%	13.91	
18.01.24	Visa	10.51	822.68
Tota	al / Balance	22.68 822.68 / 0.00	· · · · · · · · · · · · · · · · · · ·

Maygard, Trudy EMLI:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>

 Sent:
 January 4, 2024 10:36 AM

 To:
 Maygard, Trudy EMLI:EX

Subject: Your booking is confirmed: Information for 2024-01-25

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

≈8CFerries

View or edit your booking >

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

BOOKING CONFIRMATION

Personal Information

Date issued: 04/Jan/2024 10:35:15 AM Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Trudy Maygard TRAVELLER: JOSIE OSBORNE
Parliament Buildings 501Belleville Street
Victoria, British Columbia Canada, v8v 1x4 Personal

Customer number: Personal

DEPARTS TIME/DATE

Vancouver (Horseshoe Bay) 03:45 PM25/Jan/2024

ARRIVES TIME/DATE

Nanaimo (Departure Bay) 05:25 PM25/Jan/2024

Fare type: Prepaid

Ferry: Queen of Coquitlam

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$81.35
1x	12+ years	\$19.20
	Port authority fees:	\$0.25
	Total	\$100.80
	Amount paid	\$100.80
Due at terminal:		\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 120 minutes prior to scheduled departure



'The first sailing of the day between Horseshoe Bay and Departure Bay opens 90 minutes before departure.

What you need to redeem your booking

The ticket agent will ask for your booking reference number or the phone number you used to make the booking. Government-approved photo ID is needed for proof of age as applicable (e.g. BC Seniors).

Bookings will not be honoured and travel will be based on order of arrival at the terminal if you:

- arrive after the booking check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the booking check-in has opened, more than 120 minutes prior to the scheduled departure.

If your ferry travel is part of a vacation package, you will need to present your ferry travel voucher to the ticket agent when you arrive at the terminal. Tour operators are required to present ferry travel vouchers for all tour members.

The non-authorized resale of a booking/reservation is prohibited unless contracted through BC Ferries.

Vehicle type and size

Your booking will only be honoured for the vehicle type and size you reserved.

If your reserved vehicle height differs at check-in, your booking will not be honoured. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your booking will not be honoured. To make changes to your booking, access your BC Ferries account online.

View important travel information >



RECEIPT - PLEASE RETAIN

Date of purchase: Booked by: 04/Jan/2024 10:35:13 AM BC FERRIES PUBLIC WEBSITE

Booking number(s):

Personal Information

GST number:

894623206

Purchase amount: Card type: Card ending:

Authorization #:

\$100.80 (CAD) MasterCard Government Financial 024419

BC Ferries' Cancellation/Change policies

British Columbia Ferry Services Inc.Customer Service CentreSuite 500 – 1321 Blanshard Street, Victoria BC, V8W 0B71-888-BC-FERRY (1-888-223-3779)bcferries.com | Contact & customer support

Copyright © 2024 British Columbia Ferry Services Inc.

Maygard, Trudy EMLI:EX

Subject: Location: BC Ferries - Booking reference Personal Information

Swartz Bay to Tsawwassen - Fare is pre-paid

Start: End:

Sun 2024-01-21 3:00 PM Sun 2024-01-21 4:35 PM

Show Time As:

Tentative

Recurrence:

(none)

Meeting Status:

Not yet responded

Organizer:

MINCAL, EMLI EMLI:EX

Required Attendees:

Meehan, Patrick EMLI:EX

BOOKING CONFIRMATION

Personal Information

Date issued: 04/Jan/2024 10:27:08 AM Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Trudy Maygard TRAVELLERS: JOSIE OSBORNE AND PATRICK MEEHAN

Parliament Buildings 501Belleville Street

Victoria, British Columbia Canada, v8v 1x4 Personal Information

Customer number: Personal Information

DEPARTS

TIME/DATE

Victoria (Swartz Bay)

03:00 PM21/Jan/2024

ARRIVES

TIME/DATE

Vancouver (Tsawwassen)

04:35 PM21/Jan/2024

Fare type: Prepaid

Ferry: Spirit of Vancouver Island

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$81.35
2x	12+ years	\$38.40
	Total	\$119.75
	Amount paid	\$119.75
Due at terminal:		\$0.00



