

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Michelle Mungall

**Quarter:** 2017 Oct to Dec

**Portfolio:** Energy, Mines Petroleum Res.

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 1,459.20

Other Travel in Province: \$ 4,556.98

Out of Country Travel: \$ -

Out of Province Travel: \$ 1,796.29

Total travel expenses paid this quarter: \$ 7,812.47

Travel expenses fiscal year-to-date: \$ 15,679.65

EM18EXECDM1



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127223

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/09/21		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meetings				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Lodging Costs</b>
2017							
09/01	Vic-Van-Castlega	1100	2359		0.00	336.13	20. & 21. Miscellaneous
09/05	Nelson -Trail	0755	1200	79	41.87	Claimed on E127199	Cost
09/07	Van-Victoria	1500	2359	38	20.14	✓	Describe
					Supplemental to E127199		
<b>TOTALS OF COLUMNS</b>				<b>36. 20.14</b>	<b>37. \$ 62.01</b>	<b>38. \$ 0.00</b>	<b>39. \$ 0.00</b>
					<b>\$ 336.13</b>		<b>40. \$ 0.00</b>
							<b>Claim Total \$ 398.14</b>
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>	<b>Amount</b>
057	057	27011	5702	27MTCCA VNC		Personal Information	\$ 398.14
057	27011	26700					
057							
057							
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>						<b>54.</b>	<b>\$ 398.14</b>
<b>45. Employee Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
<b>56. Spending Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
<b>57. Payment Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited by CDM Oct 17/17

## Notes for Travel Voucher (Restricted Use) E127223 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2017/09/21 22:53:32	Hansen, Lucy (IDIR\HANSEN) Lucy.Hansen@gov.bc.ca	Previous TV 127199 items that we not included sept 1 -AC flight # 8064 Vic-Van AC Flight # 8248 Van-Castlegar \$336.13 (VSA) Sept 5- Minister had to drive from Nelson to Trail Airport 79 kms. Security Concern Sept 7- Vancouver Hotel Tsawwassen ferry 38kms- Swartz bay to Leg 32kms These items were missed on Travel Voucher -TV was forwarded before completed.

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## Travel Voucher (Restricted Use)

Control No.

E127224

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/09/21		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meetings				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Lodging Costs</b>
2017							
09/14	Vic-Van (AC)	1800	2359	BTA	0.00	20.00 243.78	14.50 ✓
09/15	Van-Castlegar(AC)	0600	2359		0.00	247.93 ✓	145.28
09/17	Castlegar-Vic (AC)	1600	2359		0.00	370.37 ✓	
09/16	Victoria Nelson	1130	1145		0.00		
						638.26	
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
				\$ 0.00	\$ 862.08	\$ 14.50	\$ 0.00
							<b>40.</b>
							\$ 9.98
							<b>Claim Total</b>
							\$ 886.56
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>
057	27011 057	26700	27011	5702	27MTCCA VNC		Personal Information
057	27011	26700		5750	27MTCCA		Amount
057	27011	26700		5702	2700000		628.24 \$ 886.56
057							14.50
							165.28
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							\$ 886.56
<b>45. Employee Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
<b>56. Spending Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
<b>57. Payment Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

808.02

808.02

## Notes for Travel Voucher (Restricted Use) E127224 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2017/09/21 23:19:35	Hansen, Lucy (IDIR\LHANSEN) Lucy.Hansen@gov.bc.ca	Sept 14-AC flight # 8078 Vic-Van 223.78 (vsa) Taxi 20.00 (VSA) overnight Security Concern Security Concern Van (vsa) sept 15-AC flight #8246 Van-Castlegar 247.93 (vsa) sept 16- drycleaner 9.98 (vsa) Sept 17- return to Castlegar -Van-Vic 319.33 (vsa) plus parking at Victoria airport 53.43 (vsa)

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VICTORIA  
INTERNATIONAL AIRPORT  
LANE: Long Term Exit 1-1B

Paid On: 28/17/09/17 21:20  
Ticket#: 223511313  
Paid: \$ 51.00  
GST: \$ 2.43  
Government  
CC: VISA Financial  
THANK YOU  
Transaction: Approved  
CS11111111-727681001  
\*\*\*\*\* Government  
VISA Financial Swiped  
Purchase 17/09/17 21:20:36  
Seq# 000077 000  
Auth# 010651  
APPROVED

BEL AIR TAXI  
2121 HARTLEY AVENUE  
COQUITLAM BC V3K 6Z3  
6045241111

### SALE

Server #: 003357  
Batch #: 124 REF#: 00000006  
09/14/17 SEQ: 124001001006  
APPR CODE: 084971 20:59:49  
VISA  
\*\*\*\*\* Government  
Financial Information

AMOUNT \$20.00  
TIP Personal  
TOTAL Information

00 - APPROVED - 001

Visa Credit  
AID: A0000 (Personal  
TVR: 00 00 00 00 00 Information)

Thank You  
Please Come Again  
BEL AIR TAXI #012  
COQUITLAM BC

CUSTOMER COPY

ALDO'S CLEANERS/NELSON  
621 VERNON STREET  
NELSON, BC V1L 4E9

Merchant ID: 000000004481870  
Term ID: 07427821  
11425420015

### Purchase

Visa Credit  
XXXXXXX Government  
Financial  
AID: A00000000 (Personal  
Entry Method: Chip Information)

Batch#: 000642  
09/16/17 11:39:13

Ref#: 000009970414  
Inv #: 001554 Appr Code: 078701  
Total: \$ 9.98

Customer Copy

28818

NAME: Mungall 28818  
ADDRESS/PHONE: SSI-1770 RACK

TROUSERS		
SUITS 2pc 3pc		
SHIRTS		
OVERCOATS <input type="checkbox"/> RAINCOATS <input type="checkbox"/>		
SWEATERS		
DRESSES		
BLOUSES		
SKIRTS		
JACKETS		

DATE: Aug 16 PCS: 1 TOTAL: 9.98  
AFTER MON TUE WED THU FRI SAT

Security Concern

Security Concern

Security Concern

Richmond, British Columbia,

GOVT BC  
Ms Michelle Mungall  
Canada

Room: 0944  
Folio: Personal Information  
Cashier: 16  
Arrival: 09-14-17  
Departure: 09-15-17  
Reference: Bkd by Lucy

Date	Description	Additional Information	Charges	Credits
09-14-17	Room Charge		124.00	
09-14-17	Room GST		6.26	
09-14-17	Provincial Room Tax		10.02	
09-14-17	Municipal Room Tax		3.76	
09-14-17	Destination Marketing Fee	Government Financial Information	1.24	
09-15-17	Visa	XXXX	XX/XX	145.28 ✓

GST Summary Business Information	
Registration No:	
Room	6.26
F&B	0.00
Other	0.00
Total	6.26

PST Summary	
Room	10.02
F&B	0.00
Other	0.00
Total	10.02

Total	145.28	145.28
Balance Due	0.00	CDN



## Hansen, Lucy MEM:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Friday, September 1, 2017 9:08 PM  
**To:** Hansen, Lucy MEM:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 15-Sep/YVR-YCG (booking ref Government Financial Information)  
Itinerary-Receipt

Sent from my iPhone

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** September 1, 2017 at 9:06:22 PM PDT  
**To:** Personal Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 15-Sep/YVR-YCG (booking ref Government Financial Information)  
- Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Sep 02, 2017** Passengers **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges. Purchase On My Way travel assistance.

#### Booking Information

##### Booking Reference

Government Financial Information

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

##### Main Contact

MICHELLE MUNGALL  
Personal Information

##### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

\* [Can my booking be changed online?](#)

#### Customer Care

##### Air Canada

1-888-247-2262\*



##### Flight Arrivals and Departures

1-888-422-7533

\*For use from phones in Canada, the continental USA, Hawaii and Alaska.

