

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Mary Polak

**Quarter:** 2017 January to March

**Portfolio:** Environment

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,461.87

Other Travel in Province: \$ 3,113.96

Out of Country Travel: \$ -

Out of Province Travel: \$ 3,088.50

Total travel expenses paid this quarter: \$ 9,664.33

Travel expenses fiscal year-to-date: \$ 25,162.45



## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

E126055

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Polak, Mary <b>Client Organization</b> Environment				<b>Employee ID</b> Personal Information <b>Job Title</b> Minister of Environment				<b>Phone Number</b> (250) 387-1187 <b>Travel Group Code</b> 4																																																																								
<b>5. Date Completed</b> 2017/01/23				<b>6. Fiscal Year</b> 2017				<b>7. Special Cheque Issue</b>				<b>8. Cheque Stub Information</b>																																																																				
<b>Type of Travel</b> In Province				<b>14. Reason for Travel</b> Meetings Vancouver/Victoria				<b>Headquarters</b> Langley																																																																								
<b>12. Mailing Address for Cheque</b> PO Box 9087 Stn Prov Govt Victoria, BC V8V 9E2																																																																																
<b>16. Travel Dates</b> 2016		<b>17. Places Travelled</b> <table border="1"> <thead> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> </thead> <tbody> <tr><td>Vancouver, V.C</td><td>0800</td><td>2359</td></tr> <tr><td>Victoria/Vanc</td><td>0000</td><td>2359</td></tr> <tr><td>Victoria/Vanc</td><td>0000</td><td>2359</td></tr> <tr><td>Victoria/Vanc</td><td>0000</td><td>1330</td></tr> <tr><td>Vancouver, return</td><td>0800</td><td>1930</td></tr> <tr><td>Vancouver, return</td><td>1130</td><td>1630</td></tr> <tr><td>Vancouver, return</td><td>1400</td><td>2300</td></tr> <tr><td>Vancouver, return</td><td>0730</td><td>1330</td></tr> </tbody> </table>			Destination	Start	End	Vancouver, V.C	0800	2359	Victoria/Vanc	0000	2359	Victoria/Vanc	0000	2359	Victoria/Vanc	0000	1330	Vancouver, return	0800	1930	Vancouver, return	1130	1630	Vancouver, return	1400	2300	Vancouver, return	0730	1330	<b>18. Personal Vehicle Use</b> <table border="1"> <thead> <tr> <th>Km</th> <th>Cost</th> </tr> </thead> <tbody> <tr><td>15</td><td>7.95</td></tr> <tr><td></td><td>0.00</td></tr> <tr><td></td><td>0.00</td></tr> <tr><td></td><td>0.00</td></tr> <tr><td>124</td><td>65.72</td></tr> <tr><td>101</td><td>53.53</td></tr> <tr><td>101</td><td>53.53</td></tr> <tr><td>101</td><td>53.53</td></tr> </tbody> </table>		Km	Cost	15	7.95		0.00		0.00		0.00	124	65.72	101	53.53	101	53.53	101	53.53	<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b> <table border="1"> <thead> <tr> <th>Cost</th> </tr> </thead> <tbody> <tr><td>39.50</td></tr> <tr><td>61.00</td></tr> <tr><td>27.00</td></tr> <tr><td>39.50</td></tr> </tbody> </table>		Cost	39.50	61.00	27.00	39.50	<b>22. Lodging Costs</b>		<b>20. &amp; 21. Miscellaneous</b> <table border="1"> <thead> <tr> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr><td>20.00</td><td>Parking</td></tr> <tr><td>20.00</td><td>Parking</td></tr> <tr><td>84.00</td><td>Parking + taxi</td></tr> <tr><td>37.00</td><td>Parking</td></tr> <tr><td>12.00</td><td>Parking</td></tr> <tr><td>20.33</td><td>Parking</td></tr> <tr><td>28.00</td><td>Parking</td></tr> </tbody> </table>		Cost	Describe	20.00	Parking	20.00	Parking	84.00	Parking + taxi	37.00	Parking	12.00	Parking	20.33	Parking	28.00	Parking
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<b>TOTALS OF COLUMNS</b> (442 Kms)						<b>36.</b> \$ 234.26		<b>37.</b> \$ 0.00		<b>38.</b> \$ 167.00		<b>39.</b> \$ 0.00		<b>40.</b> \$ 221.33		<b>Claim Total</b> \$ 622.59																																																																
<b>48. Client Code</b> 048 048 048 048		<b>49. Resp.</b> 29005 " " "		<b>50. Service Line</b> 64000 " " "		<b>51. STOB</b> 5701 5301 5350		<b>52. Project</b> 2900000 29M FUND 29M ECCA		<b>45. Personal Information</b> <b>Supplier Code</b> Personal Information		<b>Amount</b> 459.69 124.00 39.50		<b>\$ 622.59</b>																																																																		
<b>Less Travel Advance</b> 048																																																																																
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

\* Not Prev. PD:  
11/30-12/03 x Aug E. 125711

Dy. Feb. 15/17.

Line 1	November 30	<ul style="list-style-type: none"> <li>- Drove: home – PVO (on ETV E125711)</li> <li>- Drove: PVO – YVR – claimed mileage</li> <li>- Flew Van – Vic</li> <li>- B+D (on ETV E125711)</li> <li>- Overnight hotel Victoria (on ETV E125711)</li> </ul>	
Line 2	December 1	<ul style="list-style-type: none"> <li>- Parked overnight YVR</li> <li>- B+L (on ETV E125711)</li> <li>- Overnight hotel Victoria (on ETV E125711)</li> </ul>	
Line 3	December 2	<ul style="list-style-type: none"> <li>- Parked overnight YVR</li> <li>- B+L (on ETV E125711)</li> <li>- Overnight hotel Victoria (on ETV E125711)</li> </ul>	
Line 4	December 3	<ul style="list-style-type: none"> <li>- Parked overnight YVR</li> <li>- B+L</li> <li>- Taxi</li> <li>- Flew Vic – Van</li> <li>- Drove home (mileage claimed on ETV E125711)</li> </ul>	
Line 5	December 5	<ul style="list-style-type: none"> <li>- Drove: home – PVO – claimed mileage</li> <li>- Drove: PVO – Museum – claimed mileage</li> <li>- Drove: Museum – Home – claimed mileage</li> <li>- Claimed F</li> <li>- Claimed Parking x 2</li> </ul>	
Line 6	December 6	<ul style="list-style-type: none"> <li>- Drove: home – PVO – claimed mileage</li> <li>- Claimed parking</li> <li>- Drove: PVO – home claimed mileage</li> <li>- Claimed L</li> </ul>	
Line 7	December 4	<ul style="list-style-type: none"> <li>- Drove: home – PVO – claimed mileage</li> <li>- Claimed parking</li> <li>- Drove: PVO – home – claimed mileage</li> </ul>	
Line 8	December 7	<ul style="list-style-type: none"> <li>- Drove: home – PVO – claimed mileage</li> <li>- Claimed parking</li> <li>- Drove: PVO – home – claimed mileage</li> </ul>	
Line 9			
Line 10			

FEB - 9 2017

CORPORATE SERVICES  
DIVISION  
FSA

## Notes for Travel Voucher (Restricted Use) E126055 for Polak, Mary

2 note(s) returned.

Created On	Author	Note
2017/01/23 17:01:47	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	<p>11/30 - Drove to PVO (mileage claimed on ETV E125711). Drove PVO - YVR claimed mileage. Parked overnight at YVR. Flew YVR - YYJ. Per diems and hotel on ETV E125711 claim. ✓</p> <p>12/01 - Parking overnight at YVR. Per diems/hotel claimed on ETV E125711 ✓</p> <p>12/02 - Parking overnight at YVR. Per diems/hotel claimed on ETV E125711 ✓</p> <p>12/03 - Parking overnight at YVR. Taxi to YYJ. B+L claimed. Flew YYJ - YVR. ✓ Hotel/mileage claimed on ETV E125711</p> <p>12/04 - Drove to/from PVO, claimed mileage. Parked at PVO</p> <p>12/05 - Drove: Home-PVO, PVO-Museum, Museum-Home. Claimed F. Claimed parking x2</p> <p>12/06 - Drove to/from home. Claimed parking and L</p> <p>12/07 - drove/from home. Claimed Parking and B+L</p>
2017/01/24 15:25:38	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	

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# Vancouver Airport

Receipt No: 3096/0613/00613

12/03/16

GST R127267383

Pay parking ticket 60.00 \$  
11/30/16 15:36 - 12/03/16 15:36  
Length Of Stay: 3 Days, 00:00  
Epan:02995157015011076335561730??  
Unit ID: Personal  
Informati

Total Amount 60.00 \$  
Net Amount: 47.22 \$  
Parking Sales Tax 9.92 \$  
GST+ 2.86 \$  
Credit Mastercard 60.00 \$

YVR PARKING

TYPE: PURCHASE  
ACCT: MASTERCARD \$ 60.00  
CARD NUMBER: Government Financial  
Information  
DATE/TIME: 03/12/2016 12:14:18 PM  
REFERENCE #: 662511720013860460 C  
AUTH #: 151420

MasterCard  
Government Financial  
Information

VERIFIED BY PIN  
01 APPROVED - THANK YOU 027  
-- IMPORTANT --  
Retain this copy for your records  
CUSTOMER COPY

## Canada Place Parkade

999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 3  
Entered: 12/05/2016 10:33  
Exited: 12/05/2016 15:34  
Ticket Number: 1275  
Transaction Number: 7702  
Rate: A  
Parking Fee: \$23.00

Total Fee: \$23.00  
Fee Paid: \$23.00  
Master  
Government Financial  
Information  
Approval Number: 183454

Thank you for visiting  
Canada Place  
Above amount includes 5% GST  
GST# 120996095RT0005

## BLUEBIRD CABS LTD.

CAB 47  
2612 QUADRA ST. 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

TERM ID: AW342463

BATCH#: 486  
SHIFT#: 001

## Sale

INV#: 0000000049  
MCARD

SEQ#: 486001001049

Application Label: MasterCard

AID: A00000000641010

TVR:00 00 00 80 00

TSI:E8 00 Governmen

\*\*\*\*\*t Financial

Total:CAD\$ 64.00

APPROVED 125713  
001/00

03-Dec -16

09:57:13

CUSTOMER COPY  
VICTORIA'S FIRST CHOICE  
THANK YOU

## RECEIPT

License Plate Number  
Personal Information

Expiration Date/Time

08:09 PM  
DEC 05, 2016

Purchase Date/Time: 04:09pm Dec 05, 2016  
Total Due: \$14.00  
Total Paid: \$14.00  
Ticket #: 00011311  
S/N #: 520014471877  
Setting: Health Parkade  
Mach Name: 0085  
Rate: \$14.00 for 4 hours  
Payment Type: Card

Government  
Financial  
Information

MasterCard

Auth #: 190942

## Canada Place Parkade

999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 3  
Entered: 12/06/2016 12:38  
Exited: 12/06/2016 13:41  
Ticket Number: 31594  
Transaction Number: 7709  
Rate: A  
Parking Fee: \$12.00

Total Fee: \$12.00  
Fee Paid: \$12.00  
Master  
Government Financial  
Information  
Approval Number: 164131

Thank you for visiting  
Canada Place  
Above amount includes 5% GST

GST# 120996095RT0005

RECEIVE

FEB - 9 2017

COURTESY SERVICES  
DIVISION  
FSA

**Daily - Parking** ✓  
Security Concern

**Vancouver BC** Security  
Canada Concern

# INFORMATION INVOICE

Membership No. :  
A/R Number :  
Group Code :  
Company Name : Security Concern

12-04-16

Room No. : 9200  
Arrival : 01-02-16  
Departure : 12-31-16  
Page No. : 1 of 1  
Folio No. :  
Invoice No. :  
Conf. No. : Personal  
Cashier No. : 101 Information  
Tax ID : Business Information  
Ref # :

