

| Office of the Premier                         |                                                      |
|-----------------------------------------------|------------------------------------------------------|
| Estimates: For the year ending March 31, 2026 |                                                      |
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## Key Contacts

| Title                                      | Contact                                                              | Cell phone                                                   | Phone                                                        | Email                                                                    |
|--------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------------------|
| Deputy Minister's Office                   | Jessica Prince<br><i>Assistant Deputy Minister</i>                   | Government<br>Financial<br>Information;<br>Personal Security | Government<br>Financial<br>Information;<br>Personal Security | <a href="mailto:Jessica.Prince@gov.bc.ca">Jessica.Prince@gov.bc.ca</a>   |
|                                            | Yvette Marquis<br><i>Director Executive Operations</i>               |                                                              |                                                              | <a href="mailto:Yvette.Marquis@gov.bc.ca">Yvette.Marquis@gov.bc.ca</a>   |
| Premier's Office                           | Jim Rutkowski<br><i>Chief of Staff</i>                               |                                                              |                                                              | <a href="mailto:Jim.Rutkowski@gov.bc.ca">Jim.Rutkowski@gov.bc.ca</a>     |
|                                            | Aileen Machell<br><i>Deputy Chief of Staff</i>                       |                                                              |                                                              | <a href="mailto:Aileen.Machell@gov.bc.ca">Aileen.Machell@gov.bc.ca</a>   |
| Cabinet Operations                         | Neil Reimer<br><i>ADM/Deputy Cabinet Secretary</i>                   |                                                              | 778-974-3695                                                 | <a href="mailto:Neil.Reimer@gov.bc.ca">Neil.Reimer@gov.bc.ca</a>         |
| Intergovernmental Relations<br>Secretariat | Leslie Teramoto<br><i>Deputy Minister</i>                            |                                                              | 250-387-0752                                                 | <a href="mailto:Leslie.Teramoto@gov.bc.ca">Leslie.Teramoto@gov.bc.ca</a> |
| Ministry of Finance                        | Amy McAleese<br><i>Executive Financial Officer</i>                   | Government<br>Financial<br>Information                       | 778-698-3352                                                 | <a href="mailto:Amy.McAleese@gov.bc.ca">Amy.McAleese@gov.bc.ca</a>       |
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**OFFICE OF THE PREMIER  
FACT SHEET**

**NAME: 2024/25 vs 2025/26 Budgets by Sub-Vote**

**Summary:**

|                                                | 2024/25<br>Restated | 2025/26       | Increase /<br>(Decrease)<br>\$ | Increase /<br>(Decrease)<br>% |
|------------------------------------------------|---------------------|---------------|--------------------------------|-------------------------------|
| <b>Intergovernmental Relations Secretariat</b> | <b>4.838</b>        | <b>5.191</b>  | <b>0.353</b>                   | <b>7.30%</b>                  |
| <b>Cabinet Operations</b>                      | <b>2.421</b>        | <b>2.465</b>  | <b>0.044</b>                   | <b>1.82%</b>                  |
| <b>Executive and Support Services</b>          |                     |               |                                |                               |
| Premier's Office                               | 5.932               | 6.534         | 0.602                          | 10.15%                        |
| Deputy Minister's Office                       | 4.186               | 4.260         | 0.074                          | 1.77%                         |
| <b>Subtotal Executive and Support Services</b> | <b>10.118</b>       | <b>10.794</b> | <b>0.676</b>                   | <b>6.68%</b>                  |
| <b>Total Office of the Premier</b>             | <b>17.377</b>       | <b>18.450</b> | <b>1.073</b>                   | <b>6.17%</b>                  |

**Intergovernmental Relations Secretariat**

| Intergovernmental Relations Secretariat<br>(\$ millions)   | 2024/25<br>Restated | 2025/26      |
|------------------------------------------------------------|---------------------|--------------|
| <b>2024/25 Budget (Restated)</b>                           | <b>4.838</b>        | <b>4.838</b> |
| <b>Increases / (Decreases):</b>                            |                     |              |
| Shared Recovery Wage Mandate                               |                     | <b>0.091</b> |
| Other Increase                                             |                     | <b>0.262</b> |
| <b>Budget 2025/26:</b>                                     |                     | <b>5.191</b> |
| <b>Changes from prior year plan increase / (decrease):</b> |                     | <b>0.353</b> |
| <b>Percentage changes from prior year plan:</b>            |                     | <b>7.30%</b> |

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## OFFICE OF THE PREMIER FACT SHEET

Intergovernmental Relations Secretariat current year changes include:

- The shared recovery wage mandate of \$0.091M for union (and exempt equivalent) staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2024/25 management increases.
- Base \$0.262M funding increase to support the expanded role of the Intergovernmental Relations Secretariat will fulfill in relation to local government relations plus anticipated support for international trade.

### Cabinet Operations

| Cabinet Operations (\$ millions)                           | 2024/25<br>Restated | 2025/26      |
|------------------------------------------------------------|---------------------|--------------|
| <b>2024/25 Budget (Restated)</b>                           | <b>2.421</b>        | <b>2.421</b> |
| <b>Increases / (Decreases):</b>                            |                     |              |
| Shared Recovery Wage Mandate Funding                       |                     | <b>0.044</b> |
| <b>Budget 2025/26:</b>                                     |                     | <b>2.465</b> |
| <b>Changes from prior year plan increase / (decrease):</b> |                     | <b>0.044</b> |
| <b>Percentage changes from prior year plan:</b>            |                     | <b>1.82%</b> |

Cabinet Operations current year changes include:

- The shared recovery wage mandate of \$0.044M for union (and exempt equivalent) staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2024/25 management increases.

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## Planning and Priorities Secretariat

The Planning and Priorities Secretariat net budget was reduced to \$0 as a result of an internal re-organization.

## Premier's Office

| Premier's Office (\$ millions)                             | 2024/25<br>Restated | 2025/26       |
|------------------------------------------------------------|---------------------|---------------|
| <b>2024/25 Budget (Restated)</b>                           | <b>5.932</b>        | <b>5.932</b>  |
| <b>Increases / (Decreases):</b>                            |                     |               |
| Shared Recovery Wage Mandate Funding                       |                     | <b>0.116</b>  |
| Other Increase                                             |                     | <b>0.486</b>  |
| <b>Budget 2025/26:</b>                                     |                     | <b>6.534</b>  |
| <b>Changes from prior year plan increase / (decrease):</b> |                     | <b>0.602</b>  |
| <b>Percentage changes from prior year plan:</b>            |                     | <b>10.15%</b> |

Premier's Office current year changes include:

- The shared recovery wage mandate of \$0.116M for union (and exempt equivalent) staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2024/25 management increases.
- A \$0.486M increase to support the Minister of State for Local Governments and Rural Communities plus the additional travel requirements of the Premier's Office related to international trade.

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# OFFICE OF THE PREMIER FACT SHEET

## Deputy Minister's Office

| Deputy Minister's Office (\$ millions)                     | 2024/25<br>Restated | 2025/26      |
|------------------------------------------------------------|---------------------|--------------|
| <b>2024/25 Budget (Restated)</b>                           | <b>4.186</b>        | <b>4.186</b> |
| <b>Increases / (Decreases):</b>                            |                     |              |
| Shared Recovery Wage Mandate Funding                       |                     | <b>0.074</b> |
| <b>Budget 2025/26:</b>                                     |                     | <b>4.260</b> |
| <b>Changes from prior year plan increase / (decrease):</b> |                     | <b>0.074</b> |
| <b>Percentage changes from prior year plan:</b>            |                     | <b>1.77%</b> |

Deputy Minister's Office current year changes include:

- The shared recovery wage mandate of \$0.074M for union (and exempt equivalent) staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2024/25 management increases.

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**OFFICE OF THE PREMIER  
INFORMATION NOTE**

**ISSUE: INCREASE IN THE OFFICE OF THE PREMIER'S VOTE BY  
\$1.073 M**

**ADVICE AND RECOMMENDED RESPONSE:**

- This is due to \$0.325M base budget increases related to the Shared Recovery Mandate, which includes general wage increases for union (and exempt equivalent) staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2024/25 management increases.
  - \$0.116M Premier's Office
  - \$0.074M Deputy Minister Office
  - \$0.044M Cabinet Operations
  - \$0.091M Intergovernmental Relations Secretariat
- Net new funding of \$0.748M:
  - \$0.486M for Premier's Office to support the Minister of State for Local Governments and Rural Communities plus additional travel requirements of the Office related to international trade.
  - \$0.262M for Intergovernmental Relations Secretariat support the expanded in relation to local government relations and anticipated support for international trade.
- There was also an additional budget transfer of \$0.623M from Housing and Municipal Affairs to the Intergovernmental Relations Secretariat, which was not included in the above total as it was added to the restated 2024/2025 budget amounts. This transfer included 7 FTEs and operating funding to address strategic relations and consultations with local governments and local government organization, as part of the November 18, 2024 formation of government.

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DATA TABLES:

- A summary including all changes is included in table 1.

TABLE 1: ESTIMATES SUMMARY

|                                                | 2024/25<br>Restated<br>Estimates <sup>1</sup> | 2025/26<br>Estimates | 2026/27<br>Plan | 2027/28<br>Plan |
|------------------------------------------------|-----------------------------------------------|----------------------|-----------------|-----------------|
| <b>Operating Expenses (\$ millions)</b>        |                                               |                      |                 |                 |
| <b>Executive and Support Services</b>          | <b>10.118</b>                                 | <b>10.794</b>        | <b>10.794</b>   | <b>10.794</b>   |
| Premier's Office                               | 5.932                                         | 6.534                | 6.534           | 6.534           |
| Deputy Minister Office                         | 4.186                                         | 4.260                | 4.260           | 4.260           |
| <b>Intergovernmental Relations Secretariat</b> | <b>4.838</b>                                  | <b>5.191</b>         | <b>5.191</b>    | <b>5.191</b>    |
| <b>Cabinet Operations</b>                      | <b>2.421</b>                                  | <b>2.465</b>         | <b>2.465</b>    | <b>2.465</b>    |
| <b>Total</b>                                   | <b>17.377</b>                                 | <b>18.450</b>        | <b>18.450</b>   | <b>18.450</b>   |

<sup>1</sup> The 2024/25 figures are restated and consistent with the 2024/25 Estimates.

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- The following tables break down the preceding summary into Shared Recovery Mandate changes, net new funding, funding reallocations and funding transferred in from the Ministry of Housing and Municipal Affairs.

**TABLE 2: CHANGE SUMMARY FOR SHARED RECOVERY MANDATE FUNDING:**

| <b>Change Summary</b>                                                                                                                            | <b>2025/26<br/>Estimates</b> | <b>2026/27<br/>Plan</b> | <b>2027/28<br/>Plan</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------|-------------------------|
| <b>Operating Expenses (\$ millions)</b>                                                                                                          |                              |                         |                         |
| <b>Shared Recovery Mandate Funding</b>                                                                                                           |                              |                         |                         |
| Executive and Support Services<br>Premier's Office                                                                                               | 0.116                        | 0.116                   | 0.116                   |
| Executive and Support Services<br>Deputy Minister Office                                                                                         | 0.074                        | 0.074                   | 0.074                   |
| Intergovernmental Relations<br>Secretariat                                                                                                       | 0.083                        | 0.083                   | 0.083                   |
| Cabinet Operations                                                                                                                               | 0.044                        | 0.044                   | 0.044                   |
| <b>Sub-Total</b>                                                                                                                                 | <b>0.317</b>                 | <b>0.317</b>            | <b>0.317</b>            |
| Transfer of Ministry of Housing and<br>Municipal Affairs Shared Recovery<br>Mandate funding to the<br>Intergovernmental Relations<br>Secretariat | 0.008                        | 0.008                   | 0.008                   |
| <b>Total</b>                                                                                                                                     | <b>0.325</b>                 | <b>0.325</b>            | <b>0.325</b>            |

- Shared Recovery Mandate applies to all public sector employers with unionized employees whose collective agreements expire on or after December 31, 2021. This funding supports negotiated general wage increases over a three-year term. The Shared Recovery Mandate are prorated over the core business based on the annual salary expenses.

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**TABLE 3: CHANGE SUMMARY RELATED TO OTHER INCREASES**

| Change Summary                                 | 2025/26<br>Estimates | 2026/27<br>Plan | 2027/28<br>Plan |
|------------------------------------------------|----------------------|-----------------|-----------------|
| <b>Operating Expenses (\$ millions)</b>        |                      |                 |                 |
| <b>Other Increases</b>                         |                      |                 |                 |
| <i>Premier's Office</i>                        | 0.486                | 0.486           | 0.486           |
| <i>Intergovernmental Relations Secretariat</i> | 0.262                | 0.262           | 0.262           |
| <b>Sub-Total</b>                               | <b>0.748</b>         | <b>0.748</b>    | <b>0.748</b>    |

- Net new funding of \$0.748M:
  - \$0.486M for Premier's Office to support the Minister of State for Local Governments and Rural Communities plus additional travel requirements of the Office related to international trade.
  - \$0.262M for Intergovernmental Relations Secretariat support the expanded role in relation to local government relations and anticipated support for international trade.

**TABLE 4: CHANGE SUMMARY RELATED TO INTERNAL RE-ORGANIZATION**

| Change Summary                          | 2025/26<br>Estimates | 2026/27<br>Plan | 2027/28<br>Plan |
|-----------------------------------------|----------------------|-----------------|-----------------|
| <b>Operating Expenses (\$ millions)</b> |                      |                 |                 |
| <b>Internal Re-Organization</b>         |                      |                 |                 |
| <i>ESS – Deputy Minister Office</i>     | 1.266                | 1.266           | 1.266           |
| <i>IGRS</i>                             | 0.378                | 0.378           | 0.378           |
| <i>Cab Ops</i>                          | 0.128                | 0.128           | 0.128           |
| <i>PPS</i>                              | -1.772               | -1.772          | -1.772          |
| <b>Sub-Total</b>                        | <b>0.0</b>           | <b>0.0</b>      | <b>0.0</b>      |

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- In addition to the increases in previous tables, table 4 shows a change summary related to a reorganization within the Office which reallocated funding internally. This adjustment is fiscal neutral.

**TABLE 5: CHANGE SUMMARY RELATED TO THE TRANSFER FROM THE MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS**

| Change Summary                                 | 2025/26<br>Estimates | 2026/27<br>Plan | 2027/28<br>Plan |
|------------------------------------------------|----------------------|-----------------|-----------------|
| <b>Operating Expenses (\$ millions)</b>        |                      |                 |                 |
| <b>Transfer</b>                                |                      |                 |                 |
| <i>Intergovernmental Relations Secretariat</i> | 0.623                | 0.623           | 0.623           |

- There was also an additional budget transfer of \$0.623M from Housing and Municipal Affairs to IGRS, which was not included in the Vote increase total as it was added to the restated 2024/2025 budget amounts. This transfer included salaries (7 FTEs) and operating funding to address strategic relations and consultations with local governments and local government organization, as part of the November 18, 2024, formation of government.