RECEIPT - PLEASE RETAIN

Date of purchase: 04/Jan/2024 10:27:06 AM

Booked by: BC FERRIES PUBLIC WEBSITE

Booking number(s):

GST number:

894623206

Purchase amount: \$119 75 (CAD)

Card type: MasterCard
Government
Financial

Authorization #: 054017

BC Ferries' Cancellation/Change policies

24-01-04 TM

Maygard, Trudy EMLI:EX

From:

Security Concern

Sent: To:

February 23, 2024 11:43 AM

Maygard, Trudy EMLI:EX

Subject:

Guest Statement from Security Concern

-- Lore, Grace & Osbourne, Josie

You don't often get email from

Security Concern

Learn why this is important

EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Security Concern

Security Concern

Agassiz, BCConcern

Security Concern

Reservation Security 1D: Concern

> Date of Stay: January 22nd -24th, 2024

Bill to:

Grace Lore JOSIE OSBORNE

Charges Charge Code

Personal Information

1/23/24

1/22/24

Charges Total:

Rate GST HRT PST MRDT

1 \$235.53 \$235.53 \$11.78 \$18.84 \$0.00 \$7.07 \$273.22

1 \$224.82 \$224.82 \$11.24 \$17.99 \$0.00 \$6.74 \$260.79

\$460.35 \$23.02 \$36.83 \$0.00 \$13.81 \$534.01

Personal Information

Pre-Tax Total: \$460.35

GST: \$23.02

HRT: \$36.83

PST: \$0.00

MRDT: \$13.81

Total Including Taxes: \$534.01

Payments Method

MasterCard-Authorize.net

1/24/24

Notes

Government

First use of MasterCard ending in

\$534.01

Total

Balance Due: \$0.00

Thank you for booking with

Security Concern

Total Amount Due: \$534.01
Payments Made to Date: \$534.01

Total Balance Owed: \$0.00

GST: Business Information

Visa and Mastercard also accepted.

Website: Security Concern

Maygard, Trudy EMLI:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>

 Sent:
 January 29, 2024 11:39 AM

 To:
 Maygard, Trudy EMLI:EX

Subject: Your booking is confirmed: Personal Information for 2024-02-06

You don't often get email from no_reply@bcferries.com. Learn why this is important

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



View or edit your booking >

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

Personal Information

Date issued: 29/Jan/2024 11:37:47 AM Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Trudy Maygard TRAVELLER

Parliament Buildings 501Belleville Street Victoria, British Columbia Canada, v8v 1x4 Information

Personal Customer number: Information

DEPARTS TIME/DATE

Vancouver (Tsawwassen) 05:30 PM06/Feb/2024

RIVES TIME/DATE

Victoria (Swartz Bay) 07:20 PM06/Feb/2024

Fare type: Saver

Ferry: Coastal Inspiration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$32.20
1x	12+ years	\$18.70
	Total	\$50.90
	Amount paid	\$50.90
Due	at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 60 minutes prior to scheduled departure

Reservation Check-In Open

Reservation Check-in Closed

CHECK-IN

60 MINS TO DEPARTURE 30 MINS TO DEPARTURE



What you need to redeem your booking

The ticket agent will ask for your booking reference number or the phone number you used to make the booking. Government-approved photo ID is needed for proof of age as applicable (e.g. BC Seniors).

Bookings will not be honoured and travel will be based on order of arrival at the terminal if you:

- arrive after the booking check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the booking check-in has opened, more than 60 minutes prior to the scheduled departure.

If your ferry travel is part of a vacation package, you will need to present your ferry travel voucher to the ticket agent when you arrive at the terminal. Tour operators are required to present ferry travel vouchers for all tour members.

The non-authorized resale of a booking/reservation is prohibited unless contracted through BC Ferries.

Vehicle type and size

Your booking will only be honoured for the vehicle type and size you reserved.

If your reserved vehicle height differs at check-in, your booking will not be honoured. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your booking will not be honoured. To make changes to your booking, access your BC Ferries account online.

