

Minister's Quarterly Travel Expense Summary

Name: Honourable Andrew Wilkinson

Quarter: 2017 April to June

Portfolio: Justice

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 2,277.00

Other Travel in Province: \$ 103.85

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 2,380.85

Travel expenses fiscal year-to-date: \$ 2,380.85

AE18EXESLP01



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E126579

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wilkinson, Andrew		Employee ID Personal Information		Phone Number (250) 356-0179	
Client Organization Advanced Education		Job Title Minister of Advanced Education		Travel Group Code 4	
5. Date Completed 2017/03/23		6. Fiscal Year 2017		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business			Headquarters Vancouver
12. Mailing Address for Cheque PO Box 9068 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2017 03/23 03/30	17. Places Travelled *PCard Destination * Cran/Invermere (AC) * Vic/Van/Vic Van-Vic (HJ) Vic-Van (HA)			18. Personal Vehicle Use Km Cost	19. Other Transport Costs Cost
	Start 0730 0730	End 2300 1800			20. & 21. Meals Cost
				0.00 0.00	27.00
					22. Lodging Costs Cost
					20. & 21. Miscellaneous Cost 28.00
					Describe prking
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 50.00
				38. \$ 27.00	39. \$ 0.00
				40. \$ 28.00	Claim Total \$ 105.00
48. Client Code 019 019 019 019	49. Resp. 11001 11001 11001	50. Service Line 18000 18000 18000	51. STOB 5702 5750 5701	52. Project 1100000 11MTCCA 11MTVNC	45. Supplier Code Government Financial Information Amount \$ 28.00 \$ 27.00 \$ 50.00
Less Travel Advance 019					
					54. \$ 105.00
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2017Apr13
SLP

Notes for Travel Voucher (Restricted Use) E126579 for Wilkinson, Andrew

3 note(s) returned.

Created On	Author		Note
2017/03/28 09:13:08	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	March 23, 2017 - drive to Van airport (prking 28.00 pd by visa) Van/Cranbrook (AC pd by purchasing card) personal ride to event in Invermere - personal ride back to Cranbrook airport (AC pd by purchasing card) - p/u car - drive home.
2017/04/06 11:16:32	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	March 30, 2017 - Black Top Cab (30.00 pd by cash) to Helijet Van/Vic (pd by purchasing card) - shuttle to buildings - Yellow cab to Helijet (10.00 pd by cash) - Bluebird Cab (10.00 pd by cash) to Harbour Air Vic/Van (pd by purchasing card) - personal ride home.
2017/04/06 11:41:28	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	March 30, 2017 - Harbour Air flight pd by QT not purchasing card).

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Vancouver Airport

WWW.YVR.CA
Parking@YVR.CA
604-276-7739
Economy Parking Lot
209-EPL Exit 5
from: 03/23/17 07:35:00
to: 03/23/17 22:25:49
Epan:02995157015011057082273510??
Entry Unit:105
Pay amount: 28.00 \$
Parking Sales Tax 4.63 \$
GST+ 1.33 \$

Tax-No.:264504522801211
USt-Id No.:DE811280171
N/A
N/A
N/A
TYPE: PURCHASE
ACCT: VISA \$ 28.00
CARD NUMBER: Government Financial Information
DATE/TIME: 23/03/2017 10:26:06 PM
REFERENCE #: 662511620015130110 C
AUTH #: 081841

VISA CREDIT
A0000000031010
80800080007800
VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records
CUSTOMER COPY

Yellow Cab

250-381-2222 250-381-2242

Download Yellowcab taxi APP from App Store

Date: 3/23/17 Amount: 10/-
Driver: 1056 Car #: 03
From: Inland To: Hyet



pd by cash
5701
1100000

pd by VISA
5702 1100000

Cash Receipt

For prompt, safe and courteous service call...

**Black Top
& Checker Cabs**

604-681-3201 or 604-731-1111

777 Pacific Street
Vancouver, BC V6Z 2R7
www.btccab.ca

Date March 30 2017

\$ 30.00

From.....

To.....

Driver: K.R. Cab No. 715

Thank You
GST / HST # 100436724

5701
pd by cash
1100000

Bluebird Cabs Ltd.

