

Minister's Quarterly Travel Expense Summary

Name: Honourable Katrine Conroy

Quarter: 2017 July to September

Portfolio: Children and Family Development

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 4,077.36

Other Travel in Province: \$ 2,518.93

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 6,596.29

Travel expenses fiscal year-to-date: \$ 6,596.29

CF18EXESLP11



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127031

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Conroy, Katrine				Employee ID Personal Information				Phone Number (250) 387-2054																																																																																											
Client Organization Children and Family Development				Job Title Minister				Travel Group Code 4																																																																																											
5. Date Completed 2017/08/08			6. Fiscal Year 2018			7. Special Cheque Issue Mail			8. Cheque Stub Information																																																																																										
Type of Travel In Province			14. Reason for Travel Ministerial Business						Headquarters West Kootneys																																																																																										
12. Mailing Address for Cheque 134-501 Belleville St Victoria, BC V8V 1X4																																																																																																			
<table border="1"> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th>20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2017</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>07/23</td> <td>Cas > Vic</td> <td>1200</td> <td>2359</td> <td>12</td> <td>6.36</td> <td></td> <td>519.88</td> <td></td> <td></td> <td></td> </tr> <tr> <td>07/24</td> <td>Victoria</td> <td>0000</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>07/25</td> <td>Victoria</td> <td>0000</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>07/26</td> <td>Vic > Van</td> <td>0000</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>333.91</td> <td>129.16</td> <td>Car Rental and Gas</td> </tr> <tr> <td>07/27</td> <td>Van > Cas</td> <td>0000</td> <td>0900</td> <td>12</td> <td>6.36</td> <td>514.76</td> <td>27.00</td> <td></td> <td></td> <td></td> </tr> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Cost		Cost	Describe	2017											07/23	Cas > Vic	1200	2359	12	6.36		519.88				07/24	Victoria	0000	2359		0.00				61.00		07/25	Victoria	0000	2359		0.00				61.00		07/26	Vic > Van	0000	2359		0.00			333.91	129.16	Car Rental and Gas	07/27	Van > Cas	0000	0900	12	6.36	514.76	27.00			
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TOTALS OF COLUMNS					36.	37.	38.	39.	40.	Claim Total																																																																																									
					\$ 12.72	\$ 1034.64	\$ 246.00	\$ 333.91	\$ 129.16	\$ 1756.43																																																																																									
48. Client Code		49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount																																																																																											
039		18YAA	14001	5750	1800000 MTCCA	Government Financial Information		\$ 246.00																																																																																											
039		18YAA	14001	5702	18MTVNC			\$ 141.88																																																																																											
039		18YAA	14001	5712	18MTVNC			\$ 1034.64																																																																																											
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed																																																																																										
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed																																																																																										
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed																																																																																										

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2017 Aug 17
SLP

Notes for Travel Voucher (Restricted Use) E127031 for Conroy, Katrine

1 note(s) returned.

Created On	Author	Note
2017/08/09 10:24:32	White, Emily (IDIR\EMWHITE) Emily.White@gov.bc.ca	July 23, 2017: Travel from Castlegar to Victoria for Ministerial Business In Victoria for four days with D per diem on the 23rd; B,L,D on the 24th-26th. Car rented for duration of Victoria stay @ 129.16 (including gas expenses). Stayed overnight in Vancouver @ rate of \$333.91. July 27, 2017: Travel home from Vancouver to Castlegar.

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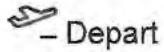
Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 25 Jul, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Wednesday
26 Jul, 2017

19:05
Victoria
Victoria Intl. (YYJ), BC



19:31
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8078

0hr26
Economy V
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

11hr39

Thursday
27 Jul, 2017

07:10
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



08:22
Castlegar
(YCG), BC

AC8246

1hr12
Economy V
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

13hr17

Passengers

Ms. Katrine Conroy

Ticket Number
0142180887708

Air Canada - Aeroplan
Personal Information

Seats Personal Information
AC8078
AC8246



Purchase summary

Government Financial

Credit/Debit Card Information

Amount paid: \$514.76

Tax information

1 adult

Goods and Services Tax - Canada no. 100092287 RT0001

\$24.51

Air Travellers Security Charge

Base Fare

Surcharges

Goods and Services Tax - Canada no. 100092287 RT0001

Goods and Services Tax - Canada no. 100092287 RT0001

Air Travellers Security Charge

Airport Improvement Fee - Canada

Total airfare and taxes before options (per passenger)

Number of passengers

Total

GRAND TOTAL (Canadian dollars)

1 adult

432.00

24.00

24.51

14.25

20.00

\$514.76

X 1

\$514.76

\$514.76



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline, 20 minutes.