View important travel information >



RECEIPT - PLEASE RETAIN

Date of purchase:

29/Jan/2024 11:37:45 AM

Booked by:

BC FERRIES PUBLIC WEBSITE

Booking number(s):

Personal Information 894623206

GST number: Purchase amount:

\$50.90 (CAD)

Card type: Card ending:

MasterCard Government

Authorization #:

041717

Maygard, Trudy EMLI:EX

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>

 Sent:
 January 29, 2024 11:26 AM

 To:
 Maygard, Trudy EMLI:EX

Subject: Your booking is confirmed: Personal Information for 2024-02-04

You don't often get email from no_reply@bcferries.com. Learn why this is important

IEXTERNAL! This email came from an external source. Only open attachments or links that you are expecting from a known sender.



View or edit your booking >

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

Personal Information

Date issued: 29/Jan/2024 11:24:26 AM Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Trudy Maygard TRAVELLER: JOSIE OSBORNE

Parliament Buildings 501Belleville Street
Victoria, British Columbia Canada, v8v 1x4 Personal Information

Personal Customer number Information

DEPARTS TIME/DATE

Victoria (Swartz Bay) 11:00 AM04/Feb/2024

ARRIVES TIME/DATE

Vancouver (Tsawwassen) 12:35 PM04/Feb/2024

Fare type: Saver

Ferry: Coastal Inspiration

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$63.40
1x	12+ years	\$18.70
	Total	\$82.10
	Amount paid	\$82.10
Due	at terminal:	\$0.00

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Arrive at the terminal 30 to 60 minutes prior to scheduled departure

Reservation Reservation
Check-In Open Check-In Closed

CHECK-IN

60 MINS TO DEPARTURE 30 MINS TO DEPARTURE



What you need to redeem your booking

The ticket agent will ask for your booking reference number or the phone number you used to make the booking. Government-approved photo ID is needed for proof of age as applicable (e.g. BC Seniors).

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- · arrive after the booking check-in has closed, 30 minutes prior to the scheduled departure;
- · arrive before the booking check-in has opened, more than 60 minutes prior to the scheduled departure.

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If your reserved vehicle height differs at check-in, your booking will not be honoured. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your booking will not be honoured. To make changes to your booking, access your BC Ferries account online.

View important travel information)



RECEIPT - PLEASE RETAIN

Date of purchase:

Booked by:

29/Jan/2024 11:24:24 AM BC FERRIES PUBLIC WEBSITE

Booking number(s): GST number; Personal Information 894623206

Purchase amount: Card type:

\$82.10 (CAD)

MasterCard
Government
Financial Information

Card ending: Authorization #:

076642

GUEST FOLIO

Person al ROOM Persona	OSBORNE/JOSI NAME XXX		299.00 RATE	01/22/24 DEPART 01/21/24	DUPLICATE	11:26	Security ACCT#
TYPE	XXX BC			ARRIVE	TIME		
	V8W9E2						
ROOM CLERK	ADDRESS	M	ACGovernment I	inancial			Perso nal
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	Information						.00

Security Concern

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VANCOUVER BC Security
Security Concern

GST REG #Business Information

Treat yourself to the comfort of $^{\mbox{\scriptsize Security Concern}}$

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

GUEST FOLIO

Perso nal ROOM Persona	NAME XXX			299.0 RATE	00	DEPART	TIME	DUPLICATE	11:27	Security ACCCT#
I TYPE	XXX Person al	NE				ARRIVE	TIME			
ROOM CLERK	ADDRESS			MCX. PAYME		XXXXGover nment				Perso nal
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Security Concern

