



*This year's process was streamlined and Office of the Premier referred to the Ministry binders that were provided, as needed.

Office of the Premier
Estimates 2024/25

Table of Contents

Section	Item
A.General Information	
1	Key Contacts
B.2023/24 Budget Summary Information	
2	Budget Changes Q & A
3	Budget by Core Business 2024-25
4	Premier Office Budget Lift IN
5	Summary of 5 Year Budget Changes
C.2023/24 Budget Additional Detail	
6	Budget vs. Actuals 2023-24
7	3 Year Budget Changes by Core Business
D.2023/24 Workforce	
8	FTE Burn by Core Business 2023-24
9	FTE Count and Analysis
10	Org Chart
E.Reference Materials	
11	PREM Service Plan
12	PREM Budget Letter
13	PREM Estimates and Supplement to the Estimates
F.2023/24 Financial Actuals	
14	Salary for Premier's Office
15	Contract Listing and Procurement Summary
16	Travel
17	IGRS Summary by Project and Government Transfers
18	Recoveries as at March 31, 2024
19	FOI Stats and Reports

Key Contacts – Estimates 2024

Title	Contact	Cell phone	Phone	Email
Deputy Minister's Office	Jessica Prince <i>Assistant Deputy Minister</i>	Government Financial Information; Personal Security	Government Financial Information; Personal Security	Jessica.Prince@gov.bc.ca
	Yvette Marquis <i>Director Executive Operations</i>		778-698-8143	Yvette.Marquis@gov.bc.ca
Premier's Office	Matt Smith <i>Chief of Staff</i>			Matt.Smith@gov.bc.ca
	Aileen Machell <i>Deputy Chief of Staff</i>			Aileen.Machell@gov.bc.ca
Cabinet Operations	Neil Reimer <i>ADM/Deputy Cabinet Secretary</i>		778-974-3695	Neil.Reimer@gov.bc.ca
Planning and Priorities Secretariat	Donna Sanford <i>Associate Deputy Minister</i>		Government Financial Information; Personal Security	Donna.Sanford@gov.bc.ca
Intergovernmental Relations Secretariat	Silas Brownsey <i>Deputy Minister</i>		250-704-3092	Silas.Brownsey@gov.bc.ca
	Leslie Teramoto <i>Assistant Deputy Minister</i>		604 775-2201	Leslie.Teramoto@gov.bc.ca
Ministry of Finance	Amy McAleese <i>A/ ADM and Executive Financial Officer</i>	Government Financial Information	778-698-3352	Amy.McAleese@gov.bc.ca
	Kyle Johnson <i>A/ CFO</i>		236 478-0469	Kyle.Johnson@gov.bc.ca

BUDGET CHANGES - QUESTIONS AND ANSWERS

FISCAL 2024/25

Q: Why did the budget for the Office of the Premier vote increase by \$0.709M?

A: **Key Messages:**

- This is due to a \$0.709M base budget increase related to the Shared Recovery Wage Mandate, which includes general wage increases for union (and exempt equivalent) staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.
 - \$0.248M Premier's Office
 - \$0.109M Deputy Minister's Office
 - \$0.100M Cabinet Operations
 - \$0.169M Intergovernmental Relations Secretariat
 - \$0.083M Planning and Priorities Secretariat

**OFFICE OF THE PREMIER
BUDGET BY CORE BUSINESS
Fiscal 2024-25**

Table of Contents

<u>Vote 11 – Office of the Premier</u>	2
Summary	2
<u>Core Business</u>	
Intergovernmental Relations Secretariat	3
Cabinet Operations	4
Planning and Priorities Secretariat.....	5
Premier’s Office	6
Deputy Minister’s Office	7

OFFICE OF THE PREMIER
2023/24 vs 2024/25 Budgets by Sub-Vote
(\$millions)

	2023/24 Restated	2024/25	Increase / (Decrease) \$	Increase / (Decrease) %
Intergovernmental Relations Secretariat	3.668	3.837	0.169	4.61%
Cabinet Operations	2.193	2.293	0.100	4.56%
Planning and Priorities Secretariat	1.689	1.772	0.083	4.91%
Executive and Support Services				
Premier's Office	5.684	5.932	0.248	4.36%
Deputy Minister's Office	2.811	2.920	0.109	3.88%
Subtotal Executive and Support Services	8.495	8.852	0.357	4.20%
Total Office of the Premier	16.045	16.754	0.709	4.42%

OFFICE OF THE PREMIER – INTERGOVERNMENTAL RELATIONS SECRETARIAT

2023/24 vs 2024/25 Budgets

Compared to its restated 2023/24 budget of \$3.668M, the Intergovernmental Relations Secretariat net budget increased by \$0.169M to \$3.837M.

Intergovernmental Relations Secretariat (\$ millions)	2023/24 Restated	2024/25
2023/24 Budget (Restated)	3.668	3.668
Increases / (Decreases): Shared Recovery Wage Mandate Funding		0.169
Budget 2024/25:		3.837
Changes from prior year plan increase / (decrease):		0.169
Percentage changes from prior year plan:		4.61%

Intergovernmental Relations Secretariat current year changes include:

- The shared recovery wage mandate of \$0.169M for union (and exempt equivalent) staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.

OFFICE OF THE PREMIER – CABINET OPERATIONS

2023/24 vs 2024/25 Budgets

Compared to its restated 2023/24 budget of \$2.193M, the Cabinet Operations net budget increased by \$0.100M to \$2.293M.

Cabinet Operations (\$ millions)	2023/24 Restated	2024/25
2023/24 Budget (Restated)	2.193	2.193
Increases / (Decreases):		
Shared Recovery Wage Mandate Funding		0.100
Budget 2024/25:		2.293
Changes from prior year plan increase / (decrease):		0.100
Percentage changes from prior year plan:		4.56%

Cabinet Operations current year changes include:

- The shared recovery wage mandate of \$0.100M for union (and exempt equivalent) staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.

OFFICE OF THE PREMIER – PLANNING AND PRIORITIES SECRETARIAT

2023/24 vs 2024/25 Budgets

Compared to its restated 2023/24 budget of \$1.689M, the Planning and Priorities Secretariat net budget increased by \$0.083M to \$1.772M.

Planning and Priorities Secretariat (\$ millions)	2023/24 Restated	2024/25
2023/24 Budget (Restated)	1.689	1.689
Increases / (Decreases):		
Shared Recovery Wage Mandate Funding		0.083
Budget 2024/25:		1.772
Changes from prior year plan increase / (decrease):		0.083
Percentage changes from prior year plan:		4.91%

Planning and Priorities Secretariat current year changes include:

- The shared recovery wage mandate of \$0.083M for union (and exempt equivalent) staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.

OFFICE OF THE PREMIER – PREMIER'S OFFICE

2023/24 vs 2024/25 Budgets

Compared to its restated 2023/24 budget of \$4.810M, the Premier's Office net budget increased by \$0.874M to \$5.684M.

Premier's Office (\$ millions)	2023/24 Restated	2024/25
2023/24 Budget (Restated)	5.684	5.684
Increases / (Decreases):		
Shared Recovery Wage Mandate Funding		0.248
Budget 2024/25:		5.932
Changes from prior year plan increase / (decrease):		0.248
Percentage changes from prior year plan:		4.36%

Premier's Office current year changes include:

- The shared recovery wage mandate of \$0.248M for union (and exempt equivalent) staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.

OFFICE OF THE PREMIER – DEPUTY MINISTER’S OFFICE

2023/24 vs 2024/25 Budgets

Compared to its restated 2023/24 budget of \$2.811M, the Deputy Minister’s Office net budget increased by \$0.109M to \$2.920M.

Deputy Minister's Office (\$ millions)	2023/24 Restated	2024/25
2023/24 Budget (Restated)	2.811	2.811
Increases / (Decreases):		
Shared Recovery Wage Mandate Funding		0.109
Budget 2024/25:		2.920
Changes from prior year plan increase / (decrease):		0.109
Percentage changes from prior year plan:		3.88%

Deputy Minister’s Office current year changes include:

- The shared recovery wage mandate of \$0.109M for union (and exempt equivalent) staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.

**OFFICE OF THE PREMIER
ESTIMATES 2024 INFORMATION NOTE**

ISSUE: BUDGET 2024 INCREASES OFFICE OF THE PREMIER

ADVICE AND RECOMMENDED RESPONSE:

- As part of *Budget 2024*, The Office of the Premier received base budget lifts of \$0.709M in 2024/25, 2025/26, and 2026/27. The three-year fiscal plan summary is shown in Table 1.

TABLE 1: ESTIMATE SUMMARY:

	2023/24 Restated Estimates¹	2024/25 Estimates	2025/26 Plan	2026/27 Plan
Operating Expenses (\$ millions)				
Executive and Support Services	8.495	8.852	8.852	8.852
<i>Premier's Office</i>	<i>5.684</i>	<i>5.932</i>	<i>5.932</i>	<i>5.932</i>
<i>Deputy Minister Office</i>	<i>2.811</i>	<i>2.920</i>	<i>2.920</i>	<i>2.920</i>
Intergovernmental Relations Secretariat	3.668	3.837	3.837	3.837
Cabinet Operations	2.193	2.293	2.293	2.293
Planning and Priorities Secretariat	1.689	1.772	1.772	1.772
Total	16.045	16.754	16.754	16.754

¹ The 2023/24 figures are restated and consistent with the *2023/24 Estimates*.

- Budget 2024* changes include:
 - \$2.127 M over the 3-year fiscal plan to fund the negotiated Shared Recovery Wage Mandate.

**OFFICE OF THE PREMIER
ESTIMATES 2024 INFORMATION NOTE**

Please see Table 2: Change Summary for a detailed listing of changes by fiscal year by sub-vote.

TABLE 2: CHANGE SUMMARY:

Change Summary	2024/25 Estimates	2025/26 Plan	2026/27 Plan
Operating Expenses (\$ millions)			
Shared Recovery Wage Mandate			
<i>ESS - Premier's Office</i>	<i>0.248</i>	<i>0.248</i>	<i>0.248</i>
<i>ESS – Deputy Minister Office</i>	<i>0.109</i>	<i>0.109</i>	<i>0.109</i>
<i>IGRS</i>	<i>0.169</i>	<i>0.169</i>	<i>0.169</i>
<i>Cab Ops</i>	<i>0.100</i>	<i>0.100</i>	<i>0.100</i>
<i>PPS</i>	<i>0.083</i>	<i>0.083</i>	<i>0.083</i>
Total	0.709	0.709	0.709

- **Shared Recovery Wage Mandate:** The Shared Recovery Mandate applies to all public sector employers with unionized employees whose collective agreements expire on or after December 31, 2021. This funding supports negotiated general wage increases over a three-year term. The Shared Recovery Mandate are prorated over the core business based on the annual salary expenses.

