# **Minister's Quarterly Travel Expense Summary**

Name: Honourable Andrew Wilkinson

Quarter: 2017 January to March

Portfolio: Advanced Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 4,899.95

Other Travel in Province: \$ 942.42

Out of Country Travel: \$ -

Out of Province Travel:

Total travel expenses paid this quarter: \$ 5,842.37

Travel expenses fiscal year-to-date: \$22,358.11



# **Travel Voucher (Restricted Use)**

Control No.

E125854

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	on, Andrew rganization ed Education	Per	Employ sonal Informa Job Titl Ministe	ation le	Ivanced Ed	ucation			Phone Numl (250) 356-0 Fravel Grou 4	179	le
	Completed	6. Fisca	l Year		7. Special	Cheque Iss	ue	8. Che	que Stub in	forma	ation
Type of In Provi	Travel	14. Rea Ministe	son for T rial Busin					Headq Vanco	uarters ouver		
PO Box 16. Travel Dates 2016 11/01 11/08 11/16 11/21 11/23 11/28 12/01 12/20-1	9068 Stn Prov Govt  17. Places Tr. *PCard  Destination Vancouver Surrey * Van/Vic/Van (HJ) * Van/Vernon/Van Vancouver *Van/Vic/Van (HJ) *Van/Vic/Van (HJ) *Van/Vic/Van (HJ) *Van/Vic/Van (HJ) Vancouver Van-Kel (AC) Kel-Van	Victoria, avelled Start 1800 0800 1000 0630 1715 1000 0815 0700	End 2000 1200 1615 1730 1845 1615 2315 0701	18. Pe	ersonal nicle Use   Cost   0.00   46.64   0.00   0.00   0.00   0.00   0.00   0.00	19. Other Transport Costs 36.00 115.00	20. & 21. Meals Cost 27.00 27.00	22. Lodging Costs	20. & 21. M Cost 8.00 76.97 5.25 54.88	Des prki prki prki	ing/car/gas rent
TOTALS	OF COLUMNS				36. \$ 46.64	<b>37.</b> \$ 151.00	<b>38.</b> \$ 54.00	<b>39</b> . \$ 0.00	<b>40</b> . \$ 145.10	-	Claim Total \$ 396.74
8. Clien ( ( ( Less Tra	49. 1 Code Resp. 019 1100' 019 1100' 019 1100' 019 1100' 019 1100' 019 1100'		Service L 18000 18000 18000 18000	) ) )	51. STOB 5702 5701 5750 65040	52. P 1	Project 100000 IMTVNC IMTCCA 100000	45. Si	upplier Cod vernment Financ ormation	e cial	Amount \$ 253.86 \$ 61.00 \$ 27.00 \$ 54.88
	010						AMOUNT DU	E TO EMI	PLOYEE		<b>54</b> . \$ 396.74
<ul> <li>Certified</li> <li>disburse</li> <li>a result</li> <li>for which</li> </ul>	loyee Signature (Se ed this travel expense ements made and/or a of travel on governme th I have not been and	claim is allowance ent busin	a true sta es to whic ess as de	tailed	entitled as above and		nme		Date Sig	ned	
- Certifie	nding Authority Sign ed correct pursuant to stration Act and relate	section	32 & 33 0		inancial	Print N	ame		Date Sig	ned	
- Requis	ment Authority Signa sition for payment pur stration Act.				Financial	Print N	ame		Date Sig	ned	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2017Jan17 SLP

## Notes for Travel Voucher E125854 Minister Andrew Wilkinson

Nov 1, 2016 - drive to event (prking 8.00 pd by visa) - drive home

Nov 8, 2016 - drive to Surrey for event - drive home.

Nov 16, 2016 – CCA Victoria – personal ride to Helijet Van/Vic (pd by purchasing card) – personal ride to Helijet Vic/Van (pd by purchasing card) – personal ride home.

Nov 21, 2016 – drive to airport (prking 28.00 pd by visa) Van/Kel (AC pd by purchasing card) – p/u rental car - drive to event in Vernon – drive to airport – drop off rental car (38.96 car – 10.01 gas pd by visa) Kel/Van (AC pd by purchasing card) – p/u car – drive home.

Nov 23, 2016 - drive to event (prking 5.25 pd by visa) - drive home.

Nov 28, 2016 – CCA Victoria – Black Top cab (28.00 pd by cash) to Helijet Van/Vic (pd by purchasing card) – shuttle to buildings – BlueBird Cab (8.00 pd by cash) to Helijet Vic/Van (pd by purchasing card) – personal ride home.

Dec 1, 2016 – CCA Victoria – Black Top cab (25.00 pd by cash) to Helijet Van/Vic (pd by purchasing card) – shuttle to buildings – Bluebird Cabs (65.00 pd by cash) to airport Vic/Van (AC pd by purchasing card) – Bonny's Taxi (25.00 pd by cash) to home. Dec 20, 2016 – purchase ipad cover (54.88 pd by visa)

## RECEIPT

License Plate Number

Expiration Date/Time

# NOV 01, 2016

Purchase Date/Time: 06:25pm Nov 01, 2016 Total Due: \$8.00 Rate: \$8.00 Until 12AM Payment Type: Card

Total Paid: \$8.00 Ticket #: 00008086

S/N #: 520014471882 Setting: Rose Garden Parkade Mach Name: 0090

Government Financial

Auth #: 065679

DA BY UISA 5702

1100000

Vancouver Airport Receipt No: 0720/0613/00613 11/21/16 GST R127267383

Pay parking ticket 11/21/16 06:59 - 11/22/16 06:59 Length Of Stay: 1 Days, 00:00 Epan: 02995157015011056326251950?? Unit ID:105

Total Amount 28,00 \$ Net Amount: 22.04 \$ Parking Sales Tax 4.63 \$ GST+ 1.33 \$ Credit Visa 28.00 \$

YUR PARKING

TYPE: PURCHASE

ACCT: VISA

\$ 28.00 Government Financial CARD NUMBER: Information DATE/TIME:

REFERENCE #:

21/11/2016 04:33:38 PM 66251172001372060¢. C 001190

AUTH #:

I ISA CREDIT A0000000031010 80800080007800 WERIFIED BY PIN

> 01 APPROVED - THANK YOU 027 -- IMPORTANT --

Retain this copy for your records CUSTOMER COPY



Want great rewards? Visit myHuskyRewards.ca

Lake Country Husky 18558 HWY 97 North Winfield BC (258) 766-4448 GST# 818621336 Retailer ID 5187547 Rct:73149 9888-2 Batch:2817-139

2816/11/21 14:04:06

Pump# 2 Eth Regular \$10.81 9.194 L x \$1.889/L MOUNT \$18.81 GST(Inc Pump) \$8.48

Pre Auth Completion

Government Financial Information

EXP: ##/##

Date: 11/21/2016 Time: 14:84:86

AUTHCODE: 896117 9888 82EC 5052001001019 00

Approved

Personal Information

PLEASE TELL US HOW WE DID! myHusky.ca/feedback

Ed par UISA 5102 1100000

## RECEIPT

License Plate Number Personal Information

Expiration Date/Time

07:23 PM NOV 23, 2016

Purchase Date/Time: 05:53pm Nov 23, 2016 Total Due: \$5.25 Rate: \$5.25 for 1.5 Hours Total Paid: \$5.25 Payment Type: Card Ticket #: 00018991 S/N #: 500013451481 Setting: Armouries Lot Mach Name: 0048

Government **Financial** 

Visa

Auth #: 022705

DIGA Howard

Cash Receipt

For prompt, safe and courteous service call...

Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

Date	n-out to reton accommend	***************************************	20
	10		
	\$28.00	1	

From	
To Melizet	
Driver	7
GST/HST # 100436724	

palog USA 110000

BLUEBIRD CABS LTD. 2612 QUADRA ST. 2ND FLOOR VICTORIA. BC V8T 4E4 250-382-2222

TERM ID: B0342463

BATCHII: U07 SHIFTN: 002

Cash Sale

Total:

8.00

28-Nov -16

14:42:37

VICTORIA'S FIRST CHOICE THANK YOU!

Cash Receipt

For prompt, safe and courteous service call...

Black & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

From.....

pa by cash

5101 Mantune

Thank You GST/HST#100436724 CASH RECEIPT

BONNY'S TAXI LTD.

5759 SIDLEY BURNABY, B.C. V5J 5E6

Amount Paid Includes G.S.T.

Personal Information

To

Driver . Car No.

Telephone: 604-451-1111 Thanks for Calling "Bonny's"

ph by cash STO! MONTONIC

Bluebird Cabs Ltd.

250-382-2222 DISPATCH

1-800-665-7055 SERVING

**SINCE 1946** 

250-382-3611

GREATER VICTORIA

Date \_

Amount \$

Car#

Fare includes G.S.T.

G.S.T. #

Download our App to book and track your cab on your phone!



#### Apple Oakridge Centre

650 West 41st Avenue Vancouver, BC V5Z 2M9 oakridgecentre∄apple.com (778) 373 4500 http://www.apple.com/ca/retail/oakridgecentre/ Apple GST No 10023 6199 RT0001

#### 21 December, 2016 12:32 PM

Andrew Wilkinson Personal Information

#### IPAD AIR SMART COVER BLACK

\$ 49.00

Part Number: MGTM2ZM/A Return Date: Jan. 08, 2017

For Support, Visit: www.apple.com/ca/

support

Sub Total

5 49.00

GST III

\$ 2.45

PST/QST Total \$ 3.43

Amount Pald VIa VISA CREDIT (Chlp)

\$ 54.88 \$ 54.88

Government Financial

045516

Please debit my account

Government Financial

by \$ 54.88 (Sale)

Application ID: A0000000031010

Terminal ID: xxxx0160 Merchant ID: xxxxxxx01571

verified by PIN.

APPROVED

Application PAN Sequence Number: 01

TVR: 8000008000 ISI: 7800

\* R 3 6 2 5 0 7 0 9 8 9 \*

100000 pd bag 100000



GST Reg No 101370930 RT 0001 HEAD OFFICE & ADMINISTRATION

www.bcbudget.com

2501 Kenworth Road Nanaimo, BC V9T 3M4

Class: Mini-Vans

Contract #: Financial

Reservation #:

Unit #: 814813

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: WILKINSON, ABDREW

BCD Number: A162000

Company: ministry of advance education Credit Card: VISA Government Financial Information

Rental Rate Used: PRG-LW-16 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period To Amount Km Cap Type Day End 34.79 4 200 Regular Week End 207.00 1400 Regular Hour 25 End 15.91 Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes

(currently \$2.00 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 12.9% subject to taxes

VLF/ERF: 4.97 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Kelowna

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$38.96

RSO 50KM-v15

Vehicle Rented: Owner: a/Devon Transport

(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.com

MVA #: SNOW MiniVan at Med Car rental rate

Time Out: 21 Nov 2016 09:14 Licence: CV696X Time In: 21 Nov 2016 14:15 Km Out: 13365

Location Out: Kelowna Airport Km In: 13451 Location In: KELLW Km Driven: 86

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges: Total: 34.79 1.74 2.43 0.00

Unit Charge GST PST PVRT Billed To Qty Vehicle Rental Day 34.79 1.74 2,43 0.00

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise

Payments & Refunds

38.96

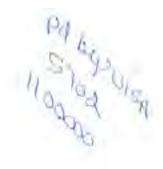
Total:

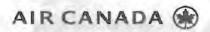
Type Date Amount Exchange Amount Location VISA 21 Nov 2016 14:16 BD014S05 105001001002 Government Financial 38.96 KELLW

092990 Purchase BD014C05 VISA CREDIT APPROVED AID:A0000000031010 00-000 C

**Amount Owing** 

Net Charges & Taxes: 38.96 Net Payment & Refunds: 38.96





## **Booking Confirmation**

Booking Reference: Information

Government Financial

Date of issue: Nov 08, 2016

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



## Economy Tango

Thursday 01 Dec, 2016

Victoria Victoria Intl. (YYJ), BC



Vancouver Vancouver Intl. (YVR), BC Terminal M



Operated by: Air Canada Express -Jazz | Dash 8-300



**Passengers** 

Travel Options

Seats

Mr. Andrew Wilkinson

**Ticket Number** 0142169527145 Y None

AC8082

Air Canada - Aeroplan

& None



## Purchase summary

Credit/Debit Card Government 1adult Amount paid: \$121.93 Ar Transportation Charges Goods and Services Tax - Canada no. 100092287 RT0001 82,00 Surcharges 12.00 Taxes fees and charges Goods and Services Tax - Canada no. 100092287 RT0001 5.81 Air Travellers Security Charge 7.12 Airport Improvement Fee - Canada 15.00 Total airfare and taxes before options (per passenger) \$12193 Number of passengers X 1 Total \$12193 GRAND TOTAL (Canadian dollars) \$12193

## Tank, Chelsey AVED:EX

From:

Air Canada <confirmation@aircanada.ca> Tuesday, November 8, 2016 9:43 AM

Sent: To:

Tank, Chelsey AVED:EX

Subject:

Air Canada - 31-Jan: Vancouver - Prince George (booking ref: Government Financial

\*\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*\*

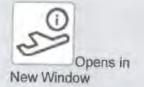
Personal Information

## AIR CANADA 🏵

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Access your personalized Air Canada travel information

View your planner >

# **Booking Information**

**Booking Reference:** 

Government Financial Information

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr Andrew Wilkinson chelsey.tank@gov.bc.ca Mobile: Personal Information

**Online Services** 

Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533 seats\*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

\* Can my booking be changed online?

Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Mea
AC8209 <sup>1</sup>	Vancouver, Vancouver Int'l (YVR) Tue 31-Jan 2017 15:25 - Terminal M	Prince George (YXS) Tue 31-Jan 2017 16:40	0	1hr15	DH4	Tango , K	
AC8208 <sup>1</sup>	Prince George (YXS) Wed 01-Feb 2017 13:55	Vancouver, Vancouver Int'l (YVR) Wed 01-Feb 2017 15:10 - Terminal M	0	1hr15	DH4	Tango , K	

Operated by:

1 Air Canada Express - Jazz

Passenger Information

Air Canada - Aeroplan :	Personal Information	Meal Preference :	None
Payment Card:	Government Financial Information	Special Needs:	None

# Purchase Summary

Fare Summary	
Passenger Type	Adult

Air Transportation Charges	
Departing Flight - Tango	91.00
Return Flight - Tango	91.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.51
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	262.76
Number of passengers	x 1
Total with options	262.76
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$262.76

## **Payment Information**

Credit/Debit Card Government Financial Information - Amount paid: \$262.76

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$262.76 (Air Transp. Charges - per ticket)

Ticket number(s): 0142169554803

## Fare Rules

Departing Flight Vancouver (YVR) To Prince George (YXS) - Tango

Return Flight Prince George (YXS) To Vancouver (YVR) - Tango

## Changes:

- Prior to day of departure Change fee per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Same-day confirmed changes at check-in or at the airport are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger. Exception: fee is \$100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded)
- Same-day standby at the airport is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

#### Cancellations:

- Tickets are non-refundable and non-transferable.
- Cancellations can be made up to 45 minutes prior to departure.

