

GENERAL SERVICE AGREEMENT



For Administrative Purposes Only

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<p>Ministry Contract No.: <u>__2013-126__</u></p> <p>Requisition No.: _____</p> <p>Solicitation No.(if applicable): <u>__RFP HL 173__</u></p> <p>Commodity Code: _____</p> <p>Contractor Information</p> <p>Supplier Name: <u>Intrinsik Environmental Sciences Inc.</u></p> <p>Supplier No.: _____</p> <p>Telephone No.: <u>(403) 237-0275</u></p> <p>E-mail Address: <u>bkoppe@intrinsik.com</u></p> <p>Website: <u>www.intrinsik.com</u></p>	<p>Financial Information</p> <p>Client: <u>026</u></p> <p>Responsibility Centre: <u>66L21</u></p> <p>Service Line: <u>47231</u></p> <p>STOB: <u>6001</u></p> <p>Project: <u>6600000</u></p> <p>Template version: <i>February 8th, 2012</i></p>

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SCHEDULE A – SERVICES

- Part 1 - Term**
- Part 2 - Services**
- Part 3 - Related Documentation**
- Part 4 - Key Personnel**

Schedule A – Appendix 1

SCHEDULE B – FEES AND EXPENSES

- Part 1 - Maximum Amount Payable**
- Part 2 - Fees**
- Part 3 - Expenses**
- Part 4 - Statements of Account**
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SCHEDULE C – APPROVED SUBCONTRACTOR(S)

SCHEDULE D – INSURANCE

SCHEDULE E – PRIVACY PROTECTION SCHEDULE

SCHEDULE F – ADDITIONAL TERMS

SCHEDULE G – SECURITY SCHEDULE

THIS AGREEMENT is dated for reference the __31st_day of _October_, 2012.

Intrinsik Environmental Sciences Inc. (the "Contractor") with the following specified address and fax number:
736 8th Avenue SW, Suite 1060
Calgary, AB
T2P 1H4
Fax Number (403) 237-0291

AND:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, as represented by **the Minister of Health** (the "Province") with the following specified address and fax number:

4-2 1515 Blanshard Street
Victoria, BC
V8W 3C8
Fax Number (250) 952 1713

The Province wishes to retain the Contractor to provide the services specified in Schedule A and, in consideration for the remuneration set out in Schedule B, the Contractor has agreed to provide those services, on the terms and conditions set out in this Agreement.

As a result, the Province and the Contractor agree as follows:

1 DEFINITIONS

General

1.1 In this Agreement, unless the context otherwise requires:

- (a) "Business Day" means a day, other than a Saturday or Sunday, on which Provincial government offices are open for normal business in British Columbia;
- (b) "Incorporated Material" means any material in existence prior to the start of the Term or developed independently of this Agreement, and that is incorporated or embedded in the Produced Material by the Contractor or a Subcontractor;
- (c) "Material" means the Produced Material and the Received Material;
- (d) "Produced Material" means records, software and other material, whether complete or not, that, as a result of this Agreement, are produced by the Contractor or a Subcontractor and includes the Incorporated Material;
- (e) "Received Material" means records, software and other material, whether complete or not, that, as a result of this Agreement, are received by the Contractor or a Subcontractor from the Province or any other person;
- (f) "Services" means the services described in Part 2 of Schedule A;
- (g) "Subcontractor" means a person described in paragraph (a) or (b) of section 13.4; and
- (h) "Term" means the term of the Agreement described in Part 1 of Schedule A subject to that term ending earlier in accordance with this Agreement.
- (i) "Steering Committee" means a group of stakeholders or managers representing stakeholders, chaired by the Sponsor. It is responsible for setting policy; making decisions on business and inter-departmental issues; authorizing and reviewing the budget; reviewing project progress; and serving as final arbiter of any decision affecting the project.
- (j) "Stakeholders" means the people who are the primary recipients of the project's end results.

Meaning of "record"

1.2 The definition of “record” in the *Interpretation Act* is incorporated into this Agreement and “records” will bear a corresponding meaning.

2 SERVICES

Provision of services

2.1 The Contractor must provide the Services in accordance with this Agreement.

Term

2.2 Regardless of the date of execution or delivery of this Agreement, the Contractor must provide the Services during the Term.

Supply of various items

2.3 Unless the parties otherwise agree in writing, the Contractor must supply and pay for all labour, materials, equipment, tools, facilities, approvals and licenses necessary or advisable to perform the Contractor’s obligations under this Agreement, including the license under section 6.4.

Standard of care

2.4 Unless otherwise specified in this Agreement, the Contractor must perform the Services to a standard of care, skill and diligence maintained by persons providing, on a commercial basis, services similar to the Services.

Standards in relation to persons performing Services

2.5 The Contractor must ensure that all persons employed or retained to perform the Services are qualified and competent to perform them and are properly trained, instructed and supervised.

Instructions by Province

2.6 The Province may from time to time give the Contractor reasonable instructions (in writing or otherwise) as to the performance of the Services. The Contractor must comply with those instructions but, unless otherwise specified in this Agreement, the Contractor may determine the manner in which the instructions are carried out.

Confirmation of non-written instructions

2.7 If the Province provides an instruction under section 2.6 other than in writing, the Contractor may request that the instruction be confirmed by the Province in writing, which request the Province must comply with as soon as it is reasonably practicable to do so.

Effectiveness of non-written instructions

2.8 Requesting written confirmation of an instruction under section 2.7 does not relieve the Contractor from complying with the instruction at the time the instruction was given.

Applicable laws

2.9 In the performance of the Contractor’s obligations under this Agreement, the Contractor must comply with all applicable laws.

3 PAYMENT

Fees and expenses

- 3.1 If the Contractor complies with this Agreement, then the Province must pay to the Contractor at the times and on the conditions set out in Schedule B:
- (a) the fees described in that Schedule;
 - (b) the expenses, if any, described in that Schedule if they are supported, where applicable, by proper receipts and, in the Province's opinion, are necessarily incurred by the Contractor in providing the Services; and
 - (c) any applicable taxes payable by the Province under law or agreement with the relevant taxation authorities on the fees and expenses described in paragraphs (a) and (b).

The Province is not obliged to pay to the Contractor more than the "Maximum Amount" specified in Schedule B on account of fees and expenses.

Statements of accounts

- 3.2 In order to obtain payment of any fees and expenses under this Agreement, the Contractor must submit to the Province a written statement of account in a form satisfactory to the Province upon completion of the Services or at other times described in Schedule B.

Withholding of amounts

- 3.3 Without limiting section 9.1, the Province may withhold from any payment due to the Contractor an amount sufficient to indemnify, in whole or in part, the Province and its employees and agents against any liens or other third-party claims that have arisen or could arise in connection with the provision of the Services. An amount withheld under this section must be promptly paid by the Province to the Contractor upon the basis for withholding the amount having been fully resolved to the satisfaction of the Province.

