

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Grace Lore

**Quarter:** 2024 April to June

**Portfolio:** Minister for Children and Family Development

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 5,223.92

Other Travel in Province: \$ 1,086.80

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 6,310.72

Travel expenses fiscal year-to-date: \$ 6,310.72

## Where ideas work

|              |                       |
|--------------|-----------------------|
| Claim Number | TRA- <b>LOR240201</b> |
|--------------|-----------------------|

|                |                      |           |            |                                               |
|----------------|----------------------|-----------|------------|-----------------------------------------------|
| Date           | April 24, 2024       | Name      | Grace Lore | Reason for Travel<br><br>Ministerial Business |
| Headquarters   | Victoria/Beacon Hill | Job Title | Minister   |                                               |
| Type Of Travel | In Province          | Ministry  | MCF        |                                               |

[illegible]

|  |                   |        |         |  |         |          |        |                         |
|--|-------------------|--------|---------|--|---------|----------|--------|-------------------------|
|  |                   | 22.    | 23.     |  | 24.     | 25.      | 26.    | 27.                     |
|  | TOTALS OF COLUMNS | \$0.00 | \$64.25 |  | \$72.00 | \$162.40 | \$0.00 | Claim Total<br>\$298.65 |

|             |       |              |      |         |                  |          |
|-------------|-------|--------------|------|---------|------------------|----------|
| 28.         | 29.   | 30.          | 31.  | 32.     | 33.              | 34.      |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code    | Amount   |
| 039         | 18YAA | 14001        | 5702 | 1800000 | 22 -<br>Personal | \$298.65 |
|             |       |              |      |         |                  | \$0.00   |
|             |       |              |      |         |                  | \$0.00   |
|             |       |              |      |         |                  | \$0.00   |
|             |       |              |      |         |                  | \$0.00   |

|            |             |                                  |                |     |          |
|------------|-------------|----------------------------------|----------------|-----|----------|
| Drafted by | Kayla Smith | Only if different from traveller | AMOUNT PAYABLE | 35. | \$298.65 |
|------------|-------------|----------------------------------|----------------|-----|----------|

|           |                  |            |                           |                 |
|-----------|------------------|------------|---------------------------|-----------------|
| Approvals | 36.<br>Traveller | Grace Lore | 37.<br>Spending Authority | Desmond Pollard |
|-----------|------------------|------------|---------------------------|-----------------|

|       |                                                                                                                                                                                                                                                                                                                                                      |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Notes | <p>Jan 31 - SA picked up MGL and drove to YYJ. Pacific Coastal Air flight from Vic to Kelowna (on AC pcard). Picked up rental car (on SA card) Stayed overnight in Kelowna (on personal card).</p> <p>Feb 1 - SA drove rental car to YLW. Pacific Coastal Air flight from Kelowna to Vic (on AC pcard). Took taxi from YYJ to home (on pers M/C)</p> |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Save

15 - Security Concern

15 - Security Concern Kelowna Bc 15 - Security Concern  
15 - Security ConcernGrace Lore  
22 - Personal InformationRoom: 15 -  
22 - Personal Information

Rate: \$140.00

Clerk: N.K

22 - Personal Information

Arrive: 31Jan24

Time: 06:08PM

Depart: 01Feb24

Time: 08:01AM

| DATE                                           | DESCRIPTION           | CHARGES | CREDITS |
|------------------------------------------------|-----------------------|---------|---------|
| 31Jan24                                        | Room Charge           | 140.00  |         |
| 31Jan24                                        | Gst Room Tax 5%       | 7.00    |         |
| 31Jan24                                        | Hotel Tax Rooms 8%    | 11.20   |         |
| 31Jan24                                        | City Levy- Rooms - 3% | 4.20    |         |
| 01Feb24                                        | Master Card           |         | 162.40  |
| 17 - Government Financial Information          |                       |         |         |
| Amount: 162.40 Auth: 05324J                    |                       |         |         |
| This card was electronically swiped on 31Jan24 |                       |         |         |
| BALANCE:                                       |                       | 0.00    |         |

15 - Security Concern

Smith, Kayla A MCF:EX

From: Morton, Kaitlin MCF:EX  
Sent: February 13, 2024 3:58 PM  
To: Maher, Melissa MCF:EX  
Subject: FW: Your E-receipt From Budget

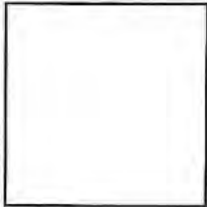
From: Budget <budget@e.budget.com>  
Sent: Thursday, February 1, 2024 4:40 PM  
To: Morton, Kaitlin MCF:EX <Kaitlin.Morton@gov.bc.ca>  
Subject: Your E-receipt From Budget

You don't often get email from budget@e.budget.com. [Learn why this is important](#)

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

[View In Browser](#)  
Add budget@e.budget.com to your Address Book

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|



Hi Mellissa,

Thank you for renting with Budget. **Please remember to return your keys when you return your vehicle to avoid additional fees.**

This is a one-time notification related to your recent transaction: Budget Rental Agreement  
22 - Personal Information

TOTAL CHARGES

**CAD 88.88**

|                                |           |
|--------------------------------|-----------|
| Base Rate:                     | CAD 77.94 |
| Non-Taxable Products/Services: | CAD 5.48  |
| Rental Sales Tax:              | CAD 5.46  |
| Net Charges:                   | CAD 88.88 |

Thanks for renting with us. We hope you had a sweet trip and a smooth ride.

Your e-receipt is available [here](#)



You can review or update your email preferences for other Budget communications by [logging into your profile](#).  
Your privacy is important to us. Read our [Privacy Statement](#).  
To change your email address, [click here](#).

Budget | 379 Interpace Parkway | Parsippany, NJ 07054  
Copyright © 2024 Budget Rent A Car System, Inc.  
Thank you for not smoking. Budget maintains a 100% smoke-free fleet.

YELLOW CAB #26  
3479 BETHUNE AVENUE V8X1W1  
VICTORIA BC  
23783290  
GH2378329001

\*\*\*\* PURCHASE \*\*\*\*  
02-01-2024 19:25:01  
Acct # 17 - Government Financial RF  
Card Type MC  
^0000000041010 MASTERCARD

Operator: 126  
Trace # 1068  
Inv. # 126  
Auth # 05029J RRN 001173001

Purchase \$64.25  
Tip 22 - Personal  
Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

YELLOW CAB MAIN OFFICE  
817 FISGARD STREET  
VICTORIA, BC V8W 1R0  
TEL: 250-381-2222

### Travel Voucher (Restricted Use)

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

|                |                      |           |            |                                               |
|----------------|----------------------|-----------|------------|-----------------------------------------------|
| Date           | April 23, 2024       | Name      | Grace Lore | Reason for Travel<br><br>Ministerial Business |
| Headquarters   | Victoria/Beacon Hill | Job Title | Minister   |                                               |
| Type Of Travel | In Province          | Ministry  | MCF        |                                               |

|             |       |              |      |         |                           |          |
|-------------|-------|--------------|------|---------|---------------------------|----------|
| 28.         | 29.   | 30.          | 31.  | 32.     | 33.                       | 34.      |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code             | Amount   |
| 039         | 18YAA | 14001        | 5701 | 1800000 | 22 - Personal Information | \$329.56 |
|             |       |              |      |         |                           | \$0.00   |
|             |       |              |      |         |                           | \$0.00   |
|             |       |              |      |         |                           | \$0.00   |
|             |       |              |      |         |                           | \$0.00   |

|           |                  |            |                           |                 |
|-----------|------------------|------------|---------------------------|-----------------|
| Approvals | 36.<br>Traveller | Grace Lore | 37.<br>Spending Authority | Desmond Pollard |
|-----------|------------------|------------|---------------------------|-----------------|

**Save**

Ms. Grace Lore  
22 - Personal Information

Room No. :  
Arrival : 03/07/24  
Departure : 03/08/24  
Custom Ref. :  
Folio No. :  
Conf. No. :  
Cashier No. : 962

15 - Security  
Concern

15 - Security  
Concern

INFORMATION INVOICE

Company Name : Government  
Group Name :  
Guest Name :

| Date     | Description     | Charges<br>CAD | Credits<br>CAD |
|----------|-----------------|----------------|----------------|
| 03/07/24 | Room Rate       | 213.00         |                |
| 03/07/24 | Room DMF        | 2.68           |                |
| 03/07/24 | Destination Fee | 8.00           |                |
| 03/07/24 | Room PST        | 17.89          |                |
| 03/07/24 | Room MRDT       | 12.30          |                |
| 03/07/24 | Room GST        | 12.69          |                |
| 03/08/24 | MasterCard      |                | 266.56         |
|          |                 | Total          | 266.56         |
|          |                 | 266.56         | 266.56         |

|           |       |     |
|-----------|-------|-----|
| Room GST  | 12.69 | CAD |
| Room PST  | 17.89 | CAD |
| Room MRDT | 12.30 | CAD |
| Room DMF  | 2.68  | CAD |



## Booking Confirmation

22 - Personal  
Booking Reference: Information

Date of issue: 07 Mar, 2024

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [Air Canada Conditions of Carriage](#) and applicable [Taxes](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [ATA Travel Centre](#) website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our [Travel Ready page](#).



## Depart

Economy - Comfort

Monday  
25 Mar, 202408:10  
**Victoria**  
Victoria Int. (YYJ),  
British Columbia08:42  
**Vancouver**  
Vancouver Int. (YVR),  
Terminal M

AC8150

0hr32  
Cabin : Economy Class (L)  
Operated by: Air Canada Express -  
Jazz | [De Havilland Dash 8-400](#)

## Return

Economy - Comfort

Tuesday  
26 Mar, 202422:20  
**Vancouver**  
Vancouver Int. (YVR),  
Terminal M22:51  
**Victoria**  
Victoria Int. (YYJ),  
British Columbia

AC8169

0hr31  
Cabin : Economy Class (U)  
Operated by: Air Canada Express -  
Jazz | [De Havilland Dash 8-400](#)

## Passengers

**Nubwa Hamidu Wathanafa**Ticket number  
0142192003468Seats 22 -  
AC8150 Personal  
AC8169 Information **Grace Lore**Ticket number  
0142192003467Seats  
AC8150  
AC8169



## Purchase summary

MasterCard  
17 - Government Financial  
Information

2 adults

### Flights

|                                                    |                            |
|----------------------------------------------------|----------------------------|
| Base fare - Depart Economy - Comfort               | 232.00                     |
| Base fare - Return Economy - Comfort               | 396.00                     |
| Lunch Accommod                                     | 32.00                      |
| Air Travellers Security Charge - Canada            | 14.25                      |
| Goods and Services Tax - Canada - 100092287 RT0001 | 34.71                      |
| Airport Improvement Fee - Canada                   | 20.00                      |
| Total before options (per passenger)               | \$728 <sup>96</sup>        |
| Number of passengers                               | X 2                        |
| <b>GRAND TOTAL (Canadian dollars)</b>              | <b>\$1457<sup>92</sup></b> |



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

### When to arrive at the airport

You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**30**

minutes

### Boarding gate deadline

This is the latest you should be at the departure gate, ready for boarding.