## Tank, Chelsey AVED:EX

From: passengerservices@helijet.com

Sent: Thursday, November 10, 2016 2:49 PM

To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX

Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up Flag Status: Completed



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Wednesday, November 16, 2016	Invoice #118075	
	FARE-YWH-Full_Winter16-17	\$271.43
713 11:00 Vancouver Harbour	+ GST	\$13.57
11:35 Victoria Harbour	Billing	\$271.43
35 minutes	Taxes	\$13.57
Confirmed	Grand Total	\$285.00

#### Add to Calendar

Wednesday, November 16, 2016	Invoice #118076	
	FARE-YWH-Full_Winter16-17	\$271.43
720 15:00 Victoria Harbour	+ GST	\$13.57
15:35 Vancouver Harbour		
20.00 valicoure, marsour	Billing	\$271.43
35 minutes	Taxes	\$13.57
	Grand Total	\$285.00
Confirmed		
1 Passengers - Full-Fare		
Andrew Wilkinson, Male		

## THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

#### GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

#### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

#### Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please



## **Booking Confirmation**

Government Financial

Booking Reference: Information

Date of issue: Nov 16, 2016

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



## Economy Tango

Monday 21 Nov, 2016 08:00 Vancouver Vancouver Intl. (YVR), BC Terminal M



09:00 Kelowna (YLW), BC



1hr00 Operated by: Air Canada Express -Jazz | Dash 8-300 Tango S



## Passengers

Travel Options

Seats

Mr. Andrew Wilkinson

Ticket Number 0142169866566 Y None

AC8398

Air Canada - Aeroplan Personal Information

& None



## Purchase summary

Credit/Debit Card Government Financial Amount paid: \$162.88 1adult Tax Information A. A. Transportation Charges 1adult Goods and Services Tax - Canada no. 100092287 RT0001 Base Fare 131.00 Surcharges 12,00 (a) Latent then and climbs a Goods and Services Tax - Canada no. 100092287 RT0001 7.76 Air Travellers Security Charge 7.12 Airport Improvement Fee - Canada 5.00 Total airfare and taxes before options (per passenger) 5162<sup>88</sup> Number of passengers X 1 Total \$16288 GRAND TOTAL (Canadian dollars) \$162BB

## Tank, Chelsey AVED:EX

From: Sent: Air Canada <confirmation@aircanada.ca> Thursday, November 17, 2016 11:06 AM

To:

Tank, Chelsey AVED:EX

Subject:

Air Canada - 21-Nov: Kelowna - Vancouver (booking ref: Information

\*\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*\*



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in





Access your personalized Air Canada travel information

View your planner >

# **Booking Information**

### Booking Reference:

Government Financial Information

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr Andrew Wilkinson chelsey.tank@gov.bc.ca

Mobile: Government Financial

#### **Online Services**

Manage my booking online (view/change my booking; select seats\*).

Select Seats

Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533 Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time. Check-in online and print my boarding pass.

\* Can my booking be changed online?

Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Me
AC8419 <sup>1</sup>	Kelowna (YLW) Mon 21- Nov 2016 16:20	Vancouver, Vancouver Int'l (YVR) Mon 21-Nov 2016 17:20 - Terminal M	0	1hr00	DH3	Flex , H	

# Passenger Information

Air Canada - Aeroplan :	Personal Information	Meal Preference :	None	
Payment Card:	Government Financial Information	Special Needs:	None	

# Purchase Summary

Fare Summary Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	216.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	15.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.51
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	262.63



## eTicket Receipt

Prepared For

WILKINSON/ANDREW MR [ADT]

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

Government Financial

21Nov16

8382121037218

WESTJET

WestJet/SSW

## **Itinerary Details**

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
21Nov16	WESTJET WS 335	KELOWNABC, CANADA Time 3:30pm	VANCOUVER BC, CANADA  Time 4:24pm Terminal MAIN TERMINAL	Fare Family Flex Seat Number CHECK-IN REQUIRED Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis QAL Not Valid Before 21NOV16 Not Valid After 21NOV16

## Allowances

## Baggage Allowance

YLW to YVR - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
 ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
 /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER
 INTERNET,ETC

Carry On Allowances

YLW to YVR - 1 Piece (WS - WESTJET)

Carry On Charges

YLW to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
Fare Calculation Line	YLW WS YVR174.00CAD174.00END		
Fare	CAD 174.00		
Taxes/Fees/Carrier-Imposed Charges	CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)		

	CAD 10.41 XG (GOODS AND SERVICES TAX (GST))
	CAD 15.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 218.53

### Positive identification required for airport check in

Notice:

Travel info

#### QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print the important flight information package or browse our travel info:

- Baggage fees (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- Baggage allowances (Carry-on, checked, sporting goods, restricted items)
- Children, infants and expectant mothers
- Fare families (Econo, Flex, and Plus)
- Guests with special needs
- ID requirements
- Inflight services (Inflight entertainment and buy-on-board menu)
- Seat selection (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our check-in and baggage cut-off times. Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

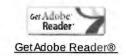
If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can <u>manage your booking online</u> or call 1-888-937-8538 (1-888-WESTJET).

The Canadian Transportation Agency wants to make you aware of your rights as a traveller. And, as a WestJet guest, we want you to know them, too. Visit <u>westjet.com/guestrights</u> for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our <u>airline partners</u> page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the <u>purchase of carbon</u> offsets.





## Tank, Chelsey AVED:EX

From:

passengerservices@helijet.com

Sent:

Thursday, November 10, 2016 2:53 PM

To:

Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX

Subject:

Thank you for choosing to take off with Helijet!

Follow Up Flag: Flag Status: Follow up Completed



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Monday, November 28, 2016	Invoice #118082	
102	FARE-YWH-Full_Winter16-17	\$271.43
713 11:00 Vancouver Harbour	+ GST	\$13.57
11:35 Victoria Harbour	Billing	\$271.43
35 minutes	Taxes	\$13.57
Confirmed	Grand Total	\$285.00

From: <u>Tank Chelsey AVED:EX</u>
To: <u>Poldrugovac Saija FIN:EX</u>

Subject: Nov 28 invoice

Date: Friday, January 6, 2017 3:32:27 PM

#### Found it!

#### **Chelsey Tank**

Administrative Assistant to the Honourable Andrew Wilkinson Minister of Advanced Education 250-356-0179

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]

Sent: Monday, November 28, 2016 3:06 PM

To: Tank, Chelsey AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!





Add to Calendar	Date / Time	November 28, 2016 @ 3:05:29 PM
	Summary	Government Financial # I f t
	Expiration	Governme nt
	Authorization	180530
	1	-8

#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

#### Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

#### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

#### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

#### Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

#### Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

#### Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

#### Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit <a href="http://www.catsa-acsta.gc.ca/">http://www.catsa-acsta.gc.ca/</a> for information on how to "Pack Smart" and avoid delays

## Tank, Chelsey AVED:EX

From:

passengerservices@helijet.com

Sent:

Friday, November 18, 2016 2:07 PM

To:

Tank, Chelsey AVED:EX

Subject:

Thank you for choosing to take off with Helijet!