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**Budget 2020 To Budget 2025 Change Summary**

Since February 2020, the Office of the Premier budget has increased by \$6.493M:

- In *Budget 2025* the budget increased by \$1.073M:
  - Incremental funding increase of \$0.32 M for Shared Recovery Wage Mandate including general wage increases for union staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2024/25 management increases.
  - Base funding of \$0.748M to support an expanded mandate with the Minister of State for Local Governments and Rural communities, funding for travel to support international trade, and funding to support an expanded role with local governments
  - There was also an additional budget transfer of \$0.623M from the Ministry of Housing and Municipal Affairs to Intergovernmental Relations Secretariat, which was not included in the above total as it was added to the restated 2024/2025 budget amounts. This transfer included salaries and operating funding to address strategic relations and consultations with local governments and local government organizations, as part of the November 18, 2024, formation of government.
- In *Budget 2024* the budget increased by \$0.709M:
  - Incremental funding increase of \$0.709M for Shared Recovery Wage Mandate including general wage increases for union staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2023/24 management increases.
- In *Budget 2023* the budget increased by \$1.353M:
  - Incremental funding increase of \$0.686M for Shared Recovery Wage Mandate includes general wage increases for union staff for agreements that ratified as of December 31, 2021, as well as ongoing funding for 2022/23 management increases; and
  - Base funding of \$0.667M to provide additional funding to support December 2022 Mandate Letter commitments and provide greater coordinated support to ministries by the Premier's Office. This includes funding for additional salaries and benefits (including 2

**OFFICE OF THE PREMIER  
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positions located in Vancouver), and a small increase to travel and information technology costs.

- In *Budget 2022* the budget increased by \$0.014M to provide additional funding for increased costs for services provided to ministries by the Legal Services Branch.
- In *Budget 2021* the budget increased by \$3.344M:
  - Incremental funding increase of \$1.739M for resources to support Mandate Letter commitments and provincial COVID-19 response initiatives; and
  - Base funding of \$1.605M to establish a Planning and Priorities Secretariat.
- In *Budget 2020* the budget increased by \$0.029M:
  - Fiscal adjustment of \$0.513M reduction for government redirection of previously planned ministry budget allocations to core programs and services,
  - \$0.042M to reflect the benefits rate for 2020/21;
  - Partially offset by an increase of \$0.500M in base funding to meet government's commitment to enhanced public engagement and communication.

# OFFICE OF THE PREMIER INFORMATION NOTE

| \$ millions                      | 2019/20       | 2020/21       | 2021/22       | 2022/23       | 2023/24       | 2024/25       | 2025/26       |
|----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>Feb 2018 Service Plan</b>     | <b>11.305</b> | <b>11.305</b> | <b>11.305</b> |               |               |               |               |
| Benefits Chargeback Rate         | 0.044         | 0.000         | 0.000         |               |               |               |               |
| <b>Feb 2019 Service Plan</b>     | <b>11.349</b> | <b>11.305</b> | <b>11.305</b> | <b>11.305</b> |               |               |               |
| Benefits Chargeback Rate         |               | 0.042         | 0.042         | 0.042         |               |               |               |
| Fiscal Adjustment                |               | (0.513)       | (0.513)       | (0.513)       |               |               |               |
| Base Budget Build                |               | 0.500         | 0.500         | 0.500         |               |               |               |
| <b>Feb 2020 Service Plan</b>     |               | 11.334        | 11.334        | 11.334        | 11.334        |               |               |
| Budget 2021 Resourcing           |               |               | 3.344         | 3.344         | 3.344         |               |               |
| <b>Feb 2021 Service Plan</b>     |               |               | <b>14.678</b> | <b>14.678</b> | <b>14.678</b> | <b>14.678</b> |               |
| Legal Services Funding           |               |               |               | 0.014         | 0.014         | 0.014         |               |
| <b>Feb 2022 Service Plan</b>     |               |               |               | <b>14.692</b> | <b>14.692</b> | <b>14.692</b> | <b>14.692</b> |
| SRM Allocations                  |               |               |               |               | 0.686         | 0.686         | 0.686         |
| Base Budget Build                |               |               |               |               | 0.667         | 0.667         | 0.667         |
| <b>Feb 2023 Service Plan</b>     |               |               |               |               | 16.045        | 16.045        | 16.045        |
| SRM Allocations                  |               |               |               |               |               | 0.709         | 0.709         |
| MUNI Transfer                    |               |               |               |               |               |               | 0.623         |
| <b>Feb 2024 Service Plan</b>     |               |               |               |               |               | <b>16.754</b> | <b>17.377</b> |
| SRM Allocations                  |               |               |               |               |               |               | 0.325         |
| Budget Lift                      |               |               |               |               |               |               | 0.748         |
| <b>Feb 2025 Service Plan</b>     |               |               |               |               |               |               | <b>18.450</b> |
| <b>Year Over Year Change</b>     |               | <b>0.029</b>  | <b>3.344</b>  | <b>0.014</b>  | <b>1.353</b>  | <b>0.709</b>  | <b>1.073</b>  |
| <b>Net Change Since Feb 2020</b> |               |               | <b>3.344</b>  | <b>3.358</b>  | <b>4.711</b>  | <b>5.420</b>  | <b>6.493</b>  |

# OFFICE OF THE PREMIER FACT SHEET

## NAME: BUDGET vs YTD ACTUALS 2024/25

TABLE 1: ESTIMATE SUMMARY:

|                                                | 2024/25<br>Restated<br>Estimates <sup>1</sup> | 2024/25<br>Actual<br>Expenditures | Variance       |
|------------------------------------------------|-----------------------------------------------|-----------------------------------|----------------|
| <b>Operating Expenses (\$ millions)</b>        |                                               |                                   |                |
| <b>Executive and Support Services</b>          | <b>10.118</b>                                 | <b>8.422</b>                      | <b>1.696</b>   |
| <i>Premier's Office</i>                        | <i>5.932</i>                                  | <i>6.042</i>                      | <i>(0.110)</i> |
| <i>Deputy Minister Office</i>                  | <i>4.186</i>                                  | <i>2.380</i>                      | <i>1.806</i>   |
| <b>Intergovernmental Relations Secretariat</b> | <b>4.838</b>                                  | <b>4.425</b>                      | <b>0.413</b>   |
| <b>Cabinet Operations</b>                      | <b>2.421</b>                                  | <b>2.187</b>                      | <b>0.234</b>   |
| <b>Planning and Priorities Secretariat</b>     | <b>-</b>                                      | <b>1.053</b>                      | <b>(1.053)</b> |
| <b>Total</b>                                   | <b>17.377</b>                                 | <b>16.088</b>                     | <b>1.289</b>   |

<sup>1</sup> The 2024/25 figures are restated and consistent with the *2024/25 Estimates*.

- The total surplus of \$1.289M for the Office of the Premier for 2024/25 includes:
  - \$1.696M surplus for Executive and Support Services due to a interregnum period savings in salaries as well as the Planning and Priorities Secretariat (PPS) Budget getting partly allocated to Executive and Support Services.
  - \$0.413M surplus for Intergovernmental Relations Secretariat due to PPS budget being partly allocated to IGRS.
  - \$0.234M surplus for Cabinet Operations due to savings in salaries as well as the PPS budget getting partly allocated to Cabinet Operations.
  - \$1.053M pressure for Planning and Priorities Secretariat which was dissolved and redistributed within the Vote in year. Pressure is offset within the Vote.

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**Office of the Premier  
3 Year Budget Changes by Core Business**

| <b>Budget Summary<br/>OFFICE OF THE PREMIER<br/>(\$ 000's)</b> |                             |                |                           |                |                           |                |                           |
|----------------------------------------------------------------|-----------------------------|----------------|---------------------------|----------------|---------------------------|----------------|---------------------------|
|                                                                | <b>2024/25<br/>Restated</b> | <b>2025/26</b> | <b>24/25 to<br/>25/26</b> | <b>2026/27</b> | <b>25/26 to<br/>26/27</b> | <b>2027/28</b> | <b>26/27 to<br/>27/28</b> |
| <b>Intergovernmental Relations Secretariat</b>                 |                             |                |                           |                |                           |                |                           |
| Service Plan 24/25                                             | 3,837                       | 3,837          | 0                         | 3,837          | 0                         | 3,837          | 0                         |
| Internal Re-Organization                                       | 378                         | 378            | 0                         | 378            | 0                         | 378            | 0                         |
| Budget Increase                                                | 0                           | 262            | 262                       | 262            | 0                         | 262            | 0                         |
| SRM Funding                                                    | 0                           | 91             | 91                        | 91             | 0                         | 91             | 0                         |
| HMA Transfer                                                   | 623                         | 623            | 0                         | 623            | 0                         | 623            | 0                         |
| <b>Service Plan 25/26</b>                                      | <b>4,838</b>                | <b>5,191</b>   | <b>353</b>                | <b>5,191</b>   | <b>0</b>                  | <b>5,191</b>   | <b>0</b>                  |
| <b>Cabinet Operations</b>                                      |                             |                |                           |                |                           |                |                           |
| Service Plan 24/25                                             | 2,293                       | 2,293          | 0                         | 2,293          | 0                         | 2,293          | 0                         |
| Internal Re-Organization                                       | 128                         | 128            | 0                         | 128            | 0                         | 128            | 0                         |
| SRM Funding                                                    | 0                           | 44             | 44                        | 44             | 0                         | 44             | 0                         |
| <b>Service Plan 25/26</b>                                      | <b>2,421</b>                | <b>2,465</b>   | <b>44</b>                 | <b>2,465</b>   | <b>0</b>                  | <b>2,465</b>   | <b>0</b>                  |
| <b>Planning and Priorities Secretariat</b>                     |                             |                |                           |                |                           |                |                           |
| Service Plan 24/25                                             | 1,772                       | 1,772          | 0                         | 1,772          | 0                         | 1,772          | 0                         |
| Internal Re-Organization                                       | (1,772)                     | (1,772)        | 0                         | (1,772)        | 0                         | (1,772)        | 0                         |
| <b>Service Plan 25/26</b>                                      | <b>0</b>                    | <b>0</b>       | <b>0</b>                  | <b>0</b>       | <b>0</b>                  | <b>0</b>       | <b>0</b>                  |
| <b>Office of the Premier</b>                                   |                             |                |                           |                |                           |                |                           |
| Service Plan 24/25                                             | 5,932                       | 5,932          | 0                         | 5,932          | 0                         | 5,932          | 0                         |
| SRM Funding                                                    | 0                           | 116            | 116                       | 116            | 0                         | 116            | 0                         |
| Budget Lift                                                    | 0                           | 486            | 486                       | 486            | 0                         | 486            | 0                         |
| <b>Service Plan 25/26</b>                                      | <b>5,932</b>                | <b>6,534</b>   | <b>602</b>                | <b>6,534</b>   | <b>0</b>                  | <b>6,534</b>   | <b>0</b>                  |
| <b>Deputy Minister's Office</b>                                |                             |                |                           |                |                           |                |                           |
| Service Plan 24/25                                             | 2,920                       | 2,920          | 0                         | 2,920          | 0                         | 2,920          | 0                         |
| Internal Re-Organization                                       | 1,266                       | 1,266          | 0                         | 1,266          | 0                         | 1,266          | 0                         |
| SRM Funding                                                    | 0                           | 74             | 74                        | 74             | 0                         | 74             | 0                         |
| <b>Service Plan 25/26</b>                                      | <b>4,186</b>                | <b>4,260</b>   | <b>74</b>                 | <b>4,260</b>   | <b>0</b>                  | <b>4,260</b>   | <b>0</b>                  |
| <b>TOTAL</b>                                                   |                             |                |                           |                |                           |                |                           |
| Service Plan 24/25                                             | 16,754                      | 16,754         | 0                         | 16,754         | 0                         | 16,754         | 0                         |
| SRM Funding                                                    | 0                           | 325            | 325                       | 325            | 0                         | 325            | 0                         |
| Budget Increase                                                | 0                           | 262            | 262                       | 262            | 0                         | 262            | 0                         |
| Internal Re-Organization                                       | 0                           | 0              | 0                         | 0              | 0                         | 0              | 0                         |
| HMA Transfer                                                   | 623                         | 623            | 0                         | 623            | 0                         | 623            | 0                         |
| <b>Service Plan 25/26</b>                                      | <b>17,377</b>               | <b>17,964</b>  | <b>587</b>                | <b>17,964</b>  | <b>0</b>                  | <b>17,964</b>  | <b>0</b>                  |

**OFFICE OF THE PREMIER  
INFORMATION NOTE**

**FTE BURN BY CORE BUSINESS 2024/2025**

| <b>Core Business</b>                               | <b>FTE<br/>(April<br/>2024)</b> | <b>FTE<br/>(March<br/>2025)</b> | <b>FTE<br/>Variance</b> | <b>2024<br/>Average</b> | <b>2025<br/>Average</b> |
|----------------------------------------------------|---------------------------------|---------------------------------|-------------------------|-------------------------|-------------------------|
| <b>Vote 11 – Office of the Premier</b>             |                                 |                                 |                         |                         |                         |
| <b>Executive and Support<br/>Services</b>          | <b>43.8</b>                     | <b>44.1</b>                     | <b>-0.3</b>             | <b>42.8</b>             | <b>42.1</b>             |
| Premier's Office                                   | 33.8                            | 34.1                            | -0.3                    | 33.1                    | 33.0                    |
| Deputy Minister Office                             | 10.0                            | 10.0                            | 0                       | 9.7                     | 9.1                     |
| <b>Intergovernmental<br/>Relations Secretariat</b> | <b>26.2</b>                     | <b>31.6</b>                     | <b>-5.4</b>             | <b>27.1</b>             | <b>28.1</b>             |
| <b>Cabinet Operations</b>                          | <b>14.2</b>                     | <b>13.0</b>                     | <b>1.2</b>              | <b>13.4</b>             | <b>13.5</b>             |
| <b>Planning and Priorities<br/>Secretariat</b>     | <b>8.0</b>                      | <b>1.0</b>                      | <b>7</b>                | <b>8.5</b>              | <b>6.0</b>              |
| <b>Total Office of the<br/>Premier</b>             | <b>92.2</b>                     | <b>89.6</b>                     | <b>2.6</b>              | <b>91.8</b>             | <b>89.7</b>             |

Contact: Amy McAleese, EFO & ADM  
Ph: 778-698-3352

OFFICE OF THE PREMIER  
INFORMATION NOTE

## FTE COUNT AND ANALYSIS FOR THE OFFICE OF THE PREMIER

Since 2022/2023, the Office of the Premier FTE count has been relatively stable:

The FTE Count over a period of 3 years is shown in Table 1.