Appropriation

- 3.4 The Province's obligation to pay money to the Contractor is subject to the *Financial Administration Act*, which makes that obligation subject to an appropriation being available in the fiscal year of the Province during which payment becomes due.

Currency

- 3.5 Unless otherwise specified in this Agreement, all references to money are to Canadian dollars.

Non-resident income tax

- 3.6 If the Contractor is not a resident in Canada, the Contractor acknowledges that the Province may be required by law to withhold income tax from the fees described in Schedule B and then to remit that tax to the Receiver General of Canada on the Contractor's behalf.

Prohibition against committing money

- 3.7 Without limiting section 13.10(a), the Contractor must not in relation to performing the Contractor's obligations under this Agreement commit or purport to commit the Province to pay any money except as may be expressly provided for in this Agreement.

Refunds of taxes

3.8 The Contractor must:

- (a) apply for, and use reasonable efforts to obtain, any available refund, credit, rebate or remission of federal, provincial or other tax or duty imposed on the Contractor as a result of this Agreement that the Province has paid or reimbursed to the Contractor or agreed to pay or reimburse to the Contractor under this Agreement; and
- (b) immediately on receiving, or being credited with, any amount applied for under paragraph (a), remit that amount to the Province.

4 REPRESENTATIONS AND WARRANTIES

4.1 As at the date this Agreement is executed and delivered by, or on behalf of, the parties, the Contractor represents and warrants to the Province as follows:

- (a) except to the extent the Contractor has previously disclosed otherwise in writing to the Province,
 - (i) all information, statements, documents and reports furnished or submitted by the Contractor to the Province in connection with this Agreement (including as part of any competitive process resulting in this Agreement being entered into) are in all material respects true and correct,
 - (ii) the Contractor has sufficient trained staff, facilities, materials, appropriate equipment and approved subcontractual agreements in place and available to enable the Contractor to fully perform the Services, and
 - (iii) the Contractor holds all permits, licenses, approvals and statutory authorities issued by any government or government agency that are necessary for the performance of the Contractor's obligations under this Agreement; and
- (b) if the Contractor is not an individual,
 - (i) the Contractor has the power and capacity to enter into this Agreement and to observe, perform and comply with the terms of this Agreement and all necessary corporate or other proceedings have been taken and done to authorize the execution and delivery of this Agreement by, or on behalf of, the Contractor, and
 - (ii) this Agreement has been legally and properly executed by, or on behalf of, the Contractor and is legally binding upon and enforceable against the Contractor in accordance with its terms except as enforcement may be limited by bankruptcy, insolvency or other laws affecting the rights of creditors generally and except that equitable remedies may be granted only in the discretion of a court of competent jurisdiction.

5 PRIVACY, SECURITY AND CONFIDENTIALITY

Privacy

5.1 The Contractor must comply with the Privacy Protection Schedule attached as Schedule E.

Security

5.2 The Contractor must:

- (a) make reasonable security arrangements to protect the Material from unauthorized access, collection, use, disclosure, alteration or disposal; and
- (b) comply with the Security Schedule attached as Schedule G.

Confidentiality

- 5.3 The Contractor must treat as confidential all information in the Material and all other information accessed or obtained by the Contractor or a Subcontractor (whether verbally, electronically or otherwise) as a result of this Agreement, and not permit its disclosure or use without the Province's prior written consent except:
- (a) as required to perform the Contractor's obligations under this Agreement or to comply with applicable laws;
 - (b) if it is information that is generally known to the public other than as result of a breach of this Agreement; or
 - (c) if it is information in any Incorporated Material.

Public announcements

- 5.4 Any public announcement relating to this Agreement will be arranged by the Province and, if such consultation is reasonably practicable, after consultation with the Contractor.

Restrictions on promotion

- 5.5 The Contractor must not, without the prior written approval of the Province, refer for promotional purposes to the Province being a customer of the Contractor or the Province having entered into this Agreement.

6 MATERIAL AND INTELLECTUAL PROPERTY

Access to Material

- 6.1 If the Contractor receives a request for access to any of the Material from a person other than the Province, and this Agreement does not require or authorize the Contractor to provide that access, the Contractor must promptly advise the person to make the request to the Province.

Ownership and delivery of Material

- 6.2 The Province exclusively owns all property rights in the Material which are not intellectual property rights. The Contractor must deliver any Material to the Province immediately upon the Province's request.

Matters respecting intellectual property

- 6.3 The Province exclusively owns all intellectual property rights, including copyright, in:

- (a) Received Material that the Contractor receives from the Province; and
- (b) Produced Material, other than any Incorporated Material.

Upon the Province's request, the Contractor must deliver to the Province documents satisfactory to the Province that irrevocably waive in the Province's favour any moral rights which the Contractor (or employees of the Contractor) or a Subcontractor (or employees of a Subcontractor) may have in the Produced Material and that confirm the vesting in the Province of the copyright in the Produced Material, other than any Incorporated Material.

Rights in relation to Incorporated Material

- 6.4 Upon any Incorporated Material being embedded or incorporated in the Produced Material and to the extent that it remains so embedded or incorporated, the Contractor grants to the Province:
- (a) a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to use, reproduce, modify and distribute that Incorporated Material; and
 - (b) the right to sublicense to third-parties the right to use, reproduce, modify and distribute that Incorporated Material.

7 RECORDS AND REPORTS

Work reporting

- 7.1 Upon the Province's request, the Contractor must fully inform the Province of all work done by the Contractor or a Subcontractor in connection with providing the Services.

Time and expense records

- 7.2 If Schedule B provides for the Contractor to be paid fees at a daily or hourly rate or for the Contractor to be paid or reimbursed for expenses, the Contractor must maintain time records and books of account, invoices, receipts and vouchers of expenses in support of those payments, in form and content satisfactory to the Province. Unless otherwise specified in this Agreement, the Contractor must retain such documents for a period of not less than seven years after this Agreement ends.

8 AUDIT

- 8.1 In addition to any other rights of inspection the Province may have under statute or otherwise, the Province may at any reasonable time and on reasonable notice to the Contractor, enter on the Contractor's premises to inspect and, at the Province's discretion, copy any of the Material and the Contractor must permit, and provide reasonable assistance to, the exercise by the Province of the Province's rights under this section.

9 INDEMNITY AND INSURANCE

Indemnity

- 9.1 The Contractor must indemnify and save harmless the Province and the Province's employees and agents from any losses, claims, damages, actions, causes of action, costs and expenses that the Province or any of the Province's employees or agents may sustain, incur, suffer or be put to at any time, either before or after this Agreement ends, including any claim of infringement of third-party intellectual property rights, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission by the Contractor or by any of the Contractor's agents, employees, officers, directors or Subcontractors in connection with this Agreement, excepting always liability arising out of the independent acts or omissions of the Province and the Province's employees and agents.