SHELL CANADA PRODUCTS
2502 MT NEWTON CROSS ROAD
SAANICHTON, BC V0S 1M0
(250) 852-1225

(DUPLICATE RECEIPT)
(DUPLICATE RECEIPT)

Tax Description	Qty	Amount
F Bronze No. 6		
11.255 L @ \$1.219/ L		\$13.72
AIR MILES	1	\$0.00

	Sub Total	\$13.72
5.0% GST	tax on	\$0.00
7.0% PST	tax on	\$0.00

TOTAL \$13.72
MASTERCARD: \$13.72
Change \$0.00

GST - Fuel - BC No. 137400032RT

Government Financial Information

MASTERCARD
PURCHASE C

INV No. 4704792680

2017/07/26 17:47

MasterCard

AID A0000000041010

TVR 0000008000

TSI E800

01 APPROVED - THANK
YOU 001

APPROVAL No. 300172

TERMINAL No.

89470470

VERIFIED BY PIN

IMPORTANT
retain this copy for
your records



GST Reg No 10068-5007-RT0001

www.budgetvictoria.com

Budget Rent A Car of Victoria Ltd.

Personal Information

A-01 YYJ Airport (Station Code: 4444)
 132-1640 Electra Blvd
 Victoria, British Columbia V8L 5V4
 (250) 953-5300

Government
 Financial
 Information

Contract #

Government Financial
 Information
 Reservation #

Renter: CONROY, KATRINE

BCN:

BCD Number: A162000

Company: BC GOVERNMENT

Credit Card: American Express

Government Financial Information

Vehicle Rented:

Owner: a/Budget Victoria

Unit #: 149921

Model: Mazda CX-5 GS FWD.

MVA #: 3326865-3

Time Out: 23 Jul 2017 17:32

Licence: 520FJM

Time In: 26 Jul 2017 17:32

Km Out: 6445

Location In: A-01 YYJ Airport

Km In: 6512

Km Driven: 67

Rental Rate Used: BCG AP 2016 - A

Vehicle Class: Full Size 4Door

Km Charge: 0.05 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	32.95	200	Regular
Hour	25	End	16.00	0	Regular
Week	1	End	196.06	1400	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge but a surcharge and applicable taxes (currently 2.990 per litre).

Location Fee: 13.64% subject to taxes

VLF/ERF: 1.99 (Per Day) subject to taxes and Location Fee

GST: 5% PST: 7% PVRT: 1.50 per Day

Vehicle Not allowed to Travel to Alaska, Mexico & Yukon

Vehicle is allowed to travel within British Columbia and Washington. Travel to Alberta, Oregon and California is subject to additional charges. Travel outside of the areas listed will result in a \$.50/KM charge for total KM's driven.

For Road Assistance, call 250-953-5300

Contract close subject to final audit.

Remarks:

BC Travel Only

For Road Assistance, call 250-953-5300

/Estimated Charges: \$153.92 X_____

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Total: 98.85 5.17 6.92 4.50

Item

Unit

Qty

Charge

GST

PST

PVRT

Billed To

Vehicle Rental

Day

3

98.85

5.17

6.92

4.50

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 115.44

Type

Date

Amount Exchange

Amount Location

American Expr 26 Jul 2017 18:02

115.44 A-01 YYJ Airport

BV001S03 111734720205

Government Financial
Information

15640 Purchase

BV001C03 APPROVED 00-001 M

Amount Owng

Net Charges & Taxes:

115.44

Net Payment & Refunds:

115.44

Contract Copy: #2

Print Date & Time: 26 Jul 2017 18:02

For receipt purpose only. Refer to original contract for completed terms.

