

Minister's Quarterly Travel Expense Summary

Name: Honourable Melanie Mark

Quarter: 2017 July to September

Portfolio: Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 4,754.49

Other Travel in Province: \$ 1,838.21

Out of Country Travel:

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 6,592.70

Travel expenses fiscal year-to-date: \$ 6,592.70



Control No.

E127011

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2017/07/26	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters vancouver

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2017				38	20.14					
07/17	Victoria	1500	2359			72.50	36.00	276.17		
07/18	Victoria	0700	2359		0.00		61.00	182.44		
07/19	Victoria	0700	2359		0.00	8.60	36.00	182.44		
07/20	Victoria	0700	2359		0.00		48.50	182.44		
07/21	Vancouver (HJ)	0700	2000	13	6.89	238.80	48.50			
07/24	Van/Vic/Van (HA)	0600	1800	28	14.84	420.20	48.50		15.00	prking
07/26	Van/Vic/Van (HA)	0600	1600	28	14.84	420.00	27.00		15.00	prking

TOTALS OF COLUMNS	36. \$ 56.71	37. \$ 1160.10	38. \$ 305.50	39. \$ 823.49	40. \$ 30.00	Claim Total \$ 2375.80
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48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	019	11001	18000	5750	11MTCCA	Government Financial	\$ 305.50
	019	11001	18000	5751	11MTCCA	Information	\$ 823.49
	019	11001	18000	5711	11MTVNC		\$ 1059.00
	019	11001	18000	5701	1100000MTVNC		\$ 187.81

Less Travel Advance	019	
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AMOUNT DUE TO EMPLOYEE

54.	\$ 2375.80
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

July 17, 2017 – drive to BC Ferry Van/Vic (pd by MC) – drive to hotel o/n (pd by MC)

July 18, 2017 – CCA Victoria – o/n hotel (pd by MC)

July 19, 2017 – CCA Victoria – Yellow cab to event (8.60 pd by MC) – walk to hotel – o/n hotel (pd by MC)

July 20, 2017 – CCA Victoria – o/n hotel (pd by MC)

July 21, 2017 – CCA Victoria – Yellow cab (7.80 pd by MC) to Helijet Vic/Van (pd by MC) – drive home.

July 24, 2017 – CCA Victoria – drive to Harbour Air Van/Vic (pd by MC) – shuttle to buildings– Yellow cab (6.20 pd by MC) to Harbour Air Vic/Van (pd by MC) – p/u car (15.00 prking pd by MC) drive home

July 26, 2017 – CCA Victoria – drive to Harbour Air Van/Vic (pd by MC)– shuttle to buildings – Yellow cab (6.00 pd by MC) to Harbour Air Vic/Van – p/u car (15.00prking pd by MC) – drive home

PURCHASE



2017/07/17

Tsawwassen

To

Swartz Bay

AUTH ONLY

20'	Undersize Vehi	57.50
1	Adult	17.20

Fuel Rebate	2.20
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Total	72.50
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Government Financial Information	72.50
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S)

005/01-66223135

0013875190

Approved: 184823

CHANGE DUE	0.00
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LANE 45

TSA 17 Jul 2017 15:47



1007131 235188

106355

SEE REVERSE SIDE OF TICKET

5701
11 AMTUNE
pd by m/c

VICTORIA TAXI # 32

2925 DOUGLAS ST

VICTORIA BC

Government Financial Information

CARD

CARD TYPE MASTERCARD

DATE 2017/07/19

TIME 0344 18:58:16

RECEIPT NUMBER

C85023690-001-001-221-0

PURCHASE

AMOUNT \$8.60

TIP Personal Information

TOTAL

MasterCard

A0000000041010

05005564A807B400

0000008000-E800

E5828068D68C9123

APPROVED

AUTH# 215817 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS

COPY FOR YOUR RECORDS

36

KEEP THIS RECEIPT FOR A

REFUND WITHIN 14 DAYS

36

5701
11 AMTUNE
pd by m/c

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Room No. : 0419
Arrival : 07-17-17
Departure : 07-21-17
Folio No. Personal Information
Conf. No. : 154717
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

Date	Description	Charges	Credits
07-17-17	Room Charge	229.00	
07-17-17	DMF 1%	2.29	
07-17-17	Hotel Room Tax 11%	25.44	
07-17-17	GST 5%	11.94	
07-17-17	Parking - Daily Guest	7.50	
07-18-17	Room Charge	149.00	
07-18-17	DMF 1%	1.49	
07-18-17	Hotel Room Tax 11%	16.55	
07-18-17	GST 5%	7.90	
07-18-17	Parking - Daily Guest	7.50	
07-19-17	Room Charge	149.00	
07-19-17	DMF 1%	1.49	
07-19-17	Hotel Room Tax 11%	16.55	
07-19-17	GST 5%	7.90	
07-19-17	Parking - Daily Guest	7.50	
07-20-17	Room Charge	149.00	
07-20-17	DMF 1%	1.49	
07-20-17	Hotel Room Tax 11%	16.55	
07-20-17	GST 5%	7.90	
07-20-17	Parking - Daily Guest	7.50	
07-21-17	Mastercard <small>Government Financial Information</small>		823.49
Total Charges		823.49	
Total Credits			823.49
Balance			0.00

Guest Signature: _____

Flesh, Cindy AVED:EX

From: passengerservices@helijet.com
Sent: Friday, July 21, 2017 6:04 PM
To: Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial Information

Friday, July 21, 2017

Invoice #191492

858

FARE-QT private fare

\$220.00

18:40 Victoria Harbour

+ GST

\$11.00

19:15 Vancouver Harbour

Billing

\$220.00

35 minutes

Taxes

\$11.00

Grand Total

\$231.00

Confirmed

Mastercard

\$231.00

1 Passengers - Full-Fare

Date / Time

July 21, 2017 @ 6:03:08 PM

• Melanie Mark, Female

Summary

Government Financial Information

Corp Account Manager: 15697

Expiration

Add to Calendar

Authorization

210308

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
7/24/2017 6:44:46 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Government Financial Information

Booking

Melanie Mark
Monday, July 24, 2017
1 Passenger(s)

Flight #323/Twin Otter
Departs 07:00 AM @ Vancouver Harbour
Arrives 07:30 AM @ Victoria Harbour

Invoice #:

Government Financial
Information

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 200 : Carbon Offset \$0.65 CDN
1.00 Sked 200 : VHFC Terminal \$9.86 CDN
1.00 Sked 200/300 : Standard \$186.64 CDN

5711
- 11/11/17
PT by MC

Melanie Mark
Monday, July 24, 2017
1 Passenger(s)

Flight #370/Twin Otter
Departs 17:00 PM @ Victoria Harbour
Arrives 17:30 PM @ Vancouver Harbour

Government Financial Information

Invoice #:

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 200 : Carbon Offset \$0.65 CDN
1.00 Sked 200 : VHFC Terminal \$9.86 CDN
1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax \$19.70 GST

Grand Total \$414.00 CDN

Payment Information:

Master Card \$414.00 CDN

Date/Time 7/24/2017 6:44:35 AM
Station HCXHC08
Terminal ID HCXHCC08
Action Purchase

Card Type M/C
Card Number
Amount \$414.00
Authorization 094435
Trace Number 006001001005
Response 00-001/APPROVED 094435
Chip Application MasterCard
Chip Label MasterCard
Chip ID A0000000041010
TVR/TSI 0000008000/6800

Flesh, Cindy AVED:EX

From: reservation@harbourair.com
Sent: Friday, July 21, 2017 1:39 PM
To: Flesh, Cindy AVED:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

Government Financial Information

Name

Melanie Mark

Company

M L A

Booking

Government Financial
Information

Monday, July 24, 2017

Invoice #5673493

Flight #323/Twin Otter

07:00 Vancouver Harbour / [Map](#)

07:30 Victoria Harbour / [Map](#)

30 minutes

KK- Confirmed

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
Sked 200/300 : Standard GO Flex	\$186.64
+ Goods and Services Tax	\$9.85

1 Passenger(s) - GoFlex Melanie Mark, Female	Billing	\$197.15
	Taxes	\$9.85
	Grand Total	\$207.00

[Add to Calendar](#)

Fare Conditions:

Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within
 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
 departure

Booking

Government Financial Information

Monday, July 24, 2017

Flight #370/Twin Otter

17:00 Victoria Harbour / [Map](#)

17:30 Vancouver Harbour / [Map](#)

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
Melanie Mark, Female

Invoice #5673504

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
Sked 200/300 : Standard GO Flex	\$186.64
+ Goods and Services Tax	\$9.85

Billing	\$197.15
Taxes	\$9.85
Grand Total	\$207.00

[Add to Calendar](#)

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs. (space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs. (space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Cancellations:

Please note that flights may experience delays or cancellations due to inclement weather.

Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)

Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100%

SHAW TOWER PARKADE
MANAGED BY
ADVANCED PARKING

Transaction-Id: 17744-17768
Ticket-Nr.: 10037943

In: 07/24/2017 06:29
Out: 07/24/2017 17:45
Lane: 1
LOT#: 65
Duration: 11:16
ID: Cashier2
Vehicle LPN:

Transient Parker \$ 21.00
\$

Balance Due: \$ 15.00

SEAPIANE -6.00000

Credit Card \$ 15.00

Change: \$ 0.00

Zeag Parking LTD.