#### Flight Itinerary



Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8246	<b>Vancouver Intl (YVR)</b> Fri 15-Sep 2017 07:10 - 1	<b>Castlegar (YCG)</b> Fri 15-Sep 2017 08:20	0	1hr10	DH3	<u>Flex</u> G
 Flight AC8246 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						

Operated by <sup>1</sup> Air Canada Express - Jazz

### Passenger Information

**1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142182582182**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXX Government Financial	Special Needs :	<b>None</b>
Seat Selection :	AC 8246 (YVR-YCG) - Personal 11		

### Purchase Summary

#### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Flex</u>	<b>212.00</b>
<u>Surcharges</u>	<b>12.00</b>
<b>Sub Total</b>	<b>224.00</b>

#### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	<b>5.00</b>
<u>Air Travellers Security Charge (ATSC)</u>	<b>7.12</b>
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	<b>11.81</b>
<b>Total airfare and taxes (per passenger)</b>	<b>247.93</b>
Number Of Passengers	<b>1</b>
<b>Total</b>	<b>247.93</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$247.93</b>

#### Payment Information

The following charges (tax inclusive) will appear on your Visa card XXXXXXXXXX <sup>Government Financial Information</sup> statement:

- Air Canada: **\$247.93** (Airfare per Adult ticket)

Ticket number 0142182582182

#### Fare Rules

**Departing Flight** Vancouver (YVR) To Castlegar (YCG) - **Flex**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
  - **Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**

## Hansen, Lucy EMPR:EX

**From:** Michelle Mungall<sup>Personal Information</sup>  
**Sent:** Tuesday, September 12, 2017 7:38 AM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 17-Sep/YCG-YYJ (booking ref <sup>Government</sup> Itinerary-Receipt<sup>Financial Information</sup>)

Sent from my iPhone

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** September 6, 2017 at 9:58:46 PM PDT  
**To:** <sup>Personal Information</sup>  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 17-Sep/YCG-YYJ (booking ref <sup>Government Financial Information</sup> - Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)



Booking Date: **Sep 07, 2017** Passengers **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges. Purchase On My Way travel assistance.

### Booking Information

Booking Reference	Government Financial Information	Customer Care
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b>		<b>Air Canada</b> 1-888-247-2262*
<b>Main Contact</b> MICHELLE MUNGALL <small>Personal Information</small>		<b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Online Services</b>		*For use from phones in Canada, the continental USA, Hawaii and Alaska.
<u>Select Seats</u> get more seating options for my flight.		
<u>Manage My Booking</u> (change, cancel, upgrade).		
<u>Alert me</u> of flight status changes directly to my mobile phone or email.		
<u>Flight Arrivals &amp; Departures</u> check online if my flight is on time.		
<u>Check-in</u> online and print my boarding pass.		
* Can my booking be changed online?		

### Flight Itinerary



Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8251	<b>Castlegar (YCG)</b> Sun 17-Sep 2017 17:05 - 1	<b>Vancouver Intl (YVR)</b> Sun 17-Sep 2017 18:20 - M	0	1hr15	DH3	Flex W
 Flight AC8251 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						
 AC8081	<b>Vancouver Intl (YVR)</b> Sun 17-Sep 2017 20:35 - M	<b>Victoria Intl (YYJ)</b> Sun 17-Sep 2017 21:00	0	0hr25	DH3	Flex W

Operated by <sup>1</sup> Air Canada Express - Jazz

### Passenger Information

**1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142182803810**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	None
Payment Card :	XXXXXXXXXX Government Financial	Special Needs :	None
Seat Selection :	AC 8251 (YCG-YVR) Personal Information AC 8081 (YVR-YYJ) - on		

### Purchase Summary

#### Fare Summary

Passenger Type	Adult
Departing Flight - Flex	278.00
Surcharges	12.00
<b>Sub Total</b>	<b>290.00</b>

#### Taxes, Fees and Charges

Canada Airport Improvement Fee	7.00
Air Travellers Security Charge (ATSC)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	15.21
<b>Total airfare and taxes (per passenger)</b>	<b>319.33</b>
Number Of Passengers	1
<b>Total</b>	<b>319.33</b>

**Grand Total - Canadian Dollar (CAD)** **\$319.33**

### Payment Information

The following charges (tax inclusive) will appear on your Visa card XXXXXXXXXX Government Financial Information statement:

- Air Canada: **\$319.33** (Airfare per Adult ticket)

Ticket number 0142182803810

### Fare Rules

**Departing Flight** Castlegar (YCG) To Victoria (YYJ) - Flex

- Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
  - Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights





## Control No.

E127276

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle ✓	Personal Information	(250) 387-5896
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources		4

5. Date Completed 2017/10/02	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
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2017/10/02	2016		
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Nelson

12. Mailing Address for Cheque	
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Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use Km	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Cost	Costs	Cost	Costs	Cost	Describe
2017									
09/19	Victoria	1600	1630	0.00	*				
09/22	Vic-Van (HJ)	1300	2359	0.00	33.90	240.90	48.50	145.28	
09/23	Van-Castlegar (AC)	0630	0900	0.00	173.38	173.48	27.00		
09/25	Castlegar-Van (AC)	1300	2359	0.00		491.53	30.50	339.58	
09/26	Vancouver	0700	2359	0.00			48.50	339.58	
09/27	Vancouver	0700	2359	0.00			36.00	339.58	
09/28	Vancouver	0700	2359	0.00			61.00	339.58	
09/29	Van-Castlegar (AC)	0700	1800	0.00	297.00	61.00			

TOTALS OF COLUMNS	36. \$ 0.00	37. 995.81 \$ 1202.91	38. \$ 312.50	39. \$ 1503.60	40. \$ 121.12	Claim Total \$ 3140.13
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48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	057	27011 057	26700 27011	5702 50	27MTCCA	Personal Information	48.50 \$ 1865.62
	057	057	27011	5751 02	27MTVNC		126.62 \$ 962.01
	057	057	27011	5702	27MTCCA00000		1816.00 \$ 312.50
	057			5712	27MTVNC00000		941.91

[illegible]

	AMOUNT DUE TO EMPLOYEE	54.	2933.03
			\$ 3140.13

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
---	-------------------	--------------------

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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\*Sept 22/17 \$5.50 MTVNC/ \$28.40 MIN

## Notes for Travel Voucher (Restricted Use) E127276 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2017/10/02 23:55:47	Hansen, Lucy (IDIR\LHANSEN) Lucy.Hansen@gov.bc.ca	Sept 19- Vic-James Dry Cleaners- 121.12 (vsa) Sept 22-HA Flight # 216 Vic-Van 207.00 (vsa), Taxi 33.90 (vsa) Security Concern Sept 23-AC Flight # 8246 Van-Castle 173.48 (vsa) Sept 25-AC Castle-Van flight # 8249 -491.53 Security Concern Sept 26- Breakfast provided Security Concern 339.58 (vsa) Sept 27 -B/L Provided- Security Concern (vsa) Sept 28- all day Per diem Security Concern (vsa) Sept 29th- return AC Flight # 8250 Van-Castle - 277.00 (vsa) translink - 20.00 (vsa)

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# JAMES QUALITY CLEANER

Unit# 6 & 9, 435 Simcoe st

Victoria, B.C. V8V4T4

250-388-7514

**MUNGALL, MICHELLE**

(250)953-0900

**DUE : Tue 09/19/17 04:00 PM**

Emp.: AA

Drop: 09/15 01:47 PM

Personal Information

Paid by personal c/card

**D 190526**

Garment	Pcs.	Total
Blazer/Jacket( Bla red blu )	3	38.25
		0.00
Dress( pur)	1	16.75
		0.00
Sleeveless Dress( blu pin Bla )	3	49.50
		0.00
Pants( Bla)	1	10.85
		0.00

8 Pcs.

Total: \$115.35

Env. Fee: \$0.00

Tax: \$5.77

HANG/

**Gr. Total: \$121.12**

Legit Livery



Security Concern

**Richmond, British Columbia**

Security Concern

Security Concern

GOVT BC  
Ms Michelle Mungall  
Canada

Room: 0705  
Folio: Personal Information  
Cashier: 11  
Arrival: 09-22-17  
Departure: 09-23-17  
Reference: Bkd by Lucy

Date	Description	Additional Information	Charges	Credits
09-22-17	Room Charge		124.00	
09-22-17	Room GST		6.26	
09-22-17	Provincial Room Tax		10.02	
09-22-17	Municipal Room Tax		3.76	
09-22-17	Destination Marketing Fee		1.24	
09-23-17	Visa	XXXXXXXXXX Government Financial	XX/XX	145.28

GST Summary	
Business Information	
Registration No:	
Room	6.26
F&B	0.00
Other	0.00
<b>Total</b>	<b>6.26</b>

