

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Doug Donaldson

**Quarter:** 2017 July to September

**Portfolio:** Forests, Lands, Nat Res Ops & Rural Dev

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,079.58

Other Travel in Province: \$ 3,040.58

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 6,120.16

Travel expenses fiscal year-to-date: \$ 6,120.16



## Control No.

E127019

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Donaldson, Doug	Personal Information	(250) 387-6240
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Forests, Lands, Natural Resource Operations and Rural Dev	Minister	4

5. Date Completed 2017/08/01	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business	Headquarters Hazelton	

**12. Mailing Address for Cheque**  
PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2017										
07/17	Hazel/Victoria (AC)	0700	2359	75	39.75	556.38	48.50		20.00	ParkSmithesr airport
07/18	Victoria	0700	2359		0.00	10.00	61.00			
07/19	Victoria	0700	2359		0.00		61.00			
07/20	* Vic/Kamloops RT	0700	2359		0.00		61.00			
07/21	Victoria to PG (AC)	0700	2359		0.00	402.33	61.00	168.15		
07/22	* PG to Van RT (WF)	0700	2359		0.00	284.68	61.00	168.15		
07/23	PG to hazelton	0700	1300	442	234.26		39.50			
*Charter - July 20 Rtn & Jul 22 PG-Van										

\*Charter - July 20 Rtn & Jul 22 PG-Van

TOTALS OF COLUMNS							36. \$ 274.01	37. \$ 1253.39	38. \$ 393.00	39. \$ 336.30	40. \$ 20.00	Claim Total \$ 2276.70
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48.	49.	50.	51.	52.	45.		
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount	
128	71000	40001	5702	7100000	Government Financial Information	\$ 1061.81	519.30
128	71000	40001	570250	71MTCCA		\$ 292.50	210.00
128	71000	40001	5702	71MTVNC		\$ 922.39	476.01
128	71000	40001	5712	71MTVNC		\$ 786.71	
Less Travel Advance	71000	40001	5712	7100000		\$ 284.68	
128							

AMOUNT DUE TO EMPLOYEE

54.	\$ 2276 70
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<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

## Notes for Travel Voucher (Restricted Use) E127019 for Donaldson, Doug

3 note(s) returned.

Created On	Author		Note
2017/08/02 08:35:10	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	July 17- Hazelton to Vic. Drove personal vehicle hazelton to smithers 75km. parking at smithers airport \$20 visa. AC#8561 Smithers to Van #8065 Van to vic paid \$488.38 on Amex. Yellow cab paid \$68 amex airport to dwntwn. Claimed Lunch dinner. July 18- Victoria yellow cab \$10 downtown to residence, claimed full day. July 19-Victoria. Claimed full day July 20-Victoria to Kamloops RT wildfire Tour. Charter flight. Claimed full day July 21- Vic to PG for mtgs. Yellow Cab \$72 amex dwntwn to Vic airport. AC# 8070 Vic to Van and AC#8209 Van to PG paid \$298.33 on amex. PG Taxi airport to dwntwn paid \$32 amex. Overnight in Hotel paid \$168.15amex. Claimed full day.
2017/08/02 08:39:40	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	July 22-PG to Van wildfire tour. Charter with federal ministers. Van to PG WestJet#3287 paid \$284.68amex. Overnight in hotel paid \$168.15 amex. Claimed full day. July 23- Drove from PG to hazelton, claimed 442km. Claimed bkfst & Lunch
2017/08/02 08:42:43	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	

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YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
6H218524000C

\*\*\*\* PURCHASE \*\*\*\*

07-17-2017 14:44:18  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 270  
Trace # 3136  
Inv. # 270  
Auth # 829547 RRN 001392001

Total \$68.00

(000) APPROVED-THANK YOU

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250-381-2222

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
6H21852400W1

\*\*\*\* PURCHASE \*\*\*\*

07-18-2017 11:17:57  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 225  
Trace # 8060  
Inv. # 481  
Auth # 802366 RRN 001639003

Total \$10.00

(000) APPROVED-THANK YOU

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www.yellowcabvictoria.com  
250-381-2222

SMITHERS REGIONAL AIRPORT  
AIRPORT ADMINISTRATION (PH) 250-847-3664  
PLACE FACE UP ON DASH. DRIVER'S SIDE

TIME OF EXPIRY

07/24/2017  
08:53 AM

Fee Paid

\$ 20.00

Visa

Smithers YYD

Purchased 08:53 AM 07/17/2017 2516813

YELLOW CAB  
817 FISGARD STREET V3W1R9  
VICTORIA BC  
932231789310  
GH21B5240021

\*\*\*

PURCHASE

\*\*\*

07-21-2017 13:49:19  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 222  
Trace # 3609  
Inv. # 642  
Auth # 844892 RRN 001686003

Total \$72.00

(000) APPROVED-THANK YOU

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www.yellowcabvictoria.com  
250-381-2222