**15**

minutes

### Boarding gate closes

Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Smith, Kayla A MCF:EX

From: passengerservices@helijet.com  
Sent: March 8, 2024 1:13 PM  
To: Smith, Kayla A MCF:EX  
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Did you know, in addition to our daily scheduled flights, [Helijet Charters](#) and our new partner [BLADE](#), can also assist you in coordinating your custom charter for business or pleasure?

| Customer Information |            |                                         |
|----------------------|------------|-----------------------------------------|
| Account              | Customer # | 22 - Personal Information               |
|                      | Name       | Grace Lore                              |
|                      | Company    | Minster Of Child And Family Development |

| Booking                      |                              |                           |
|------------------------------|------------------------------|---------------------------|
| 22 - Personal Information    |                              |                           |
| Friday, March 8, 2024        | Invoice                      | 22 - Personal Information |
| 713                          | PHS-Heliport Improvement Fee | \$7.62                    |
|                              | SALE - Seat Sale \$255       | \$242.86                  |
|                              | + GST                        | \$12.52                   |
| Departure:                   |                              |                           |
| 13:30 Vancouver Harbour      | Billing                      | \$250.48                  |
| » <a href="#">Directions</a> | Taxes                        | \$12.52                   |
| Arrival:                     | Grand Total                  | \$263.00                  |

**14:05 Victoria Harbour**

» [Directions](#)

**Dropoff:**

22 - Personal Information

**35 minutes**

**Confirmed**

**1 Passengers - SALES**

**Grace Lore, Female**

[Add to Calendar](#)

22 - Personal Information

Mastercard

\$263.00

Date / Time

March 8, 2024 @ 1:11:52 PM

Summary

17 - Government Financial  
Information

Expiration

Authorization

027672

**FARE RULES:**

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years

Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

SALE Fares do not qualify for combination with Kids Fly Free promotions.

Smith, Kayla A MCF:EX

From: reservation@harbourair.com  
Sent: April 2, 2024 1:27 PM  
To: Smith, Kayla A MCF:EX  
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

| Customer Information |       |                           |
|----------------------|-------|---------------------------|
| Account              | HAS # | 22 - Personal Information |
|                      | Name  | Grace Lore                |

| Booking22 - Personal Information |                                   |          |
|----------------------------------|-----------------------------------|----------|
| Friday, April 12, 2024           | Invoice22 - Personal Information  |          |
| Flight #2020                     | Air Transportation Charges        |          |
|                                  | Sked 200 : (4) Comfort            | \$446.16 |
| Departure:                       | Sked 200 : Fuel Surcharge         | \$22.00  |
|                                  | Sked 200 : Sustainability Fee     | \$2.36   |
| 07:45 Victoria Harbour           | Sked 200 : Vancouver Terminal Fee | \$4.00   |
| » Directions                     | Sked 200 : Victoria Terminal Fee  | \$25.70  |
| Arrival:                         | Taxes, Fees and Charges           |          |
|                                  | Sked 200 : VHFC Terminal Fee      | \$21.70  |
| 08:20 Vancouver Harbour          | + Goods and Services Tax          | \$26.08  |
| » Directions                     |                                   |          |

|                                                                                |                                           |                 |
|--------------------------------------------------------------------------------|-------------------------------------------|-----------------|
| <b>35 minutes</b>                                                              | Baggage                                   |                 |
|                                                                                | All Skeds - Baggage : Comfort Baggage Fee | \$0.00          |
| <b>KK - Confirmed</b>                                                          | Billing                                   | \$521.92        |
|                                                                                | Taxes                                     | \$26.08         |
| <b>2 Passenger(s) - Comfort</b><br>Grace Lore, Female<br>Pollard Desmond, Male | <b>Grand Total</b>                        | <b>\$548.00</b> |

[Add to Calendar](#)

Please carefully review the Comfort Tier terms and conditions pertaining to baggage restrictions and pricing.

#### Comfort Terms & Conditions

##### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 20 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

##### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

##### Baggage:

- Guaranteed Baggage is 20 lbs per passenger.
- Baggage over 20 lbs per passenger is subject to a fee of \$2/lb (tax included) and travels on a space-available, standby basis.
- All baggage counts towards allowance, including purses, briefcases, backpacks, etc.
- Individual bags may not weigh more than 50 lbs.
- If you have booked with a 3rd party, your baggage terms and conditions may be different than what is shown here. Please refer to your third-party terms and conditions.

Smith, Kayla A MCF:EX

From: reservation@harbourair.com  
Sent: April 9, 2024 2:23 PM  
To: Smith, Kayla A MCF:EX  
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

| Customer Information |       |                           |
|----------------------|-------|---------------------------|
| Account              | HAS # | 22 - Personal Information |
|                      | Name  | Grace Lore                |

| Booking                 |                                   | 22 - Personal Information |
|-------------------------|-----------------------------------|---------------------------|
| Tuesday, April 16, 2024 | Invoice                           | 22 - Personal Information |
| Flight #2241/Twin Otter | Air Transportation Charges        |                           |
|                         | Sked 200 : (2) Flex               | \$308.79                  |
| Departure:              | 22 - Personal Information         |                           |
| 17:00 Vancouver Harbour | Sked 200 : Fuel Surcharge         | \$22.00                   |
| » Directions            | Sked 200 : Sustainability Fee     | \$2.36                    |
|                         | Sked 200 : Vancouver Terminal Fee | \$4.00                    |
| Arrival:                | Sked 200 : Victoria Terminal Fee  | \$25.70                   |
| 17:35 Victoria Harbour  | Taxes, Fees and Charges           |                           |
| » Directions            | Sked 200 : VHFC Terminal Fee      | \$21.70                   |

35 minutes

KK - Confirmed

22 - Personal Information

Grace Lore, Female

+ Goods and Services Tax

\$26.94

Baggage

All Skeds - Baggage : Flex Baggage Fee

\$0.00

Billing

22 - Personal Information

Taxes

Grand Total

[Add to Calendar](#)

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

#### Flex Terms & Conditions

##### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

##### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

##### Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.
- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

**Smith, Kayla A MCF:EX**

**From:** reservation@harbourair.com  
**Sent:** April 9, 2024 2:37 PM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

### Customer Information

#### Account

HAS #

22 - Personal  
Information

Name

Grace Lore

### Booking

22 - Personal  
Information

**Thursday, April 18, 2024**

Invoice 22 - Personal  
Information

**Flight #2229**

Air Transportation Charges

Sked 200 : (5) Flex \$465.20

**Departure:**

Sked 200 : Fuel Surcharge \$22.00

**16:30 Vancouver Harbour**

Sked 200 : Sustainability Fee \$2.36

» [Directions](#)

Sked 200 : Vancouver Terminal Fee \$4.00

**Arrival:**

Sked 200 : Victoria Terminal Fee \$25.70

**17:05 Victoria Harbour**

Taxes, Fees and Charges

» [Directions](#)

Sked 200 : VHFC Terminal Fee \$21.70

+ Goods and Services Tax \$27.04

|                                 |                                        |                                       |
|---------------------------------|----------------------------------------|---------------------------------------|
| <b>35 minutes</b>               | <b>Baggage</b>                         |                                       |
|                                 | All Skeds - Baggage : Flex Baggage Fee | \$0.00                                |
| <b>KK - Confirmed</b>           | Billing                                | \$540.96                              |
|                                 | Taxes                                  | \$27.04                               |
| <b>2 Passenger(s) - Flex</b>    | <b>Grand Total</b>                     | <b>\$568.00</b>                       |
|                                 |                                        |                                       |
| <b>Desmond Pollard, Male</b>    | HA Credit                              | \$548.00                              |
|                                 | Date / Time                            | April 9, 2024 @ 2:36:02 PM            |
| <b>Grace Lore, Female</b>       | Master Card                            | \$20.00                               |
|                                 | Date / Time                            | April 9, 2024 @ 2:36:51 PM            |
| <a href="#">Add to Calendar</a> | Summary                                | 17 - Government Financial Information |
|                                 | Expiration                             |                                       |
|                                 | Authorization                          | 081010                                |

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

#### Flex Terms & Conditions

#### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

#### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

#### Priority Boarding:

Harrison Hot Springs, BC  
15 - Security Concern

**TAX ID:**

**Grace Lore**  
22 - Personal Information

| Room                  | Folio | CheckIn                | CheckOut   | Balance |
|-----------------------|-------|------------------------|------------|---------|
| 15 - Security Concern |       | 04/17/2024             | 04/18/2024 | 0.00    |
| Master Folio          |       | Gouvernement Promotion |            |         |

| Date       | Room | Description / Voucher    | Charges       | Credits | Balance |
|------------|------|--------------------------|---------------|---------|---------|
| 04/17/2024 | 406  | TKHR Enviro Fee          | 1.00          | 0.00    | 1.00    |
| 04/17/2024 | 406  | GST - 5%                 | 0.05          | 0.00    | 1.05    |
| 04/17/2024 | 406  | Room Taxable             | 188.10        | 0.00    | 189.15  |
| 04/17/2024 | 406  | Municipal Tax - 3%       | 5.64          | 0.00    | 194.79  |
| 04/17/2024 | 406  | Hotel Tax - 8%           | 15.05         | 0.00    | 209.84  |
| 04/17/2024 | 406  | GST - 5%                 | 9.41          | 0.00    | 219.25  |
| 04/18/2024 | 406  |                          | 0.00          | 219.25  | 0.00    |
|            |      | <b>Summary and Taxes</b> |               |         |         |
|            |      | Room                     | 188.10        |         |         |
|            |      | Room Tax                 | 30.15         |         |         |
|            |      | Other Charges            | 1.00          |         |         |
|            |      | <b>Total Charges</b>     | <b>219.25</b> |         |         |
|            |      | Payments                 | -219.25       |         |         |
|            |      | <b>Balance Due</b>       | <b>0.00</b>   |         |         |

# Booking Statement

22 - Personal Information

Date  
Friday, Apr 12, 2024

Departure  
13:30  
Vancouver Harbour

Arrival  
14:05  
Victoria Harbour

Duration  
35 minutes

1 Passengers » FULL  
FARE  
Lore, Grace

Status:  
Confirmed

22 - Personal Information

|                              |     |          |
|------------------------------|-----|----------|
| FARE-YWH-FULL-               | 1 @ | \$414.29 |
| PHS-Heliport Improvement Fee | 1 @ | \$7.62   |
| + GST                        |     | \$21.09  |

**Canadian Dollars** **\$443.00**

Mastercard \$443.00

17 - Government Financial Information

## FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years.  
Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

## ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

## \*\*\*HELIJET FARES INCLUDE\*\*\*

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport Services, effective December 16, 2023, Helijet will be collecting a Heliport Improvement Fee (HIF) of \$8.00 per passenger boarded, per departure from any of the 3 PHS managed heliports: Vancouver Harbour, Victoria Harbour, Nanaimo Harbour.

## BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be

# Booking Statement

22 - Personal  
Information

Date  
Friday, Apr 12, 2024

Departure  
08:05  
Victoria Harbour

Arrival  
08:40  
Vancouver Harbour

Duration  
35 minutes

2 Passengers » FULL  
FARE  
Lore, Grace  
Pollard, Desmond

Status:  
Confirmed

22 - Personal Information

|                              |     |          |
|------------------------------|-----|----------|
| FARE-YWH-FULL-               | 2 @ | \$828.58 |
| PHS-Heliport Improvement Fee | 2 @ | \$15.24  |
| + GST                        |     | \$42.18  |

**Canadian Dollars** **\$886.00**

Mastercard \$886.00

17 - Government Financial Information

## FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

## ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

## \*\*\*HELIJET FARES INCLUDE\*\*\*

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport Services, effective December 16, 2023, Helijet will be collecting a Heliport Improvement Fee (HIF) of \$8.00 per passenger boarded, per departure from any of the 3 PHS managed heliports: Vancouver Harbour, Victoria Harbour, Nanaimo Harbour.

## BAGGAGE:

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be

# Booking Statement

22 - Personal  
Information

## Date

Monday, Apr 15, 2024

## Departure

09:00

Victoria Harbour

## Arrival

09:35

Vancouver Harbour

## Duration

35 minutes

2 Passengers » SALES

22 - Personal Information

Lore, Grace

## Status:

Confirmed

22 - Personal Information

22 - Personal Information

PHS-Heliport Improvement Fee

1 @

\$7.62

SALE - Seat Sale \$255

1 @

\$242.86

+ GST

22 - Personal Information

## Canadian Dollars

Mastercard

17 - Government Financial Information

## FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years  
Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

SALE Fares do not qualify for combination with Kids Fly Free promotions.

## ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

\*\*\*HELIJET FARES INCLUDE\*\*\*

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport

## Smith, Kayla A MCF:EX

**From:** reservation@harbourair.com  
**Sent:** April 16, 2024 10:53 AM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Important Update for Grace Lore

**Importance:** High

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Please see below for important information:

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](https://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Thank you for choosing Harbour Air.

### Booking

**Thursday, April 18, 2024**

#### Invoice

**Flight #2229**

#### Air Transportation Charges

Sked 200 : (5) Flex \$465.20

**Departure:**

Sked 200 : Fuel Surcharge \$22.00

**16:30 Vancouver Harbour**

Sked 200 : Sustainability Fee \$2.36

[» Directions](#)

Sked 200 : Vancouver Terminal Fee \$4.00

Sked 200 : Victoria Terminal Fee \$25.70

**Arrival:**

Sked 200 : (5) Flex (\$232.60)

**17:05 Victoria Harbour**

Sked 200 : Fuel Surcharge (\$11.00)

[» Directions](#)

Sked 200 : Sustainability Fee (\$1.18)

**35 minutes**

Sked 200 : Vancouver Terminal Fee (\$2.00)

Sked 200 : Victoria Terminal Fee (\$12.85)

**KK - Confirmed**

#### Taxes, Fees and Charges

**1 Passenger(s) - Flex**

Sked 200 : VHFC Terminal Fee \$21.70

**Grace Lore, Female**

Sked 200 : VHFC Terminal Fee (\$10.85)

[Add to Calendar](#)

+ Goods and Services Tax \$13.52

Baggage

All Skeds - Baggage : Flex Baggage Fee \$0.00

All Skeds - Baggage : Flex Baggage Fee \$0.00

Billing \$270.48

Taxes \$13.52

**Grand Total \$284.00**

HA Credit \$548.00

Date / Time April 9, 2024 @ 2:36:02 PM

Master Card \$20.00

Date / Time April 9, 2024 @ 2:36:51 PM

Summary 17 - Government Financial Information

Expiration

Authorization 081010

HA Credit (\$264.00)

Date / Time April 16, 2024 @ 10:48:25 AM

HA Credit \$0.00

Date / Time April 16, 2024 @ 10:51:38 AM

Master Card (\$20.00)

Date / Time April 16, 2024 @ 10:51:49 AM

Summary 17 - Government Financial Information

Expiration

Authorization 000326

**Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.**

**Flex Terms & Conditions**

**Checking-in:**

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.

# Booking Statement

22 - Personal  
Information

Date  
Thursday, Apr 25, 2024

Departure  
12:30  
Victoria Harbour

Arrival  
13:05  
Vancouver Harbour

Duration  
35 minutes

2 Passengers » SALES  
Lore, Grace  
Maher, Melissa

Status:  
Confirmed

22 - Personal Information

PHS-Heliport Improvement Fee 2 @ \$15.24

SALE - Seat Sale \$255 2 @ \$485.72

+ GST \$25.04

**Canadian Dollars \$526.00**

Mastercard \$526.00

17 - Government Financial Information

## FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years  
Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

SALE Fares do not qualify for combination with Kids Fly Free promotions.

## ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

\*\*\*HELIJET FARES INCLUDE\*\*\*

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport Services, effective December 16, 2023, Helijet will be collecting a Heliport Improvement Fee (HIF) of \$8.00 per passenger boarded, per

# Booking Statement

22 - Personal  
Information

Date  
Friday, Apr 26, 2024

Departure  
14:30  
Vancouver Harbour

Arrival  
15:05  
Victoria Harbour

Duration  
35 minutes

2 Passengers » SALES  
Lore, Grace  
Maher, Melissa

Status:  
Confirmed

22 - Personal Information

|                              |     |          |
|------------------------------|-----|----------|
| PHS-Heliport Improvement Fee | 2 @ | \$15.24  |
| SALE - Seat Sale \$255       | 2 @ | \$485.72 |
| + GST                        |     | \$25.04  |

**Canadian Dollars** **\$526.00**

Mastercard \$526.00

17 - Government Financial Information

## FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years

Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

SALE Fares do not qualify for combination with Kids Fly Free promotions.

## ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

\*\*\*HELIJET FARES INCLUDE\*\*\*

PHS-Heliport Improvement Fee: On behalf of Pacific Heliport Services, effective December 16, 2023, Helijet will be collecting a Heliport Improvement Fee (HIF) of \$8.00 per passenger boarded, per

Smith, Kayla A MCF:EX

From: reservation@harbourair.com  
Sent: April 30, 2024 2:16 PM  
To: Smith, Kayla A MCF:EX  
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

| Customer Information |       |                           |  |
|----------------------|-------|---------------------------|--|
| Account              | HAS # | 22 - Personal Information |  |
|                      | Name  | Grace Lore                |  |

| Booking22 - Personal Information                     |                                   |                                  |          |
|------------------------------------------------------|-----------------------------------|----------------------------------|----------|
| Thursday, May 9, 2024                                |                                   | 22 - Personal InvoiceInformation |          |
| Flight #2278                                         | Air Transportation Charges        |                                  |          |
|                                                      | Sked 200 : (2) Flex               |                                  | \$617.58 |
| Departure:<br>18:30 Victoria Harbour<br>» Directions | Sked 200 : Fuel Surcharge         |                                  | \$22.00  |
|                                                      | Sked 200 : Sustainability Fee     |                                  | \$2.36   |
| Arrival:<br>19:05 Vancouver Harbour<br>» Directions  | Sked 200 : Vancouver Terminal Fee |                                  | \$4.00   |
|                                                      | Sked 200 : Victoria Terminal Fee  |                                  | \$25.70  |
|                                                      | Taxes, Fees and Charges           |                                  |          |
|                                                      | Sked 200 : VHFC Terminal Fee      |                                  | \$21.70  |
| + Goods and Services Tax                             |                                   |                                  | \$34.66  |

|                                                                                           |                                        |                                       |
|-------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------|
| <b>35 minutes</b>                                                                         | <b>Baggage</b>                         |                                       |
|                                                                                           | All Skeds - Baggage : Flex Baggage Fee | \$0.00                                |
| <b>KK - Confirmed</b>                                                                     | Billing                                | \$693.34                              |
|                                                                                           | Taxes                                  | \$34.66                               |
| <b>2 Passenger(s) - Flex</b><br><b>Desmond Pollard, Male</b><br><b>Grace Lore, Female</b> | <b>Grand Total</b>                     | <b>\$728.00</b>                       |
|                                                                                           | Master Card                            | \$728.00                              |
| <a href="#">Add to Calendar</a>                                                           | Date / Time                            | April 30, 2024 @ 2:15:16 PM           |
|                                                                                           | Summary                                | 17 - Government Financial Information |
|                                                                                           | Expiration                             |                                       |
|                                                                                           | Authorization                          | 095319                                |

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

#### Flex Terms & Conditions

##### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

##### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

##### Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.