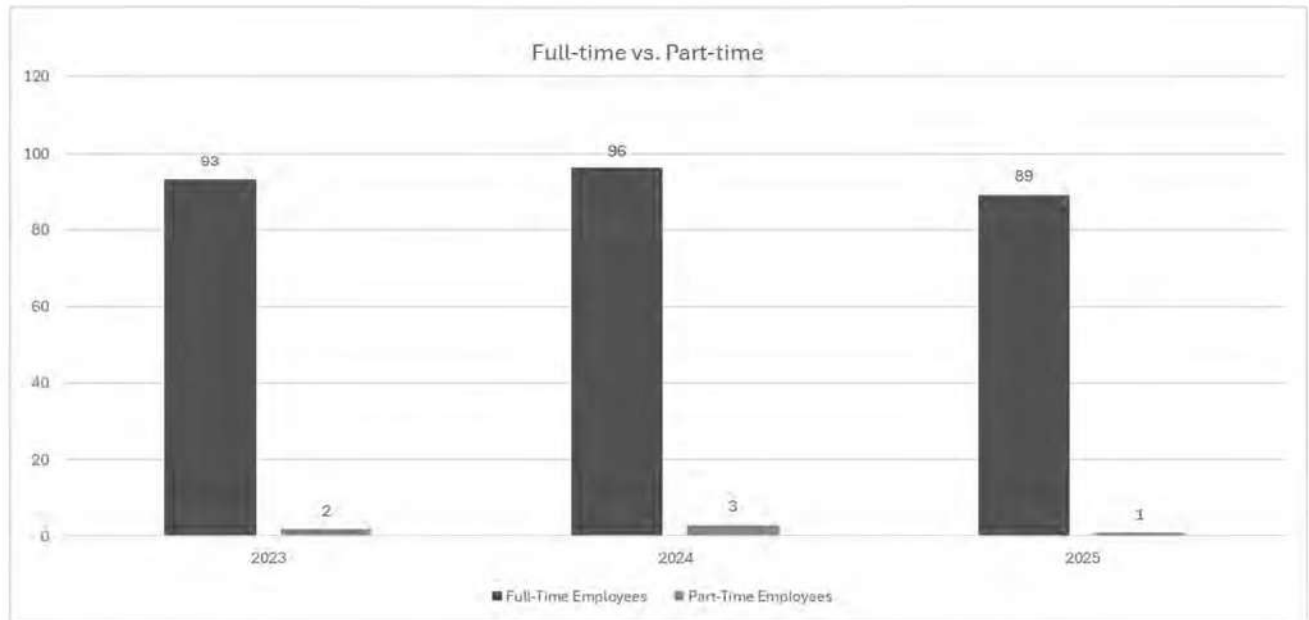
**TABLE 1: ESTIMATE SUMMARY:**

|                                               | 2022/2023 | 2023/2024 | 2024/2025 |
|-----------------------------------------------|-----------|-----------|-----------|
| <b>Full-Time and Part-Time Employee Count</b> |           |           |           |
| Full-Time Employees <sup>1</sup>              | 93        | 96        | 89        |
| Part-Time Employees <sup>2</sup>              | 2         | 3         | 1         |
| <b>Total</b>                                  | <b>95</b> | <b>99</b> | <b>90</b> |

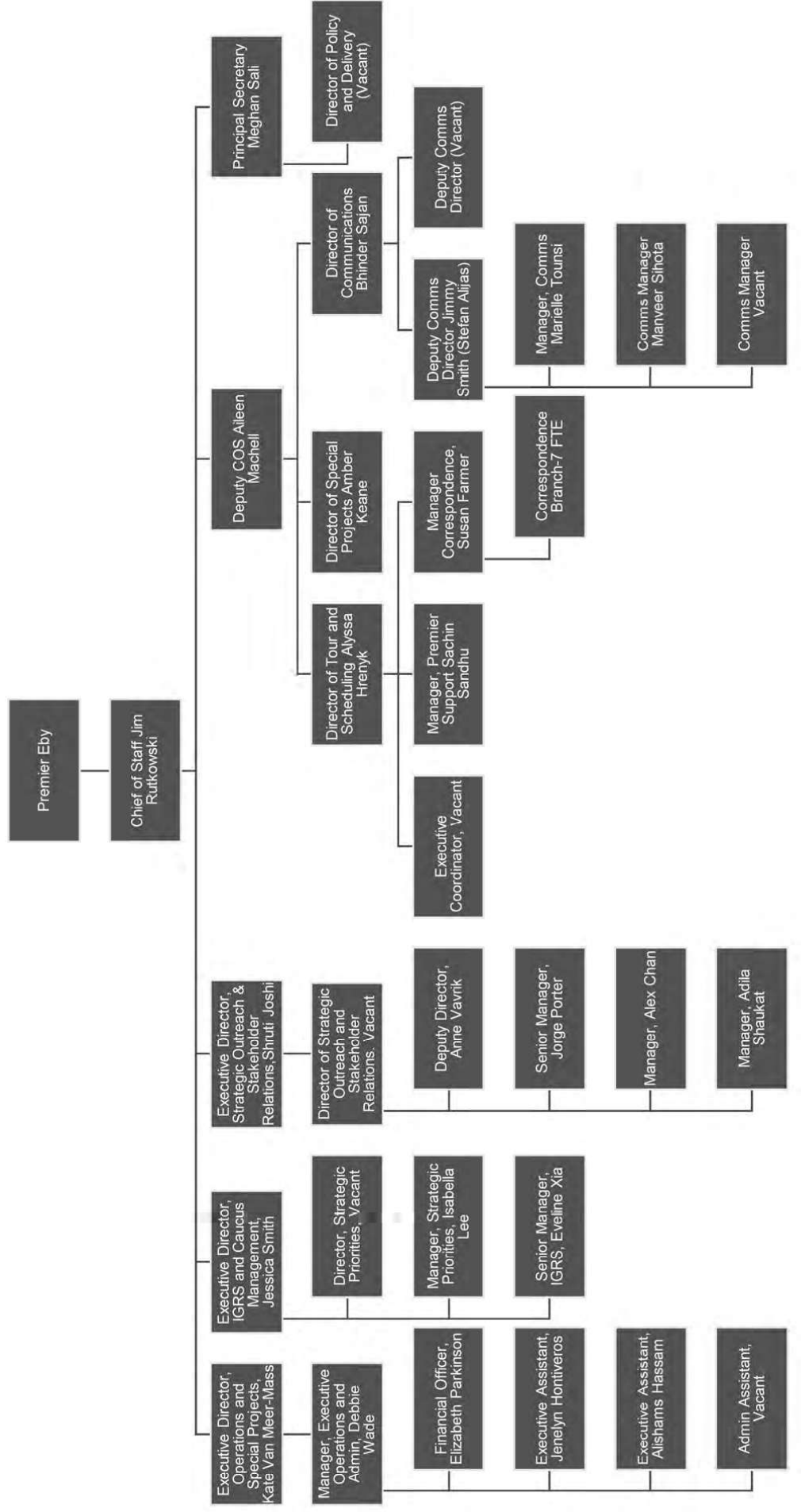
<sup>1</sup> In 2024/2025 The Full-Time Employees volume is lower than prior years, due to dissolution of the *Planning and Priorities Secretariat*. A portion of those positions have been absorbed by the other divisions within the Office of the Premier.

<sup>2</sup> In 2024/2025, the part-time employee was from the *Intergovernmental Relations Secretariat*.

## OFFICE OF THE PREMIER INFORMATION NOTE



Contact: Amy McAleese, Executive Director  
Ph: 778-698-3352



# **Office of the Premier**

## **2025/26 – 2027/28 Service Plan**

**March 2025**



For more information on the Office of the Premier contact:

PO BOX 9041  
STN PROV GOVT  
Victoria, B.C.  
V8W 9E1  
250-387-1715

Or visit our website at

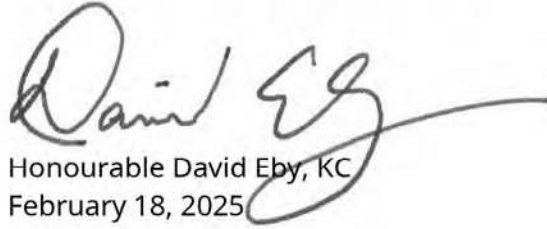
[Office of the Premier | BC Gov News](#)

Published by the Office of the Premier

## Premier's Accountability Statement



The Office of the Premier 2025/26 – 2027/28 Service Plan was prepared under my direction in accordance with the *Budget Transparency and Accountability Act*. I am accountable for the basis on which the plan has been prepared.

A handwritten signature in dark ink, appearing to read "David Eby", with a long horizontal flourish extending to the right.

Honourable David Eby, KC  
February 18, 2025

## Table of Contents

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## Strategic Direction

In 2025/26, the Government of British Columbia will continue to prioritize delivering the services and infrastructure needed for people to build good lives in strong communities.

To support this objective, Government will focus on growing the economy, responding to the threat of tariffs, creating good paying jobs, improving affordability, strengthening health care and education, and making communities safer.

Government will also continue deepening relationships with Indigenous Peoples while advancing implementation of the Declaration on the Rights of Indigenous Peoples Act Action Plan.

This 2025/26 service plan outlines how the Office of the Premier will support the government's priorities and selected action items identified in the mandate letters issued by the Premier to ministers and parliamentary secretaries in January 2025.

## Purpose of the Office of the Premier

The Premier serves as the President of the Executive Council (Cabinet) of the Government of British Columbia. The Office of the Premier assists the Premier in overseeing and leading government. In addition, it supports the Cabinet decision-making process. As a central agency, the Office facilitates effective policy coordination across the public service and ensures a strategic and corporate level approach is undertaken on the development and implementation of key priorities. The Premier is advised by the Deputy Minister to the Premier, Cabinet Secretary and Head of the Public Service on matters of public policy and management and operational issues. The Office of the Premier:

- Articulates government's goals, commitments, and priorities through minister mandate letters, and works with ministries and Crown agencies to ensure communication of those goals, commitments, and priorities and to track and monitor their implementation.
- Leads the public service and, with the Deputy Ministers' Council, commits to be a top employer that maintains and enhances public trust, builds capacity, increases our competitiveness, and manages for results.
- Provides support for the operations and decision-making processes of Cabinet and its committees; and
- Works directly with the federal, provincial, and territorial governments, with governments in other countries and with all ministries and Crown agencies to ensure that relations with the federal, provincial, territorial, and international governments advance British Columbia's interests.

# Performance Planning

**Goal 1:** Establish government goals, commitments, and strategic priorities.

**Objective 1.1:** Establish government goals, commitments, and strategic priorities.

Ensure a government-wide focus on responding to the threat of tariffs, strengthening our public health care system, responding to severe wildfire and weather events, advancing reconciliation with Indigenous peoples, reducing costs for families including by delivering attainable and affordable housing, making our neighbourhoods and communities safer, and growing the economy by creating good jobs across British Columbia.

## Key Strategies

- Set out the key goals, commitments, and strategic priorities of government.
- Assign responsibility for the delivery of these goals, commitments and priorities to ministries, central agencies and Crown corporations through mandate letters provided to Cabinet Ministers and/ or government organizations.
- Lead the Deputy Minister's Council.
- Determine the priority sequence of for the implementation of government goals, commitments, and priorities, aligned with government's fiscal and delivery capacity.
- Monitor progress on implementing government's goals and priorities.

## Discussion

As the head of government for British Columbia, the Premier is the first minister and chief officer of the executive branch, implementing the goals, commitments, and strategic priorities for government.

## Performance Measures

| Performance Measure                                                                           | 2023/24<br>Baseline | 2024/25<br>Forecast | 2025/26<br>Target | 2026/27<br>Target | 2027/28<br>Target |
|-----------------------------------------------------------------------------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|
| 1.1 Number of members of Deputy Minister's Council that are meeting performance expectations. | 100%                | 100%                | 100%              | 100%              | 100%              |

Data source: Deputy Minister's Office

## Goal 2: Lead the Executive Council

### Objective 2.1: Lead the Executive Council

Cabinet Operations supports the Deputy Minister to the Premier in setting out the framework for Cabinet and Cabinet Committee decision-making.

#### Key Strategies

- Assist and guide government ministries in the development of Cabinet Submissions, ensuring cross-government alignment with government commitments and priorities.
- Effectively provide the necessary and appropriate logistical support for the operations and decision-making process of Cabinet and its Committees.
- Ensure the complete, thorough, and accurate recording of Cabinet and Cabinet Committee decision-making.

#### Discussion

Cabinet committees and ministries provide prompt and effective advice enabling timely and well-informed Cabinet decisions benefiting British Columbians.

#### Performance Measures

| Performance Measure                                                                    | 2023/24<br>Baseline | 2024/25<br>Forecast | 2025/26<br>Target | 2026/27<br>Target | 2027/28<br>Target |
|----------------------------------------------------------------------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|
| 2.1 Cabinet received timely advice on all key public policy recommendations and plans. | 100%                | 100%                | 100%              | 100%              | 100%              |

Data source: Cabinet Operations

## Goal 3: Foster Intergovernmental Relations with all orders of government

The Intergovernmental Relations Secretariat (IGRS) advances British Columbia's priorities through leadership in intergovernmental partnerships and international relations. Serves as a key resource to the Minister of State of Local Governments and Rural communities supporting their work as a point of contact for government. IGRS is also responsible for Francophone Affairs and manages ceremonial and protocol activities.

**Objective 3.1:** Create and cultivate a network of culturally respectful relationships and advance B.C.'s strategic interests.

## Key Strategies

- Expand face-to-face engagement with the federal government at all levels, while maintaining current initiatives to advance B.C.'s priorities including growing the economy by creating good jobs across British Columbia, reducing costs for families, strengthening healthcare, and making our neighbourhoods and communities safer. Work with provinces and territories to support this work in areas of shared interest.
- Strengthen partnerships with federal government and other provinces and territories through bilateral and multilateral cooperation on shared priorities discussed at First Ministers' meetings, the Council of the Federation, Western Premiers' Conference, and at the Ministers' Council on the Canadian Francophonie.
- Identify alignment and pursue opportunities to develop and strengthen bilateral relations with U.S. state and federal governments and promote B.C.'s interests and objectives through the Pacific Coast Collaborative, Cascadia Innovation Corridor, British Columbia's presidency of the Pacific NorthWest Economic Region and other opportunities as they arise.
- Advance British Columbia's priorities through strategic engagement with international partners such as Global Affairs Canada, the diplomatic community, international governments, and international organizations.
- In conjunction with relevant Ministries and partners, build relationships with key international jurisdictions that advance B.C.'s priorities, including but not limited to trade diversification and economic growth.
- Work with the Minister of State of Local Governments and Rural Communities, municipalities, rural communities, regional districts, and First Nations to foster stronger relations with the Province.
- Lead and coordinate the government's diplomatic, protocol and ceremonial activities, and maintain relationships with the Consular Corps of B.C.
- Support government initiatives and partnerships to increase the Province's capacity to provide information and services in French, and lead B.C.'s engagement with the Ministers' Council on the Canadian Francophonie.