Follow Up Flag: Flag Status: Follow up Completed



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

700	FARE-YWH-PEAK_Winter16-17	\$290.48
709 09:10 Vancouver Harbour	+ GST	\$14.52
09:45 Victoria Harbour	Billing	\$290.48
35 minutes	Taxes	\$14.52
Confirmed	Grand Total	\$305.00



## Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de palement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

## Refund Information / Détails du remboursement

Passenger Name: Nom du passager: Andrew Wilkinson

Ticket(s) Refunded: Billet(s) remboursé(s): 0142169554803

Payment card refunded: Carte de paiement remboursée: Government Financial Information

Date of refund: Date du remboursement: 28 December 2016 28 Décembre 2016

**Customer Care** Service au client

On the web/Site Web www.aircanada.com

Air Canada Reservations Réservations d'Air Canada 1 888 247-2262

Aeroplan Centre Centre Aéroplan 1 800 361-5373

## Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser:	103.00
Taxes and Airport Fees eligible for refund: Taxes et frais aéroportuaires à rembourser:	
Airport Improvement Fee - Canada /	

Frais d'améliorations aéroportuaires - Canada (SQ) 10.00 Air Travellers Security Charge /

Droit pour la sécurité des passagers du transport aérien (CA) 7.13

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) / Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG) 6.01

Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en Dollars canadiens:

126.14



# **Travel Voucher (Restricted Use)**

Control No.

E125981

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wilkinso Client Or	n, Andrew rganization ed Education		Employee Personal Informati Job Title	e ID	nced Educ			(250	ne Number 1) 356-0179 el Group Co	de
5. Date 0 2017/01	Completed	6. Fiscal 2017	Year	7.	Special Ch	eque Issue		8. Cheque	Stub Inform	nation
Type of In Provir	Travel	14. Reas Ministeri	on for Tra al Busines					Headquart Vancouve		
	9068 Stn Prov Govt   17.	Victoria, E Travelled Start 0700 0800	End 1730 2359 1345 1330	18. Pe	ersonal nicle Use   Cost   0.00   0.00   0.00   0.00	19. Other Transport Costs 10.00 40.00	20. & 21. Meals Cost 27.00 27.00	Lodgir Costs 161.	Cost 56	Describe 5.00 parking 5.25 parking
TOTALS	OF COLUMNS	4			36. \$ 0.00	<b>37.</b> \$ 50.00	<b>38.</b> \$ 54.0	39. 0 \$ 161.	<b>40.</b>	Claim Total 25 \$ 326.25
I8. Client (	49.   t Code   Resp   019   1100   019   1100   019   1100	1	ervice Line 18000 18000 18000			2. Proje 11MT 1100		45. Suppl Government Fi Information		Amount \$ 27.00 \$ 289.25 \$ 10.00
	ivel Advance	Ď.		Ĭ	Ť			Ī	-	
	019			- 1		AM	OUNT DUE	TO EMPLO	YEE	<b>54</b> . \$ 326.25
- Certifie disburse a result for which	loyee Signature (Se ed this travel expens ements made and/or of travel on governm h I have not been an	e claim is a allowance ent busine	true state s to which ss as deta	l am er iled ab	ntitled as	Print Name			ate Signed	
- Certifie	nding Authority Sig ed correct pursuant t stration Act and relate	section 3	2 & 33 of t		ancial	Print Name	е		Date Signed	
- Requis	nent Authority Sign sition for payment pu stration Act.				inancial	Print Name	e		Date Signed	9

Ministry Payment Authority ARCS 1050-06

Audited 2017Feb27

## Notes for Travel Voucher (Restricted Use) E125981 for Wilkinson, Andrew

3 note(s) returned.

Created On		Author	Note
2017/01/12 11:51:11	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes
2017/02/08 10:09:24	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	Jan 11, 2017 - drive to Helijet Van/Vic (pd by PC) shuttle to buildings - Bluebird Taxi
	(12.11.10.1.22.1.1)	oa,	(10.00 pd by cash) to Helijet Vic/Van (pd by PC) - drive home.
			Jan 31, 2017 - drive to Van airport (prking 56.00 pd by visa) Van/PG (WestJet pd by
			PC) - share ride to meeting and events - o/n hotel (pd by visa).
			Feb 1, 2017 - walk to meeting and events - Prince George Taxi (40.00 pd by visa) to PG airport PG/Van (WestJet pd by PC) p/u car - drive home.
2017/02/08 10:10:19	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	Feb 2, 2017 - drive to event (prking 5.25 pd by visa) - drive home.

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	0-61	Ced.
Blue	bird Cabs	250-382-3611
250-382-2222 DISPATCH	GREATER VICTORIA	nounts 10.00
Date Personal Inform	1	1llft
From	3	Car#
DriverFare includes G.S.T.	G.S.T.#	
Download our App to b	oook and track your cab on your p	phone!

1/m TUDE 1/m TUDE 1/200 grad bg

Prince George, BC Security Concern

Mr Andrew Wilkinson
0 PO Box 9080 Stn Prov Govt
0
Victoria BC v8w 9e2
CANADA

# Invoice

Invoice date

**GST Number** 

Invoice number Our reference 2/1/2017 Government Financial Information

Business Information

Guest	Mr Andrew Wilkinson	Arrival 1/3	1/2017	Departure	2/1/2017	Room	814
Date	Description	Quantity	U	nit Price			Total ()
1/31/2017	Room Charge	1		140.00			140.00
1/31/2017	GST Taxes	1		7.00			7.00
1/31/2017	Hotel Room Tax 8%	1		11.20			11.20
1/31/2017	Municipal Room Tax 2%	1		2.80			2.80
2/1/2017	Government Financial Information	ns		Total inv	roice		161.00
			Ţ.	Total Pai	d		-161.00 -161.00
				Total Due	е		0.00

Total GST

7.00

Security Concern

File 10000

PRINCE GEORGE TAXI 331 1ST AVENUE PRINCE GEORGE, BC (250) 564-4444

TRAVEL DATE WILL NOT MATCH CREDIT CARD STATEMENT DATE

DATE: 01-02-2017 TIME: 09:49 VFHICLE:66 BADGE#:-9504

JOB 1D: 0 METER: 4365

PICKUP: 120 URUPOFF: 428 START: 09:34 END: 09:49

FARE (\$):

40.00

TOTAL (\$) 40.00

GO TO WWW.PGTAXI.CA AND COMPLETE OUR SURVEY FOR A CHANCE TO WIN \$200 CASH. RÉCEIPT REQUIRED FOR EACH ENTRY

18 m²/ pietr 1722272 122272 Vancouver Airport Receipt No: 2933/0614/00614 02/01/17 GST R127267383

Pay parking ticket 56.00 \$ 01/31/17 08:27 - 02/02/17 08:27 Length Of Stay: 2 Days, 00:00 Epan:02995157015011067031304560?? Unit ID:106

Cale Systems Inc

TYPE: PURCHASE

ACCT: VISA \$ 56,00
CARD NUMBER: Government Financial

DATE/TIME: REFERENCE #: AUTH #: 01/02/2017 12:35:47 PN 662640810010990450 C

#: 094221

VISA CREDIT A0000000031010 80800080007800 VERIFIED BY PIN

01 APPROVED - THANK YOU 027 -- IMPORTANT --

Retain this copy for your records CUSTOMER COPY

199000 FOLE

## RECEIPT

License Plate Number Personal Information

Expiration Date/Time

# 01:45 PM FEB 02, 2017

Purchase Date/Time: 12:15pm Feb 02, 2017

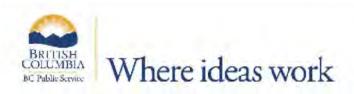
Total Dus: \$5.25
Total Paid: \$5.25
Ticket #: 00032847
S/N #: 520014471870
Setting: West Parkade
Mach Name: 0078

Government Financial Information

Auth #: 081109

GST#:108161779RT Total Paid includes GST

Marialist #



# **Travel Voucher (Restricted Use)**

Control No.