PRINCE GEORGE TAXI  
331 1ST AVENUE  
PRINCE GEORGE, BC  
(250) 564-4444

TRAVEL DATE WILL NOT MATCH  
CREDIT CARD STATEMENT DATE

DATE: 21-07-2017  
TIME: 17:39  
VEHICLE: 05  
BADGE#: 7757

JOB ID: 0  
METER: 8064

PICKUP: 428  
DROPOFF: 130  
START: 17:27  
END: 17:38

FARE(\$): 32.00

TOTAL(\$): 32.00

PAID(\$): 32.00  
AMEX  
Government Financial Information

AUTHORIZATION: 506774  
SWIPE  
CUSTOMER'S COPY

GO TO WWW.PGTAXI.CA AND  
COMPLETE OUR SURVEY FOR A  
CHANCE TO WIN \$200 CASH.  
RECEIPT REQUIRED FOR EACH ENTRY

Prince George, BC  
Security Concern

**Doug Donaldson**  
Personal Information

Page # 1  
Res. # Personal Information  
Checked in Fri Jul 21/17 - 5:40pm  
Checked out Sun Jul 23/17 - 9:58am  
Nights 2  
Room Rate  
Room 209

Date	Description	Reference	Charges	Credits
Jul21	Room Charge - First Nations Ra		144.95	
Jul21	GST		7.25	
Jul21	PSI		11.60	
Jul21	Municipal Tax		4.35	
Jul22	Room Charge - First Nations Ra		144.95	
Jul22	GST		7.25	
Jul22	PSI		11.60	
Jul22	Municipal Tax		4.35	
Jul23	PAID BY AMEX - Th auth #560300	Government Financial Information		336.30
Total Outstanding 0.00			336.30	336.30

Security Concern

Security Concern

TYPE Capture  
ACCOUNT American Express  
CARD NUMBER Government Financial Information  
DATE/TIME 2017-07-23 05:02:07  
REF NUMBER 662401260015300120  
ORDER ID 28388163652  
AUTH CODE 560300

AMOUNT \$336.30

NO APPROVED - THANK YOU 025



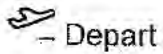
## Booking Confirmation

Booking Reference:

Government Financial Information

Date of Issue: 08 Jul. 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Depart

Economy Flex

Monday  
17 Jul. 201709:45  
**Smithers**  
(YYD), BC11:31  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8551

1hr46  
Economy W  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

Layover in Vancouver

0hr44

Monday  
17 Jul. 201712:15  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M12:46  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8065

0hr31  
Economy W  
Operated by: Air Canada Express -  
Jazz | Q400

Total duration

3hr01

## Passengers

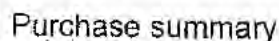
Mr. Douglas Donaldson

Ticket Number  
0142160137758Air Canada - Aeroplan  
Personal Information

Personal Information

Seats  
AC8551  
AC8065  
Personal  
Information





Government Financial Information		Personal Information	
Credit/Debit Card	Amount paid	Personal Information	
Tax Information		Tax Information	
Personal Information	Goods and Services Tax - Canada no. 100092287 RT0001	Personal Information	
Base Fare		Personal Information	
Surcharges		Personal Information	
Goods and Services Tax - Canada no. 100092287 RT0001		Personal Information	
Air Travellers Security Charge		Personal Information	
Airport Improvement Fee - Canada		Personal Information	
Total airfare and taxes before options (per passenger)		Personal Information	
Number of passengers		Personal Information	
Total		Personal Information	
GRAND TOTAL (Canadian dollars)		Personal Information	



Within Canada

Recommended check-in time

**Recommended check-in time**  
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**Check-in and baggage drop-off deadline**

**Check-in and baggage drop-off deadline**  
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes





## Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 21 Jul, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Flex

Friday  
21 Jul, 2017

14:45  
**Victoria**  
Victoria Intl. (YYJ), BC



15:11  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8070

0hr26  
Economy V  
Operated by: Air Canada Express -  
Jazz | Q400

Layover in Vancouver

0hr39

Friday  
21 Jul, 2017

15:50  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



17:03  
**Prince George**  
(YXS), BC

AC8209

1hr13  
Economy V  
Operated by: Air Canada Express -  
Jazz | Q400

Total duration

2hr18

## Passengers

**Mr. Douglas Donaldson**

Seats Personal Information

Ticket Number  
0142180699355

AC8070  
AC8209

Air Canada - Aeroplan  
Personal Information

Personal Information



## Purchase summary

**Government Financial Information**  
 Credit/Debit Card  
 Amount paid  
**Personal Information**  
 Tax Information  
 Personal  
 Information  
 s Tax - Canada no. 100092287 RT0001

**Personal Information**

**Airline Transportation Charges**

Base Fare	250.00
Surcharges	12.00

**Tax and Government Charges**

Goods and Services Tax - Canada no. 100092287 RT0001	14.21
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00

Total airfare and taxes before options (per passenger)	\$298.33
--	----------

Number of passengers	Personal Information
----------------------	----------------------

Total

**GRAND TOTAL (Canadian dollars)**



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## eTicket Receipt

Prepared For  
DONALDSON/DOUG MR [ADT]

Government Financial Information	
RESERVATION CODE	
ISSUE DATE	21Jul17
TICKET NUMBER	8382127801841
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW
Personal Information	
FREQUENT FLYER NUMBER	