Page 1 of 1

Budget Copy

Room : 1338
Folio # : Personal Information
Invoice # :
Cashier # : 225692
Page # : 1 of 1

Richmond BC Security Concern

Security Concern

Govt BC
Ms Katrine Conroy
Personal Information

Arrival : 07-26-17
Departure : 07-27-17
Personal Information

Date	Description	Additional Information	Charges	Credits
07-26-17	Room Charge		285.00	
07-26-17	Destination Marketing Fee		2.85	
07-26-17	Municipal Room tax		8.64	
07-26-17	Provincial Room tax		23.03	
07-26-17	Room GST		14.39	
07-27-17	American Express	Government Financial Information		333.91
Total			333.91	333.91
Balance Due			0.00	

GST Summary

Room : 14.39
F&B : 0.00
Other : 0.00
Total : 14.39

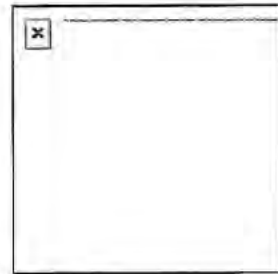
Security Concern

White, Emily EDUC:EX

From: Conroy, Katrine <K.Conroy@leg.bc.ca>
Sent: Tuesday, August 8, 2017 4:03 PM
To: White, Emily EDUC:EX
Subject: Fwd: Air Canada - 23 Jul: Castlegar - Victoria (Booking Reference Business Information)

From: Air Canada <confirmation@aircanada.ca>
Sent: Thursday, July 20, 2017 9:02 PM
To: Conroy, Katrine
Subject: Air Canada - 23 Jul: Castlegar - Victoria (Booking Reference: Government Financial Information)

Booking Confirmation



Booking Reference

Government Financial Information

Date of issue: 21 Jul, 2017

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

In preparation for your trip



[Select Seats](#)



[Check in](#)



[Manage my booking](#)



[Sign up for flight notifications](#)

Passengers



**Ms. Katrine
Conroy**

Seats

AC8249

AC8073

Personal Information

**Ticket
Number**

0142180698419

**Air Canada -
Aeroplan**

Personal Information

Depart

Economy Latitude

Sunday
23 Jul, 2017

14:55

Castlegar
(YCG),
British Columbia



16:09

Vancouver
Vancouver Intl. (YVR),
Terminal M



AC8249

1hr14

Economy B

Operated by: Air Canada Express - Jazz | Dash 8-300

Sunday
23 Jul, 2017

16:45

Vancouver
Vancouver Intl. (YVR),
Terminal M



17:16

Victoria
Victoria Intl. (YYJ),
British Columbia



0hr31
Economy B
Operated by: Air Canada Express - Jazz | Q400

Purchase summary

Credit/Debit Card

Government Financial Information

1 adult

Amount paid: \$519.88

Full details can be found
in your attached
Itinerary/Receipt



Air Transportation Charges

481.00



Taxes, fees and charges

38.88

GRAND TOTAL (Canadian dollars)

\$519⁸⁸

Tax information

1 adult

Goods and Services Tax

- Canada no. 100092287

RT0001

\$24.76

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy Opens in New Window.](#)

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.



Castlegar (YCG) > Victoria (YYJ)