250-382-2222

DISPATCH

1-800-665-7055

SERVING
GREATER VICTORIA
SINCE 1946

250-382-3611

ACCOUNTS

Date: 03/30/17 Amount \$ 10
From: helixet To: harbor air
Driver: 774 Car #: 75

Fare includes G.S.T. G.S.T. #

Download our App to book and track your cab on your phone!



pd by cash
5701
1100000



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E126704

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Name Wilkinson, Andrew		Employee ID Personal Information		Phone Number (250) 356-0179	
Client Organization Advanced Education		Job Title Minister of Advanced Education		Travel Group Code 4	
5. Date Completed 2017/04/06		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business			Headquarters Vancouver
12. Mailing Address for Cheque PO Box 9068 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2017 04/06	17. Places Travelled *PCard Destination * Van/Vic/Van (HI)		18. Personal Vehicle Use Km Cost 0.00	19. Other Transport Costs 10.00	20. & 21. Meals Cost 27.00
					22. Lodging Costs
					20. & 21. Miscellaneous Cost Describe
TOTALS OF COLUMNS			36. \$ 0.00	37. \$ 10.00	38. \$ 27.00
					39. \$ 0.00
					40. \$ 0.00
					Claim Total \$ 37.00
48. Client Code 019 019 019 019	49. Resp. 11001 11001	50. Service Line 18000 18000	51. STOB 570150 5701	52. Project 11MTCCA 11MTVNC	
				45. Supplier Code Government Financial Information	
				Amount \$ 27.00 \$ 10.00	
Less Travel Advance 019					
			AMOUNT DUE TO EMPLOYEE		
			54. \$ 37.00		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2017May10
SLP

Notes for Travel Voucher (Restricted Use) E126704 for Wilkinson, Andrew

2 note(s) returned.

Created On	Author	Note
2017/04/07 13:07:43	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	April 6, 2017 - drive to Helijet Van/Vic (pd by purchasing card) - shuttle to buildings - cab (10.00 pd by cash) to Helijet Vic/Van - drive home
2017/05/04 09:16:20	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	April 6, 2017 - drive to Helijet (pd by purchasing card) Van/Vic - shuttle to buildings - Yellow Cab (10.00 pd by cash) to Helijet Vic/Van (pd by purchasing card) drive home.

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250-381-2222 250-381-2242

Download Yellowcab taxi APP from App Store



Date: 04-06-17 Amount: 10.00

Driver: Marlon Car #: 47

From: Gort To: Helijet



Kelly Printing
604-594-2324

5701
11mtunc
pd by cash

Tank, Chelsey AVED:EX

From: passengerservices@helijet.com
Sent: Thursday, January 5, 2017 2:05 PM
To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

**Government Financial
Information**

Name

Andrew Wilkinson

Company

Ministry Of Advanced Education

Booking

**Government Financial
Information**

Monday, March 6, 2017

Invoice #135938

705

FARE-YWH-PEAK_Winter16-17

\$290.48

07:50 Vancouver Harbour

+ GST

\$14.52

08:25 Victoria Harbour

Billing

\$290.48

35 minutes

Taxes

\$14.52

Confirmed

Grand Total

\$305.00

1 Passengers - Peak

Andrew Wilkinson, Male

[Add to Calendar](#)

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: Government Financial Information

Name: Mr Andrew Wilkinson
E-mail: CHELSEY.TANK@GOV.BC.CA
Payment: Government Financial Information **CCCA**

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8080	Victoria (YYJ)	Vancouver (YVR)	DH3	Economy (H)	Confirmed
<i>Operated by:</i>	Tue 14-Mar 2017	Tue 14-Mar 2017			
<i>Air Canada Express-Jazz</i>	20:15	20:41 - TERMINAL M -MAIN			

Passenger Information

Passenger: 1 Mr Andrew Wilkinson
Ticket number: **014 2174 677039**
Frequent Flyer Pgm: Air Canada Aeroplan **Program number:** Personal Information

Purchase Summary

Passenger: 1 Ticket number 014 2174 677039

Date of issue
Fare Amount in Canadian dollars:
(including navigational & other charges)