**OFFICE OF THE PREMIER
ESTIMATES 2024 INFORMATION NOTE**

Budget 2019 To Budget 2024 Change Summary

Since February 2019, the Office of the Premier budget has increased by \$5.449M:

- In *Budget 2024* the budget increased by \$0.709M:
 - Incremental funding increase of \$0.709M for Shared Recovery Wage Mandate includes general wage increases for union staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.
- In *Budget 2023* the budget increased by \$1.353M:
 - Incremental funding increase of \$0.686M for Shared Recovery Wage Mandate includes general wage increases for union staff for agreements that have ratified as of December 31, 2021, as well as ongoing funding for 2022/23 management increases; and
 - Base funding of \$0.667M to provide additional funding to support December 2022 Mandate Letter commitments and provide greater coordinated support to ministries by the Premier's Office. This includes funding for additional FTEs salaries and benefits (including 2 positions located in Vancouver), and a small increase to travel and IT costs.
- In *Budget 2022* the budget increased by \$0.014M to provide additional funding for increased costs for services provided to ministries by the Legal Services Branch.

**OFFICE OF THE PREMIER
ESTIMATES 2024 INFORMATION NOTE**

- In *Budget 2021* the budget increased by \$3.344M:
 - Incremental funding increase of \$1.739M for resources to support Mandate Letter commitments and provincial COVID-19 response initiatives; and
 - Base funding of \$1.605M to establish a Planning and Priorities Secretariat (PPS).

- In *Budget 2020* the budget increased by \$0.029M:
 - (\$0.513M) reduction in budgets for government redirection of previously planned ministry budget allocations to core programs and services,
 - \$0.042M to reflect the benefits rate for 2020/21; and
 - \$0.500M in base budget funding to meet government's commitment to enhanced public engagement and communication.

- In *Budget 2019* the budget increased by \$0.044M to reflect the benefits rate for 2019/20, which included an allocation for the cost of the Employer Health Tax.

**OFFICE OF THE PREMIER
ESTIMATES 2024 INFORMATION NOTE**

\$ millions	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Feb 2018 Service Plan	11.305	11.305	11.305			
Benefits Chargeback Rate	0.044	0.000	0.000			
Feb 2019 Service Plan	11.349	11.305	11.305	11.305		
Benefits Chargeback Rate		0.042	0.042	0.042		
Fiscal Adjustment		-0.513	-0.513	-0.513		
Base Budget Build		0.500	0.500	0.500		
Feb 2020 Service Plan		11.334	11.334	11.334	11.334	
Budget 2021 Resourcing			3.344	3.344	3.344	
Feb 2021 Service Plan			14.678	14.678	14.678	14.678
Legal Services Funding				0.014	0.014	0.014
Feb 2022 Service Plan				14.692	14.692	14.692
SRM Allocations					0.686	0.686
Base Budget Build					0.667	0.667
Feb 2023 Service Plan					16.045	16.045
SRM Allocations						0.709
Feb 2024 Service Plan						16.754
Year Over Year Change		0.029	3.344	0.014	1.353	0.709
Net Change Since Feb 2019		0.029	3.373	3.387	4.740	5.449

OFFICE OF THE PREMIER FACT SHEET

NAME: BUDGET vs YTD ACTUALS 2023/24

TABLE 1: ESTIMATE SUMMARY:

	2023/24 Restated Estimates ¹	2023/24 Actual Expenditure ²	Variance
Operating Expenses (\$ millions)			
Executive and Support Services	8.495	8.085	0.410
<i>Premier's Office</i>	<i>5.684</i>	<i>6.005</i>	<i>-0.321</i>
<i>Deputy Minister Office</i>	<i>2.811</i>	<i>2.080</i>	<i>0.731</i>
Intergovernmental Relations Secretariat	3.668	4.316	-0.648
Cabinet Operations	2.193	2.151	0.042
Planning and Priorities Secretariat	1.689	1.432	0.257
Total	16.045	15.984	0.061

1. The 2023/24 figures are restated and consistent with the 2023/24 *Estimates*.
2. Actual expenditures do not include planned adjustment of \$0.312M expected in Adjustment Period 2 – If approved this will reduce the actual expenditures to \$15.673M.

- The budget allocations within the sub votes of the Premiers Office do not reflect the operational requirements within each Premiers Office sub vote. As a result, the Premiers Office vote is managed as an overall allocation to meet the objectives of the Premiers Office strategic plan as a whole.
- The amounts presented are actuals as at March 31, 2024. If there are any discrepancies between the amounts listed above and the Public Accounts, the Public Accounts will be taken as accurate.

Contact: Kyle Johnson

Phone: Government Financial Information

Page: 1 of 1

Office of the Premier
3 Year Budget Changes by Core Business

Budget Summary OFFICE OF THE PREMIER (\$ 000's)							
	2023/24 Restated	2024/25	23/24 to 24/25	2025/26	24/25 to 25/26	2026/27	25/26 to 26/27
Intergovernmental Relations Secretariat							
Service Plan 23/24	3,668	3,668	0	3,690	22	3,690	0
SRM Funding		169	169	147	-22	147	0
Service Plan 24/25	3,668	3,837	169	3,837	0	3,837	0
Cabinet Operations							
Service Plan 23/24	2,193	2,193	0	2,204	11	2,204	0
SRM Funding		100	100	89	-11	89	0
Service Plan 24/25	2,193	2,293	100	2,293	0	2,293	0
Planning and Priorities Secretariat							
Service Plan 23/24	1,689	1,689	0	1,699	10	1,699	0
SRM Funding		83	83	73	-10	73	0
Service Plan 24/25	1,689	1,772	83	1,772	0	1,772	0
Office of the Premier							
Service Plan 23/24	5,684	5,684	0	5,708	24	5,708	0
SRM Funding		248	248	224	-24	224	0
Service Plan 24/25	5,684	5,932	248	5,932	0	5,932	0
Deputy Minister's Office							
Service Plan 23/24	2,811	2,811	0	2,823	12	2,823	0
SRM Funding		109		97		97	0
Service Plan 24/25	2,811	2,920	109	2,920	0	2,920	0
TOTAL							
Service Plan 23/24	16,045	16,045	0	16,124	79	16,124	0
SRM Funding	0	709	709	630	-79	630	0
Service Plan 24/25	16,045	16,754	709	16,754	0	16,754	0

**2023/24 SRM funding was higher in the out years as part of that 2023/24 service plan based on % allocations from the SRM. The 2024/25 to 2025/26 change reflects the SRM % rate change.*

**OFFICE OF THE PREMIER
ESTIMATES 2024 INFORMATION NOTE**

FTE BURN BY CORE BUSINESS 2023/2024

Core Business	FTE (April 2023)	FTE (March 2024)	FTE Variance	2023 Average	2024 Average
Vote 11 – Office of the Premier					
Executive and Support Services	41.2	43.2	2.0	40.3	42.8
<i>Premier's Office</i>	<i>31.7</i>	<i>33.2</i>	<i>1.5</i>	<i>30.3</i>	<i>33.1</i>
<i>Deputy Minister Office</i>	<i>9.5</i>	<i>10.0</i>	<i>0.5</i>	<i>10.0</i>	<i>9.7</i>
Intergovernmental Relations Secretariat	27.5	26.5	-1.0	27.0	27.1
Cabinet Operations	12.0	14.0	2.0	13.6	13.4
Planning and Priorities Secretariat	10.0	8.0	-2.0	9.2	8.5
Total Office of the Premier	90.7	91.7	1.0	90.1	91.8

- ***FTE Count VS FTE Burn: FTE Burn represents the actual full-time equivalent utilized during a given period where as FTE count is the count of employees within the organization which may include employees on various leave types.***

**OFFICE OF THE PREMIER
ESTIMATES 2024 INFORMATION NOTE**

FTE COUNT AND ANALYSIS FOR THE OFFICE OF THE PREMIER

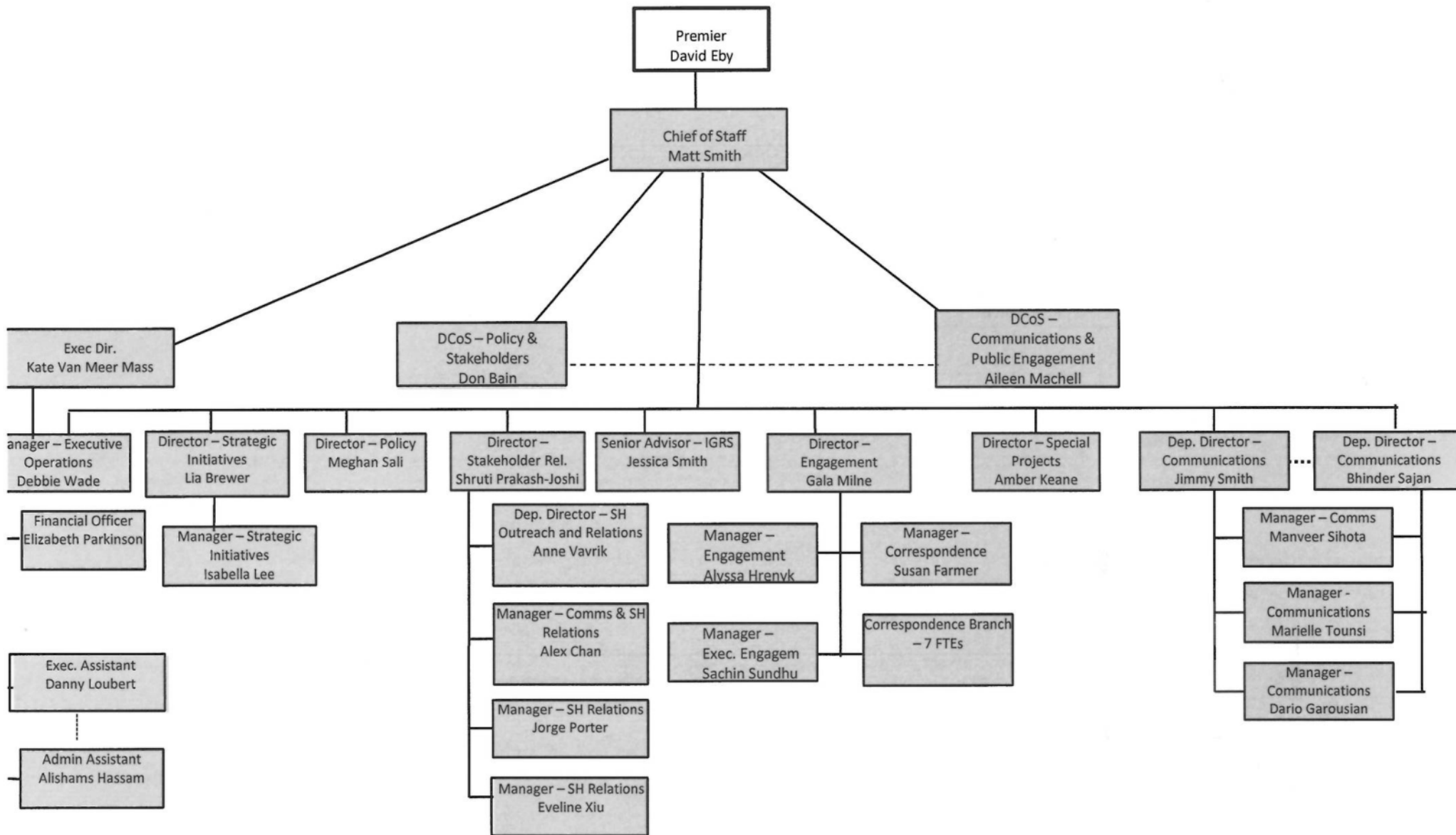
Since 2021/2022, the Office of the Premier FTE count has been relatively stable:

The FTE Count over a period of 3 years is shown in Table 1.