## Discussion

Cabinet is informed of upcoming intergovernmental meetings and initiatives and is provided with comprehensive strategic advice on engagement with federal and other order of governments – including local government and where applicable First Nations.

| Performance Measure                              | 2023/24 Forecast | 2024/25 Target | 2025/26 Target | 2026/27 Target |
|--------------------------------------------------|------------------|----------------|----------------|----------------|
| 3.1 Progress on Key Intergovernmental Objectives | 100%             | 100%           | 100%           | 100%           |

Data source: Intergovernmental Relations Secretariat

## Financial Summary

| (\$000s)                                | 2024/25<br>Restated<br>Estimates <sup>1</sup> | 2025/26<br>Estimates | 2026/27<br>Plan | 2027/28<br>Plan |
|-----------------------------------------|-----------------------------------------------|----------------------|-----------------|-----------------|
| <b>Operating Expenses</b>               |                                               |                      |                 |                 |
| Intergovernmental Relations Secretariat | 4,838                                         | 5,191                | 5,191           | 5,191           |
| Cabinet Operations                      | 2,421                                         | 2,465                | 2,465           | 2,465           |
| Executive and Support Services          | 10,118                                        | 10,794               | 10,794          | 10,794          |
| Premier's Office                        | 5,932                                         | 6,534                | 6,534           | 6,534           |
| Deputy Minister's Office                | 4,186                                         | 4,260                | 4,260           | 4,260           |
| <b>Total</b>                            | <b>17,377</b>                                 | <b>18,450</b>        | <b>18,450</b>   | <b>18,450</b>   |
| <b>Capital Expenditures</b>             |                                               |                      |                 |                 |
| Executive and Support Services          | 3                                             | 3                    | 3               | 3               |
| <b>Total</b>                            | <b>3</b>                                      | <b>3</b>             | <b>3</b>        | <b>3</b>        |

<sup>1</sup> For comparative purposes, amounts shown for 2024/25 have been restated to be consistent with the presentation of the 2025/26 Estimates.

\* Further information on program funding and vote recoveries is available in the [Estimates and Supplement to the Estimates](#).



March 24, 2025  
510881

STRICTLY Confidential

Shannon Salter  
Deputy Minister to the Premier, Cabinet Secretary and Head of the Public Service  
Office of the Premier  
West Annex, Parliament Buildings  
Victoria BC V8V 1X4

Dear Deputy Minister to the Premier:

On March 4, 2025, our government tabled *Budget 2025*, the three-year Budget and Fiscal Plan, and ministry and Crown Agency Service Plans for the 2025/26 to 2027/28 period.

*Budget 2025* is being released in a time of unprecedented uncertainty and significant economic and fiscal risk posed by U.S. tariffs, which could have significant impacts on jobs, businesses, communities, and people throughout British Columbia. It is more important than ever that we focus on protecting the critical services that people rely on and managing our finances closely to ensure our programs are sustainable, delivering results and aligned with priorities.

*Budget 2025* forecasts significant operating deficits across the fiscal plan period. We will work collectively now and in the years ahead to set us on a path to balance and fiscal sustainability. To begin this work, *Budget 2025* includes expenditure management targets of \$300 million in 2025/26 and \$600 million in both 2026/27 and 2027/28 that is expected to be achieved through administrative and operating efficiencies.

In accordance with mandate letter direction, the Ministry of Finance, in coordination with the Premier's Office, will also be working with ministries to review all existing government programs and initiatives to ensure programs remain relevant, are efficient, grow the economy, and help keep costs low for British Columbians. The program reviews are intended to support government in exceeding expenditure management targets. This is necessary and important work in the context of existing fiscal challenges and to ensure government is in a better position to respond to any U.S. tariffs. Further information on this process will be sent to Ministries via a separate communication.

You are accountable for ensuring your ministry, and the Crown agencies for which you are responsible, manage operations, programs, and services within the appropriations stated in this letter. Furthermore, you are accountable for ensuring your Crown and/or agencies meet or exceed their financial targets including reducing any deficits as presented in their Service Plan.

.../2

Please ensure your ministry continues to work closely, and in a timely manner, with Treasury Board Staff to identify any areas of risk to your budget and communicate your mitigation strategies to ensure you meet your budget targets, as required by the *Financial Administration Act* and the *Balanced Budget and Ministerial Accountability Act*.

Your 2025/26 budget allocations and future year targets are listed in the table below. Final budgets will be confirmed once Final Supply is passed after the conclusion of the *Estimates* debate.

| <b>2025/26 Budget Allocations and Future Year Targets</b> |                |                |                |
|-----------------------------------------------------------|----------------|----------------|----------------|
| <b>(\$ millions)</b>                                      | <b>2025/26</b> | <b>2026/27</b> | <b>2027/28</b> |
| Operating                                                 | 18.450         | 18.450         | 18.450         |
| CRF Capital                                               | 0.003          | 0.003          | 0.003          |
| Capital Vote Funding                                      | -              | -              | -              |

### *Expenditure Management Process*

All ministries will be provided with expenditure management targets and required to identify options to achieve these targets with a focus on savings from administrative and discretionary spending such as travel, professional and consulting services, office and business expenses, and grant programs. Ministry targets and the governance of this process will be further communicated by the Deputy Minister of Finance.

### *Contingencies Access*

Cabinet Confidences

Please refer to Appendix B and Appendix C for further operational policies, procedures, and directive related to operating and capital management, respectively.

.../3

I appreciate your support in the challenging work ahead of us and your ongoing commitment to secure a brighter future and stronger B.C. for everyone.

Sincerely,



Brenda Bailey  
Minister of Finance  
Chair of Treasury Board

See Attachments:

Appendix A: 2025/26 – 2027/28 Budget and Fiscal Plan and Contingencies

Appendix B: 2025/26 Operational Policies, Procedures and Directives

Appendix C: 2025/26 Capital Policies, Procedures and Directives

cc: Amy McAleese  
Assistant Deputy Minister and Executive Financial Officer  
Ministry of Finance

Appendix A

2025/26 - 2027/28 Budget and Fiscal Plan

Office of the Premier (PREM)

|                                                               | 2025/26<br>Estimates | 2026/27<br>Plan | 2027/28<br>Plan |
|---------------------------------------------------------------|----------------------|-----------------|-----------------|
| <b>Operating Expense (\$ million)</b>                         |                      |                 |                 |
| <b><i>Budget 2024</i></b>                                     | <b>16.754</b>        | <b>16.754</b>   | <b>16.754</b>   |
| <i>Budget 2025 Inter-ministry Program Transfers</i>           | 0.623                | 0.623           | 0.623           |
| <b>Restated <i>Budget 2024</i> Plan and Adjustments</b>       | <b>17.377</b>        | <b>17.377</b>   | <b>17.377</b>   |
| <b><u>Ministry Specific <i>Budget 2025</i> Decisions:</u></b> |                      |                 |                 |
| Budget Lift                                                   | 0.262                | 0.262           | 0.262           |
| Minister's Office                                             | 0.486                | 0.486           | 0.486           |
| Shared Recovery Mandate                                       | 0.325                | 0.325           | 0.325           |
| <b><i>Budget 2025</i></b>                                     | <b>18.450</b>        | <b>18.450</b>   | <b>18.450</b>   |
| <b>CRF Capital Expenditures (\$ million)</b>                  |                      |                 |                 |
| <b><i>Budget 2024 - CRF Capital</i></b>                       | <b>0.003</b>         | <b>0.003</b>    | <b>0.003</b>    |
| <b><u>Ministry Specific <i>Budget 2025</i> Decisions:</u></b> |                      |                 |                 |
| N/A                                                           | -                    | -               | -               |
| <b><i>Budget 2025 - CRF Capital</i></b>                       | <b>0.003</b>         | <b>0.003</b>    | <b>0.003</b>    |

Appendix A

PREM Contingencies as of March 19, 2025

N/A

## Appendix B: 2025/26 Operational Policies, Procedures and Directives

This Appendix has the following sections:

1. Policy or Program Proposals with Financial Implications
2. Mandating for Government Negotiations with Third Parties, including First Nations
3. Operating Contingencies
4. Ministry Budget Management
5. *BBMAA*, Statutory Appropriations, and Special Accounts
6. Commercial Crown Corporations, Taxpayer-supported Service Delivery Agencies and SUCH Sector Organizations - Fiscal Target Management
7. STOB Management
8. Public Sector Compensation
9. Property Management and Shared Services BC
10. Other Budget Management Requirements

### 1) **Policy or Program Proposals with Financial Implications**

Ministries must seek prior Treasury Board approval of:

- Any new policies or programs;
- Changes to existing policies or programs;
- Significant long-term contracts and contract renewals; or
- Major alternative service delivery projects/agreements

Per Treasury Board Directive 2/96, all new program proposals must include a program design plan; a three-year business plan; and a clear description of the accountability structure.

All Treasury Board submissions must be consistent with Government's Core Policy and Procedures Manual (CPPM) and Treasury Board Directives.

#### ***a. Targeted Expenditures***

*Budget 2025* provides base budget lifts for targeted initiatives or programs. Ministries may not reallocate targeted funds, including staff specific funding, to other ministry programs without prior approval from the Chair of Treasury Board unless otherwise specified.

#### ***b. Revenues***

Any adjustment to revenue policies, including revenue rates, credits, remissions, etc., requires prior approval. Ministry staff should consult Treasury Board Staff (TBS) to determine the appropriate process.

### ***c. Treasury Board Submissions***

Treasury Board submissions developed by ministries without explicit direction from the Minister of Finance will not be reviewed by Treasury Board. Ministry staff should engage with TBS to confirm direction and scope of any requested submissions.

Ministries are required to consult with TBS to ensure all pertinent information required by Treasury Board to make an informed decision is included in the ministry's submission prior to obtaining final ministerial approval. Ministries must build in timelines for the Treasury Board submission process ([as outlined here](#)) into their planning process and should not assume or expect deviation from the established process to meet ministry timelines.

Submissions must include options for how the proposal can be funded in whole or in part from the reallocation of existing budgets. Ministries are required to provide scaled or phased options complete with implementation plans and resourcing requirements to support Treasury Board deliberations. Implementation plans should include target dates and milestones, key outcomes and details on how and when the ministry will collect and report on key performance indicators.

The timing for the review of Treasury Board submissions is dependent on several factors, including the urgency and complexity of the issue, the readiness of materials and the availability of Treasury Board meeting time. Ministries that are unable to meet the Treasury Board timelines can expect their proposal will be rescheduled to a future meeting.

Please refer to the [Performance Budgeting Office](#) intranet site for information outlining the Treasury Board submission process and timelines.

#### ***Other Specific Considerations:***

Any tariff response measures being contemplated by your ministry must be approved by the appropriate Cabinet Committee (e.g., Cabinet Committee on Tariff Response, Planning and Priorities); any approved measures that have fiscal implications will require Treasury Board approval.

#### ***Gender Based Analysis Plus (GBA+) and Indigenous Considerations***

All Treasury Board submissions are expected to outline how GBA+ and Indigenous considerations have been included in the ministry proposal. Please refer to the Cabinet/ Treasury Board [Request for Decision template](#) for more guidance.

In 2022/23, government provided an investment of \$200 million to the New Relationship Trust, which will support the provision of capacity funding to all First Nations. The priority of this investment is to support First Nations' participation in implementing the Declaration Act Action Plan and legislative alignment work, but can also support strategic, policy and legislative engagements.

Cabinet Confidences  
Cabinet Confidences

*Submissions with CleanBC and Other Climate-Related Considerations*

Ministries with measures that reduce greenhouse gas emissions or adapt to climate change are to work with the Ministry of Energy and Climate Solutions to identify ways to incorporate emission reductions associated with those measures into tracking progress towards the Province's reduction targets, and as part of annual climate accountability reporting. This includes emission reductions measures associated with CleanBC programs, investments outside of CleanBC, regulatory measures, and any other measures to reduce emissions.

*Submissions with FTE Requests*

Ministries are expected to fill any new positions through the reallocation or reassignment of existing staff. Consistent with existing direction from the Deputy Minister to the Premier, all hiring requests require approval by the Deputy Minister to the Premier in addition to the deputy minister before the ministry can proceed with hiring. Any submission requesting new FTEs will be required to demonstrate the appropriate approvals from the Deputy Minister to the Premier and deputy minister have been granted before making any request to Treasury Board.

***d. Cabinet, Cabinet Committee and Cabinet Working Group Submissions***

Cabinet approval of a ministry policy option **does not** automatically precipitate an invitation to Treasury Board, as the Minister of Finance must manage the overall fiscal plan, which continually evolves. Cabinet policy direction therefore also does not limit Treasury Board's authority to make decisions about implementation timelines and resource allocations. Executive financial officers (EFOs) must review the fiscal impacts and risks prior to finalizing all Cabinet submissions and consult with the Office of the Comptroller General to ensure accurate accounting treatment.

TBS is responsible for reviewing the financial implications of initiatives presented to Cabinet, Cabinet Committees and Cabinet Working Groups. It is expected that ministry staff and TBS will work together during the drafting of the submission to ensure the accuracy of the presentation of fiscal risks and impacts.

Advice/Recommendations

### ***e. Regulation Changes***

Ministries must obtain Treasury Board approval prior to proposing regulation changes with fiscal implications for government or government agencies (e.g., Crown corporations). Ministries are also accountable for ensuring appropriate consultation is undertaken to evaluate the potential fiscal implications across government. If fiscal implications are expected, ministries should engage TBS early to obtain Treasury Board approval in time to meet implementation timelines.

For regulation changes made through Orders in Council (OIC), the ministry EFO must review and agree to the fiscal impacts and risks. If fiscal impacts are identified, ministry staff are expected to engage their Treasury Board analyst well in advance of submitting the OIC package to Cabinet Operations to ensure fiscal implications have appropriate Treasury Board approval.

### ***f. Public Release of Reports and Other Public Commitments***

Advice/Recommendations

### ***g. Collection of Debt***

Ministries proposing or drafting legislation with penalties or other obligations (e.g., repayment of loans) that may result in debt owed to government are to consult with the Executive Director of the Receivables Management Office within the Ministry of Finance to discuss the process and ensure collection provisions are appropriate.

### ***h. Internal Recoveries***

Internal recoveries (including chargebacks) that are fiscal-neutral, meet core policy criteria and/or principles, and that are agreed upon by the affected deputy ministers do not require additional Treasury Board approval. EFOs are required to confirm any such transfers, chargebacks or internal recoveries do not create new fiscal costs to government. Deputy minister committees should be leveraged as a venue to consult and receive feedback on proposed recoveries.

### ***i. Program Transfers***

All program transfers authorized under the *Constitution Act* are to be completed using the template provided by Cabinet Operations to ensure proper due diligence has been completed. This template includes sign off by the Ministry of Finance. Please contact your Treasury Board analyst for further information.

## **2) Mandating for Government Negotiations with Third Parties, including First Nations**

Advice/Recommendations

Advice/Recommendations

This applies to engagements that contemplate co-development initiatives with First Nations.

Where non-government contractors, including solicitors, are hired to lead/participate in negotiations, it is the responsibility of the ministry directing the contractors' work to ensure these parties are fully apprised of and understand the governance, confidentiality, decision-making and financial frameworks of government.

Where programmatic policy and financial approvals have already been received, this direction may not apply – please check with your Treasury Board analyst as to scope and review requirements.

Advice/Recommendations

If negotiations cannot be achieved within the terms of the approved mandates, ministries must return to Cabinet and Treasury Board to seek revised mandates prior to engaging in substantive negotiations or making financial or other commitments respecting any other substitute proposal.

## **3) Operating Contingencies**

Advice/Recommendations

Please refer to Appendix C for information about CRF Capital Contingencies.