Insurance

- 9.2 The Contractor must comply with the Insurance Schedule attached as Schedule D.

Workers compensation

- 9.3 Without limiting the generality of section 2.9, the Contractor must comply with, and must ensure that any Subcontractors comply with, all applicable occupational health and safety laws in relation to the performance of the Contractor's obligations under this Agreement, including the *Workers Compensation Act* in British Columbia or similar laws in other jurisdictions.

Personal optional protection

- 9.4 The Contractor must apply for and maintain personal optional protection insurance (consisting of income replacement and medical care coverage) during the Term at the Contractor's expense if:
- (a) the Contractor is an individual or a partnership of individuals and does not have the benefit of mandatory workers compensation coverage under the *Workers Compensation Act* or similar laws in other jurisdictions; and

- (b) such personal optional protection insurance is available for the Contractor from WorkSafeBC or other sources.

Evidence of coverage

9.5 Within 10 Business Days of being requested to do so by the Province, the Contractor must provide the Province with evidence of the Contractor's compliance with sections 9.3 and 9.4.

10 FORCE MAJEURE

Definitions relating to force majeure

10.1 In this section and sections 10.2 and 10.3:

- (a) "Event of Force Majeure" means one of the following events:
 - (i) a natural disaster, fire, flood, storm, epidemic or power failure,
 - (ii) a war (declared and undeclared), insurrection or act of terrorism or piracy,
 - (iii) a strike (including illegal work stoppage or slowdown) or lockout, or
 - (iv) a freight embargoif the event prevents a party from performing the party's obligations in accordance with this Agreement and is beyond the reasonable control of that party; and
- (b) "Affected Party" means a party prevented from performing the party's obligations in accordance with this Agreement by an Event of Force Majeure.

Consequence of Event of Force Majeure

10.2 An Affected Party is not liable to the other party for any failure or delay in the performance of the Affected Party's obligations under this Agreement resulting from an Event of Force Majeure and any time periods for the performance of such obligations are automatically extended for the duration of the Event of Force Majeure provided that the Affected Party complies with the requirements of section 10.3.

Duties of Affected Party

10.3 An Affected Party must promptly notify the other party in writing upon the occurrence of the Event of Force Majeure and make all reasonable efforts to prevent, control or limit the effect of the Event of Force Majeure so as to resume compliance with the Affected Party's obligations under this Agreement as soon as possible.

11 DEFAULT AND TERMINATION

Definitions relating to default and termination

11.1 In this section and sections 11.2 to 11.4:

- (a) "Event of Default" means any of the following:
 - (i) an Insolvency Event,
 - (ii) the Contractor fails to perform any of the Contractor's obligations under this Agreement, or
 - (iii) any representation or warranty made by the Contractor in this Agreement is untrue or incorrect; and
- (b) "Insolvency Event" means any of the following:
 - (i) an order is made, a resolution is passed or a petition is filed, for the Contractor's liquidation or winding up,

- (ii) the Contractor commits an act of bankruptcy, makes an assignment for the benefit of the Contractor's creditors or otherwise acknowledges the Contractor's insolvency,
- (iii) a bankruptcy petition is filed or presented against the Contractor or a proposal under the *Bankruptcy and Insolvency Act* (Canada) is made by the Contractor,
- (iv) a compromise or arrangement is proposed in respect of the Contractor under the *Companies' Creditors Arrangement Act* (Canada),
- (v) a receiver or receiver-manager is appointed for any of the Contractor's property, or
- (vi) the Contractor ceases, in the Province's reasonable opinion, to carry on business as a going concern.

Province's options on default

- 11.2 On the happening of an Event of Default, or at any time thereafter, the Province may, at its option, elect to do any one or more of the following:
- (a) by written notice to the Contractor, require that the Event of Default be remedied within a time period specified in the notice;
 - (b) pursue any remedy or take any other action available to it at law or in equity; or
 - (c) by written notice to the Contractor, terminate this Agreement with immediate effect or on a future date specified in the notice, subject to the expiration of any time period specified under section 11.2(a).

Delay not a waiver

- 11.3 No failure or delay on the part of the Province to exercise its rights in relation to an Event of Default will constitute a waiver by the Province of such rights.

Province's right to terminate other than for default

- 11.4 In addition to the Province's right to terminate this Agreement under section 11.2(c) on the happening of an Event of Default, the Province may terminate this Agreement for any reason by giving at least 10 days' written notice of termination to the Contractor.

Payment consequences of termination

- 11.5 Unless Schedule B otherwise provides, if the Province terminates this Agreement under section 11.4:
- (a) the Province must, within 30 days of such termination, pay to the Contractor any unpaid portion of the fees and expenses described in Schedule B which corresponds with the portion of the Services that was completed to the Province's satisfaction before termination of this Agreement; and
 - (b) the Contractor must, within 30 days of such termination, repay to the Province any paid portion of the fees and expenses described in Schedule B which corresponds with the portion of the Services that the Province has notified the Contractor in writing was not completed to the Province's satisfaction before termination of this Agreement.

Discharge of liability

- 11.6 The payment by the Province of the amount described in section 11.5(a) discharges the Province from all liability to make payments to the Contractor under this Agreement.

Notice in relation to Events of Default

- 11.7 If the Contractor becomes aware that an Event of Default has occurred or anticipates that an Event of Default is likely to occur, the Contractor must promptly notify the Province of the particulars of the Event

of Default or anticipated Event of Default. A notice under this section as to the occurrence of an Event of Default must also specify the steps the Contractor proposes to take to address, or prevent recurrence of, the Event of Default. A notice under this section as to an anticipated Event of Default must specify the steps the Contractor proposes to take to prevent the occurrence of the anticipated Event of Default.

12 DISPUTE RESOLUTION

Dispute resolution process

- 12.1 In the event of any dispute between the parties arising out of or in connection with this Agreement, the following dispute resolution process will apply unless the parties otherwise agree in writing:
- (a) the parties must initially attempt to resolve the dispute through collaborative negotiation;
 - (b) if the dispute is not resolved through collaborative negotiation within 15 Business Days of the dispute arising, the parties must then attempt to resolve the dispute through mediation under the rules of the British Columbia Mediator Roster Society; and
 - (c) if the dispute is not resolved through mediation within 30 Business Days of the commencement of mediation, the dispute must be referred to and finally resolved by arbitration under the *Commercial Arbitration Act*.

Location of arbitration or mediation

- 12.2 Unless the parties otherwise agree in writing, an arbitration or mediation under section 12.1 will be held in Victoria, British Columbia.