PST Summary	
Room	10.02
F&B	0.00
Other	0.00
<b>Total</b>	<b>10.02</b>

<b>Total</b>	145.28	145.28
<b>Balance Due</b>	0.00	CDN ✓

BLUEBIRD CABS LTD  
CAB 44  
2612 QUADRA ST. 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

TERM ID: FJ342463

BATCH#: 297  
SHIFT#: 001

Sale

INV#: 000000005

VISA

Chip

SEQ#: 297001001005

Application Label: Visa Credit

AID: Personal Information

TVR:

TSI: F8 00 Government F

Amount: \$ \$5.50  
Tip: \$

Personal Information

Total: CAD\$

APPROVED 017191  
001/00

22-Sep-17

10:00:57

CUSTOMER COPY  
VICTORIA'S FIRST CHOICE

VANCOUVER  
790 CLARK DR  
VANCOUVER BC

Government Financial Information

CAFD

\*\*\*\*\*

CARD TYPE

VISA

DATE

2017/09/22

TIME

0720 20:48:43

CLERK ID

94556

INVOICE #

2

RECEIPT NUMBER

085008377-001-069-004-0

PURCHASE

\$28.40

Personal Information

AMOUNT

TIP

TOTAL

Personal Information

Visa Credit  
Personal Information

APPROVED

AUTH# 053021

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
FOR YOUR RECORDS

## Hansen, Lucy MEM:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Friday, September 1, 2017 9:33 PM  
**To:** Hansen, Lucy MEM:EX Government Financial Information  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 23-Sep/YVR-YCG (booking ref  
Itinerary-Receipt

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>

**Date:** September 1, 2017 at 9:31:11 PM PDT

**To:** Personal Information

**Subject:** Air Canada - MS MICHELLE MUNGALL - 23-Sep/YVR-YCG (booking ref  
Government Financial Information Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Sep 02, 2017** Passengers **MS MICHELLE MUNGALL**



**Purchase a travel option** Purchase On My Way travel assistance.

### Booking Information

#### Booking Reference

Government Financial Information

**Electronic Ticketing confirmed. This is your official  
itinerary/receipt.**

#### Main Contact

MICHELLE MUNGALL ✓

Personal Information

#### Online Services

**Select Seats**

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

### Customer Care

#### Air Canada

1-888-247-2262\*

#### Flight Arrivals and Departures

1-888-422-7533

\*For use from phones in  
Canada, the continental USA,  
Hawaii and Alaska.

\* [Can my booking be changed online?](#)

### Flight Itinerary



Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8246	<b>Vancouver Intl (YVR)</b> Sat 23-Sep 2017 07:10 - 1	<b>Castlegar (YCG)</b> Sat 23-Sep 2017 08:20	0	1hr10	DH3	<u>Tango</u> L
 Flight AC8246 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						

Operated by <sup>1</sup> Air Canada Express - Jazz

### Passenger Information

**1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142182582691**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXX Government Financial Information	Special Needs :	<b>None</b>
Seat Selection :	<b>None</b>		

### Purchase Summary

#### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Tango</u>	<b>141.00</b>
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>153.00</b>

#### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	5.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	8.26
Total airfare and taxes (per passenger)	<b>173.38</b>
Number Of Passengers	<b>1</b> ✓
<b>Total</b>	<b>173.38</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$173.38</b>

### Payment Information

The following charges (tax inclusive) will appear on your Visa card XXXXXXXXXX<sup>Government Financial</sup> statement:  
If t

- Air Canada: **\$173.38** (Airfare per Adult ticket)

Ticket number 0142182582691

### Fare Rules

**Departing Flight** Vancouver (YVR) To Castlegar (YCG) - **Tango**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD per direction, per passenger.
  - **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.

Vancouver, BC Security Concern  
Security Concern

INVOICE

Payee Michelle Ms Mungall ✓  
Canada

Room No. 2723  
Arrival 09-25-17  
Departure 09-29-17  
Page No. 1 of 2  
Folio Window Personal  
Folio No.

Confirmation No. Personal Information  
Group Name  
Booking No. Government Financial Information

Date	Description	Charges	Credits
09-25-17	Accommodation	289.00	
09-25-17	Room P.S.T	23.42	
09-25-17	Room G.S.T.	14.64	
09-25-17	Destination Mktg Fee	3.74	
09-25-17	MRDT 3%	8.78	
<small>Personal Information</small>		<small>Personal Information</small>	
09-26-17	Accommodation	289.00	
09-26-17	Room P.S.T	23.42	
09-26-17	Room G.S.T.	14.64	
09-26-17	Destination Mktg Fee	3.74	
09-26-17	MRDT 3%	8.78	
09-27-17	Accommodation	289.00	
09-27-17	Room P.S.T	23.42	
09-27-17	Room G.S.T.	14.64	
09-27-17	Destination Mktg Fee	3.74	
09-27-17	MRDT 3%	8.78	
09-28-17	Accommodation	289.00	
09-28-17	Room P.S.T	23.42	
09-28-17	Room G.S.T.	14.64	
09-28-17	Destination Mktg Fee	3.74	
09-28-17	MRDT 3%	8.78	
09-28-17	Visa		
<small>Personal Information</small>		<small>Personal Information</small>	

\$339.58 x 4 nights

339.58

339.58

339.58

339.58

Total

Balance

0.00

Personal Information

GST Summary:	
Rooms	58.56
Food & Beverage	0.00
Other	<small>Personal Information</small>
Total	59.51
Registration Number:	

Business Information

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

Government Financial Information

### Main Contact Information

### Booking reference:

**Name:** Ms Michelle Mungall ✓

Personal Information

**E-mail:**

**Payment:**

Government Financial Information

CC1

CC

#### Customer Care

#### Air Canada Reservations

1-888-247-2262

#### Air Canada Flight Information

1-888-422-7533

[International Reservations](#)

Alert me of flight changes

[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8250	Vancouver (YVR)	CASTLEGAR (YCG)	DH3	Economy (V)	Confirmed
<i>Operated by:</i>	Fri 29-Sept 2017	Fri 29-Sept 2017			
<i>Air Canada Express-Jazz</i>	15:30 - TERMINAL M -MAIN	16:40			

### Passenger Information

**Passenger: 1** Ms Michelle Mungall

Ticket number: **014 2183 330659**

### Purchase Summary

**Passenger: 1 Ticket number 014 2183 330659**

**Date of issue**

18-Sept 2017



**Fare Amount in Canadian dollars:** 277.00

(including navigational & other charges)

**Taxes, Fees & Charges**

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 2.65

**Total Fare in Canadian dollars:** 55.65A

**Options**

Change fee in Canadian dollars 75.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 3.75

Ticket particularities:

CAD265.00 NONREF-BG:AC

\*Fare calculation:

29SEP17YVR AC YCG Q12.00R265.00CAD277.00 END ROE1.00 PD7.12CA  
11.81XG5.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary


- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: <b>Michelle Mungall</b>	
Air Canada baggage rules apply. For flight(s): AC8250	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

*Receipts  
per trip  
available  
online* 

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
980-CANADA LINE  
Waterfront Stn  
TVM50113  
Fri 29 Sep 17 02:11PM

Payment type: VISA  
Purchase: \$20 Stored Value  
Product Price: \$ 20.00

Government Financial Information

Compass Card #: \*\*\*\*\*

Credit Card #: \*\*\*\*\*

Auth #: 044541  
Ref #: TUG3CV2U4CNU  
Receipt #: 1531

Card Entry: 6616  
Personal Information

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!