07-Mar 2017
 217.00

Taxes, Fees & Charges

Total Fare in :

No Additional
collection

Options

Change fee in Canadian dollars
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

75.00
3.75

Ticket particularities:
AC ONLYF/NONREF/CHGE FEE
-BG:AC

*Fare calculation:
14MAR17YYJ AC YVR Q12.00R205.00CAD217.00 END ROE1.00 PD7.12CA
11.96XG15.00SQ

Canadian tax registration numbers:
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Andrew Wilkinson	
Air Canada baggage rules apply. For flight(s): AC8080	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: Mar 09, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

- Depart

Economy Tango

Thursday
23 Mar, 2017

08:55
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



11:20
Cranbrook
(YXC), BC

AC8215

1hr25
Operated by: Air Canada Express -
Jazz | Dash 8-300
Tango A

- Return

Economy Tango

Thursday
23 Mar, 2017

21:20
Cranbrook
(YXC), BC



21:57
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8220

1hr37
Operated by: Air Canada Express -
Jazz | Dash 8-300
Tango S

Passengers

Mr. Andrew Wilkinson

Seats

Ticket Number
0142174775729

AC8215 -
AC8220 -

Air Canada - Aeroplan
Personal Information

Ms. Jennifer Chalmers

Seats

Ticket Number
0142174775730

AC8215 -
AC8220 -

Air Canada - Aeroplan
Personal Information



Purchase summary

Credit/Debit Card Amount paid: \$750.22 Tax Information 2adult Goods and Services Tax - Canada no. 100092287 RT0001 \$35.72	Government		
	Financial Information		
		Air Canada	2adults
		Base Fare	303.00
		Surcharges	24.00
		Air Canada	
		Goods and Services Tax - Canada no. 100092287 RT0001	17.88
		Air Travellers Security Charge	14.25
		Airport Improvement Fee - Canada	16.00
		Total airfare and taxes before options (per passenger)	\$375 ¹¹
		Number of passengers	X 2
		Total	\$750 ²²
		GRAND TOTAL (Canadian dollars)	\$750 ²²



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Vancouver (YVR) > Cranbrook (YXC)

1st bag
\$ 26.25 CAD
Including taxes

2nd bag
\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: Mar 10, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Thursday
09 Mar, 2017

19:05

Victoria

Victoria Intl. (YYJ), BC



19:31

VancouverVancouver Intl. (YVR), BC
Terminal M

AC8078

0hr26

Operated by: Air Canada Express -
Jazz | Dash 8-300
Flex V

Passengers

Mr. Andrew Wilkinson

Ticket Number
0142174798330Air Canada - Aeroplan
Personal InformationSeats
AC8078 Personal
Information

Purchase summary

Government Financial
Credit/Debit Card Information
Amount paid: \$206.98
Tax information
1adult
Goods and Services Tax - Canada no. 100092287 RT0001
\$9.86



Base Fare	163.00
Surcharges	12.00



Goods and Services Tax - Canada no. 100092287 RT0001	9.86
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00

Total airfare and taxes before options (per passenger)	\$206.98
--	----------

Number of passengers	X 1
----------------------	-----

Total	\$206.98
-------	----------

GRAND TOTAL (Canadian dollars)	\$206.98
--------------------------------	----------

Tank, Chelsey AVED:EX

From: passengerservices@helijet.com
Sent: Monday, March 13, 2017 10:13 AM
To: Tank, Chelsey AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Andrew Wilkinson

Company

Ministry Of Advanced Education

Booking

Government Financial
Information

Thursday, March 16, 2017

Invoice #158934

705

FARE-YWH-Full_Winter16-17

\$271.43

07:50 Vancouver Harbour

+ GST

\$13.57

08:25 Victoria Harbour

Billing

\$271.43

35 minutes

Taxes

\$13.57

Confirmed

Grand Total

\$285.00

1 Passengers - Full-Fare

Andrew Wilkinson, Male

[Add to Calendar](#)

Tank, Chelsey AVED:EX

From: passengerservices@helijet.com
Sent: Tuesday, March 7, 2017 11:49 AM
To: Tank, Chelsey AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Booking