Smith, Kayla A MCF:EX

**From:** reservation@harbourair.com  
**Sent:** May 1, 2024 10:37 AM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

| Customer Information |       |                           |
|----------------------|-------|---------------------------|
| Account              | HAS # | 22 - Personal Information |
|                      | Name  | Grace Lore                |

| Booking                              |                                   | 22 - Personal Information         |
|--------------------------------------|-----------------------------------|-----------------------------------|
| Thursday, May 16, 2024               |                                   | 22 - Personal Invoice Information |
| Flight #2290                         | Air Transportation Charges        |                                   |
|                                      | Sked 200 : (4) Flex               | \$524.24                          |
| Departure:<br>19:00 Victoria Harbour | Sked 200 : Fuel Surcharge         | \$22.00                           |
|                                      | Sked 200 : Sustainability Fee     | \$2.36                            |
| » Directions                         | Sked 200 : Vancouver Terminal Fee | \$4.00                            |
|                                      | Sked 200 : Victoria Terminal Fee  | \$25.70                           |
| Arrival:<br>19:35 Vancouver Harbour  | Taxes, Fees and Charges           |                                   |
|                                      | Sked 200 : VHFC Terminal Fee      | \$21.70                           |
| » Directions                         | + Goods and Services Tax          | \$30.00                           |

|                                 |                                        |                                       |
|---------------------------------|----------------------------------------|---------------------------------------|
| <b>35 minutes</b>               | Baggage                                |                                       |
|                                 | All Skeds - Baggage : Flex Baggage Fee | \$0.00                                |
| <b>KK - Confirmed</b>           | Billing                                | \$600.00                              |
|                                 | Taxes                                  | \$30.00                               |
| <b>2 Passenger(s) - Flex</b>    | <b>Grand Total</b>                     | <b>\$630.00</b>                       |
|                                 |                                        |                                       |
| <b>Grace Lore, Female</b>       | Master Card                            | \$630.00                              |
|                                 |                                        |                                       |
| <b>Melissa Maher, Female</b>    | Date / Time                            | May 1, 2024 @ 10:36:41 AM             |
|                                 | Summary                                | 17 - Government Financial Information |
| <a href="#">Add to Calendar</a> | Expiration                             |                                       |
|                                 | Authorization                          | 011062                                |

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

#### Flex Terms & Conditions

##### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

##### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

##### Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.



## Where ideas work

**Travel Voucher (Restricted Use)**

|              |                                                  |
|--------------|--------------------------------------------------|
| Claim Number | TRA- <span style="color: red;">LOR240201A</span> |
|--------------|--------------------------------------------------|

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------|--------------------|-----------------------------|-------|--------------|----------------------------------|-------------------------------------------|-----|--------|----------------------|-------------------------------------------|-----------------|----------------|----------|----------------------|---------------------------|---------------|----------|---------------|--------|----------|---------------------------------------------------|-------------|--|--|--|
| Date                                                                                                                                                                                                                                                                                                                                         | April 24, 2024       |             |                    |                             |       |              | Name                             | Grace Lore                                |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
| Headquarters                                                                                                                                                                                                                                                                                                                                 | Victoria/Beacon Hill |             |                    |                             |       |              | Job Title                        | Minister                                  |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
| Type Of Travel                                                                                                                                                                                                                                                                                                                               | In Province          |             |                    |                             |       |              | Ministry                         | MCF                                       |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  | Reason for Travel<br>Ministerial Business |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
| 14.                                                                                                                                                                                                                                                                                                                                          | Fiscal year          |             | Destination        |                             | 16.   | Start of Day | 17.                              | End of Day                                | 18. |        | Personal Vehicle Use |                                           | Other Transport |                | 19.      | Per Diem Meals Group | Group 4                   | Cost          | 20.      | Lodging Costs | Cost   | 21.      | Miscellaneous (Car Rental, Phone, ATM Fees, etc.) | Description |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              | Travel Date          |             |                    |                             |       | hh:mm        |                                  | hh:mm                                     | KM  | Cost   | Cost                 |                                           |                 |                | D        | \$36.00              |                           | \$162.40      |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              | 31-Jan               |             | Vic > Kelowna PCA* |                             |       | 14:00        |                                  | 11:59                                     |     | \$0.00 | \$0.00               |                                           |                 |                | D        | \$36.00              |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              | 1-Feb                |             | Kelowna > Vic PCA* |                             |       | 07:00        |                                  | 11:59                                     |     | \$0.00 | \$64.25              |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     | \$0.00 | \$0.00               |                                           |                 |                |          | \$0.00               |                           | \$0.00        |          | \$0.00        |        |          |                                                   |             |  |  |  |
| TOTALS OF COLUMNS                                                                                                                                                                                                                                                                                                                            |                      |             |                    |                             |       |              |                                  |                                           |     |        | 22.                  | 23.                                       |                 | 24.            | 25.      | 26.                  | 27.                       |               |          |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        | \$0.00               | \$64.25                                   |                 | \$72.00        | \$162.40 | \$0.00               | Claim Total \$298.65      |               |          |               |        |          |                                                   |             |  |  |  |
| 28.                                                                                                                                                                                                                                                                                                                                          |                      | Client Code |                    | 29.                         | Resp. |              | 30.                              | Service Line                              |     |        | 31.                  | STOB                                      |                 | 32.            | Project  |                      | 33.                       | Supplier Code |          | 34.           | Amount |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      | 039         |                    |                             |       | 18YAA        |                                  | 14001                                     |     |        | 5702                 |                                           | 1800000         |                |          |                      | 22 - Personal Information |               | \$298.65 |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               | \$0.00   |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               | \$0.00   |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               | \$0.00   |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               | \$0.00   |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               | \$0.00   |               |        |          |                                                   |             |  |  |  |
|                                                                                                                                                                                                                                                                                                                                              |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               | \$0.00   |               |        |          |                                                   |             |  |  |  |
| Drafted by Kayla Smith                                                                                                                                                                                                                                                                                                                       |                      |             |                    |                             |       |              | Only if different from traveller |                                           |     |        |                      |                                           |                 | AMOUNT PAYABLE |          |                      |                           |               |          |               | 35.    | \$298.65 |                                                   |             |  |  |  |
| Approvals                                                                                                                                                                                                                                                                                                                                    |                      |             |                    | 36.<br>Traveller Grace Lore |       |              |                                  |                                           |     |        |                      | 37.<br>Spending Authority Desmond Pollard |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
| Notes Jan 31 - SA picked up MGL and drove to YYJ. Pacific Coastal Air flight from Vic to Kelowna (on AC pcard). Picked up rental car (on SA card) Stayed overnight in Kelowna (on personal card). Feb 1 - SA drove rental car to YLW. Pacific Coastal Air flight from Kelowna to Vic (on AC pcard). Took taxi from YYJ to home (on pers M/C) |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
| Save                                                                                                                                                                                                                                                                                                                                         |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |
| AUDITED 25APR24 CHJ                                                                                                                                                                                                                                                                                                                          |                      |             |                    |                             |       |              |                                  |                                           |     |        |                      |                                           |                 |                |          |                      |                           |               |          |               |        |          |                                                   |             |  |  |  |

15 - Security Concern

15 - Security Concern Kelowna Bc 15 - Security Concern  
15 - Security Concern

Grace Lore

22 - Personal Information

Room 15 - Security  
15 - Security  
15 - Security

Rate: \$140.00

Clerk: N.K

Arrive: 31Jan24

Time: 06:08PM

Depart: 01Feb24

Time: 08:01AM

15 - Security Concern

| DATE                                           | DESCRIPTION           | CHARGES | CREDITS |
|------------------------------------------------|-----------------------|---------|---------|
| 31Jan24                                        | Room Charge           | 140.00  |         |
| 31Jan24                                        | Gst Room Tax 5%       | 7.00    |         |
| 31Jan24                                        | Hotel Tax Rooms 8%    | 11.20   |         |
| 31Jan24                                        | City Levy- Rooms - 3% | 4.20    |         |
| 01Feb24                                        | Master Card           |         | 162.40  |
| 17 - Government Financial Information          |                       |         |         |
| Amount: 162.40 Auth: 05324J                    |                       |         |         |
| This card was electronically swiped on 31Jan24 |                       |         |         |
| BALANCE:                                       |                       | 0.00    |         |

Smith, Kayla A MCF:EX

From: Morton, Kaitlin MCF:EX  
Sent: February 13, 2024 3:58 PM  
To: Maher, Melissa MCF:EX  
Subject: FW: Your E-receipt From Budget

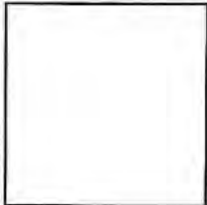
From: Budget <budget@e.budget.com>  
Sent: Thursday, February 1, 2024 4:40 PM  
To: Morton, Kaitlin MCF:EX <Kaitlin.Morton@gov.bc.ca>  
Subject: Your E-receipt From Budget

You don't often get email from budget@e.budget.com. [Learn why this is important](#)

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

[View In Browser](#)  
Add budget@e.budget.com to your Address Book

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|



Hi Mellissa,

Thank you for renting with Budget. **Please remember to return your keys when you return your vehicle to avoid additional fees.**

This is a one-time notification related to your recent transaction: Budget Rental Agreement

22 - Personal Information

TOTAL CHARGES

**CAD 88.88**

|                                |           |
|--------------------------------|-----------|
| Base Rate:                     | CAD 77.94 |
| Non-Taxable Products/Services: | CAD 5.48  |
| Rental Sales Tax:              | CAD 5.46  |
| Net Charges:                   | CAD 88.88 |

Thanks for renting with us. We hope you had a sweet trip and a smooth ride.

Your e-receipt is available [here](#)



You can review or update your email preferences for other Budget communications by [logging into your profile](#).  
Your privacy is important to us. Read our [Privacy Statement](#).  
To change your email address, [click here](#).

Budget | 379 Interpace Parkway | Parsippany, NJ 07054  
Copyright © 2024 Budget Rent A Car System, Inc.  
Thank you for not smoking. Budget maintains a 100% smoke-free fleet.

YELLOW CAB #26  
3479 BETHUNE AVENUE V8X1W1  
VICTORIA BC  
23783290  
GH2378329001

\*\*\*\* PURCHASE \*\*\*\*  
02-01-2024 19:25:01  
Acct # 17 - Government Financial Information RF  
Card Type MC  
^0000000041010 MASTERCARD

Operator: 126  
Trace # 1068  
Inv. # 126  
Auth # 05029J RRN 001173001

Purchase \$64.25  
Tip 22 - Personal Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

YELLOW CAB MAIN OFFICE  
817 FISGARD STREET  
VICTORIA, BC V8W 1R0  
TEL: 250-381-2222

Morton, Kaitlin MCF:EX

From: Smith, Kayla A MCF:EX  
Sent: May 16, 2024 2:42 PM  
To: Morton, Kaitlin MCF:EX  
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

From: reservation@harbourair.com <reservation@harbourair.com>  
Sent: Thursday, May 9, 2024 10:09 AM  
To: Smith, Kayla A MCF:EX <Kayla.A.Smith@gov.bc.ca>  
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

EXTERNAL: This email came from an external source. Only open attachments or links that you are expecting from a known sender.