Date	Description		Charges CAD	Credits CAD
✓ 12-04-16	Short term parking ✓	Marv Polak Personal Information	16.00 ✓	
12-04-16	Transit Levy- Parking		3.36 ✓	
12-04-16	Parking GST		0.97 ✓	
12-04-16	Mastercard	Government Financial Information		20.33
<b>Total</b>			<b>20.33</b>	<b>20.33</b> ✓
<b>Net Amount</b>			<b>16.00 CAD</b>	
<b>GST</b>			<b>0.97 CAD</b>	
<b>HRT - Hotel Room Tax</b>			<b>0.00 CAD</b>	
<b>Transit Levy - Parking</b>			<b>3.36 CAD</b>	
<b>Other Tax/Parking Tax</b>			<b>0.00 CAD</b>	
<b>Balance</b>			<b>0.00 CAD</b>	✓

Security Concern

Security Concern  
Security Concern

Vancouver, BC Security  
Concern

Canada



## Canada Place Parkade

999 Canada Place

Vancouver BC, V6C 3C1

Pay Station Number: 3

Entered: 12/07/2016

08:51

Exited: 12/07/2016

20:17

Ticket Number: 31801

31801

Transaction Number: 7727

7727

Rate: \_\_\_\_\_ A

A

Parking Fee:	\$28.00
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\$28.00

Total Fee: \$28.00

\$28.00

Fee Paid: \$28.00

~~\$28.00~~

Master  
XX Government Financial  
Information

Government  
XX Information

Approval Number: 231719

231719

Thank you for visting

Canada Place

Above amount includes 5% GST

CS14# 12029866R(000)





## Control No.

**E126062**

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Polak, Mary	Personal	(250) 387-1187
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Environment	Minister of Environment	4

5. Date Completed 2017/01/24	6. Fiscal Year 2017	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Vancouver		Headquarters Langley

**12. Mailing Address for Cheque**  
PO Box 9057 Stn Prov Govt, Victoria, BC V8V 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2016										
12/13	Vancouver	0730	1800	51	27.03		61.00		25.00	Parking
12/14	Vancouver	0000	2359	51	27.03		61.00		19.00	Parking
12/15	Vancouver	0730	2030	101	53.53		61.00		28.00	Parking

TOTALS OF COLUMNS	36. ✓ \$ 107.59	37. ✓ \$ 0.00	38. ✓ \$ 183.00	39. ✓ \$ 0.00	40. ✓ \$ 72.00	Claim Total \$ 362.59
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48.	49.	50.	51.	52.	45.	Personal Information	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount	
048	29005	64000	5701	2900000	Personal Information	\$ 362.59	
048							
048							
048							

[illegible]

	AMOUNT DUE TO EMPLOYEE	54.	\$ 362.59
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<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
---	-------------------	--------------------

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Dj Feb 14/17

## Notes for Travel Voucher (Restricted Use) E126062 for Polak, Mary

1 note(s) returned.

Created On	Author	Note
2017/01/24 16:13:49	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	12/13 - Drove: home â€" PVO. Parked at PVO. Claimed F. Stayed overnight <del>Vancouver (not claiming)</del> 12/14 - Claimed parking. Drove: PVO â€" home. Claimed F 12/15 - Drove to/from PVO â€" claimed mileage. Claimed F. Claimed parking

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# RECEIPT IMPARK

Lot 695 Waterfront Centre  
200 Burrard St.

License Plate Number  
Personal Information

Expiration Date/Time

**06:00 PM**  
**DEC 13, 2016**

Purchase Date/Time: 11:45am Dec 13, 2016

Total Due: \$25.00 Rate: \$25.00 - Until 6 PM

Total Paid: \$25.00 Payment Type: Card

Ticket #: 00017893

S/N #: 500013140642

Setting: Lot 695

Mach Name: Meter - 3

Card #<sup>Government</sup>ent MasterCard  
Financial

Auth #: 144559

Use Pay By Phone  
To Extend Your Time  
Call: 604-662-7275  
Lot Code: 1695

## Canada Place Parkade

999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 3  
Entered: 12/14/2016 08:49  
Exited: 12/14/2016 17:17  
Ticket Number: 4067  
Transaction Number: 7050  
Rate: A  
Parking Fee: \$19.00

Total Fee: \$19.00  
Fee Paid: \$20.00  
Change: \$1.00

Thank you for visting  
Canada Place

Above amount includes 5% GST  
GST# R123456789

## Canada Place Parkade

999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 4  
Entered: 12/15/2016 08:41  
Exited: 12/15/2016 20:29  
Ticket Number: 35408  
Transaction Number: 16717  
Rate: A  
Parking Fee: \$28.00

Total Fee: \$28.00  
Fee Paid: \$28.00

Master  
Government Financial  
Information  
Approval Number: 233003

Thank you for visting  
Canada Place  
Above amount includes 5% GST

FEB - 9 2017

CORPORATE SERVICES  
DIVISION  
FSA



Mary Polak

## Guest Folio

Arrival Date: 13 Dec 2016  
Departure Date: 14 Dec 2016  
Folio: Personal Information

Personal Information

Room Type:

Room: 114  
CC Number: Government Financial  
\*\*Information

Date	Folio	Reference	Amount	Tax	Total
✓ 13 Dec 2016	1	Room Charge ✓	\$119.00 ✓	\$19.04 ✓	\$138.04 ✓
13 Dec 2016	1	Hotel Parking	\$30.00 ✓	\$7.80 ✓	\$37.80 ✓
14 Dec 2016	1	Check-Out Payment ( VISA )	\$-175.84	\$0.00	\$-175.84
Room Charges			\$119.00	\$19.04	\$138.04
Other Charges			\$30.00	\$7.80	\$37.80
Credits			\$-175.84	\$0.00	\$-175.84
Balance					\$0.00

TAX	3.00 %	\$119.00	\$3.57
PARKING PST	21.00 %	\$30.00	\$6.30
PST	8.00 %	\$119.00	\$9.52
GST	5.00 %	\$149.00	\$7.45

Security Concern

Business Information

GST Registration #





Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E126063

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<b>12. Mailing Address for Cheque</b> PO Box 9057 Stn Prov Govt Victoria, BC V8V 9E2					
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	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
01/09	Vancouver, Lang	1030	1700	101	53.53
01/10	Vancouver/Vic	0830	2359	153	81.09
01/11	Victoria - Van	0000	2230	51	27.03
					<b>20. &amp; 21. Meals</b>
					<b>Cost</b>
					27.00
					48.50
					48.50
					<b>22. Lodging Costs</b>
					111.30
					<b>20. &amp; 21. Miscellaneous</b>
					<b>Cost</b>
					23.00
					80.00
					<b>Describe</b>
					Parking + taxi
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>
				\$ 161.65	\$ 0.00
				<b>38.</b>	<b>39.</b>
				\$ 124.00	\$ 111.30
				<b>40.</b>	<b>41.</b>
				\$ 499.95	\$ 499.95
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>53. Supplier Code</b>
048	29005	64000	5701	2900000	Personal Information
048	"	"	5702	2900000	
048	"	"	5750	29 MTCCA	
048	"	"	5751	29 MTCCA	
<b>Less Travel Advance</b>					
048					
<b>AMOUNT DUE TO EMPLOYEE</b>					<b>54.</b>
					\$ 499.95
<b>45. Employee Signature (See Audit Trail)</b>			<b>Print Name</b>		<b>Date Signed</b>
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					
<b>56. Spending Authority Signature (See Audit Trail)</b>			<b>Print Name</b>		<b>Date Signed</b>
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					
<b>57. Payment Authority Signature (See Audit Trail)</b>			<b>Print Name</b>		<b>Date Signed</b>
- Requisition for payment pursuant to section 32 of the Financial Administration Act.					

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

553.53  
\* 101 Kms (mia) + 52 Kms (MTU MC)

J. Feb. 14/17

## Notes for Travel Voucher (Restricted Use) E126063 for Polak, Mary

2 note(s) returned.

Created On	Author	Note
2017/01/24 16:40:23	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	<del>01/09 - Drove to/from PVO. Claimed L.</del> <del>Claimed parking at PVO</del> <del>01/10 - Drove to/from PVO â€" claimed</del> <del>mileage. Claimed parking PVO. Drove:</del> <del>constit â€" YVR. Flew YVR â€" YYJ. Claimed</del> <del>taxi YYJ to Legislature. Claimed L+D.</del> <del>Overnight stay Victoria (not on claim)</del> <del>01/11 - Claimed B+D. Flew YYJ â€" YVR.</del> <del>Drove home â€" claimed mileage.</del>
2017/02/07 10:24:23	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	<del>01/09 - Drove to/from PVO. Claimed</del> <del>mileage, L, parking</del> <del>01/10 - Drove to/from PVO-home. Drove to</del> <del>YVR. Flew Van-Vic. Claimed mileage,</del> <del>parking at PVO, taxi to hotel Victoria, L+D.</del> <del>Stayed overnight Victoria.</del> <del>01/11 - Claimed B+D. Flew Vic-Van. Drove</del> <del>home and claimed mileage.</del>

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# Canada Place Parkade

999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 4  
Entered: 01/09/2017 11:40  
Exited: 01/09/2017 15:44  
Ticket Number: 44242  
Transaction Number: 17237  
Rate: A  
Parking Fee: \$23.00

Total Fee: \$23.00  
Fee Paid: \$23.00  
Master Government Financial Information  
Approval Number: 184722

Thank you for visiting  
Canada Place  
Above amount includes 5% GST  
GST# 120996095RT0005

# Canada Place Parkade

999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 4  
Entered: 01/10/2017 09:50  
Exited: 01/10/2017 11:46  
Ticket Number: 44428  
Transaction Number: 17245  
Rate: A  
Parking Fee: \$16.00

Total Fee: \$16.00  
Fee Paid: \$16.00  
Master Government Financial Information  
Approval Number: 144849

Thank you for visiting  
Canada Place  
Above amount includes 5% GST  
GST# 120996095RT0005

## YELLOW CAB

817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240065

\*\*\*\* PURCHASE \*\*\*\*

01-10-2017 23:55:33  
Acct # \* Government Financial Information C  
Exp Date \*\*/\*\* Card Type MC  
Name: MARY POLAK  
Government Financial Information  
MasterCard

Trace # 4817 Operator 165  
Inv. # 2922  
Auth # 025533 RRN 001306004

Total \$64.00

( 00 ) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

RECEIVED  
FEB - 9 2017

CORPORATE  
DIVISION  
FSA

## Janke, Debra FIN:EX

**From:** Brosz, Corinne M ENV:EX  
**Sent:** Wednesday, January 11, 2017 4:18 PM  
**To:** Martin, Rhiannon ENV:EX  
**Subject:** FW: Folio for Reservation Government Financial Information

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Security Concern

**From:** reservations  
**Sent:** Wednesday, January 11, 2017 2:54 AM  
**To:** Brosz, Corinne M ENV:EX Personal Information  
**Subject:** Folio for Reservation

Security Concern

Mary Polak  
501 Bellville St Po Boc 9047  
Victoria, BC V8W 9E2

[corinne.brosz@gov.bc.ca](mailto:corinne.brosz@gov.bc.ca)

Personal Information

Confirmation No:

Arrival: 1/10/17

Departure: 1/11/17

Date: 1/11/17 2:53:58 AM

Page 1 of 1

Date	Name	Room Number	Description	Debit/Credit
1/10/17	Mary Polak	503	Room Rate	95.00 ✓
1/10/17	Mary Polak	503	GST Room (5.05%)	4.80 ✓
1/10/17	Mary Polak	503	DMF Destination Marketing Fee (1%)	0.95 ✓
1/10/17	Mary Polak	503	HST Hotel Room (11.11%)	10.55 ✓

Government Financial Information

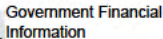
1/11/17 Master Card for Mary Polak XX

\$111.30

Total Net of Tax	95.00
Tax	16.30
Total Including Tax	111.30 ✓

AIR CANADA 



## Booking Confirmation

Booking Reference: 