Transaction Type: Clear
Date/Time: 24/07/2017 5:45 PM

Card Issuer: MASTERCARD
CreditCard: Government Financial Information
Auth: 204553

Amount: \$15.00

Status: Payment was successful

Approved - Thank you!

THANK YOU FOR
PARKING WITH US
PLEASE COME AGAIN

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240097

**** PURCHASE ****
07-21-2017 18:01:53
Acct # Government Financial
Exp Date **/** Card Type MC
Name: MELANIE Per son MARK
A0000000041010 al MasterCard

Operator: 197
Trace # 2148
Inv. # 97
Auth # 210153 RRN 001516004

Purchase \$7.80
Tip Personal Information
Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
HAMTUNE
pd by m/c

5701
HAMTUNE
pd by m/c

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240047

**** PURCHASE ****

07-24-2017 16:22:28
Acct # Government Financial Information C
Exp Date **/** Pers Card Type MC
Name: MELANIE onal MARK
A0000000041010 infor MasterCard

Operator: 47
Trace # 8646
Inv. # 47
Auth # 192328 RRN 001515007

Purchase \$6.20
Tip Personal Information
Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
LIMITONE
pd by MIC

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-555-0212
Website: www.harbourair.com
7/26/2017 6:51:28 AM
GST: 84295 5358 RT0001

CUSTOMER COPY

Booking Government Financial
Information

Melanie Mark
Wednesday, July 26, 2017
1 Passenger(s)

Flight #323/Twin Otter
Departs 07:00 AM @ Vancouver Harbour
Arrives 07:30 AM @ Victoria Harbour

Government Financial Information

Invoice #:

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 200 : Carbon Offset \$0.65 CDN
1.00 Sked 200 : VHFC Terminal \$9.85 CDN
1.00 Sked 200/300 : Standard \$186.64 CDN

Melanie Mark
Wednesday, July 26, 2017
1 Passenger(s)

Flight #350/Twin Otter
Departs 15:00 PM @ Victoria Harbour
Arrives 15:35 PM @ Vancouver Harbour

Government Financial Information

Invoice #:

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 200 : Carbon Offset \$0.65 CDN
1.00 Sked 200 : VHFC Terminal \$9.85 CDN
1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax \$19.70 GST

Grand Total \$414.00 CDN

Payment Information:

Master Card \$414.00 CDN

Date/Time 7/26/2017 6:51:28 AM
Station HCXHC006
Terminal ID HCXHC006
Action Pre-Auth Completion
Card Type M/C
Card Number Government Financial Information
Amount \$414.00
Authorization 192031
Trace Number 008001001007
Response 00-000/APPROVED 192031

5711
LIMITING
PT by MIC

Flesh, Cindy AVED:EX

From: reservation@harbourair.com
Sent: Monday, July 24, 2017 4:22 PM
To: Flesh, Cindy AVED:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

Government Financial
Information

Name

Melanie Mark

Booking

Government Financial
Information

Wednesday, July 26, 2017

Invoice #5677922

Flight #323/Twin Otter

07:00 Vancouver Harbour / [Map](#)

07:30 Victoria Harbour / [Map](#)

30 minutes

KK- Confirmed

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Sked 200/300 : Standard GO Flex \$186.64

+ Goods and Services Tax \$9.85

Billing \$197.15

1 Passenger(s) - GoFlex
Melanie Mark, Female

Taxes	\$9.85
Grand Total	\$207.00

[Add to Calendar](#)

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking

Government Financial
Information

Wednesday, July 26, 2017

Flight #350/Twin Otter

15:00 Victoria Harbour / [Map](#)
15:35 Vancouver Harbour / [Map](#)

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
Melanie Mark, Female

Invoice #5677923

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
Sked 200/300 : Standard GO Flex	\$186.64
+ Goods and Services Tax	\$9.85

Billing	\$197.15
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Taxes	\$9.85
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Grand Total	\$207.00
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[Add to Calendar](#)

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Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

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Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)

Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.

Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.

SHAW TOWER PARKADE
MANAGED BY
ADVANCED PARKING

Transaction-Id: 17814-17838
Ticket-Nr.: 10038110

In: 07/26/2017 06:28
Out: 07/26/2017 15:54
Lane: 1
LOT#: 65
Duration: 09:26
ID: Cashier2
Vehicle LPN:

Transient Parker \$ 21.00
\$
Balance Due: \$ 15.00
SEAPLANE -6.00000
Credit Card \$ 15.00
Change: \$ 0.00

Zeag Parking LTD.

Transaction Type: Clear
Date/Time: 26/07/2017 3:54 PM

Card Issuer: MASTERCARD
CreditCard: Government Financial Information
Auth: 185449

Amount: \$15.00

Status: Payment was successful

Approved - Thank you!

THANK YOU FOR
PARKING WITH US
PLEASE COME AGAIN

BLUEBIRD CARS LTD

2612 QUANQUA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: GY342463

BATCH#: 163
SHIFT#: 002

Sale
INV#: 00000011
MCARD

Chip

SCW: 163001001011

Application Label: MasterCard

AID: A000000000000000

TUR: 00 00 00 00 00 00

Government Financial Information

TIP: \$ \$

Total: CAD\$

Personal Information

APPROVED 172008

001-00

26-Jul-17

14:20:00

CUSTOMER COPY
VICTORIA'S FIRST CHOICE
THANK YOU!

SHAW TOWER PARKADE
MANAGED BY
ADVANCED PARKING

Receipt Number: H1001700017348
Ticket-Nr.: 10038110
In: 07/26/2017 6:28
Out: 07/26/2017 15:54
Duration: 09:26

Transient Parker \$ 21.00
Total: \$ 21.00
Validations: \$ -6.00
Balance Due: \$ 15.00
Credit Card \$ 15.00
Change: \$ 0.00

THANK YOU FOR
PARKING WITH US
PLEASE COME AGAIN



Control No.

E127030

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 356-0179
Client Organization Advanced Education	Job Title Minister	Travel Group Code 4

5. Date Completed 2017/08/08	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

2017/06/06	2016	
Type of Travel	14. Reason for Travel	Headquarters
In Province	Ministerial Business	vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2017										
08/01	Victoria (HJ)	0700	2359	28	14.84	230.00	48.50	209.72		
08/02	Vancouver (HJ)	0700	1800	28	14.84	238.60	61.00			
08/07	Victoria (HJ)	0630	2359	28	14.84	179.00	36.00	268.29		
08/08	Victoria	0700	2359		0.00		48.50	268.29		
08/09	*Vancouver (HA)	0700	1300	35	18.55		27.00			

TOTALS OF COLUMNS	36. \$ 63.07	37. \$ 647.60	38. \$ 221.00	39. \$ 746.30	40. \$ 0.00	Claim Total \$ 1677.97
-------------------	-----------------	------------------	------------------	------------------	----------------	---------------------------

48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	019		11001		18000		5750		11MTCCA		Personal Information	\$ 221.00
	019		11001		18000		5751		11MTCCA			\$ 746.30
	019		11001		18000		5701		11MTVNC			\$ 71.67
	019		11001		18000		5711		11MTVNC			\$ 639.00

Less Travel Advance	019	
---------------------	-----	--

AMOUNT DUE TO EMPLOYEE

54.	\$ 1677 97
-----	------------

45. Employee Signature (See Audit Trail)
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Print Name

Date Signed _____

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name

Date Signed

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act

Print Name

Date Signed

Notes for Travel Voucher (Restricted Use) E127030 for Mark, Melanie

2 note(s) returned.

Created On	Author		Note
2017/08/11 12:12:58	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	Aug 1, 2017 - drive to Helijet - Van/Vic (pd by M/C) â€" shuttle to buidlings â€" o/n hotel (pd by M/C) Aug 2, 2017 â€" walk to buildings â€" Yellow cab (10.00 pd by M/C) to Hel jet Vic/Van (pd by M/C) â€" drive home.
2017/08/11 12:14:03	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	Aug 7, 2017 â€" Drive to Helijet (pd by M/C) Van/Vic â€" shuttle to hotel â€" o/n Aug 8, 2017 â€" o/n hotel (pd by M/C) Aug 9, 2017 â€" share ride to Harbour Air (pd by purchasing card â€" Ministry) Vic/Van â€" p/u car drive to New Westminster for tours â€" drive home

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Security Concern

Victoria, BC,

Security Concern

Ms Melanie Mark
Personal Information

Room : 0649
Arrival Date : 08/01/17
Invoice No. :
Folio No. :
Conf. No. : 4666194
Cashier No. : 11
Billing Date : 08/02/17
A/R Number

Min of Advanced Education

Date	Description	Debit	Credit
08/01/17	Room Charge	179.00	
08/01/17	Destination Marketing Fee	1.79	
08/01/17	Provincial Room Tax	19.89	
08/01/17	Room GST	9.04	
08/02/17	Mastercard		209.72
Room H/GST Total - 9.04			
Other H/GST Total - 0.00			
H/GST #			
Total		209.72	209.72
Balance		0.00	

Government Financial Information

Business Information

5751
11/01/17
PA key m/c

From: [Flesh, Cindy AVED:EX](#)
To: [Poldrugovac, Saija FIN:EX](#)
Subject: FW: Thank you for choosing to take off with Helijet!
Date: Wednesday, August 16, 2017 3:57:27 PM