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

| Customer Information |       |                           |
|----------------------|-------|---------------------------|
| Account              | HAS # | 22 - Personal Information |
|                      | Name  | Desmond Pollard           |

| Booking <small>22 - Personal Information</small> |                                                     |          |
|--------------------------------------------------|-----------------------------------------------------|----------|
| Wednesday, June 5, 2024                          | <small>22 - Personal Information</small><br>Invoice |          |
| Flight #2296                                     | Air Transportation Charges                          |          |
| Departure:                                       | Sked 200 : (5) Flex                                 | \$465.20 |
|                                                  | Sked 200 : Fuel Surcharge                           | \$22.00  |

|                                |                                        |                 |
|--------------------------------|----------------------------------------|-----------------|
| <b>19:15 Victoria Harbour</b>  | Sked 200 : Sustainability Fee          | \$2.36          |
| » Directions                   | Sked 200 : Vancouver Terminal Fee      | \$4.00          |
| <b>Arrival:</b>                | Sked 200 : Victoria Terminal Fee       | \$25.70         |
| <b>19:50 Vancouver Harbour</b> | Taxes, Fees and Charges                |                 |
| » Directions                   | Sked 200 : VHFC Terminal Fee           | \$21.70         |
| <b>35 minutes</b>              | + Goods and Services Tax               | \$27.04         |
|                                | Baggage                                |                 |
| <b>KK - Confirmed</b>          | All Skeds - Baggage : Flex Baggage Fee | \$0.00          |
| <b>2 Passenger(s) - Flex</b>   | Billing                                | \$540.96        |
| Desmond Pollard, Male          | Taxes                                  | \$27.04         |
| Grace Lore, Female             | <b>Grand Total</b>                     | <b>\$568.00</b> |
| <u>Add to Calendar</u>         | Master Card                            | \$568.00        |

17 - Government Financial Information

Date / Time

Summary

Expiration

Authorization 093551

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

### Flex Terms & Conditions

#### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

#### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

**Smith, Kayla A MCF:EX**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** May 1, 2024 10:23 AM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Air Canada - 02 Jun 2024: Vancouver - Victoria (Booking Reference: Personal Information)  
**Attachments:** Air\_Canada\_Booking\_Confirmation<sup>Personal Information</sup>.pdf

You don't often get email from confirmation@aircanada.ca. [Learn why this is important](#)

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

**AIR CANADA**

## Booking Confirmation

### Booking reference

Personal Information[Select Seats](#)[Check in](#)

Date of issue: 01 May, 2024

[eUpgrade](#)[Manage my booking](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

**IMPORTANT:** Your official itinerary/receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our [Travel Ready hub Opens in a new window](#).

### Passengers

**Grace Lore**

Seats

Personal Information  
Ticket #:

YVR - YYJ

Personal  
Information

**Melissa Maher**

Personal Information  
Ticket #:

Seats

YVR - YYJ

Personal  
Information

**Depart • Sun 02 Jun, 2024****Economy - Comfort****Vancouver YVR****13:35**

Vancouver Int. , Terminal M

**Victoria YYJ****14:05**

Victoria Int. British Columbia

✈ AC8155

0hr 30m

Cabin : Economy Class (M)

Operated by: Air Canada  
Express - Jazz

Aircraft type: [De Havilland Dash  
8-400](#)

**Purchase summary****2 adults**

Gouvernement  
du Canada  
11

**CA \$1,061.46**

The following charges (tax  
inclusive) will appear on your  
credit or debit card statement:

Amount paid: CA \$1,061.46

**Air transportation charges**

Base fare - Economy - Comfort

CA \$475.00

[Surcharges](#)

CA \$16.00

[Carrier surcharges](#)

CA \$16.00

**Subtotal****CA \$507.00****Taxes, fees and charges**

Air Travellers Security Charge - Canada

CA \$9.46

Goods and Services Tax - Canada - 100092287 RT0001

CA \$25.27

Airport Improvement Fee - Canada

CA \$5.00

|                                                          |                      |
|----------------------------------------------------------|----------------------|
| Airfare and taxes, per passenger (before travel options) | CA \$530.73          |
| Number of passengers                                     | 2                    |
| <b>Total</b>                                             | <b>CA \$1,061.46</b> |
| <hr/>                                                    |                      |
| <b>GRAND TOTAL</b> Canadian dollars (CAD)                | <b>CA \$1,061.46</b> |

## Baggage allowance

### Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy.](#)

### Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.

## Vancouver YVR - Victoria YYJ



1<sup>st</sup> bag

**Complimentary**



2<sup>nd</sup> bag

**CA \$52.50**

Including taxes

Max. weight per bag:  
23 kg (50 lb)

Max. dimensions per bag:  
158 cm (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View [Air Canada's additional checked baggage policy.](#)
- View the [additional checked baggage policy of Air Canada's codeshare and interline partners.](#)

### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain



Personal Information

**Reservation Confirmation**

Your reservation is now confirmed

**Reservation Number:**

\*All charges and payments appear in: CAD

**Main Passenger**

| Name        | Total Charges | GST     | Total Amount | Total Payments | Balance Due |
|-------------|---------------|---------|--------------|----------------|-------------|
| LORE, GRACE | \$1,601.44    | \$80.06 | \$1,681.50   | \$1,681.50     | \$0.00      |

**Passenger(s)**

LORE, GRACE

**Seat(s)**

8P551 Pers  
8P100 onal  
8P105 Infor  
8P552 mati  
on

MAHER, MELISSA

8P551  
8P100  
8P105  
8P552

**Flight Itinerary**

| Leg | Flight Number | Date        | Departure             | Arrival               | Aircraft   | Status    |
|-----|---------------|-------------|-----------------------|-----------------------|------------|-----------|
| 1   | 8P100         | 24 Jun 2024 | 07:45 - VICTORIA      | 08:14 - VANCOUVER     | BEECH 1900 | CONFIRMED |
| 1   | 8P551         | 24 Jun 2024 | 09:00 - VANCOUVER     | 10:07 - WILLIAMS LAKE | BEECH 1900 | CONFIRMED |
| 2   | 8P552         | 28 Jun 2024 | 10:30 - WILLIAMS LAKE | 11:41 - VANCOUVER     | BEECH 1900 | CONFIRMED |
| 2   | 8P105         | 28 Jun 2024 | 12:45 - VANCOUVER     | 13:10 - VICTORIA      | BEECH 1900 | CONFIRMED |

8P flight numbers operated by Pacific Coastal Airlines.

Aircraft type and schedule subject to change without notice.

**Purchase Summary**

| Leg | Passenger      | Description        | Amount   | GST     | Total    |
|-----|----------------|--------------------|----------|---------|----------|
| 1   | LORE, GRACE    | AIF - YYJ          | \$25.00  | \$1.25  | \$26.25  |
| 1   | LORE, GRACE    | Q - ENCORE FARE    | \$318.00 | \$15.90 | \$333.90 |
| 1   | LORE, GRACE    | Security Surcharge | \$9.46   | \$0.47  | \$9.93   |
| 1   | LORE, GRACE    | Fuel Surcharge     | \$25.00  | \$1.25  | \$26.25  |
| 1   | LORE, GRACE    | Nav Canada Fee     | \$17.00  | \$0.85  | \$17.85  |
| 1   | LORE, GRACE    | Carbon Surcharge   | \$18.40  | \$0.92  | \$19.32  |
| 2   | LORE, GRACE    | Q - ENCORE FARE    | \$318.00 | \$15.90 | \$333.90 |
| 2   | LORE, GRACE    | Security Surcharge | \$9.46   | \$0.47  | \$9.93   |
| 2   | LORE, GRACE    | Fuel Surcharge     | \$25.00  | \$1.25  | \$26.25  |
| 2   | LORE, GRACE    | Nav Canada Fee     | \$17.00  | \$0.85  | \$17.85  |
| 2   | LORE, GRACE    | Carbon Surcharge   | \$18.40  | \$0.92  | \$19.32  |
| 1   | MAHER, MELISSA | AIF - YYJ          | \$25.00  | \$1.25  | \$26.25  |
| 1   | MAHER, MELISSA | Q - ENCORE FARE    | \$318.00 | \$15.90 | \$333.90 |
| 1   | MAHER, MELISSA | Security Surcharge | \$9.46   | \$0.47  | \$9.93   |
| 1   | MAHER, MELISSA | Fuel Surcharge     | \$25.00  | \$1.25  | \$26.25  |
| 1   | MAHER, MELISSA | Nav Canada Fee     | \$17.00  | \$0.85  | \$17.85  |
| 1   | MAHER, MELISSA | Carbon Surcharge   | \$18.40  | \$0.92  | \$19.32  |
| 2   | MAHER, MELISSA | Q - ENCORE FARE    | \$318.00 | \$15.90 | \$333.90 |
| 2   | MAHER, MELISSA | Security Surcharge | \$9.46   | \$0.47  | \$9.93   |

|              |                |                  |                   |                |                   |
|--------------|----------------|------------------|-------------------|----------------|-------------------|
| 2            | MAHER, MELISSA | Fuel Surcharge   | \$25.00           | \$1.25         | \$26.25           |
| 2            | MAHER, MELISSA | Nav Canada Fee   | \$17.00           | \$0.85         | \$17.85           |
| 2            | MAHER, MELISSA | Carbon Surcharge | \$18.40           | \$0.92         | \$19.32           |
| <b>Total</b> |                |                  | <b>\$1,601.44</b> | <b>\$80.06</b> | <b>\$1,681.50</b> |

### Payment Information

| Date        | Payer's Name  | Amount    | Transaction Type | PO Number | Receipt | Authorization |
|-------------|---------------|-----------|------------------|-----------|---------|---------------|
| 07 May 2024 | Kayla A Smith | \$1681.50 | MASTERCARD       |           | 3903672 | 038851        |

Tax Registration: 121386296 RT0001

### Online Check-In

Pacific Coastal customers have the option of checking-in online anytime between 24 hours and up to 1 hour ahead of their scheduled departure time. After completing online check-in, you have the option of printing a boarding pass, or emailing an electronic version to your mobile device, which will be scanned at the boarding gate. If you are checking a bag, we recommend that you **drop your checked baggage off 60 minutes prior** to your scheduled departure time. Checked baggage acceptance **closes 40 minutes prior** to scheduled departure time. To check-in online click [here](#).



### Airport Check-In

Customers should check-in 60 minutes prior to the scheduled departure time with valid government issued identification. Check-in and checked baggage acceptance closes 40 minutes prior to scheduled departure time. Failure to be checked-in prior to closing may result in the cancellation of your entire reservation. As per Transport Canada, Identity Screening Regulations require all passengers who appear 18 years of age or older to present ID at check-in and when boarding.

**Please ensure that you are present and available for boarding at the departure gate 30 minutes prior to the scheduled departure time of your flight.**

### Vancouver International Airport's South Terminal

Pacific Coastal Airlines operates from the South Terminal of the Vancouver International Airport (YVR). Parking is also conveniently located across from the South Terminal Building. Parking is administered by the YVR Airport Authority, and prices are subject to change without notice.