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
22Jul17	WESTJET WS 3287	VANCOUVER BC, CANADA	PRINCE GEORGE BC, CANADA	Fare Family Enconn Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QATH Not Valid Before 22JUL17 Not Valid After 22JUL17
	Operated by: WESTJET ENCORE	Time 9:35pm Terminal MAIN TERMINAL	Time 10:51pm	

## Allowances

Baggage Allowance
YVR to YXS - 0 Pieces WESTJET
Prices of additional baggage pieces:
1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD/FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC
Carry On Allowances
YVR to YXS - 1 Piece (WS - WESTJET)
Carry On Charges
YVR to YXS - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - AMERICAN EXPRESS : Government Financial Information
Fare Calculation Line	YVR WS YXS237.00CAD237.00END
Fare	CAD 237.00



**Taxes/Fees/Carrier-Imposed Charges**

CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)

CAD 13.06 XG (GOODS AND SERVICES TAX (GST))

CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 12.00 YQI (OTHER AIR TRANSPORTATION  
CHARGES)**Total Fare**

CAD 274.18

**Other Charges**

SEAT ASSIGNMENT # 8388215074575 (YVR-YXS / QTY 1)

CAD 10.00

**Taxes**

CAD 0.50

**Form of Payment**CREDIT CARD - AMERICAN EXPRESS :  
Government Financial Information**Total**

CAD 10.50

**Total Fare and Other Charges**

CAD 284.68

**Positive identification required for airport check in****Notice:****Travel info****QST # 1202807956TQ0001 GST # 866112535**For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

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Westjet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.



NR18EXESLP17



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127037

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Donaldson, Doug				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-6240	
<b>Client Organization</b> Forests, Lands, Natural Resource Operations and Rural Dev				<b>Job Title</b> Minister		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/08/09		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Business				<b>Headquarters</b> Hazelton	
<b>12. Mailing Address for Cheque</b> PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2017 07/24 07/25 07/26 07/27	<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Cost</b>	<b>Cost</b>
	Hazelton to Vic(AC)	0700	2359	75	39.75	630.88	61.00
	Victoria	0700	2359		0.00		61.00
	Victoria	0700	2359		0.00		61.00
	Vic to Hazelton(AC)	0700	1800	75	39.75	Personal Information 546.88	39.50
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b> 15.00
							<b>Describe</b> Park Smithers Airport
							Personal Information
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 79.50	<b>37.</b> 1177.76 \$ 1 Person	<b>38.</b> \$ 222.50
							<b>39.</b> \$ 0.00
							<b>40.</b> \$ 15.00
							<b>Claim Total</b> \$ Personal Information
							1494.76
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>		
128	71000	40001	5702	71MTVNC	Government Financial Information		
128	71000	40001	570250	71MTCCA			
128	71000	40001	5712	71MTVNC			
					<b>Amount</b>		
					\$ Personal Information		
					232.50		
					\$ 222.50		
					\$ 1039.76		
<b>Less Travel Advance</b>							
128							
							<b>54.</b> \$ Personal Information
							1494.76
<b>AMOUNT DUE TO EMPLOYEE</b>							
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2017 Aug 16  
SLP

**Notes for Travel Voucher (Restricted Use) E127037 for Donaldson, Doug**

2 note(s) returned.

Created On	Author		Note
2017/08/09 10:00:20	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	July 24- Hazelton to Vic for mtgs. Drove 75km hazelton to smithers. Air Canada # 8561 Smithers to Van #8065 Van to Vic purchased on AMEX \$561.88. Yellow Cab airport to dwntwn paid \$69 on AMEX. Claimed Full day. July 25- Victoria for meetings. claimed full day July 26- Victoria for Meetings. Claimed full day
2017/08/09 10:00:32	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	July 27- Vic to Hazelton. bluebird cabs dwntwn to airport paid \$69 on AMEX. Air Canada #8052 Vic to Van and #8562 Van to Smithers paid \$477.88 o AMEX. parking at airport paid \$15 on Visa. Drove 75km Smithers to Hazelton. Claimed full day minus dinner.

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YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
GH2185240007

\*\*\*\* PURCHASE \*\*\*\*

07-24-2017 13:47:26  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 007  
Trace # 10665  
Inv. # 007  
Auth # 886988 RRN 001754004

Total \$69.00

(000) APPROVED-THANK YOU

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250-381-2222

BLUEBIRD CABS LTD  
CAB 91  
2612 QUADRA ST. 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

TERM ID: GX342463 BATCH#: 123  
SHIFT#: 002

Sale

INV#: 000000006

AMEX Chip

SEQ#: 123001001006

Application Label: AMERICAN EXPRESS

AID: A000000025010801

TVR: 00 00 00 00

TSI: F8 00

Government Financial  
Information

Total: CAD\$ 69.00

APPROVED 885505  
000/00

27-Jul -17 12:18:10

CUSTOMER COPY  
VICTORIA'S FIRST CHOICE  
THANK YOU!