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127059

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Conroy, Katrine				Employee ID Personal Information		Phone Number (250) 387-2054	
Client Organization Children and Family Development				Job Title Minister		Travel Group Code 4	
5. Date Completed 2017/08/14		6. Fiscal Year 2018		7. Special Cheque Issue Mail		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters West Kootneys	
12. Mailing Address for Cheque 134-501 Belleville St Victoria, BC V8V 1X4							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
2017							
07/31	Cas > Vic (AC)	0845	1141	12	6.36	363.43	Personal Information 48.50
08/01	Victoria	0000	2359		0.00		48.50
08/02	Victoria	0000	2359		0.00		48.50
08/03	Vic > Van	0840	0915		0.00		48.50
08/03	Van > Cas (HJ/AC)	1320	1432	12	6.36	506.28	48.50
							20. & 21. Miscellaneous
							Cost
							Describe
							349.63 Personal Information Car Rental Gas/Taxi
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 12.72	869.71 \$ 0.00	242.50 \$ 0.00	0.00
							40.
							349.63 \$ Personal Information
							Claim Total
							\$ Personal Information \$1,474.56
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
039	18YAA	14001	5750	18000000 MTCCA		Government Financial Information	
039	18YAA	14001	5702	18MTVNC			
039	18YAA	14001	5712	18MTVNC			
Less Travel Advance							
039							
				AMOUNT DUE TO EMPLOYEE			
				54.			
				\$ Personal Information \$1474.56			
45. Employee Signature (See Audit Trail)				Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

Notes for Travel Voucher (Restricted Use) E127059 for Conroy, Katrine

1 note(s) returned.

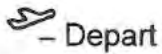
Created On	Author	Note
2017/08/14 14:31:35	White, Emily (IDIR\EMWHITE) Emily.White@gov.bc.ca	Minister Travel: July 31: Fly from Castlegar to Victoria (with connecting flight in Vancouver); lunch and dinner August 1st: In Victoria, breakfast and dinner August 2nd: In Victoria, breakfast and dinner August 3rd: Dropped off Car Rental, took Helijet to Vancouver, took AC home to Castlegar; breakfast and lunch.

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**AIR CANADA****Booking Confirmation**Government Financial
Booking Reference: Information

Date of issue: 26 Jul, 2017

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Economy Flex

Monday
31 Jul, 201708:45
Castlegar
(YCG), BC09:59
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8247

1hr14
Economy V
Operated by: Air Canada Express -
Jazz | Dash 8-300

Layover in Vancouver

1hr11

Monday
31 Jul, 201711:10
Vancouver
Vancouver Intl. (YVR), BC
Terminal M11:41
Victoria
Victoria Intl. (YYJ), BC

AC8063

0hr31
Economy V
Operated by: Air Canada Express -
Jazz | Q400

Total duration

2hr56

Passengers **Ms. Katrine Conroy****Seats** Personal InformationTicket Number
0142180915784AC8247
AC8063Air Canada - Aeroplan
Personal Information



Purchase summary

Government Financial

Credit/Debit Card Information


Amount paid: \$363.43

Tax information

1 adult

Goods and Services Tax - Canada no. 100092287 RT0001

\$17.31

 Taxation Services Canada

Base Fare

1 adult

320.00

Surcharges

12.00

 Taxation Services Canada

Goods and Services Tax - Canada no. 100092287 RT0001

17.31

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

7.00

Total airfare and taxes before options (per passenger)

\$363⁴³

Number of passengers

X 1

Total

\$363⁴³

GRAND TOTAL (Canadian dollars)

\$363⁴³



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Renter: CONROY, KATRINE
Company: MLA
Credit Card: American Express

Government Financial Information

Rental Rate Used: AEI

Vehicle Class: Compact

Km Charge: 0.00 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	62.00	Unlimited	Regular
Hour	25	End	20.47	Unlimited	Regular
Week	1	End	310.00	Unlimited	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently 2.990 per litre).

Location Fee: 13.64% subject to taxes

VLF/ERF: 1.99 (Per Day) subject to taxes and Location Fee

GST: 5% PST: 7% PVRT: 1.50 per Day

Vehicle Not allowed to Travel to Alaska, Mexico & Yukon

Vehicle is allowed to travel within British Columbia and Washington. Travel to Alberta, Oregon and California is subject to additional charges. Travel outside of the areas listed will result in a \$.50/KM charge for total KM's driven.

For Road Assistance, call 250-953-5300

Contract close subject to final audit.

Remarks:

BC Travel Only

Drop off information changed, follow up required.

