

Minister's Quarterly Travel Expense Summary

Name: Honourable Andrew Wilkinson

Quarter: 2017 July to September

Portfolio: Advanced Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 2,120.04

Other Travel in Province: \$ 85.58

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 2,205.62

Travel expenses fiscal year-to-date: \$ 4,586.47

AT18EXESLP12



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E126906

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wilkinson, Andrew		Employee ID Personal Information		Phone Number (250) 387-1866	
Client Organization Justice		Job Title Minister of Justice and Attorney Ge		Travel Group Code 4	
5. Date Completed 2017/06/29		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business		Headquarters Vancouver	
12. Mailing Address for Cheque PO Box 9044 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	*PCard	Start	End	Km	Cost
2017	Destination				
06/21	*Van to Vic (HJ)	0800	2359		0.00
06/22	*Vic-Van (HJ)	0001	1930		0.00
06/23	Van	0800	1900		0.00
06/24	Van	0800	1900		0.00
06/25	*Victoria (HJ)	0800	1900		0.00
06/26	Vic	0800	1900		0.00
06/27	Vic	0800	1900		0.00
06/28	Vic	0800	1900		0.00
06/29	*Vic (HJ)	0800	1900		0.00
				36.	37.
				\$ 0.00	\$ 0.00
				38.	39.
				343.00	1097.60
				\$ 314.00	\$ 1317.12
				40.	Claim Total
				\$ 49.00	\$ 1680.12
TOTALS OF COLUMNS					
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
105	15002	10005	5701	1500000-MTVNC	Government Financial Information
105	15002	10005	5750	1500000-MTCCA	
105	15002	10005	5751	15MTCCA	
105	15002	10005	5702	1500000	
Less Travel Advance					Amount
105					\$ 1314.12
					\$ 366.00
					\$ 1097.60
					\$ 24.00
					54.
					\$ 1680.12
					\$ 1489.60
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					
				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					
				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					
				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2017Jul12
SLP

Notes for Travel Voucher (Restricted Use) E126906 for Wilkinson, Andrew

1 note(s) returned.

Created On	Author	Note
2017/06/29 14:57:30	Starko, Christina (IDIR\CSTARKO) Christina.Starko@gov.bc.ca	06/21 Vic to Van \$21.50 per diem and \$219.52 hotel 06/22 \$61.00 per diem 06/23 \$16.00 parking 06/24 \$8.00 Parking 06/25 \$61.00 per diem \$219.52 hotel and \$25.00 taxi 06/26 21.50 per diem \$219.52 hotel 06/27 \$61.00 per diem \$219.52 hotel 06/28 \$61.00 per diem \$219.52 hotel 06/29 \$61.00 per diem \$219.52 hotel-

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Security Concern

Page # 1

Victoria, BC
Canada

Security Concern

Hon. Andrew Wilkinson

Res. #

Personal Information

Checked in Sun June 25, 2017 - 6:51
Checked out Thu June 29, 2017 - 9:28
Room Rate 189.00
Room 0106

Date	Description	Reference	Charges	Credits
Jun25	Room Charge - Government		189.00	
Jun25	3% Municipal Tax		5.67	
Jun25	Goods & Services Tax		9.73	
Jun25	8% Hotel Room Tax		15.12	
Jun26	Room Charge - Government		189.00	
Jun26	3% Municipal Tax		5.67	
Jun26	Goods & Services Tax		9.73	
Jun26	8% Hotel Room Tax		15.12	
Jun27	Room Charge - Government		189.00	
Jun27	3% Municipal Tax		5.67	
Jun27	Goods & Services Tax		9.73	
Jun27	8% Hotel Room Tax		15.12	
Jun28	Room Charge - Government		189.00	
Jun28	3% Municipal Tax		5.67	
Jun28	Goods & Services Tax		9.73	
Jun28	8% Hotel Room Tax		15.12	
Jun29	Visa through Moneris			878.08
Total Outstanding			0.00	878.08

Security Concern

Security Concern

Charge Summary:

Goods & Services Tax	38.92
8% Hotel Room Tax	60.48

Government Financial Information

CARD
CARD TYPE VISA
DATE 2017/06/29
TIME 2056 09:28:10
RECEIPT NUMBER
082020006-001-574-003-0

PRE-AUTH COMPLETION
TOTAL

\$878.08

VISA CREDIT
A0000000031010

APPROVED

AUTH# 041101 01-027
THANK YOU

CARDHOLDER COPY

RECEIPT

License Plate Number
Personal Information

Expiration Date/Time

**11:59 PM
JUN 23, 2017**

Purchase Date/Time: 08:16am Jun 23, 2017
Total Due: \$16.00 Rate: \$16 Until 12AM
Total Paid: \$16.00 Payment Type: Card
Ticket #: 00009001
S/N #: 520015140394
Setting: Rose Garden Parkade
Mach Name: 0094

Government Financial Information

Auth #: 091891
GST#:108161779RT
Total Paid includes GST

RECEIPT

License Plate Number
Personal Information

Expiration Date/Time

**11:59 PM
JUN 24, 2017**

Purchase Date/Time: 08:17am Jun 24, 2017
Total Due: \$8.00 Rate: \$8.00 All Day/Event
Total Paid: \$8.00 Payment Type: Card
Ticket #: 00009057
S/N #: 520015140394
Setting: Rose Garden Parkade
Mach Name: 0094

Government Financial Information

Auth #: 025821
GST#:108161779RT
Total Paid includes GST

Cash Receipt

For prompt, safe and courteous service call...

**Black Top
& Checker Cabs**

604-681-3201 or 604-731-1111

777 Pacific Street
Vancouver, BC V6Z 2R7
www.btccab.ca

Date Jun 23 2017

\$ 25.

From.....

To.....

Driver..... Rai Cab No..... 94

Thank You
GST / HST # 100436724

Security Concern

Page # 1

Victoria, BC
Canada

Security Concern

Mr. Andrew Wilkinson

Res. #

Personal Information

Checked in Wed June 21, 2017 - 5:52
Checked out Thu June 22, 2017 - 8:22
Room Rate 189.00
Room 0202

Date	Description	Reference	Charges	Credits
Jun21	Room Charge - Government		189.00	
Jun21	3% Municipal Tax		5.67	
Jun21	Goods & Services Tax		9.73	
Jun21	8% Hotel Room Tax		15.12	
Jun22	Visa through Moneris			219.52
	Total Outstanding	0.00	219.52	219.52

Security Concern

Security Concern

Charge Summary:

Goods & Services Tax	9.73
8% Hotel Room Tax	15.12

Government Financial Information

CARD
CARD TYPE VISA
DATE 2017/06/22
TIME 8644 08:21:50
RECEIPT NUMBER
082020006-001-562-004-0

PRE-AUTH COMPLETION
TOTAL

\$219.52

VISA CREDIT
A0000000031010

APPROVED

AUTH# 051351 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

AT18EXESLP13



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E126968

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wilkinson, Andrew		Employee ID Personal Information		Phone Number (250) 387-1866	
Client Organization Justice		Minister of Justice and Attorney Ge		Travel Group Code 4	
5. Date Completed 2017/07/13		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business		Headquarters Vancouver	
12. Mailing Address for Cheque PO Box 9044 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2017 07/13 06/29	17. Places Travelled *PCard Destination * Van-Vic-Van (HJ) Vic to Van		18. Personal Vehicle Use Km Cost	19. Other Transport Costs Cost	20. & 21. Meals Cost
	Start 0900 1830	End 1800 1840	0.00 0.00	10.00 30.00	12.50
				22. Lodging Costs	20. & 21. Miscellaneous Cost Describe
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 40.00
				38. \$ 12.50	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 52.50
48. Client Code 105 105 105 105	49. Resp. 15002 15002	50. Service Line 10005 10005	51. STOB 5701 5750	52. Project 15MTVNC 15MTCCA	45. Supplier Code Government Financial Information
					Amount \$ 40.00 \$ 12.50
Less Travel Advance 105					
				54. \$ 52.50	
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2017Jul17
SLP

Notes for Travel Voucher (Restricted Use) E126968 for Wilkinson, Andrew

1 note(s) returned.

Created On	Author	Note
2017/07/14 14:21:02	Nanninga, Tanera (IDIR\TNANNING) Tanera.Nanninga@gov.bc.ca	06/29 cab from van airport to home 07/13 Van-Vic-Van - Hel jet (purchased on AA Pcard), \$12.50 lunch per diem. \$10 cab from Parliament to Helijet.

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Bluebird Cabs Ltd.

250-382-2222

1-800-665-7055

250-382-3611

DISPATCH

SERVING
GREATER VICTORIA
SINCE 1946

ACCOUNTS

Date July 13/17 Amount \$ 10.00
From July 13/17 To Helix
Driver Parliament Bldg. Car # 24

Fare includes G.S.T. G.S.T. #



Download our App to book and track your cab on your phone!

FIND OUR
APP ON:



VANCOUVER-TAXI

AIRPORT • TOUR • DELIVERY

CAB No. _____

DATE: June 29

AMOUNT \$ 30.00

GST # 105485080

DRIVER'S
NAME (Print) _____



GST#: R042955858

INVOICE

JUL 11 2017

BILL TO:

Min. of Advanced Education
PO BOX 9080 Stn Prov Govt
Victoria BC Canada
V8W 9E2

DATE:	2017-Mar-31
ACCOUNT #:	Government Financial
INVOICE #:	Information
AMOUNT DUE	
\$207.00	
terms: Net 30	

							AMOUNTS																																						
DATE	DOC #	CODE	FLIGHT #	ROUTING	PASSENGER / DESCRIPTION	REF #	FARE / CHARGES	GST	Total																																				
2017-MAR-30	HA005497715	INV	Flight #370A	YWH TO CXH	Andrew Wilkinson	Government Financial Information	197.15	9.85	\$ 207.00																																				
<div><div>DATE INVOICE RECEIVED by Minister's Office</div><div>DD-MMM-YYYY 10/11/2017</div></div> <div><div>DATE GOODS/SVS REC'D by Minister's Office</div><div></div></div> <div><div>GOODS/SERVICES RECEIVED SIGNATURE</div><div>Cindy Fleck</div></div> <div><div>INVOICE # (if not pre-printed): Government Financial Information</div><div>COMMIT. OR EMPLOYEE #:</div></div> <div><table><tr><th>CL</th><th>RESP</th><th>SRV LN</th><th>STGB</th><th>PROJECT</th><th>AMOUNT</th></tr><tr><td>019</td><td>11001</td><td>18000</td><td>5711</td><td>1100000</td><td>207.00</td></tr><tr><td></td><td></td><td></td><td></td><td>MTVNC</td><td>\$</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>\$</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>\$</td></tr><tr><td colspan="5">TOTAL: \$ 207.00</td><td></td></tr></table></div> <div><div>Certified correct pursuant to sections 32 & 33 of the Financial Administration Act and related policies.</div><div>SPENDING AUTHORITY SIGNATURE: Cindy Fleck</div></div>							CL	RESP	SRV LN	STGB	PROJECT	AMOUNT	019	11001	18000	5711	1100000	207.00					MTVNC	\$						\$						\$	TOTAL: \$ 207.00								
CL	RESP	SRV LN	STGB	PROJECT	AMOUNT																																								
019	11001	18000	5711	1100000	207.00																																								
				MTVNC	\$																																								
					\$																																								
					\$																																								
TOTAL: \$ 207.00																																													
We charge 2 % interest on overdue accounts							197.15	9.85	\$ 207.00																																				
\$207.00																																													
							JUST A FRIENDLY REMINDER THAT YOUR ACCOUNT IS PAST DUE																																						

ROUTING LEGEND:	EFT Instructions	Wire Payment Instructions	EFT / Wire Payment Notice
CXH - Vancouver Harbour YWH - Victoria Harbour ZNA - Nanaimo Harbour YVR - Vancouver Airport YQQ - Comox Waterdrome	YHS - Sechart GLK - Whistler MAP - Maple Bay BED - Bedwell Harbour GNG - Ganges Harbour	Bank: 010 Transit: 00900 Account: 9831916 SWIFT: CIBCCATT Account: 00900-9831916 Bank Address: CIBC 6011 No. 3 Rd Richmond, B.C. V6Y 2B2	When paying by EFT or via WIRE please ensure you add applicable bank charges to the amount due AND send us an electronic notification of payment to HAaccounts@harbourair.com

Please Remit Cheques to:
Harbour Air Ltd, 4760 Inglis Drive, Richmond, BC, V7B 1W4
(T) 604-233-2644 (F) 604-278-9897
HAaccounts@harbourair.com www.harbourair.com

*Spoke with Harbour Air Quick ticket not available.

Tank, Chelsey AVED:EX

From: Flesh, Cindy AVED:EX
Sent: Tuesday, June 6, 2017 11:15 AM
To: Tank, Chelsey AVED:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

I have booked this using quick tickets – could you please call back with your m/c number to pay for flight - thanks

Cindy Flesh
Administrative Coordinator to the
Honourable Andrew Wilkinson
Minister of Advanced Education
250-356-0179

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Friday, June 2, 2017 3:03 PM
To: Flesh, Cindy AVED:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Advanced Education

Wednesday, June 7, 2017

Flight #219

14:30 Vancouver Harbour / Map 15:05 Victoria Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Andrew Wilkinson, Male

[Add to Calendar](#)

Invoice #5590661

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Sked 200/300 : Standard GO Flex \$186.64

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00**Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:100% cancellation fee if cancelled within 24hrs of
departure**Booking Information**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Tank, Chelsey AVED:EX

From: reservation@harbourair.com
Sent: Wednesday, June 7, 2017 8:38 AM
To: Tank, Chelsey AVED:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

Government Financial Information

Name

Andrew Wilkinson

Company

Ministry Of Advanced Education

Booking

Government Financial
Information

Wednesday, June 7, 2017

Invoice #5590661

Flight #215

12:30 Vancouver Harbour / Map

13:05 Victoria Harbour / Map

35 minutes

CX - Cancelled

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Sked 200/300 : Standard GO Flex \$93.32

+ Goods and Services Tax \$5.19

1 Passenger(s) - GoFlex
Andrew Wilkinson, Male

Add to Calendar

Billing	\$103.83
Taxes	\$5.19
Grand Total	\$109.02

Master Card	\$207.00
--------------------	-----------------

Date / Time June 6, 2017 @ 12:59:47 PM

Government Financial Information

Summary

Expiration

Authorization 155924

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

cancelled

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
05/07/2017 3:52:59 PM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking Information:

Andrew Wilkinson (Minister Of Justice)
Wednesday, June 7, 2017
1 Passenger(s)

Flight #215
Departs 12:30 PM @ Vancouver Harbour
Arrives 13:05 PM @ Victoria Harbour

Invoice #:

Government Financial
Information

1.00	All Skeds - Baggage : Chec	\$0.00	CDN
1.00	Sked 200 : Carbon Offset	\$0.65	CDN
1.00	Sked 200 : VHFC Terminal	\$9.86	CDN
1.00	Sked 200/300 : Standard G	\$93.32	CDN
	(Discounted 50.00% @ \$93.32)		
1.00	Sked 200 : Carbon Offset	-\$0.65	CDN
1.00	Sked 200 : VHFC Terminal	-\$9.86	CDN
1.00	Sked 200/300 : Standard	-\$93.32	CDN
	(Discounted 50.00% @ -\$93.32)		

Goods and Services Tax	\$5.19 GST
Goods and Services Tax	-\$5.19 GST
Grand Total	\$0.00 CDN

Payment Information:

Master Card \$207.00 CDN

Date/Time	06/06/2017 12:59:46 PM
Station	HYVRCS17
Terminal ID	HYVRCC17
Action	Pre-Auth Completion
Card Type	M/C
Card Number	Government Financial Information
Amount	\$207.00
Authorization	155924
Trace Number	253001001005
Response	00-000/APPROVED 155924

Master Card -\$97.98 CDN

Date/Time	07/06/2017 10:43:45 AM
Station	HYVRCS23
Terminal ID	HYVRCC23
Action	Refund
Card Type	M/C
Card Number	Government Financial Information
Amount	-\$97.98
Authorization	10434R
Trace Number	051001001004
Response	00-000/APPROVED 10434R

Master Card -\$109.02 CDN

Date/Time	05/07/2017 3:52:57 PM
Station	HYVRCS28
Terminal ID	HYVRCC28
Action	Refund
Card Type	M/C
Card Number	Government Financial Information
Amount	-\$109.02
Authorization	15525R
Trace Number	079001001011
Response	00-000/APPROVED 15525R

CUSTOMER COPY

Free WIFI Password: haguest99

Flesh, Cindy AVED:EX

From: passengerservices@helijet.com
Sent: Wednesday, July 5, 2017 12:25 PM
To: Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Andrew Wilkinson
	Company	Ministry Of Justice