TABLE 1: ESTIMATE SUMMARY:

	2021/2022	2022/2023	2023/2024
Full-Time and Part-Time Employee Count			
Full-Time Employees	96	93	96
Part-Time Employees	3	2	3
Total	99	95	99

- ***FTE Count VS FTE Burn: FTE Burn represents the actual full-time equivalent utilized during a given period whereas FTE count is the count of employees within the organization which may include employees on various leave types.***



Office of the Premier

**2024/25 – 2026/27
Service Plan**

February 2024



For more information on the Office of the Premier contact:

PO BOX 9041
STN PROV GOVT
Victoria, B.C.
V8W 9E1
250-387-1715

Or visit our website at

[Office of the Premier | BC Gov News](#)

Published by the Office of the Premier

Premier's Accountability Statement



The Office of the Premier 2024/25 – 2026/27 Service Plan was prepared under my direction in accordance with the *Budget Transparency and Accountability Act*. I am accountable for the basis on which the plan has been prepared.

A handwritten signature in dark ink, reading "David Eby". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Honourable David Eby, KC
February 6, 2024

Table of Contents

Premier's Accountability Statement.....	3
Strategic Direction.....	5
Purpose of the Office of the Premier.....	5
Performance Planning.....	6
Financial Summary.....	9

Strategic Direction

In 2024/25, the Government of British Columbia will remain focused on providing the services and infrastructure that people depend on to build a good life. Government will continue delivering results that matter to British Columbians including helping people with costs, attainable and affordable housing, strengthened health care, safer communities, and a secure, clean and fair economy. Government will continue working collaboratively with Indigenous Peoples as it implements the Action Plan for the Declaration on the Rights of Indigenous Peoples Act and delivers initiatives that advance reconciliation in ways that make a difference in communities throughout the province.

This 2024/25 service plan outlines how the Office of the Premier (the Office) will support the government's priorities and selected action items identified in the mandate letters issued by the Premier to ministers and parliamentary secretaries in December 2022.

Purpose of the Office of the Premier

The Premier serves as the President of the Executive Council (Cabinet) of the Government of British Columbia. The Office of the Premier assists the Premier in overseeing and leading government. In addition, it supports the Cabinet decision-making process. As a central agency, the Office facilitates effective policy coordination across the public service and ensures a strategic and corporate level approach is undertaken on the development and implementation of key priorities. The Premier is advised by the Deputy Minister to the Premier, Cabinet Secretary and Head of the Public Service on matters of public policy and management and operational issues. The Office of the Premier:

- Articulates government's goals, commitments, and priorities through minister mandate letters, and works with ministries and Crown agencies to ensure communication of those goals, commitments, and priorities and to track and monitor their implementation.
- Leads the public service and, with the Deputy Ministers' Council, commits to be a top employer that maintains and enhances public trust, builds capacity, increases our competitiveness, and manages for results.
- Provides support for the operations and decision-making processes of Cabinet and its committees; and
- Works directly with the federal, provincial, and territorial governments, with governments in other countries and with all ministries and Crown agencies to ensure that relations with the federal, provincial, territorial, and international governments advance British Columbia's interests.

Performance Planning

Goal 1: Establish government goals, commitments, and strategic priorities.

Objective 1.1: Establish government goals, commitments, and strategic priorities.

Continue to ensure a government-wide focus on supporting and strengthening our pandemic-strained public health care system, responding to severe wildfire and weather events, advancing reconciliation with Indigenous peoples, delivering attainable and affordable housing, safer communities, and building a sustainable, clean, secure, and fair economy.

Key Strategies

- Set out the key goals, commitments, and strategic priorities of government.
- Assign responsibility for the delivery of these goals, commitments and priorities to ministries, central agencies and Crown corporations through mandate letters provided to Cabinet Ministers and/ or government organizations.
- Lead the Deputy Minister's Council.
- Supported by the Planning and Priorities Secretariat, determine the priority sequence of for the implementation of government goals, commitments, and priorities, aligned with government's fiscal and delivery capacity.
- Monitor progress on implementing government's goals and priorities.

Discussion

As the head of government for British Columbia, the Premier is the first minister and chief officer of the executive branch, implementing the goals, commitments, and strategic priorities for government.

Performance Measures

Performance Measure	2023/24 Forecast	2024/25 Target	2025/26 Target	2026/27 Target
1.1 Number of members of Deputy Minister's Council that are meeting performance expectations.	33	33	33	33

Data source: Deputy Minister's Office

Goal 2: Lead the Executive Council

Objective 2.1: Lead the Executive Council

Cabinet Operations supports the Deputy Minister to the Premier in setting out the framework for Cabinet and Cabinet Committee decision-making.

Key Strategies

- Assist and guide government ministries in the development of Cabinet Submissions, ensuring cross-government alignment with government commitments and priorities.
- Effectively provide the necessary and appropriate logistical support for the operations and decision-making process of Cabinet and its Committees.
- Ensure the complete, thorough, and accurate recording of Cabinet and Cabinet Committee decision-making.

Discussion

Cabinet committees and ministries provide prompt and effective advice enabling timely and well-informed Cabinet decisions benefiting British Columbians.

Performance Measure	2023/24 Forecast	2024/25 Target	2025/26 Target	2026/27 Target
2.1 Cabinet received timely advice on all key public policy recommendations and plans.	100%	100%	100%	100%

Data source: Cabinet Operations

Goal 3: Foster Intergovernmental Relations

The Intergovernmental Relations Secretariat (IGRS) advances British Columbia's priorities through leadership in intergovernmental partnerships and international relations. IGRS is also responsible for Francophone Affairs and manages ceremonial and protocol activities.

Objective 3.1: Create and cultivate a network of culturally respectful relationships and advance B.C.'s strategic interests.

Key Strategies

- Expand face-to-face engagement with the federal government at all levels, while maintaining current initiatives to advance B.C.'s priorities including healthcare, housing, affordability, safer communities, reconciliation, and sustainable economic growth and job creation. Work with provinces and territories to support this work in areas of shared interest.

- Strengthen partnerships with federal government and other provinces and territories through bilateral and multilateral cooperation on shared priorities discussed at First Ministers' meetings, the Council of the Federation, Western Premiers' Conference, and at the Ministers' Council on the Canadian Francophonie.
- Identify alignment and pursue opportunities to develop and strengthen bilateral relations with U.S. state and federal governments and promote B.C.'s interests and objectives through the Pacific Coast Collaborative, Cascadia Innovation Corridor, British Columbia's presidency of the Pacific NorthWest Economic Region and other opportunities as they arise.
- Advance British Columbia's priorities through strategic engagement with international partners such as Global Affairs Canada, the diplomatic community, international governments, and international organizations.
- In conjunction with relevant Ministries and partners, build relationships with key international jurisdictions that advance B.C.'s priorities, including but not limited to housing, reconciliation, and sustainable economic growth.
- Lead and coordinate the government's diplomatic, protocol and ceremonial activities, and maintain relationships with the Consular Corps of B.C.
- Support government initiatives and partnerships to increase the Province's capacity to provide information and services in French, and lead B.C.'s engagement with the Ministers' Council on the Canadian Francophonie.

Discussion

Cabinet is informed of upcoming intergovernmental meetings and initiatives and is provided with comprehensive strategic advice on engagement with federal and other governments.

Performance Measure	2023/24 Forecast	2024/25 Target	2025/26 Target	2026/27 Target
3.1 Progress on Key Intergovernmental Objectives	100%	100%	100%	100%

Data source: Intergovernmental Relations Secretariat

Financial Summary

(\$000s)	2023/24 Restated Estimates ¹	2024/25 Estimates	2025/26 Plan	2026/27 Plan
Operating Expenses				
Intergovernmental Relations Secretariat	3,668	3,837	3,837	3,837
Cabinet Operations	2,193	2,293	2,293	2,293
Planning and Priorities Secretariat	1,689	1,772	1,772	1,772
Executive and Support Services	8,495	8,852	8,852	8,852
Premier's Office	5,684	5,932	5,932	5,932
Deputy Minister's Office	2,811	2,920	2,920	2,920
Total	16,045	16,754	16,754	16,754
Capital Expenditures				
Executive and Support Services	3	3	3	3
Total	3	3	3	3

¹ For comparative purposes, amounts shown for 2023/24 have been restated to be consistent with the presentation of the 2024/25 Estimates.

* Further information on program funding and vote recoveries is available in the [Estimates and Supplement to the Estimates](#).



March 14, 2024
503828

STRICTLY Confidential

Shannon Salter
Deputy Minister to the Premier, Cabinet Secretary and Head of the Public Service
Office of the Premier
West Annex, Parliament Buildings
Victoria BC V8V 1X4

Dear Deputy Minister to the Premier:

On February 22, 2024, our government tabled *Budget 2024*, the three-year Budget and Fiscal Plan, and ministry and Crown Agency Service Plans for the 2024/25 to 2026/27 period.

Budget 2024 provides significant new investments to tackle today's biggest challenges and help British Columbians with the services they rely on most. This includes new funding to help with rising costs, housing, and health care, as well as fighting climate change and building a stronger economy for everyone. The budget also reaffirms government's commitment to true and meaningful reconciliation by supporting opportunities for Indigenous Peoples to be full partners in the inclusive and sustainable province we are building together.

As we look to the year ahead, we continue to feel the impacts of a slowing global economy. In that context, we need to continue prioritizing affordability and essential services. This will require a collective effort to meet the budget targets and ensure our resources are allocated to priorities that will demonstrate results for British Columbians.

You are accountable for ensuring your ministry, and the provincial agencies you are responsible for, manage operations, programs, and services within the appropriation stated in this letter and established through the *Estimates*.

Cabinet Confidences

Please ensure your ministry continues to work closely, and in a timely manner, with Treasury Board Staff to identify any areas of risk to your budget and communicate your mitigation strategies to ensure you meet your budget targets as required by the *Financial Administration Act* and the *Balanced Budget and Ministerial Accountability Act*.

.../2

Your 2024/25 budget allocations and future year targets are listed in the table below. Final budgets will be confirmed once Final Supply is passed after the conclusion of the Estimates debate.

2024/25 Budget Allocations and Future Year Targets			
(\$ millions)	2024/25	2025/26	2026/27
Operating	16.754	16.754	16.754
CRF Capital	0.003	0.003	0.003
Capital Vote Funding	-	-	-

Please refer to Appendix A for a summary of *Budget 2024* budget decisions and your ministry's Contingencies approvals for the 2024/25 to 2026/27 fiscal years. Contingencies allocations identified in Appendix A replace all previous Contingencies approvals provided through decision letters issued prior to this letter. Conditions placed on Contingencies funding by Treasury Board in previous decision letters continue to apply. Ministries are expected to manage to their budgeted appropriations to minimize approved draws on Contingencies.

Please refer to Appendix B and Appendix C for further operational policies, procedures and directives related to operating and capital management, respectively.