Costs of mediation or arbitration

- 12.3 Unless the parties otherwise agree in writing or, in the case of an arbitration, the arbitrator otherwise orders, the parties must share equally the costs of a mediation or arbitration under section 12.1 other than those costs relating to the production of expert evidence or representation by counsel.

13 MISCELLANEOUS

Delivery of notices

- 13.1 Any notice contemplated by this Agreement, to be effective, must be in writing and delivered as follows:
- (a) by fax to the addressee's fax number specified on the first page of this Agreement, in which case it will be deemed to be received on the day of transmittal unless transmitted after the normal business hours of the addressee or on a day that is not a Business Day, in which cases it will be deemed to be received on the next following Business Day;
 - (b) by hand to the addressee's address specified on the first page of this Agreement, in which case it will be deemed to be received on the day of its delivery; or
 - (c) by prepaid post to the addressee's address specified on the first page of this Agreement, in which case if mailed during any period when normal postal services prevail, it will be deemed to be received on the fifth Business Day after its mailing.

Change of address or fax number

- 13.2 Either party may from time to time give notice to the other party of a substitute address or fax number, which from the date such notice is given will supersede for purposes of section 13.1 any previous address or fax number specified for the party giving the notice.

Assignment

- 13.3 The Contractor must not assign any of the Contractor's rights under this Agreement without the Province's prior written consent.

Subcontracting

- 13.4 The Contractor must not subcontract any of the Contractor's obligations under this Agreement to any person without the Province's prior written consent, excepting persons listed in the attached Schedule C. No subcontract, whether consented to or not, relieves the Contractor from any obligations under this Agreement. The Contractor must ensure that:
- (a) any person retained by the Contractor to perform obligations under this Agreement; and
 - (b) any person retained by a person described in paragraph (a) to perform those obligations fully complies with this Agreement in performing the subcontracted obligations.

Waiver

- 13.5 A waiver of any term or breach of this Agreement is effective only if it is in writing and signed by, or on behalf of, the waiving party and is not a waiver of any other term or breach.

Modifications

- 13.6 No modification of this Agreement is effective unless it is in writing and signed by, or on behalf of, the parties.

Entire agreement

- 13.7 This Agreement (including any modification of it) constitutes the entire agreement between the parties as to performance of the Services.

Survival of certain provisions

- 13.8 Sections 2.9, 3.1 to 3.4, 3.7, 3.8, 5.1 to 5.5, 6.1 to 6.4, 7.1, 7.2, 8.1, 9.1, 9.2, 9.5, 10.1 to 10.3, 11.2, 11.3, 11.5, 11.6, 12.1 to 12.3, 13.1, 13.2, 13.8, and 13.10, any accrued but unpaid payment obligations, and any other sections of this Agreement (including schedules) which, by their terms or nature, are intended to survive the completion of the Services or termination of this Agreement, will continue in force indefinitely, even after this Agreement ends.

Schedules

- 13.9 The schedules to this Agreement (including any appendices or other documents attached to, or incorporated by reference into, those schedules) are part of this Agreement.

Independent contractor

- 13.10 In relation to the performance of the Contractor's obligations under this Agreement, the Contractor is an independent contractor and not:
- (a) an employee or partner of the Province; or

(b) an agent of the Province except as may be expressly provided for in this Agreement.

The Contractor must not act or purport to act contrary to this section.

Personnel not to be employees of Province

13.11 The Contractor must not do anything that would result in personnel hired or used by the Contractor or a Subcontractor in relation to providing the Services being considered employees of the Province.

Key Personnel

13.12 If one or more individuals are specified as “Key Personnel” of the Contractor in Part 4 of Schedule A, the Contractor must cause those individuals to perform the Services on the Contractor’s behalf, unless the Province otherwise approves in writing, which approval must not be unreasonably withheld.

Pertinent information

13.13 The Province must make available to the Contractor all information in the Province’s possession which the Province considers pertinent to the performance of the Services.

Conflict of interest

13.14 The Contractor must not provide any services to any person in circumstances which, in the Province’s reasonable opinion, could give rise to a conflict of interest between the Contractor’s duties to that person and the Contractor’s duties to the Province under this Agreement.

Time

13.15 Time is of the essence in this Agreement and, without limitation, will remain of the essence after any modification or extension of this Agreement, whether or not expressly restated in the document effecting the modification or extension.

Conflicts among provisions

13.16 Conflicts among provisions of this Agreement will be resolved as follows:

(a) a provision in the body of this Agreement will prevail over any conflicting provision in, attached to or incorporated by reference into a schedule, unless that conflicting provision expressly states otherwise; and

(b) a provision in a schedule will prevail over any conflicting provision in a document attached to or incorporated by reference into a schedule, unless the schedule expressly states otherwise.

Agreement not permit nor fetter

13.17 This Agreement does not operate as a permit, license, approval or other statutory authority which the Contractor may be required to obtain from the Province or any of its agencies in order to provide the Services. Nothing in this Agreement is to be construed as interfering with, or fettering in any manner, the exercise by the Province or its agencies of any statutory, prerogative, executive or legislative power or duty.

Remainder not affected by invalidity

13.18 If any provision of this Agreement or the application of it to any person or circumstance is invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to any other person or circumstance will not be affected or impaired and will be valid and enforceable to the extent permitted by law.

Further assurances

13.19 Each party must perform the acts, execute and deliver the writings, and give the assurances as may be reasonably necessary to give full effect to this Agreement.

Additional terms

13.20 Any additional terms set out in the attached Schedule F apply to this Agreement.

Governing law

13.21 This Agreement is governed by, and is to be interpreted and construed in accordance with, the laws applicable in British Columbia.

14 INTERPRETATION

14.1 In this Agreement:

- (a) “includes” and “including” are not intended to be limiting;
- (b) unless the context otherwise requires, references to sections by number are to sections of this Agreement;
- (c) the Contractor and the Province are referred to as “the parties” and each of them as a “party”;
- (d) “attached” means attached to this Agreement when used in relation to a schedule;
- (e) unless otherwise specified, a reference to a statute by name means the statute of British Columbia by that name, as amended or replaced from time to time;
- (f) the headings have been inserted for convenience of reference only and are not intended to describe, enlarge or restrict the scope or meaning of this Agreement or any provision of it;
- (g) “person” includes an individual, partnership, corporation or legal entity of any nature; and
- (h) unless the context otherwise requires, words expressed in the singular include the plural and *vice versa*.

15 EXECUTION AND DELIVERY OF AGREEMENT

15.1 This Agreement may be entered into by a separate copy of this Agreement being executed by, or on behalf of, each party and that executed copy being delivered to the other party by a method provided for in section 13.1 or any other method agreed to by the parties.