#### 4) **Ministry Budget Management**

Advice/Recommendations

TBS will continue to closely monitor ministry spending. This may include enhanced reporting on spending to date as part of the quarterly reporting process. Ministries must advise TBS, in a timely manner, of any material risks to budgets and provide mitigation strategies to ensure budget targets are met. This responsibility extends to the provincial agencies, Crown corporations and SUCH sector organizations for which ministries are accountable.

#### 5) **BBMAA, Statutory Appropriations, and Special Accounts**

Under section 3 of the *Balanced Budget and Ministerial Accountability Act (BBMAA)*, your ministerial salary is reduced by 10 per cent. This will be restored on the day after the *2025/26 Public Accounts* are released, provided your ministry's actual 2025/26 operating spending does not exceed your operating expense accountabilities outlined in Schedule F of the *2025/26 Estimates*.

Your ministry is not to exceed your ministry's 2025/26 budget allocation and future year targets noted in the body of this letter without prior Treasury Board approval. The requirement to obtain Treasury Board approval prior to exceeding budget allocation includes any spending authorized under statutory appropriations.

Unless otherwise directed by Treasury Board, any special account decrease in revenues or increase in expenses, or financing transaction disbursements above the amounts outlined in the *2025/26 Estimates* requires Treasury Board approval.

Advice/Recommendations

Advice/Recommendations

#### 6) **Commercial Crown Corporations, Taxpayer-supported Service Delivery Agencies and SUCH Sector Organizations - Fiscal Target Management**

Your ministry is responsible for overseeing the financial position and operating results of service delivery agencies, SUCH sector organizations (school districts, universities, colleges, health authorities and hospital societies), and commercial Crown corporations that fall under your legislated responsibilities. Your ministry is expected to work with these organizations to meet or exceed their financial targets as identified in their three-year service plans as tabled under *Budget 2025*.

Organizations must submit board approved quarterly forecast updates in line with reporting requirements as laid out in the CABRO Information Requirements Calendar.

Advice/Recommendations; Cabinet Confidences

In addition, all ministries are required to ensure the agencies and organizations for which they are responsible manage their capital projects within approved project budgets or previously approved envelopes, and where necessary develop strategies to ensure projects and envelopes remain within approved provincial funding limits.

Advice/Recommendations

## 7) **STOB Management**

Expenditure management controls remain in effect for *Budget 2025*.<sup>Advice/Recommendations</sup>

Advice/Recommendations; Government Financial Information

Page 42 of 75

Withheld pursuant to/removal as

Advice/Recommendations ; Government Financial Information

**8) Public Sector Compensation**

**a. *B.C. Public Sector Compensation***

Advice/Recommendations: Government Financial Information

**b. 2022 Shared Recovery Mandate**

*Budget 2025* includes base budget increases for known costs related to agreements ratified prior to December 31, 2024, <sup>Advice/Recommendations</sup>  
Advice/Recommendations

**c. New Wage Mandate**

*Budget 2025* includes centralized funding to assist with anticipated costs of concluding collective bargaining agreements under the new wage mandate, based on the compensation base as of April 1, 2025. <sup>Cabinet Confidences; Government Financial Information</sup>

Cabinet Confidences; Government Financial Information

Subsequently, funding allocations to ministries for the remaining term of the mandate period will be determined as part of a future budget process.

**d. Excluded Employees**

Cabinet Confidences; Government Financial Information

Advice/Recommendations

Advice/Recommendations

**9) Property Management and Shared Services**

**a. Effective Property Management**

All organizations throughout the Government Reporting Entity, including ministries, SUCH sector organizations, Crown corporations and agencies, are expected to follow the Inventory Policy for Real Property. This policy includes the requirement to identify surplus real estate assets to an organization's needs to CITZ, which is managing this information on behalf of the Province.

Advice/Recommendations

***b. CITZ - Shared Services***

Ministries and CITZ are to continue working cooperatively to actively manage down their consumption and reduce government's cost for information technology and facilities. Cabinet  
Confidences

*Procurement and Oversight of Strategic Contracts*

Ministries must not use any procurement or solicitation instrument (e.g., RFP) to acquire goods or services currently available through established Corporate Supply Arrangements (CSAs). Public sector organizations may be eligible to access the pricing, terms and conditions set out in many of these supply arrangements. Please access the Goods and Services Catalogue for more information.

Procurements must comply with legislation and regulations and be managed within existing funding. Cabinet  
Confidences

Cabinet  
Confidences

Cabinet  
Confidences

For more information on SPO, please visit CITZ's intranet site.

For information regarding IM/IT Capital Investments, please refer to Appendix C.

**10) Other Budget Management Requirements**

***a. Legal Services Funding***

Cabinet  
Confidences

**b. *Recoveries and Fees***

Cabinet Confidences

All fee proposals (i.e., new, increase, decrease, elimination, exemption or change in scope of coverage) must be reviewed by Treasury Board. The Fee Issue Paper Treasury Board Submission template is located on the TBS Performance Budgeting Office intranet site.

Consistent with the principle of ministerial accountability, each ministry and program area charging fees is responsible for ongoing monitoring of its fees to ensure approved fee rates continue to be appropriate and consistent with relevant government policies and regulations.

Cabinet Confidences

Ministries are reminded the fee database is only updated when changes have been legally authorized by Cabinet Regulation / OIC, Ministerial Order or Minister of Finance Directive. The current fee database is available on the TBS intranet site. To keep the database current, it is important ministries notify TBS at Anita.Nair@gov.bc.ca once legal authorization for fees has been received.

**c. *Sponsored Crown Grants (SCGs) and Nominal Rent Tenures (NRTs)***

Cabinet Confidences

## **Appendix C: 2025/26 Capital Policies, Procedures and Directives**

This Appendix on **Capital Management** has the following sections:

- 1) Policy and Guidance Documents
- 2) Priority Projects (non-IM/IT)
- 3) Routine Capital Envelopes
- 4) IM/IT Capital Investments and Maintenance
- 5) CRF Capital
- 6) Reporting

### **1) Policy and Guidance Documents**

Ministries are responsible for the oversight of planning, delivery, and reporting of capital projects in their respective sectors, including capital projects undertaken or owned by agencies and Crown Corporations for which they are responsible. This includes ensuring adherence to the Capital Asset Management Framework (CAMF). Ministries are to follow the Environmental, Social and Governance Framework for Capital (ESGFC) policy as outlined in the ESGFC guidance document and appendices, which are available from Treasury Board Staff (TBS). For additional guidance and requirements on risk screens, concept and business plan guidelines, capital definitions, and reporting, refer to the Treasury Board Staff intranet site.

### **2) Priority Projects (non-IM/IT)**

Cabinet Confidences

### *Managing Within the Capital Plan*

As stated in Appendix B, Treasury Board Submissions developed by ministries without an explicit direction from the Minister of Finance will not be reviewed by Treasury Board.

Cabinet Confidences

### *Project Planning Requirements*

Cabinet Confidences

### **3) Routine Capital Envelopes**

Routine Capital funding envelopes enable ministries to address deferred maintenance and achieve an acceptable level of condition for Government's capital assets. Deputy Ministers are responsible for ensuring necessary due diligence is undertaken for their ministries' Routine Capital projects.

Cabinet Confidences

Ministries are required to provide a report annually outlining the condition of Provincial assets and ministries' Routine Capital spending. Treasury Board Staff will provide direction to ministries regarding reporting requirements in Fall 2025.

**4) IM/IT Capital Investments and Maintenance**

Cabinet Confidences

## **5) CRF Capital**

Cabinet Confidences

## **6) Reporting**

Ministries must submit quarterly Capital Planning System database reporting updates for the capital spending of their ministry, respective agencies and Crown Corporations. This reporting must be consistent with reporting to the Fiscal Planning and Estimates Branch, TBS, and the Office of the Comptroller General.

Cabinet Confidences

In alignment with the principles of financial reporting, Ministries are accountable for providing and maintaining realistic projections of annual capital spending cash flows in each year of the ten-year capital plan. Ministries are to ensure that reporting has been scrutinized by tracking specific project milestones and typical project spending rates so that reporting accurately reflects actual project progress.

Advice/Recommendations

Advice/Recommendations

Cabinet Confidences

## OFFICE OF THE PREMIER

The mission of the Office of the Premier is to provide leadership across government and Crown agencies to ensure timely decision making and effective service delivery, supported by the transparency and accountability of government practices.

### SUMMARY

(\$000)

|                                                                               | Estimates<br>2024/25 <sup>1</sup> | Estimates<br>2025/26 |
|-------------------------------------------------------------------------------|-----------------------------------|----------------------|
| <b>VOTED APPROPRIATION</b>                                                    |                                   |                      |
| Vote 11 — Office of the Premier.....                                          | 17,377                            | 18,450               |
| <b>OPERATING EXPENSES</b>                                                     | <u>17,377</u>                     | <u>18,450</u>        |
| <b>CAPITAL EXPENDITURES <sup>2</sup></b>                                      | 3                                 | 3                    |
| <b>LOANS, INVESTMENTS AND OTHER REQUIREMENTS <sup>3</sup></b>                 | —                                 | —                    |
| <b>REVENUE COLLECTED FOR, AND TRANSFERRED TO, OTHER ENTITIES <sup>4</sup></b> | —                                 | —                    |

### NOTES

<sup>1</sup> For comparative purposes, figures shown for the 2024/25 operating expenses; capital expenditures; loans, investments and other requirements; and revenue collected for, and transferred to, other entities are restated to be consistent with the presentation of the 2025/26 *Estimates*. A reconciliation of restated operating expenses and capital expenditures is presented in Schedule A.

<sup>2</sup> A listing of estimated capital expenditures by ministry is presented in Schedule C.

<sup>3</sup> A summary of loans, investments and other requirements by ministry is presented in Schedule D.

<sup>4</sup> A summary of revenue collected for, and transferred to, other entities by ministry is presented in Schedule E.

OFFICE OF THE PREMIER  
SUMMARY BY CORE BUSINESS  
(\$000)

|                                              | 2024/25              | 2025/26 ESTIMATES    |                             |               |
|----------------------------------------------|----------------------|----------------------|-----------------------------|---------------|
| OPERATING EXPENSES                           | Net                  | Gross                | External Recoveries         | Net           |
| <b>Core Business</b>                         |                      |                      |                             |               |
| Intergovernmental Relations Secretariat..... | 4,838                | 5,892                | (701)                       | 5,191         |
| Cabinet Operations.....                      | 2,421                | 2,467                | (2)                         | 2,465         |
| Executive and Support Services.....          | 10,118               | 10,796               | (2)                         | 10,794        |
| <b>TOTAL OPERATING EXPENSES .....</b>        | <b>17,377</b>        | <b>19,155</b>        | <b>(705)</b>                | <b>18,450</b> |
|                                              |                      |                      |                             |               |
| CAPITAL EXPENDITURES                         | Capital Expenditures | Capital Expenditures | Receipts and P3 Liabilities | Net           |
| <b>Core Business</b>                         |                      |                      |                             |               |
| Executive and Support Services.....          | 3                    | 3                    | —                           | 3             |
| <b>TOTAL .....</b>                           | <b>3</b>             | <b>3</b>             | <b>—</b>                    | <b>3</b>      |

## OFFICE OF THE PREMIER

## VOTE DESCRIPTIONS

(\$000)

Estimates  
2024/25Estimates  
2025/26

## VOTE 11 — OFFICE OF THE PREMIER

This vote provides for the programs, operations, and other activities described in the voted appropriations under the following core businesses: Intergovernmental Relations Secretariat, Cabinet Operations, and Executive and Support Services.

## INTERGOVERNMENTAL RELATIONS SECRETARIAT

## Voted Appropriation

|                                              |       |              |
|----------------------------------------------|-------|--------------|
| Intergovernmental Relations Secretariat..... | 4,838 | <u>5,191</u> |
|----------------------------------------------|-------|--------------|

**Voted Appropriation Description:** This sub-vote provides for management and administrative support for the Executive Council (Cabinet) in the development and coordination of advice, policy, negotiations, issues management, public consultation, and strategic relations relating to federal-provincial, interprovincial, and international relations, and local government and rural community initiatives. This sub-vote includes support for the Premier and Cabinet participation in First Ministers' Conferences, Premiers' Conferences, Joint Cabinet Meetings with neighbouring jurisdictions, and ministerial conferences. This sub-vote manages the Canada-British Columbia Agreement on French Language Services. This sub-vote provides for the deputy minister of the Intergovernmental Relations Secretariat and includes the Office of Protocol; and for costs of official ceremonies, programs for visiting dignitaries, government-hosted functions, and government honours and awards by authority of the *Provincial Symbols and Honours Act*. Costs may be recovered from ministries, organizations within the government reporting entity, and parties external to government for activities described within this sub-vote.

## CABINET OPERATIONS

## Voted Appropriation

|                         |       |              |
|-------------------------|-------|--------------|
| Cabinet Operations..... | 2,421 | <u>2,465</u> |
|-------------------------|-------|--------------|

**Voted Appropriation Description:** This sub-vote provides for the support of Executive Council and Executive Council Committees; the provision of policy, planning, and operational support to the Executive Council and its committees; the provision of support to ministries and Crown agencies in the development and submission of materials to Executive Council and its committees; and for the planning and coordination of legislative priorities, including coordination of Orders in Council. Costs may be recovered from ministries, organizations within the government reporting entity, and parties both internal and external to government for activities described within this sub-vote.