## Booking Confirmation

## Government Financial Information

Booking Reference:

Date of issue: 18 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage** and **applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Latitude

Monday  
25 Sep, 201708:45  
**Castlegar**  
(YCG), BC10:00  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8247

1hr15  
Economy B  
Operated by: Air Canada Express -  
Jazz | **Dash 8-300**

## Passengers

## Personal Information

**Michelle Mungall** ✓  
**Ticket Number**  
0142183329565  
Air Canada - Aeroplan  
**Personal Information**

**Seats** **Personal Info**  
AC8247



## Purchase summary

## Government Financial Information

**Credit/Debit Card** \*\*\*\*\*  
Amount paid: \$491.53  
**Tax information**  
**1adult**  
Goods and Services Tax - Canada no. 100092287 RT0001  
\$23.41

	1adult
Air Transportation Charges	
Base Fare	442.00
Surcharges	12.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	23.41
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	7.00
Total airfare and taxes before options (per passenger)	\$491 <sup>53</sup>
Number of passengers	X 1 ✓
Total	\$491 <sup>53</sup>
GRAND TOTAL (Canadian dollars)	\$491 <sup>53</sup>



EM18EXED17 37



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127422

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle ✓				<b>Employee ID</b> Personal		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/10/21		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meeting				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Cost</b>
2017							
10/01	Castelgar-Vic(AC)	1300	2359		0.00	377.93	48.50
10/02	Victoria	0700	2359		0.00		61.00
10/03	victoria	0700	2359		0.00		61.00
10/04	Victoria	0700	2359		0.00		61.00
10/05	Victoria	0700	2359		0.00		48.50
10/06	Vic-Castlegar(AC)	0700	2359		0.00	341.28	48.50
10/07	Nelson	0700	2359		0.00		202.09
10/09	Castl-Calgary(AC)	1030	2359		0.00	374.48	48.50
10/10	Calgary-Winn(AC)	0700	2359		0.00	532.73	61.00
10/11	Winnipeg	0700	2359		0.00	35.40	61.00
				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
<b>TOTALS OF COLUMNS</b>				<b>\$ 0.00</b>	<b>1661.82</b>	<b>\$ 499.00</b>	<b>202.09</b>
					<b>\$ 1530.12</b>		<b>\$ 234.09</b>
							<b>\$ 72.45</b>
							<b>Claim Total</b>
							<b>\$ 2335.66</b>
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
057	27011	26700	5750	27MTCCA	Personal Information	328.50	\$ 2287.46
057	27011	26700	5702	2700000	MTVNC	216.00	\$ 48.50
057	27011	26700	5705	2700000		487.54	
057	27011	26700	5712	27MTVNC		575.66	
<b>Less Travel Advance</b>							
057	27011	26700	5713	2700000		827.66	
							<b>54.</b>
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>\$ 2335.66</b>
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

\*\* Hotel for Oct 10 &amp; 11/17 claimed on T/VE127423

D/J Nov. 8/17

## Notes for Travel Voucher (Restricted Use) E127422 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2017/10/21 18:49:56	Hansen, Lucy (IDIR\LHANSEN) Lucy.Hansen@gov.bc.ca	Oct 1- Castle-Vic Ac flight #8249/8073- 319.33 (vsa) , Taxi 58.60 (vsa) Oct 2-5- all day per diem in Victoria -244.00 <del>Oct 6</del> Vic-Castlegar-AC Flight # 8064/8248- 256.33 (vsa) Txi 84.95 <del>Oct 7</del> dry cleaning -Nelson 72.45 (vsa) <del>Oct 9</del> Castlegar-Calgary AC flight #8474 327.73 (vsa) overnight at Security Concern (vsa) <del>Oct 10</del> -calgary -Wiinipeg 499.93 (vsa) taxi 32.80 (vsa) <del>Oct 11</del> Meetings in Winnipeg- can't notes - Oct 9th Hotel overnight in Security Concern hotel in Calgary 234.09 (vsa)-full day per diem
2017/10/23 00:09:09	Hansen, Lucy (IDIR\LHANSEN) Lucy.Hansen@gov.bc.ca	

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## TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.  
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☐ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Energy, Mines and Petroleum Resources

EMPLOYEE NAME

Michelle Mungall

POSITION

Minister

BRANCH / LOCATION / REGION

Minister's Office

VOTE

EMPLOYEE ID.

BARGAINING UNIT / GROUP NO.

### ESTIMATED COSTS (IN CAN. \$)

Transportation	1,210
Meals	244
Lodging	450
Overtime	
Fees	
Other <u>Taxi</u>	125

DATE DEPARTING

YYYY / MM / DD

2017/10/09

DATE RETURNING

YYYY / MM / DD

2017/10/12

NO. OF WORKDAYS AWAY

4

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N/A, OR:

DESTINATIONS

Calgary-Winnipeg

SUB TOTAL 2,029

Less Costs  
paid by others

TOTAL COSTS 2,029

METHOD OF TRAVEL

Airplane

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.  
PLEASE SIGN ONE BOX ONLY

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Calgary Meetings with Ceo - Oil and Gas Companies  
Winnipeg- 2017 Generation Energy Conference

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED  
YYYY / MM / DD

Reset Form



## Hansen, Lucy EMPR:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Monday, September 18, 2017 11:38 AM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 01-Oct/YCG-YYJ (booking ref) Government Financial Information  
Itinerary-Receipt

----- Forwarded message -----

**From:** Air Canada <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** Mon, Sep 18, 2017 at 11:36 AM  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 01-Oct/YCG-YYJ (booking ref) Government Financial Information - Itinerary-Receipt  
**To:** Personal Information

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Date: **Sep 18, 2017** Passengers **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges. Purchase On My Way travel assistance.

### Booking Information

Government Financial Information

#### Booking Reference

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

#### Main Contact

MICHELLE MUNGALL ✓

Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

\* Can my booking be changed online?

### Customer Care

#### Air Canada

1-888-247-2262\*

#### Flight Arrivals and Departures

1-888-422-7533

\*For use from phones in Canada, the continental USA, Hawaii and Alaska.

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 <b>Castlegar (YCG)</b> Sun 01-Oct 2017 AC8249 14:55 - 1	 <b>Vancouver Intl (YVR)</b> Sun 01-Oct 2017 16:10 - M	<b>Vancouver Intl (YVR)</b> Sun 01-Oct 2017 16:10 - M	0	1hr15	DH3	<u>Flex</u> W
 Flight AC8249 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						
 <b>Vancouver Intl (YVR)</b> Sun 01-Oct 2017 AC8073 16:45 - M	<b>Victoria Intl (YYJ)</b> Sun 01-Oct 2017 17:15	<b>Victoria Intl (YYJ)</b> Sun 01-Oct 2017 17:15	0	0hr30	DH4	<u>Flex</u> W

Operated by <sup>1</sup> Air Canada Express - Jazz

### Passenger Information

<b>1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142183331318</b>			
Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXX Government Financial Information	Special Needs :	<b>None</b>
Seat Selection :	AC 8249 (YCG-YVR) Personal Information AC 8073 (YVR-YYJ)		

### Purchase Summary

#### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Flex</u>	<b>278.00</b>
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>290.00</b>

#### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	7.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	15.21
Total airfare and taxes (per passenger)	<b>319.33</b>
Number Of Passengers	1 ✓
Total	<b>319.33</b>

#### Grand Total - Canadian Dollar (CAD)

**\$319.33**

### Payment Information

The following charges (tax inclusive) will appear on your Visa card XXXX: statement:

- Air Canada: **\$319.33** (Airfare per Adult ticket)

Ticket number 0142183331318

### Fare Rules

#### Departing Flight Castlegar (YCG) To Victoria (YYJ) - Flex

- Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.

## Hansen, Lucy EMPR:EX

**From:** Michelle Mungal Personal Information  
**Sent:** Monday, September 18, 2017 11:41 AM  
**To:** Hansen, Lucy EMPR:EX Government Financial Information  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 06-Oct/YYJ-YCG (booking ref Itinerary-Receipt)

----- Forwarded message -----

**From:** Air Canada <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** Mon, Sep 18, 2017 at 11:39 AM Government Financial Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 06-Oct/YYJ-YCG (booking ref Itinerary-Receipt)  
**To:** Personal Information

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Date: **Sep 18, 2017** Passengers **MS MICHELLE MUNGALL**






**Purchase a travel option** Purchase On My Way travel assistance.

#### Booking Information

Booking Reference		Government Financial Information	Customer Care
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b>			<b>Air Canada</b> 1-888-247-2262*
<b>Main Contact</b> MICHELLE MUNGALL ✓ Personal Information			<b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Online Services</b>			*For use from phones in Canada, the continental USA, Hawaii and Alaska.
<u>Select Seats</u>			
<u>Manage My Booking</u> (change, cancel, upgrade).			
<u>Alert me</u> of flight status changes directly to my mobile phone or email.			
<u>Flight Arrivals &amp; Departures</u> check online if my flight is on time.			
<u>Check-in</u> online and print my boarding pass.			
* Can my booking be changed online?			