E126234

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wilkinso	on, Andrev rganizati ed Educat	v on		Employee Personal Informati OD Title Minister o	ID		ucation		Phone N (250) 35 Travel G 4		
5. Date 0 2017/02	Complete /17	d	6. Fiscal ' 2017	Year	7. 8	Special C	cheque Issue		8. Cheque Stu	ıb Informati	on
Type of Travel 14. Reason for Travel In Province Ministerial Business							Headquarters Vancouver				
		ss for Che Prov Govt		C V8W 9E	2						
16. Travel Dates	17.	- 7	Fravelled		18. Pe	rsonal icle Use	19. Other Transport	20. & 21. Meals	22. Lodging	20. & 21. Misc	ellaneous
2017 02/10 02/14 02/15 02/16 02/20	Vancou Victoria Victoria	iver area i (HJ) i iver (HJ)	Start 1730 0700 0700 0700 0700	2030 2359 2359 1945 2359	Km	0.00 0.00 0.00 0.00 0.00	30.00 30.00	27.00 48.50 48.50 27.00	Costs 174.56 174.56 233.15		Describe prking
02/21 02/22 02/23	Victoria Victoria	1	0700 0700 0700	2359 2359 2359 1945		0.00 0.00 0.00		39.50 39.50 61.00	233.15 233.15		
TOTALS	OF COL	UMNS				<b>36.</b> \$ 0.00	37. \$ 118.00	<b>38.</b> \$ 291.0	<b>39.</b> 0 \$ 1048.57	<b>40.</b> \$ 8.50	Claim Total \$ 1466.07
	t Code 019 019 019 019	49. Resp. 11001 11001 11001		vice Line 18000 18000 18000 18000	51.   52 STOB   5750   5751   5701   5702		Project 11MTCCA		45. Supplier Co Government Financial Information		Amount \$ 291.00 \$ 1048.57 \$ 118.00 \$ 8.50
	vel Adva	nce	1		- (	1		1			
	310						AMO	UNT DUE T	O EMPLOYEE	54.	\$ 1466.07
- Certific disburse a result	ed this tra ements m of travel of	nature (Se vel expense ade and/or on governm ot been and	claim is a allowances ent busines	true stater to which I s as detai	am en led abo	titled as	Print Name	е	Date	Signed	
56. Spending Authority Signature (See Audit Trail)  - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed			
- Requis		nority Sign ayment pur t.				nancial	Print Nam	е	Date	e Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2017Mar15

#### Notes for Travel Voucher (Restricted Use) E126234 for Wilkinson, Andrew

#### 1 note(s) returned.

Created On		Author	Note
2017/02/17 09:42:53	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

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## Notes for Travel Voucher E126234 Minister Andrew Wilkinson

Feb 10, 2017 – drive to event (parking 8.50 pd by visa) – drive home.

Feb 14, 2017 - CCA Victoria - Black Top cab (30.00 pd by cash) to Helijet

Van/Vic (pd by purchasing car) – o/n hotel (pd by visa)

Feb 15, 2017 – CCA Victoria – o/n hotel (pd by visa)

Feb 16, 2017 - CCA Victoria - shuttle to Helijet Vic/Van (pd by purchasing card)

- Vancouver Taxi (30.00 pd by cash) home.

Feb 20, 2017 - CCA Victoria - Black Top Cab (28.00 pd by cash) to Helijet

Van/Vic (pd by purchasing card) – o/n hotle (pd by visa)

Feb 21, 2017 – CCA Victoria – o/n hotle (pd by visa)

Feb 22, 2017 - CCA Victoria - o/n hotle (pd by visa)

Feb 23, 2017 - CCA Victoria - shuttle to Helijet Vic/Van (pd by purchasing card)

- Vancouver Taxi (30.00 pd by cash) home.

RECEIPT IMPARK Lot - 970 www.impark.com

07:47 PM FEB 10, 2017

Purchase Date/Time: 05:47pm Feb 10, 2017 Rate: \$8.50 - For 2 Hours Total Due: \$8.50 Total Paid: \$8.50 Payment Type: Card Ticket #: 00002989 S/N #: 100005051171 Setting: 970 - Old Meters Mach Name: Meter - 4

Government Financial Information

Auth #: 040586

PARKING VALIDATED AT **DUR RESTAURANTS** SEE INDIVIDUAL HOTELS FOR DETAILS

5002 1100000 pd by UISA

**Cash Receipt** 

For prompt, safe and courteous service call...

Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

Date	FeC.	14	20	D
	\$ 30			

From	****
To	***************************************
Driver 2 1	Cab No. 2 3

Thank You GST/HST#100436724

ph buy cash

ANCOUVER-TAXI FIND OUR APP ON: CAB No. Available on the App Store Google play

Windows Store

pd by cash

**AMOUNT** GST # 105485080 DRIVER'S NAME (Print)

Cash Receipt

For prompt, safe and courteous service call...

Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

Date \$

Driver Thank You GST / HST # 100436724

MANTUNE HEAD yed AG



GST # 105485080

Security Concern

Room

286

Folio#

2088

Cashier # Page #

1 of 1

Victoria, BC Security Concern Security Concern

Mr Andrew Wilkinson

Personal Information

Reference No.

Arrival

02/14/17

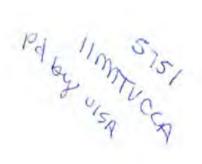
Departure

02/16/17

Personal Information

Date	Description	Additional Information	Charges	Credits
02/14/17	Room Charge		149.00	1
02/14/17	Destination Marketing Fee		1.49	
02/14/17	Hotel Room Tax	Daily Room Rate: \$174.56	16.55	
02/14/17	Room GST		7.52	
02/15/17	Room Charge		149.00	
02/15/17	Destination Marketing Fee		1.49	
02/15/17	Hotel Room Tax		16.55	
02/15/17	Room GST		7.52	
02/16/17	Visa			349.12
		Total	349.12	349.12
		Balance Due	0.00	
GST Sumn	nary			
Room:	15.04			
F&B:	0.00			
Other:	0.00			
Total:	15.04			

Security Concern



Security Concern

Room

185

Folio#

2088

Page #

Cashier#

1 of 2

Victoria. BC Security Concern Security Concern

Reference No.

Arrival

02/20/17

Departure Personal Information 02/23/17

Mr Andrew	Wilkinson
Personal Information	

Date	Description	Additional Information	Charges	Credits
02/20/17	Room Charge		199.00	11.5
02/20/17	Destination Marketing Fee		1.99	
02/20/17	Hotel Room Tax		22.11	
02/20/17	Room GST	Daily Room Rate: \$233.15	10.05	
02/21/17	Room Charge		199.00	
02/21/17	Destination Marketing Fee		1.99	
02/21/17	Hotel Room Tax		22.11	
02/21/17	Room GST		10.05	
02/22/17	Room Charge		199.00	
02/22/17	Destination Marketing Fee		1.99	
02/22/17	Hotel Room Tax		22.11	
02/22/17	Room GST		10.05	
02/23/17	Visa			699.45

Security Concern

18 JY (2)

Security Concern

Mr Andrew Wilkinson Personal Information

Security Concern

Room

185

Folio#

Cashier#

2088

Page #

2 of 2

Reference No.

Arrival

02/20/17

Departure Personal Information

02/23/17

ate	Description	Additional Inf	ormation	Charges	Credits
		Tot	al	699.45	699.4
		Bal	lance Due	0.00	
SST Summary					
Room :	30.15				
&B:	0.00				
Other:	0.00				
otal :	30.15				



# Travel Voucher (Restricted Use)

Control No.

E126342

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client Or	n, Andrew rganization ed Education			Persona Informat	tie	dvanced Ed	ducation		(250) 3	Number 56-0179 Group Co	de	
5. Date C 2017/02/	ompleted /28		6. Fis	cal Year		7. Special	Cheque Issu	heque Issue 8. Cheque Stub Information				
Type of 1 In Provin	Travel nce		14. R Mini	eason for sterial Busi					Headquarters Vancouver	3		
	ng Addres			ia, BC V8W	/ 9F2							
16. Travel Dates	17.	Places			18. Pe	ersonal nicle Use	19. Other Transport	20. & 21. Meals	22. Lodging	20. & 21 Mi	scellaneous	
2017 02/27 02/28 03/01 03/02 03/03 03/04	* Victoria Victoria Victoria Victoria Victoria persona Vancouv	(HJ)	Start 0700 0700 0700 0700 0700 0700	2359 2359 2359 2359 2359 2359 0800	Km	0.00 0.00 0.00 0.00 0.00 0.00	30.00	Cost 36.00 27.00 39.50 61.00	Costs 233.15 233.15 233.15	Cost	Describe	
03/06 03/07 03/08 03/09	*Victoria Victoria Victoria *Vancouv	(HJ)	0700 0700 0700	2359 2359 2359 2000		0.00 0.00 0.00 0.00	40.00 90.00	27.00 39.50 61.00 27.00	174.56 Personal 174.56 174.56	1		
TOTALS	OF COLU	MNS				<b>36.</b> \$ 0.00	<b>37.</b> \$ 160.00	<b>38.</b> \$ 318.00	39. \$1223.13 \$ Personal	<b>40</b> . \$ 0.0	Claim Total  Sersonal Description	\$17
48.			51. STOB 5750 5701 5751	11M 11M	oject	45. Supplier C Supplier C Government Financia nformation	ode	Amount \$ 318.00 \$ 160.00 \$ Personal Informatio				
	vel Advan 019	ce	-1							T		
									O EMPLOYEE		\$ Personal Informatio	\$17
<ul> <li>Certifie disburse a result of which</li> </ul>	ements mad of travel on	el expens de and/o governi	se claim or allowa ment bu	it Trail) is a true st nces to whi siness as d ot be reimb	ich I am letailed	entitled as above and		me	Dat	e Signed		
party.  56. Spending Authority Signature (See Audit Trail)  - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						inancial	Print Na	ame	Date Signed			
- Requis	nent Autho sition for pa tration Act.	yment p	nature ursuant	See Audit to section 3	Trail) 32 of the	e Financial		Print Name Date S				

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2017Mar20

### Notes for Travel Voucher (Restricted Use) E126342 for Wilkinson, Andrew

### 1 note(s) returned.

Created On	Author		Note
2017/02/28 09:12:42	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

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## Notes for Travel Voucher E126242 Minister Andrew Wilkinson

Feb 27, 2017 - CCA Victoria - Vancouver Taxi (30.00 pd by cash) to Helijet

Van/Vic (pd by purchasing car) – o/n hotel (pd by visa)

Feb 28, 2017 – CCA Victoria – o/n hotel (pd by visa)

March 1, 2017 – CCA Victoria – o/n hotel (pd by visa)

March 2, 2017 - CCA Victoria

March 3, 2017 - personal

March 4, 2017 – personal – personal transportation to Vancouver and home

March 6, 2017 – CCA Victoria – Black Top Cab (30.00 pd by cash) to Helijet – Van/Vic (pd by purchasing card) - Yellow Cab (10.00 pd by cash) to buildings – o/n hotle (pd by visa)

March 7, 2017 – CCA Victoria – o/n hotle (pd by visa)

March 8, 2017 - CCA Victoria – o/n hotel (pd by visa)

March 9, 2017 - CCA Victoria - Yellow Cab (65.00 pd by visa) to airport

Vic/Van (AC pd by purchasing card) –Yellow Cab (25.00 pd by cash) home.

## Cash Receipt

For prompt, safe and courteous service call...

# Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

Date Thank You

GST/HST#100436724

Yellow 250-381-2222, 250-381-2242 Cab Download Yellowcab taxi APP from App Store Date: Mach 6/2017 Amount: 10-00 Driver: Mavinda Car #: HELLIST

THANK YOU FOR RIDING WITH VELLOW CAB OF VICTORIA. DATE: 09-03-2017 DATE: 18:24 TIME: MOT ID: 79 BAUGE#: 671

10B ID: 9049200 METER: 22792 NAME: JANE CALL 2503878150 P1CKUP Personal Information AS DIRECTED, DROPOFF START: 17:49 END: 18:24 FARE (\$): 65.00

THANK YOU FOR YOUR PATRONAGE

TOTAL (\$) 65.00

(250-381-2222).

PA by UISA



For prompt, safe and courteous service call...

Black Top checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

March 20 17 Date Personal Information

From .... Thank You GST / HST # 100436724

STOI

UmTUNE ed by cash

> 604 681-1111 RECEIVED FROM FROM AIRPORT SERVICE • 24 Hour Courier • Serving you since 1921 AT A PAYPHONE? CALL: 1-800-898-TAXI(8294) NO COINS NEEDED TTY LINE (hearing impaired) 604 258-4747

Victoria. BC Security Concern Security Concern

Mr Andrew Wilkinson Personal Information

Room

580

Folio#

2088

Cashier# Page #

1 of 2

Reference No.

Arrival

02/27/17

Departure

03/02/17

Personal Information

Date	Description	Additional Information	Charges	Credits
02/27/17	Room Charge		199.00	1797
02/27/17	Destination Marketing Fee		1.99	
02/27/17	Hotel Room Tax	Daily Room Rate: \$233.15	22.11	
02/27/17	Room GST		10.05	
02/28/17	Room Charge		199.00	
02/28/17	Destination Marketing Fee		1.99	
02/28/17	Hotel Room Tax		22.11	
02/28/17	Room GST		10.05	-
03/01/17	Room Charge		199.00	
03/01/17	Destination Marketing Fee		1.99	
03/01/17	Hotel Room Tax		22.11	
03/01/17	Room GST		10.05	
03/02/17	Visa			699.45
	by part SC			1
	15A	4		
/ Concern				

Mr Andrew Wilkinson Personal Information

Room

580

Folio#

2088

Cashier# Page #

2 of 2

Reference No.

Arrival

02/27/17

Departure Personal Information

03/02/17

Date Description **Additional Information** Charges Credits 699.45 699.45 Total 0.00 **Balance Due GST Summary** Room: 30.15 F&B: 0.00 Other: 0.00 Total: 30.15

Victoria, BC Security Concern Security Concern

Mr Andrew Wilkinson Personal Information Room

: 580

Folio # Cashier #

2088

Page #

1 of 2

Reference No.

Arrival

03/06/17

Departure

03/09/17

Personal Information

Date	Description	Additional Information	Charges	Credits —
03/06/17	Room Charge		149.00	
03/06/17	Destination Marketing Fee	7.00 5.000	1.49	
03/06/17	Hotel Room Tax	Daily Room Rate: \$174.56	16.55	
03/06/17	Room GST		7.52	
03/07/17	Room Charge		149.00	
03/07/17	Destination Marketing Fee		1.49	
03/07/17	Hotel Room Tax		16.55	7
03/07/17	Room GST		7.52	
03/08/17	Room Charge		149.00	
03/08/17	Destination Marketing Fee		1.49	
03/08/17	Hotel Room Tax		16.55	
03/08/17	Room GST		7.52	
03/09/17	Visa		1 1 1 1 1	523.68
	Δ.	11/2751		
		by LCCA		

Mr Andrew Wilkinson Personal Information

Room

580

Folio#

2088

Cashier# Page #

2 of 2

Reference No.

Arrival

03/06/17

Departure Personal Information

03/09/17

Date Do	escription	Addit	ional Information	Charges	Credits
	1		Total	523.68	523.68
			Balance Due	0.00	
GST Summary Room : F&B : Other :	22.56 0.00 0.00 22.56				
oncern			11 111		Land



# Travel Voucher (Restricted Use)

Control No.

E126481

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wilkinso Client Or	n, Andrew ganization d Education		Emplo Personal Informati	yee ID			may.	(250) 3	Number 356-0179 Group Code	
5. Date C 2017/03/	ompleted	6. Fisc 2017	al Year		7. Special (	Cheque Issu	е	8. Cheque St	ub Informati	on
Type of I	Fravel Ice	14. Rea	ason for Terial Busir					Headquarter: Vancouver	S	
	ng Address for Ch 9068 Stn Prov Gov		BC V8W	9E2						
Travel Dates 2017 03/10	17. Places *PCard Destination Vancouver	Travelled Start 1630	End 1900		ersonal hicle Use   Cost   0.00	19. Other Transport Costs	20. & 21. Meals Cost	Lodging Costs	20. & 21. Misce Cost	Describe prking
03/13 03/14 03/15 03/16	* Victoria (HJ) * Vancouver (AC) * Victoria (HJ) * Vancouver (HJ)	0700 0700 1130 0700	2359 2015 2359 1600		0.00 0.00 0.00 0.00	22.00 22.00 32.00	27.00 39.50 27.00 39.50	174.56 174.56	9.50	pining
TOTALS	OF COLUMNS				36. \$ 0.00	<b>37.</b> \$ 76.00	<b>38.</b> \$ 133.00	<b>39.</b> \$ 349.12	<b>40.</b> \$ 3.50	Claim Total \$ 561.62
0	Code Resp 119 110 119 110 119 110 119 110	01 01 01	Service L 1800 1800 1800 1800	0 0 0	51. STOB 5750 5702 5701 5751	11M 11 11M	oject MTCCA 00000 MTVNC MTCCA	45. Supplier Government Fina Information		Amount \$ 133.00 \$ 3.50 \$ 76.00 \$ 349.12
Less Tra	vel Advance	6			T.	1		Í	T	
	710					A	MOUNT DUE	└ TO EMPLOYE		<b>54</b> . \$ 561.62
- Certifie disburse a result	oyee Signature (S d this travel expens ments made and/or of travel on govern I have not been a	se claim is r allowand nent busii	s a true sta ces to whi ness as de	ch I an etailed	n entitled as above and		ne	Dat	e Signed	
56. Spen - Certifie	ding Authority Signal Correct pursuant tration Act and related	to section	32 & 33			Print Na	me	Da	te Signed	
- Requis	nent Authority Sign ition for payment putration Act.				e Financial	Print Na	me	Da	te Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2017Mar23

### Notes for Travel Voucher (Restricted Use) E126481 for Wilkinson, Andrew

### 1 note(s) returned.

Created On	Author		Note
2017/03/14 11:23:23	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

Production \*\*\* Copyright © Government of British Columbia

## Notes for Travel Voucher E126242 Minister Andrew Wilkinson

March 10, 2017 – drive to DTVan for event - prking (3.50 pd by visa) – drive home.

March 13, 2017 – CCA Victoria – Black Top Cab (22.00 pd by cash) to Helijet – Van/Vic (pd by purchasing card) - o/n hotel (pd by visa)

March 14, 2017 – CCA Victoria – personal ride to airport Vic/Van (AC pd by purchasing card) – personal ride home.

March 15, 2017 - CCA Victoria – Black Top Cab (22.00 pd by cash) to Helijet Van/Vic (pd by purchasing card) – shuttle to buildings - o/n hotel (pd by visa) March 16, 2017 – CCA Victoria – Yellow Cab (10.00 pd by cash) to Helijet Vic/Van (pd by purchasing card) –Black Top Cab (22.00 pd by cash) home.

C & W Hospital Pay by Phone 604-662-7275

Location 9100

06:10 PM

MAR 10, 2017

Add Time#:1741290

Purchase Date/Time: 05:10pm Mar 10, 2017 Total Due: \$3.50 Total Paid: \$3.50

Rate: \$3.50 - 1 Hour Payment Type: Card

Ticket #: 00085967 S/N #: 500013311157 Setting: APS Lot 9100 Mach Name: METER 5

Government Financial Information

Auth #: 012251

Your Receipt. Thank You! www.advancedparking.com

Cash Receipt

For prompt, safe and courteous service call...

Black Top Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

20

From ..

To ..... .....Cab No..... Driver .....

Thank You GST/HST#100436724

palony cash

Cash Receipt

For prompt, safe and courteous service call...

Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

Date Personal Information

From.

To.....

Driver .... Thank You

GST/HST#100436724

110m TUNIC Pd by cash

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA BC

GH2185240022

\*\*\*\* CASH PURCHASE

\*\*\*

03-16-2017

14:28:13

Operator: 122 Inv. # 122

Total

\$10.00

Cash

\$10.00

CHANGE

\$0.00

APPROVED-THANK YOU

Retain this copy for your records
Customer copy

www.yellowcabvictoria.com 250-381-2222

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA BC

GH2185240022

\*\*\*\*

CASH PURCHASE

\*\*\*\*

03-16-2017

14:28:13

arator 122

Pd by cash

## **Cash Receipt**

For prompt, safe and courteous service call...

Black Top & Checker Cabs

# 604-681-3201 or 604-731-1111

777 Pacific Street Vancouver, BC V6Z 2R7 www.btccab.ca

\$	72.00
	2-
om	
om	
	Cab No
om	Cab No

5701 (1mmTUNC pd by cash

Room

386

Folio#

95740

Cashier# Page #

1 of 1

Victoria. Security Concern Security Concern

Personal Information

Mr Andrew Wilkinson

Reference No.

Arrival

03/15/17

Departure

03/16/17

Personal Information

Date	Description	Additional Information	Charges	Credits
03/15/17	Room Charge		149.00	
03/15/17	Destination Marketing Fee		1.49	
03/15/17	Hotel Room Tax		16.55	
03/15/17	Room GST		7.52	
03/16/17	Visa			174.56
		Total	174.56	174.56
		Balance Due	0.00	+

**GST Summary** 

Room: 7.52 F&B: 0.00 Other: 0.00

Total: Prosport of the state of the st

7.52

Victoria, BC Security Concern Security Concern

Mr Andrew Wilkinson Personal Information

Room

485

Folio#

Cashier #

2088

Page #

1 of 1

Reference No.