PLACE ON DASH THIS SIDE UP

SMITHERS REGIONAL AIRPORT  
AIRPORT ADMINISTRATION (PH) 250-847-3664  
PLACE FACE UP ON DASH. DRIVER'S SIDE

TIME OF EXPIRY

07/27/2017  
09:05 AM

Fee Paid

\$ 15.00

Visa

Smithers YYD

Purchased 09:05 AM 07/24/2017 2516885

PLACE ON DASH THIS SIDE UP



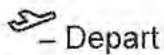
## Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 21 Jul, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Flex

Monday  
24 Jul, 201709:45  
**Smithers**  
(YYD), BC11:31  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8561

1hr46  
Economy V  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

Layover in Vancouver

0hr44

Monday  
24 Jul, 201712:15  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M12:46  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8065

0hr31  
Economy V  
Operated by: Air Canada Express -  
Jazz | Q400

Total duration

3hr01

## Passengers

Mr. Douglas Donaldson

Ticket Number  
0142180700028Air Canada - Aeroplan  
Personal InformationSeats  
AC8561  
AC8065  
Personal Information





## Purchase summary

**Credit/Debit Card** Government Financial  
**Information**  
 Amount paid: \$561.88  
**Tax information**  
**1adult**  
 Goods and Services Tax - Canada no. 100092287 RT0001  
 \$25.76

Air Transportation Charges

Base Fare	485.00
Surcharges	18.00

Baggage fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	25.76
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	25.00

Total airfare and taxes before options (per passenger)	\$561.88
--	----------

Number of passengers	X 1
----------------------	-----

Total	\$561.88
-------	----------

GRAND TOTAL (Canadian dollars)	\$561.88
--------------------------------	----------



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

**Silverio, Lisa FLNR:EX**

Personal Information

**From:** Doug Donaldson  
**Sent:** Wednesday, August 9, 2017 7:58 AM  
**To:** Silverio, Lisa FLNR:EX  
**Subject:** Fwd: Air Canada - MR DOUG DONALDSON - 27-Jul/YYJ-YYD (booking ref  
Itinerary-Receipt

Government Financial  
Information

----- Forwarded message -----

**From:** Air Canada <confirmation@aircanada.ca>

**Date:** Thu, Jul 20, 2017 at 6:42 PM

**Subject:** Air Canada - MR DOUG DONALDSON - 27-Jul/YYJ-YYD

Government Financial Information

Itinerary-

**Receipt**  
**To:** Personal Information

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Jul 20, 2017** Passengers **MR DOUG DONALDSON**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges. Purchase On My Way travel assistance.


### Booking Information

Booking Reference	Government Financial Information	Customer Care
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b> <b>Main Contact</b> DOUG DONALDSON Personal Information		<b>Air Canada</b> 1-888-247-2262*
<b>Online Services</b> <b>Select Seats</b> get more seating options for my flight. <b>Manage My Booking</b> (change, cancel, upgrade). <b>Alert me</b> of flight status changes directly to my mobile phone or email. <b>Flight Arrivals &amp; Departures</b> check online if my flight is on time. <b>Check-in</b> online and print my boarding pass.		<b>Flight Arrivals and Departures</b> 1-888-422-7533

\*For use from phones in  
Canada, the continental USA,  
Hawaii and Alaska.


\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8052	<b>Victoria (YYJ)</b> Thu 27-Jul 2017 13:20 - 1	<b>Vancouver Intl (YVR)</b> Thu 27-Jul 2017 13:46 - M	0	0hr26	DH4	<u>Flex</u> W



Flight AC8052 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.

 AC8562	<b>Vancouver Intl (YVR)</b> Thu 27-Jul 2017 14:45 - M	<b>Smithers (YYD)</b> Thu 27-Jul 2017 16:33	0	1hr48	DH3	<u>Flex</u> W
--	---	---	---	-------	-----	------------------

Operated by <sup>1</sup> Air Canada Express - Jazz

## Passenger Information

**1: MR DOUG DONALDSON : Adult (18+), Ticket Number: 0142180694000**

Frequent Flyer Pgm :	<b>None</b>	Meal Preference :	<b>None</b>
Payment Card :	Government Financial Information	Special Needs :	<b>None</b>
Seat Selection :	AC 8052 (YYJ-YVR) Personal Information		
	AC 8562 (YVR-YYD)		

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Flex</u>	<b>415.00</b>
<u>Surcharges</u>	18.00
<b>Sub Total</b>	<b>433.00</b>

### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	15.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	22.76
Total airfare and taxes (per passenger)	<b>477.88</b>
Number Of Passengers	1
<b>Total</b>	<b>477.88</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$477.88</b>

## Payment Information

Government Financial Information

The following charges (tax inclusive) will appear on your American Express card statement:

- Air Canada: **\$477.88** (Airfare per Adult ticket)

Ticket number 0142180694000

## Fare Rules

**Departing Flight** Victoria (YYJ) To Smithers (YYD) - **Flex**

- Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.





## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

E127056

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Donaldson, Doug				<b>Employee ID</b> Personal Information				<b>Phone Number</b> (250) 387-6240			
<b>Client Organization</b> Forests, Lands, Natural Resource Operations and Rural Dev				<b>Job Title</b> Minister				<b>Travel Group Code</b> 4			
<b>5. Date Completed</b> 2017/08/14			<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>			
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Ministerial Business					<b>Headquarters</b> Hazelton			
<b>12. Mailing Address for Cheque</b> PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>				<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>*PCard</b>		<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
	<b>Destination</b>										
	2017 Hazelton to Van (AC)		1730	2359	75	39.75		486.28	36.00	240.17	
	07/30 Van/WL/Victoria Charter		0700	2359		0.00		92.00	61.00		
	07/31 Victoria		0700	2359		0.00			61.00		
	08/01 Victoria		0700	2359		0.00			61.00		
	08/02 * Vic to Van (HA)		0700	2359		0.00			61.00	233.83	
08/03 Van to Hazelton (AC)		0700	1800	75	39.75		445.33	39.50			
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 79.50	<b>37.</b> \$ 1023.61	<b>38.</b> \$ 319.50	<b>39.</b> \$ 474.00	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 1896.61	
<b>48. Client Code</b>		<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b> Government Financial Information		<b>Amount</b>			
128		71000	40001	5702	71MTVNC			\$ 1244.94			
128		71000	40001	5702	71MTCCA			\$ 183.00			
128		71000	40001	5702	7100000			\$ 468.67			
128		71000	40001	5712	71MTVNC			\$ 931.61			
<b>Less Travel Advance</b>											
128											
<b>AMOUNT DUE TO EMPLOYEE</b>										<b>54.</b> \$ 1896.61	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>		<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>		<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act						<b>Print Name</b>		<b>Date Signed</b>			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited 2017 Aug 25  
SLP



## Notes for Travel Voucher (Restricted Use) E127056 for Donaldson, Doug

2 note(s) returned.

Created On	Author	Note
2017/08/14 14:30:03	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	July 30- Hazelton to Van. Drove personal vehicle 75km to smithers. Air Canada 8565 Smithers to Van. Purchased on AMEX \$486.28. Overnight in Hotel paid \$240.17 on AMEX. Claimed dinner. July 31- Van to Williams Lake Fire tour. Van Taxi Hotel to South YVR paid \$22 on AMEX. Chartered Pac Coastal flight Van-Vic-WL. Williams Lake to PG on charter Flight. PG to Victoria Pacific Coastal Chater flight. Yellow Cab Vic Airport to residence paid \$70 on AMEX. Claimed full day.
2017/08/14 14:34:56	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Aug 1- Victoria for mtgs, claimed full day Aug 2- Victoria for mtgs, claimed full day Aug 3- Vic to Van for mtgs. Harbour Air #360, purchased on AA pcard \$207. Overnight in Hotel paid \$233.83 on AMEX. claimed full day. Aug 4- Van-hazelton. Air Canada 8562 Van to Smithers purchased on AMEX \$445.33. Drove 75km Smithers to Hazelton claimed 75km. Full day minus dinner.

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VANCOUVER TAXI

790 CLARK DR  
VANCOUVER BC

Government Financial Information

CARD  
CARD TYPE AMEX  
DATE 2017/07/31  
TIME 3557 06:18:01  
CLERK ID 333  
INVOICE # 5788  
RECEIPT NUMBER  
C85055459-001-369-004-0

PURCHASE  
TOTAL

**\$22.00**

AMERICAN EXPRESS  
A000000025010801  
06E6DC0F410ECC79  
0000008000-E800  
3D8B8E75A166945F  
0000008000-F800

**APPROVED**

AUTH# 827983 00-025  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

604\*871\*1111  
GST# 105485080  
VAN TAXI APP  
DOWNLOAD AT APPLE STORE

YELLOW CAB

817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
GH21852400Z1

\*\*\*\*

**PURCHASE**

\*\*\*\*

07-31-2017 21:27:32  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 222  
Trace # 3773  
Inv. # 222  
Auth # 848400 RRN 001704003

Total

**\$70.00**

(000) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

Room : 0932  
Folio # : Personal Information  
Invoice # :  
Cashier # : 225666  
Page # : 1 of 1

t Security Concern  
Richmond, BC

Govt Cda  
Mr Doug Donaldson  
Personal Information

Arrival : 07-30-17  
Departure : 07-31-17  
Personal Information

Date	Description	Additional Information	Charges	Credits
07-30-17	Room Charge		205.00	
07-30-17	Destination Marketing Fee		2.05	
07-30-17	Municipal Room tax		6.21	
07-30-17	Provincial Room tax		16.56	
07-30-17	Room GST		10.35	
07-31-17	American Express	Government Financial Information XX/XX		240.17
Total			240.17	240.17
Balance Due			0.00	

**GST Summary**  
Room : 10.35  
F&B : 0.00  
Other : 0.00  
Total : 10.35

Security Concern

Security Concern

Security Concern  
Vancouver, BC  
Security Concern

**Doug Donaldson**  
Personal Information

## Invoice

Invoice date 8/4/2017  
Invoice number Personal Information  
Our reference Business Information  
GST Number