YVR Airport provides a complimentary shuttle service between the South Terminal and Main Terminal. Passengers utilizing the shuttle service from the Main Terminal should be available to take a shuttle to the South Terminal early enough to arrive at the South Terminal 60 minutes prior to their scheduled flight departure time. Please visit [YVR's website](#) for the shuttle schedule and further information.

### Identity Screening Regulations

As per Transport Canada, Identity Screening Regulations require all passengers who appear 18 years of age or older to

**Smith, Kayla A MCF:EX**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** May 6, 2024 1:40 PM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Air Canada - 12 Jun 2024: Victoria - Kamloops (Booking Reference: Personal Information)  
**Attachments:** Air\_Canada\_Booking\_Confirmation\_Personal Information.pdf

You don't often get email from confirmation@aircanada.ca. [Learn why this is important](#)

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

**AIR CANADA**

## Booking Confirmation

### Booking reference

Personal Information[Select Seats](#)[Check in](#)

Date of issue: 06 May, 2024

[eUpgrade](#)[Manage my booking](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

**IMPORTANT:** Your official itinerary/receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our [Travel Ready hub Opens in a new window](#).

### Passengers

**Grace Lore**

Seats

Personal Information  
Ticket #:

YYJ - YVR  
YVR - YKA  
YKA - YVR  
YVR - YYJ

Personal  
Information

**Melissa Maher**

Personal Information  
Ticket #

Seats

YYJ - YVR  
YVR - YKA  
YKA - YVR  
YVR - YYJ

**Depart • Wed 12 Jun, 2024**

**Economy - Comfort**

**Victoria YYJ**

**14:50**

Victoria Int. British Columbia

**Vancouver YVR**

**15:22**

Vancouver Int. , Terminal M

✳ AC8158

0hr 32m

Cabin : Economy Class (K)

Operated by: Air Canada  
Express - Jazz

Aircraft type: [De Havilland Dash  
8-400](#)

**Vancouver YVR**

**16:50**

Vancouver Int. , Terminal M

**Kamloops YKA**

**17:41**

British Columbia

✳ AC8060

0hr 51m

Cabin : Economy Class (K)

Operated by: Air Canada  
Express - Jazz

Aircraft type: [De Havilland Dash  
8-400](#)

Return • Fri 14 Jun, 2024

Economy - Comfort

**Kamloops YKA****15:00**

British Columbia

**Vancouver YVR****15:56**

Vancouver Int. , Terminal M

✈ AC8059

0hr 56m

Cabin : Economy Class (K)

Operated by: Air Canada  
Express - JazzAircraft type: [De Havilland Dash  
8-400](#)**Vancouver YVR****17:30**

Vancouver Int. , Terminal M

**Victoria YYJ****18:00**

Victoria Int. British Columbia

✈ AC8163

0hr 30m

Cabin : Economy Class (K)

Operated by: Air Canada  
Express - JazzAircraft type: [De Havilland Dash  
8-400](#)**Purchase summary****2 adults**Government  
Financial**CA \$1,652.54**The following charges (tax  
inclusive) will appear on your  
credit or debit card statement:

Amount paid: CA \$1,652.54

**Air transportation charges**

Base fare - Depart - Economy - Comfort

CA \$348.00

Base fare - Return - Economy - Comfort

CA \$348.00

[Surcharges](#)

CA \$32.00

[Carrier surcharges](#)

CA \$32.00

**Subtotal****CA \$760.00****Taxes, fees and charges**

Air Travellers Security Charge - Canada

CA \$18.92

Goods and Services Tax - Canada - 100092287 RT0001

CA \$39.35

Airport Improvement Fee - Canada

CA \$40.00

**Airfare and taxes, per passenger (before travel options)****CA \$826.27**

|                                           |                      |
|-------------------------------------------|----------------------|
| Number of passengers                      | 2                    |
| Total                                     | CA \$1,652.54        |
| <b>GRAND TOTAL</b> Canadian dollars (CAD) | <b>CA \$1,652.54</b> |

## Baggage allowance

### Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy.](#)

### Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.

#### Victoria YYJ - Kamloops YKA



1<sup>st</sup> bag

**Complimentary**



2<sup>nd</sup> bag

**CA \$52.50**

Including taxes

Max. weight per bag:  
23 kg (50 lb)

Max. dimensions per bag:  
158 cm (62 in)

#### Kamloops YKA - Victoria YYJ



1<sup>st</sup> bag

**Complimentary**



2<sup>nd</sup> bag

**CA \$52.50**

Including taxes

Max. weight per bag:  
23 kg (50 lb)

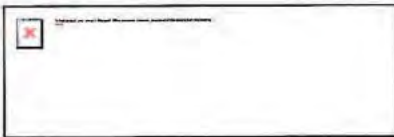
Max. dimensions per bag:  
158 cm (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

**Smith, Kayla A MCF:EX**

**From:** passengerservices@helijet.com  
**Sent:** May 10, 2024 1:56 PM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Thank you for choosing to take off with Helijet!

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, [Helijet Charters](#) and our new partner [BLADE](#), can also assist you in coordinating your custom charter for business or pleasure?*

### Customer Information

| Account | Customer # | Personal Information                    |
|---------|------------|-----------------------------------------|
|         | Name       | Grace Lore                              |
|         | Company    | Minster Of Child And Family Development |

### Booking

Personal Information

Friday, May 10, 2024

Personal  
Invoice Information

715

Departure:

14:30 Vancouver Harbour

» [Directions](#)

Arrival:

|                              |                 |
|------------------------------|-----------------|
| PHS-Heliport Improvement Fee | \$7.62          |
| SALE - Seat Sale \$359       | \$341.90        |
| + GST                        | \$17.48         |
| Billing                      | \$349.52        |
| Taxes                        | \$17.48         |
| <b>Grand Total</b>           | <b>\$367.00</b> |

**15:05 Victoria Harbour**» [Directions](#)**35 minutes****Confirmed****1 Passengers - SALES**

Grace Lore, Female

[Add to Calendar](#)

Mastercard

\$367.00

Date / Time

May 10, 2024 @ 1:55:39 PM

Government Financial Information

Summary

Expiration

Authorization

018888

**FARE RULES:**

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years

Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

SALE Fares do not qualify for combination with Kids Fly Free promotions.

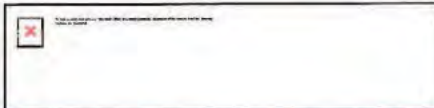
**ACCESSIBILITY :**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made

**Smith, Kayla A MCF:EX**

**From:** reservation@harbourair.com  
**Sent:** May 13, 2024 10:21 AM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

**Customer Information****Account**

HAS #

Personal Information

Name

Grace Lore

**Booking**

Personal Information

**Thursday, May 16, 2024**Invoice Personal Information**Flight #2290**

Master Card

\$630.00

**Departure:**

Date / Time

May 1, 2024 @ 10:36:41 AM

**19:00 Victoria Harbour**

Summary

17 - Government Financial Information

**\$15 GST PER ORIGINAL RECEIPT**» [Directions](#)

Expiration

Authorization

011062

**Arrival:**

Master Card

(\$630.00)

**19:35 Vancouver Harbour**

Date / Time

May 13, 2024 @ 10:21:25 AM

» [Directions](#)**\$15 GST PER ORIGINAL RECEIPT**

Government Financial Information

Summary

35 minutes

Expiration

CX - Cancelled

Authorization

040013

2 Passenger(s) - Flex

Grace Lore, Female

Melissa Maher, Female

[Add to Calendar](#)

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

#### Flex Terms & Conditions

#### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

#### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

#### Priority Boarding:

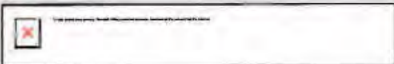
- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.
- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

**Smith, Kayla A MCF:EX**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** May 13, 2024 2:00 PM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Air Canada - 12 Jun 2024: Victoria - Kamloops (Booking Reference: Personal Information - Your booking has been cancelled)

You don't often get email from confirmation@aircanada.ca. [Learn why this is important](#)

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.



## Your booking has been cancelled

Booking reference, Personal Information

Date of issue: 06 May, 2024

Grace Lore

Ticket # Personal Information

Melissa Maher

Ticket #

### Refund

Date of issue: 13 May, 2024

**CA \$1652.54**

Original form of payment

Please allow a minimum of three weeks (unless otherwise stated by applicable law) for your CA \$1652.54 refund to be processed and credited to the original form of payment. You will receive an email confirmation once your refund has been processed. Non-refundable travel options such as paid seat selection, Maple Leaf Lounge access and Air Canada Bistro snack and meal vouchers may be applied to future flights, subject to availability.

### Purchase summary

**2 Adults**

**Air transportation charges**

Grace Lore

**CA \$728.00**

|               |             |
|---------------|-------------|
| Melissa Maher | CA \$728.00 |
|---------------|-------------|

**Taxes, fees and charges**

|                                         |            |
|-----------------------------------------|------------|
| Air Travellers Security Charge - Canada | CA \$37.84 |
|-----------------------------------------|------------|

|                                  |            |
|----------------------------------|------------|
| Airport Improvement Fee - Canada | CA \$80.00 |
|----------------------------------|------------|

|                                                    |            |
|----------------------------------------------------|------------|
| Goods and Services Tax - Canada - 100092287 RT0001 | CA \$78.70 |
|----------------------------------------------------|------------|

---

|                          |                     |
|--------------------------|---------------------|
| <b>Total amount paid</b> | <b>CA \$1652.54</b> |
|--------------------------|---------------------|

|                         |                     |
|-------------------------|---------------------|
| <b>Balance (refund)</b> | <b>CA \$1652.54</b> |
|-------------------------|---------------------|



Canada, U.S.: 1 (888) 247-2262  
[Other numbers](#) Opens in a new window



Air Canada applies travel document and animal entry and exit requirements contained in IATA's Travel Information Manual, available on the [IATA Travel Centre website](#).

To ensure delivery to your inbox, please add [confirmation@aircanada.ca](mailto:confirmation@aircanada.ca) to your address book's safe sender list. This service email was sent to you because you purchased an Air Canada flight. It provides important flight information that must be communicated to you. This service email is not a promotional email. Please do not reply to this email as this inbox is not monitored. If you have questions, please visit [aircanada.com](http://aircanada.com).

Your privacy is important to us. To learn how Air Canada collects, uses and protects the personal information you provide, please view our [Privacy Policy](#).