Sincerely,



Katrine Conroy
Minister of Finance
Chair of Treasury Board

See Attachments

cc: Heather Wood
Deputy Minister
Ministry of Finance

Amy McAleese
A/ Assistant Deputy Minister and Executive Financial Officer
Ministry of Finance

Appendix A

2024/25 - 2026/27 Budget and Fiscal Plan

Office of the Premier (PREM)

	2024/25 Estimates	2025/26 Plan	2026/27 Plan
Operating Expense (\$ million)			
Budget 2023	16.124	16.124	16.124
<i>Budget 2024 Inter-ministry Program Transfers</i>	-	-	-
Restated Budget 2023 Plan and Adjustments	16.124	16.124	16.124
<u>Ministry Specific Budget 2024 Decisions:</u>			
Shared Recovery Mandate	0.630	0.630	0.630
Budget 2024	16.754	16.754	16.754
CRF Capital Expenditures (\$ million)			
Budget 2023 - CRF Capital	0.003	0.003	0.003
<u>Ministry Specific Budget 2024 Decisions:</u>			
N/A	-	-	-
Budget 2024 - CRF Capital	0.003	0.003	0.003

Appendix A

PREM Contingencies as of March 14, 2024

N/A

Appendix B: 2024/25 Operational Policies, Procedures and Directives

This Appendix has the following sections:

1. Policy or Program Proposals with Financial Implications
2. Operating Contingencies
3. Fiscal Plan Management
4. *BBMAA*, Statutory Appropriations, and Special Accounts
5. Commercial Crown Corporations, Taxpayer-supported Service Delivery Agencies and SUCH Sector Organizations - Fiscal Target Management
6. STOB Management
7. Public Sector Compensation
8. Property Management and Shared Services BC
9. Other Budget Management Requirements

1) Policy or Program Proposals with Financial Implications

Ministries must seek prior Treasury Board approval of:

- Any new policies or programs;
- Changes to existing policies or programs;
- Significant long-term contracts and contract renewals; or
- Major alternative service delivery projects/agreements

Per Treasury Board Directive 2/96, all new program proposals must include a program design plan; a three-year business plan; and a clear description of the accountability structure.

All treasury Board submissions must be consistent with Government's Core Policy and Procedures Manual (CPPM) and Treasury Board Directives.

a. Targeted Expenditures

Budget 2024 provides base budget lifts for targeted initiatives or programs. Ministries may not reallocate targeted funds, including staff specific funding, to other ministry programs without prior approval from the Chair of Treasury Board unless otherwise specified.

b. Revenues

Any adjustment to revenue policies including revenue rates, credits, remissions, etc. requires prior approval. Ministry staff should consult TBS to determine the appropriate process.

c. Treasury Board Submissions

Treasury Board Submissions without explicit direction from the Minister of Finance will not be reviewed by Treasury Board. Ministry staff should engage with TBS to confirm direction and scope of any requested submissions.

Ministries are required to consult with TBS to ensure all pertinent information required by Treasury Board to make an informed decision is included in the ministry's submission prior to obtaining final ministerial approval. Ministries must build in timelines for the Treasury Board submission process (as outlined here) into their planning process and should not assume or expect deviation from the established process to meet ministry timelines.

Submissions must include options for how the proposal can be funded or partially funded from reallocation within existing budget. Ministries are required to provide scaled or phased options complete with implementation plans and resourcing requirements to support Treasury Board deliberations. Implementation plans should include target dates and milestones, key outcomes and details on how and when the ministry will collect and report on key performance indicators.

The timing for the review of Treasury Board submissions is dependent on several factors, including the urgency and complexity of the issue, the readiness of materials and the availability of Treasury Board meeting time. Ministries that are unable to meet the Treasury Board timelines can expect their proposal will be rescheduled to a future meeting.

Please refer to the Performance Budgeting Office intranet site for information outlining the Treasury Board submission process/timelines.

Other Specific Considerations:

Gender Based Analysis Plus (GBA+) and Indigenous Considerations

All Treasury Board submissions are expected to outline how GBA+ and Indigenous considerations have been included in the ministry proposal. Please refer to the Cabinet/Treasury Board Request for Decision template for more guidance.

In 2022/23, government provided an investment of \$200 million to the New Relationship Trust, which will support the provision of capacity funding to all First Nations. The priority of this investment is to support First Nations' participation in implementing the Declaration Act Action Plan and legislative alignment work, but can also support strategic, policy, and legislative engagements.

Cabinet Confidences
Cabinet Confidences

Submissions with CleanBC and Other Climate-Related Considerations

Ministries must engage with the Ministry of Environment and Climate Change Strategy in the development of any Treasury Board submissions related to CleanBC and other climate-related programming in addition to any submissions with implications for the Province's greenhouse gas emission reduction targets.

Ministries with measures that reduce greenhouse gas emissions or adapt to climate change are to work with the Ministry of Environment and Climate Change Strategy to identify ways to incorporate emission reductions associated with those measures into tracking progress towards the Province's reduction targets, and as part of annual climate accountability reporting. This includes emission reductions measures associated with CleanBC programs, investments outside of CleanBC, regulatory measures, and any other measures to reduce emissions.

Submissions with FTE Requests

Ministries must not hire beyond their approved STOB 50 budgets and are directed to not include incremental FTE requests unless explicitly directed by the Minister of Finance. Submissions that require resources must leverage or redirect existing resources or find other ways to create efficiencies through process improvements or technology to the extent possible.

d. Cabinet, Cabinet Committee and Cabinet Working Group Submissions

Cabinet approval of a ministry policy option **does not** constitute automatic approval of an invitation to Treasury Board, as the Minister of Finance must manage the overall fiscal plan, which continually evolves. Cabinet policy direction therefore also does not limit Treasury Board's authority to make decisions about implementation timelines and resource allocations. Executive Financial Officers (EFOs) must review the fiscal impacts and risks prior to finalizing all Cabinet submissions and consult with the Office of the Comptroller General to ensure accurate accounting treatment.

TBS is responsible for reviewing the financial implications of initiatives presented to Cabinet, Cabinet Committees, and Cabinet Working Groups. It is expected that ministry staff and TBS will work together during the drafting of the submission to ensure the accuracy of the presentation of fiscal risks and impacts.

Advice/Recommendations

This process applies to the materials proceeding to Cabinet, Cabinet Committees and Cabinet Working Groups.

Advice/Recommendations
Advice/Recommendations

e. Regulation Changes

Ministries must obtain Treasury Board approval prior to proposing regulation changes with fiscal implications for government or government agencies (e.g., Crown corporations). Ministries are also accountable for ensuring appropriate consultation is undertaken to evaluate the potential fiscal implications across government. If fiscal implications are expected, ministries should engage TBS early to obtain Treasury Board approval in time to meet implementation timelines.

For regulation changes made through Orders in Council (OIC), the ministry EFO must review and agree to the fiscal impacts and risks. If fiscal impacts are identified, ministry staff are expected to engage their Treasury Board Analyst well in advance of submitting the OIC package to Cabinet Operations to ensure fiscal implications have appropriate Treasury Board approval.

f. Public Release of Reports and Other Public Commitments

Advice/Recommendations

g. Collection of Debt

Ministries proposing or drafting legislation with penalties or other obligations (e.g., repayment of loans) that may result in debt owed to government are to consult with the Executive Director of the Receivables Management Office within the Ministry of Finance to discuss the process and ensure collection provisions are appropriate.

h. Internal Recoveries and Program Transfers

Internal recoveries (including chargebacks) that are fiscal-neutral, meet core policy criteria and/or principles, and that are agreed upon by the affected Deputy Ministers do not require additional Treasury Board approval. EFOs are required to confirm any such transfers, chargebacks or internal recoveries do not create new fiscal costs to government.

All program transfers proposed under the *Constitution Act* are to be completed using the template provided by Cabinet Operations to ensure proper due diligence has been completed. This template includes sign off by the Ministry of Finance. Please contact your Treasury Board Analyst for further information.

2) **Operating Contingencies**

Advice/Recommendations

.....

Please refer to Appendix C for information about CRF Capital Contingencies.

3) **Fiscal Plan Management**

Advice/Recommendations

4) **BBMAA, Statutory Appropriations, and Special Accounts**

Under section 3 of the *Balanced Budget and Ministerial Accountability Act (BBMAA)*, your ministerial salary is reduced by 10 per cent. This will be restored on the day after the *2024/25 Public Accounts* are released, provided your ministry's actual 2024/25 operating spending does not exceed your operating expense accountabilities outlined in Schedule F of the *2024/25 Estimates*.

Your ministry is not to exceed your ministry's 2024/25 budget allocation and future year targets noted in the body of this letter without prior Treasury Board approval. The requirement to obtain Treasury Board approval prior to exceeding budget allocation includes any spending authorized under statutory appropriations.

Unless otherwise directed by Treasury Board, any special account decrease in revenues or increase in expenses, or financing transaction disbursements above the amounts outlined in the *2024/25 Estimates* requires Treasury Board approval.

Advice/Recommendations

5) **Commercial Crown Corporations, Taxpayer-supported Service Delivery Agencies and SUCH Sector Organizations - Fiscal Target Management**

Your ministry is responsible for overseeing the financial position and operating results of commercial Crown corporations, service delivery agencies and SUCH sector organizations (school districts, universities, colleges, health authorities and hospital societies) that fall under your legislated responsibilities.

Commercial Crown corporations, service delivery agencies, and SUCH sector organizations are expected to meet or exceed their financial targets as identified in their three-year service plans as tabled under *Budget 2024*.^{Advice/Recommendations}

Advice/Recommendations

Ministries with SUCH sector responsibilities are required to report quarterly to TBS on progress in achieving *Budget 2024* financial targets and to ensure their organizations will collectively meet bottom line, net expense, and debt targets. In addition, all ministries are required to ensure the agencies and organizations for which they are responsible manage their capital projects within approved project budgets or previously approved envelopes, and where necessary develop strategies to ensure projects and envelopes remain within approved provincial funding limits.

Advice/Recommendations

6) **STOB Management**

Expenditure management controls remain in effect for *Budget 2024*.^{Advice/Recommendations}

Advice/Recommendations

Page 40 of 72

Withheld pursuant to/removed as

Advice/Recommendations

7) **Public Sector Compensation**

a. B.C. Public Sector Compensation

Advice/Recommendations; Government Financial Information

b. 2022 Shared Recovery Mandate

Budget 2024 includes base budget increases for known costs related to agreements ratified prior to December 31, 2023 ¹Cabinet Confidences

Cabinet Confidences

Cabinet Confidences

Government Financial Information

Government Financial Information

c.) Excluded Employees

Cabinet Confidences

Cabinet Confidences

Advice/Recommendations

1. Advice/Recommendations

8) **Property Management and Shared Services**

a. Effective Property Management

All organizations throughout the Government Reporting Entity, including ministries, SUCH sector organizations, Crown corporations and agencies, are expected to follow the Inventory Policy for Real Property. This policy includes the requirement to identify surplus properties to an organization's needs to CITZ, which is managing this information on behalf of the Province.

Advice/Recommendations

b. CITZ - Shared Services

Ministries and CITZ are to continue working cooperatively to actively manage down their consumption and reduce government's cost for information technology and facilities. ^{Cabinet}
Cabinet Confidences _{Confidence}

Procurement and Oversight of Strategic Contracts

Ministries must not use any procurement or solicitation instrument (e.g., RFP) to acquire goods or services currently available through a established Corporate Supply Arrangements (CSAs). Public sector organizations may be eligible to access the pricing, terms and conditions set out in many of these supply arrangements. Please access the Goods and Services Catalogue for more information.

Cabinet Confidences

Cabinet Confidences

. For more information on SPO, please visit CITZ [intranet site](#).

For information regarding IM/IT Capital Investments, please refer to Appendix C.

9) **Other Budget Management Requirements**

a. Legal Services Funding

Cabinet Confidences

b. Recoveries and Fees

Cabinet Confidences

All fee proposals (i.e., new, increase, decrease, elimination, exemption or change in scope of coverage) must be reviewed by Treasury Board. The Fee Treasury Board Submission template is located on the [TBS Performance Budgeting Office intranet site](#).

Consistent with the principle of ministerial accountability, each ministry and program area charging fees is responsible for ongoing monitoring of its fees to ensure approved fee rates continue to be appropriate and consistent with relevant government policies and regulations.

Cabinet Confidences

Ministries are reminded the fee database is only updated when changes have been legally authorized by Cabinet Regulation / OIC, Ministerial Order or Minister of Finance Directive. The current fee database is available on the TBS intranet site. To keep the database current, it is important ministries notify TBS at [Cabinet Confidences](#) once legal authorization for fees has been received.

c. Sponsored Crown Grants (SCGs) and Nominal Rent Tenures (NRTs)

Cabinet Confidences

Appendix C: 2024/25 Capital Policies, Procedures and Directives

This Appendix on **Capital Management** has the following sections:

- 1) Priority Projects (non-IM/IT)
- 2) Routine Capital Envelopes
- 3) IM/IT Capital Investments and Maintenance
- 4) CRF Capital
- 5) Reporting

Ministries are responsible for the oversight of planning, delivery, and reporting of capital projects in their respective sectors, including capital projects undertaken or owned by agencies and Crown Corporations for which they are responsible. This includes ensuring adherence to the Capital Asset Management Framework (CAMF). For additional guidance and requirements on risk screens, concept and business plan guidelines, capital definitions, and reporting, refer to the Treasury Board Staff intranet site.

1) Priority Projects (non-IM/IT)

Cabinet Confidences

Ministries are expected to manage within the project scope, schedule, and budget as approved by Treasury Board.]Cabinet Confidences

Cabinet Confidences

.....

Ministries are to follow the considerations of the Environmental, Social and Governance Framework for Capital (ESGFC). Please refer to the ESGFC guidance document and its associated appendices for details. For copies of these documents please contact TBS.

2) Routine Capital Envelopes

Routine Capital funding envelopes enable ministries to address deferred maintenance and achieve an acceptable level of condition for Government's capital assets. Deputy Ministers are responsible for ensuring necessary due diligence is undertaken for their ministries' Routine Capital projects, and that these projects meet the requirements of CAMF.

Cabinet Confidences

Ministries are required to provide an annual report outlining the condition of Provincial assets and ministries' Routine Capital spending. Treasury Board Staff will provide direction to ministries regarding reporting requirements in Fall 2024.

3) IM/IT Capital Investments and Maintenance

Cabinet Confidences

4) CRF Capital

Cabinet Confidences

5) Reporting

All ministries must submit quarterly capital financial and capital project reporting updates via the Capital Planning System database to the Performance Budgeting Office, TBS for their ministry and respective agencies and Crown Corporations included in the Government Reporting Entity. Financial reporting must be consistent with quarterly updates provided to the Fiscal Planning and Estimates Branch, TBS, and the Office of the Comptroller General.

Cabinet Confidences

The *Budget Transparency and Accountability Act* (BTAA) requires public disclosure for all major capital projects, defined as those with a total cost of \$50 million or greater. Within one month of the approval of the project by Cabinet, the minister responsible must make public a major capital project plan outlining the objectives, costs, benefits, and risks of the project.

In alignment with the BTAA, TBS requires the disclosure of major capital projects and/or changes to project timeline and budget approved by Treasury Board at least 30 days prior to publication of quarterly reporting documents.

Cabinet Confidences

OFFICE OF THE PREMIER

The mission of the Office of the Premier is to provide leadership across government and Crown agencies to ensure timely decision making and effective service delivery, supported by the transparency and accountability of government practices.

SUMMARY

(\$000)

	Estimates 2023/24 ¹	Estimates 2024/25
VOTED APPROPRIATION		
Vote 11 — Office of the Premier.....	16,045	16,754
OPERATING EXPENSES	<u>16,045</u>	<u>16,754</u>
CAPITAL EXPENDITURES ²	3	3
LOANS, INVESTMENTS AND OTHER REQUIREMENTS ³	—	—
REVENUE COLLECTED FOR, AND TRANSFERRED TO, OTHER ENTITIES ⁴	—	—

NOTES

¹ For comparative purposes, figures shown for the 2023/24 operating expenses; capital expenditures; loans, investments and other requirements; and revenue collected for, and transferred to, other entities are restated to be consistent with the presentation of the 2024/25 Estimates. A reconciliation of restated operating expenses and capital expenditures is presented in Schedule A.

² A listing of estimated capital expenditures by ministry is presented in Schedule C.

³ A summary of loans, investments and other requirements by ministry is presented in Schedule D.

⁴ A summary of revenue collected for, and transferred to, other entities by ministry is presented in Schedule E.

OFFICE OF THE PREMIER
SUMMARY BY CORE BUSINESS
(\$000)

	2023/24	2024/25 ESTIMATES		
OPERATING EXPENSES	Net	Gross	External Recoveries	Net
Core Business				
Intergovernmental Relations Secretariat.....	3,668	4,538	(701)	3,837
Cabinet Operations.....	2,193	2,295	(2)	2,293
Planning and Priorities Secretariat.....	1,689	1,774	(2)	1,772
Executive and Support Services.....	8,495	8,854	(2)	8,852
TOTAL OPERATING EXPENSES	16,045	17,461	(707)	16,754
CAPITAL EXPENDITURES	Capital Expenditures	Capital Expenditures	Receipts and P3 Liabilities	Net
Core Business				
Executive and Support Services.....	3	3	—	3
TOTAL	3	3	—	3

OFFICE OF THE PREMIER

VOTE DESCRIPTIONS

(\$000)

Estimates
2023/24Estimates
2024/25

VOTE 11 — OFFICE OF THE PREMIER

This vote provides for the programs, operations, and other activities described in the voted appropriations under the following core businesses: Intergovernmental Relations Secretariat, Cabinet Operations, Planning and Priorities Secretariat, and Executive and Support Services.

INTERGOVERNMENTAL RELATIONS SECRETARIAT

Voted Appropriation

Intergovernmental Relations Secretariat.....	3,668	<u>3,837</u>
--	-------	--------------

Voted Appropriation Description: This sub-vote provides for management and administrative support for the Executive Council (Cabinet) in the development and coordination of advice, policy, negotiations, issues management, and public consultation relating to federal-provincial, interprovincial, and international relations initiatives. This sub-vote includes support for the Premier and Cabinet participation in First Ministers' Conferences, Premiers' Conferences, Joint Cabinet Meetings with neighbouring jurisdictions, and ministerial conferences. This sub-vote manages the Canada-British Columbia Agreement on French Language Services. This sub-vote provides for the deputy minister of the Intergovernmental Relations Secretariat and includes the Office of Protocol; and for costs of official ceremonies, programs for visiting dignitaries, government-hosted functions, and government honours and awards by authority of the *Provincial Symbols and Honours Act*. Costs may be recovered from ministries, organizations within the government reporting entity, and parties external to government for activities described within this sub-vote.

CABINET OPERATIONS

Voted Appropriation

Cabinet Operations.....	2,193	<u>2,293</u>
-------------------------	-------	--------------

Voted Appropriation Description: This sub-vote provides for the support of Executive Council and Executive Council Committees; the provision of policy, planning, and operational support to the Executive Council and its committees; the provision of support to ministries and Crown agencies in the development and submission of materials to Executive Council and its committees; and for the planning and coordination of legislative priorities, including coordination of Orders in Council. Costs may be recovered from ministries, organizations within the government reporting entity, and parties both internal and external to government for activities described within this sub-vote.

PLANNING AND PRIORITIES SECRETARIAT

Voted Appropriation

Planning and Priorities Secretariat.....	1,689	<u>1,772</u>
--	-------	--------------

Voted Appropriation Description: This sub-vote provides for strategic advice to the Premier, Executive Council, and the Planning and Priorities Cabinet Committee on the prioritization and sequencing of key initiatives of government. This sub-vote also provides for the organization of Executive Council planning sessions and provides for the development of priority policy initiatives through engagement with ministries and coordination of cross-ministry work. Costs may be recovered from ministries, organizations within the government reporting entity, and parties both internal and external to government for activities described within this sub-vote.

OFFICE OF THE PREMIER

VOTE DESCRIPTIONS

(\$000)

	Estimates 2023/24	Estimates 2024/25
EXECUTIVE AND SUPPORT SERVICES		
Voted Appropriations		
Premier's Office.....	5,684	5,932
Deputy Minister's Office.....	2,811	2,920
	<u>8,495</u>	<u>8,852</u>
<p>Voted Appropriations Description: This sub-vote provides for the Premier's office and the deputy minister's office. This sub-vote also provides for the management of cross-government issues and corporate planning; support for cross-government and other initiatives that support government's mandate; and providing policy, planning, communications, and strategic support to the Executive Council, ministries, and Crown agencies, including government administration. Costs may be recovered from ministries, organizations within the government reporting entity, and parties both internal and external to government for activities described within this sub-vote.</p>		
VOTE 11 — OFFICE OF THE PREMIER	16,045	16,754

GROUP ACCOUNT CLASSIFICATION SUMMARY

GROUP ACCOUNT CLASSIFICATION

Salaries and Benefits	13,804	14,513
Operating Costs	1,987	1,987
Government Transfers	1,003	1,003
Other Expenses	559	559
Internal Recoveries	(601)	(601)
External Recoveries	(707)	(707)
TOTAL OPERATING EXPENSES.....	<u>16,045</u>	<u>16,754</u>

OFFICE OF THE PREMIER (\$000)

VOTE 11 Office of the Premier

Description	Total 2023/24 Operating Expenses	50	51	52	54	Total Salaries and Benefits	55	57	59	60	63	65	67	68	69
Intergovernmental Relations Secretariat	3,668	2,662	9	683	—	3,354	—	80	9	37	94	531	—	—	1
Cabinet Operations	2,193	1,610	2	409	—	2,021	—	25	22	1	60	44	—	—	1
Planning and Priorities Secretariat	1,689	1,305	—	332	—	1,637	—	50	45	20	10	10	—	—	—
Executive and Support Services	8,495	5,810	28	1,555	108	7,501	—	427	62	150	117	135	—	—	5
Premier's Office	5,684	4,046	5	1,073	108	5,232	—	325	—	100	67	59	—	—	—
Deputy Minister's Office	2,811	1,764	23	482	—	2,269	—	102	62	50	50	76	—	—	5
Total	16,045	11,387	39	2,979	108	14,513	—	582	138	208	281	720	—	—	7

70	72	73	75	Total Operating Costs	77	79	80	Total Govt Transfers	81	83	85	Total Other Expenses	86	88	Total Internal Recoveries	89	90	Total External Recoveries	Total 2024/25 Operating Expenses
5	—	—	6	763	700	—	301	1,001	—	—	18	18	—	(598)	(598)	(1)	(700)	(701)	3,837
1	—	1	1	156	1	—	—	1	—	—	118	118	—	(1)	(1)	(1)	(1)	(2)	2,293
—	—	—	—	135	—	—	—	—	—	—	3	3	—	(1)	(1)	(1)	(1)	(2)	1,772
25	—	7	5	933	1	—	—	1	—	—	420	420	—	(1)	(1)	(1)	(1)	(2)	8,852
1	—	2	—	554	—	—	—	—	—	—	146	146	—	—	—	—	—	—	5,932
24	—	5	5	379	1	—	—	1	—	—	274	274	—	(1)	(1)	(1)	(1)	(2)	2,920
31	—	8	12	1,987	702	—	301	1,003	—	—	559	559	—	(601)	(601)	(4)	(703)	(707)	16,754

OFFICE OF THE PREMIER ISSUE NOTE

ISSUE: Office of the Premier Salaries

ADVICE AND RECOMMENDED RESPONSE:

- The table reflects the annual salary for each position within the Office of the Premier as of March 31st, 2024.