Government Financial Information

Wednesday, March 15, 2017

Invoice #158934

715

FARE-YWH-Full_Winter16-17 \$271.43

12:00 Vancouver Harbour

+ GST \$13.57

12:35 Victoria Harbour

Billing \$271.43

35 minutes

Taxes \$13.57

Confirmed

Grand Total \$285.00

1 Passengers - Full-Fare

• Andrew Wilkinson, Male

[Add to Calendar](#)

Tank, Chelsey AVED:EX

From: passengerservices@helijet.com
Sent: Thursday, March 30, 2017 5:07 PM
To: Tank, Chelsey AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Andrew Wilkinson

Company

Ministry Of Advanced Education

Advisory

Good afternoon Chelsey,

We have refunded the credit card and reversed the same day cancellation fee. Please be advised in the future the fee will be applied as per our policy. If you have any questions please reply to this email or call us at 1.800.665.4354 and one of our agents will be happy to assist you.

Thank you.

Booking

Government Financial
Information

Thursday, March 30, 2017

Invoice #135946

858

FEE-YWH_Full_Winter \$271.43

18:40 Victoria Harbour

FEE-YWH_Full_Winter (\$271.43)

19:15 Vancouver Harbour

+ GST \$0.00

35 minutes	Mastercard	\$285.00
Cancelled	Date / Time	March 30, 2017 @ 4:10:52 PM
	Summary	Government Financial Information
1 Passengers - Full-Fare	Expiration	
Andrew Wilkinson, Male	Authorization	191051
<u>Add to Calendar</u>	Mastercard	(\$285.00)
	Date / Time	March 30, 2017 @ 5:03:39 PM
	Summary	Government Financial Information
	Expiration	
	Authorization	501941

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations:
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Tank, Chelsey AVED:EX

From: passengerservices@helijet.com
Sent: Wednesday, March 15, 2017 2:57 PM
To: Tank, Chelsey AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Andrew Wilkinson

Company

Ministry Of Advanced Education

Booking

Government Financial
Information

Monday, March 27, 2017

Invoice #135945

705

07:50 Vancouver Harbour

08:25 Victoria Harbour

35 minutes

Cancelled

1 Passengers - Full-Fare

• Andrew Wilkinson, Male

[Add to Calendar](#)

Booking # Government Financial Information	
Thursday, March 30, 2017	Invoice #156328
711	FARE-YWH-Full_Winter16-17 \$271.43
10:00 Vancouver Harbour	+ GST \$13.57
10:35 Victoria Harbour	
35 minutes	Billing \$271.43
	Taxes \$13.57
Confirmed	Grand Total \$285.00
1 Passengers - Full-Fare . Andrew Wilkinson, Male	
Add to Calendar	

Booking # Government Financial Information	
Thursday, March 30, 2017	Invoice #135946
858	FARE-YWH-Full_Winter16-17 \$271.43
18:40 Victoria Harbour	+ GST \$13.57
19:15 Vancouver Harbour	
35 minutes	Billing \$271.43
	Taxes \$13.57
Confirmed	Grand Total \$285.00
1 Passengers - Full-Fare . Andrew Wilkinson, Male	
Add to Calendar	

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Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:



Control No.

E126818

Name Wilkinson, Andrew	Employee ID Personal Information	Phone Number (250) 356-0179
Client Organization Advanced Education	Job Title Minister of Advanced Education	Travel Group Code 4

5. Date Completed 2017/06/09		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Vancouver			
12. Mailing Address for Cheque PO Box 9068 Stn Prov Govt Victoria, BC V8W 9E2									
16. Travel Dates 2017 06/07 06/08 06/12	17. Places Travelled *PCard Destination Start End *Victoria (HJ) 1230 2359 *Vancouver (HJ) 0700 1300 *Van/Vic/Van (HJ) 0845 1730			18. Personal Vehicle Use Km Cost 0.00 0.00 0.00		19. Other Transport Costs 10.00 10.00	20. & 21. Meals Cost 36.00 39.50 27.00	22. Lodging Costs 291.72	20. & 21. Miscellaneous Cost Describe
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 20.00	38. \$ 102.50	39. \$ 291.72	40. \$ 0.00	Claim Total \$ 414.22
48. Client Code 019 019 019 019	49. Resp. 11001 11001 11001	50. Service Line 18000 18000 18000	51. STOB 5750 5751 5701	52. Project 11MTCCA 11MTCCA 11MTVNC	45. Supplier Code Government Financial Information			Amount \$ 102.50 \$ 291.72 \$ 20.00	
Less Travel Advance 019									
				AMOUNT DUE TO EMPLOYEE				54. \$ 414.22	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name			Date Signed		