For you

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Wednesday, August 16, 2017 3:56 PM
To: Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	New Democrat Caucus

Booking

Government Financial Information

Tuesday, August 1, 2017

705

07:50 Vancouver Harbour

08:25 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

- Melanie Mark, Female

[Add to Calendar](#)

Invoice #195527

FARE-YWH-Full_Summer - 2017 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Mastercard \$230.00

Date / Time August 1, 2017 @ 7:31:53 AM

Summary Government Financial Information

Expiration

Authorization 103154

Booking <small>Government Financial Information</small>	
Wednesday, August 2, 2017	Invoice #195548
724	FARE-YWH-Full_Summer - 2017 \$219.05
17:05 Victoria Harbour	
17:40 Vancouver Harbour	+ GST \$10.95
35 minutes	Billing \$219.05
Confirmed	Taxes \$10.95
1 Passengers - Full-Fare	Grand Total \$230.00
• Melanie Mark, Female	Mastercard \$230.00
Add to Calendar	
Date / Time	August 2, 2017 @ 3:59:11 PM
Summary	Government Financial Information
Expiration	
Authorization	185912

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240055

PURCHASE

08-02-2017

15:57:30

Acct # Government Financial Information

C

Exp Date **/** Card Type MC

Name: MELANIE ^{Per}son MARK

A0000000041010

MasterCard

Operator: 055

Trace # 12

Inv. # 55

Auth # 185730

RRN 001733008

Purchase

Tip

Total

\$8.60

Personal Information

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name:

Group Name:

Room No. : 0809
Arrival : 08-07-17
Departure : 08-09-17
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
08-07-17	Room Charge	229.00	
08-07-17	DMF 1%	2.29	
08-07-17	Hotel Room Tax 11%	25.44	
08-07-17	GST 5%	11.56	
08-08-17	Room Charge	229.00	
08-08-17	DMF 1%	2.29	
08-08-17	Hotel Room Tax 11%	25.44	
08-08-17	GST 5%	11.56	
08-09-17	Mastercard Government Financial Information		536.58
Total Charges		536.58	
Total Credits			536.58
Balance			0.00

Guest Signature: _____

Page No. 1 of 1

5751
11 MTTCA
P2 buy mic

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CARDHOLDER COPY

APPROVED
AUTH# 211832 01-027
THANK YOU

MasterCard
A0000000041010

PRE-AUTH COMPLETION
TOTAL
\$536.58

CHATEAU VICTORIA
740 BURDETT AVE
VICTORIA BC
CARD TYPE: Government Financial Information
CARD TYPE: MASTERCARD
DATE: 2017/08/09
TIME: 3607 08:07:37
RECEIPT NUMBER: C82021369-001-045-006-0

From: [Flesh, Cindy AVED:EX](#)
To: [Poldrugovac, Saija FIN:EX](#)
Subject: FW: Thank you for choosing to take off with Helijet!
Date: Thursday, August 17, 2017 8:40:31 AM

For you

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Thursday, August 17, 2017 8:39 AM
To: Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!

Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Security Concern

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial Information

Monday, August 7, 2017

Invoice #196563

789

FARE-YWH-OffPeak_Summer

\$170.48

17:30 Vancouver Harbour

18:05 Victoria Harbour

+ GST

\$8.52

35 minutes

Billing

\$170.48

Confirmed

Taxes

\$8.52

Grand Total

\$179.00

1 Passengers - Off-Peak

- Melanie Mark, Female

Mastercard

\$179.00

[Add to Calendar](#)

Date / Time

August 7, 2017 @ 5:14:24 PM

Summary

Government Financial Information

Expiration

Authorization

201421



Control No.

E127048

Name	Employee ID	Phone Number
Mark, Melanie	Personal	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2017/08/11	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters vancouver

PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2017										
08/18	* Kelowna (AC)	0700	2359		0.00	45.00	48.50			
08/19	Kelowna	0700	2359		0.00					
08/20	Kelowna	0700	2359		0.00					
08/21	Merit/Kam/Nelson	0700	2359		0.00		61.00	155.25		
08/22	* Cran/Vic (AC)	0700	2359		0.00		48.50	174.56		
08/23	* Vancouver (HJ)	0700	1800		0.00	15 -14.00	27.00			
08/24	Vancouver	0800	1800	39	20.67					
08/25	Burnaby	0800	1800	67	35.51					
08/28	Vancouver	1500	1730	29	15.37					

36.	37. 60.00	38.	39.	40.	Claim Total
\$ 71.55	\$ 59.00	\$ 185.00	\$ 329.81	\$ 0.00	\$ 645.36 646.36

48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	019		11001		18000		5702		1100000		Government Financial Information	\$ 437.80-
	019		11001		18000		5750		11MTCCA			\$ 27.00
	019		11001		18000		5751		11MTCCA			\$ 174.56
	019		11001		18000		5701		11MTVNC			\$ 6.00

019

AMOUNT DUE TO EMPLOYEE

54.	\$ 645.36	646.36
-----	-----------	--------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E127048 for Mark, Melanie

4 note(s) returned.

Created On	Author	Note
2017/08/11 12:43:06	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Personal Information
2017/08/30 11:25:37	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	
2017/08/30 11:26:09	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 18, 2017 â€” Bonnyâ€™s Taxi (45.00 pd by M/C) to Vancouver airport Van/Kelowna (AC pd by Ministry p/c) share ride to tours â€” o/n personal Aug 19, 2017 â€” Kelowna personal Aug 20, 2017 â€” Kelowna personal Aug 21, 2017 â€” share ride to Merritt for tours â€” share ride to Kamloops for tours â€” share ride to Nelson for tours â€” o/n hotel (pd by M/C) Aug 22, 2017 â€” share ride to tour â€” share ride to Cranbrook for tour â€” share ride to Cranbrook airport Cranbrook/Vic (AC pd by Ministry p/c) â€” share ride to hotel â€” o/n (pd by M/C) Aug 23, 2017 â€” CCA Victoria â€” Bluebird Cab (6.00 pd by cash) to buildings â€” 9.00 Yellow cab (8:00 pd by cash) to Helijet Vic/Van (pd by p/c) â€” personal ride home. Aug 24, 2017 â€” drive to Vancouver for tours â€” drive home Aug 25, 2017 â€” drive to Burnaby and Vancouver for tours â€” drive home.
2017/08/30 11:27:42	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	

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BONNY'S TAXI B 19
5525 IMPERIAL ST
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/08/18
TIME 3222 07:55:37
CLERK ID 01
RECEIPT NUMBER
C85045822-001-488-006-0

PURCHASE
AMOUNT \$45.00
TIP Personal Information
TOTAL

MasterCard
A0000000041010
97739F9C34EA624F
0000008000-E800
FA82E5B98A54A6C1

APPROVED

AUTH# 105538 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

1100000
p/s 102
p/s 102
m/c

BLUEBIRD CABS LTD
CAB 94
2612 QUADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: HA342463

BATCH#: 144
SHIFT#: 001

Cash Sale

Total: \$ 6.00

23-Aug -17

08:09:43

VICTORIA'S FIRST CHOICE
THANK YOU!

11mTune
Pd 5701
by cash

**Yellow
Cab**
of Victoria

250-381-2222 250-381-2242

Download Yellowcab taxi APP from App Store

App Store

Date: 23-08-17 Amount: 9.00

Driver: A 914 Car #: 01

From: To:



Kyle's Printing
904-584-2224

5701
10000
Pd by cash

Nelson, BC

Security Concern

08/22/2017 08:05 AM

Registered To:

Mark, Melanie

() -

Room # 217-A

Conf # Personal Information

Arrival 08/21/17

Departure 08/22/17

Room Type QQL-Two Queen La
Guests 1 / 0Payment Visa/Master
Acct

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
08/21/17	chris	RC	ROOM CHRG REVENUE		Personal Information	\$135.00
08/21/17	chris	9	AHRT			\$2.70
08/21/17	chris	91	PST ON ROOM			\$10.80
08/21/17	chris	92	GST ON ROOM			\$6.75
08/22/17	lisacoll	1MC	PAYMENT MASTERCARD			\$155.25-

Balance Due \$0.00

Security Concern, Government Financial Information

1100000
Pd by m/c
5702

Signature

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Room No. : 0301
Arrival : 08-22-17
Departure : 08-23-17
Folio No. Personal Information
Conf. No. : 159466
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

Date	Description	Charges	Credits
08-22-17	Room Charge	149.00	
08-22-17	DMF 1%	1.49	
08-22-17	Hotel Room Tax 11%	16.55	
08-22-17	GST 5%	7.52	
08-23-17	Mastercard <small>Government Financial Information</small>		174.56
		Total Charges	174.56
		Total Credits	174.56
		Balance	0.00

Guest Signature: _____



Control No.