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Security Concern

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BRITISH COLUMBIA BC Public Service	Where	ideas v	vork			Trave		(Restricted Use)
						Claim Nur	nber Personal	Information }
administration	formation and Protein and under the authorities any questions regard	y of the Financia	al Administration Act. a	and in accor	dance with the F	reedom of Infor	rmation and I	Protection of Privacy
Date January	28, 2024	Name Jo	sie Osborne		Reason for Trave			- 197-2019 - 11-21 - 11-21
leadquarters	Mid Island-Pacific Rin	Job Title	Minister		Ministerial bus	iness		
Type Of Travel	In Province	Ministry	EMLI	Pile III)				
14. 15. Fiscal year 2024 Travel Date	Destination 16. Start	of Day End of Da	18. Personal Vehicle Use KM Cost	Other Transport	19. Per Diem Mea Group Group 4 Co	Costs		eous (Car Rental, Phone ATM Fees, etc.)
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Approvals	36. Traveller	4	2		37. Spend	ling Authority	P	ATRICK MEEHAN
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BRITISH COLUMBIA BC Public Service	Whe	re ide	eas v	vork					Travel	Section 1	er (Restr A-OSB24	icted Use 0209
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eadquarters	Mid Island-Paci	fic Rim	Job Title	Minister			Caucus	retreaction	iisteriai Dusi	iless		
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BRITISH COLUMBIA BC Public Service	Whe	re id	eas v	vork					Trave		er (Restricted Use A-OSB240216
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administration	iformation and and and under the are any questions	uthority of the	te Financia	ıl Administrati	on Act.	and in accor	dance wil	h the Free	dom of Infor	mation ar	of travel expense and Protection of Privacy acy
Date March 1	4, 2024		Name Jos	sie Osborne			Reason f			. 150	
leadquarters	Mid Island-Paci	fic Rim	Job Title Minister				Ministe	rial busines	ss/meetings	in Vancou	iver
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otes	Traveller L	ED IN VICTOR	RIA OVER TH	E WEEKEND.				Spending A	Authority	PAT	Save

GUEST FOLIO

Person al ROOM Persona	OSBORNE/JOSIE NAME XXX	209.00 RATE	02/13/24 DEPART 02/12/24	DUPLICATE	E 11:29 Security CONCET#
TYPE	XXX NE Person		ARRIVE	TIME	
ROOM CLERK	al ADDRESS	MCXXX PAYMENT	XXXXXXXXXGover nment		Perso nal
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Security Concern