#### Flight Itinerary



Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8064	<b>Victoria Intl (YYJ)</b> Fri 06-Oct 2017 12:15 - 1	<b>Vancouver Intl (YVR)</b> Fri 06-Oct 2017 12:42 - M	0	0hr27	DH4	<u>Tango</u> L
	Flight AC8064 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.					
 AC8248	<b>Vancouver Intl (YVR)</b> Fri 06-Oct 2017 13:20 - M	<b>Castlegar (YCG)</b> Fri 06-Oct 2017 14:30	0	1hr10	DH3	<u>Tango</u> L

Operated by <sup>1</sup> Air Canada Express - Jazz

### Passenger Information

<b>1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142183331539</b>			
Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXX Government Financial Information	Special Needs :	<b>None</b>
Seat Selection :	<b>None</b>		

### Purchase Summary

<b>Fare Summary</b>	
Passenger Type	<b>Adult</b>
Departing Flight - <u>Tango</u>	<b>210.00</b>
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>222.00</b>
<b>Taxes, Fees and Charges</b>	
<u>Canada Airport Improvement Fee</u>	15.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.21
Total airfare and taxes (per passenger)	<b>256.33</b>
Number Of Passengers	1 ✓
Total	<b>256.33</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$256.33</b>

### Payment Information

The following charges (tax inclusive) will appear on your Visa card XXXXXXXX Government Financial Information statement:

- Air Canada: **\$256.33** (Airfare per Adult ticket)

Ticket number 0142183331539

### Fare Rules

**Departing Flight** Victoria (YYJ) To Castlegar (YCG) - **Tango**

- Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - Airport same-day changes** are subject to availability and are permitted only for same-day

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240086

\*\*\*\* PURCHASE \*\*\*\*

10 01-2017 ✓ 17:55:03  
Acct # \*\*\*\*\* Government  
Exp Date \*\*/\*\* Financial C  
Name: MICHELLE Per Card Type VI  
A000000000 son MUNGALL  
nt Government Visa Credit

Operator: 186  
Trace # 3268  
Inv. # 186  
Auth # 050871 RRN 001838001

Purchase

Tip

Total

\$58.60  
Personal Information

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

BLUEBIRD CABS LTD  
CAB 49  
2612 QUADRA ST. 2ND FLOOR  
VICTORIA, BC V8T 4E4  
250-382-2222

ID: FN342463

BATCH#: 00  
SHIFT#: 00

Sale

Inv #: 000000011

SEDI: 0660010016

Application Label: Visa Credit

A000000 Government

00 80 00

F8 00 Financial

\*\*\*\*\* Information

Amount: \$ (\$58.70)

Tip: \$

58.70  
Personal Information

Total: CAD\$

APPROVED 043411  
001/00

06-Oct -17

11-01-00

QUEEN CITY SHUTTLES &  
3513 YMIR ROAD  
NELSON, BC V1L 6Z3

Merchant ID: 000000003587426  
Term ID: 07515541  
11403090012

Purchase

Visa Credit

XXXXXXXXXXXX Government  
Financial Information

AID: A00000

Entry Method: Chip

Batch#: 000676

10/06/17 ✓

14:43:17

Ref#: 000059497639

Inv #: 000546 Appr Code: 031671

Amount: \$ 26.25

Tip: \$ 0.00

Total: \$ 26.25

Customer Copy

ALDO'S CLEANERS/NELSON  
622 VERNON STREET  
NELSON, BC V1L 4E9

Merchant ID: 000000004481870  
Term ID: 07427821  
11425420015

Purchase

Visa Credit

XXXXXXXXXXXX Government  
Financial Information

AID: A00000

Entry Method: Waved

Batch#: 000661

10/07/17 ✓

11:29:00

Ref#: 000042554255

Inv #: 001802 Appr Code: 009981

Total: \$ 72.45

Government Financial Information

RAINCOATS

TOTAL

WED THU FRI SAT

Customer Copy



## Hansen, Lucy EMPR:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Monday, October 9, 2017 11:31 AM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 09-Oct/YCG-YYC (booking ref: Government Financial Information)  
Itinerary-Receipt

I'm flying to Calgary instead of driving. Blue skies and grumpy dad.

Sent from my iPhone

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** October 9, 2017 at 9:00:58 AM PDT  
**To:** Personal Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 09-Oct/YCG-YYC (booking ref: Government Financial Information)  
- Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Oct 09, 2017** Passengers **MS MICHELLE MUNGALL**



### Booking Information

Booking Reference		Customer Care
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b>		<b>Air Canada</b> 1-888-247-2262*
<b>Main Contact</b> MICHELLE MUNGALL ✓ <small>Personal Information</small>		<b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Online Services</b>		
<b>Select Seats</b>		
<b>Manage My Booking</b> (change, cancel, upgrade).		
<b>Alert me</b> of flight status changes directly to my mobile phone or email.		
<b>Flight Arrivals &amp; Departures</b> check online if my flight is on time.		
<b>Check-in</b> online and print my boarding pass.		
* Can my booking be changed online?		

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare
--------	------	----	-------	----------	----------	------



						Type
	<b>Castlegar (YCG)</b> Mon 09-Oct 2017 11:35 - 1	<b>Calgary (YYC)</b> Mon 09-Oct 2017 13:36	0	1hr01	<u>DH3</u>	<u>Tango</u> Q
AC8474						
	Flight AC8474 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.					

Operated by <sup>1</sup> Air Canada Express - Jazz

## Passenger Information

<b>1: MS MICHELLE MUNGALL - Adult (18+)</b> . Ticket Number: <b>0142184231999</b>			
Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXX	Special Needs :	<b>None</b>
Seat Selection :	None	Government Financial Information	

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Tango</u>	<b>286.00</b>
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>298.00</b>

### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	7.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	15.61
Total airfare and taxes (per passenger)	<b>327.73</b>
Number Of Passengers	<u>1</u> ✓
Total	<b>327.73</b>

**Grand Total - Canadian Dollar (CAD)**

**\$327.73**

## Payment Information

The following charges (tax inclusive) will appear on your Visa card XXXX <sup>Government Financial Information</sup> statement:

- Air Canada: **\$327.73** (Airfare per Adult ticket)

Ticket number 0142184231999

## Fare Rules

**Departing Flight** Castlegar (YCG) To Calgary (YYC) - **Tango**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD per direction, per passenger.
  - **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of

Security Concern

Room : 0431  
Folio # : Government Financial Information  
Cashier # : 3501  
Page # : 1 of 1

Calgary, AB, Canada Security Concern  
Security Concern  
G.S.T. Registration # Business Information

Ms Michelle Mungall ✓  
Personal Information

Arrival : 10-09-17  
Departure : 10-10-17  
Personal Information

Date	Description	Additional Information	Charges	Credits
Personal Information				
✓ 10-09-17	Room Charge		180.00	
10-09-17	Calgary Destination Marketing F		5.40	
10-09-17	Alberta Tourism Levy (4%)		7.42	
10-09-17	Room GST	Government Financial Information	9.27	Personal Information
10-10-17	MasterCard			
			Personal Information	
Total				
Balance Due			0.00	✓

GST Summary

Room	9.27
F&B	Personal Information
Other	0.00
Total	Personal Information

Security Concern

Security Concern

## Hansen, Lucy EMPR:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Friday, September 22, 2017 4:52 PM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 10-Oct/YYC-YWG (booking ref  
- Itinerary-Receipt Government Financial Information

Sent from my iPhone

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** September 22, 2017 at 4:49:24 PM PDT Personal Information  
**To:** Government Financial Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 10-Oct/YYC-YWG (booking ref  
- Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Sep 22, 2017** Passengers **MS MICHELLE MUNGALL**



**Purchase a travel option** Purchase On My Way travel assistance.

### Booking Information

#### Booking Reference

Government Financial Information

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

#### Main Contact

MICHELLE MUNGALL ✓

Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

\* [Can my booking be changed online?](#)

### Customer Care

#### Air Canada

1-888-247-2262\*

#### Flight Arrivals and Departures

1-888-422-7533

\*For use from phones in Canada, the continental USA, Hawaii and Alaska.

## Flight Itinerary



Flight	From	To	Stops	Duration	Aircraft	Fare Type
 <b>AC8340</b>	<b>Calgary (YYC)</b> Tue 10-Oct 2017 21:10 - 1	<b>Winnipeg (YWG)</b> Tue 10-Oct 2017 23:59	0	1hr49	CRA	<u>Business Class</u> (lowest) P
 Flight AC8340 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						

Operated by <sup>1</sup> Air Canada Express - Jazz

## Passenger Information

**1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142183548465**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXXXX	Special Needs :	<b>None</b>
Seat Selection :	AC 8340 (YYC-YWG)		

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Business Class (lowest)</u>	<b>416.00</b>
<u>Surcharges</u>	23.00
<b>Sub Total</b>	<b>439.00</b>

### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	30.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	23.81
Total airfare and taxes (per passenger)	<b>499.93</b>
Number Of Passengers	<b>1</b> ✓
<b>Total</b>	<b>499.93</b>

**Grand Total - Canadian Dollar (CAD)**

**\$499.93**

## Payment Information

Government  
Financial Information

The following charges (tax inclusive) will appear on your Visa card XXXXXX statement:

- Air Canada: **\$499.93** (Airfare per Adult ticket)

Ticket number 0142183548465

## Fare Rules

**Departing Flight** Calgary (YYC) To Winnipeg (YWG) - **Business Class (lowest)**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase

ALLIED/ASSOCIATED CAB  
307 41 AVE NE T2E2N4  
CALGARY AB  
21640631  
GH2164063187

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299 1111  
CAR#148

UNICITY TAXI- 53  
340 HARGRAVE PL.  
WINNIPEG, MB R3C 0X5  
TEL (204) 925-3131

\*\*\*\* PURCHASE \*\*\*\*

10-09-2017 14:08:05  
Acct # \*\*\*\*\* Government Financial C  
Exp Date \*\*/\* Personal Card Type VI  
Name: MICHELLE Infor UNGALL  
A0000000 Government Financial Visa Credit

Trace # 1112  
Inv. # 1262  
Auth # 041581

RRN 001001378

Purchase  
Tip  
Total

\$46.75  
Personal Information

(001) APPROVED-THANK YOU

Retain this copy for your records  
Customer copy

403-299-9555  
www.calgarylimo.com

### SALE DUPLICATE

MID: 4189233  
TID: SD189233 REF#: 00000024  
Batch #: 032 SEQ: 032001001024  
10/10/17 19:16:43  
APPR CODE: 093111  
VISA  
\*\*\*\*\* Government Financial

AMOUNT  
TIP  
TOTAL

\$32.80  
Personal Information

00 - APPROVED - 001

Visa Credit Government Financial  
AID: A0000000  
TVR: 00 00 00 00 00

THANK YOU

TERM ID: B6056467

BATCH#: 057  
SHIFT#: 001

### Sale

INV#: 000000042  
VISA

Proximity  
SEQ#: 057001001042  
Application Label: Visa Credit  
AID: A0000000 Government  
TVR: 00 00 00 00 00  
TSI: 00 00 Government  
\*\*\*\*\* ent

Amount: \$  
Tip: \$

6.20  
Personal Information

Total: CAD\$

APPROVED 060041  
001/00

11-Oct -17

10:15:56

CUSTOMER COPY

UNICITY TAXI- 262  
340 HARGRAVE PL

WINNIPEG, MB R3C 0X5  
TEL (204) 925-3131

TERM ID: B6137827  
EMPLOYEE ID: 1

BATCH#: 458  
SHIFT#: 003

### Sale

INV#: 000000004  
VISA

Proximity  
SEQ#: 458001001004  
Application Label: Visa Credit  
AID: A0000000 Government  
TVR: 00 00 00 00 00  
TSI: 00 00 Government  
\*\*\*\*\* ent

Amount: \$  
Tip: \$

11.40  
Personal Information

Total: CAD\$

APPROVED 053821  
001/00

11-Oct -17

21:45:12

CUSTOMER COPY

UNICITY TAXI- 316  
340 HARGRAVE PL

WINNIPEG, MB R3C 0X5  
TEL (204) 925-3131

TERM ID: B6139366  
EMPLOYEE ID: 1

BATCH#: 545  
SHIFT#: 000

### Sale

INV#: 000000008  
VISA

Chip  
SEQ#: 458001001008  
Application Label: Visa Credit  
AID: A0000000 Government  
TVR: 00 00 00 00 00  
TSI: 00 00 Government  
\*\*\*\*\* ent

Amount: \$  
Tip: \$

17.80  
Personal Information

Total: CAD\$

APPROVED 020011  
001/00

11-Oct -17

00:27:36

CUSTOMER COPY



EM18EXEDIJ38



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127423

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle ✓		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources		<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/10/23		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meeting		<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2					
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
2017					
10/12	Winni-Cranbrook (AC)	0700	2359	0.00	BTA 21.30
10/13	Kimberley	0700	2359	0.00	* 61.00 159.85 470.64
10/14	Kim-Creston-Nels	0700	2359	0.00	* 61.00 159.85 319.70
10/15	Castlegar-Vic (AC)	1300	2359	0.00	* 27.00
10/16	Victoria	0700	2359	0.00	48.50
10/17	Victoria	0700	2359	0.00	61.00
10/18	Victoria	0700	2359	0.00	61.00
10/19	Victoria-Van (AC)	0700	2359	0.00	61.00
10/20	Vancouver	0700	2359	0.00	* 61.00
			<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
				<b>Cost</b>	<b>Describe</b>
				* 126.75	Budget Car Rental
				* 470.64	Hotel, 2 nights X Ref T/VE127422
<b>TOTALS OF COLUMNS</b>			<b>36.</b> \$ 0.00	<b>37.</b> ✓ \$ 79.80	<b>38.</b> ✓ \$ 502.50
				<b>39.</b> 319.70 \$ 790.34	<b>40.</b> 597.39 \$ 126.75
				<b>Claim Total</b> \$ 1499.39 ✓	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b> Personal Information
057	27011	26700	5750	27MTCCA	<b>Amount</b>
057	27011	26700	5702	2700000	292.50 \$ 1392.39
057	27011	26700	5702	27MTVNC	595.45 \$ 407.00
057	27011	26700	5705	2700000	58.50
					552.94
<b>Less Travel Advance</b>					
057					
<b>AMOUNT DUE TO EMPLOYEE</b>					<b>54.</b> \$ 1499.39 ✓
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.			<b>Print Name</b>		<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

\*\* cont'd from E127422 -Hotel in Winnipeg, not claimed for Oct 10 &amp; 11/17=\$470.64

\* stob 5705

\* stob 5702

D/J Nov. 15/17



## Notes for Travel Voucher (Restricted Use) E127423 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2017/10/23 00:37:43	Hansen, Lucy (IDIR\HANSEN) Lucy.Hansen@gov.bc.ca	October 12-Winnipeg-Cranbrook AC 8335/7227 -(BTA), Taxi 21.30 (vsa) Security Concern Hotel Check out 470.64 (vsa), Budget Car rental Cranbrook- Oct 13- Kimberley, BC-Meetings overnight In Kimberely -319.70 (vsa) Oct 14-Kimberely to Creston Oct 15- Castlegar-Victoria -AC 8249/8073 (BTA), Taxi 58.50 (vsa) Oct 16-Oct 18- full per diem Oct 19-ful day per diem- AC fight # 8078 Vic- Van - Overnight in Van - Oct 20- Vancouver - All day per diem Oct 10- Con't Budget Car rental -Cranbrook 126.75 (vsa)
2017/10/25 11:20:49	Hansen, Lucy (IDIR\HANSEN) Lucy.Hansen@gov.bc.ca	

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## TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.  
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☐ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Energy, Mines and Petroleum Resources

EMPLOYEE NAME

Michelle Mungall

POSITION

Minister

BRANCH / LOCATION / REGION

Minister's Office

VOTE

EMPLOYEE ID.

BARGAINING UNIT / GROUP NO.

### ESTIMATED COSTS (IN CAN. \$)

Transportation	1,210
Meals	244
Lodging	450
Overtime	
Fees	
Other Taxi	125

DATE DEPARTING

YYYY / MM / DD

2017/10/09

DATE RETURNING

YYYY / MM / DD

2017/10/12

NO. OF WORKDAYS AWAY

4

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N/A, OR:

DESTINATIONS

Calgary-Winnipeg

METHOD OF TRAVEL

Airplane

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Calgary Meetings with Ceo - Oil and Gas Companies  
Winnipeg- 2017 Generation Energy Conference

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.  
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED  
YYYY / MM / DD

2017/10/26

Reset Form

**Budget**

Car and Truck Rental

GST Reg No 101370930 RT 0001

www.bcbudget.com

HEAD OFFICE &amp; ADMINISTRATION

2501 Kenworth Road  
Nanaimo, BC V9T 3M4Government  
Contract # Financial  
Information

Reservation #

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

(250)729-2420 FAX (250)729-2410 EMAIL: cuslserv@bcbudget.com

Renter: MUNGALL, MICHELLE Personal Information

Vehicle Rented: Owner: a/Devon Transport Unit #: 818682

BCD Number: Government Financial Information

Class: Standard SUV

Company: MINISTRY OF ENERGY AND MINES

Time Out: 12 Oct 2017 18:16

Licence: EN746E

Credit Card: VISA XXXXXXXX Government Financial Information

Time In: 14 Oct 2017 09:00

Km Out: 8517

Location Out: Cranbrook Airport

Km In: 8651

Location In: CRAXC

Km Driven: 134

Rental Rate Used: PRG-XC-16 - A

Vehicle Class: Intermediate

**Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.**

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	43.79	200	Regular
Week	1	End	260.55	1400	Regular
Hour	25	End	20.91	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$2.00 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 4.97 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection.

Rented In Cranbrook

GST: 5% PST: 7% PVRT: 1.50 per Day

Charges:	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	2	87.58	4.53	6.13	3.00	
Additional Driver	Day	2	20.00	1.00	1.40	0.00	
Location Fee		13.9	1	2.78	0.14	0.19	0.00

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

**Payments & Refunds**

Total: 126.75

Type	Date	Amount	Exchange	Amount	Location
VISA	14 Oct 2017 10:14			126.75	CRAXC
BD008S02 088001001002 XXXX					
BD008C02 APPROVED 00-000					

**Amount Owing**

Net Charges &amp; Taxes:

126.75

Net Payment &amp; Refunds:

126.75

**Maximum 5000 kilometers per rental. Excess mileage will be charged.****Rates are applicable within BC****Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00****Accidents must be reported to Budget within 24 hours.**

Contract close subject to final audit.

Remarks:

Estimated Charges: \$63.38

RSOT \$20 FOR EVERY 50KMS DRIVEN

Contract Copy: #4

Print Date &amp; Time: 25 Oct 2017 10:04

For receipt purpose only. Refer to original contract for completed terms.

Page 1 of 1

Customer Copy



Kimberley, BC  
Security Concern

Security Concern

Business Information

TAX ID: GST#

Michelle Mungall ✓

Folio ID	Folio	Checkin	CheckOut	Balance
MUNGAL	Government Financial Information	10/14/2017		0.00
Master Folio				

Date	Room	Description / Voucher	Charges	Credits	Balance
✓ 10/12/2017	211	Group Room Revenue	139.00		139.00
10/12/2017	211	Municipal Tax 2% - 2%	2.78		141.78
10/12/2017	211	Hotel Tax 8% - 8%	11.12		152.90
10/12/2017	211	GST 5% - 5%	6.95		159.85
✓ 10/13/2017	211	Group Room Revenue	139.00		298.85
10/13/2017	211	Municipal Tax 2% - 2%	2.78		301.63
10/13/2017	211	Hotel Tax 8% - 8%	11.12		312.75
10/13/2017	211	GST 5% - 5%	6.95		319.70
10/19/2017	MUNGAL	Visa - Michelle Mungall		319.70	0.00
		Balance Due			0.00
<b>Summary and Taxes</b>					
		Taxable Sales	278.00		
		Municipal Tax 2% - 2%	5.56		
		Hotel Tax 8% - 8%	22.24		
		GST 5% - 5%	13.90		

SDP

10/19/2017 09:58 AM

Thank you for staying with us!  
We look forward to seeing you again soon.

Room : 0914  
 Folio # : Government Financial  
 Cashier # : 11020  
 Page # : 1 of 1

Winnipeg MR Canada Security Concern  
 Security Concern

G.S.T. Registration Business Information

\*

Ms Michelle Mungall  
 Personal Information

Arrival : 10-10-17  
 Departure : 10-12-17  
 Personal Information

Date	Description	Additional Information	Charges	Credits
✓ 10-10-17	Room Charge		199.00	
10-10-17	Room PST		15.92	
10-10-17	Room GST		9.95	
10-10-17	Accommodation Tax		9.95	
10-10-17	Accommodation Tax - GST		0.50	
✓ 10-11-17	Room Charge		199.00	
10-11-17	Room PST		15.92	
10-11-17	Room GST		9.95	
10-11-17	Accommodation Tax		9.95	
10-11-17	Accommodation Tax - GST	Government Financial Information	0.50	
10-12-17	Visa	XXXXX XX/XX		470.64
<b>Total</b>			<b>470.64</b>	<b>470.64</b>
<b>Balance Due</b>			<b>0.00</b>	

#### GST Summary

Room	19.90
F&B	0.00
Other	1.00
<b>Total</b>	<b>20.90</b>

Security Concern

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240072

MTVNC

\*\*\* PURCHASE \*\*\*

10-15-2017 17:54:53  
Acct # \*\*\*\*\* Government Financial RF  
Exp Date \*\*/\*\* Card type VI  
Name: A00000000 Government  
A00000000 Visa Credit

Operator: 172  
Trace # 8184  
Inv. # 274  
Auth # 035901 RRN 001695001

Purchase \$58.50  
Tip Personal Information  
Total

(001) APPROVED-THANK YOU

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www.yellowcabvictoria.com  
250-381-2222

Duffy's Taxi (1996) Ltd.  
1100 NOTRE DAME AVENUE  
WINNIPEG, MANITOBA, R3E 0N8  
Phone: 204-925-0101

stob 5705

Terminal 170/66219737  
Driver 2254  
17/10/12 13:57:29

VISA Government Financial  
Card : \*\*\*\*\*Information  
Visa Credit  
CHIP CARD

Government  
A00000000nt  
008000800d

VERIFIED BY PIN  
Ref # 0010017580 C  
Auth # 018941  
PURCHASE

FARE : \$  
TIP : \$  
TOTAL : \$

APPROVED - THANK YOU  
(01-027)

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EM18EXEDIJ 41



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E127592

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle ✓				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2017/11/15		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meetings				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. 0.53 Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Cost</b>	<b>Cost</b>
2017	Van-Terr-PR (AC)	0700	2359	*32	*16.96	0.00	178.25
10/21	Pr-Terrace-Vic(AC)	0700	1930	32	16.96	BTA *8.80	47.00
10/22	Victoria	0700	2359		0.00	61.00	
10/23	Victoria	0700	2359		0.00	61.00	
10/24	Victoria	0700	2359		0.00	61.00	
10/25	Victoria	0700	2359		0.00	61.00	
10/26	Victoria	0700	2359		0.00	48.50	
10/27	Victoria	0700	2359		0.00	61.00	
10/28	Victoria	0700	2359		0.00		55.98
10/30	Victoria	0700	2359		0.00	61.00	
10/31	Vic-Van	0700	2359		0.00	48.50	
<b>TOTALS OF COLUMNS</b>				<b>36. 33.92✓</b>	<b>37. 8.80</b>	<b>38. ✓</b>	<b>39. ✓</b>
				<b>\$ 16.96</b>	<b>\$ 8.80</b>	<b>\$ 524.00</b>	<b>\$ 178.25</b>
				<b>32 kms</b>	<b>\$ 0.00</b>		<b>\$ 102.98</b>
							<b>Claim Total</b>
							<b>\$ 822.49</b>
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b> Personal Information		
057	27011	26700	5750	27MTCCA	<b>Amount</b>		
057	27011	26700	5702	2700000	402.00 \$ 822.49		
057	27011	26700	6508	2700000	389.97		
057	27011	26700			55.98		
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							<b>\$ 822.49</b>
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

cont'd from E127423

D/J Dec 4/17

## Notes for Travel Voucher (Restricted Use) E127592 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2017/11/15 23:27:14	Hansen, Lucy (IDIR\HANSEN) Lucy.Hansen@gov.bc.ca	Oct 19- Vic- Van - TV 127423- airport 32kms- taxi in Van 10.00 (Vsa) Oct 21-Van- Terr AC # 8236 (BTA) - drove to PR ( MA ) overnight at Security Concern (vsa) Oct 22- PG-Van-Vic -AC #8243 (BTA), parking in Vic- 47.00 (vsa), Kms airport - home 32kms Oct 23- Vic - all day Oct 24- Vic -all day per diem Oct 25- Vic-all day per diem Oct 26- Vic -Lunch provided -48.50 oct 27- Vic -all day per diem Oct 28- supplies -55.98 (vsa) oc t 30- all day per diem Oct 31-minus lunch -48.50 per diem