Notes for Travel Voucher (Restricted Use) E126818 for Wilkinson, Andrew

2 note(s) returned.

Created On	Author	Note
2017/06/12 11:16:52	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	June 7, 2017 â€" drive to Helijet (pd by purchasing card) Van/Vic â€" shuttle to buildings â€" o/n hotel (pd by visa) June 8, 2017 â€" Yellow Cab (\$10.00 pd by cash) to Helijet (pd by purchasing card) Vic/Van â€" drive home
2017/06/14 15:18:54	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	June 7, 2017 â€" drive to Helijet (pd by purchasing card) Van/Vic â€" shuttle to buildings â€" o/n hotel (pd by visa). June 8, 2017 â€" Yellow Cab (\$10.00 pd by cash) to Helijet (pd by purchasing card) Vic/Van â€" drive home June 12 â€" drive to Helijet (pd by purchasing card) Van/Vic â€" shuttle to buildings â€" Yellow Cab (10.00 pd by cash) to Helijet (pd by purchasing card) Vic/Van â€" drive home.

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Room : 243
Folio # :
Cashier # : 2224
Page # : 1 of 1

Victoria, BC Security Concern
Security Concern

Reference No.

Mr Andrew Wilkinson
Personal Information

Arrival : 06/07/17
Departure : 06/08/17
Personal Information

Date	Description	Additional Information	Charges	Credits
06/07/17	Room Charge-Provincial Gov		249.00	
06/07/17	Destination Marketing Fee		2.49	
06/07/17	Hotel Room Tax		27.66	
06/07/17	Room GST		12.57	
06/08/17	Visa			291.72
Total			291.72	291.72
Balance Due			0.00	

GST Summary

Room : 12.57
F&B : 0.00
Other : 0.00
Total : 12.57

5751
Pd by VISA
MTCCA

**Yellow Cab
of
Victoria**

Date 2017-06-08
Time 12:03 PM
Car 67
Driver 355
Plate # EC0820

JOB ID 2379497A
Fare Type Metered
Start time 11:58 AM
End time 12:04 PM
Distance 1.90

Fare 8.00
Extras 2.00
TOTAL 10.00

PAID BY CASH

5701
pd by cash
11MTUNE

AC confirmed fare total was \$10 without tip

Yellow Cab 250-381-2222 250-381-2242
Download Yellowcab taxi APP from App Store

Date: 12-06-17 Amount: 10.00/-

Driver: 1152 Car #: 15

From: To:



5701
pd by cash
11MTUNE

Tank, Chelsey AVED:EX

From: passengerservices@helijet.com
Sent: Thursday, March 30, 2017 2:42 PM
To: Tank, Chelsey AVED:EX; Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Andrew Wilkinson

Company

Ministry Of Advanced Education

Booking

Government Financial
Information

Thursday, April 6, 2017

711

10:00 Vancouver Harbour

10:35 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Andrew Wilkinson, Male

[Add to Calendar](#)

Invoice #166653

FARE-YWH-Full_Winter16-17

\$271.43

+ GST

\$13.57

Billing

\$271.43

Taxes

\$13.57

Grand Total

\$285.00

BookingGovernment Financial
Information**Thursday, April 6, 2017****722****15:50 Victoria Harbour****16:25 Vancouver Harbour****35 minutes****Confirmed****1 Passengers - Full-Fare****. Andrew Wilkinson, Male****[Add to Calendar](#)**

Invoice #166654

FARE-YWH-Full_Winter16-17

\$271.43

+ GST

\$13.57

Billing

\$271.43

Taxes

\$13.57

Grand Total**\$285.00****THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation: