

Minister's Quarterly Travel Expense Summary

Name: Honourable Melanie Mark

Quarter: 2017 October to December

Portfolio: Advanced Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 4,906.93

Other Travel in Province: \$ 2,076.78

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 6,983.71

Travel expenses fiscal year-to-date: \$ 13,576.41



Control No.

E127212

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2017/09/19	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters vancouver

16.	17.			18.	19.	20. & 21.	22.	20. & 21.		
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals Cost	Lodging Costs	Miscellaneous	
2017	*PCard Destination	Start	End	Km	Cost				Cost	Describe
09/17	*Victoria (AC)	2000	2359		0.00	96.30	14.50	244.86		
09/18	Victoria	0700	2359		0.00		61.00	244.86		
09/19	Victoria	0700	2359		0.00		48.50	244.86	37.86	dry cleaning
09/20	Victoria	0700	2359		0.00		61.00	169.88		
09/21	*Prince George(AC)	0700	2359		0.00	59.30	61.00	138.04		
09/22	*Vancouver (AC)	0700	1630		0.00	51.80	39.50		59.15	car rental and gas
09/26	Vancouver	1200	1900	30	15.90		48.50			
09/27	Vancouver	0930	2100	30	15.90		48.50			
09/28	Vancouver	0930	2100	37	19.61		27.00			
09/29	Vancouver	0930	1730	30	15.90		27.00			

36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 67.31	\$ 207.40	\$ 436.50	\$ 1042.50	\$ 97.01
					\$ 1850.72

48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	019	11001	18000	5701	11MTVNC	Government Financial Information	\$ 134.16
	019	11001	18000	5750	11MTCCA		\$ 246.00
	019	11001	18000	5751	11MTCCA		\$ 904.46
	019	11001	18000	5702	1100000		\$ 566.10

Less Travel Advance	019	
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AMOUNT DUE TO EMPLOYEE

54.	\$ 1850.72
-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher E127212

Melanie Mark

Sept 17, 2017 – CCA Victoria – Bonny's Taxi (40.20 pd by m/c) to airport Van/Vic (AC pd by p/c) – Yellow Cab (56.10 pd by m/c) to hotel – o/n (pd by m/c)

Sept 18, 2017 – CCA Victoria – o/n hotel (pd by m/c)

Sept 19, 2017 – CCA Victoria – o/n hotel (pd by m/c) – One Hour Cleaners (37.86 pd by cheque)

Sept 20, 2017 – CCA Victoria – o/n hotel (pd by m/c)

Sept 21, 2017 – CCA Victoria – Bluebird Taxi (59.30 pd by m/c) to airport Vic/Prince George (AC pd by p/c) – p/u Budget Rental car – drive to hotel – o/n (pd by m/c).

Sept 22, 2017 – drive to event and meetings – drive to airport – drop of rental car (50.62 pd by m/c – 8.58 gas pd by m/c) - PG/Van (AC pd by m/c) – MacLure's Cab to home (51.80 pd by m/c).

Sept 26, 2015 –drive to DTVan for meetings and events – drive home.

Sept 27, 2017 – drive to DTVan for meeting and events – drive home.

Sept 28, 2017 – drive to DTVan for meetings and events – drive home.

Sept 29, 2017 – drive to DTVan for meetings and events – drive home.

BONNY'S TAXI B 112
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/09/17
TIME 8242 20:45:08
CLERK ID 02
RECEIPT NUMBER
C85025101-001-629-005-0

PURCHASE
AMOUNT \$40.20
TIP Personal Information
TOTAL

MasterCard
A0000000041010
10F13723980E9DD8
0000008000-E800
5F9C0E37B61667B0

APPROVED

AUTH# 234508 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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5701
11 mtune
Pd by mic

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GM2185240076

**** PURCHASE ****

09-17-2017 23:03:24
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE Pers onal MARK
A0000000041010 Infor MasterCard

Operator: 176
Trace # 291
Inv. # 176
Auth # 020324 RRN 001687002

Purchase \$56.10
Tip Personal Information

Total

(001) APPROVED-THANK YOU

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Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
11 mtune
Pd by mic

One Hour Cleaners

1314 Quadra Street
Victoria BC V8W 2K8
250-384-4626

Sep 19, 2017

Tue 09:01 am

Michael Cox

#255608

3dc

Qty	Item	Each	Price
1	Coat, Black, Brown	16.95	16.95
1	Black Pants	10.20	10.20
1	Black Blouse	8.90	8.90

Subtotal 36.05
GST 30808 5807 1.81

Paid by Cash Sep 19, 3:59 pm 37.86

Picked up Tue Sep 19, 3:59 pm

Due

\$0.00

Received by James

Monday to Friday 7:30am to 6pm
Saturday 8am to 5pm

WHILE EXTREME CARE IS TAKEN AT ALL TIMES,
WE CANNOT ACCEPT RESPONSIBILITY FOR
DAMAGE FROM CAUSES BEYOND OUR CONTROL.
NOT RESPONSIBLE FOR GARMENTS LEFT OVER 30
DAYS.

5701
LIMITED
PAID BY MIC

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1110
Arrival : 09-17-17
Departure : 09-20-17
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
09-17-17	Room Charge	209.00	
09-17-17	DMF 1%	2.09	
09-17-17	Hotel Room Tax 11%	23.22	
09-17-17	GST 5%	10.55	
09-18-17	Room Charge	209.00	
09-18-17	DMF 1%	2.09	
09-18-17	Hotel Room Tax 11%	23.22	
09-18-17	GST 5%	10.55	
09-19-17	Room Charge	209.00	
09-19-17	DMF 1%	2.09	
09-19-17	Hotel Room Tax 11%	23.22	
09-19-17	GST 5%	10.55	
09-20-17	Mastercard Government Financial Information		734.58
Total Charges		734.58	
Total Credits			734.58
Balance			0.00

Guest Signature: _____

Page No. 1 of 1

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APPROVED
AUTH# 020558 01-027
THANK YOU

MasterCard
A0000000041010

\$734.58

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
C84100703-001-664-196-0

CARD TYPE = MASTERCARD
DATE 2017/09/20
TIME 07:50 12:34:25

Security Concern

Government
Financial
Information

5751
110MTCB
PA by SM/K

Security Concern

Victoria, BC, Security Concern

Ms Melanie Mark
Personal Information

Room : 0531
 Arrival Date : 09/20/17
 Invoice No. :
 Folio No. :
 Conf. No. : 4932444
 Cashier No. : 79
 Billing Date : 09/21/17
 A/R Number

Min of Advanced Education

Date	Description	Debit	Credit
09/20/17	Room Charge	145.00	
09/20/17	Destination Marketing Fee	1.45	
09/20/17	Provincial Room Tax	16.11	
09/20/17	Room GST	7.32	
09/21/17	Mastercard		169.88
Room H/GST Total - 7.32		Total	169.88
Other H/GST Total - 0.00			169.88
H/GST #	Business Information	Balance	0.00

5751
 11MTCCA
 Pd by MIC

Prince George, BC
Security Concern

Ms Melanie Mark
PO Box 9877 Stn Prov Govt
Victoria BC V8W9T6
CANADA

Invoice

Invoice date 9/22/2017
Invoice number Personal Information
Our reference CIN-FC344061 /A
GST Number Business Information

Guest **Ms Melanie Mark** Arrival **9/21/2017** Departure **9/22/2017** Room **511**

Date	Description	Quantity	Unit Price	Total ()
9/21/2017	Room Charge	1	119.00	119.00
9/21/2017	GST Taxes	1	5.95	5.95
9/21/2017	Hotel Room Tax 8%	1	9.52	9.52
9/21/2017	Municipal Room Tax 2%	1	3.57	3.57

9/22/2017	Government Financial Information	Total invoice	138.04
			-138.04
		Total Paid	-138.04
		Total Due	0.00

Total GST 5.95

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

5702
1100000
pd by m/c

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: MARK, MELANIE Personal Information

BCD Number: A162000

Company: MLA

Credit Card: Master Card Government Financial Information

Rental Rate Used: PRG-XS-16 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	43.79	200	Regular
Week	1	End	260.55	1400	Regular
Hour	25	End	19.91	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$2.00 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 14.9% subject to taxes

VLF/ERF: 4.97 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Prince George

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$50.62

(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.com

Reservation #

Vehicle Rented: Owner: a/Devon Transport Unit #: 816682
Class: Standard SUV **Mid Size Car rate Charged**
Time Out: 22 Sep 2017 00:15 Licence: DR807J
Time In: 22 Sep 2017 13:57 Km Out: 17150
Location Out: Prince George Airport Km In: 17203
Location In: PRGXS Km Driven: 53

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:	Item	Unit	Qty	Total:	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	1	43.79	2.26	3.07	1.50			

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds Total: 50.62

Type	Date	Amount	Exchange	Amount	Location
Master Card	22 Sep 2017 13:58	50.62			PRGXS
BD029S02 066001001022					
BD029C02 MasterCard APPROVED AID:A0000000041010 00-000 C					

Amount Owing

Net Charges & Taxes: 50.62
Net Payment & Refunds: 50.62

BLUEBIRD CABS LTD
CAB 82
2612 QUADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-392-2222

TERM ID: GP342463

BATCH#: 107
SHIFT#: 603

Sale

INV#: 000000004
MCARD

Chip
SEQ#: 197001001004

Application Label: MasterCard

AID: A0000000041010

TVR: 00 00 00 00

TSI: FR 00

** Government

Financial

Amount: \$

Tip: \$

59.30

Personal

Information

Total: CAD\$

APPROVED 234208
001/00

21-Sep-17

20:42:08

CUSTOMER COPY
VICTORIA'S FIRST CHOICE
THANK YOU!



Want great rewards? Visit myHuskyRewards.ca

Husky Travel Center

1148 Pacific Street

Prince George BC

U2N 2K8

(250) 563-5521

GST# R845832526

Retailer ID 4512273

Ret: 19593 6519-1

Batch: 5361-108

2017/09/22 13:41:31

Pump# 1

Eth Midgrad \$8.53

7.235 L @ \$1.179/L

AMOUNT \$8.53

GST(Inc Pump) \$0.41

Pre Auth Completion

MasterCard

AID: A0000000041010

Government Financial

Information

EXP: **/**

Date: 09/22/2017

Time: 13:41:31

AUTHCODE: 164025 651901EC

S257001001004 00 000

TUR: 0000008000 TSI: E800

Approved

Personal
Information

PLEASE TELL US

HOW WE DID?

myHusky.ca/feedback

MACLURE'S CAB 5
1275 75TH AVE W
VANCOUVER BC

CARD Government Financial Information

CARD TYPE MASTERCARD

DATE 2017/09/22

TIME 5492 17:33:04

CLERK ID 2

RECEIPT NUMBER

C85042488-001-058-002-0

PURCHASE

TOTAL

\$51.80

MasterCard

A0000000041010

D415D23ED0DC14C1

0000008000-E800

0BCB52E3EE72114E

APPROVED

AUTH# 203304

01-027

THANK YOU

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*****604*831*1111*****

AE18EXECDM2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127271

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie		Employee ID Personal Information		Phone Number (250) 356-0179	
Client Organization Advanced Education		Job Title Minister		Travel Group Code 4	
5. Date Completed 2017/10/02		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business		Headquarters vancouver	
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled		18. Personal Vehicle Use		19. Other Transport Costs
2017	Destination	Start	End	Km	Cost
10/01	Van-Victoria AC*	2000	2359		0.00
10/02	Victoria	0700	2359		0.00
10/03	Victoria	0700	2359		0.00
10/04	Victoria	0700	2359		0.00
10/05	Vic-Vancouver HJ*	0700	2000		0.00
10/10	Van-Victoria -Van	0900	2245	HJ/AC*	0.00
10/11	Vancouver	0800	0930	29	15.37
10/10	Vancouver	0700	0705		0.00
10/12	Surrey	0930	1300	66	34.98
10/13	Surrey	0930	1230	42	22.26
				36.	37.
				\$ 72.61	225.90 \$ 226.17
					38.
					\$ 264.00
					39.
					698.24 \$ 698.04
					40.
					\$ 24.68
					Claim Total
					\$ 1285.50
TOTALS OF COLUMNS					
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
019	11001	18000	5701	11MTVNC	Personal
019	11001	18000	5750	11MTCCA	Information
019	11001	18000	5751	11MTCCA	
019	11001	18000	5702	11MTCCA 00000	
Amount					
250.58 \$ 250.85					
264.00 \$ 264.00					
698.24 \$ 698.04					
72.61 \$ 72.61					
Less Travel Advance					
019					
2713202					
AMOUNT DUE TO EMPLOYEE					
54.					
\$ 1285.50					
45. Employee Signature (See Audit Trail)					
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					
Print Name					
Date Signed					
56. Spending Authority Signature (See Audit Trail)					
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					
Print Name					
Date Signed					
57. Payment Authority Signature (See Audit Trail)					
- Requisition for payment pursuant to section 32 of the Financial Administration Act.					
Print Name					
Date Signed					

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM Oct 31/17

Notes for Travel Voucher (Restricted Use) E127271 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2017/10/02 13:57:36	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	see attached for notes

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Notes for Travel Voucher E127271

Melanie Mark

Oct 1, 2017 – CCA Victoria – Bonny's Taxi (41.40 pd by m/c) to airport Van/Vic (AC pd by p/c) – Yellow Cab (56.30 pd by m/c) to hotel – o/n (pd by m/c)

Oct 2, 2017 – CCA Victoria – o/n hotel (pd by m/c)

Oct 3, 2017 – CCA Victoria – o/n hotel (pd by m/c) – One Hour Cleaners (37.86 pd by cheque)

Oct 4, 2017 – CCA Victoria – o/n hotel (pd by m/c)

Oct 5, 2017 – CCA Victoria – shuttle to Helijet Van/Vic (pd by p/c) – Vancouver Taxi (28.90 pd by m/c) to home.

Oct 10, 2017 – CCA Victoria – personal ride to Helijet Van/Vic (pd by p/c) – shuttle to buildings for meetings – personal ride to event – Bluebird Cab (59.30 pd by m/c) to airport Vic/Van (AC pd by p/c) – Richmond Taxi (40.00 pd by m/c) to home.

Oct 11, 2017 – drive to DTVan for meetings – drive home.

Oct 11, 2017 – dry-cleaning (24.68 pd by visa)

Oct 12, 2017 – drive to Surrey for meeting – drive home.

Oct 13, 2017 – drive to Surrey for event – drive home.

BONNY'S TAXI BM 57
5759 SIDLEY STREET
BURNABY BC

CARD Government Financial
CARD TYPE Information MASTERCARD
DATE 2017/10/01
TIME 8069 20:37:40
CLERK ID 02
RECEIPT NUMBER
C85024880-001-938-005-0

PURCHASE
AMOUNT \$41.40
TIP Personal Information
TOTAL

MasterCard
A0000000041010
110E17D7859F854C
0000008000-E800
9BEDE68671D5649C

APPROVED

AUTH# 233740 01-027
THANK YOU

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pay by m/c
limitone
5701

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240021

**** PURCHASE ****
10-01-2017 22:51:20
Acct # Government C
Exp Date 11/11/17 Card type MC
Name: MELANIE J MARK
A0000000041010 MasterCard

Operator: 121
Trace # 4499
Inv. # 07
Auth # 015120 RRN 001856004

Purchase \$56.30
Tip Personal
Total Information

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www.yellowcabvictoria.com
250-381-2222

pay by m/c
limitone
5701

250 952 0260

Security Concern

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Room No. : 0710
Arrival : 10-01-17
Departure : 10-05-17
Folio No. : Government
Conf No. : Financial Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

Date	Description	Charges	Credits
10-01-17	Room Charge	149.00	
10-01-17	Destination Marketing Fee - 1%	1.49	
10-01-17	Municipal Tax - 3%	4.51	
10-01-17	Hotel Room Tax - 8%	12.04	
10-01-17	Goods and Services Tax - 5%	7.52	
10-02-17	Room Charge	149.00	
10-02-17	Destination Marketing Fee - 1%	1.49	
10-02-17	Municipal Tax - 3%	4.51	
10-02-17	Hotel Room Tax - 8%	12.04	
10-02-17	Goods and Services Tax - 5%	7.52	
10-03-17	Room Charge	149.00	
10-03-17	Destination Marketing Fee - 1%	1.49	
10-03-17	Municipal Tax - 3%	4.51	
10-03-17	Hotel Room Tax - 8%	12.04	
10-03-17	Goods and Services Tax - 5%	7.52	
10-04-17	Room Charge	149.00	
10-04-17	Destination Marketing Fee - 1%	1.49	
10-04-17	Municipal Tax - 3%	4.51	
10-04-17	Hotel Room Tax - 8%	12.04	
10-04-17	Goods and Services Tax - 5%	7.52	
10-05-17	Mastercard		698.24
	Government Financial Information		

Total Charges	698.24	
Total Credits		698.24
Balance		0.00

Guest Signature: _____

Page No. 1 of 1

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial
CARD
CARD TYPE MASTERCARD
DATE 2017/10/05
TIME 5033 19:37:45
CLERK ID 4444
INVOICE # 8060
RECEIPT NUMBER
C85007550-001-815-004-0

PURCHASE AMOUNT \$28.90
TIP Personal Information
TOTAL Personal Information

MasterCard
A0000000041010
5DA93DB2F9CC5893
0000008000-E800
EC2F21B3E41356E5

APPROVED

AUTH# 223745 01-027
THANK YOU

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pd by m/c
limiting
5701

BUSY BEE CLEANERS
1519 COMMERCIAL DR
VANCOUVER BC

Government Financial
CARD
CARD TYPE VISA
DATE 2017/10/06
TIME 0363 11:42:12
RECEIPT NUMBER
H84033562-001-078-006-0

PURCHASE
TOTAL

\$24.68

VISA Desjardins
A0000000031010
B5CC6EF290E09DCE
0000000000--

APPROVED

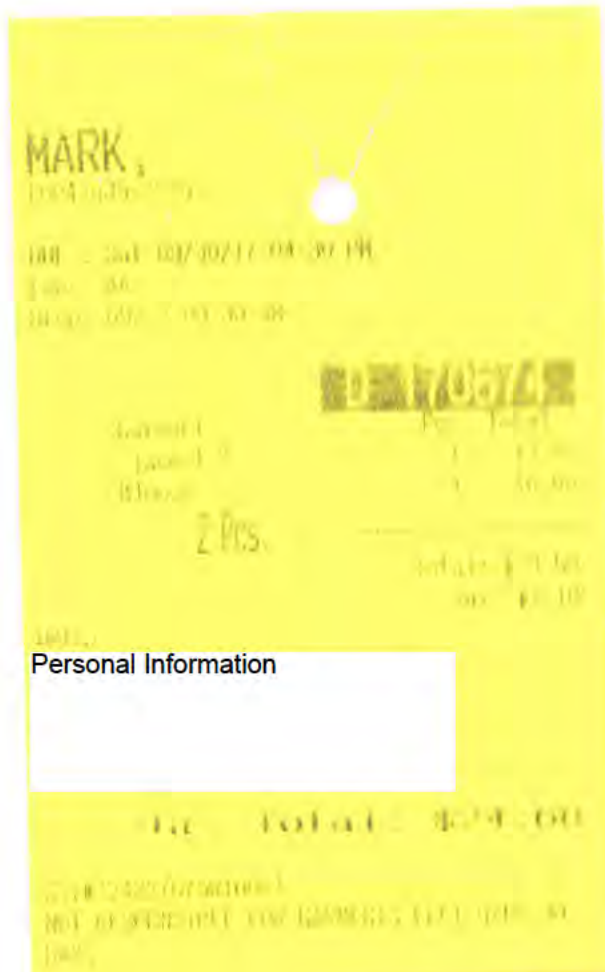
AUTH# 062933 01-027
THANK YOU

NO SIGNATURE REQUIRED

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limiting
5701
pd by visa



RICHMOND TAXI #74
2440 SHELL RD V6X2P1
RICHMOND BC
20123323

|||| PURCHASE ||||

10-10-2017 22:46:21
Acct # Government C
Exp Date ' / ' Card Type MC
Name: MELANIE J HARK
A0000000041010 MasterCard

Trace # 470005 Operator 274
FB2012332301

Inv. # 274
Auth # 014621 RRN 001574005

Purchase \$40.00
Tip Personal Information

Total

(00) APPROVED-THANK YOU

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11/10/2017
5701
pd by m12

BLUEBIRD CABS LTD
CAB 18
2612 QUADRA ST, 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: ET342463

BATCH#: 034
SHIFT#: 003

Sale

INV#: 000000016
MCARD

Chip
SEMI: 084001001016

Application Label: MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TS1: E8 00

Government

Amount: \$ 59.30
Tip: \$ Personal

=== Information

Total: CAD\$

APPROVED 235927
001/00

10-Oct -17

20:59:27

CUSTOMER COPY
VICTORIA'S FIRST CHOICE
THANK YOU!

11/10/2017
5701
pd by visa

AE18EXECDM2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127375

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie		Employee ID Personal		Phone Number (250) 356-0179	
Client Organization Advanced Education		Job Title Minister		Travel Group Code 4	
5. Date Completed 2017/10/17		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business			Headquarters vancouver
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
2017	Destination	Start	End	Km	Cost
10/15 Van	Victoria AC*	2015	2359		0.00
10/16	Victoria	0700	2359		0.00
10/17	Victoria	0700	2359		0.00
10/18	Victoria	0700	2359		0.00
10/19	Victoria -Van HI*	0700	2000		0.00
*PCard					
				20. & 21. Meals	22. Lodging Costs
				Cost	Cost
				14.50	162.85
				61.00	162.85
				61.00	162.85
				39.50	162.85
				48.50	
				20. & 21. Miscellaneous	
				Cost	Describe
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 50.50
				38. \$ 224.50	39. \$ 651.40
				40. \$ 0.00	Claim Total \$ 926.40
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
019	11001	18000	5701	11MTVNC	Personal
019	11001	18000	5750	11MTCCA	Information
019	11001	18000	5751	11MTCCA	
019					
Less Travel Advance					
019					
AMOUNT DUE TO EMPLOYEE					54. \$ 926.40
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM Oct 31/17

Notes for Travel Voucher (Restricted Use) E127375 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2017/10/23 12:39:22	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	see attached for notes

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Notes for Travel Voucher E127271

Melanie Mark

Sept 15, 2017 - CCA Victoria - Bonny's Taxi (40.50 pd by m/c) to airport Van/Vic (AC pd by p/c) – Bluebird Taxi (10.00 to hotel pd by mc/c) – o/n hotel (pd by m/c).

Sept 16, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Sept 17, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Sept 18, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Sept 19, 2017 - CCA Victoria – walk to buildings – shuttle to Helijet (pd by p/c)
Vic/Van – share ride to home.

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1103
Arrival : 10-15-17
Departure : 10-19-17
Folio No. :
Conf. No. : Government
AR No. : Financial
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
10-15-17	Room Charge	139.00	
10-15-17	DMF 1%	1.39	
10-15-17	Hotel Room Tax 11%	15.44	
10-15-17	GST 5%	7.02	
10-16-17	Room Charge	139.00	
10-16-17	DMF 1%	1.39	
10-16-17	Hotel Room Tax 11%	15.44	
10-16-17	GST 5%	7.02	
10-17-17	Room Charge	139.00	
10-17-17	DMF 1%	1.39	
10-17-17	Hotel Room Tax 11%	15.44	
10-17-17	GST 5%	7.02	
10-18-17	Room Charge	139.00	
10-18-17	DMF 1%	1.39	
10-18-17	Hotel Room Tax 11%	15.44	
10-18-17	GST 5%	7.02	
10-19-17	Mastercard		651.40
Government Financial Information			
		Total Charges	651.40
		Total Credits	651.40
		Balance	0.00

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CARDHOLDER COPY

APPROVED
AUTH# 015235 01-027
THANK YOU

MasterCard
A0000000041010

\$651.40

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER C82021369-001-068-631-0

DATE 2017/10/19

TIME 8946 08:47:42

CARD TYPE MASTERCARD

CARD Go ver nm ent Fin anc ial Info rma

Security
Concern

Page No. 1 of 1

11mTGA
P25751
P26y m



Control No.

E127438

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2017/10/24		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters vancouver				
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates 2017	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
10/22	Vancouver AC*	2038	2359		0.00	✓ 49.90	14.50	174.56		
10/23	Victoria	0700	2359		0.00		39.50	174.56	✓	
10/24	Victoria	0700	2359		0.00		48.50	174.56		
10/25	Victoria	0700	2359		0.00		61.00	174.56		
10/26	Vancouver HI*	0700	2000		0.00	✓ 38.30	48.50			
10/28	Vancouver	0700	0701		0.00				✓ 24.15	drycleaning
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 88.20	38. \$ 212.00	39. \$ 698.24	40. \$ 24.15	Claim Total \$ 1022.59
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		Amount			
019	11001	18000	5701	11MTVNC			\$ 112.35			
019	11001	18000	5750	11MTCCA			\$ 212.00			
019	11001	18000	5751	11MTCCA			\$ 698.24			
019										
Less Travel Advance 019										
					AMOUNT DUE TO EMPLOYEE		54. \$ 1022.59			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name		Date Signed			

Notes for Travel Voucher (Restricted Use) E127438 for Mark, Melanie

1 note(s) returned.

Created On	Author	Note
2017/10/30 13:06:37	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	see attached for notes

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Notes for Travel Voucher E127438

Melanie Mark

Oct 22, 2017 - CCA Victoria - Bonny's Taxi (40.90 pd by m/c) to airport Van/Vic (AC pd by p/c) – Yellow Cab (9.00 to hotel pd by m/c) – o/n hotel (pd by m/c).

Oct 23, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Oct 24, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Oct 25, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Oct 26, 2017 - CCA Victoria – walk to buildings – shuttle to Helijet (pd by p/c)
Vic/Van – Vancouver Taxi (38.30 pd by m/c) to home.

Oct 28, 2017 – Marv's One Hour Drycleaners (24.15 pd by visa)

BONNY'S TAXI B 36
5525 IMPERIAL ST
BURNABY BC

CARD Government Financial
CARD TYPE Information MASTERCARD
DATE 2017/10/22
TIME 0566 20:38:19
CLERK ID 02
RECEIPT NUMBER
C85025103-001-675-006-0

PURCHASE
AMOUNT \$40.90
TIP Personal Information
TOTAL

MasterCard
A0000000041010
116BBEBDC800D305
0000008000-E800
5A7E50FAE5B9194D

APPROVED

AUTH# 233819 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH21852400Z3

**** PURCHASE ****
10-22-2017 22:50:22
Acct # Government C
Exp Date Financial Card Type MC
Name: MELANIE J MARK
A0000000041010 MasterCard

Operator: 102
Trace # 4400
Inv. # 02
Auth # 015022 RRN 001553004

Total \$9.00

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
LIMITUNE
pd by mic

5701
LIMITUNE
pd by mic

DUPLICATE

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

DUPLICATE

CARD Government Financial
CARD TYPE MASTERCARD
DATE 2017/10/26
TIME 0174 19:43:49
CLERK ID 7533
INVOICE # 2
RECEIPT NUMBER
C85054291-001-696-003-0

PURCHASE
AMOUNT \$38.30
TIP Personal Information
TOTAL

MasterCard
A0000000041010
04C4F14100F6C841
0000008000-E800
D1FAC811F403004C

APPROVED

AUTH# 224349 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

GST*105485080
604*871*1111
DOWNLOAD VAN TAXI
AT APP STORE

mark **MARV'S** *meja*
ONE HOUR DRYCLEANERS

Corner of Imperial And Jubilee :- 4786 Imperial Street
Burnaby, B.C. :- Phone: (604) 433-6112

PROMISED *Suit*

PRICE \$ *24.15*

While every care is taken at all times, we cannot accept any responsibility for any damage which may occur from causes unknown and beyond our control. We are not responsible for buttons, trinkets, zippers, ornaments, damage or dyes which are liable to run or dissolve in the process of cleaning. Any article with missing or removed labels will only be cleaned at customer's own risk.

6764

IMPORTANT!
SAVE THIS RECEIPT AND
AVOID DELAY WHEN
CALLING FOR GARMENTS.

NOT RESPONSIBLE FOR GARMENTS LEFT OVER 30 DAYS

MARV'S ONE HOUR DRY CLEANING
4786 IMPERIAL STREET
BURNABY BC V5J 1C2

Term Id: 37770051
Invoice #: 0005269
VISA PURCHASE

CREDIT

App Label: VISA Desjardins
#ID: A0000000031010
TVR: 0000000000
ISI: F000

Card #: Government Financial

APPROVED *oodi*
THANK YOU

AMOUNT \$24.15

No signature required

Seq. #: 1017567 D
Auth. #: 000584
IC: 6C5A9FA461DB4100
TS: 20171028102943
Date: 2017/10/28 Time: 10:29:42

CUSTOMER COPY

Security Concern

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name: NDP Caucus
Group Name:

Room No. : 0603
Arrival : 10-22-17
Departure : 10-26-17
Folio No. :
Conf. No. : **Government Financial**
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
10-22-17	Room Charge	149.00	
10-22-17	DMF 1%	1.49	
10-22-17	Hotel Room Tax 11%	16.55	
10-22-17	GST 5%	7.52	
10-23-17	Room Charge	149.00	
10-23-17	DMF 1%	1.49	
10-23-17	Hotel Room Tax 11%	16.55	
10-23-17	GST 5%	7.52	
10-24-17	Room Charge	149.00	
10-24-17	DMF 1%	1.49	
10-24-17	Hotel Room Tax 11%	16.55	
10-24-17	GST 5%	7.52	
10-25-17	Room Charge	149.00	
10-25-17	DMF 1%	1.49	
10-25-17	Hotel Room Tax 11%	16.55	
10-25-17	GST 5%	7.52	
10-26-17	Mastercard		698.24
Government Financial Information			

5701
11 MTCCA
pd by mic

Total Charges	698.24	
Total Credits		698.24
Balance		0.00

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CARDHOLDER COPY

THANK YOU
AUTH# 015210 01-027

APPROVED

MasterCard
A0000000041010

\$698.24

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
C82021369-001-068-122-0

DATE 2017/10/26
TIME 03:19 08:08:26

CARD TYPE MASTERCARD
CARD Go ver nm ent Fin an cial Inf or ma

Security Concern

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, August 17, 2017 4:05 PM
To: Flesh, Cindy AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial Information

Thursday, August 17, 2017

Invoice #198583

724

FARE-YWH-Full_Summer - 2017

\$219.05

16:20 Victoria Harbour

+ GST

\$10.95

16:55 Vancouver Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

Mastercard

\$230.00

Melanie Mark, Female

Date / Time

August 17, 2017 @ 4:04:30 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Monday, August 28, 2017 10:14 AM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial
Information

Wednesday, August 23, 2017

Invoice #200829

726

FARE-YWH-Full_Summer - 2017

\$219.05

16:55 Victoria Harbour

+ GST

\$10.95

17:30 Vancouver Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

Mastercard

\$230.00

Melanie Mark, Female

Date / Time

August 23, 2017 @ 4:28:12 PM

Government Financial Information

Summary

[Add to Calendar](#)

Expiration

Authorization

192811

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

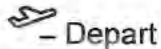


Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 24 Aug. 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Sunday
10 Sep. 2017

21:50
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



22:15
Victoria
Victoria Intl. (YYJ), BC

AC8051

0hr25
Economy H
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Ms. Melanie Mark

Seats **Personal Information**
AC8051

Ticket Number
0142182208070

Air Canada - Aeroplan
Personal Information



Purchase summary

Government Financial
Credit/Debit Card Information
Amount paid: \$243.73
Tax information
1adult
Goods and Services Tax - Canada no. 100092287 RT0001
\$11.61



Base Fare	208.00
Surcharges	12.00



Goods and Services Tax - Canada no. 100092287 RT0001	11.61
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger)	\$243.73
--	----------

Number of passengers	X 1
----------------------	-----

Total	\$243.73
-------	----------

GRAND TOTAL (Canadian dollars)	\$243.73
--------------------------------	----------



Booking Confirmation

Government Financial
Booking Reference: Information

Date of issue: 24 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Sunday
17 Sep, 2017

21:50
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



22:15
Victoria
Victoria Intl. (YYJ), BC

AC8051

0hr25
Economy G
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Ms. Melanie Mark

Seats Personal Information
AC8051

Ticket Number
0142182208421

Air Canada - Aeroplan
Personal Information



Purchase summary

Credit/Debit Card Government Financial
Amount paid: \$155.53 Information

Tax information
1adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$7.41

Base Fare

Base Fare 124.00

Surcharges 12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 7.41

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 5.00

Total airfare and taxes before options (per passenger) **\$155.53**

Number of passengers **X 1**

Total **\$155.53**

GRAND TOTAL (Canadian dollars) **\$155.53**

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, September 7, 2017 9:17 AM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial Information

Wednesday, August 30, 2017

Invoice #196567

705

FARE-YWH-Full_Summer - 2017

\$219.05

07:50 Vancouver Harbour

+ GST

\$10.95

08:25 Victoria Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

Mastercard

\$230.00

Melanie Mark, Female

Date / Time

August 30, 2017 @ 7:39:30 AM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, August 31, 2017 4:37 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial
Information

Thursday, August 31, 2017

Invoice #196568

Personal Information

726

16:55 Victoria Harbour

17:30 Vancouver Harbour

FARE-YWH-Full_Summer - 2017

\$219.05

Personal Information

+ GST

\$10.95

35 minutes

Billing

\$219.05

Taxes

\$10.95

Confirmed

Persona

Informa

Passengers - Full-Fare

Personal Information

Grand Total

\$230.00

Melanie Mark, Female

Mastercard

\$230.00

[Add to Calendar](#)

Date / Time

August 31, 2017 @ 4:35:13 PM

	Summary	Government Financial Information
	Expiration	
	Authorization	193512

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return

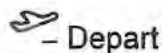


Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 30 Aug, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Thursday
07 Sep, 2017

21:50
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



22:15
Victoria
Victoria Intl. (YYJ), BC

AC8051

0hr25
Economy M
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Ms. Melanie Mark

Seats Personal Information
AC8051

Ticket Number
0142182467396

Air Canada - Aeroplan
Government Financial Information



Purchase summary

Government Financial
Credit/Debit Card Information
Amount paid: \$317.23
Tax Information
1adult
Goods and Services Tax - Canada no. 100092287 RT0001
\$15.11



Base Fare	276.00
Surcharges	12.00



Goods and Services Tax - Canada no. 100092287 RT0001	15.11
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger)	\$317.23
--	----------

Number of passengers	X 1
----------------------	-----

Total	\$317.23
-------	----------

GRAND TOTAL (Canadian dollars)	\$317.23
--------------------------------	----------

AE18EXECDM3



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127494

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie		Employee ID Personal Information		Phone Number (250) 356-0179	
Client Organization Advanced Education		Job Title Minister		Travel Group Code 4	
5. Date Completed 2017/10/30		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business			Headquarters vancouver
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
2017	Destination	Start	End	Km	Cost
10/29	Van-Victoria (AC) *	2046	2359		0.00
10/30	Victoria	0700	2359		0.00
10/31	Victoria	0700	2359		0.00
11/01	Victoria	0700	2359		0.00
11/02	Vic-Vancouver Ferry	0700	2023		0.00
* PCard					
				20. & 21. Meals	22. Lodging Costs
				Cost	Cost
				✓ 51.50	14.50
					48.50
					162.85
					162.85
					162.85
				✓ 100.70	39.50
					61.00
				20. & 21. Miscellaneous	
				Cost	Describe
TOTALS OF COLUMNS				36.	37.
				\$ 0.00	\$ 152.20
				38.	39.
				\$ 190.50	\$ 651.40
				40.	Claim Total
				\$ 0.00	\$ 994.10
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
019	11001	18000	5701	11MTVNC	Personal Information
019	11001	18000	5750	11MTCCA	
019	11001	18000	5751	11MTCCA	
019					
Less Travel Advance					
019					
AMOUNT DUE TO EMPLOYEE					54.
					\$ 994.10
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by CDM Nov 10/17

Notes for Travel Voucher E127494

Melanie Mark

Oct 29, 2017 - CCA Victoria - Bonny's Taxi (41.50 pd by m/c) to airport Van/Vic (AC pd by p/c) – Yellow Cab (10.00 to hotel pd by m/c) – o/n hotel (pd by m/c).

Oct 30, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Oct 31, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Nov 1, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Nov 2, 2017 - CCA Victoria – walk to buildings – share ride to BC Ferry (16.70 pd by /m/c) Vic/Van – Newton Whalley HI-WAY Taxi (84.00 pd by m/c) to home.

BONNY STAXI B151
5759 SIDLEY ST
BURNABY BC

Government Financial Information
CARD
CARD TYPE MASTERCARD
DATE 2017/10/29
TIME 5492 20:46:07
CLERK ID 01
RECEIPT NUMBER
C85043108-001-048-010-0

PURCHASE
AMOUNT \$41.50
TIP Personal Information
TOTAL

MasterCard
A0000000041010
82F03DCBB787ECE2
0000008000-E800
7F79836EF62072F8

APPROVED

AUTH# 234607 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH21852400P1

**** PURCHASE ****
10-29-2017 22:20:02
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE^{Per}_{SO} MARK
A0000000041010nal MasterCard

Operator: 230
Trace # 2138
Inv. # 230
Auth # 012002 RRN 001889007

Total \$10.00

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
11MTUNE
pd by m/c

5701
11MTUNE
pd by m/c

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Room No. : 1109
Arrival : 10-29-17
Departure : 11-02-17
Folio No. :
Conf. No. : Government Financial Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

Date	Description	Charges	Credits
10-29-17	Room Charge	139.00	
10-29-17	DMF 1%	1.39	
10-29-17	Hotel Room Tax 11%	15.44	
10-29-17	GST 5%	7.02	
10-30-17	Room Charge	139.00	
10-30-17	DMF 1%	1.39	
10-30-17	Hotel Room Tax 11%	15.44	
10-30-17	GST 5%	7.02	
10-31-17	Room Charge	139.00	
10-31-17	DMF 1%	1.39	
10-31-17	Hotel Room Tax 11%	15.44	
10-31-17	GST 5%	7.02	
11-01-17	Room Charge	139.00	
11-01-17	DMF 1%	1.39	
11-01-17	Hotel Room Tax 11%	15.44	
11-01-17	GST 5%	7.02	
11-02-17	Mastercard Government Financial Information		651.40
		Total Charges	651.40
		Total Credits	651.40
			0.00

CARD TYPE
CARD DATE
CARD TIME
RECEIPT NUMBER
PRE-AUTH COMPLETION
TOTAL

Security Concern

MasterCard
A0000000041010
APPROVED
AUTH# 012140
THANK YOU
CARDHOLDER COPY
IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

\$651.40

Page No. 1 of 1

5751
11/11/17
PA by MIC

PURCHASE



2017/11/02
Swartz Bay
To
Tsawwassen
AUTH ONLY

1 Adult	17.20
Fuel Rebate	0.50
Total	16.70
MasterCard	16.70
Government Financial Information	
005/01-66223103	
0014940310	
Approved: 213736	
CHANGE DUE	0.00

FOOT AREA OT

SWB 02 Nov 2017 18:37



1005137 693667

SEE REVERSE SIDE OF TICKET

5701
11MTUNE
pd by m/c

NEWTON WHALLEY HI-WAY TAXI LTD

UNIT 107 - 13119 84 AVE

SURREY BC V3W1B3

GST#103871505RT0001

CAR 1189

(604) 581-1111

TERM ID: A7533067
EMPLOYEE ID: 987

BATCH#: 255
SHIFT#: 003

Sale

INV#: 000000007

MCARD

Chip
SE01:255001001007

Application Label: MasterCard

AID: A0000000041010

TVR:00 00 00 00 00

TSI:68 00

Government Financial Information

Total:CAD\$ 84.00

APPROVED 002256

001/00

02-Nov -17

21:22:56

CUSTOMER COPY
THANK YOU!

5701
11MTUNE
pd by m/c



Control No.

E127522

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 356-0179
Client Organization Advanced Education	Job Title Minister	Travel Group Code 4

5. Date Completed 2017/11/03	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2017										
11/03	* Victoria (HJ)	0900	2359	14	7.42		27.00			
11/04	Victoria	0700	2359		0.00					
11/05	Victoria	0700	2359		0.00			162.85		
11/06	Victoria	0700	2359		0.00		48.50	162.85		
11/07	Victoria	0700	2359		0.00		61.00	162.85		
11/08	Victoria	0700	2359		0.00		48.50	162.85		
11/09	* Vancouver (HJ)	0700	2000	13	6.89		61.00			

TOTALS OF COLUMNS	36. \$ 14.31	37. \$ 0.00	38. \$ 246.00	39. \$ 651.40	40. \$ 0.00	Claim Total \$ 911.71
-------------------	-----------------	----------------	------------------	------------------	----------------	--------------------------

[illegible]

019	
Less Travel Advance	
019	

		AMOUNT DUE TO EMPLOYEE	54.
			\$ 911.71

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

Notes for Travel Voucher E127522

Melanie Mark

Nov 3, 2017 - CCA Victoria – drive to Helijet Van/Vic (pd by p/c) – shuttle to buildings for meetings – walk to hotel o/n - personal

Nov 4, 2017 – Victoria - personal

Nov 5, 2017 – Victoria – personal – o/n hotel (pd by m/c)

Nov 6, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Nov 7, 2017 - CCA Victoria – walk to buildings – walk to hotel – o/n (pd by m/c)

Nov 8, 2017 - CCA Victoria – walk to buildings – walk to hotel – o/n (pd by m/c)

Nov 9, 2017 – CCA Victoria – walk to buildings – shuttle to Helijet Vic/Van (pd by m/c) – drive home.

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1110
Arrival : 11-05-17
Departure : 11-09-17
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
11-05-17	Room Charge	139.00	
11-05-17	DMF 1%	1.39	
11-05-17	Hotel Room Tax 11%	15.44	
11-05-17	GST 5%	7.02	
11-06-17	Room Charge	139.00	
11-06-17	DMF 1%	1.39	
11-06-17	Hotel Room Tax 11%	15.44	
11-06-17	GST 5%	7.02	
11-07-17	Room Charge	139.00	
11-07-17	DMF 1%	1.39	
11-07-17	Hotel Room Tax 11%	15.44	
11-07-17	GST 5%	7.02	
11-08-17	Room Charge	139.00	
11-08-17	DMF 1%	1.39	
11-08-17	Hotel Room Tax 11%	15.44	
11-08-17	GST 5%	7.02	
11-09-17	Mastercard Government Financial Information		651.40
Total Charges		651.40	
Total Credits			651.40
Balance			0.00

Guest Signature: _____

Security Concern

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CARDHOLDER COPY

THANK YOU

AUTH# 120210 01-027

APPROVED

\$651.40

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
M82021369-001-068-042-0

DATE
2017/11/09

TIME
09:56 08:06:48

CARD TYPE
MASTERCARD

Government
Financial
Information

Page No. 1 of 1

S751
LIMITCA
pd-by mic

ED18EXESLP25



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127578

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie			Employee ID Personal Information			Phone Number (250) 356-0179			
Client Organization Advanced Education			Job Title Minister			Travel Group Code 4			
5. Date Completed 2017/11/15		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters vancouver			
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2									
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
	Destination	Start	End	Km	Cost		Cost		Cost
11/14	New Westminster	0900	1130	18	9.54				5.00
11/16	* Van/PG/Van (AC)	0700	1615	37	19.61		39.50	162.85	128.87
11/19	* Victoria (AC)	2025	2359		0.00	49.70	14.50 CCA	162.85	
11/20	Victoria	0700	2359		0.00		61.00 CCA	162.85	
11/21	Victoria	0700	2359		0.00		39.50 CCA	162.85	
11/22	Victoria	0700	2359		0.00		39.50 CCA	162.85	
11/23	* Vancouver (HJ)	0700	2020		0.00	17.40	61.00 CCA		
11/24	Vancouver	0700	0702		0.00	17.40			91.88
				36.	37.	38.	39.	40.	Claim Total
				\$ 29.15	\$ 67.10	\$ 255.00	\$ 651.40	\$ 225.75	\$ 1228.40
48. Client Code		49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount	
019		11001	18000	5702	1100000	Government Financial Information		\$ 202.52	
019		11001	18000	5701	11MTVNC			\$ 158.98	
019		11001	18000	5750	11MTCCA			\$ 215.50	
019		1100001	18000	5751	11MTCCA			\$ 651.40	
Less Travel Advance									
019									
AMOUNT DUE TO EMPLOYEE									54.
									\$ 1228.40
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed		

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2017NOV29
SLP

Notes for Travel Voucher E127578

Melanie Mark

Nov 14, 2017 – drive to New Westminster for event (5.00 parking pd by m/c) – drive home.

Nov 16, 2017 – drive to airport (parking 30.00 pd by m/c) Van/Prince George (AC pd by p/c) – p/u rental car (95.38 – upgrade due to snowy conditions – 3.49 gas – pd by m/c) – drive to event – drive to airport (drop off rental car) PG/Van (AC pd by p/c – drive home.

Nov 19, 2017 - CCA Victoria – Bonny's Taxi (40.70 pd by m/c) to airport Van/Vic (AC pd by p/c) – Yellow Cab (9.00 pd by m/c) to hotel o/n - personal

Nov 20, 2017 - CCA Victoria - walk to buildings – walk to hotel- o/n (pd by m/c)

Nov 21, 2017 - CCA Victoria – walk to buildings – walk to hotel – o/n (pd by m/c)

Nov 22, 2017 - CCA Victoria – walk to buildings – walk to hotel – o/n (pd by m/c)

Nov 23, 2017 – CCA Victoria – walk to buildings – shuttle to Helijet Vic/Van (pd by m/c) – Yellow Cab to home (17.40.00 pd by m/c) home.

Nov 24, 2017 – dry cleaning receipts (Nov 10 and Nov 15 – pd by visa)

BUSY BEE CLEANERS
1519 COMMERCIAL DR
VANCOUVER BC

CARD Government Financial
Information
CARD TYPE VISA
DATE 2017/11/10
TIME 3352 14:09:19
RECEIPT NUMBER
H84033562-001-086-028-0

PURCHASE
TOTAL

\$26.25

VISA Desjardins
A0000000001010
2EB7FCBC4E747822
0000000000

APPROVED

AUTH# 061759 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
Hamtune
Pd by VISA

BUSY BEE CLEANERS
1519 COMMERCIAL DR
VANCOUVER BC

CARD Government Financial
Information
CARD TYPE VISA
DATE 2017/11/15
TIME 0203 14:55:54
RECEIPT NUMBER
H84033562-001-087-036-0

PURCHASE
TOTAL

\$65.63

VISA Desjardins
A00000000031010
9317714284015421
0000000000

APPROVED

AUTH# 054554 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
Hamtune
Pd by VISA

MARK
Personal Information

DUE : Due 11/14/17 04:30 PM
Exp. : 1/1
Amount: 11/10 01:24 AM

Unkempt	Pos. Total
Washed	3 40.00
Coat	1 25.63
4 Pcs.	
	Total: 65.63
	198 45.10

MARK
Personal Information

Gr. Total: \$65.63

11/14/17 10:58:10
11/14/17 10:58:10
11/14/17 10:58:10

RECEIPT

City of New Westminster

License Plate Number
Personal Information

Expiration Date/Time

11:57 AM
NOV 14, 2017

Purchase Date/Time: 09:27am Nov 14, 2017

Total Due: \$5.00 Rate: 2.5 hours = \$5.00

Total Paid: \$5.00 Payment Type: Card

Ticket #: 0002316

S/N #: 520014030021

Setting: NW Anvil Ctr Parkade

Mach Name: AC1

Government Financial

Auth #: 122742

Thank you!
RECEIPT NOT REQUIRED
TO BE DISPLAYED

Vancouver Airport

Receipt No: 8536/0614/00614

11/16/17

GST R127267383

Pay parking ticket 30.00 \$
11/16/17 06:48 - 11/17/17 06:48
Length Of Stay: 1 Days, 00:00
Epan:02995157015011057320245370??
Unit ID:105

Total Amount 30.00 \$
Net Amount: 23.61 \$
Parking Sales Tax 4.96 \$
GST+ 1.43 \$
Credit Mastercard 30.00 \$

Cale Systems Inc

TYPE: PURCHASE
ACCT: MASTERCARD \$ 30.00
CARD NUMBER: Government Financial
DATE/TIME: 16/11/2017 03:14:35 PM
REFERENCE #: 662640810016221290 C
AUTH #: 183436

MasterCard
A0000000041010
0000008000E800
VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records

CUSTOMER COPY

SHELL CANADA PRODUCTS
9912 SINTICH ROAD HWY97
PRINCE GEORGE, BC V2N 6C9
(250) 963-7595
(DUPLICATE RECEIPT)

Tax Description	Qty	Amount
F Bronze No. 3		
2.820 L @ \$1.239/ L		\$3.49
Sub Total		\$3.49
5.0% GST tax on	\$0.00	\$0.00
7.0% PST tax on	\$0.00	\$0.00
TOTAL		\$3.49
MASTERCARD:		\$3.49
Change		\$0.00

Fuel Includes GST 5.0% \$0.17
Fuel Includes PST 7.0% \$0.00
GST - Fuel - BC No. 866123441RT0001

Government Financial
Information

MASTERCARD
PURCHASE C

INV No. 2180190795
2017/11/16 12:38
MasterCard
AID A00000000041010
TVR 0000008000
TSI E800

01 APPROVED - THANK
YOU 001
APPROVAL No. 153828
TERMINAL No.
89218010
VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

***** YOUR OPINION COUNTS *****
Tell us about your recent visit at
www.shell.ca/opinion
and you could win a \$500 Shell Gift Card
*Receipt Required

THANK YOU
Questions? 1-800-661-1600

REG: 100 CSH: ICR
11/16/2017 12:38:36

TRAN: 3183686
ST: C21801

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.com

Renter: MARK, MELANIE
Personal Information

BCD Number: A162000

Company: MINISTRY OF ADVANCED EDUCATIONCredit Card: Master Card
Government Financial Information**Rental Rate Used:** PRG-XS-16 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	43.79	200	Regular
Week	1	End	260.55	1400	Regular
Hour	25	End	19.91	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$2.00 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 14.9% subject to taxes

VLF/ERF: 5.29 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Prince George

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.**Rates are applicable within BC****Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00****Accidents must be reported to Budget within 24 hours.****Contract close subject to final audit.****Remarks:**

/Estimated Charges: \$95.38

Vehicle Rented: Owner: a/Devon Transport Unit #: 817459

Class: Standard SUV

Time Out: 16 Nov 2017 09:31

Licence: EN067T

Time In: 16 Nov 2017 12:53

Km Out: 18488

Location Out: Prince George Airport

Km In: 18529

Location In: PRGXS

Km Driven: 41

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:	Item	Unit	Qty	Total:	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	1		43.79	2.19	3.07	0.00		
Upgrade	Day	1		36.00	1.80	2.52	0.00		
Location Fee	14.9	1		5.36	0.27	0.38	0.00		

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds Total: 95.38

Type	Date	Amount	Exchange	Amount	Location
Master Card	16 Nov 2017 12:54			95.38	PRGXS
BD029S02	12100100100				
BD029C02	MasterCard				

Government Financial
Information

123107 Purchase

APPROVED AID:A0000000041010 00-000 C

Amount Owning

Net Charges & Taxes: 95.38

Net Payment & Refunds: 95.38

5701
1100000
PA 64 MIC

BONNY'S TAXI B 114
5759 SIDLEY STREET
BURNABY BC

Government Financial
Information

CARD

CARD TYPE MASTERCARD

DATE 2017/11/19

TIME 3782 20:25:36

CLERK ID 01

RECEIPT NUMBER

C85015273-001-043-236-0

PURCHASE

AMOUNT \$40.70

TIP Personal Information

TOTAL

MasterCard

A0000000041010

D95B1D848167D6F6

0000008000-E800

13B1FBC4909881C4

APPROVED

AUTH# 232537 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
LIMITUNE
pd by mic

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240071

PURCHASE

11-19-2017 22:48:09

Acct # Government Financial C

Exp Date **/** Per Card Type MC

Name: MELANIE son MARK

A0000000041010al MasterCard

Operator: 071

Trace # 11472

Inv. # 71

Auth # 014809

RRN 001923004

Total

\$9.00

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
LIMITUNE
pd by mic

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Room No. : 0910
Arrival : 11-19-17
Departure : 11-23-17
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus

Group Name:

Date	Description	Charges	Credits
11-19-17	Room Charge	139.00	
11-19-17	DMF 1%	1.39	
11-19-17	Hotel Room Tax 11%	15.44	
11-19-17	GST 5%	7.02	
11-20-17	Room Charge	139.00	
11-20-17	DMF 1%	1.39	
11-20-17	Hotel Room Tax 11%	15.44	
11-20-17	GST 5%	7.02	
11-21-17	Room Charge	139.00	
11-21-17	DMF 1%	1.39	
11-21-17	Hotel Room Tax 11%	15.44	
11-21-17	GST 5%	7.02	
11-22-17	Room Charge	139.00	
11-22-17	DMF 1%	1.39	
11-22-17	Hotel Room Tax 11%	15.44	
11-22-17	GST 5%	7.02	
11-23-17	Mastercard Government Financial Information		651.40
Total Charges		651.40	
Total Credits			651.40
Balance			0.00

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CARDHOLDER COPY

APPROVED
AUTH# 014925 01-027
THANK YOU

MasterCard
A0000000041010

\$651.40

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
C82021369-001-068-933-0
DATE 2017/11/23
TIME 3611 08:08:37
CARD TYPE MASTERCARD
CARD TYPE Government Financial Information

Security Concern

Page No. 1 of 1

5751
mTCCA
by mic

YELLOW CAB #302
1441 CLARK DR
VANCOUVER BC

CARD *** Government Financial
CARD TYPE Information
DATE MASTERCARD
TIME 2017/11/23
CLERK ID 8135 23:38:11
RECEIPT NUMBER 5
C85041179-001-003-620-0
PURCHASE
AMOUNT \$17.40
TIP
TOTAL Personal Information

MasterCard
A0000000041010
EAA2E687BBA908A7
0000008000-E800
EA43655721A62E12

APPROVED

AUTH# 023811 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

604 681 1111

5701
11/20/17
by mic

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
10/10/2017 9:22:31 AM
GST: 84295 5858 RT0001

C U S T O M E R C O P Y

Booking Government Financial
Information

Melanie Mark (Ministers Office For Adv...)
Friday, September 1, 2017
1 Passenger(s)

Flight #1123
Departs 08:30 AM @ Vancouver Harbour
Arrives 08:50 AM @ Nanaimo Harbour

Invoice #: Government Financial Information

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 1100 : Carbon Offset \$0.50 CDN
1.00 Sked 1100 : Port Fee \$1.65 CDN
1.00 Sked 1100 : VHFC Terminal \$9.86 CDN
1.00 Sked 1100 : Standard GO F \$90.85 CDN

Goods and Services Tax \$5.14 GST

Grand Total \$108.00 CDN

Payment Information:

Master Card \$108.00 CDN

Date/Time 9/1/2017 8:05:55 AM
Station HCXHCS06
Terminal ID HCXHCC06
Action Pre-Auth Completion
Card Type M/C

Card Number Government Financial Information
Amount \$108.00
Authorization 120729
Trace Number 045001001017
Response 00-000/APPROVED 120729

CUSTOMER COPY

Free WIFI Password: [haguest99](#)

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
01/09/2017 11:30:39 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking Government Financial Information

Melanie Mark (Ministers Office For Adv...)
Friday, September 1, 2017
1 Passenger(s)

Flight #1130
Departs 11:45 AM @ Nanaimo Harbour
Arrives 12:05 PM @ Vancouver Harbour

Invoice #: Government Financial Information

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 1100 : Carbon Offset \$0.50 CDN
1.00 Sked 1100 : Port Fee \$1.65 CDN
1.00 Sked 1100 : VHFC Terminal \$9.86 CDN
1.00 Sked 1100 : Standard GO F \$90.85 CDN

Goods and Services Tax \$5.14 GST

Grand Total \$108.00 CDN

Payment Information:

Master Card \$108.00 CDN

Date/Time	01/09/2017 11:30:37 AM
Station	HZNACS01
Terminal ID	HZNACC01
Action	Pre-Auth Completion
Card Type	M/C
Card Number	<small>Government Financial Information</small>
Amount	\$108.00
Authorization	143027
Trace Number	045001001044
Response	00-000/APPROVED 143027



Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 05 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

- Depart

Economy Tango

Thursday
21 Sep, 2017

21:40
Victoria
Victoria Intl. (YYJ), BC

22:05
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8082

0hr25
Economy A
Operated by: Air Canada Express -
Jazz | [Learn More](#)

Layover in Vancouver

0hr40

Thursday
21 Sep, 2017

22:45
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

23:58
Prince George
(YXS), BC

AC8213

1hr13
Economy A
Operated by: Air Canada Express -
Jazz | [Learn More](#)

Total duration

2hr18

Passengers

Melanie Mark

Ticket Number
0142182722584

Air Canada - Aeroplan
Personal Information

Seats
AC8082 Personal Security
AC8213



Purchase summary

Credit/Debit Card Government Financial

Amount paid: \$160.78

Tax Information

1 adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$7.66

Base Fare	99.00
Surcharges	12.00

Goods and Services Tax - Canada no. 100092287 RT0001	6.66
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00

Total airfare and taxes before options (per passenger) **\$139.78**

Number of passengers **X 1**

Total **\$139.78**

Melanie Mark	
ACB082 Personal Security	10.00
ACB213	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.00

Total with options and seat selection fee **\$160.78**

GRAND TOTAL (Canadian dollars) **\$160.78**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of this check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

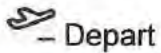
1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 06 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Sunday
01 Oct, 2017

21:50
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



22:15
Victoria
Victoria Intl. (YYJ), BC


AC8051

0hr25
Economy G
Operated by: Air Canada Express -
Jazz | **Dash 8-300**

Passengers

 **Melanie Mark**
Ticket Number
0142192765547
Air Canada - Aeroplan
Personal Information

Seats
AC8051 Personal Security

Purchase summary

Credit/Debit Card Government Financial Information
Amount paid: \$155.53
Tax information
1adult
Goods and Services Tax - Canada no. 100092287 RT0001
\$7.41

	1adult
Base Fare	124.00
Surcharges	12.00
Goods and Services Tax - Canada no. 100092287 RT0001	7.41
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options (per passenger)	\$155⁵³
Number of passengers	X 1
Total	\$155⁵³
GRAND TOTAL (Canadian dollars)	\$155⁵³



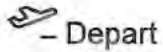
Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 05 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Tango

Friday
22 Sep, 2017

14:35

Prince George
(YXS), BC

15:51

Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8208

1hr16

Economy L
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Melanie MarkTicket Number
0142182722945Air Canada - Aeroplan
Personal Information

Seats

AC8208 Personal Security



Purchase summary

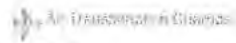
Credit/Debit Card Government Financial Information

Amount paid: \$163.88

Tax information

1 adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$8.76



Base Fare	121.00
Surcharges	12.00



Goods and Services Tax - Canada no. 100092287 RT0001	8.28
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	25.00

Total airfare and taxes before options (per passenger) **\$173.38**

Number of passengers **X 1**

Total **\$173.38**



Metanie Mark	
AC8208 Personal Security	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.50

Total with options and seat selection fee **\$183.88**

GRAND TOTAL (Canadian dollars) **\$183.88**



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Booking Confirmation

Booking Reference: **Government Financial
Information**

Date of issue: 06 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 **– Depart**

Economy Tango

Sunday
15 Oct. 201721:50
Vancouver
Vancouver Intl. (YVR), BC
Terminal M22:15
Victoria
Victoria Intl. (YYJ), BC
AC80510hr25
Economy A
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

 **Melanie Mark**Ticket Number
0142182766133Air Canada - Aeroplan
Personal Information**Seats**
AC8051 Personal Security



Purchase summary

Credit/Debit Card Government Financial Information

Amount paid: \$116.68

Tax information

1adult

Goods and Services Tax - Canada no. 100092287 RT0001

\$5.56

AC6051: Airfare and taxes

Base Fare

1adult

77.00

Surcharges

12.00

AC6051: Taxes and fees

Goods and Services Tax - Canada no. 100092287 RT0001

5.06

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

5.00

Total airfare and taxes before options (per passenger)

\$106.18

Number of passengers

X 1

Total

\$106.18

AC6051: Fees and taxes

Melanie Mark

AC6051: Personal Security

10.00

Goods and Services Tax - Canada no. 100092287 RT0001

0.50

Total with options and seat selection fee:

\$116.68

GRAND TOTAL (Canadian dollars)

\$116.68



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

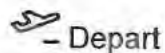
1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 06 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday
22 Oct, 2017

21:50
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



22:15
Victoria
Victoria Intl. (YYJ), BC


AC8051

0hr25
Economy A
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

 **Melanie Mark**
Ticket Number
0142182766418
Air Canada - Aeroplan
Personal Information

Seats
AC8051 Personal Security

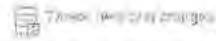


Purchase summary

Credit/Debit Card Government Financial
Amount paid: \$116.58
Tax information
1adult
Goods and Services Tax - Canada no. 100092287 RT0001
\$5.58



Base Fare	77.00
Surcharges	12.00



Goods and Services Tax - Canada no. 100092287 RT0001	5.06
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger)	\$106 ¹⁸
--	---------------------

Number of passengers	X 1
----------------------	-----

Total	\$106 ¹⁸
-------	---------------------



Melanie Mark	
AC8051 Personal Security	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.50

Total with options and seat selection fee:	\$116 ⁵⁸
--	---------------------

GRAND TOTAL (Canadian dollars)	\$116 ⁵⁸
--------------------------------	---------------------



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

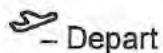
¹ From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 06 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday
29 Oct, 201721:15
Vancouver
Vancouver Intl. (YVR), BC
Terminal M21:45
Victoria
Victoria Intl. (YYJ), BC
AC80830hr30
Economy K
Operated by: Air Canada Express -
Jazz | **Q400**

Passengers

 **Melanie Mark**Ticket Number
0142182766687Air Canada - Aeroplan
Personal Information**Seats**
AC8083 Personal Security



Purchase summary

Credit/Debit Card Government Financial Information

Amount paid: \$103.03

Tax information

1adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$4.91

1adult

Base Fare	84.00
Surcharges	12.00

Goods and Services Tax - Canada no. 100092287 RT0001 4.41

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 5.00

Total airfare and taxes before options (per passenger) \$92.53

Number of passengers X 1

Total \$92.53

Melanie Mark

AC8083 Personal Security 10.00

Goods and Services Tax - Canada no. 100092287 RT0001 0.50

Total with options and seat selection fee: \$103.03

GRAND TOTAL (Canadian dollars) \$103.03



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

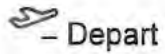


Booking Confirmation

Government Financial Information
Booking Reference:

Date of issue: 06 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday
05 Nov, 201721:15
Vancouver
Vancouver Intl. (YVR), BC
Terminal M21:45
Victoria
Victoria Intl. (YYJ), BC

AC8083

0hr30
Economy K
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Melanie MarkTicket Number
0142182769253Air Canada - Aeroplan
Personal InformationSeats Personal Security
AC8083



Purchase summary

Credit/Debit Card Government Financial
Amount paid: \$103.03
Tax information
1adult
Goods and Services Tax - Canada no. 100092287 RT0001
\$4.91



Base Fare	64.00
Surcharges	12.00



Goods and Services Tax - Canada no. 100092287 RT0001	4.41
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger)	\$92.53
--	---------

Number of passengers	X 1
----------------------	-----

Total	\$92.53
-------	---------



Melanie Mark	
AC8083: Personal Security	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.50

Total with options and seat selection fee:	\$103.03
--	----------

GRAND TOTAL (Canadian dollars)	\$103.03
--------------------------------	----------



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:

Government Financial Information

Name: Ms Melanie Mark
E-mail: CINDY.FLESH@GOV.BC.CA
Payment:  Government Financial Information

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8083	Vancouver (YVR)	Victoria (YYJ)	DH4	Economy (K)	Confirmed
<i>Operated by:</i>	Sun 19-Nov 2017	Sun 19-Nov 2017			
<i>Air Canada Express-Jazz</i>	21:15 - TERMINAL M -MAIN	21:45			
Seat number(s) requested:	Personal Security				

Passenger Information

Passenger: 1 Ms Melanie Mark
Ticket number: 014 2182 769766
Frequent Flyer Pgm: Air Canada Aeroplan **Program number:** 

Purchase Summary

Passenger: 1 Ticket number 014 2182 769766

Date of issue

06-Sept 2017

Fare Amount in Canadian dollars:

76.00

(including navigational & other charges)
Taxes, Fees & Charges

Air Travellers Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	4.41
Airport Improvement Fee - Canada (SQ)	5.00

Total Fare in Canadian dollars:

92.53

Options

Seat Fee(s) in Canadian dollars	10.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	0.50

Ticket particularities:

AC ONLYT/NONREF/CHGFEE -BG:AC

***Fare calculation:**

19NOV17YVR AC YYJ Q12.00R64.00CAD76.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:

Government Financial Information

Name: Ms Melanie Mark
E-mail: CINDY.FLESH@GOV.BC.CA
Payment: CC Government Financial Information

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8083	Vancouver (YVR)	Victoria (YYJ)	DH4	Economy (K)	Confirmed
<i>Operated by:</i>	Sun 26-Nov 2017	Sun 26-Nov 2017			
<i>Air Canada Express-Jazz</i>	21:15 - TERMINAL M -MAIN	21:45			
Seat number(s) requested:	Personal Security				

Passenger Information

Passenger: 1 Ms Melanie Mark
Ticket number: 014 2182 770034
Frequent Flyer Pgm: Air Canada Aeroplan **Program number:** Personal Information

Purchase Summary

Passenger: 1 Ticket number 014 2182 770034

Date of issue

06-Sept 2017

Fare Amount in Canadian dollars:

76.00

(including navigational & other charges)
Taxes, Fees & Charges

Air Travellers Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	4.41
Airport Improvement Fee - Canada (SQ)	5.00

Total Fare in Canadian dollars:

92.53

Options

Seat Fee(s) in Canadian dollars	10.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	0.50

Ticket particularities:

AC ONLYT/NONREF/CHGFEE -BG:AC

***Fare calculation:**

26NOV17YVR AC YYJ Q12.00R64.00CAD76.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Friday, October 6, 2017 2:21 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government
Financial

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial Information

Friday, September 8, 2017

Invoice #199031

726

FARE-YWH-Full_Summer - 2017

\$219.05

16:55 Victoria Harbour

+ GST

\$10.95

17:30 Vancouver Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Full-Fare

Mastercard

\$230.00

Melanie Mark, Female

Date / Time

September 8, 2017 @ 4:29:05 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

Government Financial
Information

Flesh, Cindy AEST:EX

From: reservation@harbourair.com
Sent: Thursday, August 31, 2017 11:32 AM
To: Flesh, Cindy AEST:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

Government Financial
Information

Name

Melanie Mark

Company Ministers Office For Advanced Ed, Skills & Training

Booking

Government Financial
Information

Thursday, September 14, 2017

Invoice #5740745

Flight #226

18:30 Victoria Harbour / [Map](#)

19:05 Vancouver Harbour / [Map](#)

35 minutes

KK- Confirmed

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHEC Terminal Fee \$9.86

Sked 200/300 : Standard GO Flex \$186.64

+ Goods and Services Tax \$9.85

1 Passenger(s) - GoFlex
Melanie Mark, Female

Billing	\$197.15
Taxes	\$9.85
Grand Total	\$207.00

[Add to Calendar](#)

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Cancellations:

Please note that flights may experience delays or cancellations due to inclement weather.

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
14/09/2017 6:11:18 PM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking Government Financial
Information

Melanie Mark (Ministers Office For Adv...)
Thursday, September 14, 2017
1 Passenger(s)

Flight #226
Departs 18:30 PM @ Victoria Harbour
Arrives 19:05 PM @ Vancouver Harbour

Invoice # Government Financial
Information

1.00 All Skeds - Baggage : Chec \$0.00 CDN
1.00 Sked 200 : Carbon Offset \$0.65 CDN
1.00 Sked 200 : VHFC Terminal \$9.86 CDN
1.00 Sked 200/300 : Standard \$186.64 CDN

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN

Payment Information:

Master Card \$207.00 CDN

Date/Time 14/09/2017 6:11:14 PM
Station HYWHCS03
Terminal ID HYWHCC03
Action Pre-Auth Completion
Card Type M/C
Card Number Government Financial Information
Amount \$207.00
Authorization 143130
Trace Number 058001001078
Response 00-000/APPROVED 143130

CUSTOMER COPY

Free WIFI Password: haguest99

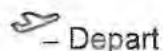


Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 27 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Tuesday
10 Oct. 2017

21:40
Victoria
Victoria Intl. (YYJ), BC



22:05
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



0hr25
Economy V
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Melanie Mark
Ticket Number
0142183736797
Air Canada - Aeroplan
Personal Information

Seats
AC8082 Personal Security

Purchase summary

Credit/Debit Card **Government Financial Information**

Amount paid: \$196.48

Tax information
1adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$9.36



Base Fare: 153.00

Surcharges: 12.00



Goods and Services Tax - Canada no. 100092287 RT0001 9.36

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options (per passenger) **\$195.48**

Number of passengers **X 1**

Total **\$196.48**

GRAND TOTAL (Canadian dollars) \$196.48

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, October 5, 2017 5:38 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government
Financial Information

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial Information

Thursday, October 5, 2017

730

18:45 Victoria Harbour

19:20 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)

Invoice #201454

FARE-YWH-Full_Winter17-18

\$300.00

+ GST

\$15.00

Billing

\$300.00

Taxes

\$15.00

Grand Total

\$315.00

Mastercard

\$315.00

Date / Time

October 5, 2017 @ 5:37:52 PM

Summary

Government Financial Information

Expiration

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, October 19, 2017 5:35 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	New Democrat Caucus

Booking

Government Financial Information

Thursday, October 19, 2017

858

18:40 Victoria Harbour

19:15 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

• Melanie Mark, Female

[Add to Calendar](#)

Invoice #201456

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

Mastercard \$315.00

Date / Time October 19, 2017 @ 5:34:09 PM

Summary Government Financial Information

Expiration

Flesh, Cindy AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, October 26, 2017 5:05 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	New Democrat Caucus

Booking Government Financial Information

Thursday, October 26, 2017

858

18:40 Victoria Harbour

19:15 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

- Melanie Mark, Female

Add to Calendar

Invoice #201458

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

Mastercard \$315.00

Date / Time October 26, 2017 @ 4:35:53 PM

Summary Government Financial Information

Expiration

Cox, Michael AEST:EX

From: passengerservices@helijet.com
Sent: Wednesday, October 18, 2017 3:03 PM
To: Cox, Michael AVED:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Friday, November 3, 2017

Invoice #218451

711

FARE-YWH-Full_Winter17-18

\$300.00

10:00 Vancouver Harbour

+ GST

\$15.00

10:35 Victoria Harbour

Billing

\$300.00

35 minutes

Taxes

\$15.00

Grand Total

\$315.00

Confirmed

1 Passengers - Full-Fare

• Melanie Mark, Female

[Add to Calendar](#)



Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 18 Oct, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

- Depart

Economy Tango

Thursday
16 Nov, 2017

07:45

VancouverVancouver Intl. (YVR), BC
Terminal M

09:00

Prince George

(YXS), BC



1hr15

Economy K

Operated by: Air Canada Express -
Jazz | Q400

- Return

Economy Tango

Thursday
16 Nov, 2017

14:00

Prince George

(YXS), BC



15:18

VancouverVancouver Intl. (YVR), BC
Terminal M

1hr18

Economy A

Operated by: Air Canada Express -
Jazz | Q400

Passengers

Melanie Mark

Ticket Number

0142184651428

Air Canada - Aeroplan

Personal Information

Seats

AC8201 -

AC8208 -

Christina Rzepa

Ticket Number

0142184651429

Seats

AC8201 -

AC8208 -

From: passengerservices@helijet.com
To: Cox, Michael AVED:EX Government
Subject: Mark, Melanie - 10-Oct 2017 Van Hrbr/ Vic Hrbr 15:00-15:35 HJ721 Financial
Date: Wednesday, September 27, 2017 1:46:40 PM

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

New Democrat Caucus

Booking

Government Financial Information

Tuesday, October 10, 2017

Invoice #211397

721

FARE-YWH-Full_Winter17-18

\$300.00

15:00 Vancouver Harbour

+ GST

\$15.00

15:35 Victoria Harbour

35 minutes

Billing

\$300.00

Taxes

\$15.00

Confirmed

Grand Total

\$315.00

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the HeliJet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165



Control No.

E127689

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 356-0179
Client Organization Advanced Education	Job Title Minister	Travel Group Code 4

5. Date Completed 2017/11/27	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals	22. Lodging	20. & 21. Miscellaneous	
	*PCard									
	Destination	Start	End	Km	Cost	Costs	Cost	Costs	Cost	Describe
2017										
11/26	Victoria	1930	2359	73	38.69	89.50	14.50	163.23	Personal	7.50 Personal
11/27	Victoria	0700	2359		0.00		39.50	163.23	Information	7.50 Personal
11/28	Victoria	0700	2359		0.00		61.00	163.23	Information	7.50 Personal
11/29	Victoria	0700	2359		0.00		48.50	163.23	Information	7.50 Personal
11/30	Nanaimo	0700	2359		0.00		39.50			
12/01	Vancouver	0700	1630	124	65.72	89.75				
12/05	*Victoria (HJ)	0700	2359	13	6.89		39.50	115.99		
12/06	Vancouver	0700	2015		0.00	56.70	61.00			
12/07	Vancouver	1130	1700	30	15.90	37.00				
12/08	Vancouver	0900	1800	29	15.37					

TOTALS OF COLUMNS

48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	019		11001		18000		5702		1100000		Government Financial	\$ 58.30
	019		11001		18000		5750		11MTCCA		Information	\$ 303.50
	019		11001		18000		5751		11MTCCA			Personal
	019		11001		18000		5701		11MTVNC			Information

Less Travel Advance	019	
---------------------	-----	--

AMOUNT DUE TO EMPLOYEE

54. Personal Information	1517.93
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher E127689

Melanie Mark

Nov 26, 2017 – CCA Victoria - drive to BC Ferry Tsawwassen/Swartz Bay (89.50 pd by m/c) - drive to hotel – o/n (pd by m/c)

Nov 27, 2017 – CCA Victoria - walk to buildings – walk to hotel – o/n (pd by m/c)

Nov 28, 2017 - - CCA Victoria - walk to buildings – walk to hotel - o/n (pd by m/c)

Nov 29, 2017 - CCA Victoria - walk to buildings – walk to hotel – o/n (pd by m/c)

Nov 30, 2017 - CCA Victoria – drive to buildings – drive to Nanaimo – o/n (personal)

Dec 1, 2017 – drive to BC Ferry Departure Bay/Horseshoe Bay (88.50 pd by m/c) – drive to event – drive home – drive to DTVan for event – drive home.

Dec 5, 2017 – CCA Victoria – drive to Helijet Van/Vic (pd by p/c) – shuttle to building – walk to hotel – o/n (pd by m/c)

Dec 6, 2017 – CCA Victoria – walk to hotel – Bluebird Cab (40.00 pd by m/c) to BC Ferry Swartz Bay/Tsawwassen (16.70 pd by m/c) – Bonny's Taxi (37.00 pd by m/c) home.

Dec 7, 2017 – drive to DTVan for meetings – drive home

Dec 8, 2017 – drive to DTVan for meetings – drive home

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 0603
Arrival : 11-26-17
Departure : 11-30-17
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
11-26-17	Room Charge	139.00	
11-26-17	DMF 1%	1.39	
11-26-17	Hotel Room Tax 11%	15.44	
11-26-17	GST 5%	7.40	
11-26-17	Parking - Daily Guest	7.50	
11-27-17	Room Charge	139.00	
11-27-17	DMF 1%	1.39	
11-27-17	Hotel Room Tax 11%	15.44	
11-27-17	GST 5%	7.40	
11-27-17	Parking - Daily Guest	7.50	
11-28-17	Room Charge	139.00	
11-28-17	DMF 1%	1.39	
11-28-17	Hotel Room Tax 11%	15.44	
11-28-17	GST 5%	7.40	
11-28-17	Parking - Daily Guest	7.50	
11-29-17	Room Charge	139.00	
11-29-17	DMF 1%	1.39	
11-29-17	Hotel Room Tax 11%	15.44	
11-29-17	GST 5%	7.40	
11-29-17	Parking - Daily Guest	7.50	
11-30-17	Mastercard		682.92
	Government Financial Information		

Total Charges	682.92	
Total Credits		682.92

0.00

Security Concern

Government
Financial
Information

CARD TYPE MASTERCARD

DATE 2017/11/30

TIME 00:09:07:57:31

RECEIPT NUMBER

C84100703-001-664-051-0

PRE-AUTH COMPLETION

TOTAL

\$682.92

MasterCard
A0000000041010

APPROVED

AUTH# 020359 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Page No. 1 of 1



2017/12/01
Nanaimo (Dep. Bay)
Horseshoe Bay
AUTH ONLY
RESERVATION-R1030
CONF: 1221701586
RES: 2
Personal Information
20' Undersize Vehi
Personal Adult
If Reservation Pr

Fuel Rebate
Personal Personal Information
Information Port Fee Adult

Total
Prepayment
MasterCard
Government Financial
005701-66223336
0015171260
Approved: 130653

Vehicle, Reservation
& 1 Passenger = \$89.75

Tsawwassen
To
Swartz Bay



LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2017/11/26
RESERVATION-R2100
CONF: 1221701586
RES: 1

20' Undersize Vehi	57.50
1 Adult	17.20
1 Reservation Pr	17.00
Fuel Rebate	2.20-

Total	89.50
Prepayment	17.00
Master Card	
Government Financial	72.50
AUTH: 231454 66277659 0010019230 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

CARDHOLDER COPY
TSA 26 Nov 2017 20:19:54



SEE REVERSE SIDE OF TICKET

SEE REVERSE SIDE OF TICKET



2017/12/01
Nanaimo (Dep. Bay)
Horseshoe Bay
AUTH ONLY
RESERVATION-R1030
CONF: 1221701586
RES: 2

CHANGE DUE 0.00

LANE 19

NAN 01 Dec 2017 10:06



SEE REVERSE SIDE OF TICKET

Flesh, Cindy AEST:EX

From: BCF Reservations <customerservice@bcferries.com>
Sent: Tuesday, November 21, 2017 11:03 AM
To: Flesh, Cindy AEST:EX
Subject: BC Ferries Reservation Confirmation



Reservation Confirmation

RESERVATION	DEPARTS	TIME / DATE	ARRIVES
Personal Information	VANCOUVER Tsawwassen Terminal	9:00 PM Sunday November 26	VICTORIA Swartz Bay Terminal
VEHICLE	Standard vehicle under 7Ft (2.13m) high		
VESSEL	Spirit of Vancouver Island		
DEPART	Tsawwassen	9:00 PM Sun Nov 26 2017	
ARRIVE	Swartz Bay	10:35 PM Sun Nov 26 2017	
FARE INFORMATION			
20' Standard vehicle under 7Ft (2.13m) high			\$55.80
1 12 yrs+			\$16.70
1 Reservation Fee *			\$17.00
Total for this sailing			\$89.50
Due at terminal: \$72.50 vehicle & passenger fares			Paid: \$17.00 reservation fee

Vehicle and Passenger fares will be collected at the terminal Total Paid:\$17.00

Still unsure who is travelling with you? You can still add and pay for passengers at the reservation fee terminal.



We accept Visa, Mastercard and American Express. **Debit is not accepted at this time.**

Due to vessel substitutions vessel amenities cannot be guaranteed.

Arrive at the terminal 30-60 minutes before departure



Reservation Check-In

Check-in opens **60 minutes** prior to departure. Depending on schedules, you may not be able to check-in if you arrive more than 60 minutes early.

Reservation Check-In

Reservation check-in must occur **30 minutes** prior to scheduled departure. If not checked in by this time, the **reservation will not be valid** and you will travel standby (on next available sailing). Your reservation fee will not be refunded.

What you need to redeem your reservation

The ticket agent will ask for your **reservation number** or **phone number** used to make the booking.

Flesh, Cindy AEST:EX

From: BCF Reservations <customerservice@bcferries.com>
Sent: Monday, November 27, 2017 9:25 AM
To: Flesh, Cindy AEST:EX
Subject: BC Ferries Reservation Confirmation



Reservation Confirmation

RESERVATION

DEPARTS

TIME / DATE

ARRIVES

Personal Information

NANAIMO
Departure Bay Terminal

10:30 AM
Friday December 1

VANCOUVER
Horseshoe Bay Terminal

VEHICLE Standard vehicle under 7Ft (2.13m) high

VESSEL Queen of Cowichan

DEPART Departure Bay 10:30 AM Fri Dec 1 2017

ARRIVE Horseshoe Bay 12:10 PM Fri Dec 1 2017

FARE INFORMATION

20' Standard vehicle under 7Ft (2.13m) high

\$55.80

Persona
12 yrs+
Personal Information

Personal Information

1 Reservation Fee *

\$17.00

Personal Information

Total for this sailing

Personal Information

Due at terminal:

vehicle & passenger fares

Paid: \$17.00

reservation fee

Vehicle and Passenger fares will be collected at the terminal Total Paid:\$17.00

Still unsure who is travelling with you? You can still add and pay for passengers at the reservation fee terminal.



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What you need to redeem your reservation

The ticket agent will ask for your **reservation number** or **phone number** used to make the booking.

Security Concern

Victoria, BC, Security Concern

Ms Melanie Mark
Personal Information

Room : 0436
Arrival Date : 12/05/17
Invoice No. : Personal Information
Folio No. :
Conf. No. :
Cashier No. : 11
Billing Date : 12/06/17
A/R Number

Min of Advanced Education

Date	Description	Debit	Credit
12/05/17	Room Charge	99.00	
12/05/17	Destination Marketing Fee	0.99	
12/05/17	Provincial Room Tax	11.00	
12/05/17	Room GST	5.00	
12/06/17	Mastercard Government Financial Information		115.99
Room H/GST Total - 5.00		Total	115.99
Other H/GST Total - 0.00			115.99
H/GST # Business Information	Balance	0.00	

11/15/17
P. J. B. 11/15/17
M. J. B. 11/15/17

BONNY'S TAXI B 112
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/12/07
TIME 3039 09:04:39
CLERK ID 01
RECEIPT NUMBER
C85025101-001-814-004-0

PURCHASE
TOTAL

\$37.00

MasterCard
A0000000041010
F2D5BCD9FC3C1A5C
0000008000-E800
37F7D275B9E050F1

APPROVED

AUTH# 120439 01-027
THANK YOU

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IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

BLUEBIRD CABS #19
2612 QUADRA ST
VICTORIA BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2017/12/06
TIME 8052 18:18:55
RECEIPT NUMBER
C85068590-001-050-028-0

PURCHASE
TOTAL

\$40.00

MasterCard
A0000000041010
180F5070495E8B18
0000008000-E800
3EF5D1C84C7463E1

APPROVED

AUTH# 211855 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 508 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2017/12/06

1 Adult	17.20
Fuel Rebate	0.50
Total	16.70

MasterCard
Government Financial Information 16.70

AUTH 212054 66251946 0010017758 C
MasterCard
A0000000041010 / 0000008000 / E800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

SWB 08 Dec 2017 18:20:54

7005452 520529

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