## OFFICE OF THE PREMIER

## VOTE DESCRIPTIONS

(\$000)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Estimates<br>2024/25 | Estimates<br>2025/26 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|
| <b>EXECUTIVE AND SUPPORT SERVICES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |                      |
| <b>Voted Appropriations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                      |
| Premier's Office.....                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 5,932                | 6,534                |
| Deputy Minister's Office.....                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 4,186                | 4,260                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <u>10,118</u>        | <u>10,794</u>        |
| <b>Voted Appropriations Description:</b> This sub-vote provides for the Premier's office, the Minister of State for Local Governments and Rural Communities, and the deputy minister's office. This sub-vote also provides for the management of cross-government issues and corporate planning; support for cross-government and other initiatives that support government's mandate; and providing policy, planning, communications, and strategic support to the Executive Council, ministries, and Crown agencies, including government administration. Costs may be recovered from ministries, organizations within the government reporting entity, and parties both internal and external to government for activities described within this sub-vote. |                      |                      |
| <b>VOTE 11 — OFFICE OF THE PREMIER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>17,377</b>        | <b>18,450</b>        |

## GROUP ACCOUNT CLASSIFICATION SUMMARY

## GROUP ACCOUNT CLASSIFICATION

|                                      |                      |                      |
|--------------------------------------|----------------------|----------------------|
| Salaries and Benefits .....          | 15,010               | 15,717               |
| Operating Costs .....                | 2,113                | 2,611                |
| Government Transfers .....           | 1,003                | 1,068                |
| Other Expenses .....                 | 559                  | 556                  |
| Internal Recoveries .....            | (601)                | (797)                |
| External Recoveries .....            | (707)                | (705)                |
| <b>TOTAL OPERATING EXPENSES.....</b> | <b><u>17,377</u></b> | <b><u>18,450</u></b> |

# OFFICE OF THE PREMIER (\$000)

## VOTE 11 Office of the Premier

| Description                             | Total<br>2024/25<br>Operating<br>Expenses | 50            | 51        | 52           | 54         | Total<br>Salaries and<br>Benefits | 55       | 57         | 59         | 60         | 63         | 65           | 67       | 68       | 69       |
|-----------------------------------------|-------------------------------------------|---------------|-----------|--------------|------------|-----------------------------------|----------|------------|------------|------------|------------|--------------|----------|----------|----------|
| Intergovernmental Relations Secretariat | 4,838                                     | 3,555         | 9         | 911          | —          | 4,475                             | —        | 160        | 9          | 37         | 102        | 788          | —        | —        | 1        |
| Cabinet Operations                      | 2,421                                     | 1,645         | 2         | 418          | —          | 2,065                             | —        | 25         | 22         | 1          | 60         | 94           | —        | —        | 1        |
| Executive and Support Services          | 10,118                                    | 7,100         | 28        | 1,899        | 150        | 9,177                             | —        | 626        | 122        | 150        | 122        | 137          | —        | —        | 5        |
| Premier's Office                        | 5,932                                     | 4,341         | 5         | 1,164        | 150        | 5,660                             | —        | 499        | —          | 100        | 67         | 59           | —        | —        | —        |
| Deputy Minister's Office                | 4,186                                     | 2,759         | 23        | 735          | —          | 3,517                             | —        | 127        | 122        | 50         | 55         | 78           | —        | —        | 5        |
| <b>Total</b>                            | <b>17,377</b>                             | <b>12,300</b> | <b>39</b> | <b>3,228</b> | <b>150</b> | <b>15,717</b>                     | <b>—</b> | <b>811</b> | <b>153</b> | <b>188</b> | <b>284</b> | <b>1,019</b> | <b>—</b> | <b>—</b> | <b>7</b> |

| 70 | 72 | 73 | 75 | Total<br>Operating<br>Costs | 77  | 79 | 80  | Total<br>Govt<br>Transfers | 81 | 83 | 85  | Total<br>Other<br>Expenses | 86 | 88    | Total<br>Internal<br>Recoveries | 89  | 90    | Total<br>External<br>Recoveries | Total<br>2025/26<br>Operating<br>Expenses |
|----|----|----|----|-----------------------------|-----|----|-----|----------------------------|----|----|-----|----------------------------|----|-------|---------------------------------|-----|-------|---------------------------------|-------------------------------------------|
| 20 | —  | —  | 11 | 1,128                       | 700 | —  | 366 | 1,066                      | —  | —  | 18  | 18                         | —  | (795) | (795)                           | (1) | (700) | (701)                           | 5,191                                     |
| 1  | —  | 79 | 1  | 284                         | 1   | —  | —   | 1                          | —  | —  | 118 | 118                        | —  | (1)   | (1)                             | (1) | (1)   | (2)                             | 2,465                                     |
| 25 | —  | 7  | 5  | 1,199                       | 1   | —  | —   | 1                          | —  | —  | 420 | 420                        | —  | (1)   | (1)                             | (1) | (1)   | (2)                             | 10,794                                    |
| 1  | —  | 2  | —  | 728                         | —   | —  | —   | —                          | —  | —  | 146 | 146                        | —  | —     | —                               | —   | —     | —                               | 6,534                                     |
| 24 | —  | 5  | 5  | 471                         | 1   | —  | —   | 1                          | —  | —  | 274 | 274                        | —  | (1)   | (1)                             | (1) | (1)   | (2)                             | 4,260                                     |
| 46 | —  | 86 | 17 | 2,611                       | 702 | —  | 366 | 1,068                      | —  | —  | 556 | 556                        | —  | (797) | (797)                           | (3) | (702) | (705)                           | 18,450                                    |

| Branch/Unit | Classification | Position Title | Bi-weekly Rate <sup>1</sup> | Annual Rate <sup>1</sup> |
|-------------|----------------|----------------|-----------------------------|--------------------------|
|-------------|----------------|----------------|-----------------------------|--------------------------|

**Premier's Office - Executive Branch**

|                            |                                 |                      |
|----------------------------|---------------------------------|----------------------|
| Executive 2 MS             | Chief of Staff                  | Personal Information |
| Executive 1                | Deputy Chief of Staff           |                      |
| Band 6 MS                  | Principal Secretary             |                      |
| Band 6 OIC                 | ExecDir,Comm&PartnerOutreach    |                      |
| Band 6 OIC                 | ExecDir,IntergovRel&CaucusMgmt  |                      |
| Band 6 OIC                 | Executive Director              |                      |
| Band 6 MS                  | Director of Communications      |                      |
| Band 5 MS                  | Deputy Comm Dir and Press Sec   |                      |
| Band 5 MS                  | Deputy Director Communications  |                      |
| Band 4 OIC                 | Director, Special Projects      |                      |
| Band 4 OIC                 | Director of Tour & Scheduling   |                      |
| Band 4 OIC                 | DepDirStratOutreach&StkhldrRel  |                      |
| Band 4 MS                  | Senior Manager, IntergovRel     |                      |
| Band 3 MS                  | Manager, Exec Ops and Admin     |                      |
| Band 3 MS                  | Communications Manager          |                      |
| Band 3 MS                  | SrMgr,StratOutreach&StakhldrRel |                      |
| Band 3 MS                  | Mgr,StratOutreach&StaekhldrRel  |                      |
| Band 3 MS                  | Mgr, Comms & Stake Relations    |                      |
| Band 3 MS                  | Communications Manager          |                      |
| Band 3 MS                  | Manager of Exec Engagement      |                      |
| Band 2 MS                  | Executive Advisor               |                      |
| Band 2 MS                  | Manager, Strategic Initiatives  |                      |
| Band 1 MS                  | Executive Coordinator           |                      |
| Band 1 OIC                 | Finance and Contracts Officer   |                      |
| Band 1 MS                  | Executive Assistant             |                      |
| Administrative Coordinator | Administrative Coordinator      |                      |
| Clerk R15                  | Administrative Assistant        |                      |

**Premier's Office - Correspondence Branch**

|                            |                                |                      |
|----------------------------|--------------------------------|----------------------|
| Band 3 MS                  | Manager, Correspondence Branch | Personal Information |
| Communications Officer R18 | Correspondence Coordinator     |                      |
| Communications Officer R18 | Correspondence Coordinator     |                      |
| Communications Officer R15 | Correspondence Officer         |                      |
| Communications Officer R15 | Correspondence Officer         |                      |
| Communications Officer R15 | Correspondence Officer         |                      |
| Communications Officer R15 | Correspondence Officer         |                      |
| Clerk R9                   | Correspondence Clerk           |                      |
| Clerk R9                   | Administrative Assistant       |                      |

**Corporate Services - Deputy Minister's Office**

|                                |                                |                      |
|--------------------------------|--------------------------------|----------------------|
| Cabinet Sec & Depty to Premier | DM to Premier & Cab Secretary  | Personal Information |
| Deputy Minister 2              | DM, Policy & Coordination      |                      |
| Assistant Deputy Minister 2    | ADM, Strategic Issues          |                      |
| Band 5 OIC                     | Director, Executive Operations |                      |
| Band 4 OIC                     | Executive Director             |                      |
| Band 2 OIC                     | Senior Executive Coordinator   |                      |
| Band 2 OIC                     | Senior Project Manager         |                      |
| Band 1 OIC                     | Information Management Advisor |                      |
| Clerk R15                      | Administrative Assistant       |                      |

**Cabinet Operations**

|                               |                               |                      |
|-------------------------------|-------------------------------|----------------------|
| Assistant Deputy Minister 1   | Deputy Cabinet Secretary      | Personal Information |
| Band 5                        | Executive Director            |                      |
| Band 5                        | Executive Director            |                      |
| Band 5                        | Executive Director            |                      |
| Band 3                        | Cabinet Committee Director    |                      |
| Band 3                        | Cabinet Operations Director   |                      |
| Band 3                        | Cabinet Committee Director    |                      |
| Band 3                        | Manager, Cabinet Operations   |                      |
| Band 3                        | Manager, Cabinet Operations   |                      |
| Band 2                        | Records Management Officer    |                      |
| Band 1                        | OIC Coordinator, Cabinet Opns |                      |
| Executive Administrative Asst | Executive Administrative Asst |                      |
| Clerk R12                     | Branch Administrator          |                      |

**Planning & Priorities Secretariat**

|                           |                               |                      |
|---------------------------|-------------------------------|----------------------|
| Associate Deputy Minister | AssocDM, Plan&Priorities Sec. | Personal Information |
|---------------------------|-------------------------------|----------------------|

**Intergovernmental Relations Secretariat**

|                            |                                 |                      |
|----------------------------|---------------------------------|----------------------|
| Deputy Minister 2          | Deputy Minister                 | Personal Information |
| Band 5                     | Chief of Protocol & Exec Dir    |                      |
| Band 5                     | Exec Dir, Fed & Can Intrgv Pol  |                      |
| Band 5                     | ED, International Relations     |                      |
| Band 4                     | Director, Strategic Services    |                      |
| Band 3                     | Dir, Ops/Client Relations       |                      |
| Band 3                     | Manager, Executive Operations   |                      |
| Band 3                     | Mgr, International Relations    |                      |
| Band 3                     | Protocol Manager                |                      |
| Band 3                     | Protocol Manager                |                      |
| Band 3                     | Mgr, Intergovernmental Relation |                      |
| Band 3                     | Mgr, Intergovernment Relations  |                      |
| Band 3                     | Protocol Manager                |                      |
| Band 3                     | Protocol Manager                |                      |
| Band 3                     | Band 3                          |                      |
| Band 2                     | Mgr. Finance & Administration   |                      |
| Band 1                     | Executive Coordinator           |                      |
| Band 1                     | Intergov. Relations Advisor     |                      |
| Band 1                     | Intergovernmental Advisor       |                      |
| Band 1                     | Intergov Relations Coordinator  |                      |
| Band 1                     | Intergov. Relations Advisor     |                      |
| Administrative Officer R24 | Senior Project Mgmt Analyst     |                      |
| Administrative Officer R21 | Project Management Analyst      |                      |
| Administrative Officer R18 | Project Coordinator             |                      |
| Senior Executive Assistant | Senior Executive Assistant      |                      |
| Clerk R15                  | Protocol & Events Assistant     |                      |
| Clerk R15                  | Protocol Assistant              |                      |
| Clerk R15                  | Protocol Assistant              |                      |
| Clerk R9                   | Greetings Clerk                 |                      |

**Intergovernmental Relations Secretariat - Francophone Affairs Program**

|        |                                |                      |
|--------|--------------------------------|----------------------|
| Band 4 | Director, Francophone Affairs  | Personal Information |
| Band 1 | Advisor, Francophone Affairs   |                      |
| Band 1 | Advisor Francophone Affairs Pr |                      |

**Notes:**

- The amounts presented in the above table are actuals as of March 22, 2025. Any discrepancies between these amounts and the Public Accounts, the Public Accounts will be taken as accurate and final.

**MINISTRY OF FINANCE  
CORPORATE SERVICES DIVISION  
FACT SHEET**

**OFFICE OF THE PREMIER CONTRACTS EXPENDITURES DURING  
FY2024/25 (AS AT MARCH 31, 2025)**

**SUMMARY OF CONTRACTS EXPENDITURES BY VENDOR:**

| <b>Vendor</b>                         | <b>Number of Contracts</b> | <b>Actual Expenditures</b> |
|---------------------------------------|----------------------------|----------------------------|
| 354948 B.C. LTD. (Dr. Penny Ballem)   | 1                          | \$13,750                   |
| Vanessa Ann Richards                  | 2                          | \$52,680                   |
| Trevor McKenzie-Smith Consulting Inc. | 1                          | \$37,722                   |
| Convergence Communications Inc.       | 3                          | \$122,173                  |
| Douglas S White                       | 2                          | \$234,443                  |
| <b>TOTAL</b>                          | <b>9</b>                   | <b>\$460,768</b>           |

*\*Figures reported are as at the end of ADJ2 2025. Any discrepancies between the actuals presented and the Public Accounts, the Public Accounts will be taken as accurate.*

**OFFICE OF THE PREMIER 2023 to 2025 STRATEGIC CONTRACTS LIST**

**KEY FACTS:**

- Doug White – Member of Transition Team and Special Counsel to the Premier on Indigenous Reconciliation
  - Appointed by Premier-designate Eby, advising, planning and implementing an orderly transition of government. Also, advising the Premier and the Minister of Indigenous Relations and Reconciliation on immediate action and strategies to improve the quality of life for Indigenous people in British Columbia.
- Trevor McKenzie-Smith – Member of Transition Team
  - Appointed by Premier designate Eby, will provide advising, planning for orderly transition of government.
- Vanessa Ann Richards –
  - Creative Together is engaged to provide strategic advice to the Office of the Premier executive, developing and holding workshops (“Curriculum”) sessions for Minister’s office staff to improve partnerships and build stronger teams. Guest speakers will attend as subject area specialists. These workshops are for Minister’s and Premier’s office staff to enable them to work better together.

**MINISTRY OF FINANCE  
CORPORATE SERVICES DIVISION  
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- Convergence Communications Inc. – Member of Transition Team and Strategic Advisor
  - Appointed by Premier designate Eby, will provide advising, planning for orderly transition of government. Contractor also provides advisory, strategic planning and facilitation services to the Premier and Executive staff of the Office of the Premier.
- Lisa Helps – Premier’s Housing Solutions Specialist
  - Working closely with the Ministry of Housing and BC Housing to develop the BC Builds program
    - BC Builds is an initiative delivered through BC Housing that leverages government, community and non-profit owned and under-used land to speed up the delivery of housing and help bring costs more in line with what middle-income households earn.
  - Engaging with potential partners – including local governments, First Nations, churches, non-profit housing providers, and developers – to collect information about available land and other resources that can be leveraged in partnership with the Province to build missing middle housing.
- Penny Ballem – Premier’s Health Systems Specialist / Operations Specialist on Addictions and the Toxic Drug Crisis
  - Advising the Premier and the Minister of Health on addressing systemic and operational challenges in the health system, with a specific focus on primary care, cancer care, and ambulance services.