Branch/Unit	Classification	Position Title	Bi-weekly Rate ¹	Annual Rate ¹
Premier's Office - Executive Branch				
	Executive 2 MS	Chief of Staff	\$8,982.03	\$234,335.00
	Executive 1	Deputy Chief of Staff	\$6,324.43	\$165,000.00
	Executive 1	Deputy Chief of Staff	\$6,117.11	\$159,591.00
	Band 6 OIC	Dir,StratOutreach&StakehldrRel	\$5,557.83	\$131,413.54
	Band 6 OIC	Dir,StratOutreach&StakehldrRel	\$5,634.30	\$67,557.08
	Band 6 OIC	Executive Director	\$5,634.30	\$146,995.00
	Band 5 MS	Director,Strategic Initiatives	\$5,217.85	\$136,130.00
	Band 5 MS	Deputy Director Communications	\$4,791.24	\$125,000.00
	Band 5 MS	Director of Policy	\$5,114.66	\$133,438.00
	Band 5 MS	Deputy Comm Dir and Press Sec	\$5,319.23	\$138,775.00
	Band 5 MS	Sr Advisor, Intergov Relations	\$4,893.69	\$127,673.00
	Band 4 OIC	Director, Special Projects	\$4,791.24	\$125,000.00
	Band 4 OIC	Director of Engagement	\$5,012.36	\$130,769.00
	Band 4 OIC	DepDirStratOutreach&StkhldrRel	\$4,407.94	\$115,000.00
	Band 3 MS	Mgr, Comms & Stake Relations	\$3,527.08	\$92,019.00
	Band 3 MS	Manager of Engagement	\$3,526.35	\$11,119.68
	Band 3 MS	Mgr,StratOutreach&StaekhldrRel	\$3,527.08	\$92,019.00
	Band 3 MS	Communications Manager	\$3,890.48	\$101,500.00
	Band 3 MS	Manager, Exec Ops and Admin	\$4,022.15	\$104,935.00

OFFICE OF THE PREMIER ISSUE NOTE

Band 3 MS	Mgr,StratOutreach&StaekhldrRel	\$3,516.77	\$61,041.48
Band 3 MS	Manager of Exec Engagement	\$3,526.35	\$3,486.32
Band 2 MS	Manager, Strategic Initiatives	\$3,396.14	\$88,603.00
Band 2 MS	Executive Coordinator	\$3,126.07	\$68,706.61
Band 2 MS	Executive Coordinator	\$3,126.07	\$74,053.43
Band 1 OIC	Finance and Contracts Officer	\$3,027.87	\$78,995.00
Band 1 MS	Executive Assistant	\$3,109.70	\$81,130.00
Administrative Coordinator	Administrative Coordinator	\$2,645.76	\$69,026.03
Clerk R15	Administrative Assistant	\$2,320.84	\$60,549.09
Premier's Office - Correspondence Branch			
Band 3 MS	Manager, Correspondence Branch	\$3,527.08	\$92,019.00
Communications Officer R18	Correspondence Coordinator	\$2,704.47	\$59,229.24
Communications Officer R15	Correspondence Officer	\$2,320.84	\$58,386.43
Communications Officer R15	Correspondence Officer	\$2,386.26	\$62,255.85
Communications Officer R15	Correspondence Officer	\$2,257.46	\$58,895.55
Communications Officer R15	Correspondence Officer	\$2,196.17	\$57,296.54
Clerk R9	Administrative Assistant	\$1,970.17	\$43,021.11
Clerk R9	Correspondence Clerk	\$2,104.28	\$54,899.19
Corporate Services - Deputy Minister's Office			
Cabinet Sec & Depty to Premier Deputy Minister 2	DM to Premier & Cab Secretary	\$13,296.64	\$346,900.00
	DM, Policy & Coordination	\$11,603.76	\$302,734.00

OFFICE OF THE PREMIER ISSUE NOTE

Assistant Deputy Minister 1	ADM, Strategic Issues	\$6,988.65	\$182,329.00
Band 5 OIC	Director, Executive Operations	\$4,584.25	\$147,719.18
Band 4 OIC	Project Director	\$4,475.17	\$116,754.00
Band 2 OIC	Senior Executive Coordinator	\$3,364.10	\$84,551.64
Band 1 OIC	Information Management Advisor	\$2,430.12	\$63,400.00
Band 1 OIC	Executive Administrative Coord	\$3,058.27	\$51,575.07
Clerk R15	Administrative Assistant	\$2,483.98	\$26,964.05
Clerk R12	Administrative Assistant	\$2,284.76	\$33,056.78

Cabinet Operations

Assistant Deputy Minister 1	Deputy Cabinet Secretary	\$6,849.55	\$178,700.00
Band 5	Executive Director	\$5,187.62	\$135,341.37
Band 5	Executive Director	\$5,102.64	\$133,124.31
Band 5	Executive Director	\$5,171.86	\$134,930.21
Band 3	Cabinet Committee Director	\$4,214.93	\$109,964.57
Band 3	Cabinet Operations Director	\$4,292.95	\$83,467.22
Band 3	Manager, Cabinet Operations	\$3,879.75	\$105,026.18
Band 3	Cabinet Committee Director	\$4,258.64	\$111,104.94
Band 3	Cabinet Committee Director	\$4,247.07	\$103,758.89
Band 2	Records Management Officer	\$3,418.35	\$73,167.22
Band 1	OIC Coordinator, Cabinet Opns	\$2,827.96	\$73,779.50
Executive Administrative Asst Clerk Stenographer R12	Executive Administrative Asst Document Processing Coord.	\$2,370.33	\$61,840.25
		\$2,079.48	\$54,252.18

Planning & Priorities Secretariat

Associate Deputy Minister	AssocDM, Plan&Priorities Sec.	\$8,977.24	\$234,210.00
Band 5 OIC	ED, Plng & Prior Secretariat	\$5,634.30	\$84,378.22
Band 5 OIC	Exec Dir, Plan&Priorities Sec.	\$5,141.53	\$134,138.92

OFFICE OF THE PREMIER ISSUE NOTE

Band 5 OIC	ED, Plan&Priorities Sec	\$4,893.69	\$125,244.93
Band 5 OIC	ED, Plng & Prior Secretariat	\$5,511.66	\$143,795.35
Band 3 OIC	Dir, Plng & Prior Secretariat	\$4,340.61	\$53,154.71
Band 3 OIC	Director, Plan&Priorities Sec	\$4,340.49	\$113,240.35
Band 3 OIC	Project Director	\$3,870.76	\$100,985.42
Band 2 OIC	Manager,Secretariat Operations	\$3,040.14	\$79,315.13
Intergovernmental Relations Secretariat			
Deputy Minister 1 Assistant Deputy Minister 1	DM Intergovernmental Relation	\$10,397.06	\$271,252.00
Band 5	ADM Intergovernmental Rel Sec	\$6,849.55	\$178,700.00
Band 5	Chief of Protocol & Exec Dir	\$5,155.87	\$134,513.04
Band 5	ED, International Relations	\$4,584.25	\$69,225.89
Band 5	ED, International Relations	\$2,659.62	\$101,259.18
Band 5	Exec Dir, Fed & Can Intrgv Pol	\$5,155.87	\$134,513.04
Band 4	Director, Strategic Services	\$4,224.87	\$110,223.90
Band 3	Mgr, Intergovernment Relations	\$3,527.06	\$92,018.53
Band 3	Protocol Manager	\$3,668.75	\$95,715.12
Band 3	Protocol Manager	\$3,541.64	\$92,398.91
Band 3	Protocol Manager	\$3,527.06	\$92,018.53
Band 3	Protocol Manager	\$3,668.75	\$95,715.12
Band 3	Manager, Executive Operations	\$4,268.10	\$111,351.74
Band 3	Protocol Manager	\$3,527.06	\$92,018.53
Band 3	Mgr,Intergovernmental Relation	\$4,010.04	\$104,619.14
Band 3	Mgr, International Relations	\$3,800.64	\$99,156.04
Band 2	Mgr. Finance & Administration	\$3,261.40	\$85,087.64
Band 1	Intergov Relations Coordinator	\$2,904.55	\$75,777.68
Band 1	Intergovernmental Advisor	\$3,072.30	\$72,299.46
Band 1	Intergovernmental Advisor	\$2,829.14	\$20,139.83
Senior Executive Assistant	Senior Executive Assistant	\$2,483.21	\$64,785.21
Clerk R15	Protocol Assistant	\$2,196.17	\$52,975.69
Clerk R15	Protocol Assistant	\$1,241.99	\$32,402.59

OFFICE OF THE PREMIER ISSUE NOTE

Clerk R15	Protocol & Events Assistant	\$2,257.46	\$58,895.55
Clerk R9	Greetings Clerk	\$1,867.78	\$45,100.24
Intergovernmental Relations Secretariat - Francophone Affairs Program			
Band 4	Director, Francophone Affairs	\$5,019.24	\$130,948.46
Band 1	Advisor Francophone Affairs Pr	\$3,022.52	\$19,344.13
Band 1	Advisor Francophone Affairs Pr	\$1,554.00	\$21,347.15
Band 1	Advisor Francophone Affairs Pr	\$2,973.90	\$33,848.17
Band 1	Advisor Francophone Affairs Pr	\$2,789.20	\$49,561.23

Notes:

1. The amounts presented in the above table are actuals as of March 31, 2024. Any discrepancies between these amounts and the Public Accounts, the Public Accounts will be taken as accurate and final.

**MINISTRY OF FINANCE
CORPORATE SERVICES DIVISION
FACT SHEET**

**OFFICE OF THE PREMIER CONTRACTS PROCURED DURING
FY2023/24 (AS AT MARCH 31, 2024)**

DESCRIPTION:

- The Ministry of Finance's guiding principles for procurement are as follows:
 - o Accountability and transparency
 - o Fair, open and non-discriminatory processes
 - o Competition, value for money and demand aggregation.
- Contracts for the Office of the Premier are prepared in accordance with the Core Policy & Procedures Manual, the Procurement Services Act, and applicable Trade Agreements.

SUMMARY OF CONTRACTS AWARDED BY VENDOR:

Vendor	Number of Contracts	Amount Value
Convergence Communications Inc. ¹	1	\$30,600
Convergence Communications Inc. ²	1	\$43,400
TOTAL	2	\$74,000

**Figures reported are as at the end of ADJ2 2024. Any discrepancies between the actuals presented and the Public Accounts, the Public Accounts will be taken as accurate.*

¹ Information represents Convergence Communications Inc. contract #2: C23PREM1604.