Air Canada, P.O. Box 64239, RPO Thomcliffe, Calgary Alberta - T2K 6J7

# Booking Statement

PCARD SMITHK 03JUN24

## Booking #

Personal  
Information

Date  
Thursday, May 16, 2024

Departure  
20:00  
Victoria Harbour

Arrival  
20:35  
Vancouver Harbour

Duration  
35 minutes

1 Passengers » FULL FARE  
Lore, Grace

Status:  
Confirmed

Invoice Personal  
Information

|                              |     |          |
|------------------------------|-----|----------|
| FARE-YWH-FULL-               | 1 @ | \$414.29 |
| PHS-Heliport Improvement Fee | 1 @ | \$7.62   |
| + GST                        |     | \$21.09  |

**Canadian Dollars \$443.00**

Mastercard  
\*\*\*\* \* Government Financial Information \*\*\*\* (051991)

## FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years. Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

# Booking Statement

PCARD SMITHK 03JUN24

Booking #  
Personal  
Information

Date  
Friday, May 17, 2024

Departure  
14:30  
Vancouver Harbour

Arrival  
15:05  
Victoria Harbour

Duration  
35 minutes

2 Passengers » SALES  
Lore, Grace  
Maher, Melissa

Status:  
Confirmed

Invoice  
Personal  
Information

|                              |     |          |
|------------------------------|-----|----------|
| PHS-Heliport Improvement Fee | 2 @ | \$15.24  |
| SALE - Seat Sale \$255       | 2 @ | \$485.72 |
| + GST                        |     | \$25.04  |

**Canadian Dollars** **\$526.00**

Mastercard \$526.00

\*\*\*\* \* Government Financi (#002514)

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors. Please call Helijet Reservations to book Seniors 65+, Children and Infants Under 13 years  
Helijet SALES fares are Refundable / Changeable / Upgradeable up to 5pm day prior to departure. Upgrade to higher fare may also be required if original fare not available.

After 5pm, travel is only changeable for an earlier same-day flight by contacting Helijet by phone or in-person at the terminal before your scheduled departure time.

Any same-day cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

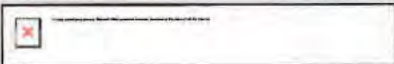
Failure to check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**Smith, Kayla A MCF:EX**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** May 24, 2024 2:38 PM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Air Canada - 02 Jun 2024: Vancouver - Victoria (Booking Reference: Personal Information - Your booking has been cancelled)

You don't often get email from confirmation@aircanada.ca. [Learn why this is important](#)

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



## Your booking has been cancelled

Booking reference: Personal Information

Date of issue: 01 May, 2024

Grace Lore

Ticket # Personal Information

Melissa Maher

Ticket #

## Refund

Date of issue: 24 May, 2024

**CA \$1061.46**

Original form of payment

Please allow a minimum of three weeks (unless otherwise stated by applicable law) for your CA \$1061.46 refund to be processed and credited to the original form of payment. You will receive an email confirmation once your refund has been processed. Non-refundable travel options such as paid seat selection, Maple Leaf Lounge access and Air Canada Bistro snack and meal vouchers may be applied to future flights, subject to availability.

### Purchase summary

**2 Adults**

**Air transportation charges**

Grace Lore

**CA \$491.00**

|               |             |
|---------------|-------------|
| Melissa Maher | CA \$491.00 |
|---------------|-------------|

**Taxes, fees and charges**

|                                         |            |
|-----------------------------------------|------------|
| Air Travellers Security Charge - Canada | CA \$18.92 |
|-----------------------------------------|------------|

|                                  |            |
|----------------------------------|------------|
| Airport Improvement Fee - Canada | CA \$10.00 |
|----------------------------------|------------|

|                                                    |            |
|----------------------------------------------------|------------|
| Goods and Services Tax - Canada - 100092287 RT0001 | CA \$50.54 |
|----------------------------------------------------|------------|

---

|                          |                     |
|--------------------------|---------------------|
| <b>Total amount paid</b> | <b>CA \$1061.46</b> |
|--------------------------|---------------------|

|                         |                     |
|-------------------------|---------------------|
| <b>Balance (refund)</b> | <b>CA \$1061.46</b> |
|-------------------------|---------------------|



Canada, U.S.: 1 (888) 247-2262  
[Other numbers](#) Opens in a new window



Air Canada applies travel document and animal entry and exit requirements contained in IATA's Travel Information Manual, available on the [IATA Travel Centre website](#).

To ensure delivery to your inbox, please add [confirmation@aircanada.ca](mailto:confirmation@aircanada.ca) to your address book's safe sender list. This service email was sent to you because you purchased an Air Canada flight. It provides important flight information that must be communicated to you. This service email is not a promotional email. Please do not reply to this email as this inbox is not monitored. If you have questions, please visit [aircanada.com](http://aircanada.com).

Your privacy is important to us. To learn how Air Canada collects, uses and protects the personal information you provide, please view our [Privacy Policy](#).

Air Canada, P.O. Box 64239, RPO Thomcliffe, Calgary Alberta - T2K 6J7

**Smith, Kayla A MCF:EX**

**From:** reservation@harbourair.com  
**Sent:** May 24, 2024 2:23 PM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review this email in full, along with the booking information, and fare conditions prior to arrival.

If you require changes to your reservation prior to travel, log into your account using your HAS# at [www.harbourair.com](http://www.harbourair.com) to make changes 24 hours, 7 days a week.

We look forward to welcoming you aboard!

**Customer Information****Account**

HAS #

Personal Information

Name

Grace Lore

**Booking**

Personal Information

**Sunday, June 2, 2024**Invoice # Personal Information**Flight #2193**

Air Transportation Charges

Sked 200 : (3) Flex \$289.74

Sked 200 : Fuel Surcharge \$11.00

**Departure:**

Sked 200 : Sustainability Fee \$1.18

**15:00 Vancouver Harbour**

Sked 200 : Vancouver Terminal Fee \$2.00

**Directions**

Sked 200 : Victoria Terminal Fee \$12.85

**Arrival:**

Taxes, Fees and Charges

**15:35 Victoria Harbour**

Sked 200 : VHFC Terminal Fee \$10.85

**Directions**

+ Goods and Services Tax \$16.38

|                              |                                        |                 |
|------------------------------|----------------------------------------|-----------------|
| <b>35 minutes</b>            | Baggage                                |                 |
|                              | All Skeds - Baggage : Flex Baggage Fee | \$0.00          |
| <b>KK - Confirmed</b>        | Billing                                | \$327.62        |
|                              | Taxes                                  | \$16.38         |
| <b>1 Passenger(s) - Flex</b> | <b>Grand Total</b>                     | <b>\$344.00</b> |
| <b>Grace Lore, Female</b>    |                                        |                 |

[Add to Calendar](#)

Please carefully review the Flex Tier terms and conditions pertaining to baggage restrictions and pricing.

#### Flex Terms & Conditions

##### Checking-in:

- Harbour Air recommends that passengers arrive at the terminal at least 40 minutes before the scheduled departure time.
- Passengers must be fully checked-in 15 minutes before the scheduled departure time.
- Passengers not checked-in before the check-in cutoff times will not be able to board their scheduled flight and will not be refunded their fare. Harbour Air reserves the right to cancel the passenger's return flights.

##### Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.

##### Priority Boarding:

- Priority Boarding is included in Flex Tier, when and where available. Priority Boarding allows eligible passengers to board the aircraft ahead of passengers on other tiers, allowing for first selection of seating.
- Passengers with Priority Boarding must present promptly for boarding at the Pilot's announcement. Passengers who do not present promptly may lose Priority Boarding for that reservation.
- Specific seats on the aircraft are not guaranteed. Pilots may move passengers out of chosen seats to accommodate weight and balance restrictions.

##### Baggage:

**Smith, Kayla A MCF:EX**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** May 28, 2024 11:55 AM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Air Canada - 14 Jun 2024: Prince Rupert - Victoria (Booking Reference  
**Attachments:** Air\_Canada\_Booking\_Confirmation<sup>Personal Information</sup>.pdf

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

**AIR CANADA**

## Booking Confirmation

### Booking reference

Personal Information

[Select Seats](#)[Check in](#)

Date of issue: 28 May, 2024

[eUpgrade](#)[Manage my booking](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

**IMPORTANT:** Your official itinerary/receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our [Travel Ready hub Opens in a new window](#).

### Passengers

**Grace Lore**

Seats

Ticket #:

Personal Information

YPR - YVR

Personal Information

YVR - YYJ

Personal  
Information**Jesse Andrews Green**

Seats

Ticket #: Personal Information

YPR - YVR

Personal  
Information

YVR - YYJ

**Depart • Fri 14 Jun, 2024****Economy - Comfort****Prince Rupert YPR****15:40**

Digby Island British Columbia

**Vancouver YVR****17:21**

Vancouver Int. , Terminal M

✈ AC8090

1hr 41m

Cabin : Economy Class (Q)

Operated by: Air Canada  
Express - JazzAircraft type: [De Havilland Dash  
8-400](#)**Vancouver YVR****19:10**

Vancouver Int. , Terminal M

**Victoria YYJ****19:40**

Victoria Int. British Columbia

✈ AC8167

0hr 30m

Cabin : Economy Class (Q)

Operated by: Air Canada  
Express - JazzAircraft type: [De Havilland Dash  
8-400](#)**Purchase summary****2 adults****CA \$1,378.56****Air transportation charges**

Base fare - Economy - Comfort

CA \$578.00

Government  
Financial  
Information**Carrier surcharges**

CA \$23.00

**Subtotal****CA \$601.00**

The following charges (tax inclusive) will appear on your credit or debit card statement:

**Taxes, fees and charges**

Amount paid: CA \$1,378.56

Air Travellers Security Charge - Canada CA \$9.46

Goods and Services Tax - Canada - 100092287 RT0001 CA \$32.82

Airport Improvement Fee - Canada CA \$46.00

**Airfare and taxes, per passenger (before travel options) CA \$689.28**

Number of passengers 2

**Total CA \$1,378.56****GRAND TOTAL Canadian dollars (CAD) CA \$1,378.56****Baggage allowance****Carry-on baggage**

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy.](#)

**Checked baggage**

Please see below for details on the bags you plan on checking at the baggage counter.

**Prince Rupert YPR - Victoria YYJ**1<sup>st</sup> bag**Complimentary**2<sup>nd</sup> bag**CA \$52.50**

Including taxes

Max. weight per bag:  
23 kg (50 lb)Max. dimensions per bag:  
158 cm (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.



Personal Information

**Reservation Confirmation**

Your reservation is now confirmed

**Reservation Number:**

\*All charges and payments appear in: CAD

**Main Passenger**

| Name        | Total Charges | GST | Total Amount | Total Payments | Balance Due |
|-------------|---------------|-----|--------------|----------------|-------------|
| LORE, GRACE |               |     |              | \$0.00         | \$0.00      |

**Passenger(s)****Seat(s)**

LORE, GRACE  
MAHER, MELISSA

**Flight Itinerary**

| Leg | Flight Number | Date        | Departure             | Arrival               | Aircraft   | Status    |
|-----|---------------|-------------|-----------------------|-----------------------|------------|-----------|
| 1   | 8P100         | 25 Jun 2024 | 07:45 - VICTORIA      | 08:14 - VANCOUVER     | BEECH 1900 | CANCELLED |
| 1   | 8P551         | 25 Jun 2024 | 09:00 - VANCOUVER     | 10:07 - WILLIAMS LAKE | BEECH 1900 | CANCELLED |
| 2   | 8P552         | 28 Jun 2024 | 10:30 - WILLIAMS LAKE | 11:41 - VANCOUVER     | BEECH 1900 | CANCELLED |
| 2   | 8P105         | 28 Jun 2024 | 12:45 - VANCOUVER     | 13:10 - VICTORIA      | BEECH 1900 | CANCELLED |

8P flight numbers operated by Pacific Coastal Airlines.  
Aircraft type and schedule subject to change without notice.

**Purchase Summary**

| Leg | Passenger | Description  | Amount | GST | Total |
|-----|-----------|--------------|--------|-----|-------|
|     |           | <b>Total</b> |        |     |       |

**Payment Information**

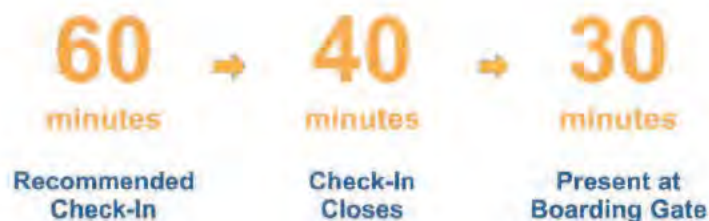
| Date        | Payer's Name  | Amount      | Transaction Type | PO Number | Receipt | Authorization |
|-------------|---------------|-------------|------------------|-----------|---------|---------------|
| 07 May 2024 | Kayla A Smith | \$1681.50   | MASTERCARD       |           | 3903672 | 038851        |
| 30 May 2024 | Kayla A Smith | (\$1681.50) | MASTERCARD       |           | 3903672 | 038851        |

Tax Registration: 121386296 RT0001

\$80.60 GST PER ORIGINAL RECEIPT

**Online Check-In**

Pacific Coastal customers have the option of checking-in online anytime between 24 hours and up to 1 hour ahead of their scheduled departure time. After completing online check-in, you have the option of printing a boarding pass, or emailing an electronic version to your mobile device, which will be scanned at the boarding gate. If you are checking a bag, we recommend that you **drop your checked baggage off 60 minutes prior** to your scheduled departure time. Checked baggage acceptance **closes 40 minutes prior** to scheduled departure time. To check-in online click [here](#).

**Airport Check-In**

**Smith, Kayla A MCF:EX**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** May 31, 2024 10:40 AM  
**To:** Smith, Kayla A MCF:EX  
**Subject:** Air Canada - 14 Jun 2024: Prince Rupert - Victoria (Booking Reference: <sup>Personal Information</sup> - Your booking has been cancelled

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.



## Your booking has been cancelled

Booking reference: <sup>Personal Information</sup>

Date of issue: 28 May, 2024

Grace Lore

<sup>Personal Information</sup>  
Ticket #:

Jesse Andrews Green

Ticket #:

## Refund

Date of issue: 31 May, 2024

**CA \$1378.56**

Original form of payment

Please allow a minimum of three weeks (unless otherwise stated by applicable law) for your CA \$1378.56 refund to be processed and credited to the original form of payment. You will receive an email confirmation once your refund has been processed. Non-refundable travel options such as paid seat selection, Maple Leaf Lounge access and Air Canada Bistro snack and meal vouchers may be applied to future flights, subject to availability.

### Purchase summary

**2 Adults**

**Air transportation charges**

Grace Lore

CA \$601.00

|                     |             |
|---------------------|-------------|
| Jesse Andrews Green | CA \$601.00 |
|---------------------|-------------|

**Taxes, fees and charges**

|                                         |            |
|-----------------------------------------|------------|
| Air Travellers Security Charge - Canada | CA \$18.92 |
|-----------------------------------------|------------|

|                                  |            |
|----------------------------------|------------|
| Airport Improvement Fee - Canada | CA \$92.00 |
|----------------------------------|------------|

|                                                    |            |
|----------------------------------------------------|------------|
| Goods and Services Tax - Canada - 100092287 RT0001 | CA \$65.64 |
|----------------------------------------------------|------------|

---

|                          |                     |
|--------------------------|---------------------|
| <b>Total amount paid</b> | <b>CA \$1378.56</b> |
|--------------------------|---------------------|

|                         |                     |
|-------------------------|---------------------|
| <b>Balance (refund)</b> | <b>CA \$1378.56</b> |
|-------------------------|---------------------|



Canada, U.S.: 1 (888) 247-2262  
[Other numbers](#) [Opens in a new window](#)



Air Canada applies travel document and animal entry and exit requirements contained in IATA's Travel Information Manual, available on the [IATA Travel Centre website](#).

To ensure delivery to your inbox, please add [confirmation@aircanada.ca](mailto:confirmation@aircanada.ca) to your address book's safe sender list. This service email was sent to you because you purchased an Air Canada flight. It provides important flight information that must be communicated to you. This service email is not a promotional email. Please do not reply to this email as this inbox is not monitored. If you have questions, please visit [aircanada.com](http://aircanada.com).

Your privacy is important to us. To learn how Air Canada collects, uses and protects the personal information you provide, please view our [Privacy Policy](#).

Air Canada, P.O. Box 64239, RPO Thomcliffe, Calgary Alberta - T2K 6J7



## eTicket Receipt

Prepared For  
LORE/GRACE MRS

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

Personal Information

31 May 24

Personal Information

WESTJET

WestJet/SDX

## Itinerary Details

| TRAVEL DATE | AIRLINE                        | DEPARTURE                                    | ARRIVAL                                     | OTHER NOTES                                                                                                                                                                                                           |
|-------------|--------------------------------|----------------------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12 Jun 24   | WESTJET<br>WS 3356             | VICTORIA BC, CANADA                          | VANCOUVER BC, CANADA                        | Cabin ECONOMY<br>Seat Number <sup>Person</sup><br>Included Bags 1 PIECE<br>Booking Status OK TO FLY<br>Fare Basis SBNF4LFS<br>Not Valid After 12 JUN 25                                                               |
|             | Operated by:<br>WESTJET ENCORE | Time<br>2:05pm                               | Time<br>2:38pm<br>Terminal<br>MAIN TERMINAL |                                                                                                                                                                                                                       |
| 12 Jun 24   | WESTJET<br>WS 3107             | VANCOUVER BC, CANADA                         | TERRACE BC, CANADA                          | Cabin ECONOMY<br>Seat Number <sup>Person</sup><br>Included Bags 1 PIECE<br>Booking Status OK TO FLY<br>Fare Basis SBNF4LFS<br>Not Valid After 12 JUN 25                                                               |
|             | Operated by:<br>WESTJET ENCORE | Time<br>5:00pm<br>Terminal<br>MAIN TERMINAL  | Time<br>6:40pm                              |                                                                                                                                                                                                                       |
| 14 Jun 24   | WESTJET<br>WS 3108             | TERRACE BC, CANADA                           | VANCOUVER BC, CANADA                        | Cabin PREMIUM ECONOMY<br>Seat Number <sup>Person</sup><br>Included Bags 2 PIECES<br>Booking Status OK TO FLY<br>Fare Basis RBQD0LPK<br>Not Valid Before 14 JUN 24<br>Not Valid After 14 JUN 24                        |
|             | Operated by:<br>WESTJET ENCORE | Time<br>7:20pm                               | Time<br>8:56pm<br>Terminal<br>MAIN TERMINAL |                                                                                                                                                                                                                       |
| 14 Jun 24   | WESTJET<br>WS 3185             | VANCOUVER BC, CANADA                         | VICTORIA BC, CANADA                         | Cabin PREMIUM ECONOMY<br>Seat Number <sup>Person</sup><br>Included Bags <sup>Information</sup> 2 PIECES<br>Booking Status OK TO FLY<br>Fare Basis RBQD0LPK<br>Not Valid Before 14 JUN 24<br>Not Valid After 14 JUN 24 |
|             | Operated by:<br>WESTJET ENCORE | Time<br>10:10pm<br>Terminal<br>MAIN TERMINAL | Time<br>10:43pm                             |                                                                                                                                                                                                                       |

## Allowances

**Baggage Allowance**

YYJ to YXT - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters\*\*

YXT to YYJ - 2 Pieces WESTJET

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

**Carry On Allowances**

YYJ to YVR , YVR to YXT , YXT to YVR , YVR to YYJ - 1 Piece (WS - WESTJET) carry on hand baggage

**Carry On Charges**

YYJ to YVR , YVR to YXT , YXT to YVR , YVR to YYJ - (WS - WESTJET)

**Payment/Fare Details**

|                                           |                                                                                                                                                                                                                                                                                      |                                           |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| <b>Form of Payment</b>                    | <b>CREDIT CARD - MASTERCARD : XXXXXXXXXXXX</b>                                                                                                                                                                                                                                       | Governme<br>nt<br>Financial<br>Informatio |
| <b>Fare Calculation Line</b>              | YYJ WS X/YVR WS YXT488.00WS X/YVR WS<br>YYJ606.00CAD1094.00END                                                                                                                                                                                                                       |                                           |
| <b>Fare</b>                               | <b>CAD 1094.00</b>                                                                                                                                                                                                                                                                   |                                           |
| <b>Taxes/Fees/Carrier-Imposed Charges</b> | <b>CAD 46.00 YQI (OTHER AIR TRANSPORTATION CHARGES)</b><br><b>CAD 57.95 XG8 (GOODS AND SERVICES TAX (GST))</b><br><b>CAD 18.92 CA4 (AIR TRAVELLERS SECURITY CHARGE)</b><br><b>CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))</b><br><b>CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))</b> |                                           |
| <b>Total</b>                              | <b>CAD 1253.62</b>                                                                                                                                                                                                                                                                   |                                           |

**Positive identification required for airport check in**

**Notice:**

**QST # 1202807956TQ0001 GST # 866112535**

\*\*Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or