**MINISTRY OF FINANCE  
CORPORATE SERVICES DIVISION  
FACT SHEET**

**SUMMARY OF STRATEGIC CONTRACT ADVISORS AWARDED BY  
VENDOR:**

| VENDOR                                           | CONTRACT    | TOTAL<br>AGGREGATE<br>CONTRACT<br>VALUE | TOTAL<br>AGGREGATE<br>EXPENDITURES | PROCUREMENT TYPE                                   | DESCRIPTION                                                                                                                                     |
|--------------------------------------------------|-------------|-----------------------------------------|------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| WHITE, DOUGLAS S                                 | C23PREM1593 | \$900,000                               | \$600,101                          | Direct Award - Confidentiality<br>Order in Council | Douglas S. White has been appointed Special Counsel for Premier Eby on Indigenous reconciliation.                                               |
| HELPS, LISA                                      | C23PREM1596 | \$154,261                               | \$152,205                          | Direct Award - Confidentiality<br>Order in Council | Lisa Helps appointed as housing solutions advisor to the Premier, COS and Ministers to initiate BC Builds                                       |
| 354948 B.C. LTD. (Dr. Penny Bailem)              | C23PREM1597 | \$340,000                               | \$214,011                          | Direct Award - Confidentiality<br>Order in Council | Dr. Penny Bailem has been appointed as the Premier's Health Systems Specialist to advise the Premier, Min of Health & DM                        |
| CONVERGENCE COMMUNICATIONS INC.                  | C23PREM1601 | \$43,400                                | \$40,494                           | Direct Award - Confidentiality                     | The contractor is engaged to provide strategic advice and facilitation services for the Office of the Premier.                                  |
| CONVERGENCE COMMUNICATIONS INC.                  | C24PREM1604 | \$30,600                                | \$25,600                           | Direct Award - Confidentiality                     | The contractor is engaged to provide strategic advice and facilitation to the Office of the Premier                                             |
| CONVERGENCE COMMUNICATIONS INC.                  | C24PREM1605 | \$56,270                                | \$51,688                           | Direct Award - Confidentiality                     | The Contractor is engaged to provide strategic advice and facilitation to the Office of the Premier.                                            |
| RICHARDS, VANESSA ANN                            | C25PREM1608 | \$10,200                                | \$10,200                           | Direct Award - Confidentiality                     | Dr. Richards has created a curriculum design for experimental JEDI learning journey for OOP and MO's with 10 sessions with staff                |
| RICHARDS, VANESSA ANN                            | C25PREM1610 | \$42,480                                | \$42,480                           | Direct Award - Confidentiality                     | Dr. Richards is building a curriculum design for 12 sessions with MO staff.                                                                     |
| TREVOR MCKENZIE-SMITH CONSULTING<br>INCORPORATED | C25PREM1612 | \$37,722                                | \$37,722                           | Direct Award - Confidentiality                     | Member of Transition team, appointed by Premier designate Eby, will provide advising, planning for orderly transition of government.            |
| CONVERGENCE COMMUNICATIONS INC.                  | C25PREM1613 | \$52,405                                | \$52,405                           | Direct Award - Confidentiality                     | Member of Transition team appointed by Premier-designate Eby, will provide advising, planning for orderly transition of government.             |
| WHITE, DOUGLAS S                                 | C25PREM1614 | \$17,640                                | \$17,640                           | Direct Award - Confidentiality                     | Member of a Transition Team appointed by Premier-designate Eby, advising, planning and implementing an orderly transition of government.        |
| CONVERGENCE COMMUNICATIONS INC.                  | C26PREM1615 | \$80,000                                | \$54,608                           | Direct Award - Confidentiality                     | Contractor will provide advisory, strategic planning and facilitation services to the Premier and Executive staff of the Office of the Premier. |
| <b>TOTAL STOB 60 and STOB 61</b>                 |             | <b>\$1,764,979</b>                      | <b>\$1,299,154</b>                 |                                                    |                                                                                                                                                 |

OFFICE OF THE PREMIER  
ISSUE NOTE

**ISSUE: Premier Travel Expenditures**

**ADVICE AND RECOMMENDED RESPONSE:**

- This reflects the amounts paid for Capital City Allowance and travel for the Premier. The information provided includes the amounts up to the end of March 2025.
- The Premier's Capital City Allowance actuals were \$6,155, in-province travel actuals were \$39,796, out-of-province actuals were \$8,290 and out-of-country actuals were \$6,526.
- The annual entitlement for Capital City Living Allowance for Fiscal Year 2026 is \$22,868.

**KEY FACTS:**

**1. Capital City Allowance:**

| 2024/25 Actuals (End of March 2025) | 2023/24 Actuals (End of March 2024) |
|-------------------------------------|-------------------------------------|
| \$8,187                             | \$10,531                            |

- The Premier has elected to receive the hotel with receipts option per month to cover living expenses while in the Capital City. This option has a yearly reimbursement of expenses to a maximum of \$22,288 in fiscal

**OFFICE OF THE PREMIER  
ISSUE NOTE**

year 2025. On April 1, 2025, this allowance maximum increases to \$22,868 for fiscal year 2026.

**2. Travel:**

|                                                              | <b>In-Province</b> | <b>In-Canada</b>                                                                                         | <b>Out-of-Canada</b>                                                                                | <b>Total</b>    |
|--------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------|
| <b>Travel –<br/>2024/25 at<br/>the end of<br/>March 2025</b> | \$39,796           | \$8,290<br><br>(June 8-10,<br>Whitehorse,<br>July 14–17,<br>Halifax, Dec 15-<br>16, Toronto)             | \$6,526<br><br>(Feb 10-11 Los<br>Angeles, Feb 11-<br>13 Washington<br>DC, Seattle)                  | <b>\$54,612</b> |
| <b>Travel –<br/>2023/24 at<br/>the end of<br/>March 2024</b> | \$30,193           | \$11,314<br><br>(July 9-12<br>Winnipeg, Sep<br>24-27 Ottawa,<br>Nov 4-8 Halifax,<br>Jan 27-20<br>Ottawa) | \$15,078<br><br>(May 27-Jun 07<br>Tokyo Japan,<br>Seoul Korea,<br>Singapore, San<br>Francisco, USA) | <b>\$56,584</b> |

Contact: Amy McAleese, EFO & ADM  
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## OFFICE OF THE PREMIER ISSUE NOTE

Appendix 1 is attached to provide information of the different types of travel and the area of responsibility.

| Travel Item:                                                          | Paid By:                                         | Notes:                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Between Capital and Constituency                                      | Ministry of Finance                              | Official travel between constituency and Victoria is considered government business. Travel at government rates applies and is charged to the central Minister's travel budget in Ministry of Finance.                                                                                                 |
| Travel Within Province, Out of Province or Out of Canada              | Ministers' Office Sub-Vote                       | When travelling on official government business, officials are governed by the Official Duties Expense Regulation and travel guidelines for "officials".                                                                                                                                               |
| Parliamentary Secretary and MLA Travel on Behalf of Executive Council | Ministers' Office Sub-Vote                       | When travelling on official government business, Parliamentary Secretaries and MLAs travelling on behalf of Executive Council are governed by the Official Duties Expense Regulation and travel guidelines for "officials".                                                                            |
| Accompanying Persons Travel                                           | Vote 1 Legislative Assembly (Financial Services) | MLA's can allocate up to 12 return trips within the province for an accompanying person of the member's choosing, who is typically a family member, constituency assistant, or legislative assistant. All reasonable and justifiable travel expenses will be reimbursed upon presentation of receipts. |
| Capital City Allowance                                                | Ministry of Finance                              | When the official is in Victoria, the meal allowance(s) is charged to the Capital City Allowance budget. This budget is a central Minister's travel budget that is held by the Ministry of Finance.                                                                                                    |

Appendix 2 is attached to provide information of Deputy Minister's Travel Expense Summary as at March 31, 2025.

Contact: Amy McAleese, EFO & ADM  
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**OFFICE OF THE PREMIER  
ISSUE NOTE**

| <b>Deputy Minister</b>     | <b>Travel Type</b>       | <b>2024/2025 Travel Expenditures (\$)</b> |
|----------------------------|--------------------------|-------------------------------------------|
| <b>Silas Brownsey</b>      |                          | <b>10,676</b>                             |
|                            | In Province Flights      | 3,053                                     |
|                            | Other Travel in Province | 2,870                                     |
|                            | Out of Country Travel    | 0                                         |
|                            | Out of Province Travel   | 4,753                                     |
| <b>Doug Caul</b>           |                          | <b>14,643</b>                             |
|                            | In Province Flights      | 8,220                                     |
|                            | Other Travel in Province | 6,423                                     |
|                            | Out of Country Travel    | 0                                         |
|                            | Out of Province Travel   | 0                                         |
| <b>Shannon Salter</b>      |                          | <b>37,352</b>                             |
|                            | In Province Flights      | 25,738                                    |
|                            | Other Travel in Province | 8,031                                     |
|                            | Out of Country Travel    | 0                                         |
|                            | Out of Province Travel   | 3,583                                     |
| <b>Okenge Yuma-Morisho</b> |                          | <b>9,103</b>                              |
|                            | In Province Flights      | 3,426                                     |
|                            | Other Travel in Province | 512                                       |
|                            | Out of Country Travel    | 2,853                                     |
|                            | Out of Province Travel   | 2,312                                     |
| <b>Leslie Teramoto</b>     |                          | <b>1,616</b>                              |
|                            | In Province Flights      | 0                                         |
|                            | Other Travel in Province | 879                                       |
|                            | Out of Country Travel    | 0                                         |
|                            | Out of Province Travel   | 737                                       |
| <b>Grand Total</b>         |                          | <b>73,391</b>                             |

Contact: Amy McAleese, EFO & ADM  
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OFFICE OF THE PREMIER  
ISSUE NOTE

## ISSUE: Office of the Premier Historical Travel Expenditures

### ADVICE AND RECOMMENDED RESPONSE:

- These amounts reflect actual travel expenses incurred by the Office of the Premier from Fiscal Year 2022/23 to 2024/25.

### KEY FACTS:

#### 1. Travel Expenditures by Sub-Vote:

| Vote                                                 | Sub-Vote                                | Description                    | 2022/2023        |                  | 2023/2024        |                  | 2024/2025        |                  |
|------------------------------------------------------|-----------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                                      |                                         |                                | Estimates        | Actuals          | Estimates        | Actuals          | Estimates        | Actuals          |
| Intergovernmental Relations Secretariat              | Intergovernmental Relations Secretariat | Public Servant Travel Expenses | \$80,000         | \$100,492        | \$80,000         | \$95,628         | \$110,000        | \$120,102        |
| <b>Intergovernmental Relations Secretariat Total</b> |                                         |                                | <b>\$80,000</b>  | <b>\$100,492</b> | <b>\$80,000</b>  | <b>\$95,628</b>  | <b>\$110,000</b> | <b>\$120,102</b> |
| Cabinet Operations                                   | Cabinet Operations                      | Public Servant Travel Expenses | \$25,000         | \$36,125         | \$25,000         | \$32,285         | \$75,000         | \$18,600         |
| <b>Cabinet Operations Total</b>                      |                                         |                                | <b>\$25,000</b>  | <b>\$36,125</b>  | <b>\$25,000</b>  | <b>\$32,285</b>  | <b>\$75,000</b>  | <b>\$18,600</b>  |
| Planning and Priorities Secretariat                  | Planning and Priorities                 | Public Servant Travel Expenses | \$50,000         | \$16,369         | \$50,000         | \$6,969          | \$0              | \$0              |
| <b>Planning and Priorities Secretariat Total</b>     |                                         |                                | <b>\$50,000</b>  | <b>\$16,369</b>  | <b>\$50,000</b>  | <b>\$6,969</b>   | <b>\$0</b>       | <b>\$0</b>       |
| Executive and Support Services                       | Premier's Office                        | Public Servant Travel Expenses | \$275,000        | \$353,430        | \$325,000        | \$260,977        | \$325,000        | \$399,209        |
|                                                      | Deputy Minister's Office                | Public Servant Travel Expenses | \$102,000        | \$31,172         | \$102,000        | \$84,767         | \$102,000        | \$65,465         |
| <b>Executive and Support Services Total</b>          |                                         |                                | <b>\$377,000</b> | <b>\$384,602</b> | <b>\$427,000</b> | <b>\$345,744</b> | <b>\$427,000</b> | <b>\$464,674</b> |
| <b>Grand Total</b>                                   |                                         |                                | <b>\$532,000</b> | <b>\$537,587</b> | <b>\$582,000</b> | <b>\$480,626</b> | <b>\$612,000</b> | <b>\$603,377</b> |

Contact: Amy McAleese, EFO & ADM  
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# IGRS SUMMARY BY PROJECT

| PROJECT       | PROJECT NAME                                      | 24/25 Actuals<br>as of March<br>31, 2025 <sup>1</sup> | % of<br>total<br>Actuals | Description                                                                                                         |
|---------------|---------------------------------------------------|-------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------|
| 3600000       | IGRS Core                                         | 3,979,310                                             | 89.92%                   | Salaries, benefits, Legal, Data, Cell, Postal, Vehicle, Building, \$500k Pacific Northwest Economic Region Grant    |
| 3601101       | Francophone Affairs Program Expenses              | (28,900)                                              | -0.65%                   | Francophone Affairs Program recovered from federal government                                                       |
| 3601124       | Canadian Intergovernmental Conference Secretariat | 0                                                     | 0.00%                    | Canadian Intergovernmental Conference Secretariat - Recovered from ministries                                       |
| 3601201       | Remembrance Day                                   | 290                                                   | 0.01%                    | Wreath for Premier presentation                                                                                     |
| 3601202       | Order of BC                                       | 47,126                                                | 1.06%                    | Writers, Medals, AC Meeting & Investiture travel, reception & dinner                                                |
| 3601203       | Long Service Awards                               | (164,122)                                             | -3.71%                   | IGRS service fee & business expenses recovered from BCPSA                                                           |
| 3601204       | Official Visits                                   | 8,087                                                 | 0.18%                    | Hospitality, IGRS travel                                                                                            |
| 3601210       | Consular Corps Relations                          | 819                                                   | 0.02%                    | IGRS travel for meetings & Consular Corps Briefing with Govt Officials                                              |
| 3601219       | Greetings                                         | 587                                                   | 0.01%                    | Supplies for the Congratulatory Messages Program                                                                    |
| 3601237       | Council of Federation                             | 280,037                                               | 6.33%                    | Council of Federation dues, host Council of Federation summer meeting                                               |
| 3698738       | Gift Purchases for Protocol Gift Bank             | 4,514                                                 | 0.10%                    | Replenish gift inventory for visiting dignitaries                                                                   |
| 3698788       | US Engagement                                     | 101,570                                               | 2.30%                    | US engagement meetings                                                                                              |
| 3698789       | Fed/Prov Engagement                               | 39,217                                                | 0.89%                    | Fed/Prov Meetings & Ministers' Council on the Canadian Francophonie                                                 |
| 3601212       | Swearing in Ceremony                              | 13,794                                                | 0.31%                    | Premier and Cabinet Swearing-in Ceremony, Reception & local transportation                                          |
| 3601208       | Opening of the Legislature                        | 193                                                   | 0.00%                    | Opening of the Legislature                                                                                          |
| 3698741       | Protocol Ceremonies                               | 35,925                                                | 0.81%                    | Venue, Reception, Flowers, Transportation for State funerals/memorial services                                      |
| 3601130       | Lietenant Governor Installation Ceremony          | 19,097                                                | 0.43%                    | LG Installation/Farewell ceremony reception, legacy gift, transportation                                            |
| 3601119       | Police Honors Night                               | (3,413)                                               | -0.08%                   | IGRS service fee and business expenses recovered from the Ministry of Public Safety and Solicitor General           |
| 3698910       | King Charles III Coronation Medal                 | 10,206                                                | 0.23%                    | Recognition ceremony reception to award medals to Premier's recipients. Includes costs for venue, reception, travel |
| 3698911       | Local Government Operations and Client Relations  | 93,732                                                | 2.12%                    | Business meeting expense for engagement with local governments and First Nations UBCM members                       |
| 3698912       | Invictus Games                                    | (12,814)                                              | -0.29%                   | IGRS service fee and business expenses recovered from the Ministry of Tourism, Arts, Culture, and Sports (TACS)     |
| <b>TOTALS</b> |                                                   | <b>4,425,254</b>                                      |                          |                                                                                                                     |

Notes:

1. The amounts presented in the above table are actuals as of March 31, 2025. Any discrepancies between these amounts and the Public Accounts, the Public Accounts will be taken as accurate and final.