Arrival

03/13/17

03/14/17

nel	Jai	Lui	G
Perso	nal Ir	nform	nation

Date	Description	Additional Information	Charges	Credits
03/13/17	Room Charge		149.00	
03/13/17	Destination Marketing Fee		1.49	
03/13/17	Hotel Room Tax		16.55	
03/13/17	Room GST		7.52	-
03/14/17	Visa			174.56
		Total	174.56	174.56
		Balance Due	0.00	

**GST Summary** 

Room: 7.52 F&B: 0.00 Other: 0.00

Total: 7.52

Paly my 5/5/ Security Concern



# eTicket Receipt

# Prepared For WILKINSON/ANDREW MR

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

**ISSUING AIRLINE** 

ISSUING AGENT

**Government Financial Information** 

04Jan17

8382122067276

WESTJET

WestJet/MPV

## **Itinerary Details**

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
31Jan17	WESTJET WS 3283  Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA  Time 9:35am Terminal MAIN TERMINAL	PRINCE GEORGE BC, CANADA Time 10:53am	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DA14QM Not Valid Before 31JAN17 Not Valid After 31JAN17
01Feb17	WESTJET WS 3282  Operated by: WESTJET ENCORE	PRINCE GEORGE BC, CANADA Time 11:25am	VANCOUVER BC, CANADA  Time 12:44pm Terminal MAIN TERMINAL	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DA14QM Not Valid Before 01FEB17 Not Valid After 01FEB17

## Allowances

### Baggage Allowance

YVR to YXS - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YXS to YVR - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET, ETC

Carry On Allowances

YVR to YXS, YXS to YVR - 1 Piece (WS - WESTJET)

## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Fare Calculation Line	YVR WS YXS91.00WS YVR91.00CAD182.00END
Fare	CAD 182.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 12.51 XG (GOODS AND SERVICES TAX (GST))
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24,00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 262,76

### Positive identification required for airport check in

#### Notice:

#### Travel info

#### QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print the important flight information package or browse our travel info:

- Baggage fees (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- Baggage allowances (Carry-on, checked, sporting goods, restricted items)
- · Children, infants and expectant mothers
- · Fare families (Econo, Flex, and Plus)
- Guests with special needs
- ID requirements
- Inflight services (Inflight entertainment and buy-on-board menu)
- Seat selection (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our <u>check-in and baggage cut-off times</u>. Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can <u>manage your booking online</u> or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit <u>Flight</u> and service disruptions for an in-depth explanation.



# Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement,

Please print this refund receipt for your reference. Veuillez imprimer ce reçu pour vos dossiers.

### Refund Information / Détails du remboursement

Passenger Name: Nom du passager: Andrew Wilkinson

Ticket(s) Refunded: Billet(s) remboursé(s);

0142171278742

Payment card refunded: Carte de paiement remboursée: Government Financial Information

Date of refund:

05 January 2017

Date du remboursement:

05 Janvier 2017

Customer Care Service au client

On the web/Site Web www.aircanada.com

Air Canada Reservations Réservations d'Air Canada

1 888 247-2262

Aeropian Centre Centre Aéropian 1 800 361-5373

### Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser: 103.00

Taxes and Airport Fees eligible for refund: Taxes et frais aéroportuaires à rembourser:

Air Travellers Security Charge /

Droit pour la sécurité des passagers du transport aérien (CA)

7.12

Airport Improvement Fee - Canada /

Frais d'améliorations aéroportuaires - Canada (SQ)

20.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) /

Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG)

6.50

Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en Dollars canadiens:

136.62

From: passengerservices@helijet.com

Sent: Wednesday, January 4, 2017 4:17 PM

To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Wednesday, January 11, 2017	Invoice #135475	
724	FARE-YWH-PEAK_Winter16-17	\$290.48
16:20 Victoria Harbour	+ GST	\$14.52
16:55 Vancouver Harbour		
	Billing	\$290.48
35 minutes	Taxes	\$14.52
Confirmed	Grand Total	\$305.00
1 Passengers - Peak		
. Andrew Wilkinson, Male		

From: passengerservices@helijet.com
Sent: Tuesday, January 10, 2017 1:07 PM

To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Thursday, January 19, 2017	Invoice #137865	
	FARE-YWH-PEAK_Winter16-17	\$290.48
705 07:50 Vancouver Harbour	+ GST	\$14.52
08:25 Victoria Harbour		
Court (1911) Transport	Billing	\$290.48
35 minutes	Taxes	\$14.52
	Grand Total	\$305.00
Confirmed		
1 Passengers - Peak		
. Andrew Wilkinson, Male		

From: passengerservices@helijet.com

Sent: Wednesday, January 4, 2017 4:13 PM

To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Wednesday, January 11, 2017	Invoice #135468	
705	FARE-YWH-PEAK_Winter16-17	\$290.48
705 07:50 Vancouver Harbour	+ GST	\$14.52
08:25 Victoria Harbour		
	Billing	\$290.48
35 minutes	Taxes	\$14.52
	Grand Total	\$305.00
Confirmed		
1 Passengers - Peak		
Andrew Wilkinson, Male		

From: passengerservices@helijet.com
Sent: Tuesday, January 10, 2017 3:12 PM

To: Tank, Chelsey AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Thursday, January 19, 2017	Invoice #137865	
	FARE-YWH-PEAK_Winter16-17	\$290.48
707 08:40 Vancouver Harbour	+ GST	\$14.52
09:15 Victoria Harbour	Billing	\$290.48
35 minutes	Taxes	\$14.52
	Grand Total	\$305,00
Confirmed		
1 Passengers - Peak		
. Andrew Wilkinson, Male		

From: passengerservices@helijet.com
Sent: Thursday, January 5, 2017 1:50 PM

To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Tuesday, February 14, 2017	Invoice #135928	
705	FARE-YWH-PEAK_Winter16-17	\$290.48
07:50 Vancouver Harbour	+ GST	\$14.52
08:25 Victoria Harbour		
	Billing	\$290.48
35 minutes	Taxes	\$14.52
Confirmed	Grand Total	\$305.00
Confirmed		
1 Passengers - Peak		
. Andrew Wilkinson, Male		

From: passengerservices@helijet.com
Sent: passengerservices@helijet.com
Thursday, January 5, 2017 1:52 PM

To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Thursday, February 16, 2017	Invoice #135929	
858	FARE-YWH-PEAK_Winter16-17	\$290.48
18:40 Victoria Harbour	+ GST	\$14.52
19:15 Vancouver Harbour		
	Billing	\$290.48
35 minutes	Taxes	\$14.52
Confirmed	Grand Total	\$305.00
Commined		
1 Passengers - Peak		
Andrew Wilkinson, Male		

From:

passengerservices@helijet.com

Sent:

Thursday, January 5, 2017 1:54 PM

To: Subject: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Monday, February 20, 2017	Invoice #135932	
705	FARE-YWH-PEAK_Winter16-17	\$290,48
705 07:50 Vancouver Harbour	+ GST	\$14.52
08:25 Victoria Harbour		
	Billing	\$290.48
35 minutes	Taxes	\$14.52
	Grand Total	\$305.00
Confirmed		
1 Passengers - Peak		
Andrew Wilkinson, Male		

Thursday, February 23, 2017	Invoice #135933	
050	FARE-YWH-PEAK_Winter16-17	\$290.48
858 18:40 Victoria Harbour	+ GST	\$14.52
19:15 Vancouver Harbour		
4000 000 00000 0000 0000	Billing	\$290.48
35 minutes	Taxes	\$14.52
	Grand Total	\$305.00
Confirmed		
1 Passengers - Peak		
. Andrew Wilkinson, Male		

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

### GST#:

R102320165

### Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

### Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

### Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

#### Travel Documentation:

From: passengerservices@helijet.com
Sent: passengerservices@helijet.com
Thursday, January 5, 2017 1:58 PM

To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information		
Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Monday, February 27, 2017	Invoice #135935	
	FARE-YWH-PEAK_Winter16-17	\$290.48
705 07:50 Vancouver Harbour	+ GST	\$14.52
08:25 Victoria Harbour	Billing	\$290.48
35 minutes	Taxes	\$14.52
Confirmed	Grand Total	\$305.00
1 Passengers - Peak . Andrew Wilkinson, Male		