Security Concern

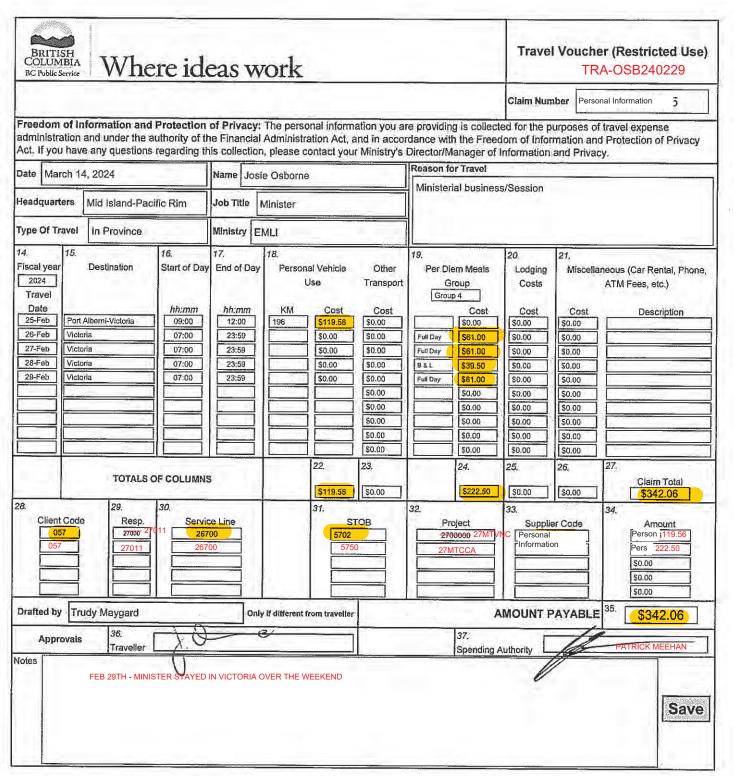
VANCOUVER BC Security
Security Concern

GST REG #Business Information

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BRITISH COLUMBIA BC Public Service	Wher	e ide	eas v	vork			111	Travel	- CANA STATE	r (Restric	cted Use) 0222
								Claim Num	ber Person	al Information)
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eadquarters	Mid Island-Pacific	Rim	Job Title	Minister		winister	ial busines	s/Session			
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BRITISH COLUMBIA BC Public Service	Wher	e ide	eas w	vork					Trave		r (Restricted Use OSB240307
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dministration	iformation and Pi and under the aut e any questions re	hority of th	ne Financia	Administra	ation Act.	and in accor	dance wit	h the Freed	dom of Infor	mation and	Protection of Privacy
Pate March 14	4, 2024		Name Jos	sie Osborne	6		Reason f		10	-1	- TANK
eadquarters	Mid Island-Pacific	Rim	Job Title	Minister			Minister	ial busines	s/Session		
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BRITISH COLUMBIA BC Public Service Where i	deas work	Travel Voucher (Restricted U
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dministration and under the authority	of the Financial Administration Act, and in ac	u are providing is collected for the purposes of travel expense coordance with the Freedom of Information and Protection of Privary's Director/Manager of Information and Privacy.
ate March 15, 2024	Name Josie Osborne	Reason for Travel
eadquarters Mid Island-Pacific Rim	Job Title Minister	Ministerial business/Session
ype Of Travel In Province	Ministry EMLI	
4. 15. 16. Start of 2024 Travel Date hh:m	Use Transp	ort Group Costs ATM Fees, etc.)
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TOTALS OF COLU	MNS 22. 23. [50.00 [50.00]	24. 25. 26. 27. Claim Total \$283.50 \$0.00 \$283.50
8. 29. 30. Client Code Resp. S	31. 26700 STOB 5702 5750	32. 33. Supplier Code Amount \$270000 27MTCA Personal \$5.000 \$5.00 \$5.00
Prafted by Trudy Maygard	Only if different from traveller	AMOUNT PAYABLE 35. \$283.50
Traveller Travel	A-OSB240307 - MINISTER OSBORNE STAYED IN VIC	Spending Authority PATRICK MEEHAN TORIA OVER THE WEEKEND

MAYGARDT 03MAR24

Booking Statement

Booking #
Personal

Invoice Personal Information

Date Monday, Feb 12, 2024 FARE-QT private fare - 2022 Winter 2 @ \$590.48

Departure

PHS-Heliport Improvement Fee 2 @ \$15.24

08:05 Victoria Harbour + G\$T \$30.28

\$636.00

Arrival 08:40

Mastercard \$636.00

Duration 35 minutes Governme **** **** *** nt Financial (#058998)

Canadian Dollars

2 Passengers » FULL

Vancouver Harbour

FARE Clancy, Siobhan Osborne, Josie (Josephine)

Status: Confirmed

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

HELIJET FARES INCLUDE

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport Services, effective December 16, 2023, Helijet will be collecting a Heliport Improvement Fee (HIF) of \$8.00 per passenger boarded, per departure from any of the 3 PHS managed heliports: Vancouver Harbour, Victoria Harbour, Nanaimo Harbour.

BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be

Maygard, Trudy EMLI:EX

From: Sent:

passengerservices@helijet.com February 13, 2024 5:13 PM

To:

Maygard, Trudy EMLI;EX

Subject:

Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Did you know, in addition to our daily scheduled flights, <u>Helijet Charters</u> and our new_partner_<u>BLADE</u>, can also assist you in coordinating your custom charter for business or pleasure?

Customer Information		
Account	Customer#	Personal Information
	Name	Josie (Josephine) Osborne
	Company	Ministry Of Lands Water And Resource Stewardship

Tuesday, February 13, 2024	Personal Invoice Information	
721	FARE-QT private fare - 2022 Winter	\$590.48
721	PHS-Heliport Improvement Fee	\$15.24
Departure:	+GST	\$30.28
18:00 Vancouver Harbour		
» Directions	Billing	\$605.72
	Taxes	\$30.28
Arrival:	Grand Total	\$636.00