E127066

Name	Employee ID	Phone Number
Mark, Melanie	Personal	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2017/08/17	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters vancouver

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2017										
08/10	Abbford/Surrey	0830	1615	139	73.67					
08/14	* Vic/Nan/Comx/Van	0600	1930	13	6.89		61.00			
08/15	* Prince George (WJ)	0700	2359		0.00	42.50	39.50	133.40		
08/16	* Dawson/FStJ/Vic	0700	2359		0.00		48.50	209.72		
08/17	* Vancouver (HJ)	0700	2359	13	6.89	37.50	39.50			
	Aug 14 Van-Vic(HJ) Compx-Van (HA) Aug 16 PG-DC (CMA) FSt-Vic (AC)									

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 87.45	\$ 80.00	\$ 188.50	\$ 343.12	\$ 0.00	\$ 699.07

48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	019		11001		18000		5702		1100000		Government Financial	\$ 449.85
	019		11001		18000		5751		11MTCCA		Information	\$ 209.72
	019		11001		18000		5750		11MTCCA			\$ 39.50
	019		11001		18000		5701		11MTVNC			44.39

Less Travel Advance	019	
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AMOUNT DUE TO EMPLOYEE

54.	\$ 699.07
-----	-----------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E127066 for Mark, Melanie

3 note(s) returned.

Created On	Author	Note
2017/08/18 12:50:28	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 10, 2017 - Drive to Abbotsford for tour - drive to Surrey for tour - drive home.
2017/08/28 14:24:02	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 14, 2017 â€" drive to Helijet (pd by Ministry p/c) Van/Vic â€" share ride to tour â€" share ride Nanaimo for tour â€" share ride to Comox Valley for tour â€" share ride to Comox airport (HA pd by Ministry p/c) Comox/Van â€" drive home. Aug 15, 2017 â€" Bonnieâ€™s Taxi (42.50 pd by M/C) to Vancouver airport (WJ pd by Ministry p/c) Van/Prince George for tours â€" o/n at hotel (pd by M/C).
2017/08/28 14:25:16	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 16, 2017 â€" share ride to PG Airport PG/Dawson Creek (CMA pd by Ministry p/c) â€" drive to tour â€" share ride to Fort St John for tour â€" share ride to Fort St John airport (AC pd by Ministry p/c) Dawson Creek/Vic - share ride to hotel o/n (pd by M/C) Aug 17, 2017 â€" CCA Victoria â€" for meetings â€" Yellow Cab to Helijet (pd by M/C) Vic/Van â€" Vancouver Taxi (29.00 pd by M/C) to home.

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BONNY'S TAXI BM 44
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/08/15
TIME 5213 08:04:07
CLERK ID 01
RECEIPT NUMBER
C85024923-001-578-002-0

PURCHASE
AMOUNT \$42.50
TIP Personal Information
TOTAL

MasterCard
A0000000041010
7A9113B7F2ECEF50
0000008000-E800
A4461A3CE773EE62

APPROVED

AUTH# 110407 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

1100000
PAID BY VISA

Prince George, BC
Security Concern

Ms Melanie Mark
0 PO Box 9877 Stn Prov Govt
0
Victoria BC V8W9T6
CANADA

Invoice

invoice date 8/16/2017
Invoice number
Our reference CIN-FC341431 /A
GST Number
Personal Information
Business Information

Guest	Ms Melanie Mark	Arrival	8/15/2017	Departure	8/16/2017	Room	308
Date	Description	Quantity	Unit Price	Total ()			
8/15/2017	Room Charge	1	115.00	115.00			
8/15/2017	GST Taxes	1	5.75	5.75			
8/15/2017	Hotel Room Tax 8%	1	9.20	9.20			
8/15/2017	Municipal Room Tax 2%	1	3.45	3.45			
			Total invoice		133.40		
8/16/2017	MC	Government Financial Information					-133.40
			Total Paid		-133.40		
			Total Due		0.00		

Total GST 5.75

Security Concern

5702
1100000
PA by MIC

Signature X

Security Concern

Victoria, BC,

Security Concern

Ms Melanie Mark
Personal Information

Room : 0625
Arrival Date : 08/16/17
Invoice No. : Personal Information
Folio No. :
Conf. No. : 4774193
Cashier No. : 53
Billing Date : 08/17/17
A/R Number

Min of Advanced Education

Date	Description	Debit	Credit
08/16/17	Room Charge	179.00	
08/16/17	Destination Marketing Fee	1.79	
08/16/17	Provincial Room Tax	19.89	
08/16/17	Room GST	9.04	
08/17/17	Mastercard Government Financial Information		209.72
Room H/GST Total - 9.04		Total	209.72
Other H/GST Total - 0.00			209.72
H/GST # Business Information		Balance	0.00

5751
11m TECA
Pd by m1c

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/08/17
TIME 0381 17:23:29
CLERK ID 4444
INVOICE # 842447
RECEIPT NUMBER
C85042373-001-133-001-0

PURCHASE
AMOUNT \$29.00
TIP Personal Information
TOTAL

MasterCard
A0000000041010
82C5D1839A3147F3
0000008000-E800
8F40A4D73E5D0065

APPROVED

AUTH# 202331 01-027
THANK YOU

CARDHOLDER COPY

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240064

**** PURCHASE ****

08-17-2017 16:02:59
Acct # Personal Information C
Exp Date **/** Card Type MC
Name: MELANIE Per son MARK
A0000000041010 al Infor MasterCard

Operator: 064
Trace # 2193
Inv. # 064
Auth # 190259 RRN 001692006

Purchase \$8.50
Tip Personal Information

Total

(001) APPROVED-THANK YOU

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www.yellowcabvictoria.com
250-381-2222

1100000
Pd 5702
by m/c

1100000
Pd 5702
by m/c



Control No.

E127120

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 356-0179
Client Organization Advanced Education	Job Title Minister	Travel Group Code 4

5. Date Completed 2017/08/31	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

2017/00/31	2018	
Type of Travel In Province	14. Reason for Travel Ministerial Business	Headquarters vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous								
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe							
2017																	
08/29	* Terrace (AC)	0700	1800		0.00		88.10	27.00									
08/30	* Victoria (HJ)	0700	2359	14	7.42			36.00	209.72								
08/31	* Vancouver (HJ)	0700	1800	14	7.42	10.00	39.50										
09/01	* Van/Nan/Van (HA)	0730	1245	28	14.84	14.00			15.00	prking							
09/05	Vancouver	1000	2000	51	27.03												
09/06	Vancouver	0800	1800	30	15.90												
09/07	* Victoria (AC)	0730	2359	30	15.90	99.30	14.50	169.88	188.78								
09/08	* Vancouver (HJ)	0700	1800		0.00	45.50	39.50										
08/16	Prince George	0700	0701		0.00				50.86	Hertz Rental Car							
09/12	Vic/Van	0700	0701		0.00				-22.26	milage overpayment (E 27030)							
TOTALS OF COLUMNS				36.	\$ 88.51	37.	\$ 256.90	38.	\$ 156.50	39.	\$ 379.60	40.	\$ 398.50	\$ 43.60	Claim Total	\$ 944.01	925.11

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
019	11001	18000	5702	1100000	Government Financial Information	\$ 209.80
019	11001	18000	5750	11MTCCA		\$ 398.50
019	11001	18000	5751	11MTCCA		\$ 129.50
019	11001	18000	5701	11MTVNC		\$ 206.21

019	11007	10000	0107	11111111		\$ 200.27	103.20
Less Travel Advance							
019							
					54.	\$ 944.01	925.11
					AMOUNT DUE TO EMPLOYEE		

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E127120 for Mark, Melanie

6 note(s) returned.

Created On	Author	Note
2017/09/12 15:27:17	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 29, 2017 â€" Surdell Taxi (45.80 pd by M/C) to Vancouver airport Van/Terrace (AC pd by Ministry p/c) â€" share ride to event â€" share ride to airport Terrace/Van/Vic (AC [pd by Ministry p/c) â€" Bonnyâ€™s Taxi (42.30 pd by M/C) to home. Aug 30, 2017 â€" drive to Helijet Van/Vic (pd by p/c) â€" shuttle to buildings â€" walk to hotel â€" o/n (pd by M/C).
2017/09/12 15:27:28	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 31, 2017 â€" walk to buildings for meetings - Yellow Cab (10.00 pd by cash) to Helijet Vic/Van (pd by p/c) â€" drive home. Sept 1, 2017 â€" drive to Harbour Air (prking 15.00 pd by M/C) â€" Van/Nan â€" share ride to event â€" AC Taxi (14.00 pd by cash) to Harbour Air Nan/Van â€" drive home. Sept 5, 2017 â€" drive to DTVan for events â€" drive home Sept 6, 2017 â€" drive to DTVan for meetings â€" drive home Sept 7, 2017 â€" drive to DTVan for meetings â€" drive home â€" Bonnyâ€™s Taxi (40.30 pd by M/C) to airport Van/Vic (AC pd by p/c) â€" Yellow Cab (59.00 pd by M/C) to hotel (pd by M/C) â€" o/n Sept 8, 2017 â€" walk to buildings for meetings â€" Yellow Cab (6.60 pd by M/C) to meeting â€" walk back to buildings â€" Yellow Cab (10.00 pd by M/C) to Helijet Vic/Van (pd by p/c) â€" Vancouver Taxi (28.90 pd by M/C) to home.
2017/09/12 15:28:26	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 16, 2017 â€" TV E127066 â€" missed Hertz Rental Car receipt (50.86 pd by M/C) â€" notes should read â€" Aug 15, 2017 â€" Bonnyâ€™s Taxi (42.50 pd by M/C) to airport Van/Prince George (WJ pd by Ministry) - p/u rental car â€" drive to meeting and tour â€" o/n hotel (pd by M/C).
2017/09/12 15:28:35	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Aug 16, 2017 â€" drive to PG airport â€" drop off rental car (50.86 pd by M/c) - PG/Dawson Creek (CMA pd by Ministry p/c) â€" share ride to tour â€" share ride to Fort St John for tour â€" share ride to Fort St John airport FSJ/Vic (AC pd by Ministry p/c) â€" o/n hotel (pd by M/C). Sept 9 â€" 2017 â€" overpayment of mileage on TV E127030 â€" credit of 14 km per day on Aug 1st, 2nd and 7th â€" should have been 14km claimed instead of the 28 claimed.
2017/09/12 15:31:08	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	
2017/09/12 15:31:17	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	