² Information represents Convergence Communications Inc. contract #3: C23PREM1605.

**MINISTRY OF FINANCE
CORPORATE SERVICES DIVISION
FACT SHEET**

**ISSUE: OFFICE OF THE PREMIER 2022 to 2024 STRATEGIC
CONTRACTS LIST**

DESCRIPTION:

- The Ministry of Finance's guiding principles for procurement are as follows:
 - o Accountability and transparency
 - o Fair, open and non-discriminatory processes
 - o Competition, value for money and demand aggregation.
- Contracts for the Office of the Premier are prepared in accordance with the Core Policy & Procedures Manual, the Procurement Services Act, and applicable Trade Agreements.

KEY FACTS:

- Lisa Helps – Premier's Housing Solutions Specialist
 - o Working closely with the Ministry of Housing and BC Housing to develop the BC Builds program
 - BC Builds is an initiative delivered through BC Housing that leverages government, community and non-profit owned and under-used land to speed up the delivery of housing and help bring costs more in line with what middle-income households earn
 - o Engaging with potential partners – including local governments, First Nations, churches, non-profit housing providers, and developers – to collect information about available land and other resources that can be leveraged in partnership with the Province to build missing middle housing
- Penny Ballem – Premier's Health Systems Specialist / Operations Specialist on Addictions and the Toxic Drug Crisis

Contact: Kyle Johnson

Division: Corporate Services Division

File Name: 15c. PREM 2022 to 2024 Strategic Advisor Contract List.docx

Phone: Government Financial
Information

Page: 1 of 2

**MINISTRY OF FINANCE
CORPORATE SERVICES DIVISION
FACT SHEET**

- Advising the Premier and the Minister of Health on addressing systemic and operational challenges in the health system, with a specific focus on primary care, cancer care, and ambulance services
- Doug White – Special Counsel to the Premier on Indigenous Reconciliation
 - Advising the Premier and the Minister of Indigenous Relations and Reconciliation on immediate actions and strategies to improve the quality of life for Indigenous people in British Columbia, both on reserve and in community

**SUMMARY OF STRATEGIC CONTRACT ADVISORS AWARDED BY
VENDOR:**

VENDOR	CONTRACT	TOTAL AGGREGATE CONTRACT VALUE	TOTAL AGGREGATE EXPENDITURES	Procurement Type	DESCRIPTION
354948 B.C. LTD. (Dr. Penny Ballem)	C23PREM1597	\$340,000	\$159,011	Direct Award - Confidentiality - Order in Council	Dr. Penny Ballem has been appointed as the Premier's Health Systems Specialist to advise the Premier, Min of Health & DM
HELPS, LISA	C23PREM1596	\$162,262	\$150,287	Direct Award - Confidentiality - Order in Council	Lisa Helps appointed as housing solutions advisor to the Premier, COS and Ministers to initiate BC Builds
WHITE, DOUGLAS S	C23PREM1593	\$600,000	\$325,972	Direct Award - Confidentiality - Order in Council	Douglas S. White has been appointed Special Counsel for Premier Eby on Indigenous reconciliation.
TOTAL		\$1,102,262	\$635,270		

**Figures reported are as at the end of ADJ2 2024. Any discrepancies between the actuals presented and the Public Accounts, the Public Accounts will be taken as accurate.*

Contact: Kyle Johnson
Division: Corporate Services Division
File Name: 15c. PREM 2022 to 2024 Strategic Advisor Contract List.docx

Phone: Government Financial Information
Page: 2 of 2

OFFICE OF THE PREMIER
ISSUE NOTE

ISSUE: Premier Travel Expenditures

ADVICE AND RECOMMENDED RESPONSE:

- This reflects the amounts paid for Capital City Allowance and travel for the Premier. The information provided includes the amounts up to the end of March 2024.
- The Premier's Capital City Allowance actuals were \$10,531, in-province travel actuals were \$30,193, out-of-province actuals were \$11,314 and out-of-country actuals were \$15,078.
- The annual entitlement for Capital City Living Allowance for Fiscal Year 2024 was \$21,452.

KEY FACTS:

1. Capital City Allowance:

2023/24 Actuals (End of March 2024)	2022/23 Actuals (End of March 2023)
\$10,531	\$2,660

**OFFICE OF THE PREMIER
ISSUE NOTE**

- The Premier has elected to receive the hotel with receipts option per month to cover living expenses while in the Capital City. This option has a yearly reimbursement of expenses to a maximum of \$21,452 in fiscal year 2024. On April 1, 2024, This allowance maximum increases to \$22,288 for fiscal year 2025.

2. Travel:

	In-Province	In-Canada	Out-of-Canada	Total
Travel – 2023/24 at the end of March 2024	\$30,193	\$11,314 (July 9-12 Winnipeg, Sep 24-27 Ottawa, Nov 4-8 Halifax, Jan 27-20 Ottawa)	\$15,078 (May 27-Jun 07 Tokyo Japan, Seoul Korea, Singapore, San Francisco, USA)	\$56,584
Travel – 2022/23 at the end of March 2023	\$13,099*	\$5,478 (Premier Vote \$5,478 - Jan 31- Feb 3 Ottawa & Toronto ON, Feb 6-8 Ottawa ON)	\$1,154 (Premier Vote \$1,154 - Mar 12- 13 Seattle, Washington)	\$19,731*

*Amount includes travel as Attorney General (\$9,126)

- The amount listed in total travel matches the amount published on the Open Information website.

OFFICE OF THE PREMIER ISSUE NOTE

Appendix 1 is attached to provide information of the different types of travel and the area of responsibility.

Travel Item:	Paid By:	Notes:
Between Capital and Constituency	Ministry of Finance	Official travel between constituency and Victoria is considered government business. Travel at government rates applies and is charged to the central Minister's travel budget in Ministry of Finance.
Travel Within Province, Out of Province or Out of Canada	Ministers' Office Sub-Vote	When travelling on official government business, officials are governed by the Official Duties Expense Regulation and travel guidelines for "officials".
Parliamentary Secretary and MLA Travel on Behalf of Executive Council	Ministers' Office Sub-Vote	When travelling on official government business, Parliamentary Secretaries and MLAs travelling on behalf of Executive Council are governed by the Official Duties Expense Regulation and travel guidelines for "officials".
Accompanying Persons Travel	Vote 1 Legislative Assembly (Financial Services)	MLA's can allocate up to 12 return trips within the province for an accompanying person of the member's choosing, who is typically a family member, constituency assistant, or legislative assistant. All reasonable and justifiable travel expenses will be reimbursed upon presentation of receipts.
Capital City Allowance	Ministry of Finance	When the official is in Victoria, the meal allowance(s) is charged to the Capital City Allowance budget. This budget is a central Minister's travel budget that is held by the Ministry of Finance.

IGRS SUMMARY BY PROJECT

PROJECT	PROJECT NAME	23/24 Actuals as of March 31, 2024 ¹	% of total Actuals	Description
3600000	Blank Project	3,323,184	76.99%	Salaries, benefits, Legal, Data, Cell, Postal, Vehicle, Building
3601101	Francophone Affairs Program Expenses	568,773	13.18%	FAP recovered from FEDs
3601115	Books of Congratulation & Condolence	1,468	0.03%	Book binding for condolence books at Parliament Buildings
3601124	Canadian Intergovernmental Conference Secretariat	0	0.00%	Canadian Intergovernmental Conference Secretariat - Recovered from ministries
3601201	Remembrance Day	505	0.01%	Wreath for Premier presentation
3601202	Order of BC	64,921	1.50%	Writers, Medals, AC Meeting & Investiture travel, reception & dinner
3601203	Long Service Awards	(173,101)	-4.01%	IGRS service Fee & business expenses recovered from BCPSA
3601204	Official Visits	11,422	0.26%	Hospitality, IGRS travel
3601210	Consular Corps Relations	13,562	0.31%	IGRS travel for meetings & Consular Corps Briefing with Govt Officials
3601214	Western Premiers Conference	54,561	1.26%	Conference between Premier's of Western provinces.
3601219	Greetings	1,126	0.03%	Supplies for the Congratulatory Messages Program
3601237	Council of Federation	270,503	6.27%	COF dues, Host COF summer meeting
3601260	MEDAL OF GOOD CITIZENSHIP	(1,075)	-0.02%	TACS covers the cost of the Medal of Good Citizenship (because their Minister is the Chair of the Advisory Committee)
3698738	Gift Purchases for Protocol Gift Bank	10,943	0.25%	Replenish gift inventory for visiting dignitaries
3698749	In/Out Bound Mission	3,155	0.07%	Travel to meetings overseas
3698788	US Engagement	98,697	2.29%	USA engagement meetings
3698789	Fed/Prov Engagement	67,845	1.57%	Fed/Prov Meetings & Ministers' Council on the Canadian Francophonie
3601208	Opening of the Legislature	27	0.00%	Opening of the Legislature
TOTALS		4,316,516		

Notes:

1. The amounts presented in the above table are actuals as of March 31, 2024. Any discrepancies between these amounts and the Public Accounts, the Public Accounts will be taken as accurate and final.