The parties have executed this Agreement as follows:

<p>SIGNED on the ____ day of _____, 20__ by the Contractor (or, if not an individual, on its behalf by its authorized signatory or signatories):</p> <p>_____ Signature(s)</p> <p><u>Bart Koppe</u> _____ Print Name(s)</p> <p><u>Vice President – Western Region, Intrinsic Environmental Sciences Inc.</u> _____ Print Title(s)</p>	<p>SIGNED on the ____ day of _____, 20__ on behalf of the Province by its duly authorized representative:</p> <p>_____ Signature</p> <p><u>Arlene Paton</u> _____ Print Name</p> <p><u>Assistant Deputy Minister, Population and Public Health Division, BC Ministry of Health</u> _____ Print Title</p>
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Schedule A – Services

PART 1. TERM:

1. The term of this Agreement commences on October 31, 2012 and ends on March 31, 2014.

PART 2. SERVICES:

Services Provided by the Contractor are further detailed in Schedule A – Appendix I

Outputs

In phase 2, the focus of the project is to use certain findings from the Phase 1 report to investigate and research the potential for significant human health risks, within the context of environmental health, stemming from oil and gas activity in northeastern British Columbia (BC).

The Contractor is to complete a human health risk assessment with respect to oil and gas activity in northeastern BC, with particular focus to environmental pathways of exposure (air quality, water quality and quantity, land and food quality). The study will consider the hazards posed through environmental issues and events such as incidents, fluid releases and increased traffic with regard to possible impacts on health via the identified pathways. In addition the Province’s institutional framework (monitoring and compliance, regulation and enforcement, communication, emergency response planning and tracking and reporting) will be reviewed with respect to oil and gas operational issues (exploration and drilling, processing, wells and pipelines and transportation and traffic).

The **goal** is to assess the public health risks and where appropriate provide recommendations to address potential public health risks. Project objectives include the following:

- i) Review the significant concerns identified by stakeholders in Phase 1, and determine if they may be assessed using human health risk assessment methods;
- ii) Through the development and application of a human risk health assessment and other research and analysis, including evaluation of existing institutional mitigation requirements, identify and validate areas of concern; and
- iii) Improve public health outcomes through the development of key reports and deliverables and where appropriate recommendations to manage significant human health risks related to oil and gas activities.

The deliverables and schedule to be completed by the Contractor are described in Table 1.

Table 1. Phase Two Deliverables* and Schedule

No	Deliverable and Description	Due Date(s)
1	<p>Phase 2 Direction Document</p> <ul style="list-style-type: none"> • Review of Phase 1 report to extract specific health and environmental exposure pathways issues to guide the jurisdictional scan, the screening level risk assessment and to address as many as possible technically and economically feasible issues in the quantitative human health risk assessment. • Identification of the nature and extent of oil and gas activities and their related categorization to aid in the screening level risk assessment. • Geographic Information System used to provide representative mapping for scenario simulations to be used later in the risk assessment. 	<p>Draft – December 1, 2012</p> <p>Final – December 15, 2012</p>

	<ul style="list-style-type: none"> Retrieval of publicly available information related to emission sources of Chemicals of Concern (COCs), environmental media data and baseline health data for local residents. Sourcing of environmental data from local industry. Development of an information request to source existing data that may not be readily available through public channels. Contractor is to start on this document by November 1, 2012. 	
2	<p>Communication Plan</p> <ul style="list-style-type: none"> The Contractor is to develop and maintain throughout the duration of the project a detailed communication plan. The Contractor is to develop project communication materials based on the direction of the Province. The Contractor is to start on the communication plan by October 31, 2012. 	<p>Draft – November 15, 2012</p> <p>Final – November 30th, 2012</p>
3	<p>Project Kick-Off Meeting and Workplan</p> <p><u>Day 1-2</u></p> <ul style="list-style-type: none"> Introduction of team members and leads – discuss overall goals and objectives with the Project steering committee and key government representatives, and go through in detail the proposal to meet the specific needs of the project team. Changes to timelines and tasks can be discussed at the meeting. Discuss project details – go through the proposed workplan and identify information needs/requests. <p><u>Day 3</u></p> <ul style="list-style-type: none"> At a later date meet with select stakeholders and separately representatives of the Province in Fort St John/Dawson Creek to discuss the scope and direction of the human health risk assessment project. At a later date the Contractor and a representative of the Province shall meet with the Canadian Association of Petroleum Producers. <ul style="list-style-type: none"> The Contractor is to complete the first draft of the workplan by November 30, 2012 and a project kick off document based on the project kick-off meeting by December 31st, 2012. 	<p>Final - December 31, 2012</p>
4	<p>Jurisdictional Scan</p> <ul style="list-style-type: none"> Design and use of a systematic search approach according to the Cochrane Guidelines (www.cochrane.org) for conducting systematic reviews for retrieval of the peer-reviewed and grey literature that is relevant (in-scope) to this project. Relevant literature is reviewed by team members (toxicologists, risk assessors, physician and epidemiologist) to develop a report summarizing the search findings, with the intent that the findings will help to identify relevant chemicals of concern (COCs) from oil and gas activity and potential health outcomes that need to be taken into consideration in the screening level risk assessment (SLRA) and the human health risk assessment (HHRA). 	<p>Draft – February 15, 2013</p> <p>Final – March 15, 2013</p>

	<ul style="list-style-type: none"> The Contractor is to start on the jurisdictional scan by December 1st, 2012. 	
5	<p>Screening Level Risk Assessment</p> <ul style="list-style-type: none"> Development of a conceptual model based on the information from the phase 2 direction document and the jurisdictional scan activities. The conceptual model is to focus on issues surrounding oil and gas activity in northeastern BC. Information to be included in the conceptual model are the historical, current and reasonably predicted to occur in the future oil and gas activities. The chemical releases to air, water, and land are to be identified and human receptors and surrounding land use patterns are to be categorized. A screening level matrix for the combination of these events (previous bullet) is to be developed. Qualitative definitions of likelihood and magnitude of risk outcome are to be established prior to the screening of the oil and gas activities. The SLRA shall provide a potential magnitude of potential health risk to receptor categories on the basis of activity. The SLRA matrix is to evaluate routine and or upset accidental conditions (e.g. gas leak). In the SLRA each scenario is to undergo a significance ranking and be assigned a significance score. An assessment of data availability for the subsequent quantitative risk assessment for each scenario is to be completed. Where data is deemed insufficient for a quantitative risk assessment, a qualitative risk assessment is to take place. Recommendations for future acquisition of appropriate environmental data to support a quantitative risk assessment are to be provided, when a qualitative risk assessment is completed. The Contractors advisory panel is to review and advise on the SLRA as required. The Contractor is to start on the screening level risk assessment by January 1, 2013. 	<p>Draft – April 1, 2013 Final – April 30, 2013</p>
6	<p>Human Health Risk Assessment</p> <ul style="list-style-type: none"> The HHRA is to consider a range of oil and gas events/activities that are in-scope (project scope) for the assessment. The selection of the events/activities should take into consideration the findings of the SLRA, and the consultations with the Province’s representatives and the project team members. Four different oil and gas events/activities are being provisionally considered for quantitative risk assessment in the HHRA. Chemical specific toxicology data from recognized regulatory agencies is to be used for the quantification of human health risk. Dispersion and exposure modeling is to be part of the HHRA. The Contractor is to start on the human health risk assessment by May 1st, 2013. 	<p>Draft – September 30th, 2013 Final – October 30th, 2013</p>
7	<p>Review of BC Statutory, Regulatory and Policy Frameworks</p> <ul style="list-style-type: none"> Within the scope of this project and using the results from the SLRA and HHRA the Contractor is to complete a focused review of the provincial statutes, regulations and policy frameworks that are within the project 	<p>Draft – September 1, 2013 Final – November 30, 2013</p>