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SURDELL TAXI 042
12975 84th AVE V3M1B3
SURREY BC
20106252

iiii PURCHASE iiii

03-29-2017 17:57:56
Acct # Government Financial Information C
Exp Date 11/11 Card Type MC
Name: MELANIE Pers
A0000000041010f HARK
MasterCard

Trace # 600005 Operator 442
FB2010625201
Inv. # 9654
Auth # 205736 RRN 001843006

Purchase \$45.80
Tip Personal Information
Total

(00) APPROVED-THANK YOU

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Yellow Cab 250-381-2222 250-381-2242
Download Yellowcab taxi APP from App Store
Date: August 31/2017 Amount: 10.00

Driver: Car #:

From: to:



BONNY'S TAXI #150
5759 SIDLEY STREET
BURNABY BC

Government Financial Information
CARD
CARD TYPE MASTERCARD
DATE 2017/08/29
TIME 0241 07:46:19
CLERK ID 01
RECEIPT NUMBER
C85042290-001-290-003-0

PURCHASE
AMOUNT \$42.30
TIP Personal Information
TOTAL

MasterCard
A0000000041010
C7F3905F350A3B4b
0000008000-E800
48AA594E7FC619DF

APPROVED

AUTH# 104613 01-027
THANK YOU

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Security Concern

Victoria, BC,
1

Security Concern

Ms Melanie Mark
Personal Information

Room : 0637
 Arrival Date : 08/30/17
 Invoice No. :
 Folio No. :
 Conf. No. : 4728195
 Cashier No. : 53
 Billing Date : 08/31/17
 A/R Number

Min of Advanced Education

Date	Description	Debit	Credit
08/30/17	Room Charge	179.00	
08/30/17	Destination Marketing Fee	1.79	
08/30/17	Provincial Room Tax	19.89	
08/30/17	Room GST	9.04	
08/31/17	Mastercard		209.72
Room H/GST Total - 9.04		Total	209.72
Other H/GST Total - 0.00			209.72
H/GST #		Balance	0.00

Government Financial Information

Business Information

5151
 mto-9
 pl ay mto

SHAW TOWER PARKADE
MANAGED BY
ADVANCED PARKING

Transaction-Id: 20176-20200

Ticket-Nr: 10042670

In: 09/01/2017 07:59
Out: 09/01/2017 12:16
Lane: 1
LOT#: 65
Duration: 04:17
ID: Cashier1
Vehicle LPN:

Transient Parker \$ 21.00
\$

Balance Due: \$ 15.00

SEAPLANE -8.00000

Credit Card \$ 15.00

Change: \$ 0.00

Zeag Parking LTD.

Transaction Type: Clear

Date/Time: 01/00/2017 12:16 PM

Card Issuer: MASTERCARD
CreditCard: Government Financial Information

Auth: 151657

Amount: \$15.00

Status: Payment was successful

Approved - Thank you!

SHAW TOWER PARKADE
MANAGED BY
ADVANCED PARKING

Receipt Number: H1001700019668
Ticket-Nr: 10042670
In: 09/01/2017 7:59
Out: 09/01/2017 12:16
Duration: 04:17

Transient Parker \$ 21.00

Total: \$ 21.00

Validations: \$ -8.00

Balance Due: \$ 15.00

Credit Card \$ 15.00

Change: \$ 0.00

THANK YOU FOR
PARKING WITH US
PLEASE COME AGAIN

5702
11000000
24 Aug 2017

THANK YOU FOR
PARKING WITH US
PLEASE COME AGAIN

Official Receipt

HST #R1000040187

Amount 14.06 Date Sept 11/17

Personal Information

From MTA

Customer _____

Car # 201 Driver Paul C

PHONE **250-753-1231** NANAIMO
www.actaxi.ca

BONNY'S TAXI B 115
5759 SIDLEY STREET
BURNABY BC

CARD Government Financial Information

CARD TYPE **MASTERCARD**

DATE **2017/09/07**

TIME **8687 20:53:40**

CLERK ID **01**

RECEIPT NUMBER

C85023616-001-499-002-0

PURCHASE

AMOUNT **\$40.30**

TIP Personal Information

TOTAL

MasterCard
A0000000041010
006140462223C598
0000008000-E800
E8A4413891A1BA69

APPROVED

AUTH# 235340 01-027
THANK YOU

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240029

**** PURCHASE ****

09-07-2017 23:16:43

Acct # Government Financial Information C

Exp Date **/** Card Type MC

Name: MELANIE MARK

A0000000041010 MasterCard

Operator: 129

Trace # 9424

Inv. # 542

Auth # 021643 RRN 001782003

Purchase \$50.00

Tip Personal Information

Total

(001) APPROVED-THANK YOU

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250-381-2222

Security Concern

Security Concern

Victoria, BC,

Ms Melanie Mark
 Personal Information

Room : 0431
 Arrival Date : 09/07/17
 Invoice No. : Personal Information
 Folio No. :
 Conf. No. : 4823954
 Cashier No. : 53
 Billing Date : 09/27/17
 A/R Number

Min of Advanced Education

Date	Description	Debit	Credit
09/07/17	Room Charge	145.00	
09/07/17	Destination Marketing Fee	1.45	
09/07/17	Provincial Room Tax	16.11	
09/07/17	Room GST	7.32	
09/08/17	Mastercard Government Financial Information		169.88
Room H/GST Total - 7.32		Total	169.88
Other H/GST Total - 0.00			169.88
H/GST # Business Information	Balance	0.00	

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240010

**** PURCHASE ****

09-08-2017 12:14:06
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE ^{Personal} MARK
A0000000041010 MasterCard

Operator: 110
Trace # 5049
Inv. # 437
Auth # 151405 RRN 001711007

Purchase \$6.60
Tip Personal Information

Total

(001) APPROVED-THANK YOU

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250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240010

5701
11MTUNE
pd by m/c

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240058

**** PURCHASE ****

09-08-2017 16:27:43
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE ^{Personal} MARK
A0000000041010 MasterCard

Operator: 58
Trace # 7789
Inv. # 58
Auth # 192743 RRN 301849015

Total \$10.00

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250-381-2222

5701
11MTUNE
pd by m/c

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information
CARD
CARD TYPE MASTERCARD
DATE 2017/09/08
TIME 8221 17:53:10
CLERK ID 5839
RECEIPT NUMBER
C85062777-001-014-002-0

PURCHASE
AMOUNT \$28.90
TIP Personal Information
TOTAL

MasterCard
A0000000041010
A79C2CAF236015D9
0000008000-E800
F3B5515AFBAFBF70

APPROVED

AUTH# 205310 01-027
THANK YOU

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604*871*1111
GST# 1054855080
DOWNLOAD
VANCOUVER APP

5701
11MTUNE
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Hertz**RENTAL RECORD****HERTZ CANADA LIMITED AS AGENT FOR
HERTZ CANADA VEHICLES PARTNERSHIP****RENTAL RECORD** Information
FORM#PERSONAL INFORMATION
MELANIE MARK**RENTAL: 08-15-17 1029 PRINCE GEORGE
RETURN: 08-16-17 0751 PRINCE GEORGE****0811519
0811519**

OWN/VEH: <small>Personal Information</small>		MODEL: 17 COROLLA LE	
VIN#: 2T1BURHE1HC908914	PO#:	VEH CLASS: C	LIC: ER048J
CDP: XXXXXXXXXX		FT:	DL <small>Personal Information</small>

LDW INCLUDED	MILEAGE IN: 5400	INITIAL CHARGES
P&P DECLINED	MILEAGE OUT: 5298	DAYS \$ 44.00/DAY @ 1 DAY (B) \$ 44.00
N/A DECLINED	MILES DRIVEN: 102	SUBTOTAL \$ 44.00
PPO DECLINED - FUEL & SVC APPLIED	TR-X MILES DRIVEN:	CHARGES ADDED DURING RENTAL
\$ 3.69 Litre TK CAP: 50.0	MILES ALLOWED: 102	LDW INCLUDED IN REZ-D RATE
FUEL OUT: 8/8 FUEL IN: 8/8	MILES CHARGED:	
PLAN IN: REZ-D \$22.00 / EX HOUR		SERVICE CHARGES/TAXES
PLAN OUT: REZ-D \$44.00 / DAY	Medium Size Rate	PVRT \$ 1.50/DAY (G) \$ 1.50
RATE CLASS: C		GST 5.000% \$45.50 (N) \$ 2.28
		PST 7.000% \$44.00 (N) \$ 3.08
		TOTAL AMOUNT DUE \$ 50.86
		CHARGED ON MC (50.86) \$ 50.86

RENTAL FORM OF PAYMENT: MC	<small>Government Financial</small>	AUTH : \$251.00/1327440815
RETURN FORM OF PAYMENT: MC	<small>M C</small>	AUTH : \$251.00/1327440815

I REPRESENT THAT I AM SPECIFICALLY AUTHORIZED TO RECEIVE THE BENEFITS
EXTENDED TO EMPLOYEES/MEMBERS OF GOVERNMENT OF BRITISH COLUMBIA.