Date of issue: Nov 02, 2016

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 - Depart

				Economy Tango
Wednesday 30 Nov, 2016	17:00 <b>Vancouver</b> Vancouver Intl. (YVR), British Columbia Terminal M		17:25 <b>Victoria</b> Victoria Intl. (YYJ), British Columbia	 AC8075  0hr25 Operated by: Air Canada Express - Jazz   Dash 8-300 Tango A

 - Return

				Economy Tango
Friday 02 Dec, 2016	10:00 <b>Victoria</b> Victoria Intl. (YYJ), British Columbia		10:25 <b>Vancouver</b> Vancouver Intl. (YVR), British Columbia Terminal M	 AC8060  0hr25 Operated by: Air Canada Express - Jazz   Q400 Tango L



## Passengers

Travel Options

Seats

Ms. Mary Polak

Ticket Number  
0142169308466 NoneAC8075  
AC8060Air Canada - Aeroplan  
Personal  
Information None



## Purchase summary

Government Credit/Debit Card ***** Financial Amount paid: \$222.86 Information		1adult
<b>Tax information</b> 1adult Goods and Services Tax - Canada no. 100092287 RT0001 \$10.61		
Air Transportation Charges		
Base Fare		154.00
Surcharges		24.00
Taxes, fees and charges		
Goods and Services Tax - Canada no. 100092287 RT0001		10.61
Air Travellers Security Charge		14.25
Airport Improvement Fee - Canada		20.00
Total airfare and taxes before options (per passenger)		<b>\$222<sup>86</sup></b>
Number of passengers		<b>X 1</b>
Total		<b>\$222<sup>86</sup></b>
GRAND TOTAL (Canadian dollars)		<b>\$222<sup>86</sup></b>



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

## Purchase Summary

**Passenger: 1 Ticket number 014 2170 390328**

<b>Date of issue</b>	28-Nov 2016
<b>Fare Amount in Canadian dollars:</b> (including <i>navigational &amp; other charges</i> )	318.00
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	7.00
<b>Total Fare in Canadian dollars:</b>	147.00A
<b>Options</b>	
Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00
Ticket particularities: AC ONLY	
<i>*Fare calculation:</i> 30NOV16YVR AC YYJ Q12.00R72.00AC YVR Q12.00R222.00CAD318.00 END ROE1.00 PD14.25CA10.61XG20.00SQ	
<i>Canadian tax registration numbers:</i> XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001) XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)	

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

Government Financial  
Information

### Main Contact Information

### Booking reference:

**Name:** Ms Mary Polak  
**E-mail:** RHIANNON.MARTIN@GOV.BC.CA  
Government Financial Information  
**Payment:** CCCAXX  
CC CAX

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8075	Vancouver (YVR)	Victoria (YYJ)	DH3	Economy (A)	Confirmed
<i>Operated by:</i>	Wed 30-Nov 2016	Wed 30-Nov 2016			
<i>Air Canada Express-Jazz</i>	17:00 - TERMINAL M -MAIN	17:25			
AC8062	Victoria (YYJ)	Vancouver (YVR)	DH4	Economy (M)	Confirmed
<i>Operated by:</i>	Sat 03-Dec 2016	Sat 03-Dec 2016			
<i>Air Canada Express-Jazz</i>	11:30	11:56 - TERMINAL M -MAIN			

### Passenger Information

**Passenger: 1** Ms Mary Polak

**Ticket number:** 014 2170 390328

Personal Information

**Frequent Flyer Pgm:** Air Canada Aeroplan

**Program number:**



## Control No.

**E126383**

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Polak, Mary	Personal	(250) 387-1187
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Environment	Minister of Environment	4

2017/03/05	2017		
Type of Travel In Province	14. Reason for Travel Meeting Victoria/Vancouver	Headquarters Langley	

**12. Mailing Address for Cheque**  
PO Box 9057 Stn Prov Govt Victoria BC V8V 9E2

Not over P.  
Tax  
E 126063  
taxi 64.00 + 14.00

TOTALS OF COLUMNS	36. ✓ \$ 213.06	37. ✓ \$ 0.00	38. ✓ \$ 194.00	39. ✓ \$ 132.25	40. ✓ \$ 209.00	Claim Total \$ 748.31
-------------------	--------------------	------------------	--------------------	--------------------	--------------------	--------------------------

48.	Client Code 048 048 048 048	49.	Resp. 29005	50.	Service Line 64000	51.	STOB 5701	52.	Project 2900000	45.	Supplier Code Personal Information	Amount \$ 748.3
-----	---	-----	----------------	-----	-----------------------	-----	--------------	-----	--------------------	-----	--	--------------------

[illegible]

	AMOUNT DUE TO EMPLOYEE	54.	\$ 748.3
--	------------------------	-----	----------

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>	
---	-------------------	--------------------	--

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
--	------------	-------------

27 mar. 17/17

## Notes for Travel Voucher (Restricted Use) E126383 for Polak, Mary

2 note(s) returned.

Created On	Author	Note
2017/03/06 11:59:58	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	01/10 - Drove to YVR, claimed parking @ VYR. Flew Van-Vic. Stayed overnight Victoria 01/11 - Claimed overnight parking at YVR. Taxi to YYJ. Flew Vic - Van 01/16 - Drove to/from PVO claimed mileage + parking L 01/19 - Drove to/from PVO - claimed mileage + parking L 01/25 - Drove to/from PVO- Claimed mileage + parking B+L 01/27 - Drove to YVR claimed mileage + parking at YVR. Flew to Kelowna. Overnight stay Vancouver. F 01/28 - Overnight parking YVR. Drove home, claimed mileage + B+L Business Information
2017/03/15 10:27:54	Janke, Debra I. (IDIR\DIJANKE) Debra.Janke@gov.bc.ca	

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# Vancouver Airport

RECEIPT NO: 9919/0614/00674

01/11/17

GST R127267383

Pay parking ticket 28.00 \$

01/10/17 21:27 - 01/11/17 21:2

Length Of Stay: 1 Days, 00:00

Epan:0299515701501106701077276

Unit ID: Personal Information

Total Amount 28.00 \$

Net Amount: 22.04 \$

Parking Sales Tax 4.63 \$

GST+ 1.33 \$

Credit Mastercard 28.00 \$

Gate Systems Inc

TYPE: PURCHASE

ACCT: MASTERCARD \$ 28.00

NUMBER: \*\*\* Government Financial Information

TIME: 11/01/2017 08:47:28 PM

REFERENCE #: 662640810010582020 C

AUTH #: 234729

MasterCard Government Financial Information

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records

CUSTOMER COPY

## RECEIPT IMPARK

Lot 695 Waterfront Centre  
200 Burrard St.

License Plate Number  
Personal Information

Expiration Date/Time

**06:00 PM  
JAN 19, 2017**

Purchase Date/Time: 11:26am Jan 19, 2017

Total Due: \$25.00 Rate: \$25.00 - Until 6 PM

Total Paid: \$25.00 Payment Type: Card

Ticket #: 00055368

S/N #: 500013140541

Setting: Lot 695

Mach Name: Meter - 2

Card # Government Financial Information MasterCard

Auth #: 142622

Use Pay By Phone  
To Extend Your Time  
Call: 604-662-7275  
Lot Code: 1695

## YELLOW CAB

817 FISGARD STREET V8W1R9

VICTORIA BC

21852400

GM21852400D1

\*\*\*\*

## PURCHASE

\*\*\*\*

01-11-2017

19:06:38

Acct # \*\*\*\* Government Financial Information C

Exp Date \*\*/\*\* Card Type MC

Name: MARY POLAK

A00C Government Financial MasterCard

Trace # 5564 Operator 307

Inv. # 461

Auth # 220638 RRN 001294002

Total

**\$64.00**

( 00 ) APPROVED-THANK YOU

Retain this copy for your records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

## RECEIPT IMPARK

Lot 695 Waterfront Centre  
200 Burrard St.

License Plate Number  
Personal Information

Expiration Date/Time

**06:00 PM  
JAN 16, 2017**

Purchase Date/Time: 12:01pm Jan 16, 2017

Total Due: \$25.00 Rate: \$25.00 - Until 6 PM

Total Paid: \$25.00 Payment Type: Card

Ticket #: 00018212

S/N #: 500013140642

Setting: Lot 695

Mach Name: Meter - 3

Card # Government Financial MasterCard

Auth #: 150145

Use Pay By Phone  
To Extend Your Time  
Call: 604-662-7275  
Lot Code: 1695

# Vancouver Airport

01/20/17

GST R127267383

Pay parking ticket 44.00 \$

01/27/17 07:45 - 01/28/17 09:29

Length Of Stay: 1 Days, 01:44

Epan:02995157015011067027279300??

Unit ID: Personal Information

Total Amount 44.00 \$

Net Amount: 34.63 \$

Parking Sales Tax 7.27 \$

GST+ 2.10 \$

Credit Mastercard 44.00 \$

Gate Systems Inc

TYPE: PURCHASE

ACCT: MASTERCARD \$ 44.00

NUMBER: \*\*\* Government Financial Information

DATE/TIME: 28/01/2017 09:30:11 AM

REFERENCE #: 662640810010910300 C

AUTH #: 123012

MasterCard Government Financial Information

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records

# Canada Place Parkade

Vancouver BC, V6C 3C1

**MAR - 8 2017**

Pay Station Number: 3

Entered RATE SERVICES DIVISION

Exited: FSA

01/25/2017

09:08

01/25/2017

16:36

Ticket Number: 9025

Transaction Number: 8112

Rate: A

Parking Fee: \$23.00

Total Fee: \$23.00

Fee Paid: \$23.00

Master: Government Financial Information

Approval Number: 193743

Thank you for visiting  
Canada Place

500 500

PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

Security Concern

Security Concern

Kelowna, BC  
Canada  
Security Concern

Mary Polak ✓

Page Number : 1  
Guest Number : Personal Information  
Folio ID : Personal Information  
Arrive Date : 27-JAN-17 16:48  
Depart Date : 28-JAN-17 06:59  
No. Of Guest : 1  
Room Number : 624  
Club Account : Personal Information

Invoice Nbr : 186971

Copy Invoice

Tax ID : GST# :  
Kelowna MAR-06-2017 15:21 CCONL

Business Information

Security Concern

Date	Reference	Description	Charges (CAD)	Credits (CAD)
27-JAN-17	RT624	Room Charge Government	115.00 ✓	
27-JAN-17	RT624	Room PST	9.20 ✓	
27-JAN-17	RT624	Room GST	5.75 ✓	
27-JAN-17	RT624	MRDT	2.30 ✓	
28-JAN-17	MC	MasterCard / Government Financial Information		-132.25

\*\*\*For Authorization Purpose Only\*\*\*

Government  
XX Financial

Date	Code	Authorized
27-JAN-17	194626	172.5

\*\* Total

132.25

-132.25 ✓

\*\*\* Balance

0.00

Security Concern



EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	Room Tax	F & B	GST F&B	Other	Total	Payment
01-27-2017	115.00	17.25	0.00	0.00	0.00	132.25	0.00
01-28-2017	0.00	0.00	0.00	0.00	0.00	0.00	-132.25

Continued on the next page

Security Concern

Security Concern

Kelowna, BC Security  
Canada Concern  
Security Concern

Mary Polak

Page Number	:	2	Invoice Nbr	:	186971
Guest Number	:	Personal			
Folio ID	:	Information			
Arrive Date	:	Personal			
Depart Date	:	Information			
No. Of Guest	:	27-JAN-17	16:48		
Room Number	:	28-JAN-17	06:59		
Club Account	:	1			
	:	624			
	:	Personal Information			

Total	115.00	17.25	0.00	0.00	0.00	132.25	-132.25
-------	--------	-------	------	------	------	--------	---------

Signature\_\_\_\_\_



### Travel Voucher (Restricted Use)

E126384

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Polak, Mary	Personal	(250) 387-1187
<b>Client Organization</b>	<b>Information</b>	<b>Job Title</b>
Environment	Minister of Environment	<b>Travel Group Code</b>
		4

Type of Travel In Province	14. Reason for Travel Meetings Vancouver/Victoria	Headquarters Langley		
-------------------------------	--	-------------------------	--	--

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
02/02	Vancouver	1100	1830	101	53.53		27.00		24.00	Parking
02/13	Vancouver	1730	2359	50	26.50		36.00		20.00	Parking
02/14	Vancouver/Victor	0000	2359		0.00	board	61.00	111.30	20.00	Parking
02/15	Vancouver/Victor	0000	2359		0.00		61.00	111.30	20.00	Parking
02/16	Vancouver/Victor	0000	2359		0.00		61.00	111.30	20.00	Parking
02/17	Vancouver/Victor	0000	1930	20	10.60	board	39.50		64.00	Taxi
				50	26.50					

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information	Amount
048	29005	64000	5701	2900000		104.53 \$ 989.33
048	"	"	5701	29MTVNC		197.00
048	"	"	5750	29MTCCA		258.50
048	"	"	5751	29MTCCA		445.20
Less Travel Advance	"	"				
048						

54. ~~1005.2~~  
\$ 989.33

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>	

Day 14. 13/17

## Notes for Travel Voucher (Restricted Use) E126384 for Polak, Mary

1 note(s) returned.