# IGRS Government Transfers 2024/25

| STOB           | Amount  | Supplier Name                                                       | Description/Reason                                                                    |
|----------------|---------|---------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| 7703           | 72,028  | AFRICAN FRIENDSHIP SOCIETY                                          | BC GOVT: COMMUNITY BONDING PROGRAM FOR FRANCOPHONES ATTN: JACKY ESSOMBE               |
| 7703           | 20,000  | BC LIBRARIES COOPERATIVE 2009                                       | FUNDING FOR: EXPANDING ACCESS TO FRENCH LANGUAGE LIBRARY MATERIALS                    |
| 7703           | 31,000  | BC LIBRARIES COOPERATIVE 2009                                       | FUNDING FOR: EXPANDING ACCESS TO FRENCH LANGUAGE LIBRARY MATERIALS ATTN: SARAH FELKAR |
| 7703           | 27,000  | CENTRE CULTUREL FRANCOPHONE DE VANCOUVER                            | BC GOVT: INCREASE HR TO REDUCE/ELIMINATE WAIT LISTS ATTN: PIERRE RIVARD               |
| 7703           | 13,000  | CONSEIL JEUNESSE FRANCOPHONE DE LA COLOMBIE-BRITANNIQUE             | FOR: PARLEMENT JEUNESSE \$7000/JEUX FRANCOPHONES \$6000 ATTN: SOPHIE AUDET            |
| 7703           | 72,108  | FEDERATION DES PARENTS FRANCOPHONES DE COLOMBIE-BRITANNIQUE         | Francophone Affairs: PFCB 2024-25                                                     |
| 7703           | 90,000  | LA BOUSSOLE, CENTRE COMMUNAUTAIRE SOCIETE                           | Francophone Affairs: LBCCS-2024-25 Canada-BC Agreement                                |
| 7703           | 26,604  | LA BOUSSOLE, CENTRE COMMUNAUTAIRE SOCIETE                           | Francophone Affairs: LBCCS-2024-25 Provincial Fund for French Language Services       |
| 7703           | 49,500  | LA SOCIETE DE DEVELOPPEMENT ECONOMIQUE DE LA C.-B. (SDECB)          | Francophone Affairs: SDECB-2024-25 Canada-BC Agreement                                |
| 7703           | 3,500   | L'ASSOCIATION DES FRANCOPHONES DE VICTORIA                          | FRENCH LANGUAGE FUNDING 2024-2025 FOR TOURNEE QUEBEC-CINEMA                           |
| 7703           | 2,760   | LA SOCIETE FRANCOPHONE DE NANAIMO                                   | BC GOVT: PLAY-BASED CURRICULUM FOR Association des Francophones de Nanaimo            |
| 7703           | 50,000  | LEGAL SERVICES SOCIETY                                              | FRENCH LANGUAGE FUNDING 2024-2025                                                     |
| 7703           | 135,000 | PROVINCIAL HEALTH SERVICES AUTHORITY                                | PROVINCIAL LANGUAGE SERVICES: HEALTH INFO/SERVICES IN FRENCH ATTN: LINDA PHUNG        |
| 7703           | 5,000   | RICHMOND CITY CENTRE COMMUNITY ASSOCIATION                          | Francophone Affairs: RICHMOND CITY FUNDING 2024-25                                    |
| 7703           | 7,000   | SIMON FRASER UNIVERSITY                                             | FUNDING FOR: 15th edition of Printemps de la Francophonie at SFU                      |
| 7703           | 3,500   | VISIONS OUEST PRODUCTIONS                                           | FRENCH LANGUAGE FUNDING 2024-2025 FOR TOURNEE QUEBEC-CINEMA                           |
| 7703           | 14,600  | WEST SHORE PARKS AND RECREATION SOCIETY                             | FRENCH PROGRAMS FOR PRESCHOOLERS ATTN: NICKY BROWN                                    |
| 7703           | 1,150   | FRENCH PARLIAMENTARY EDUCATION RESOURCES AND SERVICES               | FRENCH PARLIAMENTARY EDUCATION RESOURCES AND SERVICES                                 |
| 7703           | 15,726  | FRENCH LEARN TO DRIVE MANUAL                                        | FRENCH LEARN TO DRIVE MANUAL                                                          |
| 7709           | 5,000   | GOVERNMENT HOUSE FOUNDATION                                         | LG LEGACY GIFT TO: LIEUTENANT GOVERNOR                                                |
| <b>644,476</b> |         | <b>TOTAL STOB 77</b>                                                |                                                                                       |
| 8001           | 20,000  | CORPORATION DU CONSEIL DES MINISTRES SUR LA FRANCOPHONIE CANADIENNE | BC GOVT ANNUAL DUES FOR MCCE 24/25 ATTN: SYLVIE PAINCHAUD                             |
| 8001           | 250,044 | COUNCIL OF FEDERATION                                               | BC GOVT ANNUAL DUES FOR COUNCIL OF FEDERATION 24/25                                   |
| 8097           | 95,000  | CANADIAN INTERGOVERNMENTAL CONFERENCE SECRETARIAT                   | B.C.'S CONTRIBUTION FOR 2024-25                                                       |
| <b>365,044</b> |         | <b>Total STOB 80</b>                                                |                                                                                       |

1. Amounts presented in the above table are actuals as of March 31, 2025. Any discrepancies between these amounts and the Public Accounts will be taken as accurate and final.

**OFFICE OF THE PREMIER  
FACT SHEET**

**Recoveries as at March 2025**

**KEY FACTS:**

- The Office of the Premier 2024/25 budget for recoveries is (\$1.308M), with (\$0.601M) in internal recoveries, and (\$0.707M) in external recoveries.
- As at March 31, 2025 the Office of the Premier had recovered (\$1.891M), with (\$0.820M) in internal recoveries, and (\$1.071M) in external recoveries.
- Internal recoveries are costs recovered from entities within the Consolidated Revenue Fund (CRF). Office of the Premier internal recoveries include:
  - (\$0.662M) in operating costs recovered from the Public Service Agency for costs incurred in supporting the Long Services Awards.
  - (\$0.158M) in other minor recoveries.
- External recoveries are costs recovered from entities outside the CRF, both internal and external to the Government Reporting Entity (GRE). Office of the Premier external recoveries include:
  - (\$1.071M) in recoveries from the Federal Government's Ministry of Canadian Heritage to establish, through an agreement, a general framework for the planning and implementation of various measures to support the development and vitality of the Francophone community of British Columbia through the delivery of French-language services. The Francophone Affairs Program provided grants and contributions in the amount of \$0.644M with the balance being used for translations and other administrative support costs.

**2024/2025 Recoveries as at March 31, 2025**

Contact: Amy McAleese, ADM & EFO  
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**OFFICE OF THE PREMIER  
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| <b>\$ millions</b>         | <b>IGRS</b> | <b>Cab Ops</b> | <b>PPS</b> | <b>PO</b> | <b>DMO</b> | <b>Total</b> |
|----------------------------|-------------|----------------|------------|-----------|------------|--------------|
| <b>Internal Recoveries</b> |             |                |            |           |            |              |
| Budget                     | (0.598)     | (0.001)        | (0.001)    | 0.000     | (0.001)    | (0.601)      |
| Actuals                    | (0.803)     | 0.000          | 0.000      | (0.017)   | 0.000      | (0.820)      |
| Variance                   | 0.205       | (0.001)        | (0.001)    | 0.017     | (0.001)    | 0.219        |
| <b>External Recoveries</b> |             |                |            |           |            |              |
| Budget                     | (0.701)     | (0.002)        | (0.002)    | 0.000     | (0.002)    | (0.707)      |
| Actuals                    | (1.071)     | 0.000          | 0.000      | 0.000     | 0.000      | (1.071)      |
| Variance                   | 0.370       | (0.002)        | (0.002)    | 0.000     | (0.002)    | 0.364        |
| <b>Total Recoveries</b>    |             |                |            |           |            |              |
| <b>Budget</b>              | (1.299)     | (0.003)        | (0.003)    | 0.000     | (0.003)    | (1.308)      |
| <b>Actuals</b>             | (1.874)     | 0.000          | 0.000      | (0.017)   | 0.000      | (1.891)      |
| <b>Variance</b>            | 0.575       | (0.003)        | (0.003)    | 0.017     | (0.003)    | 0.583        |

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# 2024/25 Estimates Note

## Advice to the Premier

**Title:** Freedom of Information Requests – Office of the Premier

**Response:**

- In FY 2024/25, Office of the Premier responded to 98 FOI requests with an average processing time of 51 days and an on time compliance of 83%.
- In FY 2023/24, Office of the Premier responded to 146 FOI requests with an average processing time of 39 days and an on time compliance of 98%.
- In FY 2022/23, Office of the Premier responded to 169 FOI requests, with an average processing time of 269 days and an on time compliance of 71%.
- In FY 2021/22, Office of the Premier responded to 379 FOI requests with an average processing time of 126 days and an on time compliance of 81%.
- In FY 2020/21, Office of the Premier responded to 781 FOI requests with an average processing time of 57 days and an on time compliance of 90%.

### **FOI Issues/Status:**

#### **On Time Compliance and Average Processing Days:**

- On time compliance reflects the percentage of files closed on time in a fiscal year.
- For this fiscal year to date, Office of the Premier has achieved a 83% on time rate with an average of 51 processing days.
- This year's on time rate is comparable to the 5-year average of 84%. Processing days are below the 5-year average of 111 days.

#### **Implementation of Application Fee:**

- Public bodies began charging a \$10 application fees for non-personal requests on November 29, 2021.
- Indigenous Governing Entities (IGEs) are exempt from paying application fees.
- Government continues to monitor the impact of the application fee on requests volume and pages processed.

#### **Processing Fee Estimates:**

- In FY 2024/25, 6% of 80 files received processing fees for that fiscal year. This remains below the 17% of requests that received processing fees in FY 2020/21.
- All applicants are charged fees based on the same criteria found in s. 75 of FOIPPA and as permitted by schedule 1 of the FOIPPA Regulation.
- Information Access Operations, on behalf of Office of the Premier, is in regular contact with applicants to assist with the wording of their FOI requests. This communication aids in understanding of what the applicants are seeking and helps them be as specific as possible, which also enables a cost-effective process.

# 2024/25 Estimates Note

## Advice to the Premier

### Time Extensions

- The government of B.C. takes its Freedom of Information and Protection of Privacy Act (FOIPPA) obligations seriously and only takes extensions when it is necessary to do so.
- Time extensions are legislatively permitted and taken on an as/when needed basis for any of the justifications found in section 10 of FOIPPA.
- In FY 2024/25, approximately 43% of the files processed by Office of the Premier required an extension, consistent with 44% in the prior fiscal year.

### Decrease in No Records Responses:

- 11% of requests closed in FY 2024/25 resulted in "No Records" responses. This is an improvement to last year (16%) and is substantially lower than the 32% reported in FY2020/21.
- In previous fiscal years, many of the routine, non-topical requests result in a "No Records" response (for example "copies of text messages for a *specified individual*").

### FOI Received Requests, Processed/ Closed Requests Over past 5 years:

#### Received Requests

| Fiscal Year | OOP | Government |
|-------------|-----|------------|
| 2020/21     | 645 | 10,266     |
| 2021/22     | 294 | 9,308      |
| 2022/23     | 134 | 7,017      |
| 2023/24     | 158 | 7,798      |
| 2024/25     | 80  | 7,063      |

#### Processed/Closed Requests

| Fiscal Year | OOP | Government |
|-------------|-----|------------|
| 2020/21     | 781 | 10,843     |
| 2021/22     | 379 | 9,650      |
| 2022/23     | 169 | 7,412      |
| 2023/24     | 146 | 7,201      |
| 2024/25     | 98  | 6,818      |

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## Freedom of Information Requests

### Office of the Premier Requests Processed

#### On Time and Overdue Report Card

#### General and Personal Requests

Fiscal 2024/25 (April 1, 2024 to March 31, 2025)

#### Closed By Request Type

|          |              | No. Requests | Avg Processing Days | Avg Days Overdue |
|----------|--------------|--------------|---------------------|------------------|
| General  | On Time      | 77           | 41                  | N/A              |
|          | Overdue      | 18           | 168                 | 81               |
|          | All General  | 95           |                     |                  |
| Personal | On Time      | 4            | 25                  | N/A              |
|          | Overdue      | N/A          | N/A                 | N/A              |
|          | All Personal | 4            |                     |                  |
|          | All Requests | 99           |                     |                  |

#### Closed By Applicant Type

|                             | No. Requests | Avg Processing Days | Avg Overdue Days |
|-----------------------------|--------------|---------------------|------------------|
| Business                    | 7            | 80                  | 7                |
| Indigenous Governing Entity | 2            | 67                  | 0                |
| Individual                  | 22           | 46                  | 2                |
| Interest Group              | 19           | 27                  | 1                |
| Law Firm                    | 7            | 75                  | 5                |
| Media                       | 24           | 62                  | 7                |
| Other Public Body           | 0            | N/A                 | N/A              |
| Political Party             | 16           | 122                 | 73               |
| Researcher                  | 2            | 43                  | 0                |
| Grand Total                 | 99           |                     |                  |

### Office of the Premier Requests Closed

#### Fiscal Year Comparisons of On Time and Over due

#### General and Personal Requests

|                | On Time | Overdue | Total Requests | On Time Percentage |
|----------------|---------|---------|----------------|--------------------|
| FY 2013 / 2014 | 445     | 160     | 605            | 74%                |
| FY 2014 / 2015 | 469     | 22      | 491            | 96%                |
| FY 2015 / 2016 | 420     | 104     | 524            | 80%                |
| FY 2016 / 2017 | 437     | 125     | 562            | 78%                |
| FY 2017 / 2018 | 355     | 45      | 400            | 89%                |
| FY 2018 / 2019 | 728     | 12      | 740            | 98%                |
| FY 2019 / 2020 | 975     | 49      | 1,024          | 95%                |
| FY 2020 / 2021 | 706     | 76      | 782            | 90%                |
| FY 2021 / 2022 | 303     | 76      | 379            | 80%                |
| FY 2022 / 2023 | 120     | 49      | 169            | 71%                |
| FY 2023/2024   | 143     | 3       | 146            | 98%                |
| FY 2024/2025   | 81      | 18      | 99             | 82%                |
| Overall        | 5,182   | 739     | 5,921          | 86%                |