	<p>scope.</p> <ul style="list-style-type: none"> In the review, the Contractor is to: <ul style="list-style-type: none"> identify where current statutes, regulations and policies are sufficient or exceed the necessary level for managing human health risk; identify gaps where statutes, regulations and policies do not currently exist for managing human health risk; and identify where current statutes, regulations and policies may benefit from a change to enable improved management of human health risks with respect to oil and gas activities. The Contractor is to start on the review by July 1, 2013. 	
8	<p>Project Recommendations</p> <ul style="list-style-type: none"> The Contractor is to provide a final project report for Phase 2, that includes: <ul style="list-style-type: none"> recommendations on spatial monitoring programs that could improve efforts to monitor and manage human health risk. recommendations related to air quality, water quality and human health monitoring to ensure ongoing protection of public health. recommendations or protocols to be employed to assess the potential for future human health risks resulting from historical, continued or future oil and gas activities. The Contractor is to start on the recommendations report by December 1, 2013. 	<p>Draft – January 15, 2014 Final – March 1, 2014</p>
9	<p>Project Management</p> <ul style="list-style-type: none"> The Contractor is to provide coordination services for the contractor team. The Contractor has primary responsibility for the completion of all services and deliverables. The Contractor is to provide one primary contact for the Province. The Contractor is responsible for the Preparation and completion of reports, as listed under 'Reporting Requirement' in the Schedule A of this Contract. 	<p>On-Going</p>

* The Province is to be provided with three hardcopies and updates as required (electronic format) in Microsoft Word format or other formats as specified for each draft and final deliverable. Further detail regarding all deliverables located in Schedule A – Appendix I.

Inputs

The Contractor must:

- 1) provide all qualified resources with appropriate experience;
- 2) provide resources with appropriate experience (see 1 under Inputs);
- 3) provide a primary point of contact (project manager);
- 4) provide all necessary equipment to perform the services;
- 5) cover all travel, accommodation and meeting costs, as required; and
- 6) be responsible for the successful delivery of the services.

The Province must:

- 1) provide clarification of relevant issues;
- 2) review, comment and approve product development; and
- 3) review, comment and sign-off on all deliverables.

Outcomes

Through the delivery of the services the Province wishes to realize the following outcomes and, without limiting the obligation of the Contractor to comply with other provisions of this Part, the Contractor must use commercially reasonable efforts to achieve them:

- Share science based information with the public regarding the actual health risks associated with oil and gas development in northeast BC
- Provide potential recommendations to create an acceptable balance between oil and gas development and human health risks posed by the industry.
- Improve public health awareness and practice amongst the public and the oil and gas industry leading to improved public health outcomes.

The parties acknowledge that the Contractor does not warrant that these outcomes will be achieved.

Reporting requirements

- The Contractor must attend bi-weekly project status meetings in person or via teleconference with the Province's representative. The Contractor's project manager or alternate is to attend all the meetings.
- The Contractor must prepare bi-weekly status reports. The reports are to include progress to date (% complete), bi-weekly progress, dashboard issues (important), cost and expense tracking, risk assessment, summary of accomplishments during the reporting period and planned activities for the next reporting period. The bi-weekly status reports are to be provided to the Province's representative in electronic format, two days prior to the scheduled bi-weekly meeting(s) in the status report template provided by the Province
- The Contractor must prepare bi-monthly reports for the Steering Committee. The Contractor must also attend the bi-monthly Steering Committee meetings in person or via teleconference with the Province's representative, as required. The Contractor must use the status report template/format approved by the Province. The bi-monthly status reports are to be provided to the Province's representative in electronic format, two business days prior to the scheduled bi-monthly meeting(s).
- The Contractor must maintain/update the project workplan and communication plan, as required. The workplan should provide detailed task descriptions for three (3) months ahead, listed tasks for six (6) months ahead and all milestone names and dates for the Contract term. The communication plan must be updated/reviewed on a monthly basis.

PART 3. RELATED DOCUMENTATION:

Not applicable

PART 4. KEY PERSONNEL:

1. The Key Personnel of the Contractor are as follows:

- (a) Bart Koppe
- (b)
- (c)
- (d) S22
- (e)
- (f)

- (g)
- (h)
- (i)
- (j)
- (k)
- (l)
- (m)
- (n)
- (o)
- (p)
- (q)
- (r)
- (s)
- (t)
- (u)
- (v)

S22

Pages 24 through 30 redacted for the following reasons:

S17, S21

Schedule B – Fees and Expenses

1. MAXIMUM AMOUNT PAYABLE:

Maximum Amount: Despite sections 2 and 3 of this Schedule, \$898,630.00 is the maximum amount which the Province is obliged to pay to the Contractor for fees and expenses under this Agreement.

2. FEES:

Rate per Unit/Deliverable

Fees: at the provided for rate in Table 2 for each deliverable provided by the Contractor as Services during the Term.

Table 2. Payment Schedule for Contract with Intrinsik Environmental Sciences Inc.