Created On	Author	Note
2017/03/06 12:15:35	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	2/2 - Drove to/from PVO. Claimed parking + L. <hr/> 02/13 - Drove to YVR. Flew Van-Vic. Claimed parking @ YVR + D. Stayed overnight Victoria <hr/> 02/14 - Claimed F + overnight parking YVR. Stayed overnight Victoria <hr/> 02/15 - Claimed F + overnight parking YVR. Stayed overnight Victoria <hr/> 02/16 - Claimed F + overnight parking YVR. Stayed overnight Victoria <hr/> 02/17 - Claimed B+L. Taxi to YVR. Flew Vic-Van. Drove home.

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## Martin, Rhiannon ENV:EX

**From:** Brosz, Corinne M ENV:EX  
**Sent:** Friday, February 17, 2017 9:21 AM  
**To:** Martin, Rhiannon ENV:EX  
**Subject:** FW: Folio for Reservation Government Financial Information

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**From:** Security Concern  
**Sent:** Friday, February 17, 2017 4:52 AM  
**To:** Brosz, Corinne M ENV:EX Government Financial Information  
**Subject:** Folio for Reservation

Security Concern



Mary Polak  
501 Bellville St Po Boc 9047  
Victoria, BC V8W 9E2

[corinne.brosz@gov.bc.ca](mailto:corinne.brosz@gov.bc.ca)

Personal Information  
Confirmation No:  
Arrival: 2/13/17  
Departure: 2/17/17  
Date: 2/17/17 4:52:04 AM  
Page 1 of 1

Date	Name	Room Number	Description	Debit/Credit
✓ 2/13/17	Mary Polak	802	Room Rate	95.00
2/13/17	Mary Polak	802	GST Room (5.05%)	4.80
2/13/17	Mary Polak	802	DMF Destination	0.95
			Marketing Fee (1%)	
2/13/17	Mary Polak	802	HST Hotel Room (11.11%)	10.55
<small>Personal Information</small>				
			Room Charge	
✓ 2/14/17	Mary Polak	802	Room Rate	95.00
2/14/17	Mary Polak	802	GST Room (5.05%)	4.80
2/14/17	Mary Polak	802	DMF Destination	0.95
			Marketing Fee (1%)	
2/14/17	Mary Polak	802	HST Hotel Room (11.11%)	10.55
<small>Personal Information</small>				
✓ 2/15/17	Mary Polak	802	Room Charge	
			Room Rate	95.00

\$111.30

Date	Name	Room Number	Description	Debit/Credit
2/15/17	Mary Polak	802	GST Room (5.05%)	4.80
2/15/17	Mary Polak	802	DMF Destination	0.95
2/15/17	Mary Polak	802	Marketing Fee (1%)	
			HST Hotel Room	10.55
			(11.11%)	

Personal Information

2/16/17	Mary Polak	802	Room Charge	
2/16/17	Mary Polak	802	Room Rate	95.00
2/16/17	Mary Polak	802	GST Room (5.05%)	4.80
2/16/17	Mary Polak	802	DMF Destination	0.95
2/16/17	Mary Polak	802	Marketing Fee (1%)	
2/16/17	Mary Polak	802	HST Hotel Room	10.55
			(11.11%)	

2/17/17

Master Card for Mary Polak XX

Government Financial Information

Personal Information

Total Net of Tax  
Tax  
Total Including Tax  
**Balance Due**

Personal Information

0.00

Business Information

GST #

Security Concern

# Canada Place Parkade

399 Canada Place

Vancouver BC, V6C 3C1

Station Number: 3  
 Entered: 02/02/2017 14:00  
 Exited: 02/02/2017 15:00  
 Ticket Number: 5239  
 Transaction Number: 818  
 Rate: A  
 Parking Fee: \$12.00

Total Fee: \$12.00  
 Fee Paid: \$12.00  
 Master Government Financial  
 XXXXX Information  
 Approval Number: 18125

Thank you for visiting  
 Canada Place  
 Amount includes 5% GST

# Canada Place Parkade

399 Canada Place

Vancouver BC, V6C 3C1

Pay Station Number: 3  
 Entered: 02/02/2017 11:01  
 Exited: 02/02/2017 12:17  
 Ticket Number: 52277  
 Transaction Number: 8180  
 Rate: A  
 Parking Fee: \$12.00

Total Fee: \$12.00  
 Fee Paid: \$12.00  
 Master Government Financial  
 XXX Information  
 Approval Number: 152044

Thank you for visiting  
 Canada Place  
 Amount includes 5% GST

# Vancouver Airport

Receipt No 265

02/17/17

GST R127267383

Pay parking ticket 80.00 \$  
 02/13/17 17:55 - 02/17/17 17:55  
 Length Of Stay: 4 Days, 00.00  
 Epan:02995157015011097044645160??  
 Unit ID: Personal Information

Total Amount 80.00 \$  
 Net Amount: 62.97 \$  
 Parking Sales Tax 13.22 \$  
 GST+ 3.61 \$  
 Credit Mastercard 80.00 \$

YVR PARKING

TYPE: PURCHASE  
 ACCT: MASTERCARD \$ 80.00  
 CARD NUMBER: \*\*\*\*\* Government Financial  
 DATE/TIME: 17/02/2017 12:07:36 PM  
 REFERENCE #: 662511600015350400  
 AUTH #: 150737

MasterCard  
 A0000 Government  
 00000 Financial  
 00000 Information  
 VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records

# BLUEBIRD CABS LTD

CAB 35

2612 QUADRA ST, 2ND FLOOR  
 VICTORIA, BC V8T 4E4  
 250-382-2222

TERM ID: FB342463

BATCH#  
 SHIFT#

# Sale

INV#: 000000130

MCARD

SEQ#:004001001130

Application Label: MasterCard

AID:A000000000Gover

TVR:00 00 00 00 00

TSI:E8 00 Government

\*\*\*\*\* Financial

Total:CAD\$ 64.00

APPROVED 13303  
 001/00

17-Feb-17

CUSTOMER COPY  
 VICTORIA'S FIRST CHOICE

RECEIVED

MAR - 7 2017

CORPORATE SERVICES  
 DIVISION  
 FSA



## Control No.

**E126386**

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>	
Polak, Mary	Personal	(250) 387-1187	
<b>Client Organization</b>	<b>Information</b>	<b>Travel Group Code</b>	
Environment	<b>Job Title</b>	4	
	Minister of Environment		

5. Date Completed 2017/03/06	6. Fiscal Year 2017	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

2017/03/06	2017			
Type of Travel Out of Province	14. Reason for Travel Meetings Ottawa/Victoria	Headquarters Langley		

12. Mailing Address for Cheque

PO Box 9057 Stn Prov Govt Victoria, BC V8V 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2017										
02/05	Vancouver/Ottawa	1530	2359	51	27.03		36.00	203.68	28.00	Parking
02/06	Ottawa/Vancouver	0000	2300	51	27.03		61.00		28.00	Parking
02/20	Vancouver/Ottawa	0630	2359	51	27.03		61.00	231.62		
02/21	Ottawa	0000	2359		0.00		39.50	231.62		
02/22	Ottawa/Victoria	0000	2359		0.00		36.00		64.00	Taxi

TOTALS OF COLUMNS	36. ✓ \$ 81.09	37. ✓ \$ 0.00	38. ✓ \$ 233.50	39. ✓ \$ 666.92	40. ✓ \$ 120.00	Claim Total \$ 1101.51
-------------------	-------------------	------------------	--------------------	--------------------	--------------------	---------------------------

48.	Client Code 048 048 048 048	49.	Resp. 29005	50.	Service Line 64000	51.	STOB 5701	52.	Project 2900000	45.	Supplier Code Personal Information	Amount \$ 1101.51
-----	---	-----	----------------	-----	-----------------------	-----	--------------	-----	--------------------	-----	--	----------------------

[illegible][illegible]

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>	
---	-------------------	--------------------	--

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

Dj. nam. 10/17

## Notes for Travel Voucher (Restricted Use) E126386 for Polak, Mary

1 note(s) returned.

Created On	Author	Note
2017/03/06 12:36:59	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	<p>2/5 - Drove to YVR. Flew Van-Ottawa. Overnight stay Ottawa. Claimed overnight parking YVR, D.</p> <p>2/6 - Claimed F. Flew Ottawa-Van. Claimed all day parking. Drove home.</p> <p>2/20 - Drove to YVR. Flew Van-Ottawa. Claimed F. Overnight stay in Ottawa</p> <p>2/21 - Overnight stay in Ottawa. Claimed B+L</p> <p>2/22 - Claimed D. Flew Ottawa-Vic. Taxi to Legislature.</p>

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## TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.  
It may, at the discretion of ministries, be used for in-province travel requests.

☒ Out-of-Province ☐ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Environment

EMPLOYEE NAME

Mary Polak

POSITION

Minister

BRANCH / LOCATION / REGION

Minister's Office

DATE DEPARTING

YYYY / MM / DD

2017/02/20

DATE RETURNING

YYYY / MM / DD

2017/02/22

NO. OF WORKDAYS AWAY

3

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS

Ottawa, Canada

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Business meeting in Ottawa hosted by Minister McKenna re. discussion with counterparts in other jurisdictions re. environmental problems facing country as a whole.

EMPLOYEE'S SIGNATURE

*Mary Polak*

DATE SIGNED  
YYYY / MM / DD

2016/12/16

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

~~DEPUTY MINISTER~~

MICHELE CADARIO, DEPUTY COS

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

JAN 09 2017

~~MINISTER~~

PREMIER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

JAN 10 2017

Reset Form



Security Concern

Mary Polak ✓

Personal Information

Company Name:

Group Name:  
Business Information  
H.S.T.

**INFORMATION INVOICE**

Room No. : 0728  
Arrival : 02-05-17  
Departure : 02-06-17  
Folio No. :  
Conf. No. : Personal Information  
Cashier No. :  
I.D.

Date	Description	Charges	Credits
02-05-17	Room Charge	175.00	
02-05-17	Destination Marketing Fee	5.25	
02-05-17	Room HST	23.43	
02-06-17	Mastercard		203.68
Total Charges		203.68	
Total Credits			203.68
Balance			0.00

Personal Information

Page No. 1 of 1



Security Concern

Security Concern

Room/Chambre : 0589  
Folio # : Personal Information  
Invoice # :  
Cashier/Cassier # : 823  
Page # : 1 of 2

Ottawa, ON, Canada Security Concern  
Security Concern

G.S.T. / H.S.T Registration Business Information

Reference No.