Guest	Doug Donaldson	Arrival	8/3/2017	Departure	8/4/2017	Room	1011
Date	Description	Quantity	Unit Price	Total (CAD)			
8/3/2017	Room Charge	1	199.00	199.00			
8/3/2017	DMF @1.293% Plus Taxes	1	2.57	2.57			
8/3/2017	Federal Tax GST	2	0.00	10.08			
8/3/2017	Provincial Room Tax	2	0.00	16.13			
8/3/2017	Municipal Room Tax	2	0.00	6.05			
				<b>Total invoice</b>		<b>233.83</b>	
						-233.83	
				<b>Total Paid</b>		<b>-233.83</b>	
				<b>Total Due</b>		<b>0.00</b>	

8/4/2017 Government Financial Information Auth: 580051

Total GST 10.08

Security Concern

Signature X

Security Concern



## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

**Booking reference:** Government Financial Information

**Name:** Mr Douglas Donaldson  
**E-mail:** LUCY.HANSEN@GOV.BC.CA

**Payment:** Government Financial Information

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8565	Smithers (YYD)	Vancouver (YVR)	DH3	Economy (Q)	Confirmed
<i>Operated by:</i>	Sun 30-Jul 2017	Sun 30-Jul 2017			
<i>Air Canada Express-Jazz</i>	19:55	21:41 - TERMINAL M -MAIN			
Seat number(s) requested:	<small>Personal Information</small>				

### Passenger Information

**Passenger: 1** Mr Douglas Donaldson  
Ticket number: **014 2181 020347**  
Frequent Flyer Pgm: Air Canada Aeroplan  
Program number: Personal Information

### Purchase Summary

**Passenger: 1 Ticket number 014 2181 020347**

**Date of issue**

28-Jul 2017

**Fare Amount in Canadian dollars:**

431.00

*(including navigational & other charges)*
**Taxes, Fees & Charges**

Air Travellers Security Charge (CA)

7.12

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

23.16

Airport Improvement Fee - Canada (SQ)

25.00

**Total Fare in Canadian dollars:**

486.28

**Ticket particularities:**

AC ONLYF/NONREF/CHGE FEE

-BG:AC

**\*Fare calculation:**

30JUL17YYD AC YVR Q18.00R413.00CAD431.00 END ROE1.00

**Canadian tax registration numbers:**

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: <b>Douglas Donaldson</b>	
Air Canada baggage rules apply. For flight(s): AC8565	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bags fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of



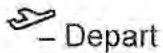
## Booking Confirmation

### Government Financial Information

Booking Reference:

Date of issue: 27 Jul, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Friday  
04 Aug, 2017

14:45  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



16:33  
**Smithers**  
(YYD), BC

AC8562

1hr48  
Economy V  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

## Passengers

Mr. Douglas Donaldson

Seats  
AC8562 Personal Information

Ticket Number  
0142180987375

Air Canada - Aeroplan  
Personal Information

## Purchase summary

**Government Financial Information**  
Credit/Debit Card  
Amount paid: \$445.00  
**Tax information**  
1adult  
Goods and Services Tax - Canada no. 100092287 RT0001  
\$21.21

### Air Transportation Charges

Base Fare	394.00
Surcharges	18.00

### Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	21.21
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger) **\$445<sup>33</sup>**

Number of passengers **X 1**

Total **\$445<sup>33</sup>**

**GRAND TOTAL (Canadian dollars) \$445<sup>33</sup>**



NR18EXESLP20



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127100

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Donaldson, Doug				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-6240	
<b>Client Organization</b> Forests, Lands, Natural Resource Operations and Rural Dev				<b>Job Title</b> Minister		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/08/24		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Business				<b>Headquarters</b> Hazelton	
<b>12. Mailing Address for Cheque</b> PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
2017							
08/07	<b>*PCard</b>						
08/08	<b>Destination</b>			<b>Start</b>		<b>Cost</b>	<b>Cost</b>
08/09	*Hazelton to Vic(AC)			1730		39.75	36.00
08/10	Victoria			0700		0.00	48.50
	Victoria			0700		0.00	61.00
	Vic/WL/Hazelton			0700		39.75	61.00
	(Charter)						
							<b>22. Lodging Costs</b>
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b>
							<b>Describe</b>
							parking smithers air
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 79.50		<b>37.</b> \$ 66.00	<b>38.</b> \$ 206.50
						<b>39.</b> \$ 0.00	<b>40.</b> \$ 15.00
						<b>Claim Total</b> \$ 367.00	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>	
128	71000	40001	5750	71MTCCA		Government Financial Information	
128	71000	40001	5702	71MTVNC			
128	71000	40001	5702	7100000			
128							
<b>Less Travel Advance</b>							
128							
						<b>54.</b> \$ 367.00	
<b>45. Employee Signature (See Audit Trail)</b>						<b>Print Name</b>	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b>						<b>Print Name</b>	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b>						<b>Print Name</b>	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2017 Aug 25  
SLP



**Notes for Travel Voucher (Restricted Use) E127100 for Donaldson, Doug**

2 note(s) returned.

Created On	Author	Note
2017/08/24 10:42:14	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	08/07 Hazelton to Smithers in personal vehicle, claimed 75km. Parking at airport paid \$15 on visa. AC 8565 Smithers to Van AC 8083 Van to Vic paid on Admin Assist PCard \$561.88 Yello Cab YYJ airport to residence paid \$66 on AMEX. Claimed Dinner. 08/08-Victoria for mtgs. Claimed Bkfst & Dinner. 08/09-Victoria for meetings. Claimed Full day.
2017/08/24 10:44:23	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	08/10 Victoria-Williams Lake/Car boo Fire Tour. Chartered flight arranged by FLNRO ministry. Charter flight WL to Smithers arranged by ministry. Drove 75km Smithers to Hazelton. Claimed full day.

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SMITHERS REGIONAL AIRPORT  
AIRPORT ADMINISTRATION (PH) 250-847-3664  
PLACE FACE UP ON DASH. DRIVER'S SIDE

TIME OF EXPIRY

**08/10/2017**  
**07:12 PM**

Fee Paid

\$ 15.00

Visa

Smithers YYD

Purchased 07:12 PM 08/07/2017 2517031

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
GH2185240093

\*\*\*\*

**PURCHASE**

\*\*\*\*

08-08-2017 00:00:59  
Government Financial  
Acct # Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 093  
Trace # 4376  
Inv. # 093  
Auth # 821884 RRN 001586012

**Total \$66.00**

**(000) APPROVED-THANK YOU**

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250-381-2222

NR18EXESLP21



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127104

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Donaldson, Doug				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-6240					
<b>Client Organization</b> Forests, Lands, Natural Resource Operations and Rural Dev				<b>Job Title</b> Minister		<b>Travel Group Code</b> 4					
<b>5. Date Completed</b> 2017/08/25		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Business				<b>Headquarters</b> Hazelton					
<b>12. Mailing Address for Cheque</b> PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>		
	<b>*PCard</b>	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
2017											
08/15		*Hazelton to Vic (AC)	0730	2359	75	39.75	67.00	61.00			
08/16		Vic to Van (HA)	0700	2359		0.00	170.00	61.00	385.45		
08/17		Vancouver	0700	2359		0.00					
08/18		Vancouver	0700	2359		0.00					
08/19		Vancouver	0700	2359		0.00					
08/20		*Van to Vic (AC)	0700	2130		0.00	67.00	36.00			
08/21		Victoria	0700	2359		0.00					
08/22		Victoria	0700	2359		0.00	58.00	61.00			
08/23		Vic to Van	0700	2359		0.00		27.00	303.45		
08/24		*Van to Hazelton (AC)	0600	1030	75	39.75		27.00			
<b>TOTALS OF COLUMNS</b>					<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>	
					\$ 79.50	\$ 362.00	\$ 273.00	\$ 688.90	\$ 0.00	\$ 1403.40	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b> Government Financial Information		<b>Amount</b>				
128	71000	40001	570201	7100000			\$ 255.00				
128	71000	40001	5702	71MTVNC			\$ 902.40				
128	71000	40001	5750	71MTCCA			\$ 246.00				
128	71000	40001	5711	7100000			\$ 160.00				
<b>Less Travel Advance</b>											
128											
<b>AMOUNT DUE TO EMPLOYEE</b>										<b>54.</b>	\$ 1403.40
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					<b>Print Name</b>			<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					<b>Print Name</b>			<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.					<b>Print Name</b>			<b>Date Signed</b>			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2017/Sep27  
SLP

## Notes for Travel Voucher (Restricted Use) E127104 for Donaldson, Doug

3 note(s) returned.

Created On	Author		Note
2017/08/25 15:35:17	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	Aug 15 Hazelton to Victoria. Drove 75km in personal Alr Canada 8561 Smithers to Van and AC 8065 Van to Vic purchased on AA pcard. Yellow cab YYJ to residence paid \$67 on AMEX. Claimed Full Day Aug 16- Mtgs in Victoria. Cab leg to hbr air paid \$10 on AMEX. Flew Harbour Alr #510 Vic to YVR South paid \$160 on Amex. Overnight in Hotel, paid \$385.45 on AMEX. claimed full day.
2017/09/18 12:47:59	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	Aug 17- personal time (instead of going back to constit) no claims Aug 18-personal time, no claims Aug 19-personal time no claims Aug 20- Van to Vic for meetings. Air Canada #8081 Paid \$ 162.88 and change fee/addtl fare of \$298.20 on AA Pcard. Yellow cab YYJ to residence paid \$67 on AMEX. Claimed Dinner.
2017/09/18 12:55:11	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	Aug 21- Victoria, no claims Aug 22- Victoria- Yellow Cab <sup>Personal Information</sup> \$28 & \$30 on AMEX. Claimed <sup>Personal Information</sup> Full day Aug 23-Victoria for mtgs. Vic to Van travel provided by stakeholder. Overnight in Hotel Paid \$303.45 on AMEX. Claimed Breakfast. Aug 24-Van to Smithers AC#8560 purchased on AC Pcard \$ 465.28. Drove 75km Smithers to Hazelton. Claimed Breakfast