For Road Assistance, call 250-953-5300

/Estimated Charges: \$332.08 X_____

Vehicle Rented:

Owner: a/Budget Victoria

Unit #: 149910

Model: Forte LX SDN

MVA #: 3326856-1

Time Out: 31 Jul 2017 11:49

Licence: 554BCX

Time In: 03 Aug 2017 17:00

Km Out: 11191

Location In: A-03 YYJ Downtown

Km In: 11230

Km Driven: 39

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	4	248.00	12.70	17.36	6.00	
Location Recovery Fee	13.64	1	34.91	1.75	2.44	0.00	
VLF/AC Recovery Fee	Day	4	7.96	0.40	0.56	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 332.08

Type	Date	Amount	Exchange	Amount	Location
American Expre	03 Aug 2017 18:13			332.08	A-03 YYJ Downto
BV002S01	180923522873	Government Financial Information	880933	Purchase	
BV002C01	APPROVED 00-001 C				

Amount Owing

Net Charges & Taxes: 332.08

Net Payment & Refunds: 332.08

James Day
308 Menzies St.
Victoria, BC
CANADA

INVOICE: 9170858
TYPE: PURCHASE
ACCT: MASTERCARD
CARD NUMBER: Government Financial Information
DATE: 08/03/2017
TIME: 07:51:49
REF #: 66264480 0011890810 C
AUTH #: 065271
MasterCard
AID: A0000000041010
0000000000
E800
VERIFIED BY PIN

01 APPROVED - THANK YOU 827
IMPORTANT - RETAIN THIS COPY FOR YOUR
RECORDS

Pump # : 8-REG
Vol : 6.190L
Price/L : \$1.219
Total : \$7.55

Fuel Includes:
GST(5.000%): \$0.36
Tax Total: \$0.36
HST # R103394206

Pump # : 8-REG
Vol : 6.190L
Price/L : \$1.219
Total : \$7.55

Fuel Includes:
GST(5.000%): \$0.36
Tax Total: \$0.36
HST # R103394206

FIND OUR
APP ON:



VANCOUVER-TAXI

AIRPORT • TOUR • DELIVERY

CAB No. 36

DATE: Aug/03/2017

AMOUNT: \$10.00

GST # 105485080

DRIVER'S
NAME (Print) A-A

From: [White, Emily EDUC:EX](#)
To: [Poldrugovac, Saija FIN:EX](#)
Subject: Minister Conroy Helijet - FW: Thank you for choosing to take off with Helijet!
Date: Monday, August 21, 2017 1:44:15 PM

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Monday, August 21, 2017 1:44 PM
To: White, Emily EDUC:EX
Subject: Thank you for choosing to take off with Helijet!

Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Personal
	Name	Katrine Conroy
	Company	Ministry Of Children And Family Development

Booking

Government Financial
Information

Thursday, August 3, 2017

708

09:10 Victoria Harbour

09:45 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

- Katrine Conroy, Female

[Add to Calendar](#)

Invoice #195017

FARE-YWH-Full_Summer - 2017 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

American Express \$230.00

Date / Time August 3, 2017 @ 8:05:10 AM

Summary Government Financial
Information

Expiration

Authorization 162550



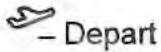
Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 25 Jul, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Thursday
03 Aug, 2017

13:20
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



14:32
Castlegar
(YCG), BC



AC8248

1hr12
Economy W
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Ms. Katrine Conroy

Seats
AC8248 Personal Information

Ticket Number
0142180882017

Air Canada - Aeroplan
Personal Information



Purchase summary

Personal Information

Credit/Debit Card
Amount paid: \$276.28

Tax information
1adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$13.16

Transit Charges

Base Fare	239.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	13.16
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger)	\$276.28
--	-----------------

Number of passengers	X 1
----------------------	------------

Total	\$276.28
-------	-----------------

GRAND TOTAL (Canadian dollars)	\$276.28
--------------------------------	-----------------



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) – Check-in and baggage drop-off deadline: 20 minutes.