Mary Polak  
501 Belleville Street  
Room 306  
Victoria BC

Arrival/Arrivée : 02-20-17  
Departure/Départ : 02-22-17  
Fairmont President's Club  
Personal Information

Date	Description	Additional Information/Supplémentaire	Charges	Credits
Personal Information				
✓ 02-20-17	Room Charge		199.00	
✓ 02-20-17	Destination Marketing Fee		5.97	\$ 231.62
02-20-17	Room HST (13%)		26.65	
Personal Information				
- 02-21-17	Room Charge		199.00	
✓ 02-21-17	Destination Marketing Fee		5.97	\$ 231.62
02-21-17	Room HST (13%)		26.65	
02-22-17	MasterCard	Government Financial Information		Personal Information

Security Concern

Vancouver Airport

Receipt No. 127267383

02/06/17

GST R127267383

Pay parking ticket 56.00

02/05/17 15:31 - 02/07/17 15:31

Length Of Stay: 2 Days, 00:00

Epan:0299515701501105703655670000

Unit ID: al

Total Amount 56.00

Net Amount: 44.00

Parking Sales Tax 9.26

GST+ 2.67

Credit Mastercard 56.00

Systems Inc

TYPE: PURCHASE

ACCT: MASTERCARD \$ 56.00

NAME NUMBER: \*\*\*\*\*Government

DATE/TIME: 06/02/2017 10:20:17 PM

REFERENCE #: 662640810011081140 C

AUTH #: 012018

MASTERCARD Government

00000000 Financial

00000080 Information

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records

END

YELLOW CAB

817 FISGARD STREET V8W1R9

VICTORIA BC

21852400

GH2185240084

\*\*\*\*

PURCHASE

\*\*\*\*

02-22-2017

23:54:53

Acct # \*\*\*\*\*Government Financial C

Exp Date \*\*/\*\* Card Type MC

Name: MARY POLAK

000000 Government Financial

MasterCard

Operator: 184

Trace # 3328

Inv. # 184

Auth # 025453

RRN 001229018

Total

\$64.00

(001) APPROVED-THANK YOU

Retain this copy for your records

Customer copy

www.yellowcabvictoria.com

250-381-2222

RECEIVED

MAR - 7 2017

CORPORATE SERVICES  
DIVISION  
FSA



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E126595

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Polak, Mary		<b>Employee ID</b> Personal Information Job Title Minister of Environment		<b>Phone Number</b> (250) 387-1187	
<b>Client Organization</b> Environment				<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/03/23		<b>6. Fiscal Year</b> 2017		<b>7. Special Cheque Issue</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Victoria/Vancouver session travel + meetings		<b>Headquarters</b> Langley -	

**12. Mailing Address for Cheque**  
PO Box 9057 Stn Prov Govt Victoria, BC V8V 9E2

16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
	Destination Start End	Km Cost		Cost		Cost Describe
2017						
02/20	Victoria 0000 2359					20.00 Parking
02/21	Victoria 0000 2359					20.00 Parking
02/22	Victoria (AC) 0000 2359				111.30	20.00 Parking
02/23	Victoria -Vanc 0000 2359	51 27.03				20.00 Parking
02/24	Vancouver 0600 1100	86 45.58				
02/26	Victoria (AC) 1700 2359	51 27.03		36.00	111.30	88.40 Parking + taxi
02/27	Victoria 0000 2359			61.00	111.30	22.40 Parking
02/28	Victoria 0000 2359			61.00	111.30	22.40 Parking
03/01	Victoria 0000 2359			61.00	111.30	22.40 Parking
03/02	Victoria 0000 2359			61.00	111.30	22.40 Parking + taxi
<b>TOTALS OF COLUMNS</b>		36. ✓ \$ 99.64	37. ✓ \$ 0.00	38. ✓ \$ 280.00	39. ✓ \$ 667.80	40. ✓ \$ 258.00
		<b>Claim Total</b> ✓ \$ 1305.44				

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
048	29005	64000	5701	2900000	Personal Information	\$ 1305.44
048	"	"	5302	29 MTR MC		232.00
048	"	"	5305	2900000		80.00
048	"	"	5350	29 MTRCA		280.00
Less Travel Advance	"	"	5351	29 MTRCA		663.00
048						

AMOUNT DUE TO EMPLOYEE

54. \$ 1305.44 ✓

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.		<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.		<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.		<b>Print Name</b>	<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Flights pd. by g/card.  
Cont'd from E126386

Dj mar. 31/17.

## Notes for Travel Voucher (Restricted Use) E126595 for Polak, Mary

1 note(s) returned.

Created On	Author	Note
2017/03/23 15:24:17	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	2/20 - Overnight parking YVR 2/21 - Overnight parking YVR 2/22 - Overnight parking YVR 2/23 - Overnight parking YVR 2/24 - Claimed mileage to/from meetings DT Vancouver 2/26 - Drove to YVR. Flew Van-Vic. Overnight parking YVR + hotel stay. Claimed mileage + D 2/27 - Overnight parking YVR + hotel stay. Claimed F 2/28 - Overnight parking YVR + hotel stay. Claimed F 3/1 - Overnight parking YVR + hotel stay. Claimed F 03102 - same as 311

+ Reg  
E 1263 86

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## Martin, Rhiannon ENV:EX

**From:** Brosz, Corinne M ENV:EX  
**Sent:** Thursday, February 23, 2017 8:34 AM  
**To:** Martin, Rhiannon ENV:EX  
**Subject:** FW: Folio for Reservation

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**From:** reservations<sup>Security Concern</sup>  
**Sent:** Thursday, February 23, 2017 8:21 AM  
**To:** Brosz, Corinne M ENV:EX  
**Subject:** Folio for Reservation<sup>Government Financial Information</sup>

Security Concern

**RECEIVED**  
**MAR 27 2017**

Mary Polak  
501 Bellville St Po Boc 9047  
Victoria, BC V8W 9E2

[corinne.brosz@gov.bc.ca](mailto:corinne.brosz@gov.bc.ca)

Confirmation No:  
Arrival: 2/22/2017  
Departure: 2/23/2017  
Date: 2/23/2017 8:21:24 AM  
Page 1 of 1

Personal Information

Date	Name	Room Number	Description	Debit/Credit
✓ 2/22/2017	Mary Polak	502	Room Rate	95.00 ✓
2/22/2017	Mary Polak	502	GST Room (5.05%)	4.80 ✓
2/22/2017	Mary Polak	502	DMF Destination	0.95 ✓
2/22/2017	Mary Polak	502	Marketing Fee (1%) HST Hotel Room (11.11%)	10.55 ✓

2/23/2017 Master Card for Mary Polak XX<sup>Government Financial Information</sup> \$111.30

Total Net of Tax	95.00 ✓
Tax	16.30 ✓
Total Including Tax	111.30 ✓
<b>Balance Due</b>	<b>0.00 ✓</b>

## Martin, Rhiannon ENV:EX

**From:** Brosz, Corinne M ENV:EX  
**Sent:** Thursday, March 23, 2017 3:35 PM  
**To:** Martin, Rhiannon ENV:EX  
**Subject:** FW: Folio for Reservation

Government Financial  
Information

**From:** reservations  
**Sent:** Thursday, March 23, 2017 3:34 PM  
**To:** Brosz, Corinne M ENV:EX  
**Subject:** Folio for Reservation

Security Concern

Government Financial  
Information

Security Concern



Personal Information

Confirmation No:

Arrival: 2/26/17

Departure: 3/03/17

Date: 3/23/17 3:34:02 PM

Page 1 of 1

Mary Polak  
501 Bellville St Po Boc 9047  
Victoria, BC V8W 9E2

[corinne.brosz@gov.bc.ca](mailto:corinne.brosz@gov.bc.ca)

Date	Name	Room Number	Description	Debit/Credit
2/26/17 ✓	Mary Polak	709	Room Rate ✓	95.00
2/26/17	Mary Polak	709	GST Room (5.05%)	4.80
2/26/17	Mary Polak	709	DMF Destination	0.95
			Marketing Fee (1%)	
2/26/17	Mary Polak	709	HST Hotel Room	10.55
			(11.11%)	
2/27/17 ✓	Mary Polak	709	Room Rate ✓	95.00
2/27/17	Mary Polak	709	GST Room (5.05%)	4.80
2/27/17	Mary Polak	709	DMF Destination	0.95
			Marketing Fee (1%)	
2/27/17	Mary Polak	709	HST Hotel Room	10.55
			(11.11%)	
2/28/17 ✓	Mary Polak ✓	709	Room Rate ✓	95.00
2/28/17	Mary Polak	709	GST Room (5.05%)	4.80
2/28/17	Mary Polak	709	DMF Destination	0.95
			Marketing Fee (1%)	
2/28/17	Mary Polak	709	HST Hotel Room	10.55
			(11.11%)	
3/01/17	Mary Polak	709	Room Rate	95.00
3/01/17	Mary Polak	709	GST Room (5.05%)	4.80

Date	Name	Room Number	Description	Debit/Credit
3/01/17	Mary Polak	709	DMF Destination Marketing Fee (1%)	0.95
3/01/17	Mary Polak	709	HST Hotel Room (11.11%)	10.55
3/02/17	Mary Polak	709	Room Rate	95.00
3/02/17	Mary Polak	709	GST Room (5.05%)	4.80
3/02/17	Mary Polak	709	DMF Destination Marketing Fee (1%)	0.95
3/02/17	Mary Polak	709	HST Hotel Room (11.11%)	10.55

Personal Information

3/03/17 Master Card for Mary Polak XXX  
3/03/17 Master Card for Mary Polak XXX

Government Financial Information

Personal Information

Total Net of Tax  
Tax  
Total Including Tax  
**Balance Due**

Personal Information

0.00

Business Information

GST #

Security Concern

# Vancouver Airport

03/17  
R127267383

parking ticket 112.00  
26/17 17:13 - 03/03/17 18  
Length Of Stay: 5 Days 01  
ID: 02995157015011087057619  
ID: Personal  
Total Amount 112.00  
Net Amount: 88.16  
Parking Sales Tax 18.51  
ST+ 5.33  
Credit Mastercard 112.00

PARKING

PE: PURCHASE  
CT: MASTERCARD \$ 112.00  
CARD NUMBER: \*\*\*\*\* Government  
DATE/TIME: 03/03/2017 06:32:04 P  
REFERENCE #: 662511630015470590 C  
JTH #: 213205

MasterCard  
000000 Government  
000000 Financial  
000000 Information  
VERIFIED BY PIN  
01 APPROVED - THANK YOU 027  
-- IMPORTANT --  
Please keep this copy for your records

## BLUEBIRD CABS LTD

CAB 40  
2612 QUADRA ST. 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

IRM ID: FF342463

BATCH#  
SHIFT#

## Sale

[NVH: 0000000004  
ISA

SEQ#: 0390016

Application Label: VISA  
AID: A000000000000000  
TVR: 00 00 00 00  
TSI: F0 00 Government  
\*\*\*\*\*ent

Total: CAD\$ 66.