Booking # Government Financial Information

Wednesday, June 7, 2017

717

13:20 Vancouver Harbour

13:55 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Andrew Wilkinson, Male

[Add to Calendar](#)

Invoice #183986

FARE-YWH-Full_Summer - 2017 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Mastercard \$230.00

Date / Time June 7, 2017 @ 1:03:30 PM

Summary Government Financial Information

Expiration

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Flesh, Cindy AVED:EX

From: passengerservices@helijet.com
Sent: Wednesday, July 5, 2017 12:25 PM
To: Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Andrew Wilkinson

Company

Ministry Of Justice

Booking

Government Financial Information

Thursday, June 8, 2017

716

12:25 Victoria Harbour

13:00 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

- Andrew Wilkinson, Male

[Add to Calendar](#)

Invoice #183980

FARE-YWH-Full_Summer - 2017

\$219.05

+ GST

\$10.95

Billing

\$219.05

Taxes

\$10.95

Grand Total

\$230.00

Mastercard

\$230.00

Date / Time

June 8, 2017 @ 12:05:09 PM

Government Financial Information

Summary

Expiration

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Flesh, Cindy AVED:EX

From: passengerservices@helijet.com
Sent: Wednesday, July 5, 2017 12:25 PM
To: Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Andrew Wilkinson

Company

Ministry Of Justice

Booking

Government Financial Information

Monday, June 12, 2017

709

09:30 Vancouver Harbour

10:05 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Andrew Wilkinson, Male

[Add to Calendar](#)

Invoice #185214

FARE-YWH-Full_Summer - 2017 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Mastercard \$230.00

Date / Time June 12, 2017 @ 9:04:23 AM

Summary Personal Information

Expiration

Authorization

120423

Booking <small>Government Financial Information</small>	
Monday, June 12, 2017	Invoice #185053
724	FARE-YWH-Full_Summer - 2017 \$219.05
16:20 Victoria Harbour	+ GST \$10.95
16:55 Vancouver Harbour	Billing \$219.05
35 minutes	Taxes \$10.95
Confirmed	Grand Total \$230.00
1 Passengers - Full-Fare	Mastercard \$230.00
Andrew Wilkinson, Male	Date / Time June 12, 2017 @ 4:07:37 PM
<u>Add to Calendar</u>	Summary Government Financial Information
	Expiration
	Authorization 190737

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Nanninga, Tanera JAG:EX

Subject: 11:20 - HeliJet-JB713
Location: Vancouver-Victoria

Start: Wed 2017-06-21 11:20 AM
End: Wed 2017-06-21 11:55 AM

Recurrence: (none)

Organizer: MINCAL, JAG JAG:EX

Categories: TRAVEL

The HeliJet logo is displayed in a large, bold, white font against a dark, slanted rectangular background. The text "HeliJet" is written in a stylized, italicized sans-serif font.

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Andrew Wilkinson

Company

Ministry Of Justice

Booking

Government Financial Information

Wednesday, June 21, 2017

Invoice #185524

JB713

FARE-YWH-Full_Summer - 2017

\$219.05

11:20 Vancouver Harbour

+ GST

\$10.95

11:55 Victoria Harbour

35 minutes

Billing

\$219.05

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

• **Andrew Wilkinson, Male**

[Add to Calendar](#)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

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GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or

#7

Nanninga, Tanera JAG:EX

Subject: 18:40 - HeliJet-858
Location: Victoria - Vancouver

Start: Thu 2017-06-22 6:40 PM
End: Thu 2017-06-22 6:40 PM

Recurrence: (none)

Organizer: MINCAL, JAG JAG:EX

Categories: TRAVEL

The HeliJet logo is displayed in a large, bold, italicized white font against a dark, slanted rectangular background.