IGRS Government Transfers 2023/2024

STOB	Actual Amount	Supplier Name	Description/Reason
7703	19,500	BC LIBRARIES COOPERATIVE 2009	FUNDING FOR: EXPANDING ACCESS TO FRENCH LANGUAGE LIBRARY MATERIALS ATTN: KEVIN MILLSIP
7703	10,000	BC LIBRARIES COOPERATIVE 2009	FUNDING FOR: EXPANDING ACCESS TO FRENCH LANGUAGE LIBRARY MATERIALS ATTN: KEVIN MILLSIP (PYMT 2)
7703	6,000	CONSEIL JEUNESSE FRANCOPHONE DE LA COLOMBIE-BRITANNIQUE	BC GOVT: JEUX FRANCOPHONES DE LA COLOMBIE-BRITANNIQUE ATTN: SOPHIE AUDET
7703	66,000	CONSEIL JEUNESSE FRANCOPHONE DE LA COLOMBIE-BRITANNIQUE	FUNDING FOR: YOUTH MENTORING PROGRAM ATTN: SOPHIE AUDET
7703	7,000	CONSEIL JEUNESSE FRANCOPHONE DE LA COLOMBIE-BRITANNIQUE	PARLEMENT JEUNESSE FRANCOPHONE DE LA COLOMBIE-BRITANNIQUE ATTN: SOPHIE AUDET
7703	750	CONSEIL JEUNESSE FRANCOPHONE DE LA COLOMBIE-BRITANNIQUE	TRAVEL FOR FRANCOPHONIE DAY MARCH 14, 2024
7703	15,000	FEDERATION DES PARENTS FRANCOPHONES DE COLOMBIE-BRITANNIQUE	BC GOVT FOR: CAFE AND DISTRIBUTION OF BEBE FRANCOPHONE WELCOME PACKAGE ATTN: MARIE-ANDREE ASSELIN. FA: FPFCB
7703	80,000	LA BOUSSOLE, CENTRE COMMUNAUTAIRE SOCIETE	BC GOVT: SOCIAL/EMPLOYMENT SERVICES PROGRAMS IN FRENCH ATTN: RICHARD HOJJAT
7703	94,000	LA COOPERATIVE D'IMMIGRATION LE RELAIS FRANCOPHONE DE LA COLOMBIE-BRITANNIQUE	FUNDING FOR: INCLUSION OF FRENCH-SPEAKING RACIAL MINORITIES ON THE JOB MARKET ATTN: INES GHOZZI
7703	15,000	LA SOCIETE DE DEVELOPPEMENT ECONOMIQUE DE LA C.-B. (SDECB)	FUNDING FOR: DESTINATION CANADA FALL 2023 PROMOTION ATTN: MYLENE LETELLIER
7703	750	LA SOCIETE FRANCOPHONE DE VICTORIA	CHOIR AT FRANCOPHONIE DAY MARCH 14, 2024
7703	4,000	L'ASSOCIATION DES FRANCOPHONES DE NANAIMO	FUNDING FOR: MAPLE SUGAR FESTIVAL DU SUCRE D'ERABLE ATTN: CAMILLE VERON
7703	7,824	LEGISLATIVE ASSEMBLY OF BRITISH COLUMBIA	FRENCH PARLIAMENTARY EDUCATION RESOURCES AND SERVICES ATTN: KAREN AITKIN
7703	82,250	PROVINCIAL HEALTH SERVICES AUTHORITY	FRANCOPHONE HEALTH SERVICES PROGRAM ATTN: KIRAN MALLI
7703	10,000	PROVINCIAL HEALTH SERVICES AUTHORITY	PROVINCIAL LANGUAGE SERVICES: FRENCH LANGUAGE TRAINING ATTN: LINDA PHUNG
7703	4,500	RICHMOND CITY CENTRE COMMUNITY ASSOCIATION	FOR FRENCH FUN FOR PRESCHOOLERS ATTN: JEREMY QUAN FA: RICHMOND CITY FUNDS
7703	7,000	SIMON FRASER UNIVERSITY	FUNDING FOR: 14TH EDITION OF SFU PRINTEMPS DE LA
7703	90,000	SOCIETE CARREFOUR 50+ COLOMBIE-BRITANNIQUE	FUNDING FOR: AGING IN PLACE - ATTN: STEPHANE LAPIERRE
7703	10,940	WEST SHORE PARKS AND RECREATION SOCIETY	EARLY CHILDHOOD PROGRAMS: FROM BC GOVT ATTN: NICKY BROWN FA: WEST SHORE PARKS FUNDING
7703	312,532	FRENCH LANGUAGE SERVICE IGRS ²	Francophone Affairs

7703	112,000	FRENCH LANGUAGE SERVICES - PROSECUTION SERVICES	Francophone Affairs Prosecution Services
7703	5,000	FRENCH LANGUAGE SERVICES	Francophone Affairs
	960,046	TOTAL STOB 77	
8001	17,112	CORPORATION DU CONSEIL DES MINISTRES SUR LA FRANCOPHONIE CANADIENNE	BC GOVT ANNUAL DUES FOR MCCF 23/24
8001	250,044	COUNCIL OF THE FEDERATION SECRETARIAT	B.C. ANNUAL DUES FOR APRIL 1, 2023 TO MARCH 31, 2024
8097	95,000	CANADIAN INTERGOVERNMENTAL CONFERENCE SECRETARIAT	B.C.'S CONTRIBUTION FOR 2023-24
	362,156	Total STOB 80	

1. Amounts presented in the above table are actuals as of March 31, 2023. Any discrepancies between these amounts and the Public Accounts, the Public Accounts will be taken as accurate and final.
- 2 This entry is pending adjustment subject to approval by OCG, this entry is an accounting error.

**OFFICE OF THE PREMIER
ESTIMATES BRIEFING NOTE**

ISSUE: Recoveries as at March 2024

KEY FACTS:

- The Office of the Premier 2023/24 budget for recoveries is (\$1.308M), with (\$0.601M) in internal recoveries, and (\$0.707M) in external recoveries.
- As at March 31, 2024 the Office of the Premier had recovered (\$1.599M), with (\$0.786M) in internal recoveries, and (\$0.812M) in external recoveries.
- Internal recoveries are costs recovered from entities within the Consolidated Revenue Fund (CRF). Office of the Premier internal recoveries include:
 - (\$0.669M) in operating costs recovered from the Public Service Agency for costs incurred in supporting the Long Services Awards. In FY 2024, ceremonies was delivered for 2021, 2022 and 2023 recipients;
 - (\$0.117M) in other minor recoveries.
- External recoveries are costs recovered from entities outside the CRF, both internal and external to the Government Reporting Entity (GRE). Office of the Premier external recoveries include:
 - (\$0.700M) in recoveries from the Federal Government's Ministry of Canadian Heritage to establish, through an agreement, a general framework for the planning and implementation of various measures to support the development and vitality of the Francophone community of British Columbia through the delivery of French-language services. The Francophone Affairs Program provided grants and contributions in the amount of \$0.659 M. An additional \$0.041 M was used for translations and other administrative support costs.
 - (\$0.030M) in recoveries for the 2023 MCCF Conference co-hosted with the Federal Government.
 - (\$0.083M) in recoveries for funding under the Francophone Affairs received from the Federal Government.

**OFFICE OF THE PREMIER
ESTIMATES BRIEFING NOTE**

2023/2024 Recoveries as at March 31, 2024

\$ millions	IGRS	Cab Ops	PPS	PO	DMO	Total
Internal Recoveries						
Budget	-0.598	-0.001	-0.001	0.000	-0.001	-0.601
Actuals	-0.774	0.000	0.000	-0.012	0.000	-0.786
Variance	0.176	-0.001	-0.001	0.012	-0.001	0.185
External Recoveries						
Budget	-0.701	-0.002	-0.002	0.000	-0.002	-0.707
Actuals	-0.813	0.000	0.000	0.000	0.000	-0.813
Variance	0.112	-0.002	-0.002	0.000	-0.002	0.106
Total Recoveries						
Budget	-1.299	-0.003	-0.003	0.000	-0.003	-1.308
Actuals	-1.587	0.000	0.000	-0.012	0.000	-1.599
Variance	0.288	-0.003	-0.003	0.012	-0.003	0.291

Contact: Kyle Johnson

Phone: Government Financial
Information
Page: 2 of 2

2023/24 Estimates Note

Advice to the Premier

Title: **Freedom of Information Requests – Office of the Premier**

Response:

- In FY 2023/24, Office of the Premier responded to 146 FOI requests with an average processing time of 39 days and an on time compliance of 98%.
- In FY 2022/23, Office of the Premier responded to 169 FOI requests, with an average processing time of 269 days and an on time compliance of 71%.
- In FY2021/22, Office of the Premier responded to 379 FOI requests with an average processing time of 126 days and an on-time compliance of 81%.
- In FY2020/21 Office of the Premier responded to 782 FOI requests with an average processing time of 57 days and an on time compliance of 90%.

FOI Issues/ Status:

Overdue Requests:

- Closing large and complex overdue requests was the primary focus for Office of the Premier in FY 2022/23. This focus resulted in increases to average processing days and a decline in timeliness, as files are not counted in the on-time rate until they are closed.
- Since successfully concluding the work of closing the historic backlog of open overdue requests, Office of the Premier has returned to high on time compliance and timeliness. For this fiscal year to date, Office of the Premier has achieved a 98% on time rate at an average response time of 39 days.

Implementation of Application Fee

- Public bodies began charging a \$10 application fees for non-personal requests on November 29, 2021.
- Indigenous Governing Entities (IGEs) are exempt from paying application fees.
- Government continues to monitor the impact of the application fee on requests volume and pages processed.

Decrease in Processing Fee Estimates:

- In FY 2023/24, the percentage of processing fee estimates issued decreased to 1% of the 158 requests received this fiscal year. This is comparable to FY 2022/23 when only 3% of requests received processing fees, and shows sustained decline from 17% of requests received in FY2020/21.

2023/24 Estimates Note

Advice to the Premier

- All applicants are charged fees based on the same criteria found in s. 75 of FOIPPA and as permitted by schedule 1 of the FOIPPA Regulation.
- Information Access Operations, on behalf of Office of the Premier, is in regular contact with applicants to assist with the wording of their FOI requests. This communication aids in understanding of what the applicants are seeking and helps them be as specific as possible, which also enables a cost-effective process.

Decrease in Time Extensions / Decrease in Processing Days

- The government of B.C. takes its Freedom of Information and Protection of Privacy Act (FOIPPA) obligations seriously and only takes extensions when it is necessary to do so.
- Time extensions are legislatively permitted and taken on an as/when needed basis for any of the justifications found in section 10 of FOIPPA.
- In FY2023/24, approximately 44% of the files processed by Office of the Premier required an extension, declining from 47% in the prior fiscal year.

Decrease in No Records Responses:

- 16% of requests closed in FY 2023/24 resulted in "No Records" responses. This is comparable to last year (13%) and is substantially lower than the 32% reported in FY2020/21
- In previous fiscal years, many of the routine, non-topical requests result in a "No Records" response (for example "copies of text messages for a *specified individual*").

FOI Received Requests, Processed/ Closed Requests Over past 6 years:

Received Requests

Fiscal Year	OOP	Government
2018/19	851	12,246
2019/20	992	13,054
2020/21	645	10,266
2021/22	294	9,308
2022/23	134	7,017
2023/24	158	7,798

Processed/Closed Requests

Fiscal Year	OOP	Government
2018/19	740	11,786
2019/20	1,024	12,915
2020/21	782	10,843
2021/22	379	9,650
2022/23	169	7,412
2023/24	146	7,201

Contact: Marisa Marquis, Information Management Advisor
Deputy Minister's Office, Office of the Premier
Government Financial
Information

Freedom of Information Requests

Office of the Premier Requests Processed

On Time and Overdue Report Card

General and Personal Requests

Fiscal 2023/24 (April 1, 2023 to March 31, 2024)

Closed By Request Type

		No. Requests	Avg Processing Days	Avg Days Overdue
General	On Time	140	38	N/A
	Overdue	3	119	27
	All General	143		
Personal	On Time	3	24	N/A
	Overdue	N/A	N/A	N/A
	All Personal	3		
	All Requests	146		

Closed By Applicant Type

	No. Requests	Avg Processing Days	Avg Overdue Days
Business	4	33	N/A
Indigenous Governing Entity	N/A	N/A	N/A
Individual	21	34	202
Interest Group	20	43	N/A
Law Firm	6	56	N/A
Media	26	44	78
Other Public Body	2	37	N/A
Political Party	66	37	N/A
Researcher	1	29	N/A
Grand Total	146		

Office of the Premier Requests Closed

Fiscal Year Comparisons of On Time and Over due

General and Personal Requests

	On Time	Overdue	Total Requests	On Time Percentage
FY 2013 / 2014	445	160	605	74%
FY 2014 / 2015	469	22	491	96%
FY 2015 / 2016	420	104	524	80%
FY 2016 / 2017	437	125	562	78%
FY 2017 / 2018	355	45	400	89%
FY 2018 / 2019	728	12	740	98%
FY 2019 / 2020	975	49	1,024	95%
FY 2020 / 2021	706	76	782	90%
FY 2021 / 2022	303	76	379	80%
FY 2022 / 2023	120	49	169	71%
FY 2023/2024	143	3	146	98%
Overall	5,101	721	5,822	86%