APPROVED 050782  
001/00

26-Feb-17

26

CUSTOMER COPY  
VICTORIA'S FIRST CHOICE

↓  
\$66.00

↓  
Feb 26 - Mar 3/17  
5 days  
\$112.00



↓ ↓  
Feb 20 - 24/17  
4 days  
\$80.00

PURCHASE

VISA Vancouver A

Receipt No: 5543/0605/00605  
03/17  
R127267383

parking ticket 80  
02/20/17 07:20 - 02/24/17  
Length Of Stay: 4 Days  
ID: 029951570150110770512645  
ID: Personal

Total Amount 80  
Net Amount: 62  
Parking Sales Tax 13  
ST+ 3  
Credit Mastercard 80

PARKING

PURCHASE

MASTERCARD \$ 80.00

CARD NUMBER: \*\*\*\*\* Government

DATE/TIME: 23/02/2017 08:52

REFERENCE #: 66251186001542136

JTH #: 235256

MasterCard

000000 Government

000000 Financial

000000 Information

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E126597

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Polak, Mary	<b>Employee ID</b> Personal Information Job Title Minister of Environment	<b>Phone Number</b> (250) 387-1187
<b>Client Organization</b> Environment	<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/03/23	<b>6. Fiscal Year</b> 2017	<b>7. Special Cheque Issue</b>
<b>8. Cheque Stub Information</b>		
<b>Type of Travel</b> In Province	<b>14. Reason for Travel</b> Victoria/Vancouver meetings	<b>Headquarters</b> Langley

**12. Mailing Address for Cheque**  
PO Box 9057 Stn Prov Govt Victoria, BC V8V 9E2

16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
	Destination (AC) Start End	Km Cost		Cost		Cost Describe
2017						
03/03	Victoria - Van 0000 2359	51 27.03		27.00		87.40 Parking + taxi
03/05	Victoria - Van (AC) 2000 2359	51 27.03		N/C	111.30	86.00 Parking + taxi
03/06	Victoria 0000 2359			39.50	111.30	22.00 Parking
03/07	Victoria 0000 2359			61.00	111.30	22.00 Parking
03/08	Victoria 0000 2359			61.00	111.30	22.00 Parking
03/09	Victoria - Van 0000 2300	51 27.03		61.00		
03/12	Victoria - Van (AC) 1800 2359	51 27.03		36.00	111.30	63.00 Taxi
03/13	Victoria 0000 2359			39.50	111.30	
03/14	Victoria 0000 2359			61.00	111.30	
03/15	Victoria 0000 2359			39.50	111.30	

<b>TOTALS OF COLUMNS</b>	36. (204 kms) \$ 108.12	37. \$ 0.00	38. \$ 425.50	39. 890.40	40. 280.00	<b>Claim Total</b> \$ 1615.12 1704.02
--------------------------	-------------------------	-------------	---------------	------------	------------	---------------------------------------

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
048	29005	64000	5701	2900000	Personal Information	\$ 1615.12
048	"	"	5750	29 NTCCA		425.50
048	"	"	5751	29 NTCCA		890.40

**Less Travel Advance**  
048

AMOUNT DUE TO EMPLOYEE

54. 1704.02 - \$1615.12

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Cont. d. from E126595

Dj. Mar. 31/17

## Notes for Travel Voucher (Restricted Use) E126597 for Polak, Mary

1 note(s) returned.

Created On	Author	Note
2017/03/23 15:55:59	Martin, Rhiannon (IDIR\RHIMARTI) Rhiannon.Martin@gov.bc.ca	3/3:Drove home, claimed mileage + B Overnight parking + taxi 3/5:Drove to YVR. Flew Van-Vic. Claimed mileage, overnight parking + taxi 3/6:Overnight parking + hotel stay. Claimed B+L 3/7:Overnight parking + hotel stay. Claimed F 3/8:Overnight parking + hotel stay. Claimed F 3/9:Flew Vic-Van. Claimed mileage + F 3/12:Drove to YVR. Flew Van-Vic. Claimed mileage, D, taxi. Overnight stay. 3/13:Claimed B+L 3/14:Overnight stay Victoria. Claimed F 3/15:Overnight stay Victoria. Claimed B+L

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## Martin, Rhiannon ENV:EX

**From:** Brosz, Corinne M ENV:EX  
**Sent:** Thursday, March 9, 2017 8:50 AM  
**To:** Martin, Rhiannon ENV:EX  
**Subject:** FW: Folio for Reservation Government Financial Information

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Security Concern  
**From:** reservations  
**Sent:** Thursday, March 9, 2017 2:56 AM  
**To:** Brosz, Corinne M ENV:EX  
**Subject:** Folio for Reservation Government Financial Information

Security Concern



Mary Polak  
501 Bellville St Po Boc 9047  
Victoria, BC V8W 9E2

[corinne.brosz@gov.bc.ca](mailto:corinne.brosz@gov.bc.ca)

Personal Information  
Confirmation No:  
Arrival: 3/05/17  
Departure: 3/09/17  
Date: 3/09/17 2:55:24 AM  
Page 1 of 1

Date	Name	Room Number	Description	Debit/Credit
3/05/17	Mary Polak	603	Room Rate	95.00
3/05/17	Mary Polak	603	GST Room (5.05%)	4.80
3/05/17	Mary Polak	603	DMF Destination	0.95
			Marketing Fee (1%)	
3/05/17	Mary Polak	603	HST Hotel Room	10.55
			(11.11%)	
3/06/17	Mary Polak	603	Room Rate	95.00
3/06/17	Mary Polak	603	GST Room (5.05%)	4.80
3/06/17	Mary Polak	603	DMF Destination	0.95
			Marketing Fee (1%)	
3/06/17	Mary Polak	603	HST Hotel Room	10.55
			(11.11%)	
3/07/17	Mary Polak	603	Room Rate	95.00
3/07/17	Mary Polak	603	GST Room (5.05%)	4.80
3/07/17	Mary Polak	603	DMF Destination	0.95
			Marketing Fee (1%)	
3/07/17	Mary Polak	603	HST Hotel Room	10.55

111.30

Date	Name	Room Number	Description	Debit/Credit
			(11.11%)	
3/08/17	Mary Polak	603	Room Rate	95.00 ✓
3/08/17	Mary Polak	603	GST Room (5.05%)	4.80 ✓
3/08/17	Mary Polak	603	DMF Destination	0.95 ✓
			Marketing Fee (1%)	
3/08/17	Mary Polak	603	HST Hotel Room	10.55 ✓
			(11.11%)	

Government Financial Information

3/09/17      Master Card for Mary Polak XXX      /      \$445.20

Total Net of Tax	380.00
Tax	65.20
Total Including Tax	445.20
<b>Balance Due</b>	<b>0.00</b>

Business Information

GST #

Security Concern

## Martin, Rhiannon ENV:EX

**From:** Brosz, Corinne M ENV:EX  
**Sent:** Thursday, March 16, 2017 8:41 AM  
**To:** Martin, Rhiannon ENV:EX  
**Subject:** FW: Folio for Reservation Government Financial Information

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**From:** reservations Security Concern  
**Sent:** Thursday, March 16, 2017 2:54 AM  
**To:** Brosz, Corinne M ENV:EX Government Financial Information  
**Subject:** Folio for Reservation Information

Security Concern

RECEIVED  
MAR 27 2017

Mary Polak ✓  
501 Bellville St Po Boc 9047  
Victoria, BC V8W 9E2

[corinne.brosz@gov.bc.ca](mailto:corinne.brosz@gov.bc.ca)

Confirmation No:

Personal Information

Arrival: 3/12/17  
Departure: 3/16/17  
Date: 3/16/17 2:53:31 AM  
Page 1 of 1

Date	Name	Room Number	Description	Debit/Credit
3/12/17	Mary Polak	802	Room Rate	95.00
3/12/17	Mary Polak	802	GST Room (5.05%)	4.80
3/12/17	Mary Polak	802	DMF Destination	0.95
3/12/17	Mary Polak	802	Marketing Fee (1%)	
3/12/17	Mary Polak	802	HST Hotel Room (11.11%)	10.55
3/13/17	Mary Polak	802	Room Rate	95.00
3/13/17	Mary Polak	802	GST Room (5.05%)	4.80
3/13/17	Mary Polak	802	DMF Destination	0.95
3/13/17	Mary Polak	802	Marketing Fee (1%)	
3/13/17	Mary Polak	802	HST Hotel Room (11.11%)	10.55
3/14/17	Mary Polak	802	Room Rate	95.00
3/14/17	Mary Polak	802	GST Room (5.05%)	4.80
3/14/17	Mary Polak	802	DMF Destination	0.95
3/14/17	Mary Polak	802	Marketing Fee (1%)	
3/14/17	Mary Polak	802	HST Hotel Room	10.55

111.30

Date	Name	Room Number	Description	Debit/Credit
3/15/17	Mary Polak	802	(11.11%) Room Rate	95.00
3/15/17	Mary Polak	802	GST Room (5.05%)	4.80
3/15/17	Mary Polak	802	DMF Destination	0.95
3/15/17	Mary Polak	802	Marketing Fee (1%) HST Hotel Room	10.55
			(11.11%)	

3/16/17      Master Card for Mary Polak XX      Government Financial Information      \$445.20

Total Net of Tax	380.00
Tax	65.20
Total Including Tax	445.20
<b>Balance Due</b>	<b>0.00</b>

Business Information  
GST #

Security Concern

BLUEBIRD CABS LTD  
CAB 14  
2612 QUADRA ST. 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

AM ID: EH342463

BATCH#  
SHIFT#

Sale

INV#: 000000052

RD

SEQ#: 0500010

Location Label MasterCard

00000000 Govern

00 00 00 00 00

E8 00

Government Financial  
Information

\*\*\*\*\*

total: CAD\$ 65.

APPROVED 124746  
001/00

NO SIGNATURE REQUIRED

ar -7

09:4

MERCHANT COPY  
VICTORIA'S FIRST CHOICE

↓  
MARCH 31/17

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240009

\*\*\*\*

PURCHASE

\*\*\*\*

03-05-2017

23:46:39

Acct #

\*\* Government Financial  
Information

Exp Date \*\*/\*\*

Card Type MC

Name: MARY POLAK

Government  
Financial Information

MasterCard

Operator: 109

Trace # 1894

Inv. # 1170

Auth # 024639

RRN 001517003

Total

\$64.00

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

RECEIVED

MAR 27 2017

CUSTOMER SERVICE  
DIVISION  
M. S. J.

# Vancouver Airport

Receipt No. 73075700010

03/09/17

ST R127267383

Pay parking ticket 88.00 \$

03/05/17 20:14 - 03/09/17 21:00

Length Of Stay: 4 Days, 00:50

Epan:029951570150110870647285

Unit ID: Person

al

Total Amount 88.00

Net Amount: 69.26

Parking Sales Tax 14.55

ST+ 4.19

Credit Mastercard 88.00

PARKING

TYPE: PURCHASE

ACT: MASTERCARD \$ 88.00

ARD NUMBER: \*\*\*\*\* Government

Financial

ITE/TIME: 09/03/2017 09:11:05

REFERENCE #: 662511720015640720 C

JTH #: 001106

MasterCard

Government

0000 Financial

0000 Information

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records

RECEIPT COPY

YELLOW CAB

817 FISGARD STREET V8W1R9

VICTORIA BC

21852400

GH21852400B1

\*\*\*\*

PURCHASE

\*\*\*\*

03-12-2017

21:14:09

Acct # \*\*\*\*\* Government

Financial

C

Exp Date \*\*/\*\* Card Type MC

Name: MARY POLAK

Government

Financial

Information

MasterCard

Operator: 306

Trace # 7704

Inv. # 309

Auth # 001409

RRN 001306004

Total

\$63.00

(001) APPROVED-THANK YOU

Retain this copy for your records

Customer copy

www.yellowcabvictoria.com

250-381-2222

March 5 - 9/17  
4 days =  
\$22.00 per day.