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Security Concern

Room : 1335  
Folio # : Personal Information  
Invoice # :  
Cashier # : 225641  
Page # : 1 of 1

Security Concern

Richmond, BC,

Security Concern

Security Concern

Govt BC

Mr Doug Donaldson

Personal Information

Arrival : 08-16-17

Departure : 08-17-17

Personal Information

Date	Description	Additional Information	Charges	Credits
08-16-17	Room Charge		329.00	
08-16-17	Destination Marketing Fee		3.29	
08-16-17	Municipal Room tax		9.97	
08-16-17	Provincial Room tax		26.58	
08-16-17	Room GST		16.61	
08-17-17	Visa	Government Financial Information	Personal Information	
Total				
Balance Due			0.00	

**GST Summary**

Room : 16.61

F&B : Personal Information

Other : \_\_\_\_\_

Total :

Security Concern

\$ 385.95 Hotel

Government Financial Information

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
GH2185240071

\*\*\*\* PURCHASE \*\*\*\*

08-15-2017 13:56:35  
Acct # Government Financial C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 171  
Trace # 9910  
Inv. # 171  
Auth # 861654 RRN 001750005

Total \$67.00

(000) APPROVED-THANK YOU

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BLUEBIRD CABS LTD  
CAB 94  
2612 QUADRA ST, 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

TERM ID: HA342463

BATCH#: 142  
SHIFT#: 002

Sale

INV#: 0000000041

AMEX Chip  
Application Label: AMERICAN EXPRESS  
AID: A000000025010801  
TVR: 00 00 00 00 00  
TSI: FA 00  
Government Financial  
Information

Total: CAD\$ 10.00

APPROVED 804155  
000-00

16-Aug -17

15:53:51

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VICTORIA'S 1ST CHOICE  
THANK YOU!

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
GH2185240005

\*\*\*\* PURCHASE \*\*\*\*

08-20-2017 21:47:43  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 005  
Trace # 1722  
Inv. # 105  
Auth # 886580 RRN 001509003

Total \$67.00

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YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
932231789310  
GH2185240063

\*\*\*\* PURCHASE \*\*\*\*

08-22-2017 12:17:57  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type AM  
Name: DOUG DONALDSON  
A000000025010801  
AMERICAN EXPRESS

Operator: 163  
Trace # 11894  
Inv. # 163  
Auth # 829610 RRN 001837001

Total \$28.00

(000) APPROVED-THANK YOU

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BLUEBIRD CABS LTD  
CAB 102  
2612 QUADRA ST. 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

TERM ID: HH342463

BATCH#: 020  
SHIFT#: 001

Sale

INV#: 0000000045

AMEX

Chip

SEID: 020001001045

Application Label: AMERICAN EXPRESS

AID: A000000025010801

TVR: 00 00 00 00 00

ISI: F8 00

Government Financial  
Information

Total: CAD\$ 30.00

APPROVED 882726  
000/00

22-Aug -17 10:52:38

CUSTOMER COPY  
VICTORIA'S FIRST CHOICE  
THANK YOU!

Security Concern

Room : 1216  
Folio # : Personal Information  
Invoice # :  
Cashier # : 276  
Page # : 1 of 1

Security Concern  
Security Concern

Richmond, BC, Security Concern

Govt BC

Mr Doug Donaldson  
Personal Information

Arrival : 08-23-17  
Departure : 08-24-17  
Personal Information

Date	Description	Additional Information	Charges	Credits
Personal Information				
08-23-17	Room Charge		259.00	
08-23-17	Destination Marketing Fee		2.59	
08-23-17	Municipal Room tax		7.85	
08-23-17	Provincial Room tax		20.93	
08-23-17	Room GST		13.08	
08-24-17	American Express	Government Financial Information		Personal Information
Total				
Balance Due			0.00	

**GST Summary**

Room : 13.08  
F&B : 0.00  
Other : 0.00  
Total : 13.08

Security Concern

Security Concern



## Silverio, Lisa FLNR:EX

**From:** reservation@harbourair.com  
**Sent:** Wednesday, August 16, 2017 4:00 PM  
**To:** Silverio, Lisa FLNR:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

### Customer Information

#### Account

HAS #

Government Financial  
Information

Name

Doug Donaldson

### Booking #

Government Financial  
Information

Wednesday, August 16, 2017

Invoice #5694620

#### Flight #510

16:20 Victoria Harbour / [Map](#)

16:50 South Vancouver (YVR) /

[Map](#)

30 minutes

KK- Confirmed

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

Sked 500 : Standard GO Flex \$151.73

+ Goods and Services Tax \$7.62

Billing \$152.38

Taxes \$7.62

1 Passenger(s) - GoFlex  
· Doug Donaldson, Male

Add to Calendar

Grand Total \$160.00

American Express \$160.00

Date / Time August 16, 2017 @ 3:59:18 PM

Summary Government Financial Information

Expiration

Authorization 126836

**Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within  
24 hrs of departure

**Baggage:**

**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within 24hrs of  
departure

## Booking Information

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.