CF18EXESLP14



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127085

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Conroy, Katrine				Employee ID Personal Information		Phone Number (250) 387-2054	
Client Organization Children and Family Development				Job Title Minister		Travel Group Code 4	
5. Date Completed 2017/08/21		6. Fiscal Year 2018		7. Special Cheque Issue Mail		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters West Kootneys	
12. Mailing Address for Cheque 134-501 Belleville St Victoria, BC V8V 1X4							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
2017	Destination	Start	End	Km	Cost	Cost	Cost
08/08	Cas > Victoria (AC)	0845	1141	12	6.36	597.58	21.50
08/09	Victoria	0000	2359		0.00		61.00
08/10	Victoria > Van (AC)	1905	1931		0.00		61.00
08/11	Van > Cas (AC)	0710	0822	12	6.36	468.56	
							22. Lodging Costs
							Personal Information 444.03
							20. & 21. Miscellaneous
							Cost
							140.03
							Describe
							Car Rental & Gas
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 12.72	\$ 1066.14	\$ 143.50	444.03 \$ Personal Information
							40.
							\$ 140.03
							Claim Total
							Personal Information
							\$1806.42
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		
039	18YAA	14001	5750	1800000MTCCA	Government Financial Information		
039	18YAA	14001	5702	1800000MTVNC			
039	18YAA	14001	5751	18MTCCA			
039	18YAA	14001	5712	1800000MTVNC			
Less Travel Advance							
039							
				AMOUNT DUE TO EMPLOYEE			
				54. Personal Information			
				\$1806.42			
45. Employee Signature (See Audit Trail)				Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2017Aug25
SLP



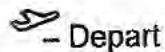
Booking Confirmation

Booking Reference:

Government Financial Information

Date of issue: 03 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Thursday
10 Aug, 2017

19:05
Victoria
Victoria Intl. (YYJ), BC



19:31
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8078

0hr26
Economy W
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

11hr39

Friday
11 Aug, 2017

07:10
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



08:22
Castlegar
(YCG), BC

AC8246

1hr12
Economy W
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

13hr17

Passengers

Ms. Katrine Conroy

Seats Personal Information

AC8078

AC8246

Ticket Number
0142181290264

Air Canada - Aeroplan
Personal Information



Purchase summary

Credit/Debit Card Government Financial
Information

Amount paid: \$468.56

Tax information

1 adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$22.31



Air Transportation Charges

Base Fare

Surcharges



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

Air Travellers Security Charge

Airport Improvement Fee - Canada

Total airfare and taxes before options (per passenger)

Number of passengers

Total

GRAND TOTAL (Canadian dollars)

1 adult

388.00

24.00

22.31

14.25

20.00

\$468.56

X 1

\$468.56

\$468.56



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 03 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Depart

Economy Latitude					
Tuesday 08 Aug, 2017	08:45 Castlegar (YCG), BC		09:59 Vancouver Vancouver Intl. (YVR), BC Terminal M	AC8247	1hr14 Economy Y Operated by: Air Canada Express - Jazz Dash 8-300
Layover in Vancouver					1hr11
Tuesday 08 Aug, 2017	11:10 Vancouver Vancouver Intl. (YVR), BC Terminal M		11:41 Victoria Victoria Intl. (YYJ), BC	AC8063	0hr31 Economy Y Operated by: Air Canada Express - Jazz Q400
Total duration					2hr56

Passengers

Ms. Katrine Conroy

Ticket Number
0142181288838

Air Canada - Aeroplan
Personal Information

Seats
AC8247
AC8063
Personal Information



Purchase summary

Credit/Debit Card Government Financial
Information
Amount paid: \$697.56

Tax information
1adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$28.46



Air Transportation Charges

Base Fare

Surcharges



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

Air Travellers Security Charge

Airport Improvement Fee - Canada

Total airfare and taxes before options (per passenger)

Number of passengers

Total

GRAND TOTAL (Canadian dollars)

1adult

543.00

12.00

28.46

7.12

7.00

\$597.56

X 1

\$597.56

\$597.56



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Budget Rent A Car of Victoria Ltd.

Renter: CONROY, KATRINE

BCN:

Government Financial
Information

BCD Number: A162000

Company: BC GOVERNMENT

Credit Card: American Express

Government Financial Information

Rental Rate Used: BCG AP 2016 - A

Vehicle Class: Full Size 4Door

Km Charge: 0.05 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	32.95	200	Regular
Hour	25	End	16.00	0	Regular
Week	1	End	196.06	1400	Regular

Daily Rate is based on a 24 hour day-minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently 2.990 per litre).