How was your experience?
We'd like your feedback.

a. Visit hertzsurvey.ca
b. Enter Access Code 0811519

We value your opinion and
Look forward to your feedback.

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.CA/CHARGEEXPLAINED

* A MESSAGE FROM HERTZ *
SKIP THE COUNTER, GET REWARDS, AND BE ELIGIBLE TO EARN 275 BONUS PTS!
Join Hertz Gold Plus Rewards. It's FREE! Enroll on
Hertz.com/goldplusrwards.
* WE LOOK FORWARD TO YOUR NEXT VISIT! *

5702
1100300
all by m/c

RESERVATION INFORMATION: 0/
PREPARED BY: W2655 COMPLETED BY: W2655
STATEMENT OF CHARGES - NOT VALID FOR RENTAL

GST REGISTRANT NUMBER R102337847

Printed by: 08-16-17 0751 W2655 811519

THANK YOU FOR RENTING FROM HERTZ

CUSTOMER SERVICE: 1-800-654-4173

RENTAL LOCATION: (250) 963-0300



Control No.

E127163

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 356-0179
Client Organization Advanced Education	Job Title Minister	Travel Group Code 4

5. Date Completed 2017/09/13	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals	22. Lodging	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost	Costs	Cost	Costs	Cost	Describe
2017										
09/10	* Victoria (AC)	2000	2359		0.00	96.80 Person	14.50	244.86		
09/11	Victoria	0700	2359		0.00		61.00	244.86		
09/12	Victoria	0700	2359		0.00		61.00	244.86		
09/13	Victoria	0700	2359		0.00		48.50	219.24		
09/14	* Vancouver(HA)	0700	1930		0.00	31.60	61.00			

TOTALS OF COLUMNS				36.	37.	38.	39.	40.	Claim Total	
				\$ 0.00	\$ 128.40 Personal Information	\$ 246.00	\$ 953.82	\$ 0.00	\$ - Personal Information	1328.22
48.	49.	50.	51.	52.	45.					
Client Code	Resp.	Service Line	STOB	Project	Supplier Code		Amount			
019	11001	18000	5701	11MTVNC	Government Financial Information		\$ - Personal Information			
019	11001	18000	5750	11MTCCA			\$ 128.40			
019	11001	18000	5751	11MTCCA			\$ 246.00			
019							\$ 953.82			
Less Travel Advance										
019										
					AMOUNT DUE TO EMPLOYEE			54.	\$ - Personal Information	1328.22

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E127163 for Mark, Melanie

0 note(s) returned.

Created On	Author	Note

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BONNY'S TAXI B140
5759 SIDLEY ST
BURNABY BC

CARD Government Financial Information
CARD TYPE MASTERCARD
DATE 2017/09/10
TIME 0349 20:40:28
CLERK ID 02
RECEIPT NUMBER
C85004350-001-816-004-0

PURCHASE
AMOUNT \$40.40
TIP Personal Information
TOTAL

MasterCard
A0000000041010
CE1C61A56CE561F8
0000008000-E800
78D42741B18CF60C

APPROVED

AUTH# 234028 01-017
THANK YOU

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5701
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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240031

**** PURCHASE ****
09-10-2017 22:50:34
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE Pers onal Infor mati MARK
A0000000041010 MasterCard

Operator: 031
Trace # 719
Inv. # 331
Auth # 015034 RRN 001923005

Purchase \$56.40
Tip Personal Information
Total

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250-381-2222

11mtunc
570
pd by m/c

DUPLICATE

BLACKTOP & CHECKER
CABS#179
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/09/14
TIME 3092 19:53:36
CLERK ID 2
RECEIPT NUMBER
C85011801-001-887-008-0

PURCHASE
AMOUNT \$31.60
TIP Personal Information
TOTAL

MasterCard
A0000000041010
D1F8EB9F97A6E479
0000008000-E800
0FE51C91C558414A

APPROVED

AUTH# 225337 01-027
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11/11/2017
5701
PA by m/c

Security Concern

Page # 1

Victoria, BC

Security Concern

Melonie Mark

Res. #

Personal Information

Checked in Wed September 13, 2017 -
Checked out Thu September 14, 2017 -
Room Rate 189.00
Room 0104

Date	Description	Reference	Charges	Credits
Sep13	Room Charge - Government		189.00	
Sep13	3% Municipal Tax		5.67	
Sep13	Goods & Services Tax		9.45	
Sep13	8% Hotel Room Tax		15.12	
Sep14	Mastercard through Moneris			219.24
	Total Outstanding	0.00	219.24	219.24

Business Information

Our G.S.T. # is

Security Concern

Security Concern

Charge Summary:

Goods & Services Tax 9.45
8% Hotel Room Tax 15.12

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/09/14
TIME 5279 08:04:03
RECEIPT NUMBER
CB2020006-001-696-005-0

PRE-AUTH COMPLETION
TOTAL

\$219.24

MasterCard
A0000000041010

APPROVED

AUTH# 112357 01-027
THANK YOU

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11/27/2017
5101
Pd by MIC

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Room No. : 0504
Arrival : 09-10-17
Departure : 09-13-17
Folio No. Personal Information
Conf. No. : 159770
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

Date	Description	Charges	Credits
09-10-17	Room Charge	209.00	
09-10-17	DMF 1%	2.09	
09-10-17	Hotel Room Tax 11%	23.22	
09-10-17	GST 5%	10.55	
09-11-17	Room Charge	209.00	
09-11-17	DMF 1%	2.09	
09-11-17	Hotel Room Tax 11%	23.22	
09-11-17	GST 5%	10.55	
09-12-17	Room Charge	209.00	
09-12-17	DMF 1%	2.09	
09-12-17	Hotel Room Tax 11%	23.22	
09-12-17	GST 5%	10.55	
09-13-17	Government Financial Information		734.58
		Total Charges	734.58
		Total Credits	734.58
		Balance	0.00

Guest Signature: _____



2 ✓

Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: JEFFREY VASEY
Email: michelle.beattie@gov.bc.ca

Booking Reference Government Financial Information

Flight Itinerary

Flight	From	To	AirCRAFT	Status
9M802	09:45-Prince George 16/08/2017	10:35-Dawson Creek 16/08/2017	Beech1900D	CONFIRMED

Passenger Information

Name: **MARK MELANIE**
Name: **HARRISON VERONICA**

*All charges and payments appear in: CAD

Purchase Summary

Passenger	Description	Amount	Tax 1	Tax2	Total
VASEY,JEFFREY	YXS - Prince George AIF	25.00	GST 1.25	0.00	26.25
VASEY,JEFFREY	E - FLEX - E	168.00	GST 8.40	0.00	176.40
VASEY,JEFFREY	ATSC	7.12	GST 0.36	0.00	7.48
VASEY,JEFFREY	Surcharge	12.00	GST 0.60	0.00	12.60
MARK,MELANIE	YXS - Prince George AIF	25.00	GST 1.25	0.00	26.25
MARK,MELANIE	E - FLEX - E	168.00	GST 8.40	0.00	176.40
MARK,MELANIE	ATSC	7.12	GST 0.36	0.00	7.48
MARK,MELANIE	Surcharge	12.00	GST 0.60	0.00	12.60
HARRISON, VERONICA	YXS - Prince George AIF	25.00	GST 1.25	0.00	26.25

HARRISON, VERONICA	E - FLEX - E	168.00	GST 8.40	0.00	176.40
HARRISON, VERONICA	ATSC	7.12	GST 0.36	0.00	7.48
HARRISON, VERONICA	Surcharge	12.00	GST 0.60	0.00	12.60
Total		636.36	31.83	0.00	668.19

Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
08/08/2017	Michelle M Beattie	668.19	MASTERCARD

4 ✓



eTicket Receipt

Prepared For
MARK/MELANIE MS [ADT]

Government Financial Information	
RESERVATION CODE	
ISSUE DATE	08Aug17
TICKET NUMBER	8382128415516
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
15Aug17	WESTJET WS 3283	VANCOUVER BC, CANADA Time 9:00am	PRINCE GEORGE BC, CANADA Time 10:16am	Fare Family Flex Seat Number CHECK-IN REQUIRED Baggage Allowance 1PC Booking Status USED TO FLY Fare Basis YAH Not Valid After 15AUG18

Allowances

Baggage Allowance

YVR to YXS - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YVR to YXS - 1 Piece (WS - WESTJET)

Carry On Charges

YVR to YXS - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment

CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX

Government Financial Information

Fare Calculation Line

YVR WS YXS373.00CAD373.00END

Fare

CAD 373.00

Taxes/Fees/Carrier-Imposed Charges

CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)

CAD 19.86 XG (GOODS AND SERVICES TAX (GST))

CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

Total Fare

CAD 416.98

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

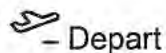


Booking Confirmation

Government Financial
Booking Reference: Information

Date of issue: 08 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Flex

Wednesday
16 Aug, 201717:30
Fort St. John
(YXJ), BC19:13
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8186

