

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Michelle Stilwell

**Quarter:** 2017 Jul to Sept

**Portfolio:** Social Development & Social Innovation

Travel expense summary (amount paid this quarter):

In Province Flights: \$ -

Other Travel in Province: \$ 305.77

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 305.77

Travel expenses fiscal year-to-date: \$ 1,342.48

SH18EXEDJ1



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E126909

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

|   |                             |   |                   |  |  |   |                              |
|---|-----------------------------|---|-------------------|--|--|---|------------------------------|
| <b>Name</b><br>Stilwell, Michelle   |                             |   |                   | <b>Employee ID</b><br>Personal Information |  | <b>Phone Number</b><br>(250) 356-7750               |                              |
| <b>Client Organization</b><br>Social Development and Social Innovation  |                             |   |                   | <b>Job Title</b><br>Minister               |  | <b>Travel Group Code</b><br>4                       |                              |
| <b>5. Date Completed</b><br>2017/06/30  |                             | <b>6. Fiscal Year</b><br>2018           |                   | <b>7. Special Cheque Issue</b>             |  | <b>8. Cheque Stub Information</b>                   |                              |
| <b>Type of Travel</b><br>In Province  |                             | <b>14. Reason for Travel</b><br>Session |                   |  |  | <b>Headquarters</b><br>Victoria Parksville-Qualicum |                              |
| <b>12. Mailing Address for Cheque</b><br>PO Box 9058 Stn Prov Gov't, Victoria BC  |                             |   |                   |  |  |   |                              |
| <b>16. Travel Dates</b>   | <b>17. Places Travelled</b> |   |                   | <b>18. 0.53 Personal Vehicle Use</b>       |  | <b>19. Other Transport Costs</b>                    | <b>20. &amp; 21. Meals</b>   |
|   | <b>Destination</b>          | <b>Start</b>                            | <b>End</b>        | <b>Km</b>                                  | <b>Cost</b>  |   | <b>Cost</b>                  |
| 2017  |                             |   |                   |  |  |   |                              |
| 06/21   | Parksville-Vic              | 1600                                    | 2359              | 150  | 79.50  |   | 21.50                        |
| 06/22   | Vic-Parksville              | 0800                                    | 2000              | 150  | 79.50  |   | 61.00                        |
| 06/25   | Parksville-Vic              | 1600                                    | 2359              | 150  | 79.50  |   | 21.50                        |
| 06/27   | Vic                         | 0800                                    | 2359              |  | 0.00   |   | 61.00                        |
| 06/26   | Vic                         | 0800                                    | 2359              |  | 0.00   |   | 61.00                        |
| 06/28   | Vic                         | 0800                                    | 2359              |  | 0.00   |   | 61.00                        |
| 06/29   | Vic-Parksville              | 0800                                    | 2000              | 150  | 79.50  |   | 61.00                        |
| <b>TOTALS OF COLUMNS</b>  |                             |   |                   | <b>36. 600 kms</b>                         | <b>37. \$ 318.00</b>   | <b>38. \$ 0.00</b>                                  | <b>39. \$ 348.00</b>         |
|   |                             |   |                   | <b>40. \$ 0.00</b>                         | <b>41. \$ 0.00</b>   | <b>42. \$ 0.00</b>                                  | <b>Claim Total \$ 666.00</b> |
| <b>48. Client Code</b>  | <b>49. Resp.</b>            | <b>50. Service Line</b>                 | <b>51. STOB</b>   | <b>52. Project</b>                         | <b>45. Supplier Code</b><br>Government Financial Information |   | <b>Amount</b>                |
| 031   | 46001                       | 48000                                   | 5701 <sup>2</sup> | 46MTVNC                                    |  |   | 318.00 \$ 666.00             |
| 031   | 46001                       | 48000                                   | 5750              | 46MTCCA                                    |  |   | 348.00                       |
| 031   |                             |   |                   |  |  |   |                              |
| <b>Less Travel Advance</b>  |                             |   |                   |  |  |   |                              |
| 031   |                             |   |                   |  |  |   |                              |
| <b>AMOUNT DUE TO EMPLOYEE</b>   |                             |   |                   |  |  |   | <b>54. \$ 666.00</b>         |
| <b>45. Employee Signature (See Audit Trail)</b><br>- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. |                             |   |                   | <b>Print Name</b>                          |  | <b>Date Signed</b>                                  |                              |
| <b>56. Spending Authority Signature (See Audit Trail)</b><br>- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.  |                             |   |                   | <b>Print Name</b>                          |  | <b>Date Signed</b>                                  |                              |
| <b>57. Payment Authority Signature (See Audit Trail)</b><br>- Requisition for payment pursuant to section 32 of the Financial Administration Act.   |                             |   |                   | <b>Print Name</b>                          |  | <b>Date Signed</b>                                  |                              |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J July 13/17

## Notes for Travel Voucher (Restricted Use) E126909 for Stilwell, Michelle

1 note(s) returned.

| Created On          | Author   | Note  |
|---------------------|--|---|
| 2017/06/30 11:39:32 | McKnight, Valerie<br>(IDIR\VMCKNIGH)<br>Valerie.McKnight@gov.bc.ca | Jun21:Parksville-Vic, Drove, Overnight<br>Private Residence Paid on CCA. Jun22:Vic-<br>Parksville, Drove. Jun25:Parksville-Vic,<br>Drove Overnight Priv Res Paid on CCA.<br>Jun26-28:Vic, Priv Res Paid on CCA.<br>Jun29:Vic-Parskville, drove. |

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