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Andrew Wilkinson

Company

Ministry Of Advanced Education

Booking

Government Financial Information

Thursday, June 22, 2017

Invoice #184715

	FARE-YWH-Full_Summer - 2017	\$219.05
858		
18:40 Victoria Harbour	+ GST	\$10.95
19:15 Vancouver Harbour		
35 minutes	Billing	\$219.05
	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
1 Passengers - Full-Fare		
. Andrew Wilkinson, Male		
<u>Add to Calendar</u>		

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Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth

Nanninga, Tanera JAG:EX

10

Subject: 18:40 HeliJet-858 (Confrimed) Booking #194526
Location: Victoria - Vancouver

Start: Thu 2017-06-29 6:40 PM
End: Thu 2017-06-29 7:15 PM

Recurrence: (none)

Organizer: MINCAL, JAG JAG:EX

Categories: TRAVEL

The HeliJet logo is displayed in a large, bold, italicized white font against a dark, slanted rectangular background.

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer

Government Financial Information

Name

Andrew Wilkinson

Company

Ministry Of Justice

Booking #

Government Financial
Information

Thursday, June 29, 2017

Invoice #187889

858

FARE-YWH-OffPeak_Summer

\$170.48

18:40 Victoria Harbour

+ GST

\$8.52

19:15 Vancouver Harbour

35 minutes

Billing

\$170.48

Taxes

\$8.52

Confirmed

Grand Total

\$179.00

1 Passengers - Sale

Andrew Wilkinson, Male

[Add to Calendar](#)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

cancelled

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
05/07/2017 3:52:59 PM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking Information:

Andrew Wilkinson (Minister Of Justice)
Wednesday, June 7, 2017
1 Passenger(s)

Flight #215
Departs 12:30 PM @ Vancouver Harbour
Arrives 13:05 PM @ Victoria Harbour

Government Financial Information

Invoice #:

1.00	All Skeds - Baggage : Chec	\$0.00	CDN
1.00	Sked 200 : Carbon Offset	\$0.65	CDN
1.00	Sked 200 : VHFC Terminal	\$9.86	CDN
1.00	Sked 200/300 : Standard G	\$93.32	CDN
	(Discounted 50.00% @ \$93.32)		
1.00	Sked 200 : Carbon Offset	-\$0.65	CDN
1.00	Sked 200 : VHFC Terminal	-\$9.86	CDN
1.00	Sked 200/300 : Standard	-\$93.32	CDN
	(Discounted 50.00% @ -\$93.32)		

Goods and Services Tax	\$5.19 GST
Goods and Services Tax	-\$5.19 GST
Grand Total	\$0.00 CDN

Payment Information:

Master Card \$207.00 CDN

Date/Time	06/06/2017 12:59:46 PM
Station	HYVRCS17
Terminal ID	HYVRCC17
Action	Pre-Auth Completion
Card Type	M/C
Card Number	Government Financial Information
Amount	\$207.00
Authorization	155924
Trace Number	253001001005
Response	00-000/APPROVED 155924

Master Card -\$97.98 CDN

Date/Time	07/06/2017 10:43:45 AM
Station	HYVRCS23
Terminal ID	HYVRCC23
Action	Refund
Card Type	M/C
Card Number	Government Financial Information
Amount	-\$97.98
Authorization	10434R
Trace Number	051001001004
Response	00-000/APPROVED 10434R

Master Card -\$109.02 CDN

Date/Time	05/07/2017 3:52:57 PM
Station	HYVRCS28
Terminal ID	HYVRCC28
Action	Refund
Card Type	M/C
Card Number	Government Financial Information
Amount	-\$109.02
Authorization	15525R
Trace Number	079001001011
Response	00-000/APPROVED 15525R

CUSTOMER COPY

Free WIFI Password: hague99

Nanninga, Tanera JAG:EX

From: passengerservices@helijet.com
Sent: Monday, July 10, 2017 11:03 AM
To: Nanninga, Tanera JAG:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Andrew Wilkinson

Company

Ministry Of Justice

Booking

Government Financial Information

Thursday, July 13, 2017

Invoice #191832

709

FARE-YWH-Full_Summer - 2017

\$219.05

09:30 Vancouver Harbour

+ GST

\$10.95

10:05 Victoria Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

Andrew Wilkinson, Male

[Add to Calendar](#)

BookingGovernment Financial
Information**Thursday, July 13, 2017**

Invoice #191834

724

FARE-YWH-Full_Summer - 2017

\$219.05

16:20 Victoria Harbour

+ GST

\$10.95

16:55 Vancouver Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed**Grand Total****\$230.00****1 Passengers - Full-Fare****Andrew Wilkinson, Male**[Add to Calendar](#)**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

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Terminals:

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Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

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