RECEIVED  
MAR 27 2017

AIR CANADA 

## Booking Confirmation

Government  
 Booking Reference: Financial  
 Information

Date of issue: Jan 05, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 - Depart

Economy Flex

Tuesday  
 10 Jan, 2017

22:55

**Vancouver**Vancouver Intl. (YVR), BC  
Terminal M

23:22

**Victoria**

Victoria Intl. (YYJ), BC

  
 AC8083

0hr27

Operated by: Air Canada Express -  
 Jazz | Dash 8-300  
 Flex Q

 - Return

Economy Tango

Wednesday  
 11 Jan, 2017

17:00

**Victoria**

Victoria Intl. (YYJ), BC



17:26

**Vancouver**Vancouver Intl. (YVR), BC  
Terminal M
  
 AC8074

0hr26

Operated by: Air Canada Express -  
 Jazz | Q400  
 Tango S



## Passengers

Travel Options

Seats

Ms. Mary Polak

Ticket Number  
 0142171757379

 None

AC8083 Person  
 AC8074 al  
 | f

Air Canada - Aeroplan  
 Personal  
 Information

 None



## Purchase summary

Credit/Debit Card ***** Government Amount paid: \$371.96 Tax information 1adult Goods and Services Tax - Canada no. 100092287 RT0001 \$17.71		1adult
	Base Fare	296.00
	Surcharges	24.00
	Goods and Services Tax - Canada no. 100092287 RT0001	17.71
	Air Travellers Security Charge	14.25
	Airport Improvement Fee - Canada	20.00
	Total airfare and taxes before options (per passenger)	\$371.96
	Number of passengers	X 1
	Total	\$371.96
	GRAND TOTAL (Canadian dollars)	\$371.96



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Booking Confirmation

Booking Reference: **Government  
Financial  
Information**

Date of issue: Jan 06, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### - Depart

Economy Flex

Tuesday  
10 Jan, 2017

22:55  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



23:22  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8083

0hr27  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Flex Q

### - Return

Economy Tango

Wednesday  
11 Jan, 2017

20:15  
**Victoria**  
Victoria Intl. (YYJ), BC



20:41  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8080

0hr26  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Tango S



### Passengers

Travel Options

Seats

Ms. Mary Polak

Ticket Number  
0142171757379

None

Person  
al  
AC8083  
AC8080

Air Canada - Aeroplan  
Personal  
Information

None



## Purchase summary

### Tax information

1adult

Goods and Services Tax - Canada no. 100092287 RT0001

\$5.00

### Additional Charges

adult

### Transportation Charges

Base Fare	0.00
Total Additional Fare - per passenger	0.00
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	105.00
Number of passengers	X1
GRAND TOTAL(Canadian dollars)	\$105 <sup>00</sup>



## Check-in and boarding gate deadlines

### Within Canada

**90**  
minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



3

## eTicket Receipt

MIN

Prepared For  
POLAK/MARY MS

RESERVATION CODE	Government Financial Information
ISSUE DATE	14Jan17
TICKET NUMBER	8382122441069
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
31Jan17	WESTJET WS 3285  Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA  Time 1:15pm Terminal MAIN TERMINAL	PRINCE GEORGE BC, CANADA  Time 2:33pm	Seat Number <sup>Personal Information</sup> (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis MA10TL Not Valid Before 31JAN17 Not Valid After 31JAN17
02Feb17	WESTJET WS 3284  Operated by: WESTJET ENCORE	PRINCE GEORGE BC, CANADA  Time 3:05pm	VANCOUVER BC, CANADA  Time 4:24pm Terminal MAIN TERMINAL	Seat Number <sup>Personal Information</sup> (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis QAL Not Valid Before 02FEB17 Not Valid After 02FEB17

## Allowances

### Baggage Allowance

YVR to YXS - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YXS to YVR - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

### Carry On Allowances

YVR to YXS , YXS to YVR - 1 Piece (WS - WESTJET)

### Carry On Charges

YVR to YXS , YXS to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX <small>Government Financial Information</small>
Fare Calculation Line	YVR WS YXS165.00WS YVR233.00CAD398.00END
Fare	CAD 398.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 23.31 XG (GOODS AND SERVICES TAX (GST))
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 489.56

## Other Charges

SEAT ASSIGNMENT # <small>Personal Information</small> (YVR-YXS / QTY 1, YXS-YVR / QTY 1)	CAD 20.00
Taxes	CAD 1.00
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX <small>Government Financial Information</small>
Total	CAD 21.00
Total Fare and Other Charges	CAD 510.56

### Positive identification required for airport check in

#### Notice:

#### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare families](#) (Econo, Flex, and Plus)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time

**AIR CANADA** 

## Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: Jan 23, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### - Depart

Economy Tango

Wednesday  
22 Feb, 2017

18:55  
**Ottawa**  
Ottawa Intl. (YOW), ON



21:26  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

  
AC189

5hr31  
Operated by: Air Canada | A321-200 |  
Wi-Fi  
Air Canada Café  
Tango K

Layover in Vancouver

1hr29

Wednesday  
22 Feb, 2017

22:55  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



23:22  
**Victoria**  
Victoria Intl. (YYJ), BC

  
AC8083

0hr27  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Air Canada Café  
Tango K

Total duration

7hr27



### Passengers

Travel Options

Seats

Ms. Mary Polak

Ticket Number  
0142172633210

 None

AC189  
AC8083

Air Canada - Aeroplan  
Personal  
Information

 None

Mrs. Martina Kapac De Frias

Ticket Number  
0142172633211

 None

AC189  
AC8083

Air Canada - Aeroplan  
Personal  
Information

 None



## Purchase summary

<b>Credit/Debit Card ****</b>	Government Financial	<b>2adults</b>
Amount paid: \$651.16		
<b>Tax information</b>	 Air Transportation Charges	
<b>2adult</b>		
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	<b>Base Fare</b>	235.00
\$74.92	<b>Surcharges</b>	23.00
	 Taxes, fees and charges	
	Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	37.46
	Air Travellers Security Charge	7.12
	Airport Improvement Fee - Canada	23.00
	<b>Total airfare and taxes before options (per passenger)</b>	<b>\$325<sup>56</sup></b>
	<b>Number of passengers</b>	<b>X 2</b>
	<b>Total</b>	<b>\$651<sup>16</sup></b>
	<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$651<sup>16</sup></b>



## Check-in and boarding gate deadlines

### Within Canada

**90**  
minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.


**AIR CANADA**

## Booking Confirmation

 Booking Reference: Government  
Financial Information

Date of issue: Jan 24, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

- Depart

Economy Tango

 Monday  
20 Feb, 2017

 08:50  
**Vancouver**  
 Vancouver Intl. (YVR), BC  
 Terminal M

 16:25  
**Ottawa**  
 Ottawa Intl. (YOW), ON

  
 AC166

 4hr35  
 Operated by: Air Canada | A321-200 |  
 Wi-Fi  
 Air Canada Café  
 Tango S


### Passengers

Travel Options

Seats

Ms. Mary Polak

 Ticket Number  
 0142172835034

None

AC166

 Air Canada - Aeroplan  
 Personal  
 Information

None



### Purchase summary

 Credit/Debit Card \*\*\*\*\*  
 Amount paid: \$468.43

 Government  
 Financial

 Tax information  
 1adult

 Goods and Services Tax - Canada no. 100092287 RT0001  
 \$22.31

1adult

Air Transportation Charges

Base Fare

386.00

Surcharges

33.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

22.31

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

20.00

Total airfare and taxes before options (per passenger)

\$468.43

Number of passengers

X 1

Total

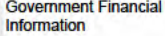
\$468.43

GRAND TOTAL (Canadian dollars)

\$468.43

AIR CANADA 

## Booking Confirmation

Booking Reference: 

Date of issue: Jan 24, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 - Depart

Economy Flex

Friday  
27 Jan, 2017

08:55

**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

09:49

**Penticton**  
(YYF), BC

AC8350

0hr54

Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Flex V - Return

Economy Flex

Saturday  
28 Jan, 2017

06:00

**Penticton**  
(YYF), BC

06:58

**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M


AC8351

0hr58

Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Flex V

! AC8351 This flight departs early in the morning.

## Passengers

 **Ms. Mary Polak**Ticket Number  
0142172686809Air Canada - Aeroplan  
Personal  
Information

Seats

AC8350 Personal  
AC8351 Information **Mr. Alexander Shiff**Ticket Number  
0142172686810

Seats

AC8350 Personal  
AC8351 Information



## Purchase summary

Credit/Debit Card \*\*\*\* Government  
Amount paid: \$989.62 Financial

### Tax information

2adult

Goods and Services Tax - Canada no. 100092287 RT0001  
\$47.12

### Air Transportation Charges<sup>1</sup>

Base Fare	428.00
Surcharges	24.00

### Taxes, fees and charges<sup>2</sup>

Goods and Services Tax - Canada no. 100092287 RT0001	23.56
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger) **\$494<sup>\$1</sup>**

Number of passengers **X 2**

Total **\$989<sup>\$2</sup>**

GRAND TOTAL (Canadian dollars) **\$989<sup>\$2</sup>**



## Check-in and boarding gate deadlines

### Within Canada

**90**  
minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

**Passenger: 1**      **Ms Mary Polak**

Ticket number:      **014 2172 743150**

Frequent Flyer Pgm:      Air Canada Aeroplan

Program number:      Personal Information

**Passenger: 2**      **Mr Alexander Shiff**

Ticket number:      **014 2172 743151**

## Purchase Summary

### Passenger: 1 Ticket number 014 2172 743150

**Date of issue**

25-Jan 2017

**Fare Amount in Canadian dollars:**

416.00

*(including navigational & other charges)*

**Taxes, Fees & Charges**

Airport Improvement Fee - Canada (SQ)

15.00

**Total Fare in Canadian dollars:**

15.00A 12

**Options**

Change fee in Canadian dollars

75.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

3.75 10

Ticket particularities:

AC ONLYF/NONREF/CHGE FEE

### Passenger: 2 Ticket number 014 2172 743151

**Date of issue**

25-Jan 2017

**Fare Amount in Canadian dollars:**

416.00

*(including navigational & other charges)*

**Taxes, Fees & Charges**

Airport Improvement Fee - Canada (SQ)

15.00

**Total Fare in Canadian dollars:**

15.00A 13

**Options**

Change fee in Canadian dollars

75.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

3.75 11

**\*Fare calculation:**

27JAN17YVR AC YYF Q12.00R219.00/-YLV AC YVR

Q22.00R163.00CAD416.00 END ROE1.00 PD14.25CA22.51XG5.00SQ

**Canadian tax registration numbers:**

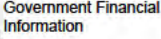
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

AIR CANADA 

## Booking Confirmation

Booking Reference: 

Date of issue: Jan 30, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 - Depart

Economy Tango

Sunday  
05 Feb, 2017

17:50

**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

01:25 + 1 day

**Ottawa**  
Ottawa Intl. (YOW), ON

AC188

4hr35

Operated by: Air Canada | A320-200 |  
Wi-Fi  
Air Canada Café  
Tango S - Return

Economy Tango

Monday  
06 Feb, 2017

18:55

**Ottawa**  
Ottawa Intl. (YOW), ON

21:26


**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC189

5hr31

Operated by: Air Canada | A321-200 |  
Wi-Fi  
Air Canada Café  
Tango S

## Passengers

 Ms. Mary PolakTicket Number  
0142172945580Air Canada - Aeroplan  
Personal  
InformationSeats  
AC188 Personal  
AC189 Information Mr. Alexander ShiffTicket Number  
0142172945581Air Canada - Aeroplan  
Personal  
InformationSeats  
AC188 Personal  
AC189 Information



## Purchase summary

Credit/Debit Card \*\*\*\*\* Government  
 Amount paid: \$2509.50 Financial  
**Tax Information**  
**Adult**  
 Goods and Services Tax - Canada no. 100092287 RT0001  
 \$117.02  
 Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
 \$5.98



### Air Transportation Charges

Base Fare 1020.00  
 Surcharges 76.00



### Taxes, Fees, and Charges

Goods and Services Tax - Canada no. 100092287 RT0001 56.51  
 Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001) 2.99  
 Air Travellers Security Charge 14.25  
 Airport Improvement Fee - Canada 43.00

Total airfare and taxes before options (per passenger)

Number of passengers

Total

1212.75  
 X 2  
 2425.50



### Seat selection

MS Mary Polak

AC188 Perso PFST (AISLE) 20.00

AC189 Infor PFST (AISLE) 20.00

MR Alexander Shiff

AC188 Perso PFST (WINDOW) 20.00

AC189 Infor PFST (AISLE) 20.00

Goods and Services Tax - Canada no. 100092287 RT0001 4.00

Total with options and seat selection fee:

GRAND TOTAL (Canadian dollars)

20.00  
 20.00  
 20.00  
 20.00  
 4.00  
 2509.50



## Check-in and boarding gate deadlines

Within Canada

90  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Security Concern

Room : 0502  
Folio # : Government  
Invoice # : Financial Information  
Cashier # : 191  
Page # : 1 of 1