Payment No	Deliverable Description	Billing Period Date	Payment Amount (\$)	Holdback Amount (\$)	Total (\$)
FISCAL YEAR 2012/13					
1	Communication Plan	November 30, 2012			
2	Phase 2 Direction Document	December 15, 2012			
3	Project Kick Off Meeting – Final Summary Report	December 31, 2012			
4	Project Management Services	December 31, 2012			
5	Jurisdictional Scan – Final Summary Report	March 15, 2013			
6	Project Management Services	March 31, 2013		\$17, \$21	
FISCAL YEAR 2013/14					
7	Screening Level Risk Assessment	April 30, 2013			
8	Project Management Services	June 30, 2013			
9	Human Health Risk Assessment	October 30, 2013			
10	Review of Statutory Regulations Report	November 30, 2013			
11	Project Management Services	September 30, 2013			
13	Project Management Services	December 31, 2013			

12	Project Recommendations Report	March 1, 2014			
14	Project Management Services	March 31, 2014		S17, S21	
	Totals		808767	89863	898630

3. EXPENSES:

None – No expenses will be re-imbursed

4. STATEMENTS OF ACCOUNT:

Statements of Account: In order to obtain payment of any fees and expenses under this Agreement for each completed unit the Contractor must deliver to the Province on a date after the Billing Period (each a "Billing Date"), a written statement of account in a form satisfactory to the Province containing:

- (a) the Contractor's legal name and address;
- (b) the date of the statement, and the Billing Period to which the statement pertains;
- (c) the Contractor's calculation of all fees claimed for that Billing Period, including a declaration by the Contractor of all (units deliverables) provided during the Billing Period for which the Contractor claims fees and a description of the applicable fee rates.
- (d) a chronological listing, in reasonable detail, of any expenses claimed by the Contractor for the Billing Period with receipts attached, if applicable, and, if the Contractor is claiming reimbursement of any HST or other applicable taxes paid or payable by the Contractor in relation to those expenses, a description of any credits, rebates, refunds or remissions the Contractor is entitled to from the relevant taxation authorities in relation to those taxes;
- (e) the Contractor's calculation of any applicable taxes payable by the Province in relation to the Services for the Billing Period;
- (f) a description of this Agreement;
- (g) a statement number for identification; and
- (h) any other billing information reasonably requested by the Province.

5. PAYMENTS DUE:

Payments Due: Within 30 days of the Province's receipt of the Contractor's written statement of account delivered in accordance with this Schedule, the Province must pay the Contractor the fees and expenses (plus all applicable taxes) claimed in the statement if they are in accordance with this Schedule. Statements of account or contract invoices offering an early payment discount may be paid by the Province as required to obtain the discount.

Schedule C – Approved Subcontractor(s)

Approved Subcontractors include the following:

a) **Matrix Solutions Inc.** Address: Suite 200, 150-13 SW Calgary, Alberta T2R 0V2. Tel: (403) 237-0606

S22

b) **Skystone Engineering** Address: 330-4311 12 St. NE Calgary Alberta T2E 4P9. Tel: (403) 216-3485

S22

c) **McDaniel Lambert Inc.** Address: 1608 Pacific Ave. Suite 201, Venice, CA USA 90291. Tel: (310) 392-6462

S22

d) **Borden Ladner Gervais LLP** Address: 1200 Waterfront Centre 200 Burrard Street, P.O. Box 48600 Vancouver BC V7X 1T2 Tel: (604) 687 5744

S22

e) **Wilson Scientific Consulting Inc.**, 91 West 28th Avenue, Vancouver, BC V5Y 2K7.

Tel: (604) 221-6565

S22

e) **G C Granville Consulting Corp.** Address: 2303 Ertom Place, SW Calgary, Alberta T2S2Z3.

Tel: (403) 978-2220

S22

f) **Krzyzanowski Consulting** Address: 1344 Minto Road, Stirling-Rawdon Ontario, K0K 3E0.

Tel: (613) 395-9338

S22

g) **Rowan Williams Davies and Irwin Inc.** Address: Suite 1000 736-8th Avenue SW, Calgary, AB T2P 1H4. Tel: (403) 232-6771

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Schedule D – Insurance

1. The Contractor must, without limiting the Contractor's obligations or liabilities and at the Contractor's own expense, purchase and maintain throughout the Term the following insurances with insurers licensed in Canada in forms and amounts acceptable to the Province:
 - (a) Commercial General Liability in an amount not less than \$2,000,000.00 inclusive per occurrence against bodily injury, personal injury and property damage and including liability assumed under this Agreement and this insurance must
 - (i) include the Province as an additional insured,
 - (ii) be endorsed to provide the Province with 30 days advance written notice of cancellation or material change, and
 - (iii) include a cross liability clause.
2. All insurance described in section 1 of this Schedule must:
 - (a) be primary; and
 - (b) not require the sharing of any loss by any insurer of the Province.
3. The Contractor must provide the Province with evidence of all required insurance as follows:
 - (a) within 10 Business Days of commencement of the Services, the Contractor must provide to the Province evidence of all required insurance in the form of a completed Province of British Columbia Certificate of Insurance;
 - (b) if any required insurance policy expires before the end of the Term, the Contractor must provide to the Province within 10 Business Days of the policy's expiration, evidence of a new or renewal policy meeting the requirements of the expired insurance in the form of a completed Province of British Columbia Certificate of Insurance; and
 - (c) despite paragraph (a) or (b) above, if requested by the Province at any time, the Contractor must provide to the Province certified copies of the required insurance policies.
4. The Contractor must obtain, maintain and pay for any additional insurance which the Contractor is required by law to carry, or which the Contractor considers necessary to cover risks not otherwise covered by insurance specified in this Schedule in the Contractor's sole discretion.

Schedule E – Privacy Protection Schedule

Definitions

1. In this Schedule,
 - (a) “**access**” means disclosure by the provision of access;
 - (b) “**Act**” means the *Freedom of Information and Protection of Privacy Act* (British Columbia);
 - (c) “**contact information**” means information to enable an individual at a place of business to be contacted and includes the name, position name or title, business telephone number, business address, business email or business fax number of the individual;
 - (d) “**personal information**” means recorded information about an identifiable individual, other than contact information, collected or created by the Contractor as a result of the Agreement or any previous agreement between the Province and the Contractor dealing with the same subject matter as the Agreement but excluding any such information that, if this Schedule did not apply to it, would not be under the “control of a public body” within the meaning of the Act.

Purpose

2. The purpose of this Schedule is to:
 - (a) enable the Province to comply with the Province’s statutory obligations under the Act with respect to personal information; and
 - (b) ensure that, as a service provider, the Contractor is aware of and complies with the Contractor’s statutory obligations under the Act with respect to personal information.

Collection of personal information

3. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Contractor may only collect or create personal information that is necessary for the performance of the Contractor’s obligations, or the exercise of the Contractor’s rights, under the Agreement.
4. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Contractor must collect personal information directly from the individual the information is about.
5. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Contractor must tell an individual from whom the Contractor collects personal information:
 - (a) the purpose for collecting it;
 - (b) the legal authority for collecting it; and
 - (c) the title, business address and business telephone number of the person designated by the Province to answer questions about the Contractor’s collection of personal information.

Accuracy of personal information

6. The Contractor must make every reasonable effort to ensure the accuracy and completeness of any personal information to be used by the Contractor or the Province to make a decision that directly affects the individual the information is about.