MAYGARDT 03MAR24

18:35 Victoria Harbour

» Directions

Confirmed

Mastercard

\$636.00

35 minutes

Date / Time

February 13, 2024 @ 5:10:44 PM

Summary

Government Financial

Expiration

Authorization

085610

2 Passengers - FULL FARE

- . Josie (Josephine) Osborne, Female
- . Siobhan Clancy, Female

Corp Account Manager:Informati

Add to Calendar

Personal Information

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

HELIJET FARES INCLUDE

WestJet/SDX



eTicket Receipt

ISSUING AGENT

Prepared For

OSBORNE/JOSEPHINE MS

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

Personal Information

WESTJET

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
23 Mar 24	WESTJET WS 3327 Operated by: WESTJET ENCORE	KELOWNA BC, CANADA Time 3:25pm	VANCOUVER BC, CANADA Time 4:26pm Terminal MAIN TERMINAL	Cabin PREMIUM ECONOMY Seat Number al Included Bags 2 PIECES Booking Status OK TO FLY Fare Basis WA0D0HRS Not Valid After 23 MAR 25
23 Mar 24	WESTJET WS 3183 Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA Time 5:35pm Terminal MAIN TERMINAL	VICTORIA BC, CANADA Time 6:08pm	Cabin PREMIUM ECONOMY Seat Number Personal Included Bags 2 PIECES Booking Status OK TO FLY Fare Basis WAODOHRS Not Valid After 23 MAR 25

Allowances

Baggage Allowance

YLW to YYJ - 2 Pieces WESTJET

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G.

FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER

INTERNET, ETC

Carry On Allowances

YLW to YVR, YVR to YYJ - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YLW to YVR, YVR to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	Governmen CREDIT CARD - MASTERCARD : XXXXXXXXXXXXXX t Financial Information
Fare Calculation Line	YLW WS X/YVR WS YYJ791.00CAD791.00END

MAYGARDT 03MAR24

Fare	CAD 791.00
Taxes/Fees/Carrier-Imposed Charges	CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 40.71 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 25.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.25 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 881.08

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices



Booking Confirmation

Personal Booking Reference Information

Date of issue; 21 Feb, 2024

This is your official fine rary/receipt. You must bring it with you to the asport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general annalisms of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dengrous goods and other important information related to your tap.

Data Protestion Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy, and, if your booking is made vio a inservation system provider (*GDS*), with its servacy policy. These are available into this if stands desire wised are from the currier or GDS disuctly. You shoulk read this documentation, which supplies to your booking and specifies, for example, how your personal data is collected, stored, used, declared and standsfored. We does indice you to view Alf Canada? I Protect Policy records.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our results and safety measures visit our Travel Ready hub.

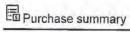


Depart

7.4			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		Economy - Comfo
Saturday 23 Mar, 2024	11:40 Castlegar (YCG), entish Columbia	4	1247 Vancouver Vancouver Int. (YVR), Terminal M	AC8465	1hr07 Cabin : Economy Class (V) Operated by: Air Canada Express- Jazz De Havilfand Dash 8-400
Saturday 23 Mar, 2024	14:00 Vancouver Vancouver Int. (YVR), Terminal M	S. Commission of the Commissio	14:31 Victoria Victoria Int. (YYJ), British Coumbia	AC8157	Ohra1 Catin : Economy Class (V) Operated by: Air Canada Express - Jazz De Havilland Dash 8-400

Passengers

[↑] Josephine Osborne	Seats Perso	
Ticket number 0142190862699	AC8465 nal AC8157 Inform ation	
冷 Siobhan Clancy	Seats	
Ticket number 0142190862698	AC8465 AC8157	



MasterCard		2 adults
Amount paid: \$1283.36	Flights	
,	P Vita (Material III) Control Michola	
	Base fare Economy - Comton	563.00
	Cartier surcharges	16.00
	This case our cranges	
	Air Travellers Security Charge - Canada	7.12
	Goods and Services Tax - Canada - 100092267 RT0001	30,58
	Airport Improvement Foe - Canada	25.00
	Total before options (per passenger)	\$64164
	Number of passengers	X 2
	GRAND TOTAL (Canadian dollars)	\$128338

0

Check-in and boarding gate deadlines

Within Canada	
90 minutes	When to arrive at the airport You should arrive no later than time lime indicated at left. This will ensure you have plenty of time to check in, drap oil your checked bags and pass intough security.
45 minutes*	Check-in and baggage drop-off deadline you must have checked in, abiation you must have checked in, abiation you have beginning pass and deposited all checked bags at the traggage drop-off counter tectors the end of the check-in period for your fluor.
30 minutes	Boarding gate deadline This is the latest you should be at the departure gate, ready for toanting.
15 minutes	Boarding gate closes Arriving after this time will result in reassignment of any reserved seals, the concedent on of reservations, and the integrability for denied boarding compensation.

From Toronto City Airport (YTZ) - Check-in and become drop-off dending: 20 consists