1hr43
Economy U
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

1hr22

Wednesday
16 Aug, 201720:35
Vancouver
Vancouver Intl. (YVR), BC
Terminal M21:00
Victoria
Victoria Intl. (YYJ), BC

AC8081

0hr25
Economy U
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

3hr30

Passengers

Mr. Jeffrey Vasey

Ticket Number
0142181504294Seats Personal
AC8186 information
AC8081

Ms. Melanie Mark

Ticket Number
0142181504295Seats
AC8186
AC8081

Ms. Veronica Harrison

Ticket Number
0142181504296Seats
AC8186
AC8081



Purchase summary

Credit/Debit Card
Amount paid: \$1,370⁶⁴

Government Financial Information

Tax information
Adult
Goods and Services Tax - Canada no. 100092287 RT0001
\$65.28

Air Canada (per passenger)

Base Fare	392.00
Surcharges	18.00

Air Canada (per passenger)

Goods and Services Tax - Canada no. 100092287 RT0001	21.76
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	18.00

Total airfare and taxes before options (per passenger)	\$456 ⁸⁸
--	---------------------

Number of passengers	X 3
----------------------	-----

Total	\$1,370 ⁶⁴
-------	-----------------------

GRAND TOTAL (Canadian dollars)

\$1,370⁶⁴



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

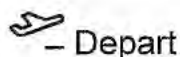


Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 09 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Friday 18 Aug, 2017	09:10 Vancouver Vancouver Intl. (YVR), BC Terminal M		10:07 Kelowna (YLW), BC	 AC8398	0hr57 Economy Q Operated by: Air Canada Express - Jazz Q400
------------------------	--	--	--------------------------------------	------------	--

Passengers

Ms. Melanie Mark	Seats AC8398	Personal Information
Ticket Number 0142181542997		

Purchase summary

Government Financial Information		1adult
Credit/Debit Card		
Amount paid: \$242.68		
Tax information		
1adult		
Goods and Services Tax - Canada no. 100092287 RT0001		
\$11.56		
Air Transportation Charges		
Base Fare		207.00
Surcharges		12.00
Taxes, fees and charges		
Goods and Services Tax - Canada no. 100092287 RT0001		11.56
Air Travellers Security Charge		7.12
Airport Improvement Fee - Canada		5.00
Total airfare and taxes before options (per passenger)		\$242.68
Number of passengers		X 1
Total		\$242.68
GRAND TOTAL (Canadian dollars)		\$242.68

Beattie, Michelle AVED:EX

From: reservation@harbourair.com
Sent: Monday, September 18, 2017 2:44 PM
To: Beattie, Michelle AVED:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

Name

Government Financial Information

Jeff Vasey

Booking #

Government Financial Information

Wednesday, August 9, 2017

Flight #212

11:30 Victoria Harbour / Map

12:05 Vancouver Harbour / Map

35 minutes

KK- Confirmed

Invoice #5694986

All Skeds - Baggage : Checked Baggage Fee

Sked 200 : Carbon Offset

Sked 200 : VHFC Terminal Fee

Sked 200/300 : Standard GO Flex

+ Goods and Services Tax

Billing

\$0.00

\$1.95

\$29.58

\$559.92

\$29.55

\$591.45

3 Passenger(s) - GoFlex

- Melanie Mark, Female
- Nicola Lemmer, Female
- Veronica Harrison, Female

Add to Calendar

Taxes \$29.55

Grand Total \$621.00

Master Card \$621.00

Date / Time August 9, 2017 @ 11:05:30 AM

Summary Government Financial Information

Expiration

Authorization 140529

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked.** Please see Luggage for complete details. All luggage exceeding

15 ✓

Beattie, Michelle AVED:EX

From: passengerservices@helijet.com
Sent: Friday, August 11, 2017 9:59 AM
To: Beattie, Michelle AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Jeff Vasey

Booking

Government Financial Information

Monday, August 14, 2017

Invoice #199010

851

FARE-YWH-Full_Summer - 2017

\$219.05

07:00 Vancouver Harbour

+ GST

\$10.95

07:35 Victoria Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

Melanie Mark, Female

Add to Calendar

Beattie, Michelle AVED:EX

From: reservation@harbourair.com
Sent: Tuesday, August 8, 2017 12:55 PM
To: Beattie, Michelle AVED:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	Government Financial Information
	Name	Jeff Vasey

Booking # Government Financial Information

Monday, August 14, 2017	Invoice #5701298
Flight #148	All Skeds - Baggage : Checked Baggage Fee \$0.00
18:00 Comox / Map	Sked 100 : VHFC Terminal Fee \$29.58
18:50 Vancouver Harbour / Map	Sked 100 : Carbon Offset \$3.00
50 minutes	Sked 100 : Standard GO Gold \$564.57
KK- Confirmed	+ Goods and Services Tax \$29.85
	Billing \$597.15

3 Passenger(s) - GoGold

Taxes

\$29.85

- Jeff Vasey, Male
- Melanie Mark, Female
- Veronica Harrison, Female

Grand Total**\$627.00****Add to Calendar****Fare Conditions:**

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
Complimentary Select Seating
50% cancel fee for groups of 4+ if cancelled within 24 hrs departure

Guaranteed Baggage:

50 lbs. All routes

Standby Baggage:

50 lbs. on all routes
\$1/lb. over 50 lbs.

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Cancellations:

- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

18/24

Beattie, Michelle AVED:EX

From: Alison Hastings <alison.hastings@tieronetravel.com>
Sent: Friday, August 18, 2017 9:26 AM
To: Beattie, Michelle AVED:EX
Cc: Elaine Clark
Subject: Melanie Mark, Veronica Harrison, Jeffrey Vasey - Paid Invoice for Cranbrook/Victoria flights

TIER ONE TRAVEL VICTORIA
STE 202-45 BASTION SQUARE
VICTORIA BC V8W 1J1
(250) 953-5730
BC LICENSE NUMBER 3393

ATTN MICHELLE BEATTIE
MIN ADVANCED EDUCATION
PO BOX 9877 STN PROV GOVT
VICTORIA BC
V8W9T6

DATE : 18 AUG 2017
CLIENT NBR: 51000
LOCATOR : Government Financial Information
AGENT : ELAINE
GST NUMBER: R839755055
INVOICE : Government Financial Information

**** AIR CANADA CONFIRMATION** Government Financial Information **/TICKET NUMBERS:0149568362713-715 ****

FOR: MARK/MELANIE MS
VASEY/JEFFREY MR

HARRISON/VERONICA MS

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
------	----	---------	--------	------	-----	-----	----

CHECK IN 90 MINUTES PRIOR TO DEPARTURE WITH VALID PHOTO ID:
CRANBROOK VANCOUVER AIR CANADA 8220 V 22 AUG 17 910P 943P OK
NONSTOP FLYING TIME- 1:33
EQUIPMENT-DH3
SEAT- Personal Information OPERATED BY-AIR CANADA EXPRESS

VANCOUVER VICTORIA BC AIR CANADA 8083 V 22 AUG 17 1125P 1156P OK
NONSTOP FLYING TIME- :31
EQUIPMENT-DH4
SEAT- Personal Information OPERATED BY-AIR CANADA EXPRESS

AC GOVT DISCOUNT APPLIED

AIR TRANSPORTATION	CAD	291.00	
TAX GST	CAD	15.46	
AIRPORT IMPROVEMENT FEE	CAD	11.00	
TAX OTHER	CAD	7.12	
		TTL	CAD 324.58
			CREDIT CARD

PAYMENT CAD 324.58 x 3 = 973.74-

SERVICE FEE 9540089608450 25.00

SERVICE FEE GST
PYMT ON 18AUG BY

Government Financial Information

1.25
26.25 x 3

= 78.75-

BAGGAGE ALLOWANCE

BAG 1 - NO FEE UPTO50LB/23KG AND UPTO62LI/158LCM
BAG 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Allison Hastings

Shareholder/Agent
TierOne Travel
#201, 45 Bastion Square
Victoria, BC V8W 1J1
P 250.953.5734
F 250.953.5731
T 888.953.7866

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TIERONE
travel

Beattie, Michelle AVED:EX

From: Alison Hastings <alison.hastings@tieronetravel.com>
Sent: Friday, August 18, 2017 9:26 AM
To: Beattie, Michelle AVED:EX
Cc: Elaine Clark
Subject: Melanie Mark, Veronica Harrison, Jeffrey Vasey - Paid Invoice for Cranbrook/Victoria flights

TIER ONE TRAVEL VICTORIA
 STE 202-45 BASTION SQUARE
 VICTORIA BC V8W 1J1
 (250) 953-5730
 BC LICENSE NUMBER 3393

ATTN MICHELLE BEATTIE
 MIN ADVANCED EDUCATION
 PO BOX 9877 STN PROV GOVT
 VICTORIA BC
 V8W9T6

DATE : 18 AUG 2017
 CLIENT NBR: 51000
 LOCATOR : Government Financial Information
 AGENT : ELAINE
 GST NUMBER: R839755055
 INVOICE : Government Financial Information

**** AIR CANADA CONFIRMATION** Government Financial Information **/TICKET NUMBERS:0149568362713-715 ****

FOR: MARK/MELANIE MS
 VASEY/JEFFREY MR

HARRISON/VERONICA MS

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
------	----	---------	--------	------	-----	-----	----