Requests for access to personal information

7. If the Contractor receives a request for access to personal information from a person other than the Province, the Contractor must promptly advise the person to make the request to the Province unless the Agreement

expressly requires the Contractor to provide such access and, if the Province has advised the Contractor of the name or title and contact information of an official of the Province to whom such requests are to be made, the Contractor must also promptly provide that official's name or title and contact information to the person making the request.

Correction of personal information

8. Within 5 Business Days of receiving a written direction from the Province to correct or annotate any personal information, the Contractor must correct or annotate the information in accordance with the direction.
9. When issuing a written direction under section 8, the Province must advise the Contractor of the date the correction request to which the direction relates was received by the Province in order that the Contractor may comply with section 10.
10. Within 5 Business Days of correcting or annotating any personal information under section 8, the Contractor must provide the corrected or annotated information to any party to whom, within one year prior to the date the correction request was made to the Province, the Contractor disclosed the information being corrected or annotated.
11. If the Contractor receives a request for correction of personal information from a person other than the Province, the Contractor must promptly advise the person to make the request to the Province and, if the Province has advised the Contractor of the name or title and contact information of an official of the Province to whom such requests are to be made, the Contractor must also promptly provide that official's name or title and contact information to the person making the request.

Protection of personal information

12. The Contractor must protect personal information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or disposal, including any expressly set out in the Agreement.

Storage and access to personal information

13. Unless the Province otherwise directs in writing, the Contractor must not store personal information outside Canada or permit access to personal information from outside Canada.

Retention of personal information

14. Unless the Agreement otherwise specifies, the Contractor must retain personal information until directed by the Province in writing to dispose of it or deliver it as specified in the direction.

Use of personal information

15. Unless the Province otherwise directs in writing, the Contractor may only use personal information if that use is for the performance of the Contractor's obligations, or the exercise of the Contractor's rights, under the Agreement.

Disclosure of personal information

16. Unless the Province otherwise directs in writing, the Contractor may only disclose personal information inside Canada to any person other than the Province if the disclosure is for the performance of the Contractor's obligations, or the exercise of the Contractor's rights, under the Agreement.
17. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Contractor must not disclose personal information outside Canada.

Notice of foreign demands for disclosure

18. In addition to any obligation the Contractor may have to provide the notification contemplated by section 30.2 of the Act, if in relation to personal information in the custody or under the control of the Contractor, the Contractor:
- (a) receives a foreign demand for disclosure;
 - (b) receives a request to disclose, produce or provide access that the Contractor knows or has reason to suspect is for the purpose of responding to a foreign demand for disclosure; or
 - (c) has reason to suspect that an unauthorized disclosure of personal information has occurred in response to a foreign demand for disclosure

the Contractor must immediately notify the Province and, in so doing, provide the information described in section 30.2(3) of the Act. In this section, the phrases “foreign demand for disclosure” and “unauthorized disclosure of personal information” will bear the same meanings as in section 30.2 of the Act.

Notice of unauthorized disclosure

19. In addition to any obligation the Contractor may have to provide the notification contemplated by section 30.5 of the Act, if the Contractor knows that there has been an unauthorized disclosure of personal information in the custody or under the control of the Contractor, the Contractor must immediately notify the Province. In this section, the phrase “unauthorized disclosure of personal information” will bear the same meaning as in section 30.5 of the Act.

Inspection of personal information

20. In addition to any other rights of inspection the Province may have under the Agreement or under statute, the Province may, at any reasonable time and on reasonable notice to the Contractor, enter on the Contractor’s premises to inspect any personal information in the possession of the Contractor or any of the Contractor’s information management policies or practices relevant to the Contractor’s management of personal information or the Contractor’s compliance with this Schedule, and the Contractor must permit and provide reasonable assistance to any such inspection.

Compliance with the Act and directions

21. The Contractor must in relation to personal information comply with:
- (a) the requirements of the Act applicable to the Contractor as a service provider, including any applicable order of the commissioner under the Act; and
 - (b) any direction given by the Province under this Schedule.
22. The Contractor acknowledges that it is familiar with the requirements of the Act governing personal information that are applicable to it as a service provider.

Notice of non-compliance

23. If for any reason the Contractor does not comply, or anticipates that it will be unable to comply, with a provision in this Schedule in any respect, the Contractor must promptly notify the Province of the particulars of the non-compliance or anticipated non-compliance and what steps it proposes to take to address, or prevent recurrence of, the non-compliance or anticipated non-compliance.

Termination of Agreement

24. In addition to any other rights of termination which the Province may have under the Agreement or otherwise at law, the Province may, subject to any provisions in the Agreement establishing mandatory cure periods for defaults by the Contractor, terminate the Agreement by giving written notice of such termination to the Contractor, upon any failure of the Contractor to comply with this Schedule in a material respect.

Interpretation

25. In this Schedule, references to sections by number are to sections of this Schedule unless otherwise specified in this Schedule.
26. Any reference to the “Contractor” in this Schedule includes any subcontractor or agent retained by the Contractor to perform obligations under the Agreement and the Contractor must ensure that any such subcontractors and agents comply with this Schedule.
27. The obligations of the Contractor in this Schedule will survive the termination of the Agreement.
28. If a provision of the Agreement (including any direction given by the Province under this Schedule) conflicts with a requirement of the Act or an applicable order of the commissioner under the Act, the conflicting provision of the Agreement (or direction) will be inoperative to the extent of the conflict.
29. The Contractor must comply with the provisions of this Schedule despite any conflicting provision of this Agreement or, subject to section 30, the law of any jurisdiction outside Canada.
30. Nothing in this Schedule requires the Contractor to contravene the law of any jurisdiction outside Canada unless such contravention is required to comply with the Act.

Schedule F – Additional Terms

1. Contractor Identification – During the term of this Agreement and at the request of the Province, contractors shall identify themselves as contractors to the ministry. This may be in the form of email signature blocks, business cards, correspondence, verbal business dealings and any other identification required by the Province.
2. In addition to section 13.1, the General Services Agreement may be entered into by each party signing and delivering.
3. Notwithstanding the provisions of section 13.14 of the Agreement, the Province acknowledges that the Contractor may be engaged in work that could create the appearance of a conflict of interest but the Contractor will take all reasonable steps, and will ensure its team members take all reasonable steps, to prevent an actual conflict from arising, including performing the obligations and taking the precautions set out in section 5.2 of its proposal dated August 10, 2012 and entitled “Intrinsik, Technical Proposal Phase 2 – Human Health Risk Assessment of the Northeastern British Columbia Oil and Gas Activity”.
4. Should a conflict exist between the terms and conditions of the Agreement and those contained in this Schedule F, the terms of this Schedule F shall govern.

Schedule G – Security Schedule

Not applicable