Vancouver, BC, Canada Security  
Security Concern  
G.S.T. / H.S.T. Registration # Business  
Information

Hon Mary Polak  
501 Belleville Street  
Room 306  
Victoria BC V8V 1X4

Arrival : 02-08-17  
Departure : 02-09-17  
Fairmont President's Club  
Personal Information

Date	Description	Additional Information	Charges	Credits
02-08-17	Room charge		179.00	
02-08-17	Destination Marketing Fee		2.31	
02-08-17	Room PST		19.94	
02-08-17	Room GST	Personal Information	9.07	
02-08-17	Parking		38.57	
02-08-17	Parking - Tax		8.10	
02-08-17	Parking - GST		2.33	
02-09-17	Mastercard	XXX Government Financial Information XX/XX		259.32
<b>Total</b>			<b>259.32</b>	<b>259.32</b>
<b>Balance Due</b>			<b>0.00</b>	

GST Summary

Room : 9.07  
F&B : 0.00  
Other : 2.33  
Total : 11.40

HST Summary

Room : 0.00  
F&B : 0.00  
Other : 0.00  
Total : 0.00

Security Concern

Security Concern

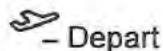


## Booking Confirmation

Booking Reference: **Government**  
Financial Information

Date of issue: Feb 16, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Thursday  
23 Feb, 2017

20:15  
**Victoria**  
Victoria Intl. (YYJ), BC



20:41  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8080

0hr26  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Flex V

## Passengers

**Ms. Mary Polak**

Seats  
**AC8080** Personal

**Ticket Number**  
0142173775716

Air Canada - Aeroplan  
Personal  
Information



## Purchase summary

Credit/Debit Card \*\*\*\*\* **Government**  
Amount paid: \$203.83 **Financial**

**Tax Information**  
1adult

Goods and Services Tax - Canada no. 100092287 RT0001  
\$9.71

**Air Transportation Charges**

Base Fare 160.00

Surcharges 12.00

**Taxes, fees and charges**

Goods and Services Tax - Canada no. 100092287 RT0001 9.71

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options (per passenger) **\$203.83**

Number of passengers **X 1**

Total **\$203.83**

**GRAND TOTAL (Canadian dollars)** **\$203.83**

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

### Booking reference:

Government Financial  
Information

**Name:** Ms Mary Polak  
**E-mail:** RHIANNON.MARTIN@GOV.BC.CA

**Payment:** CC Government Financial Information  
CC

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
International Reservations

Alert me of flight changes  
Flight notification

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8079	Vancouver (YVR)	Victoria (YYJ)	DH3	Economy (V)	Confirmed
<i>Operated by:</i>	Sun 26-Feb 2017	Sun 26-Feb 2017			
<i>Air Canada Express-Jazz</i>	19:25 - TERMINAL M -MAIN	19:52			
AC8066	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (A)	Confirmed
<i>Operated by:</i>	Fri 03-Mar 2017	Fri 03-Mar 2017			
<i>Air Canada Express-Jazz</i>	13:00	13:26 - TERMINAL M -MAIN			

### Passenger Information

**Passenger: 1** Ms Mary Polak

**Ticket number:** 014 2174 107904

**Frequent Flyer Pgm:** Air Canada Aeroplan

**Program number:**

Personal Information

## Purchase Summary

---

**Passenger: 1 Ticket number 014 2174 107904**

<b>Date of issue</b>	23-Feb 2017
<b>Fare Amount in Canadian dollars:</b> (including <i>navigational &amp; other charges</i> )	265.00
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	0.40
<b>Total Fare in Canadian dollars:</b>	8.40A
<b>Options</b>	
Change fee in Canadian dollars	175.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	8.75
Ticket particularities:	
AC ONLYF/NONREF/CHGE FEE	
-BG:AC	
*Fare calculation:	
26FEB17YVR AC YYJ Q12.00R163.00AC YVR Q12.00R78.00CAD265.00	
END ROE1.00 PD14.25CA14.56XG20.00SQ	
Canadian tax registration numbers:	
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)	

## Fare Rules Summary

---

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

---

Please see below for details on the bags you plan on checking at the baggage counter.

**AIR CANADA****Booking Confirmation**Booking Reference: Government Financial Information

Date of issue: Mar 01, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**- Depart**

Economy Flex

Sunday  
12 Mar, 201720:15  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M20:42  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8081

0hr27  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Flex G**- Return**

Economy Tango

Thursday  
16 Mar, 201720:15  
**Victoria**  
Victoria Intl. (YYJ), BC20:41  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8080

0hr26  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Tango A**Passengers** **Ms. Mary Polak**Ticket Number  
0142174377656Air Canada - Aeroplan  
Personal InformationSeats  
AC8081 Personal  
AC8080 Inform



## Purchase summary

Government		
Credit/Debit Card ****Financial		1adult
Amount paid: \$251.21   t t		
Tax information		
1adult		
Goods and Services Tax - Canada no. 100092287 RT0001		
\$11.96		
Air Travelers Security Charge		
Base Fare		181.00
Surcharges		24.00
Taxes, fees and charges		
Goods and Services Tax - Canada no. 100092287 RT0001		11.96
Air Travellers Security Charge		14.25
Airport Improvement Fee - Canada		20.00
Total airfare and taxes before options (per passenger)		\$251.21
Number of passengers		X 1
Total		\$251.21
GRAND TOTAL (Canadian dollars)		\$251.21



## Check-in and boarding gate deadlines

Within Canada

90  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 15 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

### Vancouver (YVR) > Victoria (YYJ)



1<sup>st</sup> bag

Complimentary



2<sup>nd</sup> bag

\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23.0 kg (50.0 lb)

Max. dimensions per bag:  
158.0 cm (62.0 in)

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your Itinerary-receipt to the airport.**

### Main Contact Information

**Name:** Ms Mary Polak  
**E-mail:** RHIANNON.MARTIN@GOV.BC.CA  
**Payment:** CC Government Financial Information  
 CC

### Booking reference:

Government  
Financial Information

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533  
International Reservations  
 Alert me of flight changes  
Flight notification

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8080	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (W)	Confirmed
<i>Operated by:</i>	Thu 09-Mar 2017	Thu 09-Mar 2017			
<i>Air Canada Express-Jazz</i>	20:15	20:41 - TERMINAL M -MAIN			
Seat number(s) requested:	Personal Information				

### Passenger Information

**Passenger:** 1 Ms Mary Polak  
**Ticket number:** 014 2174 386713  
**Frequent Flyer Pgm:** Air Canada Aeroplan **Program number:** Personal Information

### Purchase Summary

**Passenger: 1 Ticket number 014 2174 386713**

**Date of issue**

01-Mar 2017

**Fare Amount in Canadian dollars:**

329.00

*(including navigational & other charges)*
**Taxes, Fees & Charges**

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

3.20

**Total Fare in Canadian dollars:**

67.20A

**Options**

Change fee in Canadian dollars

100.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

5.00

**Ticket particularities:**

CAD305.00 NONREF - AC

ONLYF/NONREF/CHGE FEE -BG:AC

**\*Fare calculation:**

09MAR17YVR AC YYJ Q12.00R163.00AC YVR Q12.00R142.00CAD329.00

END ROE1.00 PD14.25CA14.96XG20.00SQ

**Canadian tax registration numbers:**

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)


## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

**AIR CANADA** **Booking Confirmation**Booking Reference: 

Date of issue: Feb 07, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 **- Depart**

Economy Flex

Monday  
13 Feb, 201719:25  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M19:52  
**Victoria**  
Victoria Intl. (YYJ), BC  
AC80790hr27  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Flex W **- Return**

Economy Tango

Thursday  
16 Feb, 201720:15  
**Victoria**  
Victoria Intl. (YYJ), BC20:41  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M  
AC80800hr26  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Tango S**Passengers** **Ms. Mary Polak**Ticket Number  
0142173328649Air Canada - Aeroplan  
Personal  
InformationSeats  
AC8079 Personal  
AC8080 Informati  
on



## Purchase summary

Government		1adult
Credit/Debit Card ****	Financial	
Amount paid: \$375.11	Information	
<b>Tax Information</b>		
1adult		
Goods and Services Tax - Canada no. 100092287 RT0001		
\$17.86		
<b>Air Transportation Charges</b>		
Base Fare		289.00
Surcharges		24.00
<b>Taxes, fees and charges</b>		
Goods and Services Tax - Canada no. 100092287 RT0001		17.36
Air Travellers Security Charge		14.25
Airport Improvement Fee - Canada		20.00
Total airfare and taxes before options (per passenger)		\$364 <sup>51</sup>
Number of passengers		X 1
Total		\$364 <sup>51</sup>
<b>Seat selection</b>		
MS Mary Polak		
AC8080: Personal Information		10.00
Goods and Services Tax - Canada no. 100092287 RT0001		0.50
Total with options and seat selection fee:		\$375 <sup>11</sup>
GRAND TOTAL (Canadian dollars)		\$375 <sup>11</sup>



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes


### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

AIR CANADA 

## Booking Confirmation

Booking Reference: 

Date of issue: Feb 07, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 - Depart

Economy Flex

Monday  
13 Feb, 201719:25  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M19:52  
**Victoria**  
Victoria Intl. (YYJ), BC  
AC80790hr27  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Flex W - Return

Economy Tango

Friday  
17 Feb, 201711:30  
**Victoria**  
Victoria Intl. (YYJ), BC11:56  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M  
AC80620hr26  
Operated by: Air Canada Express -  
Jazz | Q400  
Tango S

## Passengers

 Ms. Mary PolakTicket Number  
0142173340792Air Canada - Aeroplan  
Personal  
InformationSeats  
AC8079 Personal  
AC8062 -



## Purchase summary

### Tax Information

1adult

Goods and Services Tax - Canada no. 100092287 RT0001

\$5.00

### Additional Charges

adult



### Air Transportation Charges

Base Fare	0.00
Total Additional Fare - per passenger	0.00
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	105.00
Number of passengers	X1
GRAND TOTAL(Canadian dollars)	\$105 <sup>00</sup>



## Check-in and boarding gate deadlines

### Within Canada

90

minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

Government Financial  
Information

### Main Contact Information

### Booking reference:

**Name:** Ms Mary Polak  
**E-mail:** RHIANNON.MARTIN@GOV.BC.CA  
**Payment:** CC Government Financial Information

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8078	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (K)	Confirmed
<i>Operated by:</i>	Sun 26-Feb 2017	Sun 26-Feb 2017			
<i>Air Canada Express-Jazz</i>	19:05	19:31 - TERMINAL M -MAIN			
AC8081	Vancouver (YVR)	Victoria (YYJ)	DH3	Economy (W)	Confirmed
<i>Operated by:</i>	Thu 02-Mar 2017	Thu 02-Mar 2017			
<i>Air Canada Express-Jazz</i>	20:15 - TERMINAL M -MAIN	20:42			
Seat number(s) requested:	Personal Information				

### Passenger Information

**Passenger: 1** Ms Mary Polak  
**Ticket number:** 014 2173 504836  
**Frequent Flyer Pgm:** Air Canada Aeroplan

**Program number:**

Personal Information

## Purchase Summary

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**Passenger: 1 Ticket number 014 2173 504836**

<b>Date of issue</b>	10-Feb 2017
<b>Fare Amount in Canadian dollars:</b>	257.00
<i>(including <u>navigational &amp; other charges</u>)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Air Travellers Security Charge (CA)	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	14.56
Airport Improvement Fee - Canada (SQ)	20.00

**Total Fare in Canadian dollars:** 305.81

Ticket particularities:  
AC ONLYF/NONREF/CHGE FEE  
-BG:AC

\*Fare calculation:  
26FEB17YYJ AC YVR Q12.00R83.00AC YYJ Q12.00R150.00CAD257.00  
END ROE1.00

Canadian tax registration numbers:  
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)  
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

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- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

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Please see below for details on the bags you plan on checking at the baggage counter.