CHECK IN 90 MINUTES PRIOR TO DEPARTURE WITH VALID PHOTO ID:
 CRANBROOK VANCOUVER AIR CANADA 8220 V 22 AUG 17 910P 943P OK
 NONSTOP FLYING TIME- 1:33
 EQUIPMENT-DH3 OPERATED BY-AIR CANADA EXPRESS
 SEAT- Personal Information

VANCOUVER VICTORIA BC AIR CANADA 8083 V 22 AUG 17 1125P 1156P OK
 NONSTOP FLYING TIME- :31
 EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS
 SEAT- Personal Information

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TAX GST	CAD	15.46	
AIRPORT IMPROVEMENT FEE	CAD	11.00	
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CREDIT CARD

PAYMENT CAD 324.58 x 3 = 973.74-

SERVICE FEE 9540089608450 25.00

SERVICE FEE GST
PYMT ON 18AUG BY Government Financial Information

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26.25 x 3

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BAG 1 - NO FEE UPTO50LB/23KG AND UPTO62LI/158LCM
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20

Beattie, Michelle AVED:EX

From: Alison Hastings <alison.hastings@tieronetravel.com>
Sent: Friday, August 18, 2017 9:26 AM
To: Beattie, Michelle AVED:EX
Cc: Elaine Clark
Subject: Melanie Mark, Veronica Harrison, Jeffrey Vasey - Paid Invoice for Cranbrook/Victoria flights

TIER ONE TRAVEL VICTORIA
STE 202-45 BASTION SQUARE
VICTORIA BC V8W 1J1
(250) 953-5730
BC LICENSE NUMBER 3393

ATTN MICHELLE BEATTIE
MIN ADVANCED EDUCATION
PO BOX 9877 STN PROV GOVT
VICTORIA BC
V8W9T6

DATE : 18 AUG 2017
CLIENT NBR: 51000
LOCATOR : Government Financial
AGENT : ELAINE Information
GST NUMBER: R839755055
INVOICE : Government Financial
Information

Government
Financial Information

**** AIR CANADA CONFIRMATION** **TICKET NUMBERS: 0149568362713-715 ****

**FOR: MARK/MELANIE MS
VASEY/JEFFREY MR**

HARRISON/VERONICA MS

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
------	----	---------	--------	------	-----	-----	----

CHECK IN 90 MINUTES PRIOR TO DEPARTURE WITH VALID PHOTO ID:

CRANBROOK	VANCOUVER	AIR CANADA	8220 V	22 AUG 17	910P	943P	OK
					FLYING TIME- 1:33		
				OPERATED BY-AIR CANADA EXPRESS			
SEAT-				Personal Information			

VANCOUVER	VICTORIA BC	AIR CANADA	8083 V	22 AUG 17	1125P	1156P	OK
					FLYING TIME- :31		
				OPERATED BY-AIR CANADA EXPRESS			
SEAT-				Personal Information			

AC GOVT DISCOUNT APPLIED

AIR TRANSPORTATION	CAD	291.00	
TAX GST	CAD	15.46	
AIRPORT IMPROVEMENT FEE	CAD	11.00	
TAX OTHER	CAD	7.12	
		TTL	CAD 324.58
			CREDIT CARD

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SERVICE FEE GST
PYMT ON 18AUG BY Government Financial Information

1.25
26.25 x 3

= 78.75-

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BAG 1 - NO FEE UPTO50LB/23KG AND UPTO62LI/158LCM
BAG 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Alison Hastings

Shareholder/Agent
TierOne Travel
#201, 45 Bastion Square
Victoria, BC V8W 1J1
P 250.953.5734
F 250.953.5731
T 888.953.7866

The World Awaits!

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TIERONE
travel

21/25

Beattie, Michelle AVED:EX

From: Beattie, Michelle AVED:EX
Sent: Wednesday, August 16, 2017 2:41 PM
To: Darkke, Valerie AVED:EX
Cc: Alston, Kendal AVED:EX; Wolsey, Ashley AVED:EX
Subject: FW: TRAVEL INVOICE FOR ACCOUNTING MARK (and hotel/car confirmation)

From: Elaine Clark [mailto:elaine@tieronetravel.com]
Sent: Wednesday, August 16, 2017 1:59 PM
To: Beattie, Michelle AVED:EX
Subject: TRAVEL INVOICE FOR ACCOUNTING MARK (and hotel/car confirmation)

TIER ONE TRAVEL VICTORIA
STE 202-45 BASTION SQUARE
VICTORIA BC V8W 1J1
(250) 953-5730
BC LICENSE NUMBER 3393

ATTN MICHELLE BEATTIE DATE : 16 AUG 2017
MIN ADVANCED EDUCATION CLIENT NBR: 51000
PO BOX 9877 STN PROV GOVT LOCATOR .Government Financial
VICTORIA BC AGENT : ELAINE *Information
V8W9T6 GST NUMBER: R839755055
INVOICE .Government Financial
*Information

FOR: MARK/MELANIE MS

FROM TO CARRIER FLT/CL DATE DEP ARR ST

KAMLOOPS VANCOUVER AIR CANADA 8199 Q 21 AUG 17 855P 950P OK
NONSTOP FLYING TIME- :55
EQUIPMENT-DH3 OPERATED BY-AIR CANADA EXPRESS
SEAT-
Personal Information

VANCOUVER CASTLEGAR AIR CANADA 8248 V 22 AUG 17 120P 232P OK
NONSTOP FLYING TIME- 1:12
EQUIPMENT-DH3 OPERATED BY-AIR CANADA EXPRESS
SEAT-
Personal Information

22 AUG 17 BUDGET 1 STANDARD 2/4 DR CONFIRMED
TUESDAY PICKUP CASTLEGAR - CASTLEGAR AIRPORT
DROP 23AUG YXC
DROP CHARGE- \$CAD150.00
RATE-CAD 56.79 MILEAGE-.55/KM 200 FREE
EXTRA HOUR- \$42.60
DAILY GUARANTEED 1MI
PHONE-250-365-5733
CONFIRMATION .Government Financial
*Information

Security Concern

--- SURFACE TRANSPORTATION ---

CRANBROOK VANCOUVER AIR CANADA 8218 W 23 AUG 17 450P 523P OK

NONSTOP FLYING TIME- 1:33

EQUIPMENT-DH3 OPERATED BY-AIR CANADA EXPRESS

SEAT- Personal Information

THANK YOU FOR BOOKING WITH TIERONE TRAVEL

SERVICE FEE (65.00 X 1) PLUS (GST)

AC GOVT DISCOUNT APPLIED

TICKET NUMBERS:

MARK/MELANIE MS 9568225777 CARD CAD 810.55

CA Government Financial Information

AIR TRANSPORTATION CAD 731.70

TAX GST CAD 38.60

AIRPORT IMPROVEMENT FEE CAD 26.00

TAX OTHER CAD 14.25

TTL CAD 810.55

SERVICE FEE 9540089608424 65.00

SERVICE FEE GST 3.25

PYMT ON 16AUG BY Government Financial Information 58.25-

CREDIT CARD PAYMENT CAD 810.55-

AMOUNT DUE CAD 0.00

Elaine Clark

Tier One Travel

201 - 45 Bastion Sq

Victoria BC

V8W 1J1

250-953-5736

1-877-953-5736

"Without your Travel Agent, you are on your own"

31/
34

Beattie, Michelle AVED:EX

From: Elaine Clark <elaine@tieronetravel.com>
Sent: Tuesday, August 22, 2017 5:26 PM
To: Beattie, Michelle AVED:EX
Subject: TRAVEL INVOICE FOR ACCOUNTING MARK

TIER ONE TRAVEL VICTORIA
STE 202-45 BASTION SQUARE
VICTORIA BC V8W 1J1
(250) 953-5730
BC LICENSE NUMBER 3393

ATTN MICHELLE BEATTIE DATE : 22 AUG 2017
MIN ADVANCED EDUCATION CLIENT NBR: 51000
PO BOX 9877 STN PROV GOVT LOCATOR Government Financial Information
VICTORIA BC AGENT : ELAINE
V8W9T6 GST NUMBER: R839755055
INVOICE : Government Financial Information

FOR: MARK/MELANIE MS

FROM TO CARRIER FLT/CL DATE DEP ARR ST

VANCOUVER TERRACE AIR CANADA 8236 U 29 AUG 17 850A 1026A OK
NONSTOP FLYING TIME- 1:36
EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS
SEAT- Personal Information

TERRACE VANCOUVER AIR CANADA 8243 U 29 AUG 17 330P 500P OK
NONSTOP FLYING TIME- 1:30
EQUIPMENT-DH4 OPERATED BY-AIR CANADA EXPRESS
SEAT- Personal Information

THANK YOU FOR BOOKING WITH TIERONE TRAVEL

SERVICE FEE (65.00 X 1) PLUS (GST)

AC GOVT DISCOUNT APPLIED

TICKET NUMBERS:
MARK/MELANIE MS 9568362764 CARD 157.50
USING PAST CREDIT FOR NEW TRAVEL
AIR CANADA CHANGE FEE ... 150.00
TAX GST 7.50
PYMT ON 22AUG BY Government Financial Information 157.50-
SERVICE FEE 9540089608475 65.00
SERVICE FEE GST 3.25
PYMT ON 22AUG BY Government Financial Information 68.25-

Elaine Clark
Tier One Travel
201 - 45 Bastion Sq
Victoria BC