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## Hansen, Lucy EMPR:EX

**From:** Security Concern  
**Sent:** Sunday, October 22, 2017 9:16 AM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Security Concern

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Michelle Mungall ✓

Page # 1  
Res. # Government  
Financial  
Information  
Checked in Sat Oct 21/17 - 10:32pm  
Checked out Sun Oct 22/17 - 9:16am  
Nights 1  
Room Rate 155.00  
Room 403

Date	Description	Reference	Charges	Credits
✓ Oct21	Provincial Government British		155.00	
Oct21	Municipal and Regional Distric		3.10	
Oct21	Goods & Services Tax		7.75	
Oct21	Hotel Room Provincial Sales Ta		12.40	
Oct22	Visa - Thank you auth #09279I ***	Government Financial Information		178.25
Total Outstanding			0.00	178.25

178.25 ✓

Thank you for staying with us



Security Concern

Business Information

Our G.S.T. # is

Charge Summary:

---

Visa - Thank you	-178.25
Goods & Services Tax	7.75
Municipal and Regional Di	3.10
Room Charges - Government	155.00
Hotel Room Provincial Sal	12.40

SOOKE HOME HARDWARE  
#5573-8  
6626 SOOKE ROAD  
SOOKE BC

Government Financial Information  
CARD  
CARD TYPE VISA  
DATE 2017/10/28 ✓  
TIME 03:12 14:54:17  
RECEIPT NUMBER  
H84113522-001-033-131-0

PURCHASE  
TOTAL

\$55.98

Visa Credit  
A0000000 Government Financial  
Information  
7DD49DEAC63EEA2E  
00000000000-

VICTORIA  
INTERNATIONAL AIRPORT  
LANE: Long Term Exit 11B

Paid On: 2017/10/22 19:07  
Ticket #: 226595611  
Paid: \$ 47.88  
GST: \$ 2.24

CC: VISA: 4588-4987  
THANK YOU  
Transaction: Approved  
CST# 18456-72/681001  
\*\*\*\*\* Government  
VISA Financial Swiped  
Purchase 17/10/22 19:07:27  
Seq# 000078 004  
Auth# 017991  
APPROVED

APPROVED

AUTH# 025321 01-027  
THANK YOU

NO SIGNATURE REQUIRED

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604.398.2042

TransLink Customer  
Information 604.953.3333

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Personal  
Information

Compass No: Personal Information

BLACKTOP & CHECKER  
CABS#24  
777 PACIFIC ST  
VANCOUVER BC

Government Financial Information  
CARD  
CARD TYPE VISA  
DATE 2017/10/19 ✓  
TIME 3855 20:56:22  
CLERK ID 2  
RECEIPT NUMBER  
C85011866-001-462-008-0

PURCHASE  
AMOUNT  
TIP  
TOTAL

\$8.80

Personal Information

Visa Credit  
A0000000 Government Financial  
Information  
9CFBEE51FBD29917  
0280008000-E800  
8FB907EA0976CDD8  
0280008000-F800

APPROVED

AUTH# 056681 01-0  
THANK YOU

VERIFIED BY PIN

MERCHANT COPY





## Notes for Travel Voucher (Restricted Use) E127593 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2017/11/17 18:04:14	Hansen, Lucy (IDIR\LHANSEN) Lucy.Hansen@gov.bc.ca	Nov 1- Vic -all day per diem Nov 2- Vic Nov 3 Vic- all day per diem- drove car to Long service awards 11kms Nov 6- Vic Nov 7- Vic Nov 8- Vic Nov 9- Vic - Nov 10- Vic taxi to airport 58.30 (vsa)Vic to Castlegar AC 8054/8250(BTA)- plane couldn't land in castlegar back to van overnight at <small>Security Concern</small> Nov 11 -AC Flight 8215 Van- Cranbrook (BTA) car rental in Cranbrook - Minister drove to Castlegar Budget Car rental 249.62 (vsa) gas26.11 (vsa)

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Security Concern

enroute to Castlegar-plane unable to land, rerouted back to Vancouver for the evening/ MTVNC

Room : 1317  
Folio # : Government Financial Information  
Invoice # :  
Cashier # : 225705  
Page # : 1 of 1

Security Concern  
Security Concern  
G.S.T. REGISTRATION # Richmond, BC, Security Concern Business Information

Ms Michelle Mungall ✓  
Personal Information

Arrival : 11-10-17  
Departure : 11-11-17  
Personal Information

Canada

Date	Description	Additional Information	Charges	Credits
Personal Information				
✓ 11-10-17	Room Charge		275.00	✓
11-10-17	Destination Marketing Fee		2.75	
11-10-17	Municipal Room tax		8.33	
11-10-17	Provincial Room tax		22.22	
11-10-17	Room GST		13.89	
11-11-17	Visa	XXXXXXX Government Financial Information XX/XX		Personal Information
Total				Personal Information
Balance Due			0.00	✓

**GST Summary**  
Room : 13.89  
F&B : 0.00  
Other : Personal Information  
Total :

Security Concern

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: MUNGALL, MICHELLE

BCD Number: nt Financial

Company: MINISTRY ENGERY AND MINES

Credit Card: VISA XXXXXXXXXX

Rental Rate Used: PRG-XC-16 - A

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	43.79	200	Regular
Week	1	End	260.55	1400	Regular
Hour	25	End	20.91	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$2.00 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 3.79 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Cranbrook

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

Drop off information changed, follow up required.

/Estimated Charges: \$243.23

REFUELLING \$48.52

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 819084

Class: Compact

MVA #: SNOWS

Time Out: 11 Nov 2017 16:46

Licence: FD684F

Time In: 12 Nov 2017 08:03

Km Out: 1942

Location Out: Cranbrook Airport

Km In: 2192

Location In: CASC

Km Driven: 250

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

## Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Drop Charge	Flat	1	126.00	6.30	8.82	0.00	✓
Vehicle Rental	Day	1	43.79	2.26	3.06	1.50	
Location Fee	13.9	1	17.51	0.88	1.23	0.00	
Snow Tires	Day	1	15.00	0.75	1.05	0.00	✓
Additional Driver	Day	1	10.00	0.50	0.70	0.00	**
Kilometer Charge	Km	50	5.00	0.25	0.35	0.00	
Location Fee	13.9	1	4.17	0.21	0.29	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

## Payments & Refunds

Total: 249.62

Type	Date	Amount	Exchange	Amount	Location
VISA	12 Nov 2017 08:04			249.62	CASC
BD004S01	006001001003 XXXXXXXX	Government			
BD004C01	APPROVED 00-000 M	Financial	05767I	Purchase	

## Amount Owng

Net Charges & Taxes:

249.62

Net Payment & Refunds:

249.62

\*\*Additional Driver was James McNish employee#164991, supplier#2725302



BLUEBIRD CAB5 #57  
2613 QUADRA ST  
VICTORIA BC  
Government  
CARD 4500\*\*\*\* VISA  
CARD TYPE  
DATE 2017/11/10  
TIME 9:59 11:30:54  
RECEIPT NUMBER  
H99040095-901-013-030-0  
PURCHASE \$58.30  
AMOUNT  
TIP  
TOTAL  
Personal Information

Visa Credit Government  
A000000000  
6580C6F00F15FF07  
000000000000-

APPROVED  
AUTH# 016481 01-027  
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

PETRO-CANADA  
 1959 GLENITA AVE  
 CASTLEGAR  
 BC V1N 2M6  
 (250) 365-2712  
 GST: Pending  
 2017-11-11 POS: 7100259  
 ORIGINAL: 0700259 OPER: A  
 PAYMENT: 0700259  
 FUEL (L) (\$/L) (\$)  
 Pump 5  
 Regular 19.244 1.357 26.19  
 Total Due 26.11  
 TOTAL PAID  
 CREDIT CARD \$ 26.11

\*TAXES INCL.    \*TAXES EXCL.

GST TOTAL \$ 1.24

VISA 

INV. 049538 AUTH.  
Purchase

T 0010010010 00 027

OO APPROVED - THANK YOU

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