Location Fee: 13.64% subject to taxes

VLF/ERF: 1.99 (Per Day) subject to taxes and Location Fee

GST: 5% PST: 7% PVRT: 1.50 per Day

Vehicle Not allowed to Travel to Alaska, Mexico & Yukon**Vehicle is allowed to travel within British Columbia and Washington. Travel to Alberta, Oregon and California is subject to additional charges. Travel outside of the areas listed will result in a \$.50/KM charge for total KM's driven.**

For Road Assistance, call 250-953-5300

Contract close subject to final audit.

Remarks:

BC Travel Only

For Road Assistance, call 250-953-5300

/Estimated Charges: \$115.44 X

Vehicle Rented:

Owner: a/Budget Victoria

Model: Malibu LT SDN

Time Out: 08 Aug 2017 13:02

Time In: 10 Aug 2017 19:43

Location In: A-01 YYJ Airport

Unit #: 149938

MVA #: 3326877-1

Licence: 884FNX

Km Out: 9047

Km In: 9307

Km Driven: 260

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	3	98.85	5.17	6.92	4.50	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 115.44

Type	Date	Amount	Exchange	Amount	Location
American Expr	10 Aug 2017 19:44			115.44	A-01 YYJ Airport
BV001S04	241944914544				
BV001C04	APPROVED 00-001 M				

Amount Owing

Net Charges & Taxes: 115.44

Net Payment & Refunds: 115.44

WELCOME

Shell Canada
2502 MT NEWTON CROSS
VOS 1MO
SAANICHTON BC
(250) 652-1225

Bronze
PUMP No. 08
LITRES 18.927
PRICE/L \$1.299
TOTAL FUEL \$24.59

TOTAL SALE \$24.59
AIR MILES \$
MASTERCARD \$24.59

FUEL INCLUDES
GST - Fuel \$1.17
No. 137400032RT

01 APPROVED - THANK
YOU 001

APPROVAL No. 644098
TERMINAL No.
89470470

VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

XXXXXXXXXXXX9915
MASTERCARD
PURCHASE C

INV No. 4704798081
2017/08/10 19:19
MasterCard
AID A00000000041010
TVR 0000008000
TSI E800

AIR MILES
XXXXXXXX9023
Term: 47047
Addr: 20065659100081
7081010052454
Reference: 200656591

Miles received: 1

get up to 25 Bonus
Miles every month*

Visit roadtorewards
.ca for details

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
\$500 Shell Gift Card
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

STORE: C47047
TRAN: 4312589
8/10/2017 7:20:59



Fairmont Vancouver Airport
Vancouver International Airport
3111 Grant McConachie Way, Richmond, BC, V7B 0A6
T (604) 207 5200 F (604) 248 3219
G.S.T. REGISTRATION # 86054 9062 RT0111

Room : 1410
Folio # : 1077118
Invoice # :
Cashier # : 225692
Page # : 1 of 1

Govt BC
Ms Katrine Conroy
PO Box 3171
Castlegar BC V1N 3H5
Canada

Arrival : 08-10-17
Departure : 08-11-17
Fairmont President's Club
3247274068

Date	Description	Additional Information		Charges	Credits
08-10-17	Fairmont Gold	757357		19.55	
08-10-17	Room Charge			379.00	
08-10-17	Destination Marketing Fee		Daily Room Rate: \$444.03	3.79	
08-10-17	Municipal Room tax			11.48	
08-10-17	Provincial Room tax			30.62	
08-10-17	Room GST			19.14	
08-11-17	American Express	XXXXXXXXXXXX1006	XX/XX		463.58
Total				463.58	463.58
Balance Due				0.00	

GST Summary

Room : 19.14
F&B : 0.85
Other : 0.00
Total : 19.99

Thank you for choosing Fairmont Hotels & Resorts.
To provide feedback about your stay please contact Patrick Gosselin, General Manager, at patrick.gosselin@fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from :
United States or Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)

Thank you for choosing to stay with Fairmont Hotels & Resorts